

# GLADSTONE URBAN RENEWAL

IN CLACKAMAS COUNTY, OREGON

## BUDGET ESTIMATES FOR THE YEAR 2015 – 2016

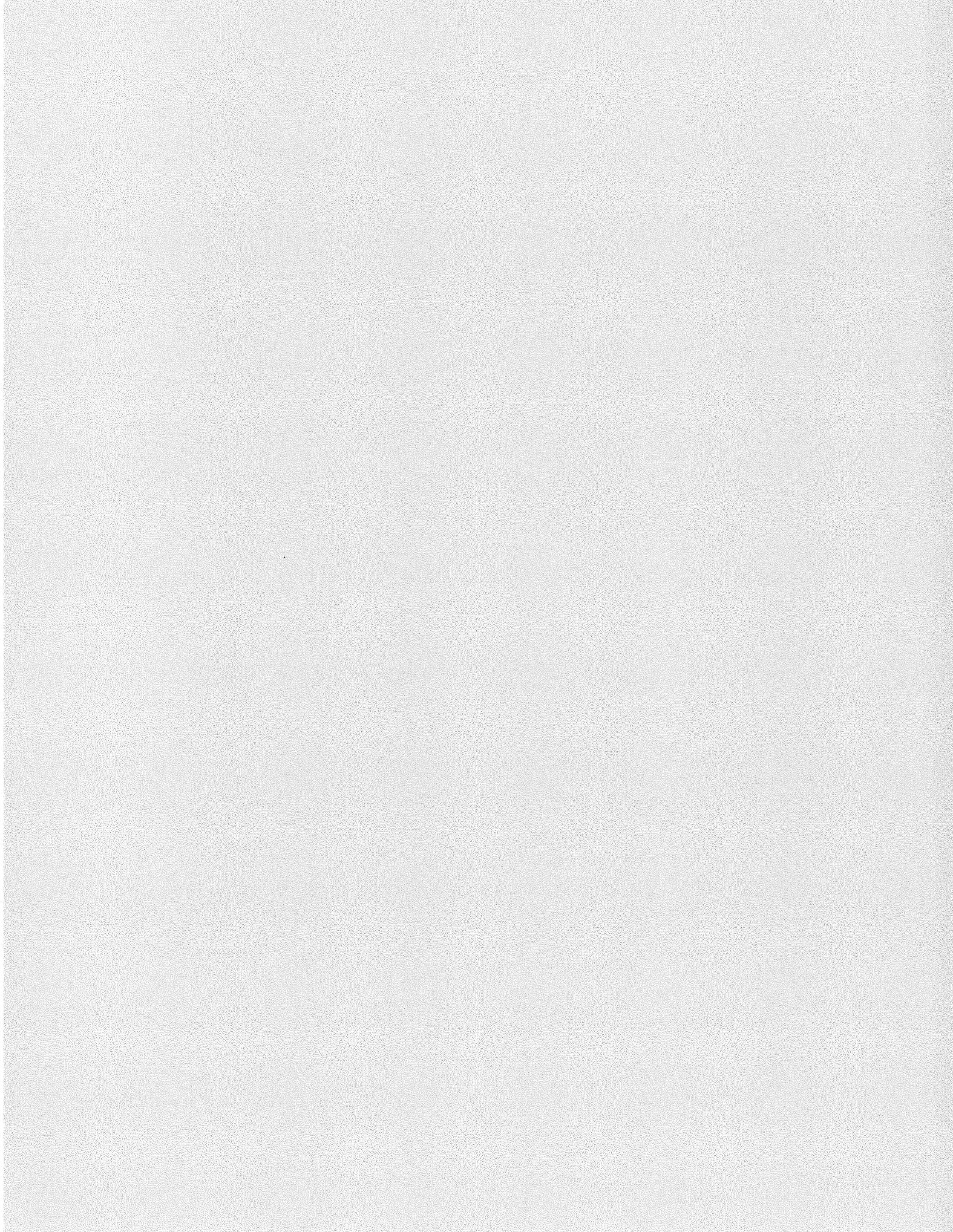
### MEETINGS:

Budget Committee – May 5, 2015 - 7:00 p.m

Budget Committee (if needed) – May 11, 2015 -7:00 p.m.

Public Hearing - June 9, 2015 - 7:00 p.m.

Council/Agency Adoption and  
Appropriation of Funds – June 9, 2015 – 7:00 p.m.





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**AFFIDAVIT OF PUBLICATION**  
 State of Oregon, County of Clackamas, SS

I, Charlotte Allsop, being the first duly sworn, depose and say that I am Accounting Manager of *Clackamas Review/Oregon City News and Estacada News*, a newspaper of general circulation, published at Clackamas/Oregon City, in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

**City of Gladstone**  
**Notice of Budget Committee Meeting –**  
 Urban Renewal District  
 CLK13322

a copy of which is hereto annexed, was published in the entire issues of said newspapers for

2  
 Successive and consecutive weeks in the following issues:  
**April 22, 2015**  
**April 29, 2015**

Charlotte Allsop  
 Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this April 29, 2015.

