

GLADSTONE CITY COUNCIL MINUTES OF REGULAR MEETING – January 14, 2014

ROLL CALL

The following city officials answered the roll call: Mayor Wade Byers and Councilors Hal Busch, Ray Jaren, Kari Martinez, Thomas Mersereau, Lendon Nelson, and ...Reisner.

ABSENT: None

STAFF

Pete Boyce, City Administrator; Rhonda Bremmeyer, Senior Center Director; Irene Green, Library and Scott Tabor, Public Works Director.

Mayor Byers led the flag salute.

BUSINESS FROM THE AUDIENCE

Mike Madler, Gladstone Fire Department, Members Association, Association President reported last month Council donated \$500 for the Food and Toy Drive. They had a successful year with 140 families they delivered to, two large food boxes for every family, and a bag of toys for the kids. He thanked the Council for their contribution and submitted a letter of appreciation.

Mary Accenttura, 17528 SE Valley View Road, President of New Gladstone Library Foundation explained their Foundation is made up of six directors, three less than their desired number. They all agree on the need for the new and improved library to serve the Gladstone and Oak Lodge Communities. There is a split in the foundation as to the ways and means of obtaining the goal. Their actions are guided by their mission statement, vision statement and values. She read the three statements to the Council. They are committed to following these three statements and to provide all the help and energy they have to benefit the patrons of the Gladstone Public Library. The pact and the foundation are not one in the same.

Pat McMahon, 175 W. Berkeley stated he runs the Santa and the Mac Event concurrently with the Gladstone Fire Department. They were able to donate four full barrels of toys and canned goods that they also gave to the Gladstone Food Bank at the Campgrounds. After the fire-fighters were done at Christmas time, they continued to make up canned goods from the library. There was another two full 55-gallon drums of canned goods that went up to the food bank in Gladstone. They made sure that anything they procured in the City of Gladstone stayed in the City of Gladstone. He thanked the Fire Department, support from citizens, and the library for all their help.

CONSENT AGENDA

Item(s) Removed from the agenda:

1. Approval of October 15, 2013 Work Session Minutes and December 10, 2013 Minutes
3. Approval of Resolution 1034 – Adopting Updates to the City of Gladstone Addendum to the Clackamas County Multi-Jurisdictional Natural Hazards Mitigation Plan
4. Approval of Regional Justice Information Network Intergovernmental Agreement
9. Payment of December Claims

Item 2, Approval of Resolution 1033; Adopting a Revised Master Free Schedule and Repealing Resolution 1003, was removed from the Consent Agenda and placed as Item 22 on the Regular Agenda.

5. Approval of Special Event Temporary Liquor License – Concept Entertainment Two, LLC – Latus Motors
6. Denial of Liquor License – Affordable Catering – Napoleons Deli 455 Portland Avenue
7. Appointments Boards, Commissions and Committees:
 - a. Park and Recreation Board
 - b. Traffic Safety Commission
8. Information Regarding 2013 Gladstone Cultural Festival City Expenses

Councilor Nelson moved and Councilor Busch seconded a motion to approve Consent Agenda items 5 through 8 as presented.

Motion carried unanimously.

Discussion of Items 1, 3, 4, and 9:

1. Approval of October 15, 2013 Work Session Minutes and December 10, 2013 Minutes. Revisions were made to the December 10, 2013 Minutes.

3. Approval of Resolution 1034 – Adopting Updates to the City of Gladstone Addendum to the Clackamas County Multi-Jurisdictional Natural Hazards Mitigation Plan. Councilor Mersereau asked that the acronyms be defined in the document. City Administrator Boyce will have staff make the corrections.

4. Approval of Regional Justice Information Network Intergovernmental Agreement. Councilor Mersereau suggested there be a cost associated with each group that is involved with this Agreement. He asked who would be Gladstone's representative and alternate. Administrator Boyce stated the representative would be Chief Pryde and alternate would be Lieutenant or designee.

Councilor Reisner noted the cost sharing formula is attached as Exhibit A; however there was no Exhibit A in the Agreement.

