

**GLADSTONE CITY COUNCIL
REGULAR MEETING
CITY HALL COUNCIL CHAMBERS
June 10, 2014**

**7:30 p.m. CALL TO ORDER
ROLL CALL
FLAG SALUTE**

OATH OF OFFICE – POLICE OFFICER LEE GILLIAM

BUSINESS FROM THE AUDIENCE

Visitors: Presentations not scheduled on the Agenda are limited to five (5) minutes. Longer presentations should be submitted to the Assistant City Administrator by 5:00 p.m. Wednesday prior to the Tuesday City Council meeting.

CONSENT AGENDA

All items below will be enacted by one motion unless someone requests specific item(s) be removed prior to Council adoption of the Consent Agenda.

1. Approval of May 13, 2014 Minutes
2. Noise Variance Application – Latus Motors – 870 E. Berkeley Street
3. Resolution 1038 – Extending Workers' Compensation Coverage To Volunteers of the City of Gladstone
4. Payment of May Claims

CORRESPONDENCE

5. E-mail from Steven Heckert Regarding Block Party Fee Increase (Fee went from \$10 to \$35)

REGULAR AGENDA

6. Lake Oswego/Tigard Water Line – Request to Extend Occupancy of the Temporary Construction Easement in Meldrum Bar Park by 90 Days
7. New Library Discussion
8. Library Board Appointment
9. Ordinance 1451 – An Ordinance Increasing Water Rates by 3%
10. Resolution 1037 – A Resolution Increasing Stormwater/Sewer Rates by 3%
11. Resolution 1039 – Authorizing Grant Application for Max Patterson Park
12. Sanitary Sewer Master Plan Request for Proposals
13. League of Oregon Cities Legislative Input

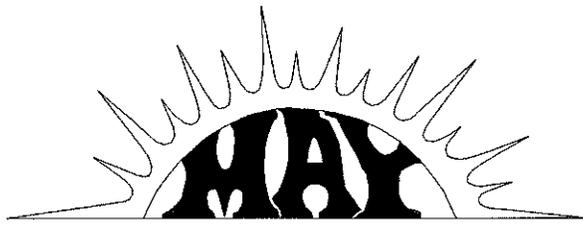
BUSINESS FROM THE COUNCIL

Executive Session - 192.660(2)(i) – To review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request a public hearing. (no attachments)

ADJOURN

Information Only:

- City Administrator Project Report



CONSENT AGENDA

GLADSTONE REGULAR CITY COUNCIL MEETING MINUTES of May 13, 2014

ROLL CALL

The following city officials answered the roll call: Mayor Wade Byers and Councilors Kari Martinez, Thomas Mersereau, Lendon Nelson, and Neal Reisner.

ABSENT: Councilors Hal Busch and Ray Jaren

STAFF

Pete Boyce, City Administrator; Mike Funk, Fire Marshall; Irene Green, Library Director, Heather Martin, Legal Counsel; Jeff Jolley, Police Sergeant; Lee Jundt, Police Sergeant; Stan Monte, Fire Chief; Jolene Morishita, Assistant City Administrator; Jim Pryde, Police Chief; and Scott Tabor, Public Works Director.

Mayor Byers led the flag salute. The New History Minstrels sang "God Bless America."

BUSINESS FROM THE AUDIENCE

Craig Seghers, 1700 Webster Road explained his resignation from the Planning Commission was to allow him more time to spend with his family and starting a new job in land surveying. He will still be involved unofficially in civic affairs as his schedule allows.

Sherry Hall, 6820 Angus Way asked if rules have changed to allow political signs to remain up that are on right-of-ways. City Administrator Boyce stated he will notify Code Enforcement to remove the signs.

Ms. Hall noted that it is up to the Board to allow applause. After reading Resolution 1028, Adopting City Council Rules and the memorandum on the Council Guidebook, there is nothing in either that talks about applause. She submitted copies of Public Testimony Rules. Ms. Hall was disappointed when one of the city officials received an award and applause was not allowed. She worked in the District Attorney's office for 12 years where all cases were referred by police departments. The Police Department is the most visible department in the City. She appreciates seeing a police car in her neighborhood because it makes her feel safe and lets her know she can depend on them if she needs to. "National Night Out Against Crime" is coming up and asked that the City support this event.

Les Poole, recently talked to Scott Tabor about a massive chuck hole that has developed on one of the streets. The next morning he drove by and they were fixing it. He wanted to thank the City for their quick response.

In response to the no applause rule, he feels communication is allowing people to express themselves without abusing that right. Approval of something should be encouraged and he feels the question of applause should be revisited.

Jerry Miller, with Earth Crusaders which was established at the River Resource Museum submitted a handout to the Councilors. On April 26th they had their 10th annual Clean and Green for Gladstone and there were four target sites; Portland Avenue, McLoughlin Blvd, City Hall and the Library, color planting at Stocker Park, and removed dead cherry trees on Arlington. There were 48 volunteers, 192 personal man hours that were donated. He thanked the City for allowing them to do it.

CONSENT AGENDA

Item(s) Removed from the agenda:

5. Declare Engine 101 Surplus Equipment and Allow Fire Department to Sell to Highest Bidder
6. Approval of Employment Contract – Jim Pryde Police
7. Approval of Employment Contract – Irene Green Library Director

Councilor Reisner moved and Councilor Nelson seconded a motion to approve Consent Agenda items:

1. *Approval of City Council Retreat March 15, 2014 Minutes, and April 8, 2014 Minutes*
2. *Approval of Liquor License Application for Happyrock Coffee, 465 Portland Avenue*
3. *Approval of Resolution 1035 – Extending Worker’s Compensation Coverage to Volunteers the City Elects to Cover*
4. *Approval of Resolution 1036 – Amending Section 1.10.080 of Resolution 902 to Allow An Alternate Process for the Disposition of Surplus Property*
8. *Payment of April Claims*

Motion carried unanimously.

5. Declare Engine 101 Surplus Equipment and Allow Fire Department to Sell to Highest Bidder. Councilor Martinez asked if the engine being sold will have to be replaced. Fire Chief Monte stated the Council approved replacing the engine about five months ago. It has been ordered and purchased and should be arriving soon.

Councilor Nelson moved and Councilor Reisner seconded a motion to approve item 5, Declare Engine 101 Surplus Equipment and Allow Fire Department to sell to Highest Bidder.

Motion carried unanimously.

6. Approval of Employment Contract – Jim Pryde, Police.
7. Approval of Employment Contract – Irene Green, Library. Councilor Nelson noted the severance pay package for both Jim Pryde and Irene Green do not match. The Chief gets six month’s severance and the Library Director gets three month’s severance. They should receive the same. City Administrator Boyce stated the results of these contracts came after his consultation with each employee. Council expressed concern about the severance packages at the March 11th meeting and Director Green was more flexible on severance than Chief Pryde; hence the difference.

Councilor Nelson moved and Councilor Martinez seconded a motion to amend (Page 7-9), Section 9 of Irene Green’s employment contract to allow 6 months (instead of 3 months) severance pay and approve items 6 and 7.

Roll: Mersereau, Yes, Martinez, Yes; Nelson, Yes; Reisner, No; Mayor Byers, Yes.

Motion carried 4-1.

Elizabeth Taylor stated she is a representative of AFSCME Local 353 and declared opposition to the proposed personnel contracts that are being presented tonight. They oppose the contracts regarding severance, vacation accrual and use of accrued leave. This is about benefits being granted to selected new hire management positions. They are concerned about how the contributions of employees are viewed and valued. They are the front line contact for citizens; they work at the senior center, library, public works, court, accounts payable and billing. They have worked for the city for years and are grateful to the citizens who have provided them an opportunity to earn a living. The language and tone of the new Personnel Handbook is very

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offensive to many of them. It appears that the sacrifice of a requested \$.25/hr. cost of living increase (settling for \$.14/hr.) was solely for the purpose of increasing the benefits of management. She asked that Council reconsider the contracts and make them fair and equitable.

Shirley Scrivner, Senior Center employee stated the first page of the employee handbook states these personnel rules apply to all city employees and police reserves but do not apply except as noted to elected officials, trainees and independent contractors. She doesn't believe these management hires fall into that category; they are city employees. In the benefit section (vacation accrual) years worked 1-5 years, 10 days per year; 5-10 years, 15 days; 10-15 years, 17 days; 15-20 years, 20 days. It seems the Council is jumping way over in vacation days. All working hard for the city are not being treated fairly.

Chief Pryde explained when he competed and was offered this job in 2009, he researched the market for police chief and there was a market for government and private sector jobs. He tried to come in at what was fair for the City and what was fair for him and his family. During contract negotiations they were able to come to an agreement and in the five years hence he has never asked for anything in addition; just sustained what the Council had granted him. After the March Council meeting he contacted his peer chiefs in Clackamas County and there are only two chiefs in this county that don't have contracts (Oregon City and Molalla). Other peers are receiving about the same in this county.

Irene Green noted she contacted four other library directors in Clackamas County and all four do have contracts with their city (West Linn, Milwaukie, Oak Lodge, Sandy and Sunnyside). They were all similar to what is included in her contract.

CORRESPONDENCE – None.

REGULAR AGENDA

8a. Gladstone Cultural Festival. Joe Kaufman stated he has a law office in Gladstone and is a member of the Rotary Club. Last year the Rotary Club sponsored the Gladstone Cultural Festival and will do so this year. A packet is available to Councilors informing them of what is planned for this year. Last year the Festival was a big success; lots of participation and a car show. This year they hope it will be the same or better.

In addition to the Cultural Festival, the Rotary donated \$2,000 in high school scholarships, \$500 to the Gladstone Fire Department for EMT training, and half of the proceeds of the car show were kept by the people who put on the show and the Rotary contributed their half to Northwest Family Services, Gladstone Center for Children and Families, and the Dornbecker Children's Hospital. All of the moneys raised goes back into the community.

Last year the City helped with the electricity, use of Max Patterson Park, police, fire department, and other staff personnel, which were put to good use. This year they are coming to the City to ask for approval of to waive the special events application fee; provide electricity to the vendors at Max Patterson Park; provide staffing to help monitor the parks; keep the bathrooms open at Max Patterson Park while the event is in progress; have Public Works and the Police Department provide, deliver, and take down barriers; allow Public Works to deliver and take down picnic tables; and, have the Police Department participate, as they did last year, with

officers and cadets supervising the parade and the car show. The insurer would like the Club to bump the insurance up to \$5 million (current \$2 million); however, they would like to keep the insurance down and are asking to have the same amount of barriers and more volunteers on both sides of Dartmouth and Exeter.

Kim Sieckmann, 145 W. Dartmouth stated he is on the Festival Board and he explained it was hoped the Council would agree to Rotary supplying \$2 million insurance, use caution tape and barriers to block off the area with several volunteers patrolling and the two cadet's, one at each end of the intersections.

City Attorney Martin suggested authorizing the City Administrator to enter into a contract that clearly spells out the terms that are listed in the memo and the preference for what will be done. Assistant City Administrator Morishita noted the insurance company is recommending \$5 million with caution tape, ropes, etc. or \$2 million with construction fencing.

Fire Chief Monte stated they planned on having an engine and rescue staff outside the station somewhere else in town (park, Meldrum Bar, or side street) so they can be responding already with an engine. If there is a major event they will need to pull their other engines out. They discussed coming out of the station and turning right to Exeter to the west or east.

City Administrator Boyce disclosed he is president of the Rotary Club. He has divorced himself from any of the responsibilities on the Rotary Club side. If Council feels more comfortable with the Assistant City Administrator entering into the agreement, it is acceptable. Council felt the disclosure was adequate.

Councilor Martinez moved and Councilor Nelson seconded a motion to authorize the City Administrator to enter into a contract for the Cultural Event that contains substantially the same terms in the 5-8-14 memo, drawn up by the City Attorney with the provision of \$2 million insurance for this block with the yellow tape and other provisions outlined in the memo.

Motion carried unanimously.

9. Ordinance 1444 – A New Chapter 15.32 of the Gladstone Municipal Code Regarding Maintenance of Private Fire Hydrants and Usage of Public Fire Hydrants. Mayor Byers asked for the first reading of the Ordinance. Assistant City Administrator Morishita read the Ordinance by title only.

Councilor Nelson moved and Councilor Martinez seconded a motion to consider the first reading of Ordinance 1447.

The motion carried unanimously.

Discussion: None.

Councilor Martinez moved and Councilor Nelson seconded a motion to adopt Ordinance 1444 – An Ordinance Adopting A New Chapter 15.32 of the Gladstone Municipal Code Regarding Maintenance of Private Fire Hydrants and Usage of Public Fire Hydrants.

A roll call was taken with the following results: Councilors Busch, yes; Martinez, yes; Mersereau, yes; Nelson, yes; Reisner, yes; and Mayor Byers, yes.

The motion carried unanimously.

Mayor Byers asked for a second reading of Ordinance 1444. Assistant City Administrator Morishita read the Ordinance by title only for the second time.

Councilor Nelson moved and Councilor Martinez seconded a motion to adopt Ordinance 1444 – An Ordinance Adopting A New Chapter 15.32 of the Gladstone Municipal Code Regarding Maintenance of Private Fire Hydrants and Usage of Public Fire Hydrants.

A roll call was taken with the following results: Councilors Martinez, yes; Mersereau, yes; Nelson, yes; Reisner, yes; and Mayor Byers, yes.

The motion carried unanimously and the Ordinance is adopted.

Pat McMahon, 175 W Berkley explained he talked to Chief Monte and Chief Funk and still has the same issues he previously had. He would not recommend approval of Ordinance 1444. He believes the City should not be doing work that the private sector does. The Fire Department has recognized that they need to adopt the State Fire Code which was something they really wanted to happen. He is glad the fire hydrant was fixed at Tall Oaks.

- 10. Ordinance 1448 – Amending Chapter 6.08 of the Municipal Code to Allow for Keeping Wild or Dangerous Animals Under Specific Circumstances.** Mayor Byers asked for the first reading or the Ordinance. Assistant City Administrator Morishita read the Ordinance by title only.