Desirae A Marglin  
 NOTARY PUBLIC FOR OREGON  
 My commission expires March 02, 2019

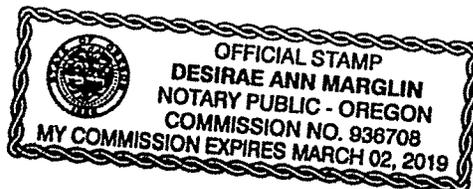
Acct #264939  
 Attn: Susan LeDoux  
 City of Gladstone  
 525 Portland Avenue  
 Gladstone, OR 97027

Size: 2 x 2.25"  
 Amount Due: \$106.65\*  
 \*Please remit to the address above.

**NOTICE OF BUDGET COMMITTEE MEETING**  
**GLADSTONE URBAN RENEWAL DISTRICT**

A public meeting of the Budget Committee of the Gladstone Urban Renewal District, Clackamas County, State of Oregon, to discuss the budget for the fiscal year July 1, 2015 to June 30, 2016 will be held at Gladstone City Hall, 525 Portland Avenue, Gladstone, Oregon 97027 on Tuesday, May 5, 2015 starting no earlier than 7:00 p.m. The purpose of the meeting is to receive the budget messages and to receive comment from the public on the budget. The meeting may be continued to May 11, 2015 unless subsequently noticed. A copy of the budget documents may be inspected or obtained on or after April 29, 2015 at Gladstone City Hall 525 Portland Avenue, between the hours of 8:00 a.m. and 5:00 p.m. A copy of the budget will also be available on the City of Gladstone website [www.ci.gladstone.or.us](http://www.ci.gladstone.or.us). These are public meetings where deliberation of the Budget Committee will take place. Any person may appear at the meetings and discuss the proposed programs with the Budget Committee.  
 Publish 04/22, 04/29/2015.

CLK13322









RESOLUTION UR-51

A RESOLUTION ADOPTING THE BUDGET FOR FISCAL YEAR 2015-2016

BE IT RESOLVED that the Urban Renewal Agency of the Gladstone Urban Renewal District hereby adopts the budget for fiscal year 2015-16 in the sum of \$5,770,874 now on file at the City Recorder's Office, 525 Portland Avenue, Gladstone.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July1, 2015, and for the purposes shown below are hereby appropriated:

URBAN RENEWAL DISTRICT:  
Materials & Services 53,500  
Capital Outlay 5,717,374  
Total Urban Renewal District Fund \$5,770,874

TOTAL APPROPRIATIONS ALL FUNDS: \$5,770,874

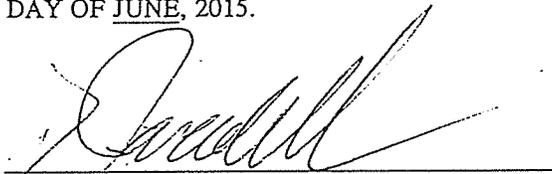
RESOLUTION DECLARING TAX INCREMENT

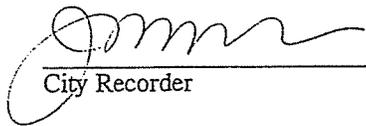
Option One - Declaration of Tax Increment

BE IT RESOLVED that the Urban Renewal Agency of the Gladstone Urban Renewal District hereby resolves to certify to the county assessor for the Gladstone Urban Renewal District Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article XI, of the Oregon Constitution and \$0.00 as the amount to be raised through the imposition of a special levy.

Resolution UR-51 is effective on July 1, 2015

THE ABOVE RESOLUTION STATEMENTS WERE APPROVED AND DECLARED ADOPTED ON THIS 9<sup>th</sup> DAY OF JUNE, 2015.

  
\_\_\_\_\_  
Chairman, Gladstone Urban Renewal Agency

Attest:  
  
