

GLADSTONE URBAN RENEWAL

IN CLACKAMAS COUNTY, OREGON

BUDGET ESTIMATES FOR THE YEAR 2015 – 2016

MEETINGS:

Budget Committee – May 5, 2015 - 7:00 p.m

Budget Committee (if needed) – May 11, 2015 -7:00 p.m.

Public Hearing - June 9, 2015 - 7:00 p.m.

Council/Agency Adoption and
Appropriation of Funds – June 9, 2015 – 7:00 p.m.





6605 SE Lake Road, Portland, OR 97222
 PO Box 22109, Portland, OR 97269-2109
 Phone: 503-684-0360 Fax: 503-620-3433
 E-mail: legals@commnewspapers.com

AFFIDAVIT OF PUBLICATION
 State of Oregon, County of Clackamas, SS

I, Charlotte Allsop, being the first duly sworn, depose and say that I am Accounting Manager of *Clackamas Review/Oregon City News and Estacada News*, a newspaper of general circulation, published at Clackamas/Oregon City, in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

City of Gladstone
Notice of Budget Committee Meeting –
 Urban Renewal District
CLK13322

a copy of which is hereto annexed, was published in the entire issues of said newspapers for

2
 Successive and consecutive weeks in the following issues:

April 22, 2015
April 29, 2015

Charlotte Allsop

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this April 29, 2015.

Desirae A Marglin

NOTARY PUBLIC FOR OREGON

My commission expires *March 02, 2019*

Acct #264939
 Attn: Susan LeDoux
 City of Gladstone
 525 Portland Avenue
 Gladstone, OR 97027

Size: 2 x 2.25"

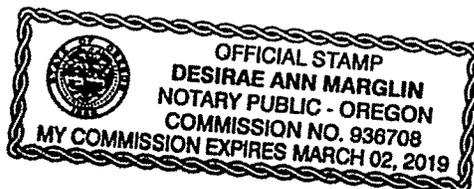
Amount Due: \$106.65*

*Please remit to the address above.

NOTICE OF BUDGET COMMITTEE MEETING
GLADSTONE URBAN RENEWAL DISTRICT

A public meeting of the Budget Committee of the Gladstone Urban Renewal District, Clackamas County, State of Oregon, to discuss the budget for the fiscal year July 1, 2015 to June 30, 2016 will be held at Gladstone City Hall, 525 Portland Avenue, Gladstone, Oregon 97027 on **Tuesday, May 5, 2015 starting no earlier than 7:00 p.m.** The purpose of the meeting is to receive the budget messages and to receive comment from the public on the budget. The meeting may be continued to May 11, 2015 unless subsequently noticed. A copy of the budget documents may be inspected or obtained on or after April 29, 2015 at Gladstone City Hall 525 Portland Avenue, between the hours of 8:00 a.m. and 5:00 p.m. A copy of the budget will also be available on the City of Gladstone website www.ci.gladstone.or.us. These are public meetings where deliberation of the Budget Committee will take place. Any person may appear at the meetings and discuss the proposed programs with the Budget Committee.
 Publish 04/22, 04/29/2015.

CLK13322





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**City of Gladstone
 Notice of Budget Hearing – UR-1
 CLK13355**

a copy of which is hereto annexed, was published in the entire issue of said newspapers for
 1

Successive and consecutive weeks in the following issues:

May 27, 2015

Charlotte Allsop

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this
 May 27, 2015.

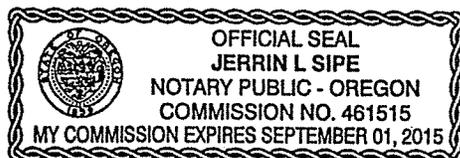
Jerrin L Sipe

NOTARY PUBLIC FOR OREGON

My commission expires *Sept 1, 2015*

Acct #264939
 Attn: Tami Bannick
 City of Gladstone
 525 Portland Avenue
 Gladstone, OR 97027

Size: 3 x 6.5"
 Amount Due: \$222.18*
 *Please remit to the address above.



FORM UR-1 NOTICE OF BUDGET HEARING

A public meeting of the Gladstone Urban Renewal District will be held on June 9, 2015 at 6:40 pm at 525 Portland Avenue, Gladstone, OR. The meeting is to discuss the budget for the fiscal year beginning July 1, 2015 as approved by the Gladstone Urban Renewal Budget Commission presented below. A copy of the budget may be inspected or obtained at 525 Portland Avenue, Gladstone, Oregon, between the hours of 9:00 am and 5:00 pm. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as that used in the annual financial statement of the District. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as that used in the annual financial statement of the District.