Councilor Nelson moved and Councilor Martinez seconded a motion to consider the first reading of Ordinance 1448.

The motion carried unanimously.

Discussion: City Counsel Martin reported the state created an exception for wild or dangerous animals. Language under the second page, number three mirrors the same language that was put in the state statute. The City is using the same language to change their amendment.

Councilor Reisner stated he met with Mr. Clark and Sasha. The grounds are well kept and the animal helps him with his PTST. He feels, however, this is creating an opening for liability by the ordinance allowing exotic animals in the City where they shouldn't be.

Mayor Byers stated he feels this amendment should apply to this particular case and it does.

Councilor Martinez moved and Councilor Nelson seconded a motion to adopt Ordinance 1448 – An Ordinance Amending Chapter 6.08 of the Gladstone Municipal Code to Allow For The Keeping of Wild or Dangerous Animas Under Specific circumstances.

A roll call was taken with the following results: Councilors Martinez, yes; Mersereau, yes; Nelson, yes; Reisner, yes; and Mayor Byers, yes.

The motion carried unanimously.

Mayor Byers asked for a second reading of Ordinance 1448. Assistant City Administrator Morishita read the Ordinance by title only for the second time.

Councilor Nelson moved and Councilor Martinez seconded a motion to adopt Ordinance 1448 – An Ordinance Amending Chapter 6.08 of the Gladstone Municipal Code to Allow For The Keeping of Wild or Dangerous Animas Under Specific circumstances.

A roll call was taken with the following results: Councilors Martinez, yes; Mersereau, yes; Nelson, yes; Reisner, No; and Mayor Byers, yes.

The motion failed 4-1.

11. Ordinance 1449 – Removal from Planning Commission For Absences From Planning Commission Meetings. Mayor Byers asked for the first reading of the Ordinance. Assistant City Administrator Morishita read the Ordinance by title only.

Councilor Nelson moved and Councilor Reisner seconded a motion to consider the first reading of Ordinance 1449.

The motion carried unanimously.

Discussion: None.

Councilor Nelson moved and Councilor Reisner seconded a motion to adopt Ordinance 1449 – An Ordinance Amending Chapter 2.28.040 Of The Gladstone Municipal Code Regarding Removal From The Planning Commission For Absences From Planning Commission Meetings.

A roll call was taken with the following results: Councilors Martinez, yes; Mersereau, yes; Nelson, yes; Reisner, yes; and Mayor Byers, yes.

The motion carried unanimously.

Mayor Byers asked for a second reading of Ordinance 1449. Assistant City Administrator Morishita read the Ordinance by title only for the second time.

Councilor Nelson moved and Councilor Reisner seconded a motion to adopt Ordinance 1449 – An Ordinance Amending Chapter 2.28.040 Of The Gladstone Municipal Code Regarding Removal From The Planning Commission For Absences From Planning Commission Meetings.

A roll call was taken with the following results: Councilors Martinez, yes; Mersereau, yes; Nelson, yes; Reisner, Yes; and Mayor Byers, yes.

The motion carried unanimously and the Ordinance is adopted.

12. Ordinance 1450 – Amending Chapter 17.90 of the GMC to Establish a Planning Pre-Application Conference Fee. City Counsel Martin asked that this issue be removed from the agenda. This Ordinance must first go before the Planning Commission and they will make a recommendation to Council.

13. Update Regarding the Library Advisory Committee. City Administrator Boyce noted he has asked for a worksession on the fourth Tuesday of May to discuss the library issues. An adjourned meeting will be held first which will deal with the Ordinance that was not unanimously passed tonight.

The Committee met several times and they did a lot of work and asked a lot of good questions. He asked the Committee to consider three main questions: (1) Should Gladstone and Oak

Lodge Libraries be consolidated (majority voted yes); (2) Location of library (majority on Portland Avenue); (3) Four financial scenarios for Budget plus 13,000 sqft or 16,000 sqft: (a) people who were vocal about trying to limit the amount of city cash in the project that could be used for another project elsewhere in the city; (b) The budget numbers for the smaller square footage means about \$121,000 of cash that could go to other projects invested in this.

The Committee did their work and did a good job. There were respectful conversations at the meetings and a lot of good ideas brought forth. It will take time to go through all the scenarios. The worksession will give the Council the opportunity to review and discuss the information. In June the County has asked that Council take some sort of formal action that would lead to a ballot measure in November. By August Council needs to have the ballot title together and the information for the voters into the County Elections Office.

A special revenue fund was set up for the library; the intent is to operate it on library district funds which would eliminate the general fund contribution the City has upon consolidation.

BUSINESS FROM THE COUNCIL

Councilor Mersereau thanked City Administrator Boyce for updating the City Administrators Project List.

Councilor Nelson reported the Police Department received their State Accreditation. The evidence section was deemed outstanding.

Councilor Nelson announced the annual bike rodeo is coming up Saturday May 17th at the Children's Center.

Councilor Nelson announced on May 17th the High Rocks Restaurant is hosting a benefit for the Family Stepping Stone Relief Nursery. There will be a rib dinner from 5-7 p.m. Chief Pryde and his band will be entertaining.

Councilor Nelson reported that Candy Lane School is starting a school-yard farm to teach kids how to raise vegetables, etc.

Mayor Byers observed that the benefits that High Rocks presents are fantastic and invited citizens to come out and enjoy.

Councilor Reisner thanked City Administrator Boyce for the email sent out on future meetings.

Councilor Reisner reported he attended the Clackamas Cities Association last month. Oregon City hosted and attendees took a jet-boat ride to the bottom of the falls. Seeing it from a different view was nice. A presentation was given by a consultant at the museum and the City was thanked for the support.

Councilor Reisner reported Traffic Safety met last month. There was a discussion of putting barriers down at the parking lot above the ramp to keep people from turning left into Wetten.

Councilor Reisner reported the Parks Board met and discussed moving the dog park to Meldrum Bar. They may put up signs soliciting suggestions as to a location for the dog park.

Councilor Nelson reported the Traffic Safety Committee wants the Police Department to monitor traffic speeds on Gloucester and Arlington. He finished monitoring about 60 hours of speeds on Gloucester which will be plugged into the computer and later begin monitoring on Arlington.

Mayor Byers reported that Connie Williams passed away this month and her service was yesterday. She was elected to City Council in 1975 and served four years. She continued to serve by helping form the Historical Society, the Chautauqua Festival, helped get the Senior Center built and spearheaded the first play structure at Patterson Park. She was an important thread in the fabric of Gladstone.

Mayor Byers announced that on May 21st the Clackamas County Historical Society is hosting a meeting on the Canby Ferry at 7:00 p.m. at the museum up above the falls. The Canby ferry is about 100 year old and one of first transportation links in this county.

Mayor Byers acknowledged the Senior Center for doing a super job recognizing holidays. He and Councilor Mersereau helped serve lunch for Mother's Day. People really appreciate it.

Mayor Byers read a City of Gladstone Older American's Month 2014 Proclamation to the audience.

Councilor Reisner announced ODOT is having an open house at Kraxberger Thursday, May 15th at 5:00 p.m. regarding the Strawberry Lane overpass.

Mayor Byers announced there will be a Lake Oswego meeting of the Senior Center on May 29th 7:00 p.m. There will be a meet and greet with the contractor for the pipeline.

Mayor Byers adjourned the Council Meeting into (1) Executive Session 192.660(2)(b) to consider the dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent who does not request an open hearing, (2) Executive Session 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations, and (3) Executive Session 192.660(2)(f) to consider information or records that are exempt by law from public inspection. The Council will not be coming back into open session.

The next City Council meeting was adjourned to _____, at 7:30 p.m.

Approved by the Mayor this _____ day of _____, 2014.

Attest:

Mayor

Assistant City Administrator

City of Gladstone

Staff Report

Meeting Date: June 10, 2014

To: City Council

From: Pete Boyce, City Administrator

AGENDA ITEM

Noise Variance – Latus Motors

RECOMMENDED STAFF ACTION

Staff recommends City Council grant the noise variance.

BACKGROUND

Latus Motors is planning an event with a band on August 9, 2014. Location of event at 870 E. Berkeley should limit impact on residences.

COST IMPACT

Minimal.

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Gladstone Municipal Code							
Up	Previous	Next	Main		Search	Print	No Frames

[Title 8 HEALTH AND SAFETY](#)
[Chapter 8.12 NOISE CONTROL](#)

8.12.070 Exceptions and variances.

- (1) Exceptions. The following sounds are exempted from provisions of this chapter:
- (a) Sounds caused by the performance of emergency work, vehicles and/or equipment;
 - (b) Aircraft operations in compliance with applicable federal laws or regulations;
 - (c) Railroad activities as defined in Subpart A, Part 201 of Title 40, CFR of the Environmental Protection Agency's railroad emission standards, incorporated herein by reference;
 - (d) Sounds produced by sound amplifying equipment at activities sponsored by Gladstone School District No. 115 between seven a.m. and twelve midnight, local time;
 - (e) Sounds created by the tires or motor to propel or retard any vehicle on the public right-of-way in compliance with ORS 483.449 and OAR 340-35-030, incorporated herein by reference;
 - (f) Notwithstanding GMC Section 8.12.070(5), sounds created by refuse pickup operations during the period of four a.m. to ten p.m., local time;
 - (g) Sounds created by domestic power tools during the period of seven a.m. to ten p.m., local time, provided sound dissipating devices on tools so equipped, are maintained in good repair;
 - (h) Sounds made by warning devices operating continuously for three minutes or less;
 - (i) Idling motor vehicles with a Gross Vehicle Weight Rating (GVWR) of eight thousand pounds (8,000 lbs) or greater between the hours of seven a.m. to ten p.m., local time, provided they are equipped with an exhaust system which is in good working order and in constant operation;
 - (j) Construction activities during the period of seven a.m. to six p.m., local time, provided equipment is maintained in good repair and equipped with sound dissipating devices in good working order.
 - (k) Construction activities during the period 6:00 p.m. to 7:00 a.m. on rights of way owned by the Oregon Department of Transportation provided typical measures for work in urban areas are used to mitigate noise, including notification of affected property owners and the city.
 - (l) Sounds produced by stage entertainment and music performance between ten a.m. and twelve thirty a.m., local time, as part of the annual Chautauqua Festival.
- (2) Variances. Any person who owns, controls or operates any sound source which violates any of the provisions of this chapter may apply to the City Council for a variance from such provisions. Any person who is planning a noise source which is expected to violate any provision of this chapter may apply to the City Council for a variance from such provision. Any person granted a variance under this chapter may apply for renewal of that variance upon its expiration. Such renewal application shall be processed just as if it was an initial application.
- (a) Application. The application shall state the provision from which a variance is being sought, the period of time the variance is to apply, the reason for which the variance is sought and any other supporting information which the City Council may reasonably require.
 - (b) Review Standards. In establishing exceptions or granting variances, the City Council shall consider:

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(A) The protection of health, safety and welfare of citizens as well as the feasibility and cost of noise abatement;

(B) The past, present and future patterns of land use;

(C) The relative timing of land use changes;

(D) The acoustical nature of the sound emitted;

(E) Whether compliance with the provision would produce a benefit to the public.

(c) Time Duration of Variance. Any variance shall be granted for a specific time interval, not to exceed one (1) year.

(d) Public Notification and Public Hearing:

(A) Public notice shall be given in the manner provided for by city ordinance for all variance applications;

(B) A public hearing shall be held before the granting of a variance if such hearing is requested by any affected party.

(e) Conditions for Granting:

(A) The City Council may grant specific variances from the particular requirements of any rule, regulation or order to such specific persons or class of persons or such specific noise source upon such conditions as it may deem necessary to protect the public health and welfare, if it finds that strict compliance with such rule, regulations or order is inappropriate because of conditions beyond the control of the persons requesting such variance or because of special circumstances which would render strict compliance unreasonable or impractical due to special physical conditions or cause, or because strict compliance would result in substantial curtailment or closing down of a business, plant or operation, or because no other alternative facility or method of handling is yet available.

(B) Procedure for Requesting. Any person requesting a variance shall make his request in writing to the city for consideration by the City Council and shall state in a concise manner the facts to show cause why such variance should not be granted.

(C) Revocation or Modification. A variance granted may be revoked or modified by the City Council after a public hearing held upon not less than twenty (20) days notice. Such notice shall be served upon the holder of the variance by certified mail and all persons who have filed with the City Council a written request for such notification.

(f) Emergency and Safety Hazard. In the case of an emergency or safety hazard, the City Administrator or his designee, may revoke a variance by setting forth the nature of the emergency or hazard in a letter mailed to the holder of the variance. A public hearing before the City Council shall be held at the next regularly scheduled City Council meeting following the revocation to reverse, affirm or modify the revocation action.

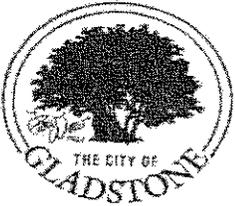
Statutory Reference: ORS 467.100

History: Ord. 1023 §2, 1983; Ord. 1330, 2002; Ord. 1335,, 2002.

[Ed. Note: The publication(s) referred to or incorporated by reference in this ordinance are available from the office of the City Recorder.]

View the [mobile version](#).

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City of Gladstone
Noise Variance Application
 525 Portland Avenue
 Gladstone, Oregon 97027
 503-557-2769

RECD JUN 2 2014

This is an application for variance from the Gladstone Noise Ordinance. You should apply for it if your activity will make more noise than the City Code allows. **Please read both sides and fill it out carefully; your application will not be considered unless all information and required site plan is provided and legible.** Use separate pages if necessary. The request may be approved, denied or approved with conditions.

APPLICANT: Complete all sections, and please print legibly.