\_\_\_\_\_  
City Recorder



# GLADSTONE URBAN RENEWAL

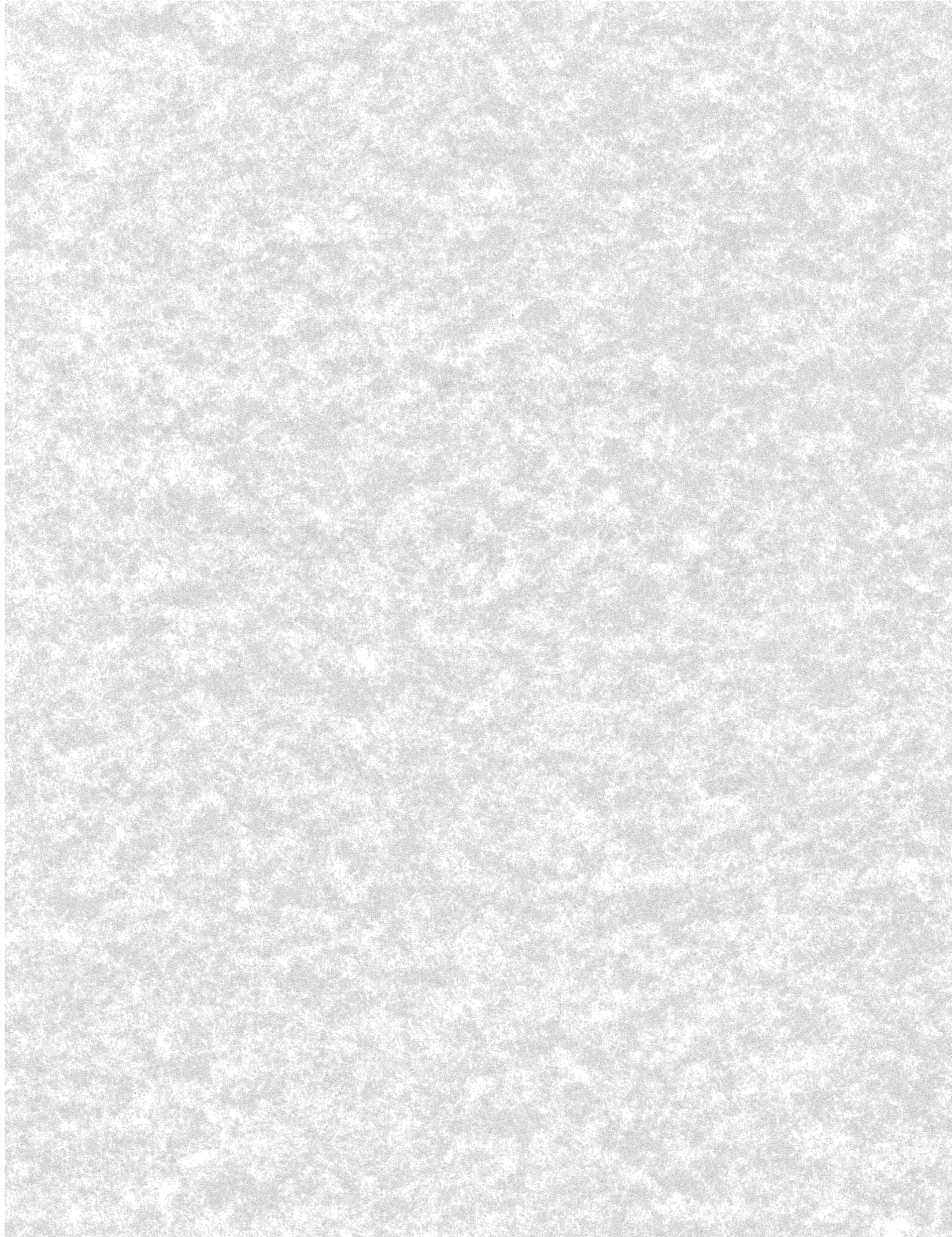
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# **SECTION 1**

# **BUDGET MESSAGE**



# Gladstone Urban Renewal Agency

## Budget Message

### Fiscal Year 2015-16

The purpose of the budget message is to summarize proposed urban renewal budget as required by Oregon budget law. Budgets, when adopted, should represent consensus on the best method to allocate limited resources to help attain goals and fund services including capital improvements. A budget shows past revenues and expenses including inter-fund loans and debt from previous decisions, indicates appropriations for the current fiscal year, and serves as a future financial plan including proposed appropriations in capital reserve funds for next year and beyond. Probably the most important policy issues for the Budget Committee are summarized as follows:

Expenditures from the URA have been minimal the last few years due to pending capital projects and master plan development. There are a number of stormwater, water and facility projects that will be competing for URA funding.

#### City Hall – Police Department

City Council has appointed an advisory committee to consider replacement of the current police station and city hall. The committee will advise City Council regarding the project and a potential ballot measure for the November 2015 election. The \$894,356 capital expenditure appropriation in the City's State Revenue Sharing fund could be used for this project. Urban Renewal funds could also be used for such a project. An amendment to the urban renewal plan and boundary amendment will be necessary. Currently the Urban Renewal cash balance is \$4,844,703. City Charter amendments would require voter approval if the City were to construct or remodel a new facility that exceeds \$1 million.

#### Line Item Budget

The total amount of proposed URA budget for fiscal year (FY) 2015-2016 is \$5,770,874 compared to \$4,401,097 for 2014-15.