Contact: Peter Boyce Telephone: 503.557.2767 Email: boyce@ci.gladstone.or.us

FINANCIAL SUMMARY - RESOURCES		
TOTAL OF ALL FUNDS	Actual Amount 2013-2014	Adopted Budget This Year 2014-2015
Beginning Fund Balance/Net Working Capital		3,529,879
Federal, State and All Other Grants	0	3,529,879
Revenue from Bonds and Other Debt	0	
Interfund Transfers	0	
All Other Resources Except Division of Tax & Special Levy	0	
Revenue from Division of Tax	51,772	2
Revenue from Special Levy	841,353	86
Total Resources	4,422,814	4,401,757

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION		
Personnel Services	0	
Materials and Services	23,888	7
Capital Outlay	45,193	4,321
Debt Service	0	
Interfund Transfers	0	
Contingencies	0	
All Other Expenditures and Requirements	0	
Unappropriated Ending Fund Balance	0	
Total Requirements	69,071	4,401,757

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT	
Name of Organizational Unit or Program	FTE for that unit or program
Gladstone Urban Renewal	0
Total Requirements	0
Total FTE	0

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding July 1	Estimated Debt Not Incurred
General Obligation Bonds	\$0	
Other Bonds	\$0	
Other Borrowings	\$0	
Total	\$0	

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet or add sheets. You may delete unused lines.

Publish 05/27/2015.

RESOLUTION UR-51

A RESOLUTION ADOPTING THE BUDGET FOR FISCAL YEAR 2015-2016

BE IT RESOLVED that the Urban Renewal Agency of the Gladstone Urban Renewal District hereby adopts the budget for fiscal year 2015-16 in the sum of \$5,770,874 now on file at the City Recorder's Office, 525 Portland Avenue, Gladstone.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2015, and for the purposes shown below are hereby appropriated:

URBAN RENEWAL DISTRICT:

Materials & Services	53,500
Capital Outlay	<u>5,717,374</u>
Total Urban Renewal District Fund	\$5,770,874

TOTAL APPROPRIATIONS ALL FUNDS: \$5,770,874

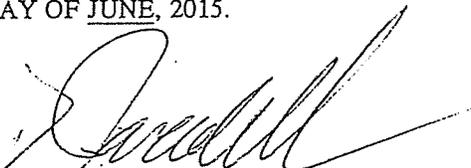
RESOLUTION DECLARING TAX INCREMENT

Option One - Declaration of Tax Increment

BE IT RESOLVED that the Urban Renewal Agency of the Gladstone Urban Renewal District hereby resolves to certify to the county assessor for the Gladstone Urban Renewal District Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article XI, of the Oregon Constitution and \$0.00 as the amount to be raised through the imposition of a special levy.

Resolution UR-51 is effective on July 1, 2015

THE ABOVE RESOLUTION STATEMENTS WERE APPROVED AND DECLARED ADOPTED ON THIS 9th DAY OF JUNE, 2015.



Chairman, Gladstone Urban Renewal Agency

Attest:


City Recorder

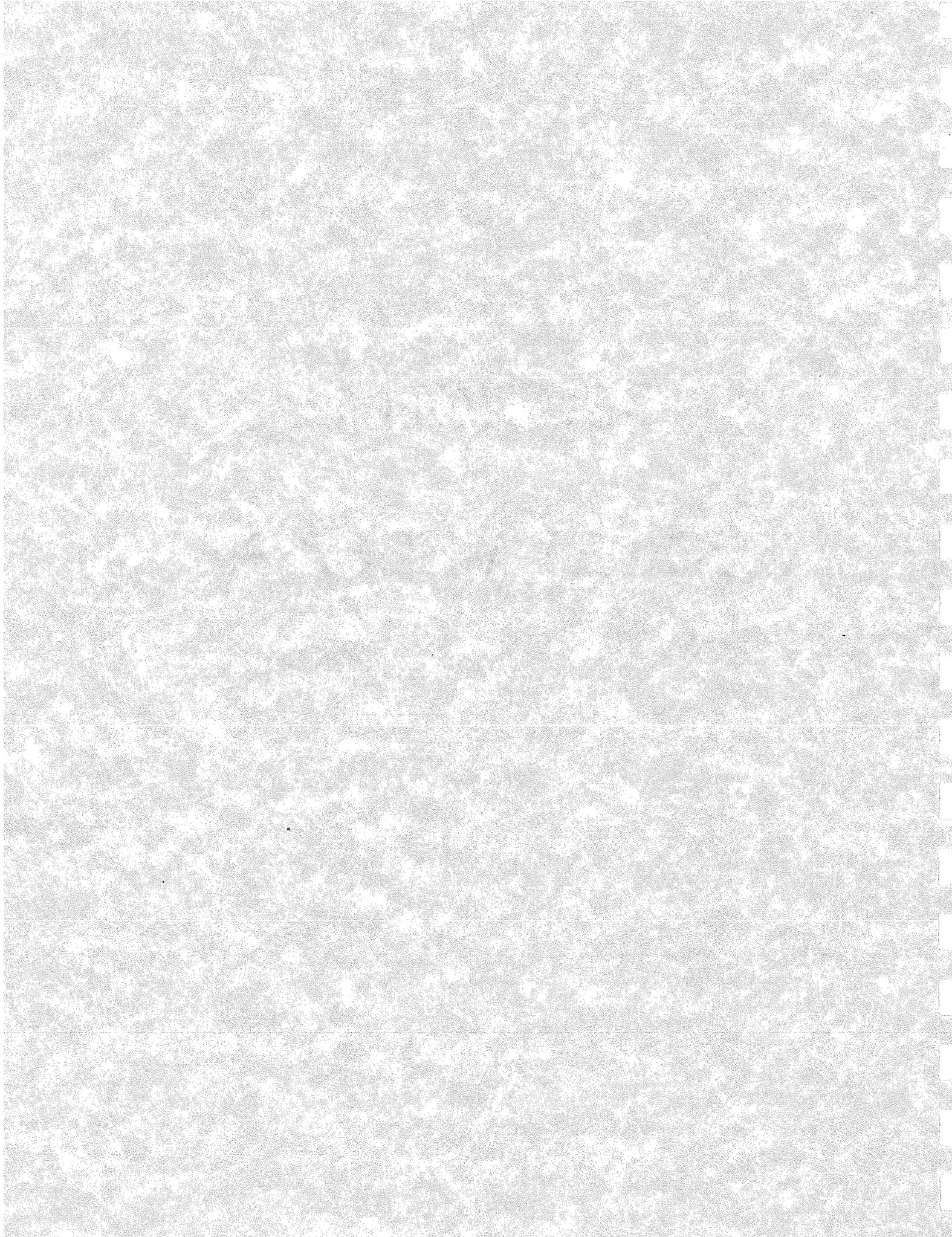
GLADSTONE URBAN RENEWAL

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SECTION 1

BUDGET MESSAGE



Gladstone Urban Renewal Agency

Budget Message

Fiscal Year 2015-16

The purpose of the budget message is to summarize proposed urban renewal budget as required by Oregon budget law. Budgets, when adopted, should represent consensus on the best method to allocate limited resources to help attain goals and fund services including capital improvements. A budget shows past revenues and expenses including inter-fund loans and debt from previous decisions, indicates appropriations for the current fiscal year, and serves as a future financial plan including proposed appropriations in capital reserve funds for next year and beyond. Probably the most important policy issues for the Budget Committee are summarized as follows:

Expenditures from the URA have been minimal the last few years due to pending capital projects and master plan development. There are a number of stormwater, water and facility projects that will be competing for URA funding.

City Hall – Police Department

City Council has appointed an advisory committee to consider replacement of the current police station and city hall. The committee will advise City Council regarding the project and a potential ballot measure for the November 2015 election. The \$894,356 capital expenditure appropriation in the City's State Revenue Sharing fund could be used for this project. Urban Renewal funds could also be used for such a project. An amendment to the urban renewal plan and boundary amendment will be necessary. Currently the Urban Renewal cash balance is \$4,844,703. City Charter amendments would require voter approval if the City were to construct or remodel a new facility that exceeds \$1 million.

Line Item Budget

The total amount of proposed URA budget for fiscal year (FY) 2015-2016 is \$5,770,874 compared to \$4,401,097 for 2014-15.