Jeff Jolly, Gladstone Police Department explained Master IGA Exhibit A has the formula for the pre-implementation of the program. He submitted a copy for the Council. According to the latest newsletter, November 2013, they estimate currently the per-user cost is \$55 per sworn officer. Portland Police Bureau is picking up \$6 million major infrastructure cost and each user-agency will be charged the \$55 fee. The network is estimating that the fee could go up to \$59 per user; which would be approximately \$700-1,000. more per year than what Gladstone is currently paying for 14 officers. For 16 officers the cost will be \$10,600 and if the cost does go up \$4 the cost will \$768 – 1,000.

Questions from the Councilors:

- Are more departments anticipating joining this network than what is currently being offered through Portland? Answer: Officer Jolly thinks absolutely more people will join as this system continues to build. Right now the number is at 40 in five different counties and two different states.
- Will the information from the current system that is retiring be absorbed into the new system? Answer: Officer Jolly stated they will transfer the information over to the

new system and make it available. The system will be replaced with the PPDS system that is maintained by Portland.

- Page 414 indicates an effective date of 7/1/2012; is that correct? Answer: Officer Jolly stated this is the effective date of the agreement. The initial phase will not begin until March and Gladstone will be involved in the early roll-out period. The goal is to make it fully implemented later in the year.
9. Payment of December Claims. Councilor Reisner noted there were bills from Back Flow Management and Timberline Development and asked if there was a sewer overflow? City Administrator Boyce reported there was a sewer lateral that was discharging sewerage into the public right of way on West Arlington. The City went in and took care of it; they hired Timberline to come in and take care of the public health hazard. The property owner has 60 days to repay the City for that cost or have a lien put on the property.

Councilor Martinez moved and Councilor Busch seconded a motion to approve the Consent Agenda consisting of Items 1 and 3 as revised and Items 4 and 9 as presented.

Motion Passed unanimously.

CORRESPONDENCE

10. Letter from Dewo M. Yadeto Regarding Municipal Court
11. Rose Johnson's Response Memo from City Attorney Concerning the Agenda
12. Additional Correspondence

REGULAR AGENDA

13. Exit Audits – Merina and Company, 5499 Amy Street, West Linn. Tonya Moffitt, Partner and Linn Pope, Audit Manager, Marina and Company presented the results of their June 30, 2013 Audit. They have completed the audit and issued a Clean Opinion which is the best opinion that the City can receive. The opinion is limited to the basic financial statement, the supplementary information, and the audit comments. They do not audit the introductory section therefore they don't issue an opinion on that. There were no restrictions placed on the audit and no disagreements with management. There were no significant difficulties in conducting the audit.

There were four new accounting pronouncements that were implemented in the fiscal year ending in 2013 and those were government auditing standards 61, 62, 63 and 65. One of the pronouncements is for the way component units are treated (relationship with the City, but not inside the city—library foundation). There is a pronouncement for GASB 63 and 65 which changes the look of the financial statements. The government accounting standards created deferred inflows and deferred outflows (previously referred to as deferred revenue). The City has implemented these policies and procedures correctly and the financial statements are representative of what the government accounting standards require.

There are estimates in the financial statements for depreciation, compensated absences payable, and other post employment benefits. There were no transactions the City entered into that lacked authoritative guidance. There were some uncorrected misstatements with the total financial statement in effect of \$69,000 and \$113,000. As there were changes in the accounting

rules so what could have been presented in the financial statement and if it became material, it would need to be presented in the financial statement, the City chose not present those at this time as they are immaterial to the financial statement.

Merina & Company assisted the City in material audit adjustments for closing journal entries for the year end and the City has another CPA that reviews those journal entries that they repair to ensure the company is still independent to be able to issue an auditor's report.

Ms. Moffitt reported they also review collateral, public purchasing, how the City spends their highway funds, and making sure they are in compliance with the Oregon State minimum standards. There was one budget violation where the budget resolution did not agree to the budget document. The approved column in the budget was the numbers that appeared in the resolution and not the adopted numbers. There were variances between the approved and the adopted budget. This was noted when they did the budget testing. The City will revise this.