Respectfully submitted

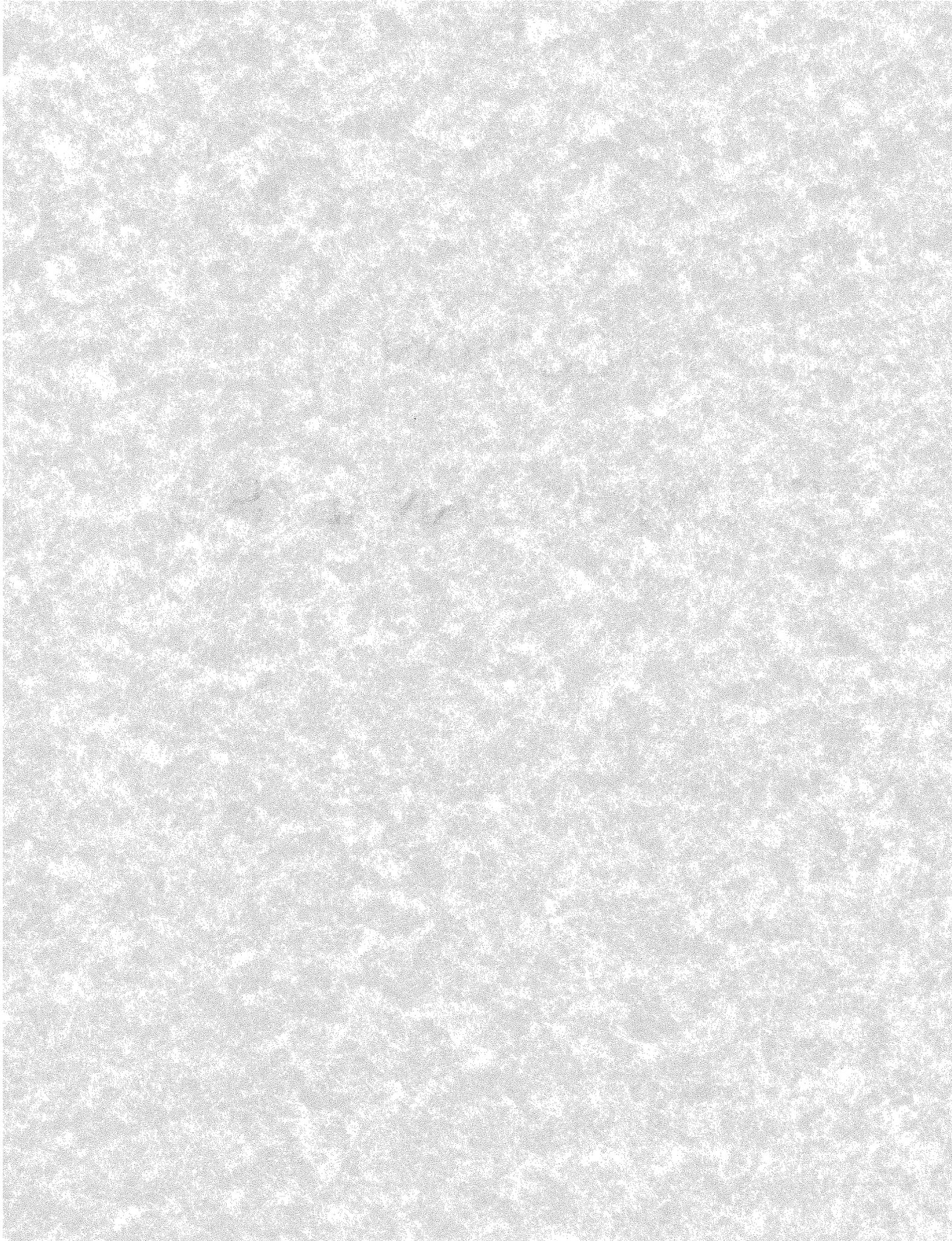


Peter J. Boyce, Budget Officer



# SECTION 2

# FINANCIAL ANALYSIS



# Gladstone Urban Renewal Agency Financial Analysis FY 2015-16

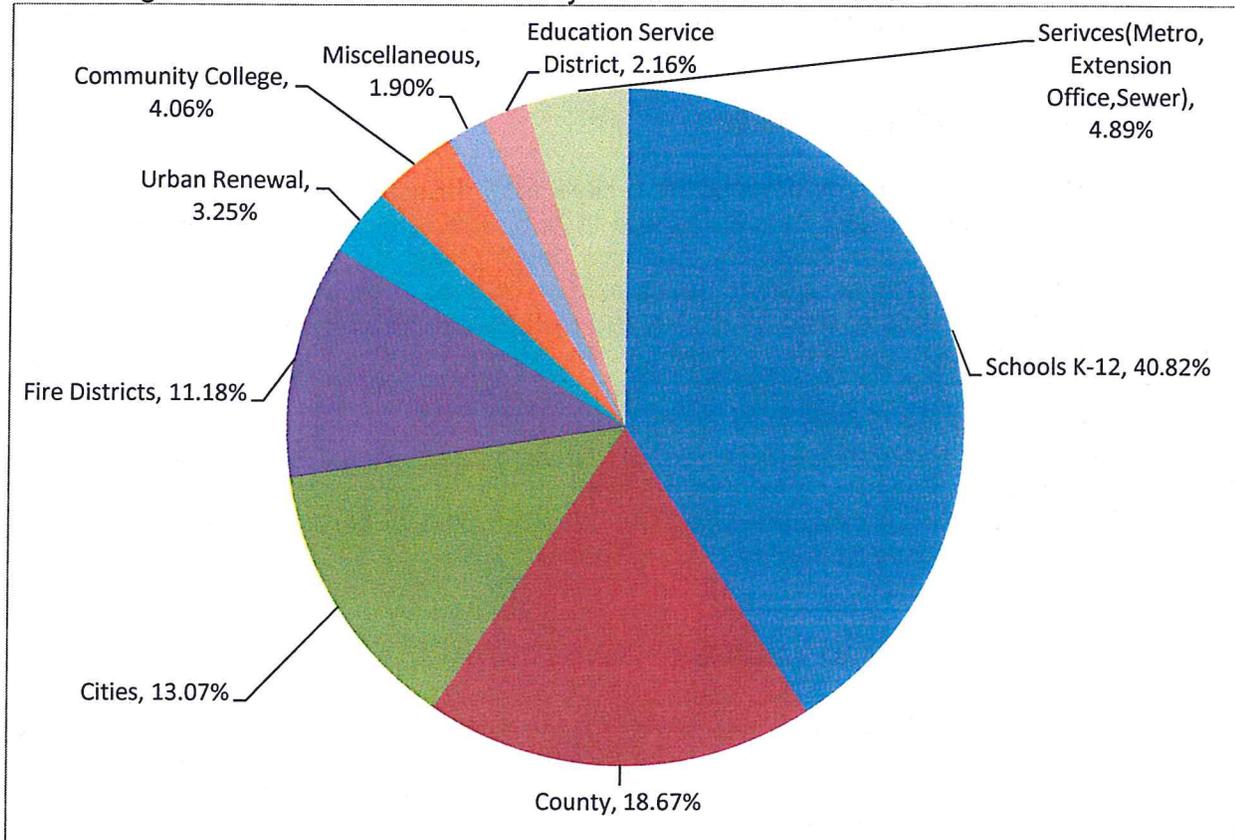
**PURPOSE**

The primary purpose of a budget process is to ensure the most proper and effective allocation of the Urban Renewal Agency's (URA) limited resources. It is through this process that the budget serves as the single most important policy document. The budget is the URA's financial plan, similar to the Comprehensive Plan for land use. A clear and concise budget document may allow interested taxpayers to better understand the purposes for which their tax dollars are spent. Meetings of the Budget Committee should provide opportunity for public input on URA funding as intended by state budget law.

The availability and allocation of money during formulation of the budget process generally determines the extent to which the city can provide services and attain its goals.

**ALLOCATION OF PROPERTY TAX REVENUE COUNTYWIDE**

The average tax dollar in Clackamas County was allocated as follows:



As indicated above, 3.25% of property taxes currently collected in Clackamas County are allocated to URAs. Figures from Clackamas County based on 2013-14 data.

## **TAX COMPRESSION UNDER MEASURE 5**

In November 1990 voters statewide approved a tax limitation measure commonly referred to as Ballot Measure 5 (M-5). This amendment to the Oregon Constitution limits the total tax rate for non-school purposes to a maximum \$10.00 per \$1,000 AV. The limit does not apply to any rates for voter approved bonded debt. Levy amounts derived from non-school tax rates that exceed \$10.00/\$1,000 AV are reduced through "compression," with the amount of tax revenue for each taxing jurisdiction reduced proportionate to its relative levy authority. M-50 requires that revenue from local option levies be compressed before any compression of revenue derived from permanent tax rates. If there is more than one local option levy in a tax code area, then each levy would be compressed equally before permanent tax rates are reduced. Total non-school tax rates for determining compression under M-5 are based on real market values (RMV) and therefore these tax rates are different than M-50 rates applied to MAV. Clackamas County Department of Taxation and Assessment does not keep record of M-5 rates as they need to be calculated individually based on a property's real market value divided by taxes imposed.