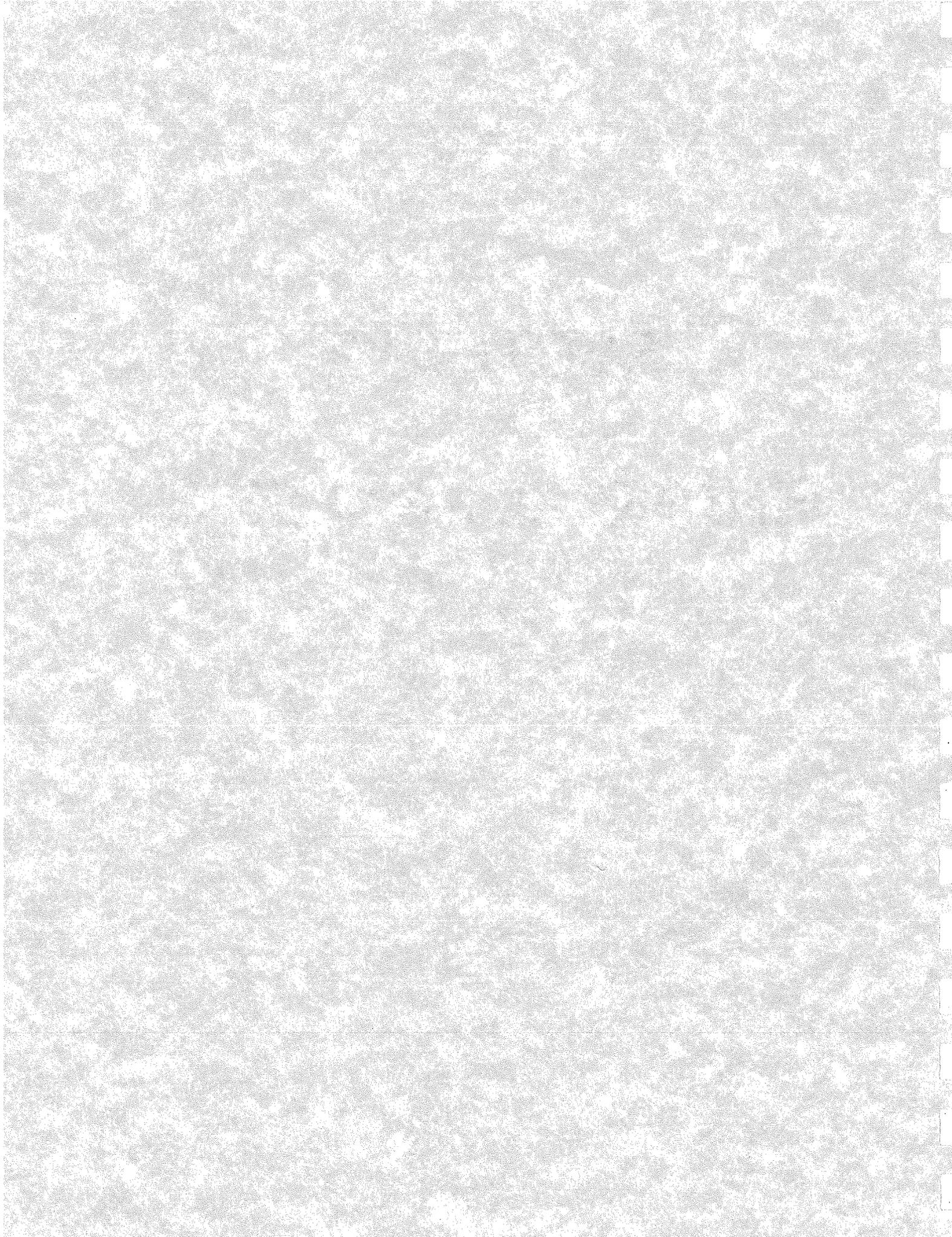
Respectfully submitted



Peter J. Boyce, Budget Officer

SECTION 2

FINANCIAL ANALYSIS



Gladstone Urban Renewal Agency Financial Analysis FY 2015-16

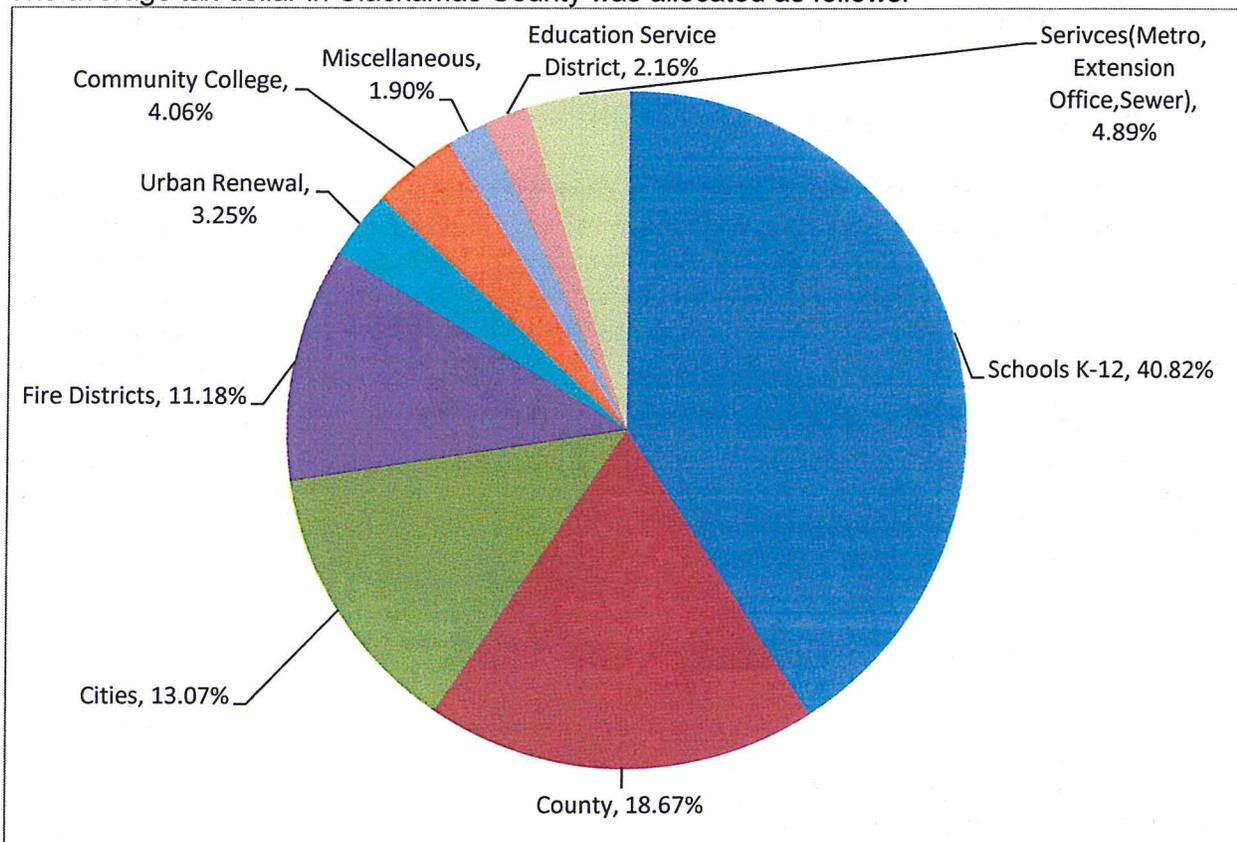
PURPOSE

The primary purpose of a budget process is to ensure the most proper and effective allocation of the Urban Renewal Agency's (URA) limited resources. It is through this process that the budget serves as the single most important policy document. The budget is the URA's financial plan, similar to the Comprehensive Plan for land use. A clear and concise budget document may allow interested taxpayers to better understand the purposes for which their tax dollars are spent. Meetings of the Budget Committee should provide opportunity for public input on URA funding as intended by state budget law.

The availability and allocation of money during formulation of the budget process generally determines the extent to which the city can provide services and attain its goals.

ALLOCATION OF PROPERTY TAX REVENUE COUNTYWIDE

The average tax dollar in Clackamas County was allocated as follows:



As indicated above, 3.25% of property taxes currently collected in Clackamas County are allocated to URAs. Figures from Clackamas County based on 2013-14 data.

TAX COMPRESSION UNDER MEASURE 5

In November 1990 voters statewide approved a tax limitation measure commonly referred to as Ballot Measure 5 (M-5). This amendment to the Oregon Constitution limits the total tax rate for non-school purposes to a maximum \$10.00 per \$1,000 AV. The limit does not apply to any rates for voter approved bonded debt. Levy