Applicant name Team Latas Motors Harley-Davidson / Samantha Brown
 Contact phone 503-249-8653 Cellular 907-401-1822
 Address to mail permit 870 East Berkeley St.
 City Gladstone State Oregon Zip Code 97027
 Name of organization or business Team Latas Motors Harley-Davidson
 Name and type of activity (concert, construction, etc) CONCERT
 Date(s) of activity August 9, 2014 Requested hours, from 12 am/pm to 12 am/pm

Specific location of activity and attach a site plan that identifies streets and give distances to residences 870 East Berkeley St Gladstone Or. in our parking lot adjacent to our building. Patrizia Barnes is fine

For your application to be processed, you must attach a sketch of the site plan or map that identifies streets and gives distances to residences.

Number of neighbors contacted 2 and what is their reaction? 910 Arlington Patrizia Barnes, is fine with the noise @ 925 is also fine with the noise
 List all equipment that will make noise Drum set, bass, guitar, motorcycles

Are noise measurements available? Yes No

Will you be continually present at this activity? Yes No, if No, who is to be contacted should the need arise?
 Specify someone who is in charge, and has the authority to make changes, if required. Jeff Jennerjohn

Information and instructions

Complete this application for variance from the City of Gladstone Noise Ordinance if your activity will make more noise than the City Code allows. Your application will not be considered unless all information is provided and legible. Public notification and feedback is an important consideration in the application review process. Before initiating public notification, contact City Hall regarding notification procedures and requirements. Your request may be approved, denied, or approved with conditions. Most applications will be reviewed within 10 business days; some may require more time.

Criteria of review: All applications will be reviewed considering the following criteria: the physical characteristics, times and duration of the emitted sound, the geography, zone and population density of the affected area, whether the public health, safety, or welfare is affected, whether the sound source predates the receiver(s), and whether compliance with the standard(s) or provision(s) from which the variance is sought would produce hardship without equal or greater benefit to the public.

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City of Gladstone

Staff Report

Meeting Date: June 10, 2014
To: City Council
From: Pete Boyce, City Administrator

AGENDA ITEM

Resolution 1038 – Extending Workers’ Compensation Coverage to Volunteers of the City

RECOMMENDED STAFF ACTION

Staff recommends approval of resolution.

BACKGROUND

City Council recently adopted a similar resolution. The insurance company initially provided the City with the requested text for the resolution. The City was notified by the insurance company that the previous resolution language was not correct. Resolution 1038 provides the correct language.

COST IMPACT

Minimal.

RESOLUTION 1038

**A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO
VOLUNTEERS OF THE CITY OF GLADSTONE**

WHEREAS, The City Council desires to provide workers' compensation coverage for individuals who volunteer in certain capacities for the City pursuant to state law; and

WHEREAS, the City's insurance provider, City Insurance Services, has indicated that the City needs to **update and extend its insurance coverage provisions to ensure these volunteers are covered; and**

WHEREAS, the City Council finds it in the public interest to continue to provide this coverage.

The City of Gladstone Resolves as follows:

Section 1. The City of Gladstone adopts the workers' compensation coverage as set forth in the attached Exhibit A.

Section 2. This resolution is effective immediately upon adoption by the City Council.

ADOPTED this ___ day of June 2014.

ATTEST:

Wade Byers, Mayor

Jolene Morishita, Assistant City Assistant

3-2

RESOLUTION 1038

EXHIBIT A

Pursuant to ORS 656.031, workers' compensation coverage will be provided by the City of Gladstone to the classes of volunteers listed in this resolution, noted on CIS payroll schedule and verified at audit:

1. Public safety volunteers.

An assumed monthly wage of \$800 per month, per volunteer will be used for public safety volunteers in the following volunteer positions:

- Police reserve
- Pre-employment Firefighter

2. Volunteer boards, commissions and councils for the performance of administrative duties.

An aggregate assumed annual wage of \$2500 will be used per each volunteer board, commission or council member for the performance of administrative duties. The covered bodies are:

- City Council
- Planning Commission
- Budget Committee
- Traffic Safety Commission
- Library Board
- Park and Recreation Board

3. Manual labor by elected officials.

An assumed monthly wage of \$800 per month will be used for voter elected City Councilors and the Mayor for the performance of non-administrative duties other than those covered in #2 above.

- General yard work (weeding, brush removal, flower bed planting, etc.)
- Speed trailer
- Bicycle rodeo
- Bazaar
- Administrative duties that involve manual labor, ex. moving/organizing archived file boxes

The City of Gladstone agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service and hours of service and make them available at the time of a claim or audit to verify coverage.

3-3

City of Gladstone

Month: May 2014

Payroll	5/2/14	Special	# 75881	441.63	Payroll
	5/8/14	Affadavit #75441	# 75883	Replacement	Payroll
	5/30/14	Check	# 76031 - 76075	30,781.92	Payroll
	5/30/14	Direct Deposit		139,973.18	
				171,196.73	Total

Manual/ Machine/ Month End Checks

	5/2/14	Check	# 75880	55.17	Misc AP
	5/8/14	Check	# 75882	104.50	Misc AP
	5/15/14	Check	# 76020 - 76022	3,085.09	Misc AP
	5/16/14	Check	# 76023	5,400.00	Misc AP
	5/20/14	Check	# 76024 - 76030	57,030.19	Misc AP
	5/30/14	Check	# 76076 - 76097	21,694.37	Month End
				87,369.32	Total

Urban Renewal Checks

	5/8/14	Check	# 5469	2,875.00	Misc UR
	5/12/14	Check	# 5470	160.00	
				3,035.00	Total

Outstanding Invoices

	06/11/14	Preliminary		88,222.22	
				88,222.22	Total

May Monthly 349,823.27 Total

Council Approval



JEL

Payroll G/L Distribution Report

User: anderson
Batch: 00001.05.2014 COMPUTER
City of Gladstone



Account Number	Debit Amount	Credit Amount	Description
Section 1 001	GENERAL FUND		
001-000-140000	0.00	441.63	CASH IN BANK
001-000-290002	0.00	75.96	SOCIAL SECURITY W/H
001-000-290003	0.00	16.92	STATE TAX W/H
001-000-290005	0.00	3.48	UNEMPLOYMENT
001-000-290007	0.00	3.59	TRI-MET TAX
001-000-290115	0.00	19.37	DISABILITY INSURANCE
001-029-102500	64.42	0.00	PAYROLL COSTS
001-029-222000	496.53	0.00	LIBRARY ASSISTANT II
Section 1 Total:	560.95	560.95	
Report Total:	560.95	560.95	

JEFF

Payroll

G/L Distribution Report

User: anderson
Batch: 00002.05.2014 COMPUTER
City of Gladstone



Account Number	Debit Amount	Credit Amount	Description
Section 1 001	GENERAL FUND		
Section 2 000			
001-000-140000	56,671.86	0.00	CASH IN BANK
001-000-290000	0.00	139,973.18	DIRECT DEPOSIT LIABILITIES
001-000-290001	0.00	28,967.76	FEDERAL WITHHOLDING W/H
001-000-290002	0.00	38,829.74	SOCIAL SECURITY W/H
001-000-290003	0.00	16,603.09	STATE TAX W/H
001-000-290004	0.00	265.88	WBF WORKDAY ASSESS
001-000-290005	0.00	1,776.53	UNEMPLOYMENT
001-000-290007	0.00	1,836.72	TRI-MET TAX
001-000-290008	0.00	1,288.31	MISCELLANEOUS
001-000-290102	0.00	5,989.00	CREDIT UNION W/H
001-000-290103	0.00	51,330.23	HEALTH INS W/H
001-000-290104	0.00	1,817.02	UNION DUES W/H
001-000-290105	0.00	5,853.33	DEFERRED COMP W/H
001-000-290108	0.00	123.55	LIFE INSURANCE/PU
001-000-290111	0.00	37,026.76	RETIREMENT/PERS
001-000-290112	0.00	3,740.90	RETIREMENT
001-000-290114	0.00	850.00	FIREFIGHTER HOUSE DUES
001-000-290115	0.00	908.39	DISABILITY INSURANCE
001-000-290124	0.00	1,666.73	VEBA HEALTH CONTRIBUTIONS
001-000-290125	0.00	528.33	SECTION 125 FLEX HEALTH
Section 2 Total:	56,671.86	339,375.45	
Section 2 021	GENERAL ADMINISTRATION		
001-021-100000	9,264.81	0.00	CITY ADMINISTRATOR
001-021-100500	7,125.00	0.00	ASSISTANT CITY ADMINSTRATOR
001-021-101500	4,991.58	0.00	ADMIN SECRETARY/REC COORDINATO
001-021-102000	4,579.66	0.00	ACCOUNT CLERK (FINANCE)
001-021-102500	11,927.61	0.00	PAYROLL COSTS
Section 2 Total:	37,888.66	0.00	
Section 2 022	MUNICIPAL COURT		
001-022-102500	3,218.02	0.00	PAYROLL COSTS

Account Number	Debit Amount	Credit Amount	Description
001-022-120500	4,668.58	0.00	MUNICIPAL COURT CLERK
001-022-121000	2,762.66	0.00	ASSISTANT COURT CLERK
Section 2 Total:	10,649.26	0.00	
Section 2 024	POLICE DEPARTMENT		
001-024-102500	44,721.07	0.00	PAYROLL COSTS
001-024-140000	8,669.00	0.00	POLICE CHIEF
001-024-140300	7,374.55	0.00	POLICE LIEUTENANT
001-024-140500	7,270.52	0.00	POLICE SERGEANT
001-024-141000	7,496.77	0.00	POLICE SERGEANT
001-024-142000	6,542.52	0.00	POLICE DETECTIVE
001-024-142500	6,013.45	0.00	POLICE OFFICER
001-024-143000	4,281.00	0.00	POLICE OFFICER
001-024-143500	4,281.00	0.00	POLICE OFFICER
001-024-144500	5,969.42	0.00	POLICE OFFICER
001-024-145000	5,433.03	0.00	POLICE OFFICER
001-024-146000	5,769.92	0.00	POLICE OFFICER
001-024-146200	5,056.39	0.00	POLICE OFFICER
001-024-146400	5,417.93	0.00	POLICE OFFICER
001-024-146500	2,041.70	0.00	MUNICIPAL ORDINANCE SPECIALIST
001-024-150000	3,671.00	0.00	POLICE RECORDS CLERK
001-024-151500	1,104.76	0.00	HOLIDAY PAY
001-024-152500	3,499.24	0.00	OVERTIME
001-024-152600	1,117.67	0.00	TRAINING OVERTIME
Section 2 Total:	135,730.94	0.00	
Section 2 025	FIRE DEPARTMENT		
001-025-102500	5,918.62	0.00	PAYROLL COSTS
001-025-170000	1,143.06	0.00	FIRE CHIEF
001-025-170300	6,624.00	0.00	FIRE MARSHAL
001-025-171000	19,698.30	0.00	ON-CALL FIREFIGHTERS
Section 2 Total:	33,383.98	0.00	
Section 2 026	PARK DEPARTMENT		
001-026-102500	3,336.41	0.00	PAYROLL COSTS
001-026-190000	662.38	0.00	PUBLIC WORKS SUPERVISOR
001-026-190500	4,664.27	0.00	UTILITY WORKER, JOURNEY
001-026-192000	423.82	0.00	OVERTIME
Section 2 Total:	9,086.88	0.00	
Section 2 027	RECREATION DEPARTMENT		
001-027-102500	78.75	0.00	PAYROLL COSTS
001-027-201500	854.25	0.00	FIELD MAINTENANCE CREW

Account Number	Debit Amount	Credit Amount	Description
Section 2 Total:	933.00	0.00	
Section 2 028	SENIOR CENTER		
001-028-102500	5,461.89	0.00	PAYROLL COSTS
001-028-208500	5,863.00	0.00	SENIOR CENTER MANAGER
001-028-209500	2,709.11	0.00	TRAM DRIVER
001-028-210000	883.23	0.00	OFFICE ASSISTANT
001-028-210500	2,045.41	0.00	NUTRITION CATERER
Section 2 Total:	16,962.64	0.00	
Section 2 029	LIBRARY		
001-029-102500	9,087.23	0.00	PAYROLL COSTS
001-029-220000	6,157.00	0.00	LIBRARY DIRECTOR
001-029-221500	3,243.27	0.00	LIBRARY ASSISTANT II
001-029-222500	4,892.67	0.00	LIBRARY ASSISTANT II
001-029-222800	3,787.77	0.00	LIBRARY ASSISTANT II
001-029-223000	3,937.27	0.00	LIBRARY ASSISTANT II
001-029-223100	1,131.96	0.00	LIBRARY ASSITANT I
001-029-223200	158.24	0.00	LIBRARY AIDE
001-029-223500	5,672.82	0.00	ON CALL LIB ASSISTANT
Section 2 Total:	38,068.23	0.00	
Section 1 Total:	339,375.45	339,375.45	
Section 1 003	SEWER FUND		
Section 2 000	LIBRARY		
003-000-140000	0.00	18,842.76	CASH IN BANK
Section 2 Total:	0.00	18,842.76	
Section 2 003	SEWER DEPARTMENT		
003-003-102500	5,876.42	0.00	PAYROLL COSTS
003-003-300300	2,318.40	0.00	PUBLIC WORKS SUPERVISOR
003-003-300700	2,402.11	0.00	UTILITY WKR, JOURNEY/MAINT TECH
003-003-301000	4,791.47	0.00	UTILITY WORKER
003-003-301200	3,454.36	0.00	ACCOUNT CLERK
Section 2 Total:	18,842.76	0.00	
Section 1 Total:	18,842.76	18,842.76	
Section 1 004	WATER FUND		
Section 2 000	SEWER DEPARTMENT		