Questions from the Council:

- Councilor Reisner noted this year's letter to management was longer than previous years. He asked if they compare years past when drafting the letter. Answer: The letter represents their recommendations and things they noted during the audit. Previously they were verbally communicated to management; however, they have changed their practices and are now putting them in writing.
- Were the previous letters viewed to determine if those recommendations were completed or corrected? Answer: Some of the comments reflect corrections from the past with recommended purchasing policies be implemented, a cash handling policy be implemented, etc. They do go back and review them from the prior year to see if they have been implemented or not.

Urban Renewal Agency Exit Audit. Merina and Company completed this audit December 27, 2013 and issued a Clean Opinion. The opinion is limited to the basic financial statements and the audit comments. They do not audit the introductory section and do not form an opinion on it. There were no restrictions on the audit scope, there were no disagreements with management, and there were no significant difficulties occurred during the course of the audit. There were three new accounting policies, GASB 61, 63 and 65. There were no transactions found entered by the Urban Renewal that lacked authoritative guidance. There were some audit adjustments for proper presentation of the financial statement (property taxes). For Oregon State regulations, they test for Urban Renewal to make sure they comply and they were in compliance with everything they tested.

Questions from the Council: None.

Mayor Byers asked staff to convey appreciation to those who work hard all year to make sure the financial matters of the City are proper, current and correct.

14. Appointment to Planning Commission (three applications received for two vacant positions). Mayor Byers reported that applications to the Planning Commission have been received from: Jerry Herrmann, Kevin Johnson, and Tammy Stempel.

Roll: Councilor Jaren, Herrmann, Stempel; Councilor Mersereau, Johnson, Stempel; Councilor Martinez, Herrmann, Stempel; Councilor Reisner, Johnson, Stempel; Busch, Herrmann, Stempel; Nelson, Johnson, Stempel; and Mayor Byers, Johnson, Stempel. Kevin Johnson and Tamara Stempel have been appointed to the Planning Commission.

15. Appointment to Budget Committee (four applicants and three vacant positions). Mayor Byers reported that applications to the Budget Committee have been received from: Dave Kruse, Steve Johnson, Kevin Johnson, and Jerry Herrmann.

Roll: Councilor Jaren, Kruse, Steve Johnson, Herrmann; Councilor Mersereau, Kruse, Steve Johnson, Kevin Johnson; Councilor Martinez, Kruse, Steve Johnson, Herrmann; Councilor Reisner, Kruse, Steve Johnson, Kevin Johnson; Busch, Kruse, Kevin Johnson, Herrmann; Nelson, Kruse, Steve Johnson, Kevin Johnson; and Mayor Byers, Herrmann, Steve Johnson, Kruse.

Dave Kruse, Steve Johnson and Jerry Herrmann have been appointed to the Budget Committee and Kevin Johnson, Alternate.

16. Appointment to Senior Center Advisory Board (three applicants for one vacant position). Mayor Byers reported that applications to the Senior Center Advisory Board have been received from: Diane Berreth, Katherine Ellerby and Noreda C.B. May. He asked the Council to vote on two applicants for the terms that expire in 2013 and one applicant for the term that expires 2014.

Roll: Councilor Jaren, Berreth, May; Councilor Mersereau, Berreth, May; Councilor Martinez, Berreth, Ellerby; Councilor Reisner, Berreth, May; Busch, Berreth, May; Nelson, Berreth, May; and Mayor Byers, Berreth, May.

Diane Berreth and Noreda May have been appointed to the Senior Center Advisory Board for the terms expiring December 31, 2016. Katherine Ellerby will be appointed to the Senior Center Advisory Board for the term expiring December 31, 2014.

17. Suggested Municipal Code Review Procedure Adopted by the Planning Commission. City Administrator Boyce reported the Planning Commission took up the directive of City Council to review the current Gladstone Municipal Code and how they will approach that directive.

Tami Stempel, 6960 Winfield Court, Planning Commission Chair reported the Planning Commission spent some time reviewing different titles and sections and put together a review procedure. Time for a worksession will be set aside at each scheduled Planning Commission meeting to address this review. It was decided to approach the subjects of clear vision and nuisance codes first. All the titles other than 17 the Commission will send recommendations

to the Council as they are addressed. Because of notice procedures quarterly updates will be presented on Title 17. Important documents will be submitted in advance, through the City and through the proper process.