amounts derived from non-school tax rates that exceed \$10.00/\$1,000 AV are reduced through "compression," with the amount of tax revenue for each taxing jurisdiction reduced proportionate to its relative levy authority. M-50 requires that revenue from local option levies be compressed before any compression of revenue derived from permanent tax rates. If there is more than one local option levy in a tax code area, then each levy would be compressed equally before permanent tax rates are reduced. Total non-school tax rates for determining compression under M-5 are based on real market values (RMV) and therefore these tax rates are different than M-50 rates applied to MAV. Clackamas County Department of Taxation and Assessment does not keep record of M-5 rates as they need to be calculated individually based on a property's real market value divided by taxes imposed.

In Gladstone, significant tax compression is unlikely for fiscal year 2015 due to annual increases in AV that occurred prior to M-50 thereby reducing the total non-school tax rate. The probability of compression was further reduced by M-50's roll back in AV and limit on tax rates and property taxes. With that said, the real estate market has continued its decline reducing the gap between market value and AV. Most of the decrease in the total non-school tax rate was due to the city's rate of \$6.32 in 1991-92 being reduced to \$4.82/\$1,000 AV after M-50. Gladstone voters subsequently approved local option levies increasing the city's "adjusted" tax rate to \$5.47/\$1,000 AV and increasing the total non-school "adjusted" tax rate to \$9.26/\$1,000 AV.