Account Number	Debit Amount	Credit Amount	Description
004-000-140000	0.00	20,436.49	CASH IN BANK
Section 2 Total:	0.00	20,436.49	
Section 2 004	WATER DEPARTMENT		
004-004-102500	6,671.99	0.00	PAYROLL COSTS
004-004-400300	1,987.22	0.00	PUBLIC WORKS SUPERVISOR
004-004-400700	2,402.09	0.00	UTILITY WKR, JOURNEY/MAINTENANC
004-004-401000	4,664.27	0.00	UTILITY WORKER, JOURNEY
004-004-401500	4,710.92	0.00	UTILITY WORKER, JOURNEY
Section 2 Total:	20,436.49	0.00	
Section 1 Total:	20,436.49	20,436.49	
Section 1 005	ROAD & STREET FUND		
Section 2 000	WATER DEPARTMENT		
005-000-140000	0.00	10,137.94	CASH IN BANK
Section 2 Total:	0.00	10,137.94	
Section 2 005	STREET DEPARTMENT		
005-005-102500	3,192.57	0.00	PAYROLL COSTS
005-005-501500	1,656.00	0.00	PUBLIC WKS SUPERVISOR
005-005-502000	5,289.37	0.00	UTILITY WORKER, JOURNEY
Section 2 Total:	10,137.94	0.00	
Section 1 Total:	10,137.94	10,137.94	
Section 1 008	POLICE/COMMUNC LEVY FUND		
Section 2 000	STREET DEPARTMENT		
008-000-140000	0.00	29,320.33	CASH IN BANK
Section 2 Total:	0.00	29,320.33	
Section 2 008	POLICE/COMMUNC LEVY DEPT		
008-008-102500	9,381.77	0.00	PAYROLL COSTS
008-008-800500	5,664.22	0.00	SCHOOL RESOURCE OFFICER
008-008-801500	5,922.80	0.00	POLICE OFFICER
008-008-802500	2,041.73	0.00	MUNICIPAL ORDINANCE SPECIALIST
008-008-802700	5,192.64	0.00	EXECUTIVE ASSISTANT
008-008-803000	1,117.17	0.00	OVERTIME
Section 2 Total:	29,320.33	0.00	

Account Number	Debit Amount	Credit Amount	Description
Section 1 Total:	29,320.33	29,320.33	
Section 1 009	FIRE/EMERG SERVICES LEVY FUND		
Section 2 000	POLICE/COMMUNC LEVY DEPT		
009-000-140000	0.00	8,716.26	CASH IN BANK
Section 2 Total:	0.00	8,716.26	
Section 2 009	FIRE/EMERG SERVICES DEPT		
009-009-102500	2,826.53	0.00	PAYROLL COSTS
009-009-900500	5,449.00	0.00	VOLUNTEER FIRE COORDINATOR
009-009-901500	440.73	0.00	SEASONAL HELP
Section 2 Total:	8,716.26	0.00	
Section 1 Total:	8,716.26	8,716.26	
Report Total:	426,829.23	426,829.23	

JE 48

Clearing House Distribution Report

User: anderson
Printed: 05/27/2014 - 1:39PM
Batch: 00031.05.2014



1470754
05/27/14 @ 13:45P JJA

Account Number	Debit	Credit	Account Description
001-000-140000	0.00	139,973.18	CASH IN BANK
001-000-290000	139,973.18	0.00	DIRECT DEPOSIT LIABILITIES
	<u>139,973.18</u>	<u>139,973.18</u>	
Report Totals:	<u>139,973.18</u>	<u>139,973.18</u>	

Accounts Payable

Checks by Date - Detail by Check Date

User: anderson
Printed: 6/4/2014 2:28 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
75880	03524 05.02.14	Cheryl Hatswell Hatswell/Return Employee Portion Health Cover	05/02/2014	55.17
Total for Check Number 75880:				55.17
Total for 5/2/2014:				55.17
Report Total (1 checks):				55.17

Accounts Payable

Checks by Date - Detail by Check Date



User: anderson
Printed: 6/4/2014 2:34 PM

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
75882	06251 2014 Pumper	Oregon, State of Oregon DMV/Title, Registratio 2014 Pierce Purr	05/08/2014	104.50
Total for Check Number 75882:				104.50
Total for 5/8/2014:				104.50
Report Total (1 checks):				104.50

Accounts Payable

Checks by Date - Detail by Check Date

User: anderson
 Printed: 6/4/2014 2:35 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
76020	01003W 051214	Brunelle, Palmela Brunelle/Reimbursement	05/15/2014	40.59
Total for Check Number 76020:				40.59
76021	05362 171	Benjamin Newcomb Newcomb/Props	05/15/2014	2,500.00
Total for Check Number 76021:				2,500.00
76022	08022 051214 051214b	Jeff Smith Smith/Reimbursement Smith/Reimbursement	05/15/2014	524.50 20.00
Total for Check Number 76022:				544.50
Total for 5/15/2014:				3,085.09
76023	06198 MAP13-14-03	Oregon State Marine Board Oregon State Marine Board/Overpayment Return	05/16/2014	5,400.00
Total for Check Number 76023:				5,400.00
Total for 5/16/2014:				5,400.00
76024	01339	CIS/EBS Trust CIS-EBS/Premiums CIS-EBS/Premiums CIS-EBS/Premiums CIS-EBS/Premiums CIS-EBS/Premiums CIS-EBS/Premiums CIS-EBS/Premiums CIS-EBS/Premiums-Adjust	05/20/2014	45,127.65 6,202.58 76.27 712.51 25.41 272.31 0.77 -3,848.04
Total for Check Number 76024:				48,569.46
76025	01726 053114 053114 053114	Clackamas Fed. Cred.Union Clackamas Federal Credit Union/Deferred Comp Clackamas Federal Credit Union/Police Union Clackamas Federal Credit Union/Withholdings	05/20/2014	100.00 979.28 5,989.00
Total for Check Number 76025:				7,068.28
76026	04929 201403064789	Milwaukie, City of Milwaukie, City of/Clackamas Cities Dinner	05/20/2014	35.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 76026:	35.00
76027	08830 053114	US Postal Service US Postal/Newsletter Postage	05/20/2014	1,250.13
			Total for Check Number 76027:	1,250.13
76028	UB*00013	SHARON TIEDEMAN* Refund Check Refund Check	05/20/2014	25.81 46.41
			Total for Check Number 76028:	72.22
76029	UB*00014	SHARON TIEDEMAN* Refund Check Refund Check	05/20/2014	15.54 8.64
			Total for Check Number 76029:	24.18
76030	UB*00015	SHARON TIEDEMAN* Refund Check Refund Check	05/20/2014	9.35 1.57
			Total for Check Number 76030:	10.92
			Total for 5/20/2014:	57,030.19
			Report Total (11 checks):	65,515.28

Accounts Payable

Checks by Date - Detail by Check Date

User: anderson
 Printed: 6/4/2014 2:36 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
76076	00734 00734-053114	Beloof & Haines Beloof/Municipal Court Judge	05/30/2014	3,000.00
Total for Check Number 76076:				3,000.00
76077	01663 05.31.14	Clackamas Cty Benevolent Foundation Clackamas County Peace Officers Benevolent F	05/30/2014	50.00
Total for Check Number 76077:				50.00
76078	01893 0226429 5/16/14	Comcast Cable Comcast/Services	05/30/2014	37.35
Total for Check Number 76078:				37.35
76079	01893D 0732582 5/21/14	Comcast Cable Comcast/Services	05/30/2014	135.19
Total for Check Number 76079:				135.19
76080	01893F 0000048 5/7/14	Comcast Cable Comcast/Services	05/30/2014	2.10
Total for Check Number 76080:				2.10
76081	02657 05.30.14	Axa Equi-Vest Axa Equi-Vest/Deferred Comp W-H	05/30/2014	5,753.33
Total for Check Number 76081:				5,753.33
76082	02659 X5736 053014	Axa RIA Axa RIA/Contributions	05/30/2014	3,503.19
Total for Check Number 76082:				3,503.19
76083	02661 352255100 5/14	Axa EVLICO Axa EVILCO/UL Premiums	05/30/2014	237.71
Total for Check Number 76083:				237.71
76084	03226 05.30.14 05.30.14	Gladstone Municipal Court Gladstone Municipal Court/Bankcard Rental Gladstone Municipal Court/Bankcard Transact	05/30/2014	18.00 131.58
Total for Check Number 76084:				149.58
76085	03271 05.30.14	Gladstone Fire Department Gladstone Volunteer Fire/House Dues	05/30/2014	850.00
Total for Check Number 76085:				850.00
76086	03958	Integra Telecom	05/30/2014	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	11998041	Integra Telecom/Telephones		99.14
	11998041	Integra Telecom/Telephones		99.14
	11998041	Integra Telecom/Telephones		32.44
	11998041	Integra Telecom/Telephones		658.21
	11998041	Integra Telecom/Telephones		147.42
Total for Check Number 76086:				1,036.35
76087	04132 05.30.14	Angela Johnson Johnson/Refund ParaNorman	05/30/2014	15.99
Total for Check Number 76087:				15.99
76088	04831 6616 Balance Du	Metereaders Metereaders/Balance Due-Clerk Error	05/30/2014	2,015.70
Total for Check Number 76088:				2,015.70
76089	05396 345122314-150	Sprint Sprint/Services	05/30/2014	471.88
Total for Check Number 76089:				471.88
76090	05521 148922-8 5/14 148988-9 5/14 149733-8 5/14 2136577-0 5/14 2643701-2 5/14 363279-1 5/14	Northwest Natural Northwest Natural/Gas Billing Northwest Natural/Gas Billing Northwest Natural/Gas Billing Northwest Natural/Gas Billing Northwest Natural/Gas Billing Northwest Natural/Gas Billing	05/30/2014	182.50 38.34 33.93 34.61 52.75 61.79
Total for Check Number 76090:				403.92
76091	05681M 11-39851-tmb13	Office Of The Trustee Office of the Trustee/Funds	05/30/2014	640.00
Total for Check Number 76091:				640.00
76092	05746 05.30.14	Oregon AFSCME Council #75 Oregon AFSCME/Union Dues W-H	05/30/2014	896.42
Total for Check Number 76092:				896.42
76093	06153 767366	Oregon PERS Oregon PERS/SSA Admin Fee	05/30/2014	59.50
Total for Check Number 76093:				59.50
76094	06346 1974874 5/8/14	Oregonian Oregonian/Newspaper	05/30/2014	40.00
Total for Check Number 76094:				40.00
76095	06380 05.30.14	Oriental Trading Co Inc Oriental Trading/Order	05/30/2014	266.75
Total for Check Number 76095:				266.75
76096	08802 05.30.14 05.30.14 05.30.14	US Bank US Bank/Bankcard Charges US Bank/Bankcard Charges US Bank/Bankcard Charges	05/30/2014	140.81 133.60 93.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	05.30.14	US Bank/Bankcard Charges		1,570.76
	05.30.14	US Bank/Bankcard Charges		-38.89
	05.30.14	US Bank/Bankcard Charges		149.25
Total for Check Number 76096:				2,049.39
76097	08943C 9725467781	Verizon Verizon/Cellular Phone	05/30/2014	80.02
Total for Check Number 76097:				80.02
Total for 5/30/2014:				21,694.37
Report Total (22 checks):				21,694.37

Accounts Payable

Checks by Date - Detail by Check Date

User: anderson
Printed: 6/4/2014 2:55 PM

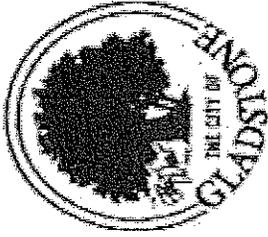


Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5469	04810 8815UR	Merina and Company LLP Merina & Co/Audit	05/08/2014	2,875.00
Total for Check Number 5469:				2,875.00
Total for 5/8/2014:				2,875.00
5470	00739 11388UR	Beery,Elsner & Hammond LLP Beery Elsner/Legal	05/12/2014	160.00
Total for Check Number 5470:				160.00
Total for 5/12/2014:				160.00
Report Total (2 checks):				3,035.00

Accounts Payable

Outstanding Invoices

User: anderson
 Printed: 6/4/2014 - 2:01 PM
 Date Range: 06/11/2014 to 06/11/2014
 Date Type: Current



Account Number	Amount	Invoice No	Inv Date	Description	Task Label	Type	PO Number	Payment Date
Vendor 00170				Accurate Electric of Oregon I				
004-004-407000	185.00	1281	05/31/2014	Accurate Electric/Webster PS				06/11/2014
Vendor Total:	185.00							
Vendor 00282				Adventist Medical Center				
001-024-158700	465.00	52892	05/31/2014	Adventist Occupational/Services				06/11/2014
001-025-178500	5,835.00	52863	05/31/2014					06/11/2014
Vendor Total:	6,300.00							
Vendor 00367A				Amazon				
001-029-225500	57.40	172178493571	05/31/2014	Amazon/Purchases				06/11/2014
001-029-229600	44.82	192303029127	05/31/2014					06/11/2014
001-029-231500	39.89	112964496354	05/31/2014					06/11/2014
Vendor Total:	142.11							
Vendor 00410				American Medical Response				
001-024-161000	200.00	173289	05/31/2014	American Medical Response/Services				06/11/2014
Vendor Total:	200.00							
Vendor 00415				American Messaging				
001-025-177800	210.07	W41035180E	05/31/2014	American Messaging/Services				06/11/2014
Vendor Total:	210.07							
Vendor 00428				American Publ Works Assoc				
005-005-507500	235.00	1490129-6601	05/31/2014	American Public Works Assoc/McIntih				06/11/2014
Vendor Total:	235.00							
Vendor 00434				American Security Alarms				
001-022-127000	59.85	53079	05/31/2014	American Security/Alarm Services				06/11/2014
Vendor Total:	59.85							