Questions from the Councilors:

- Have the changes/update suggested regarding ORSs indicated in the Code Analysis Ordinance Review in January 2012 been made? Answer: City Administrator Boyce reported they have not been changed. The entire municipal code was reviewed and suggestions were made. It will require legal research on the City Attorney's part.
- Do some of the suggestions have time restraints? Answer: City Administrator Boyce reported he has asked the City Attorney to prioritize the issues and that list has been submitted to the City.
- When does the Council get the list and when will they start working on it? City Administrator Boyce stated the City is moving forward on implementing. The Planning Commission with the new directive from City Council will consider the report and send it forward also.
- Why has it taken two years to set out priorities; doesn't it put us in a liability situation with the State in that some of these ordinances haven't been updated and not in compliance with state law? Answer: City Administrator Boyce reported the analysis was done and they are moving forward. The Planning Commission will take it into consideration as they move forward.

18. Discussion – Complaint and Request for Disciplinary Hearing from Planning Commissioner Craig Seghers. City Administrator Boyce reported this is an evolving issue. A copy of an agreement between Tamara Stempel and Craig Seghers was provided to the Council. He asked the two involved if they will agree to participate in mediation and they agreed to do so. There were three separate sessions involving the complainant and each individual listed on the document. He met with both Mr. Seghers and Ms. Stempel and they presented an agreement to him which talks about setting up some rules that the Planning Commission and other committees could follow regarding behavior of committee members. There could be a mechanism set up to deal with violations of committee rules. In return Craig Seghers has decided to retract his complaint.

Craig Seghers stated this situation exposed a lack of procedures to deal with this sort of situation. He feels someone was abused at the meeting. He and Ms. Stempel have agreed to put it behind them if there is a serious effort to come up with a process to keep this from happening again. Tamara Stempel stated their intent is to look at what other municipalities have in place. She thanked the Council for their patience and understanding throughout this process. It was suggested that as a basis, the Council Guidebook that was adopted has a section called Council discussions and decorum should be reviewed.

Councilor Sieckmann asked if this agreement is public record or does it fall under confidentiality of the agreement? City Attorney Martin stated it is public record. Councilor Sieckmann thinks it's a good idea to go forward with the idea of preparing rules for the future.

However he doesn't want people to think he is trying to skirt around his obligations or did something wrong and this is a way out of it.

19. Ordinance 1442 – Adding a New Chapter 12.22 Regarding Special Events to the Gladstone Municipal Code. Mayor Byers asked Assistant City Administrator Morishita to read Ordinance No. 1442 by title only. The Ordinance was read.

Councilor Martinez moved and Councilor Nelson seconded a motion for first reading of Ordinance No. 1442.

Discussion Among the Commissioners: It was noted on Page 19-2, the second line of 12.22.020(1) should read, "...the City Administrator upon a form available..."

It was asked if the homecoming parade or John Wetten parade would have to follow these conditions. City Attorney Martin explained if the parade is in a public right-of-way and shutting down streets, they have to come in for a permit. A system can be put in place where the fee can be waived for individual event.

Kirk Stempel noted on National Night Out a lot of people block off their street and do their event in the street. Is there something in this Ordinance that addresses National Night Out? This event would be covered under the City of Gladstone.

Mr. Stempel asked for clarification of 19-4, 12.22.060(1) (c) and (d). City Attorney Martin stated for example, if someone came in for a building permit and the City already knows that some of the right-of-way will not be available, (c) is included to take that into account. Section (d) for example the Cultural Festival is one week and the grass is worn down and muddy and someone wants to have an event the next week and the site is unusable.

When there is a large construction project it can be tight in some spots and an emergency vehicle could not get through. Does an applicant come in to report what will be closed off? City Administrator Boyce stated applicants report to Public Works what activity is involved and how much of the street will be blocked.

Public Testimony – None.