TAX SYSTEM PRIOR TO MEASURE 50

Prior to M-50, tax rates were determined by a city's total assessed value and the amount of taxes levied. The greater a city's total AV relative to its budget requirements, the lower the city's tax rate. Contrary to common belief, AV from new development did not increase the city's tax base and property tax revenue. Instead, taxes paid by owners of several million dollars in new construction each year before 1997-98 slightly reduced Gladstone's tax rate and the amount of taxes paid by other city taxpayers, subject to "the 6% increase". The Oregon Constitution allowed local governments to increase their tax base a maximum 6% annually without voter approval. This levy based system gave taxing jurisdictions financial stability relative to inflation. The system favored communities such as Gladstone where annual service demands and population were growing slowly. In 1980, Gladstone voters approved a new city tax base. Primarily to compensate for inflation, during the 18 years prior to M-50, the city raised its tax base 6% annually increasing its property tax revenue an average of \$95,000 per year.

MEASURE 50 AND ASSESSED VALUES

M-50 changed the Oregon property tax system from a levy based system to a rate based system and virtually eliminated tax bases. The measure rolled back AV's to 90 percent of their 1995-96 levels and established 1997-98 as the "base year" for MAV. M-50 rolled back the city's total AV by \$86 million. M-50 gave the largest roll back of AV and therefore tax reduction to property owners whose market value grew the most from 1995-96 to 1997-98. During that time, AV's grew substantially more in Gladstone compared to many other communities due to

Gladstone's location in the Portland Metropolitan area and market demand for housing that was relatively affordable.

M-50 allows MAV on individual properties to increase a maximum 3% a year plus the value from qualifying improvements generally consisting of new construction, major remodeling, subdivisions of land, changes in special assessments or exemptions and zone changes when there's a change in land use. Qualifying improvements after 1998 are assessed at the ratio of MAV to net market value. Qualifying improvements must be assessed for tax purposes before January 1st to be listed on the tax rolls for assessment purposes during the following fiscal year. As a result of the provision for qualifying improvements, M-50 favors communities with significant increases in value from new construction compared to mature communities with limited vacant land for development such as Gladstone. Tax revenue from qualifying improvements will be especially important during periods of high inflation.

Excluding qualifying improvements, Gladstone's URA MAV may increase 3% for 2014-15. This is due to MAV not only including the value of real property, but also including the value of personal property and public utilities. About 98% of Gladstone's MAV is comprised of real property value. Utility value includes, for example, the infrastructure owned by Northwest Natural Gas. Personal property for assessment purposes is based on calculation of centrally assessed tangible and intangible values from business depreciation and replacement of equipment, software, etc. Mobile homes are also personal property that often depreciates in value. Changes in the amount of MAV for utilities and personal property are different compared to real property.

The estimated 3% increase in MAV allowed by M-50 plus value from qualifying improvements allowed the URA's net MAV to increase about 3%.

MEASURE 50's PERMANENT TAX RATES AND REVENUE

M-50 established "permanent tax rates," which exclude any additional rates for local option levies and bonded debt. The Oregon tax system became relatively simple because permanent tax rates do not change from year to year, and MAV cannot grow more than 3 percent a year beginning in 1998-99, excluding value from qualifying improvements, annexation, etc. as described previously.

The State Department of Revenue used local government's AV and levy authority in 1996-97 to calculate their permanent tax rates including Gladstone's permanent rate of \$4.8174/\$1,000 MAV. Gladstone's permanent rate and future levy authority were maximized by electing to increase the tax base 6% each year since 1980. However, the City's permanent rate would have been greater if serial levies were in place when M-50 was approved since levy rates were "rolled" into permanent rate calculations. For example, a county wide library levy intended to reduce tax inequity was rolled into Clackamas County's permanent rate. The approximately \$5.8 million in "increment" MAV that was captured by Gladstone urban renewal when the City's permanent tax rate was determined caused the rate to be about 6¢ greater than it would have been without urban renewal.