Account Number	Amount	Invoice No	Inv Date	Description	Task Label	Type	PO Number	Payment Date
Vendor 00438				Alexin Lab/Water Tests				06/11/2014
004-004-408000	360.00	18034	05/31/2014					
Vendor Total:	360.00							
Vendor 00524				Associated Land Services(Clackamas)				06/11/2014
005-005-509000	475.00	5556	05/31/2014					
Vendor Total:	475.00							
Vendor 00603				Backflow Management/Mail Services				06/11/2014
004-004-408000	30.00	7087	05/31/2014					
Vendor Total:	30.00							
Vendor 00616				Baker & Taylor/Purchases				06/11/2014
001-029-230500	302.78	4010873122	05/31/2014					
001-029-230500	620.87	4010870935	05/31/2014					
001-029-231500	55.55	T5008510	05/31/2014					
001-029-231500	1,795.00	S06NS8339A	05/31/2014					
001-029-230500	190.05	4010883607	05/31/2014					
001-029-230500	264.15	4010882632	05/31/2014					
001-029-230500	22.06	4010883566	05/31/2014					
001-029-230500	49.66	4010884530	05/31/2014					
001-029-230500	364.99	4010887747	05/31/2014					
001-029-230500	-0.45	0002564007	05/31/2014					
Vendor Total:	3,664.66							
Vendor 00633M				Bartel Contracting/Library Beam Repr				06/11/2014
001-029-234000	2,874.00	51407	05/31/2014					
Vendor Total:	2,874.00							
Vendor 00736				Beck Electric/Server Room				06/11/2014
001-021-110500	229.00	18355	05/31/2014					
Vendor Total:	229.00							
Vendor 00948				Boyle/Reimbursement				06/11/2014
001-024-158700	19.63	060214	05/31/2014					
Vendor Total:	19.63							
Vendor 00980				Brodart/Decoupler				06/11/2014
001-029-225500	83.70	352245	05/31/2014					
Vendor Total:	83.70							
Vendor 00993				Brown & Caldwell/Master Plan				06/11/2014
001-029-225500	83.70	352245	05/31/2014					
Vendor Total:	83.70							

Account Number	Amount	Invoice No	Inv Date	Description	Task Label	Type	PO Number	Payment Date
004-004-409500	11,331.75	53216585	05/31/2014					06/11/2014
Vendor Total:	11,331.75							
Vendor 01230				Central City Concern/Detox				
001-024-161000	290.00	04/30/14	05/31/2014					06/11/2014
Vendor Total:	290.00							
Vendor 01343				Cintas Document/Services				
001-024-161000	60.92	840094354	05/31/2014					06/11/2014
001-021-113000	24.04	840094354	05/31/2014					06/11/2014
Vendor Total:	84.96							
Vendor 01375				Clackamas Auto/Parts				
001-024-156000	297.92	216803	05/31/2014					06/11/2014
001-025-173000	6.80	216382	05/31/2014					06/11/2014
005-005-504000	11.84	217231	05/31/2014					06/11/2014
Vendor Total:	316.56							
Vendor 01621				Clackamas, County of				
008-008-816480	9,410.83	40325	05/31/2014	Clackamas County Finance/Dispatch				06/11/2014
001-024-161500	1,546.00	40129	05/31/2014					06/11/2014
001-021-115500	1,613.34	40408	05/31/2014					06/11/2014
001-024-164600	14.10	39457	05/31/2014					06/11/2014
Vendor Total:	12,584.27							
Vendor 01839M				Coastal Farm & Home Supply				
001-026-193000	12.12	015541	05/31/2014	Coastal/Supplies				06/11/2014
Vendor Total:	12.12							
Vendor 01893B				Comcast Cable				
001-024-161000	115.02	0725743	05/31/2014	Comcast/Services				06/11/2014
Vendor Total:	115.02							
Vendor 01916				Community Classifieds				
001-021-113000	78.75	15723282	05/31/2014	Community Classifieds/Notices				06/11/2014
001-021-113000	68.25	15723593	05/31/2014					06/11/2014
Vendor Total:	147.00							
Vendor 02168				Cycle Express				
001-026-194000	116.00	23503	05/31/2014	Cycle Express/Signs				06/11/2014
Vendor Total:	116.00							

Account Number	Amount	Invoice No	Inv Date	Description	Task Label	Type	PO Number	Payment Date
Vendor 02245				Day Wireless/Services				
001-025-182000	137.00	153935-00	05/31/2014					06/11/2014
001-024-158000	453.50	155375-00	05/31/2014					06/11/2014
Vendor Total:	590.50							
Vendor 02248M				Deere Landscapes/Parts				
001-026-194000	33.48	68130075	05/31/2014					06/11/2014
Vendor Total:	33.48							
Vendor 02328				Dis[lays2Go/Signs				
001-029-225500	105.51	IN-1119686	05/31/2014					06/11/2014
Vendor Total:	105.51							
Vendor 02375				Dooley Enterprises/Ammo				
001-024-161500	810.00	49886	05/31/2014					06/11/2014
Vendor Total:	810.00							
Vendor 02731				Executive Copy & Printing				
001-024-157000	196.21	59694	05/31/2014	Executive Printing/Custody Reports				06/11/2014
Vendor Total:	196.21							
Vendor 02731G				Extreme Products				
001-024-159500	62.99	19905	05/31/2014	Extreme Products/Uniforms				06/11/2014
Vendor Total:	62.99							
Vendor 03300				Gold Wrench				
001-024-155000	265.18	54198	05/31/2014	Gold Wrench/Services				06/11/2014
001-024-155000	59.30	54215	05/31/2014					06/11/2014
001-024-155000	1,299.25	54234	05/31/2014					06/11/2014
Vendor Total:	1,623.73							
Vendor 03333P				Green, Irene				
001-029-225500	40.97	052914	05/31/2014	Green/Reimbursement				06/11/2014
Vendor Total:	40.97							
Vendor 03765				Houston, Marc R.				
001-025-180500	600.00	6/15 - 7/15	05/31/2014	Houston/Supervising Physician				06/11/2014
Vendor Total:	600.00							
Vendor 03818				Honey Buckets				
001-026-195500	336.22	1-913421	05/31/2014	Honey Buckets/Rest Rooms				06/11/2014
001-026-195500	93.00	1-913636	05/31/2014					06/11/2014

Account Number	Amount	Invoice No	Inv Date	Description	Task Label	Type	PO Number	Payment Date
001-026-195500	93.00	1-918788	05/31/2014					06/11/2014
Vendor Total:	522.22							
Vendor 03848H				Intl Assoc Property Evidence/				
001-024-163500	50.00	M14-27667	05/31/2014					06/11/2014
Vendor Total:	50.00							
Vendor 03859				Ricoh USA/Copiers				
001-021-113000	361.66	92351826	05/31/2014					06/11/2014
001-025-173500	151.96	92336920	05/31/2014					06/11/2014
Vendor Total:	513.62							
Vendor 04142				Johnson/Services				
001-029-225000	1,272.00	310	05/31/2014					06/11/2014
Vendor Total:	1,272.00							
Vendor 04240S				Keith's Sporting Goods/Supplies				
001-024-161500	409.00	5914GPD	05/31/2014					06/11/2014
Vendor Total:	409.00							
Vendor 04261M				Kmetec/Prosecuting Attorney				
001-022-123000	3,000.00	5.28.2014	05/31/2014					06/11/2014
Vendor Total:	3,000.00							
Vendor 04269				Kron/Library Summer Program				
001-029-229600	400.00		05/31/2014					06/11/2014
Vendor Total:	400.00							
Vendor 04441				League Of Oregon Cities/Citations				
001-024-157000	361.01	1987	05/31/2014					06/11/2014
Vendor Total:	361.01							
Vendor 04606				Local Govt Personnel/Services				
001-021-116000	5,303.32	10689	05/31/2014					06/11/2014
Vendor Total:	5,303.32							
Vendor 04733				Marketek/Library Facilitation				
001-021-116000	3,620.25	052014	05/31/2014					06/11/2014
Vendor Total:	3,620.25							
Vendor 04900				Midwest Tape/Purchases				
001-029-231500	17.99	91826508	05/31/2014					06/11/2014

Account Number	Amount	Invoice No	Inv Date	Description	Task Label	Type	PO Number	Payment Date
001-029-231500	18.99	91825287	05/31/2014					06/11/2014
001-029-231500	74.98	91843014	05/31/2014					06/11/2014
001-029-231500	15.74	91843030	05/31/2014					06/11/2014
001-029-231500	172.88	91843018	05/31/2014					06/11/2014
001-029-231500	526.84	91843019	05/31/2014					06/11/2014
001-029-231500	19.99	91843016	05/31/2014					06/11/2014
001-029-231500	49.98	91843017	05/31/2014					06/11/2014
001-029-231500	36.99	91860189	05/31/2014					06/11/2014
001-029-231500	168.93	91861645	05/31/2014					06/11/2014
001-029-231500	91.30	91861646	05/31/2014					06/11/2014
001-029-231500	24.99	91861643	05/31/2014					06/11/2014
001-029-231500	152.88	91861644	05/31/2014					06/11/2014
001-029-231500	29.98	91861641	05/31/2014					06/11/2014
001-029-231500	68.97	91861642	05/31/2014					06/11/2014
001-029-231500	56.68	91880677	05/31/2014					06/11/2014
001-029-231500	86.94	91880675	05/31/2014					06/11/2014
001-029-231500	68.98	91880676	05/31/2014					06/11/2014
001-029-231500	65.99	91880673	05/31/2014					06/11/2014
001-029-231500	89.98	91880674	05/31/2014					06/11/2014
001-029-231500	22.99	91880671	05/31/2014					06/11/2014
Vendor Total:	1,862.99							
Vendor 049555				Mr. Belvedere/Janitorial Services				
001-024-161000	335.00	1343	05/31/2014					06/11/2014
Vendor Total:	335.00							
Vendor 05227				Natl Assoc Sch Resource Off				
001-024-163500	40.00	Graves 54925	05/31/2014					06/11/2014
Vendor Total:	40.00							
Vendor 05547				NW Safety Clean/Services				
001-025-181700	379.05	14-7813	05/31/2014					06/11/2014
Vendor Total:	379.05							
Vendor 05656				Oak Lodge Water/Purchases				
004-004-405000	33.90	56-00072-001	05/31/2014					06/11/2014
004-004-405000	31.74	56-00073-001	05/31/2014					06/11/2014
004-004-405000	43.65	56-00074-001	05/31/2014					06/11/2014
004-004-405000	33.90	56-00075-001	05/31/2014					06/11/2014
004-004-405000	46.55	56-00076-001	05/31/2014					06/11/2014
004-004-405000	32.82	56-00077-001	05/31/2014					06/11/2014
004-004-405000	42.20	56-00840-001	05/31/2014					06/11/2014
004-004-405000	210.16	56-00850-001	05/31/2014					06/11/2014

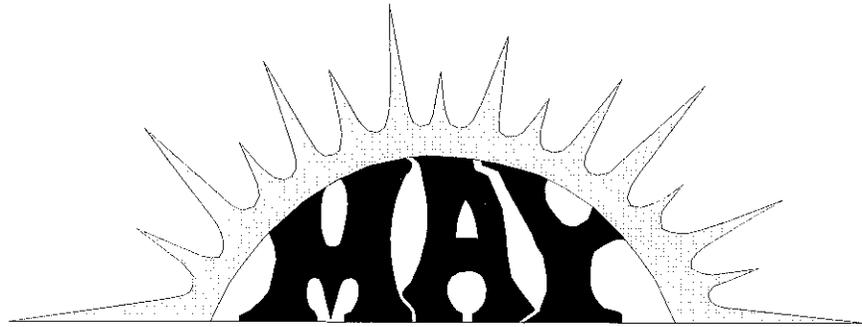
Account Number	Amount	Invoice No	Inv Date	Description	Task Label	Type	PO Number	Payment Date
004-004-405000	58.15	56-00860-001	05/31/2014					06/11/2014
004-004-405000	53.80	56-00870-001	05/31/2014					06/11/2014
004-004-405000	284.72	99-01148-001	05/31/2014					06/11/2014
004-004-405000	805.63	99-01157-001	05/31/2014					06/11/2014
Vendor Total:	1,677.22							
Vendor 05675				Office Depot/Supplies				
001-024-156500	75.45	711230077001	05/31/2014					06/11/2014
001-029-225500	3.55	708552059001	05/31/2014					06/11/2014
001-029-225500	69.69	708401683001	05/31/2014					06/11/2014
001-029-225500	89.71	708551465001	05/31/2014					06/11/2014
001-029-225500	112.41	70840430001	05/31/2014					06/11/2014
001-021-113000	104.86	712232455001	05/31/2014					06/11/2014
001-021-113000	24.45	714741212001	05/31/2014					06/11/2014
001-021-113000	59.17	714741211001	05/31/2014					06/11/2014
001-027-204000	5.38	714741078001	05/31/2014					06/11/2014
001-024-156500	356.11	714421525001	05/31/2014					06/11/2014
Vendor Total:	900.78							
Vendor 05679				Office Max/Supplies				
001-021-113000	131.50	964992	05/31/2014					06/11/2014
Vendor Total:	131.50							
Vendor 05685				Olson Bros/Services				
001-024-155000	14.00	123,574	05/31/2014					06/11/2014
Vendor Total:	14.00							
Vendor 06148				Oregon Patrol/Security				
001-022-127000	420.00	1962	05/31/2014					06/11/2014
001-024-155200	1,695.90	1958	05/31/2014					06/11/2014
Vendor Total:	2,115.90							
Vendor 06251A				Oregon DMV/Suspension Packages				
001-022-124500	3.00	60755-043014	05/31/2014					06/11/2014
Vendor Total:	3.00							
Vendor 06586				Pacific Office Automation/Copier				
001-029-226500	72.31	098265	05/31/2014					06/11/2014
001-024-156500	36.50	085764	05/31/2014					06/11/2014
001-024-158500	888.00	121036	05/31/2014					06/11/2014
Vendor Total:	996.81							