Councilor Martinez moved and Councilor Nelson seconded a motion to approve Ordinance No. 1442, An Ordinance Adding a New Chapter 12.22 Regarding Special Events to the Gladstone Municipal Code.

Roll: Councilor Busch: **Yes**; Councilor Jaren: **Yes**; Councilor Martinez: **Yes**; Councilor Mersereau: **Yes**; Councilor Nelson: **Yes**; Councilor Reisner: **Yes**; Mayor Byers: **Yes**.
The motion carried 7-0.

Mayor Byers asked that the Assistant City Administrator Morishita to read the Ordinance by title only for the second time. The Ordinance was read.

Councilor Martinez moved and Councilor Jaren seconded a motion to approve Ordinance No. 1442, An Ordinance Adding a New Chapter 12.22 Regarding Special Events to the Gladstone Municipal Code.

Roll: Councilor Busch: **Yes**; Councilor Jaren: **Yes**; Councilor Martinez: **Yes**; Councilor Mersereau: **Yes**; Councilor Nelson: **Yes**; Councilor Reisner: **No**; Mayor Byers: **Yes**.
The motion failed 6-1.

The second reading will be held at the next Council meeting. Staff was asked to include information about Ordinance 1442 in the City Newsletter.

20. Ordinance 1443 – An Ordinance adopting a new chapter 5.60 of the Gladstone Municipal Code Regarding Permit Requirements for Security Alarm Systems. Mayor Byers asked Assistant City Administrator Morishita to read Ordinance No. 1443 by title only. The Ordinance was read.

Discussion Among the Commissioners: It was asked why this ordinance was necessary? Answer: Jeff Jolly, Gladstone Police Department reported the Police Department will have more information available to them. It will provide standards and regulations applicable to alarm systems including those systems utilizing automatic dialing devices, and to encourage alarm users, as well as alarm businesses, to assume increased responsibility for maintaining the mechanical reliability and the proper use of alarm systems to prevent unnecessary emergency response to false alarms and thereby to protect the emergency response capability of the City.

If this is adopted and an officer is on his way and C-Com notifies that it is a false alarm, will it be considered a false alarm or not? Answer: Officer Jolly stated it would be in the City guidelines as to how they want to interpret that language. It would be cleared out by the C-Com center and if the officer is not on scene, he would not consider that a false alarm.

How did staff determine the fee and fines? Answer: Assistant City Administrator Morishita stated she received the yearly fees and fines from the Police Department as to what they wished to have listed. The records clerk worked on the fees and fines with one of the sergeants and then the chief approved it.

Was there consideration given to exempt senior citizens? Answer: It was discussed by Council and decided not exempt senior citizens.

Was consideration given to exempting the school district, DMV, Library, City Hall, Senior Center and the post office? Answer: Officer Jolly stated he was not involved with the drafting of the Ordinance. City Attorney Martin stated they are not exempt under the current language. Council can add language about exemptions.

There are home alarms that are not connected to any central monitoring system. Would this Ordinance require a permit for those kinds of houses? Answer: City Attorney stated it has to be

a system that is transmitting a remote or local audible, visual or electronic signal requesting emergency services personnel response.

Elizabeth Taylor, Utility Billing Clerk asked when the application is made, who processes the application, who issues the permits, who checks for violations, are the fines processed through the municipal court or is it a new bureau that has to be established. Assistant City Administrator Morishita stated Chief Pryde has agreed that his department will handle items listed on the fee schedule under the police department – this includes the alarm permit. Chief Pryde will work it out as to who does what. The entire process will be taken care of by the Police Department.

How will the appeal process be handled? Answer: City Attorney Martin stated the permit revocation section indicates the Police can give 10 days' written notice to allow the permit holder an opportunity to correct the system. Council has the discretion to allow an additional appeal beyond the 10 days.

Public Testimony – None.

Councilor Martinez moved and Councilor Nelson seconded a motion to approve Ordinance No. 1443, An Ordinance Adopting a New Chapter 5.60 of the Gladstone Municipal Code Regarding Permit Requirements for Security Alarm Systems.