RATE ADJUSTMENTS FOR URBAN RENEWAL

In 2001, the Oregon Supreme Court ruled in Shilo Inn vs. Multnomah County that all urban renewal dollars from "division of tax" that are raised and previously collected in the Education and Bond category of the property tax bill be moved to the General Government category and subject to the M-5 limit of \$10.00/\$1,000 of RMV. Adjusted rates apply if a county or city such as Gladstone has adopted an urban renewal plan and collects revenue from division of tax; otherwise permanent rates apply. The next table shows permanent tax rates in Gladstone

established by M-50 and rates that have been adjusted to accommodate division of tax. Taxes levied for division of tax now appear on all tax statements citywide. Property owners pay the same amount of taxes regardless of whether urban renewal receives revenue from division of tax. Division of tax only affects how property tax revenue is distributed among taxing jurisdictions, except for local school districts that apparently receive money through a State school funding formula equal to that not raised locally.

Gladstone Non-School M-50 Tax Rates/\$1000 AV *		
Taxing District	Permanent Rate	Adjusted Rate
City of Gladstone	4.8174	4.4736
Clackamas County	2.4042	2.2326
Clackamas County Soil Conservation	N/A	0.0456
Vector Control (County)	0.0065	0.0061
County Extension &4-H	N/A	0.0465
County Library	0.3974	0.3692
Port of Portland	.0701	0.0652

* The difference between the total permanent rate and the total adjusted rate is due in part to local option levies and urban renewal not having permanent rates. Taxes for urban renewal reduce rates for all other taxing jurisdictions including rates, not shown above, for schools and bonded debt.

REVENUE SOURCES, excluding cash reserve

The URA has two sources of revenue, property taxes and interest. For FY 2013-14 the URA received \$876,262 in property taxes (including delinquent taxes paid) and earned \$16,873 in interest for a total of \$893,135 of revenue.

RECENT EXPENDITURES

The URA made expenditures in the amount of \$8,565 in FY 2014-15 mostly for audit expense.

CASH FLOW

Positive cash flow is the amount that total revenue exceeds total expenditure and negative cash flow occurs when expenses exceed revenues. For the past several years expenditures from the URA Fund have been limited due to the previous library project that was rejected by voters and now possible construction or building improvements for the City Hall/Police Station. Once the Urban Renewal Board decides which course of action to take it will free up funds for other projects. This course of events has lead to a large positive cash flow for the URA Fund. At the end of March 2015 the URA Fund has a cash balance of \$4,844,703.48 and a positive cash flow.

CASH RESERVE

Positive cash flow creates cash reserve and negative cash flow reduces cash reserve. The URA's financial condition can be determined in part by evaluating cash flow's affect on cash reserve.

Somewhat contrary to incurring debt, increasing the amount of cash reserve strengthens the URA's financial condition and its ability to optimize services at minimum cost. Interest income from accumulating a greater amount of cash reserve creates greater efficiency. If cash reserve is depleted, then the URA would need to incur cost to borrow money until sufficient property tax revenue is received each December.