Account Number	Amount	Invoice No	Inv Date	Description	Task Label	Type	PO Number	Payment Date
Vendor 06866								
001-022-123500	1,030.00	052814	05/31/2014	Phil/Atty Indigent Clients				06/11/2014
Vendor Total:	1,030.00							
Vendor 07021								
001-021-109500	698.30	05.3.1.14	05/31/2014	Portland General Electric/Billing				06/11/2014
001-025-177500	630.18	05.3.1.14	05/31/2014					06/11/2014
001-026-193500	193.72	05.3.1.14	05/31/2014					06/11/2014
001-028-213500	647.46	05.3.1.14	05/31/2014					06/11/2014
001-029-224500	645.72	05.3.1.14	05/31/2014					06/11/2014
004-004-406000	1,283.08	05.3.1.14	05/31/2014					06/11/2014
005-005-506000	371.27	05.3.1.14	05/31/2014					06/11/2014
005-005-507000	342.69	05.3.1.14	05/31/2014					06/11/2014
001-024-161000	154.27	05.3.1.14	05/31/2014					06/11/2014
005-005-508000	55.34	05.3.1.14	05/31/2014					06/11/2014
Vendor Total:	5,022.03							
Vendor 07027								
001-021-108500	390.48	83957	05/31/2014	Portland Habilitation/Janitorial Service				06/11/2014
Vendor Total:	390.48							
Vendor 07325								
001-024-158200	847.37	10170	05/31/2014	Radar Shop/Services				06/11/2014
Vendor Total:	847.37							
Vendor 07330								
001-022-123500	1,480.00	052314	05/31/2014	Radar/Attorney Indigent Clients				06/11/2014
Vendor Total:	1,480.00							
Vendor 07488S								
001-021-115500	3,795.46	59	05/31/2014	RH Media/Services				06/11/2014
Vendor Total:	3,795.46							
Vendor 07564G								
001-022-123500	60.50	052714	05/31/2014	Robinson/Attorney Indigent Clients				06/11/2014
Vendor Total:	60.50							
Vendor 07717R								
001-024-164600	45.44	AS05141207	05/31/2014	Satcom.Global/Services				06/11/2014
Vendor Total:	45.44							
Vendor 07873								
				ServiceMaster of Oregon				
				ServiceMaster/Towels				

Account Number	Amount	Invoice No	Inv Date	Description	Task Label	Type	PO Number	Payment Date
001-029-225000	46.86	152823	05/31/2014					06/11/2014
Vendor Total:	46.86							
Vendor 07905				Sierra Springs/Water				
001-024-161000	137.61	533863305261	05/31/2014					06/11/2014
Vendor Total:	137.61							
Vendor 07960				Sisul/Engineering				
005-005-509000	950.00	SGL14-030-02	05/31/2014					06/11/2014
005-005-509000	95.00	SGL13-006-08	05/31/2014					06/11/2014
Vendor Total:	1,045.00							
Vendor 08132E				Standard Supply/Supplies				
001-026-194000	46.18	5210439	05/31/2014					06/11/2014
Vendor Total:	46.18							
Vendor 08205				Stein Oil/Fuel				
005-005-504000	398.40	0002663-CL02	05/31/2014					06/11/2014
001-026-194000	213.15	0002663-CL02	05/31/2014					06/11/2014
004-004-407000	179.06	0002663-CL02	05/31/2014					06/11/2014
001-028-214000	219.91	0002663-CL02	05/31/2014					06/11/2014
001-024-155000	1,722.96	0005750-CL02	05/31/2014					06/11/2014
Vendor Total:	2,733.48							
Vendor 08465				Tigard Sand/Supplies				
003-003-303000	1,923.21	172431	05/31/2014					06/11/2014
Vendor Total:	1,923.21							
Vendor 08798				Upstart/Supplies				
001-029-229600	173.88	5305046	05/31/2014					06/11/2014
Vendor Total:	173.88							
Vendor 08943				Verizon/Services				
001-024-164000	329.08	9725467782	05/31/2014					06/11/2014
001-024-164000	106.18	9725467780	05/31/2014					06/11/2014
001-024-164000	245.48	9725467779	05/31/2014					06/11/2014
001-024-161000	440.15	9725467777	05/31/2014					06/11/2014
Vendor Total:	1,120.89							
Vendor 08970				Video Store Shopper/Supplies				
001-029-225500	287.07	IN697207	05/31/2014					06/11/2014

Account Number Amount Invoice No Inv Date Description Task Label Type PO Number Payment Date

Vendor Total: 287.07
Report Total: 88,222.22



CORRESPONDENCE

From: STEVEN HECKERT [sheckert2001@yahoo.com]
Sent: Saturday, May 24, 2014 10:50 AM
To: Wade Byers
Subject: Block Party Fees

Hi,

My name is Cami Heckert and I live at 245 W Clarendon St. For the past 4 years, our street has been doing a neighborhood block party. We block off the street because we live on a fairly busy street, and want to be able to congregate without worrying about the kids crossing back and forth. We do a potluck, play a few games, and get to know each other. This lasts for about 2 hours.

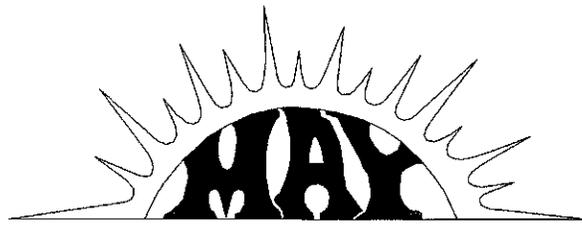
This has been a great way for us neighbors to get to know each other. At least 1/4 of the houses are rentals, and people come and go frequently. I think it makes our street a safer one, when we know our neighbors. The only time I ever talk to some of them is at this block party.

The problem now though, is that you all have increased the fee associated with block parties. In the past, my family has paid the fees. We could cover them when they were lower, and I considered it a gift to our neighbors. That isn't possible, however, with the increase, as I am a stay-at-home mom whose time is spent volunteering at John Wetten. Similarly, the other people on our block do not have spare money laying around to put toward a 2-hour party. On our block, we have 4 retired people, 1 person who is out of work, 2 stay at home moms, a single mom, a pastor, etc. I think you get the picture. Not an affluent group of people.

I think it is a great disservice to Gladstone for you to make block parties a financial hardship for people who want to make a community from a bunch of strangers. I think you all should be encouraging this kind of community building.

Is there anything you can do to help us?

Sincerely,
Cami Heckert



REGULAR AGENDA

City of Gladstone

Staff Report

Meeting Date: June 10, 2014
To: City Council
From: Pete Boyce, City Administrator

AGENDA ITEM

Lake Oswego/Tigard Waterline

RECOMMENDED STAFF ACTION

Staff recommends approval of the amendment to the temporary construction easement.

BACKGROUND

The City entered into an agreement with the City of Lake Oswego for a temporary construction easement in Meldrum Bar Park. Lake Oswego is requesting a four month extension of the occupancy of parcels C and D identified in the enclosed agreement.

COST IMPACT

The original easement was calculated at \$1,038 per month totaling \$52,725. The amendment would require payment of \$4,152 to Gladstone.

Name of Document For Recording: Easement Grantor: City of Gladstone Grantee: City of Lake Oswego Consideration: \$ 4,152.00, together with other good and valuable consideration. Tax Statement to be mailed to: No change. Statutory Recordation Authority: ORS 93.710(1). <u>After Recording, Return To:</u> City of Lake Oswego, Attn: City Recorder, P.O. Box 369, Lake Oswego, OR 97034	(For County Recording Use Only)
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FIRST AMENDMENT TO TEMPORARY CONSTRUCTION EASEMENT

(EXPIRES MARCH 31, 2016)

Grantor: City of Gladstone, a Municipal Corporation
525 Portland Ave. Gladstone, OR 97027

Grantee: City of Lake Oswego, a Municipal Corporation
P.O. Box 369, Lake Oswego, Oregon 97034

First Amendment to City of Lake Oswego (Grantee) Temporary Construction Easement from City of Gladstone (Grantor) recorded with the Clackamas County Clerk as document number 2013-077326, Clackamas County Official Records (Original Easement).

RECITALS

WHEREAS, Grantor granted the Original Easement to Grantee to allow occupation and use of certain City-owned property to install and construct a public water pipeline for set periods of time;

WHEREAS, the extension is needed to insure completion of work; and

WHEREAS, the Parties desire to amend the Original Easement to allow Grantee to complete necessary work on Parcels C & D as defined in the Original Easement.

AGREEMENT

NOW, THEREFORE, the Original Easement is hereby amended as follows:

1. The third paragraph of Exhibit A is amended to read:

“Parcels C & D: Occupation and use allowed from June 1, 2014 to February 28, 2015, or Occupation and use allowed from March 1, 2015 to October 31, 2015.”
2. Consideration : The consideration for the First Amendment to Original Easement is \$4,152.00.
3. The statements and information set forth in the Recitals are hereby incorporated as if fully set forth herein.

6-2

4. Except as specifically amended herein, all other terms of the Original Easement shall remain in full force and effect. In the event of any conflicts between the Original Easement and this First Amendment, the terms of this First Amendment shall control.

IN WITNESS WHEREOF, the undersigned Grantor has hereunto executed this First Amendment to Original Easement on the date stated below the Grantor's signature.

<u>City of Gladstone, Grantor</u> Date Signed: _____ _____	
--	--

STATE OF OREGON)

County of _____)

On this _____ day of _____, 2014, before me the undersigned Notary Public, personally appeared, Pête J. Boyce, _____ ("Grantor")

- personally known to me
- proved to me on the basis of satisfactory evidence

To be the person who executed the within instrument

- as City Manager of the City of Gladstone or on behalf of the entity therein named, pursuant to authority,

and acknowledged to me the execution hereof.

WITNESS my hand and official seal Notary Signature _____ Notary name: _____	Notary Seal (Do not place seal over any portion of text or signature)
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6-4

This document is accepted pursuant to authority and approved for recording.

City of Lake Oswego, Oregon

Scott Lazenby, City Manager

STATE OF OREGON)
County of Clackamas)

On this _____ day of _____, 2014, before me the undersigned Notary Public,
personally appeared Scott Lazenby,

- personally known to me
- proved to me on the basis of satisfactory evidence

To be the person who executed the within instrument

- as City Manager of the City of Lake Oswego or on behalf of the entity therein named, pursuant to authority,
and acknowledged to me the execution hereof.

WITNESS my hand and official seal Notary Signature	Notary Seal (Do not place seal over any portion of text or signature)
_____ Notary name: _____	

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6-5

128

<p>Name of Document For Recording: Easement Grantor: City of Gladstone Grantee: City of Lake Oswego Consideration: \$52,725.00, together with other good and valuable consideration. Tax Statement to be mailed to: No change. Statutory Recordation Authority: ORS 93.710(1). <u>After Recording, Return To:</u> City of Lake Oswego, Attn: City Recorder, P.O. Box 369, Lake Oswego, OR 97034 WALT WILLIAMS</p>	<p>(For County Recording Use Only) Clackamas County Official Records Sherry Hall, County Clerk 2013-077326  \$103.00 01731731201300773260120121 11/15/2013 10:35:40 AM D-E Cnt=1 Stn=9 COUNTER1 \$60.00 \$16.00 \$17.00 \$10.00</p>
--	---

**TEMPORARY CONSTRUCTION EASEMENT
 (EXPIRES MARCH 31, 2016)**

Grantor: City of Gladstone, a Municipal Corporation
 525 Portland Ave. Gladstone, OR 97027

Grantee: City of Lake Oswego, a Municipal Corporation
 P.O. Box 369, Lake Oswego, Oregon 97034

1. Grant of Easement. The above named grantor hereby grants and conveys a non-exclusive easement to the City of Lake Oswego, its agents, successors and assigns, on, over and across the real property described as the Easement Area on the attached Exhibit A and illustrated on the attached Exhibit B for the purposes described herein.

2. Purpose, Use and Restrictions of Easement.
 - A. Temporary Construction Easement. The easement granted herein is for all purposes necessary or incidental to supporting the work to install and construct a public water pipeline, together with any and all related appurtenances (collectively the Facilities), within an associated and adjacent (or nearby) Permanent Easement Area (entered into contemporaneously with this Easement), including but not limited to access to, and egress over and across, the Easement Area for that purpose, and also including use as a staging area for storage of materials, vehicles and equipment.

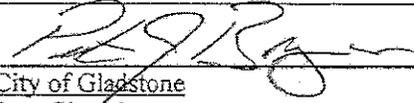
 - B. Any work done by the Grantee in the Easement Area pursuant hereto shall be so done as to leave the premises in a similar condition to its previous state when the work is finished thereon.

3. Consideration for Easement. The consideration for this Easement is \$52,725.00.

4. Term of Easement. The Easement term shall commence upon execution, but actual occupancy shall not commence until entry for construction. Grantee agrees to provide Grantor with written notice at least thirty (30) days in advance of construction. The Easement term shall extend until the date the construction of the associated water pipeline is completed and ready for final payment under the construction contract, or March 31, 2016, whichever occurs sooner with the understanding that time is of the essence. Said construction completion date will be documented by the issuance of a Certificate of Work Completion by the City of Lake Oswego to the construction contractor. Additionally, occupation and use of this Easement shall be constrained to the dates and durations described on Exhibit A.

6-6

IN WITNESS WHEREOF, the undersigned Grantors have hereunto executed this Easement on the date stated below the (respective) Grantor's signature.

 _____ City of Gladstone Date Signed: <u>10-15-13</u>	
---	--

State of Oregon)
County of Clatsop)

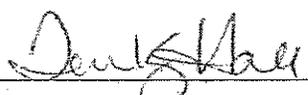
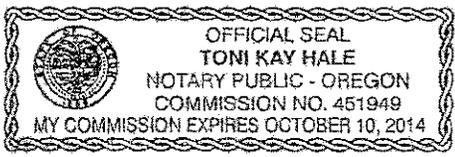
On this 15 day of October, 2013, before me the undersigned Notary Public, personally

appeared Pete J Boyce ("Grantor")

- personally known to me
- proved to me on the basis of satisfactory evidence

To be the person who executed the within instrument

as _____ or on behalf of the entity therein named, pursuant to authority, and acknowledged to me the execution hereof.

WITNESS my hand and official seal Notary Signature  _____ Notary name: <u>Toni Kay Hale</u>	Notary Seal (Do not place seal over any portion of text or signature) 
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This document is accepted pursuant to authority and approved for recording.