Roll: Councilor Busch: **Yes**; Councilor Jaren: **Yes**; Councilor Martinez: **Yes**; Councilor Mersereau: **Yes**; Councilor Nelson: **Yes**; Councilor Reisner: **No**; Mayor Byers: **Yes**.
The motion failed 6-1.

Mayor Byers announced that the second reading will be held at the next Council meeting. Staff was asked to include information about Ordinance 1443 in the City Newsletter.

Recess was taken at 9:10 p.m. and the meeting reconvened at 9:15 p.m.

21. Library Facility. City Administrator Boyce reported Council requested he look into outlining a new project. He is suggesting citizens advisory committee was formed to review the new project and come back to the Council with a recommendation. A letter was sent out indicating that the County's contribution of \$1.5 million could still be used by the City if they came up with a project by June 2014 that would be able to serve Gladstone and Oak Lodge service area.

The outline includes:

- Design and construction of a library facility not to exceed 13,000 square feet. High estimates for a 13,000 square foot library would be in the range of \$5.7 million to \$6.7 million (excluding purchase of land).
- The Webster Road property is still under Cit ownership and could be used as a library location.
- Sources of funding include Clackamas County \$1.5 million, Library District Revenues, sale of assets, Urban Renewal Fund, General Fund, a bond measure (public vote) and additional funding from Clackamas County.

Discussion by the Council:

With the goal of June 2014 to have a final plan in place he requested Council authorize a citizen advisory committee to report back to Council at their May meeting. This timeline makes the assumption that Clackamas County will allow the City to obtain voter approval of the project in November 2014.

The advisory committee should include a Council member, a Library Board member, a Library Foundation member, member of Save Gladstone, and some representation from the Oak Lodge Service area. The charge of the committee would be to hold public meetings in order to form a recommendation to City Council regarding the facility of the library. He is looking for direction from City Council whether or not they would authorize such a citizen committee to be formed.

Councilor Jaren believes the membership is heavy on library membership with three library groups. There should be a broader with respect to the entire citizenship of Gladstone. It would be good to consider representation from the County.

Rose Johnson, 5480 Abernathy Court stated not every person on the committee should be a stakeholder (in City Council or School District). She suggested a pool of citizens at large from Gladstone.

Mayor Byers stated in principle he supports the framework of this plan. There have been a number of things that were identified that are pertinent. The short term target is by May the City will have a ballot measure to present in November.

Rose Johnson, 5480 Abernathy Court asked if the current ballot measure is sufficient. Mayor Byers stated this is a different scope of project.

Chuck Gustafson, 6635 Buckingham Drive stated the Clackamas County Library District is going to build a library. They are willing to pay for it without any new taxes. He is also in favor or not taking one square inch out of the proposed plan submitted. The property that was originally designated is as good a property as any. The library and property are the big issue. He asked how much Gladstone is going to have to outlay for the building of a library. Mayor Byers explained a majority of the library can be paid for out of the annual proceeds of the library district.

Councilor Martinez suggested a 10 member library committee: a City Council member, a representative from the Library Board, Library Foundation, School District, County and five people at-large within the service area. A facilitator would also be helpful.

Barry Burns, 7550 Charoleis Court suggested building a steel structure above the library, finish off two floors of it, move all the books up, and finish off the bottom as another floor or it could be the parking lot.

Nancy Eichsteadt, 665 Barbary Place stated the Council has her letter from a citizen group, Where's My Library regarding a 10% cut of the original design without going back into significant design changes on Oatfield/Webster property. They feel strongly that this might be a workable solution. She is concerned about 13,000 square feet and throwing away the \$1.5 million design plan already made. The City does not need a lot of the extras in the design; she feels things can be eliminated and be within the budget.

Les Poole, 18340 Cornell Place lived in Oak Grove when the library proposal first started. He expressed concerns because there was a lot of support being claimed from Oak Grove. Most in Oak Grove had no idea the library was closing. So if Gladstone is going to build a library regardless of location, more consideration from citizens is an absolute requirement. He recommends that everyone understand whatever is presented in the future be something Oak Grove supports. Save Gladstone was formed because there were a lot of infrastructure issues that were put on a back burner in favor of a project everyone thought was viable, but it trumped. There needs to be a discussion of what happens to the current buildings in the future.