In Gladstone, significant tax compression is unlikely for fiscal year 2015 due to annual increases in AV that occurred prior to M-50 thereby reducing the total non-school tax rate. The probability of compression was further reduced by M-50's roll back in AV and limit on tax rates and property taxes. With that said, the real estate market has continued its decline reducing the gap between market value and AV. Most of the decrease in the total non-school tax rate was due to the city's rate of \$6.32 in 1991-92 being reduced to \$4.82/\$1,000 AV after M-50. Gladstone voters subsequently approved local option levies increasing the city's "adjusted" tax rate to \$5.47/\$1,000 AV and increasing the total non-school "adjusted" tax rate to \$9.26/\$1,000 AV.

## **TAX SYSTEM PRIOR TO MEASURE 50**

Prior to M-50, tax rates were determined by a city's total assessed value and the amount of taxes levied. The greater a city's total AV relative to its budget requirements, the lower the city's tax rate. Contrary to common belief, AV from new development did not increase the city's tax base and property tax revenue. Instead, taxes paid by owners of several million dollars in new construction each year before 1997-98 slightly reduced Gladstone's tax rate and the amount of taxes paid by other city taxpayers, subject to "the 6% increase". The Oregon Constitution allowed local governments to increase their tax base a maximum 6% annually without voter approval. This levy based system gave taxing jurisdictions financial stability relative to inflation. The system favored communities such as Gladstone where annual service demands and population were growing slowly. In 1980, Gladstone voters approved a new city tax base. Primarily to compensate for inflation, during the 18 years prior to M-50, the city raised its tax base 6% annually increasing its property tax revenue an average of \$95,000 per year.

## **MEASURE 50 AND ASSESSED VALUES**

M-50 changed the Oregon property tax system from a levy based system to a rate based system and virtually eliminated tax bases. The measure rolled back AV's to 90 percent of their 1995-96 levels and established 1997-98 as the "base year" for MAV. M-50 rolled back the city's total AV by \$86 million. M-50 gave the largest roll back of AV and therefore tax reduction to property owners whose market value grew the most from 1995-96 to 1997-98. During that time, AV's grew substantially more in Gladstone compared to many other communities due to

Gladstone's location in the Portland Metropolitan area and market demand for housing that was relatively affordable.

M-50 allows MAV on individual properties to increase a maximum 3% a year plus the value from qualifying improvements generally consisting of new construction, major remodeling, subdivisions of land, changes in special assessments or exemptions and zone changes when there's a change in land use. Qualifying improvements after 1998 are assessed at the ratio of MAV to net market value. Qualifying improvements must be assessed for tax purposes before January 1<sup>st</sup> to be listed on the tax rolls for assessment purposes during the following fiscal year. As a result of the provision for qualifying improvements, M-50 favors communities with significant increases in value from new construction compared to mature communities with limited vacant land for development such as Gladstone. Tax revenue from qualifying improvements will be especially important during periods of high inflation.

Excluding qualifying improvements, Gladstone's URA MAV may increase 3% for 2014-15. This is due to MAV not only including the value of real property, but also including the value of personal property and public utilities. About 98% of Gladstone's MAV is comprised of real property value. Utility value includes, for example, the infrastructure owned by Northwest Natural Gas. Personal property for assessment purposes is based on calculation of centrally assessed tangible and intangible values from business depreciation and replacement of equipment, software, etc. Mobile homes are also personal property that often depreciates in value. Changes in the amount of MAV for utilities and personal property are different compared to real property.

The estimated 3% increase in MAV allowed by M-50 plus value from qualifying improvements allowed the URA's net MAV to increase about 3%.

## **MEASURE 50's PERMANENT TAX RATES AND REVENUE**

M-50 established "permanent tax rates," which exclude any additional rates for local option levies and bonded debt. The Oregon tax system became relatively simple because permanent tax rates do not change from year to year, and MAV cannot grow more than 3 percent a year beginning in 1998-99, excluding value from qualifying improvements, annexation, etc. as described previously.

The State Department of Revenue used local government's AV and levy authority in 1996-97 to calculate their permanent tax rates including Gladstone's permanent rate of \$4.8174/\$1,000 MAV. Gladstone's permanent rate and future levy authority were maximized by electing to increase the tax base 6% each year since 1980. However, the City's permanent rate would have been greater if serial levies were in place when M-50 was approved since levy rates were "rolled" into permanent rate calculations. For example, a county wide library levy intended to reduce tax inequity was rolled into Clackamas County's permanent rate. The approximately \$5.8 million in "increment" MAV that was captured by Gladstone urban renewal when the City's permanent tax rate was determined caused the rate to be about 6¢ greater than it would have been without urban renewal.