City of Lake Oswego, Oregon

Scott Lazenby
Scott Lazenby, City Manager

State of Oregon)
County of Clackamas)

On this 31st day of October, 2013 before me the undersigned Notary Public,
personally appeared Scott Lazenby,

- personally known to me
- proved to me on the basis of satisfactory evidence

To be the person who executed the within instrument

- as City Manager of the City of Lake Oswego or on behalf of the entity therein named, pursuant to authority,

and acknowledged to me the execution hereof.

WITNESS my hand and official seal Notary Signature	Notary Seal (Do not place seal over any portion of text or signature)
<u>Anne-Marie L. Simpson</u> Notary name: <u>Anne-Marie L. Simpson</u>	

EXHIBIT 'A'

City of Lake Oswego
Water Pipeline Easement
Lake Oswego Work Order Number 120
OBEC Project No. 625003 Meldrum Bar Park

June 18, 2013

Temporary Construction Easement

Expires Mar. 31, 2016 or Project Completion with the following constraints:

Parcel A: Occupation and use allowed from Nov. 1, 2013 to Feb. 28, 2014, or
Occupation and use allowed from Nov. 1, 2014 to Feb. 28, 2015, or
Occupation and use allowed from Nov. 1, 2015 to Feb. 29, 2016

Parcel B: Expires Mar. 31, 2016

Parcels C & D: Occupation and use allowed from Mar. 1, 2014 to Oct. 31, 2014, or
Occupation and use allowed from Mar. 1, 2015 to Oct. 31, 2015

A parcel of land in the South One-Half of Section 19, Township 2 South, Range 2 East of the Willamette Meridian, City of Gladstone, Clackamas County, Oregon, being a portion of that tract of land conveyed to the City of Gladstone, by deeds recorded as Document No. 92-30263, 85-01807 and 85-01808, Clackamas County Deed Records, being more particularly described as follows:

Parcel "A"

Commencing at the northwest corner of Lot 8, "Riverdale," Clackamas County Plat Records;

Thence, along the southerly line of that property described in Document No. 88-23646, South 66°04'36" West, 567.17 feet;

Thence, leaving said southerly line, South 82°55'00" East, 18.85 feet to the True Point of Beginning;

Thence South 82°55'00" East, 15.63 feet;

Thence South 26°40'00" East, 47.69 feet;

Thence South 62°26'45" East, 94.41 feet;

Thence South 20°49'21" East, 306.16 feet;

Thence South 48°25'34" East, 63.98 feet;

Thence South 69°28'43" West, 104.88 feet;

Thence North 20°55'58" West, 435.71 feet;

Thence North 26°40'00" West, 52.21 feet to the True Point of Beginning of Parcel "A".

Containing 32,054 square feet, more or less.

TOGETHER WITH that portion of said tract more particularly described as follows:

Parcel "B"

Commencing at the northwest corner of Lot 8, "Riverdale," Clackamas County Plat Records;

Thence, along the southerly line of that property described in Document No. 88-23646, South 66°04'36" West, 677.10 feet;

Thence, along the southerly line of that property described in Document No. 85-01808, South 66°04'36" West, 253.52 feet;

Thence, leaving said southerly line, North 86°35'59" West, 305.93 feet to the True Point of Beginning;

Thence North 86°35'59" West, 70.02 feet;

Thence North 1°54'02" East, 50.89 feet;

Thence North 66°03'40" East, 146.76 feet;

Thence North 84°59'27" East, 125.00 feet;

Thence South 5°00'33" East, 100.00 feet;

Thence South 84°59'27" West, 199.66 feet;

Thence South 1°54'02" West, 8.43 feet to the True Point of Beginning of Parcel "B".

Containing 23,473 square feet, more or less.

TOGETHER WITH that portion of said tract more particularly described as follows:

Parcel "C"

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6-11

Commencing at the northwest corner of Lot 8, "Riverdale," Clackamas County Plat Records;

Thence, along the northerly line of that property described in Document No. 74-7390, South 66°04'36" West, 2107.10 feet;

Thence, leaving said northerly property line, North 43°07'33" West, 282.52 feet to the True Point of Beginning;

Thence South 68°38'41" West, 32.30 feet;

Thence North 43°07'28" West, 120.00 feet;

Thence North 46°52'32" East, 30.00 feet;

Thence South 43°07'33" East, 131.98 feet to the True Point of Beginning of Parcel "C".

Containing 3,779 square feet, more or less.

TOGETHER WITH that portion of said tract more particularly described as follows:

Parcel "D"

Commencing at the northwest corner of Lot 8, "Riverdale," Clackamas County Plat Records;

Thence, along the northerly line of that property described in Document No. 74-7390, South 66°04'36" West, 2107.10 feet to the True Point of Beginning;

Thence, leaving said northerly property line, South 43°07'33" East, 298.33 feet, more or less to elevation 5.5 feet as provided by the Department of State Lands as the ordinary low water line of the Willamette River;

Thence, along said ordinary low water line as follows, North 54°19'47" West, 254.08 feet;

Thence North 46°04'08" West, 24.35 feet;

Thence North 58°42'39" West, 67.32 feet;

Thence North 58°29'56" West, 71.84 feet;

Thence North 55°50'26" West, 69.85 feet;

Thence North 51°39'57" West, 140.90 feet;

6-12

n

Thence North 60°12'09" West, 102.20 feet;

Thence, leaving said ordinary low water line, North 46°52'32" East, 99.06 feet;

Thence South 43°07'28" East, 136.93 feet;

Thence North 68°38'41" East, 59.22 feet;

Thence South 43°07'33" East, 255.60 feet to the True Point of Beginning of Parcel "D".

Containing 44,433 square feet, more or less.

Parcels "A", "B", "C" and "D" together contain 103,739 square feet, more or less.

Elevations based on NGVD29 vertical datum.

Bearings based on Oregon State Plane Coordinate System, North Zone 3601.

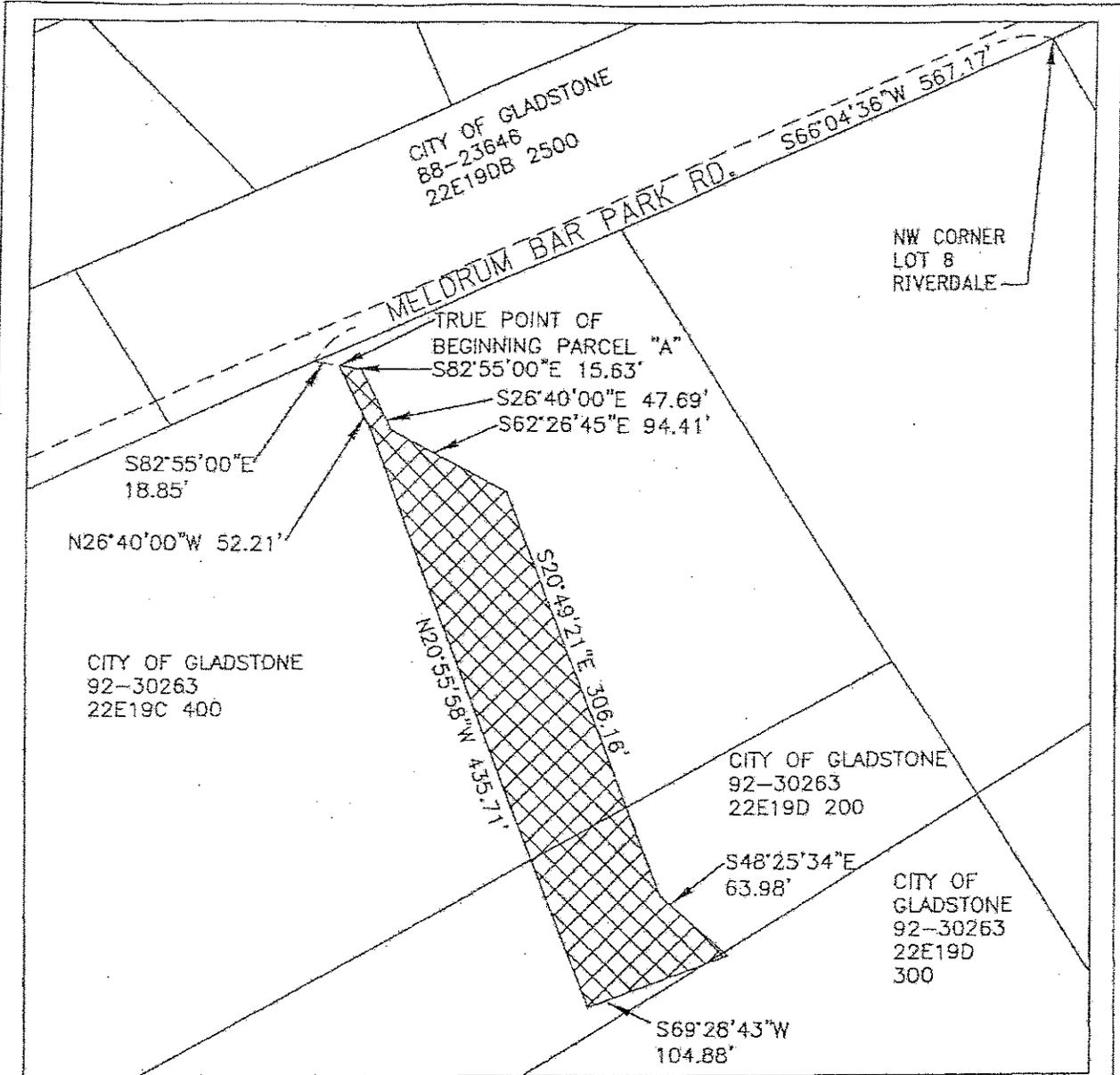
REGISTERED
PROFESSIONAL
LAND SURVEYOR

B. N. Elithorp

OREGON
JAN. 14, 2003
BRET N. ELITHORP
*63148

RENEWS: DEC. 31, 2013

SIGNED: 6/18/13



SCALE 1" = 100'



REGISTERED
PROFESSIONAL
LAND SURVEYOR

B. N. Elithorp

OREGON
JAN. 14, 2003
BRET N. ELITHORP
#62148

RENEWAL DATE: DEC. 31, 2013
SIGNED: 6/18/13



EXHIBIT "B"

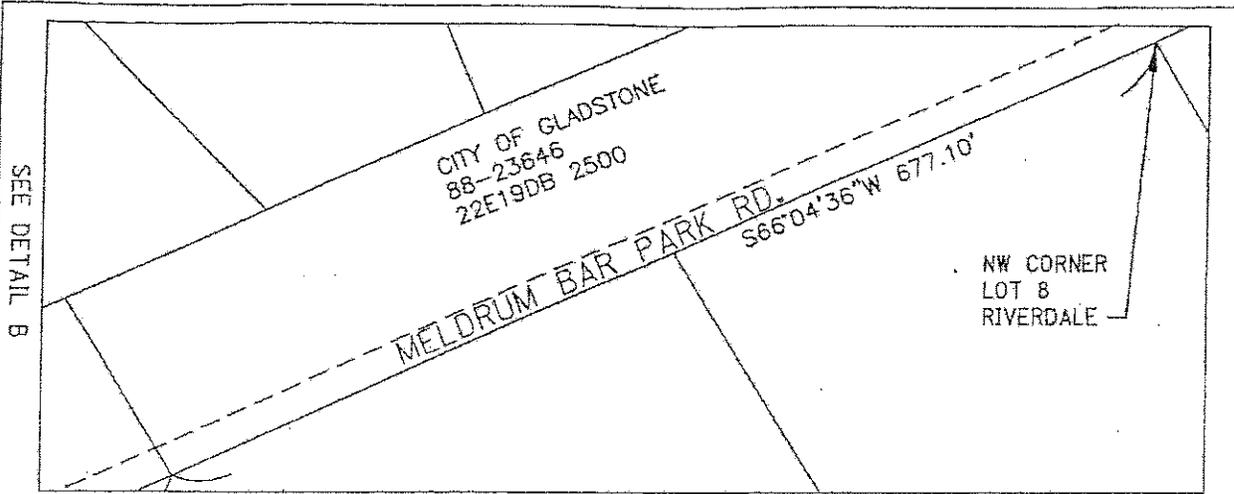
TEMPORARY CONSTRUCTION EASEMENT
625003 PARCEL "A" PAGE 1 OF 4
S 1/2 SEC 19, T 2 S, R 2 E. W.M.
CITY OF GLADSTONE, CLACKAMAS COUNTY, OREGON