Maryanna Moore, 18340 Cornell Place has lived at this residence for 50 years. She is here tonight representing Save Gladstone. Her group understands the need to improve library service and they are open to considering reasonable options. She referred to a letter in the Council's packet titled, "Where's My Library." That question was answered by the voters who defeated measures 3413 in November of 2012. Since that time, a group of citizens continue to promote a plan that is not in the best interest of the community. The letter recommends keeping the current plan in spite of the cost and two public votes rejecting it, the letter claims that the project costs can be reduced by 10% and the property on Webster Road be purchased. If these are realistic options they should have been considered prior to moving forward in 2011. She does not feel the 10% reduction in cost will not be enough to win voter approval this year. Gladstone has critical needs and they are not addressed by focusing on the library. Save Gladstone support improving the library service and she feels the new librarian is a great asset to the library. She is here to ask how they can be part of a team to plan for Gladstone's needs that would be workable for all of the stakeholders.

Councilor Martinez voiced concern about the mold at the library, city hall and the police station. There are children who come in there breathing in this unhealthy substance.

Mary Accenttura, 17528 SE Valley View Road agrees with the comment of the excellent job Irene has done. Irene does a monthly report that is online for anyone to look at. Last month the library was closed three days; 6,690 people walked through the door of a 5,000 square foot building that is not ADA compliant. Not a quarter of amount of people walk through the City Hall door or the Police Department door. The building is getting a lot of use. They drastically need a new building.

Rose Johnson, 5480 Abernathy Court suggested because of time constraints that the committee when formed meet more than once a month. She feels by setting a date where the Council will accept suggestions from the public. In case interested parties are not chosen, they will get an opportunity to make their wishes known in writing.

Councilor Martinez moved and Councilor Nelson seconded a motion to have the Library Committee be no less than ten (10) people; five to be from the establishment and five from the community. A facilitator will be present at the meetings. The committee will be selected by the end of January to start work in February. Applications will be accepted and the committee members will be selected at the January 28, 2014 adjourned Council meeting. The group will hold their first meeting on February 10, 2014.

Ed Gronke stated he does not live in the City of Gladstone but he lives within the Clackamas Library District. The deadline for applications is really close and there is any hope for representation from the Oak Lodge Community, there needs to be more time to get the word out and get applications in.

Motion carried unanimously.

22. Approval of Resolution 1033, Adopting a Revised Master Fee Schedule and Repealing Resolution 1003. Mayor Byers reported the City Attorney advised Council to add this to regular business so individuals have an opportunity to make comments.

Hearing no comments from the audience Mayor Byers called for a motion.

Councilor Nelson moved and Councilor Martinez seconded a motion to approve Resolution 1033, Adopting a Revised Master Fee Schedule and Repealing Resolution 1003.

Motion carried unanimously.

BUSINESS FROM THE COUNCIL

- Councilor Nelson reported on January 24, there are two officers graduating from the Police academy, Mark Herkamp and Casey Newton. The commencement speaker will be Chief Jim Pryde.
- Councilor Reisner thanked Mary for her help as an elf with the Santa project at the library. She donated the books that were handed out to the participants. It was a great event.
- Mayor Byers announced Jim Zuffrea passed away. He was very instrumental in Chautauqua festivals and now the Cultural Festival. He has the world's greatest spaghetti recipe that he used to raise money for the festivals. Services will be held January 25th at the Senior Center.
- The Gladstone Rotary will have a joint meeting on January 16th and the speaker will be Sheriff Craig Roberts. The meeting will be held at the Homewoods on the Willamette at noon.

Adjourn

Mayor Byers adjourned the January 14, 2014 Council meeting at 10:15 p.m. into Executive Session ORS 192.660(f) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. He announced they would not be coming back into public session.

The next City Council meeting was adjourned to 1/28, 2014, at 7:30 p.m.

Approved by the Mayor this 11 day of February, 2014.

Wade Byers
Mayor

Attest:

J. Minin
Assistant City Administrator