## **RATE ADJUSTMENTS FOR URBAN RENEWAL**

In 2001, the Oregon Supreme Court ruled in Shilo Inn vs. Multnomah County that all urban renewal dollars from "division of tax" that are raised and previously collected in the Education and Bond category of the property tax bill be moved to the General Government category and subject to the M-5 limit of \$10.00/\$1,000 of RMV. Adjusted rates apply if a county or city such as Gladstone has adopted an urban renewal plan and collects revenue from division of tax; otherwise permanent rates apply. The next table shows permanent tax rates in Gladstone

established by M-50 and rates that have been adjusted to accommodate division of tax. Taxes levied for division of tax now appear on all tax statements citywide. Property owners pay the same amount of taxes regardless of whether urban renewal receives revenue from division of tax. Division of tax only affects how property tax revenue is distributed among taxing jurisdictions, except for local school districts that apparently receive money through a State school funding formula equal to that not raised locally.

Gladstone Non-School M-50 Tax Rates/\$1000 AV*		
Taxing District	Permanent Rate	Adjusted Rate
City of Gladstone	4.8174	4.4736
Clackamas County	2.4042	2.2326
Clackamas County Soil Conservation	N/A	0.0456
Vector Control (County)	0.0065	0.0061
County Extension &4-H	N/A	0.0465
County Library	0.3974	0.3692
Port of Portland	.0701	0.0652

\* The difference between the total permanent rate and the total adjusted rate is due in part to local option levies and urban renewal not having permanent rates. Taxes for urban renewal reduce rates for all other taxing jurisdictions including rates, not shown above, for schools and bonded debt.

**REVENUE SOURCES, excluding cash reserve**

The URA has two sources of revenue, property taxes and interest. For FY 2013-14 the URA received \$876,262 in property taxes (including delinquent taxes paid) and earned \$16,873 in interest for a total of \$893,135 of revenue.

**RECENT EXPENDITURES**

The URA made expenditures in the amount of \$8,565 in FY 2014-15 mostly for audit expense.

**CASH FLOW**

Positive cash flow is the amount that total revenue exceeds total expenditure and negative cash flow occurs when expenses exceed revenues. For the past several years expenditures from the URA Fund have been limited due to the previous library project that was rejected by voters and now possible construction or building improvements for the City Hall/Police Station. Once the Urban Renewal Board decides which course of action to take it will free up funds for other projects. This course of events has lead to a large positive cash flow for the URA Fund. At the end of March 2015 the URA Fund has a cash balance of \$4,844,703.48 and a positive cash flow.

## **CASH RESERVE**

Positive cash flow creates cash reserve and negative cash flow reduces cash reserve. The URA's financial condition can be determined in part by evaluating cash flow's affect on cash reserve.

Somewhat contrary to incurring debt, increasing the amount of cash reserve strengthens the URA's financial condition and its ability to optimize services at minimum cost. Interest income from accumulating a greater amount of cash reserve creates greater efficiency. If cash reserve is depleted, then the URA would need to incur cost to borrow money until sufficient property tax revenue is received each December.

In the past virtually all of the cash reserve is appropriated as potential expenditures. However, expending all budgeted funds within one year would be similar to deficit spending with potential expenditures exceeding revenues. Cash reserve is virtually identical to personal savings; it is a finite amount and cannot serve as a long term revenue source for funding long term expense including the hiring of more employees. In future years, the extent of positive cash flow will determine how fast cash reserve is replenished to fund future capital projects.