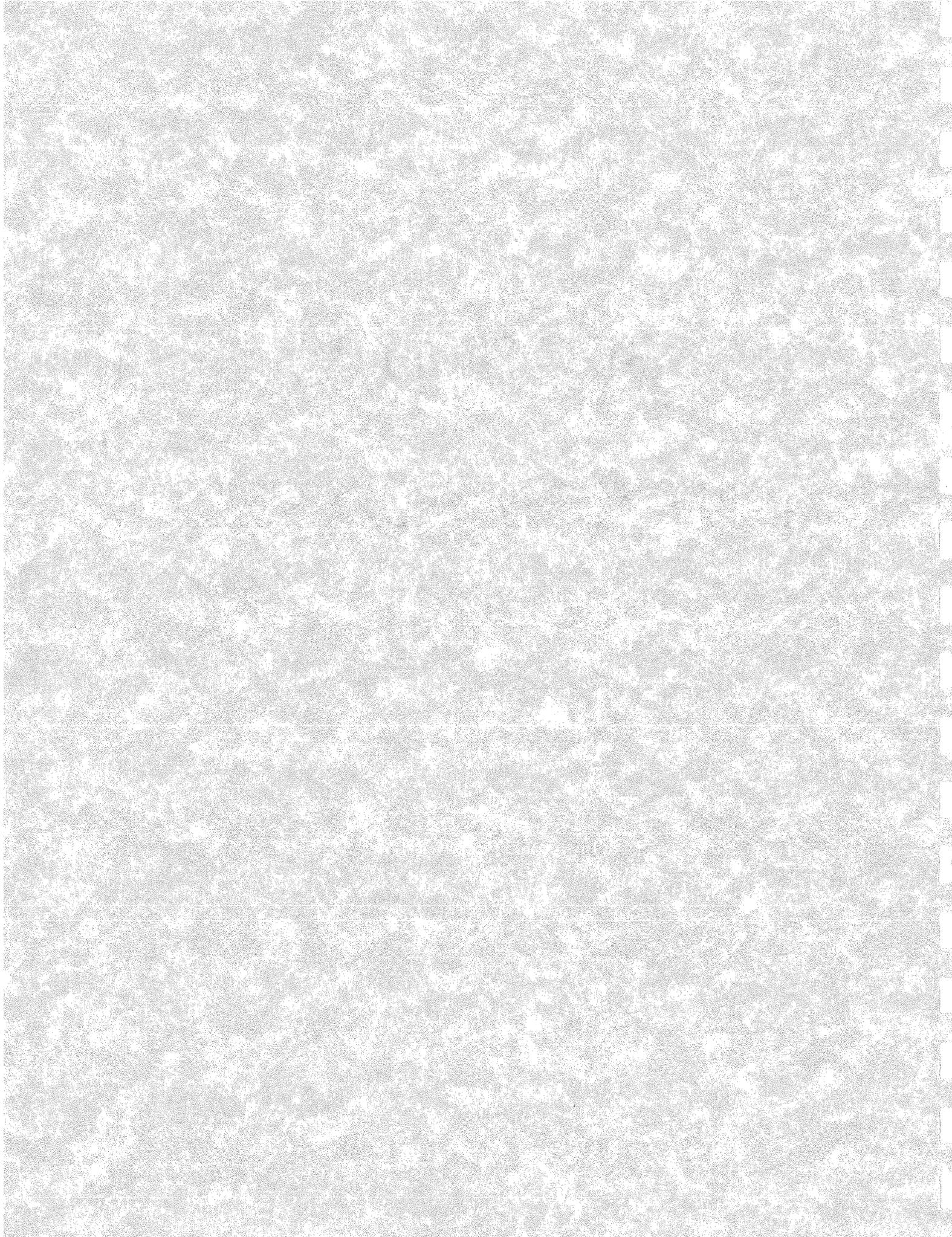
In the past virtually all of the cash reserve is appropriated as potential expenditures. However, expending all budgeted funds within one year would be similar to deficit spending with potential expenditures exceeding revenues. Cash reserve is virtually identical to personal savings; it is a finite amount and cannot serve as a long term revenue source for funding long term expense including the hiring of more employees. In future years, the extent of positive cash flow will determine how fast cash reserve is replenished to fund future capital projects.

VALUES REFLECTED IN BUDGET DOCUMENT

In summary, the intent of this budget document is to reflect an "open book" financial policy and to help formulate organizational values, which are important since they influence behavior including expenditure decisions. The effectiveness of organizational values depends on the degree that they are known and generally accepted, especially by those who make or influence expenditure decisions.

SECTION 3

LINE ITEM BUDGET



URBAN RENEWAL DISTRICT/EXPENDITURES

#2022010 City Staff/Planning Reimbursement – Legal counsel for Urban Renewal advised that urban renewal can reimburse the City for staff expense in accord with an agreement between the Agency and City that specifies a specific reimbursement amount.

#2023010 Urban Renewal Project Reserve - This is currently the balancing line item for the Urban Renewal Fund. A reserve is requested since the Renewal Agency has not yet prioritized possible projects.

URBAN RENEWAL DISTRICT RESOURCES

TAXES NECESSARY TO BALANCE BUDGET - the increase in maximum revenue can be determined by estimating the percentage increase in increment captured within the district multiplied by current amount of maximum revenue. The amount of revenue derived from the division of tax is determined by taking the estimated increment value including any increase in value for each tax code area multiplied by its M-50 tax rate. The remaining amount of maximum revenue is equal to the urban renewal levy. The levy amount divided by the city's MAV equals the urban renewal levy rate.

RESOURCES
GLADSTONE
URBAN RENEWAL DISTRICT

FORM
LB-20

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2015-16		
	Actual		Adopted Budget This Year 2014-15		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2012-13	First Preceding Year 2013-14					
1	2,705,622	3,529,679	3,507,853	Available Cash On Hand* (cash basis)	4,844,703	4,844,703	4,844,703
2	19,286	34,899	16,000	Previously Levied Taxes Estimated to be Received	20,000	20,000	20,000
3	13,553	16,873	13,000	Interest	16,000	16,000	16,000
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29	2,738,461	3,581,451	3,536,853	Total resources, except taxes to be levied	4,880,703	4,880,703	4,880,703
30			864,244	Taxes estimated to be received	890,171	890,171	890,171
31	820,020	841,363		Taxes collected in year levied			
32	3,558,481	4,422,814	4,401,097	TOTAL URBAN RENEWAL RESOURCES	5,770,874	5,770,874	5,770,874