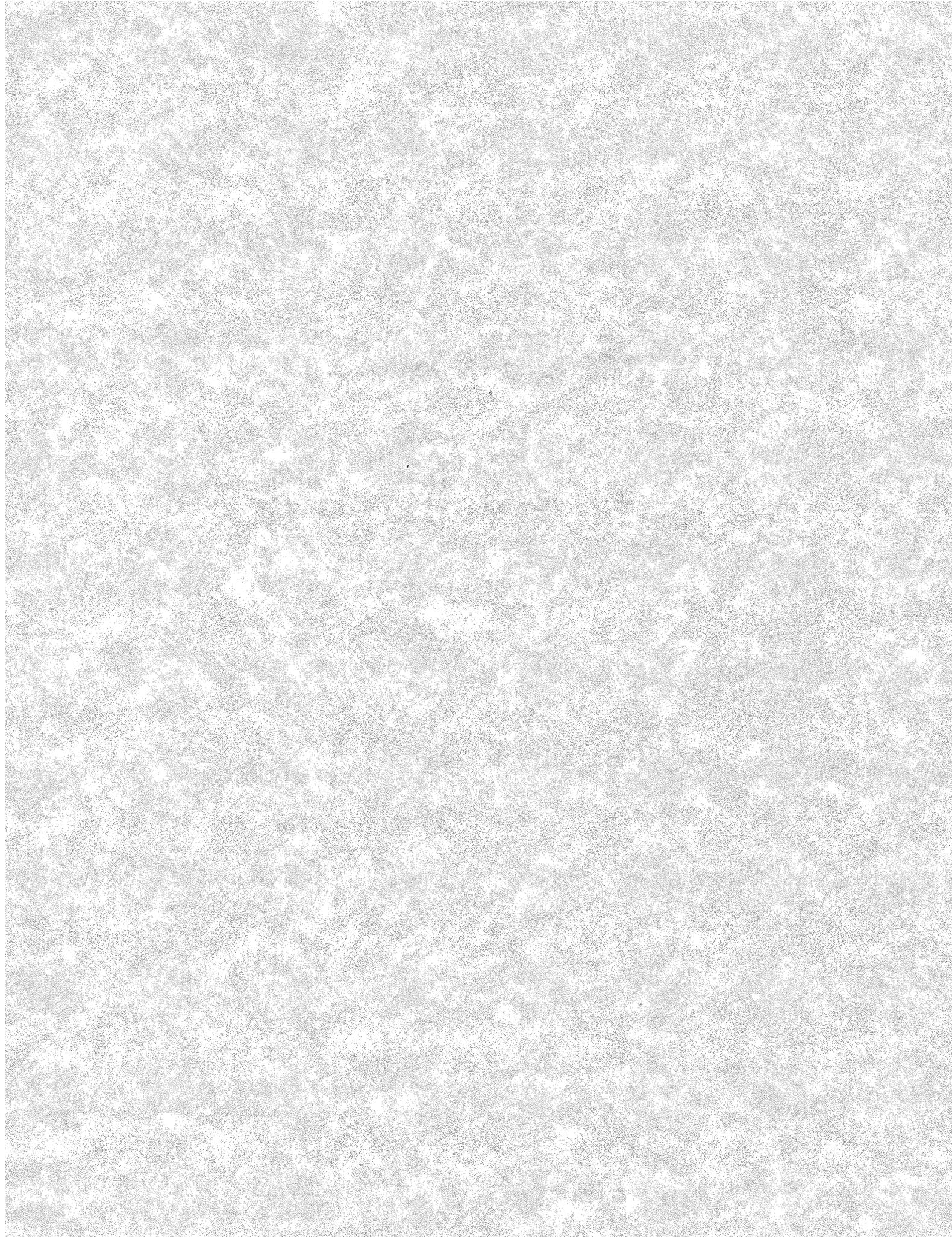
## **VALUES REFLECTED IN BUDGET DOCUMENT**

In summary, the intent of this budget document is to reflect an "open book" financial policy and to help formulate organizational values, which are important since they influence behavior including expenditure decisions. The effectiveness of organizational values depends on the degree that they are known and generally accepted, especially by those who make or influence expenditure decisions.



# SECTION 3

## LINE ITEM BUDGET





URBAN RENEWAL DISTRICT/EXPENDITURES

- #2022010 City Staff/Planning Reimbursement – Legal counsel for Urban Renewal advised that urban renewal can reimburse the City for staff expense in accord with an agreement between the Agency and City that specifies a specific reimbursement amount.
- #2023010 Urban Renewal Project Reserve - This is currently the balancing line item for the Urban Renewal Fund. A reserve is requested since the Renewal Agency has not yet prioritized possible projects.



## URBAN RENEWAL DISTRICT RESOURCES

TAXES NECESSARY TO BALANCE BUDGET - the increase in maximum revenue can be determined by estimating the percentage increase in increment captured within the district multiplied by current amount of maximum revenue. The amount of revenue derived from the division of tax is determined by taking the estimated increment value including any increase in value for each tax code area multiplied by its M-50 tax rate. The remaining amount of maximum revenue is equal to the urban renewal levy. The levy amount divided by the city's MAV equals the urban renewal levy rate.

**RESOURCES**  
GLADSTONE  
URBAN RENEWAL DISTRICT

FORM  
LB-20

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2015-16		
	Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2012-13	First Preceding Year 2013-14	Adopted Budget This Year 2014-15				
1	2,705,622	3,529,679	3,507,853	Available Cash On Hand* (cash basis)	4,844,703	4,844,703	4,844,703
2	19,286	34,899	16,000	Previously Levied Taxes Estimated to be Received	20,000	20,000	20,000
3	13,553	16,873	13,000	Interest	16,000	16,000	16,000
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29	2,738,461	3,581,451	3,536,853	Total resources, except taxes to be levied	4,880,703	4,880,703	4,880,703
30			864,244	Taxes estimated to be received	890,171	890,171	890,171
31	820,020	841,363		Taxes collected in year levied			
32	3,558,481	4,422,814	4,401,097	<b>TOTAL URBAN RENEWAL RESOURCES</b>	<b>5,770,874</b>	<b>5,770,874</b>	<b>5,770,874</b>