DATE	6/18/13
DRAWN BY	CME
CHECKED BY	CJC
REVISIONS	
JOB NO.	625003

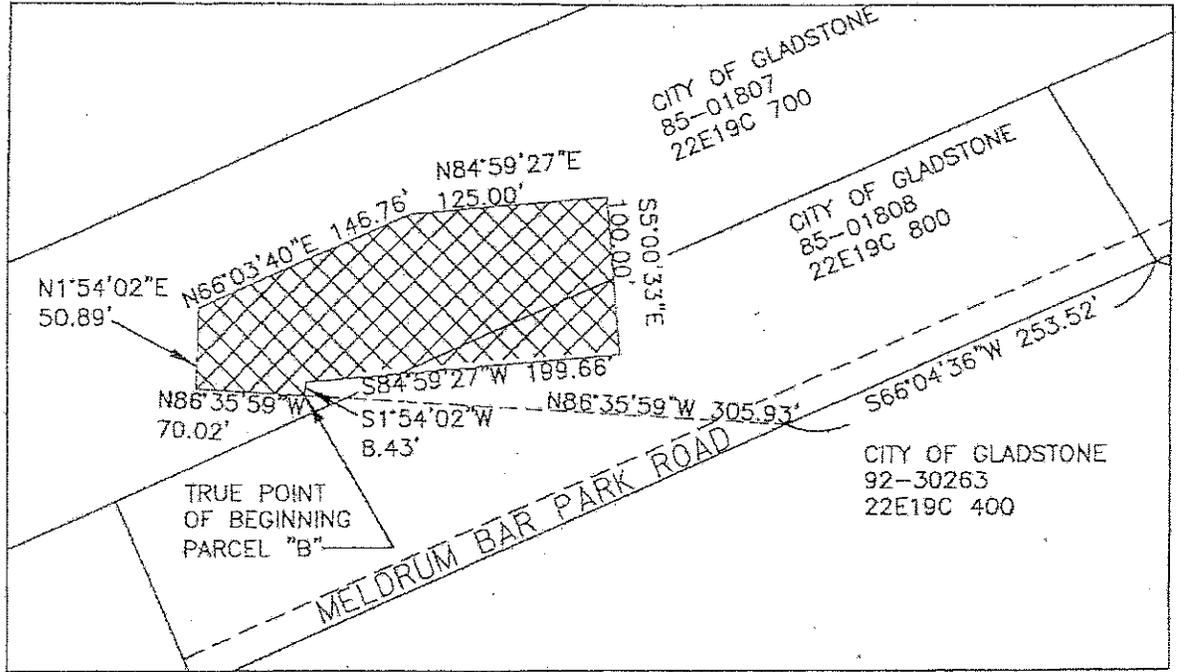


Corporate Office:
920 COUNTRY CLUB ROAD, SUITE 100B EUGENE, OREGON 97401-6269, 541-683-6269
5169 SW MEADOWS ROAD, SUITE 420 LAKE OSWEGO, OREGON 97035, 503-626-6108

6-14



DETAIL 'A'



DETAIL 'B'

SCALE 1" = 100'



REGISTERED
PROFESSIONAL
LAND SURVEYOR

B. N. Elithorp
OREGON
JUNE 14, 2003
BRET N. ELITHORP
#63148

RENEWAL DATE: DEC. 31, 2013
SIGNED: 6/19/13

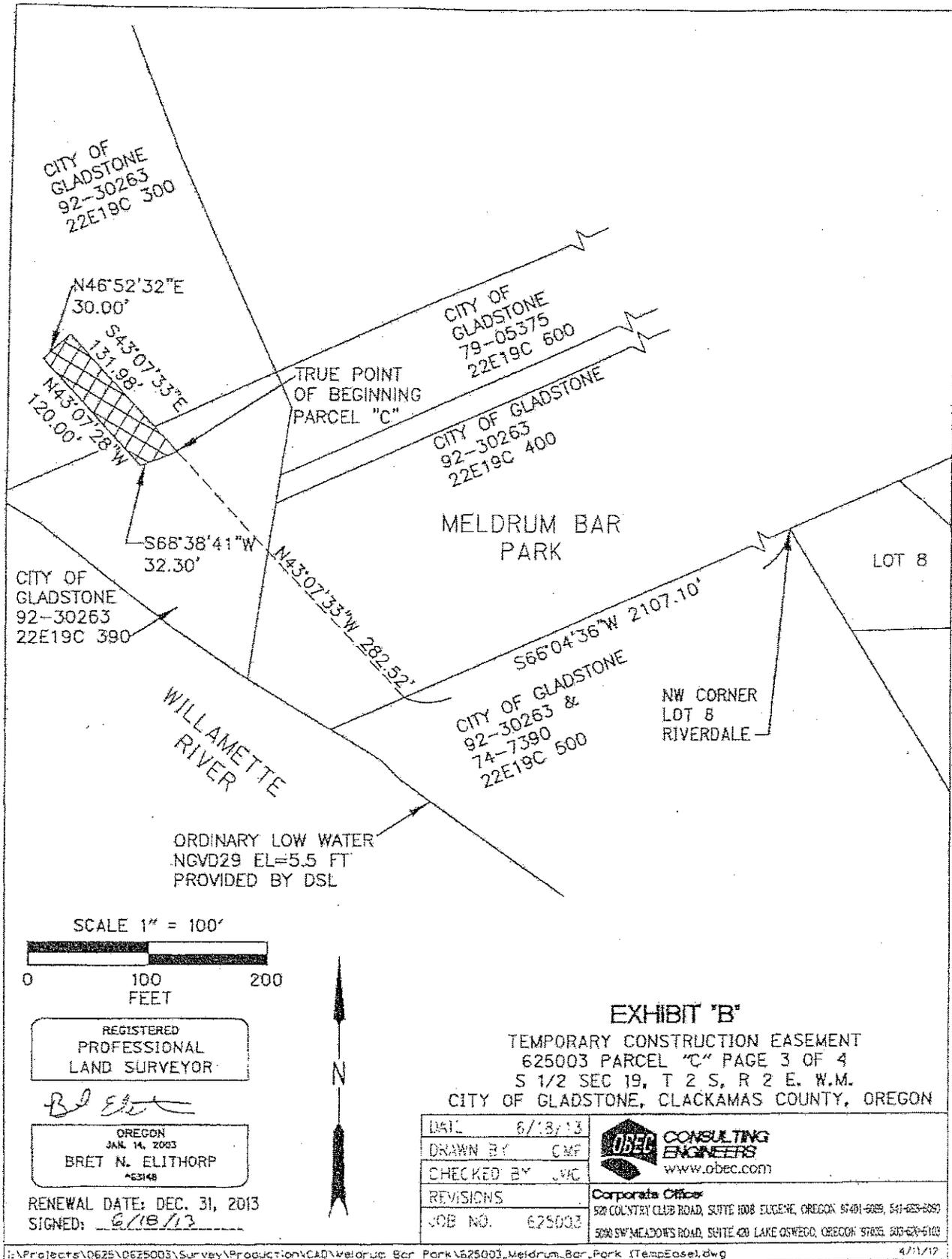


EXHIBIT 'B'
TEMPORARY CONSTRUCTION EASEMENT
625003 PARCEL 'B' PAGE 2 OF 4
S 1/2 SEC 19, T 2 S, R 2 E, W.M.
CITY OF GLADSTONE, CLACKAMAS COUNTY, OREGON

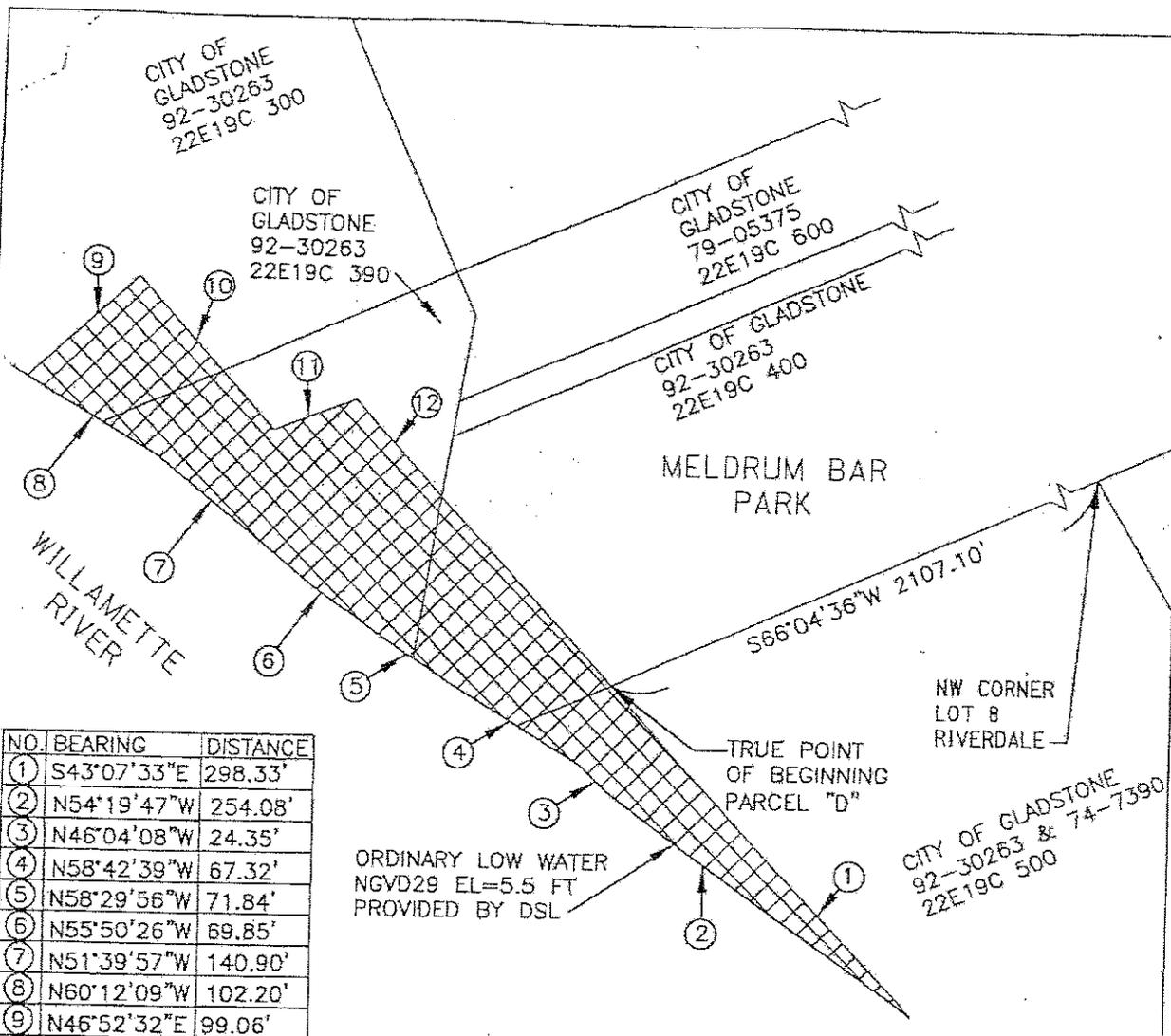
DATE	6/18/13
DRAWN BY	GME
CHECKED BY	JWC
REVISIONS	
JOB NO.	625003



Corporate Office
920 COUNTRY CLUB ROAD, SUITE 100B EUGENE, OREGON 97401-6099 541-683-6090
5800 SW MEADOWS ROAD, SUITE 420 LAKE OSWEGO, OREGON 97035 503-620-6103

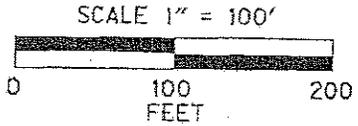


6-16



NO.	BEARING	DISTANCE
①	S43°07'33"E	298.33'
②	N54°19'47"W	254.08'
③	N46°04'08"W	24.35'
④	N58°42'39"W	67.32'
⑤	N58°29'56"W	71.84'
⑥	N55°50'26"W	69.85'
⑦	N51°39'57"W	140.90'
⑧	N60°12'09"W	102.20'
⑨	N46°52'32"E	99.06'
⑩	S43°07'28"E	136.93'
⑪	N68°38'41"E	59.22'
⑫	S43°07'33"E	255.60'

ORDINARY LOW WATER
 NGVD29 EL=5.5 FT
 PROVIDED BY DSL



REGISTERED
 PROFESSIONAL
 LAND SURVEYOR

B. Elithorp

OREGON
 JAN. 14, 2003
 BRET N. ELITHORP
 #63146

RENEWAL DATE: DEC. 31, 2013
 SIGNED: G. L. B. / 12

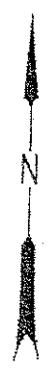


EXHIBIT "B"
 TEMPORARY CONSTRUCTION EASEMENT
 625003 PARCEL "D" PAGE 4 OF 4
 S 1/2 SEC 19, T 2 S, R 2 E, W.M.
 CITY OF GLADSTONE, CLACKAMAS COUNTY, OREGON

DATE	6/18/13
DRAWN BY	CMF
CHECKED BY	JWC
REVISIONS	
JOB NO.	625003

OBEC CONSULTING ENGINEERS
 www.obec.com

Corporate Office:
 920 COUNTRY CLUB ROAD, SUITE 208 EUGENE, OREGON 97401-5009, 541-683-6000
 3500 SW MEADOWS ROAD, SUITE 206 LAKE OSWEGO, OREGON 97031, 503-220-6193

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City of Gladstone

Staff Report

Meeting Date: June 10, 2014
To: City Council
From: Pete Boyce, City Administrator

AGENDA ITEM

New Library Discussion

RECOMMENDED STAFF ACTION

Staff recommends City Council take public comment on the proposed new library and consider amendments to the draft resolution.

BACKGROUND

The City Council appointed Library Advisory Committee (LAC) held six meetings, the first on February 10, 2014 and the last on May 5, 2014. The ambitious timeline was challenging but the LAC members provided valuable input to help form a considerably different project from the last library plan. City Council held a work session on May 27, 2014 to discuss the LAC and staff recommendations regarding the proposed library project. Staff committed to drafting a ballot measure for discussion at the June 10, 2014 City Council meeting. The ballot measure contemplates the following:

- A total minimum project budget of \$6.4 million – this could be increased if other non-city funds are identified
- The facility would be between 13,000 to 16,000 square feet dependent on final construction estimates
- Construction of the facility in the Portland Avenue area between the high school and the Clackamas River.
- No City cash contribution
- Future library operations would be funded by Library District funds and any other non-city funds that may come available

COST IMPACT

There would be no tax increase to residents of Gladstone as no city funds will be used that could be committed to a competing City project. The City's general fund contribution to library operations would be discontinued. The staff expectation is that the library department would be moved from the City's general fund to a special revenue fund. There will need to be some discussion centered around the initial cash flow for this fund. The Library District funds come in twice a year. 95% of the annual payment is received near the end of January and about 5% in late June or early July. Depending on the timing of the opening of a new library a cash reserve may need to be considered.

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RESOLUTION NO. ____

CITY OF GLADSTONE, OREGON

A Resolution Submitting to the Registered Voters of the City A Referral Approving the Gladstone City Council's Authority to Incur Debt to Finance and Construct a New Library that is Projected to Cost more than \$1,000,000

WHEREAS, two citizen-initiated Gladstone Charter amendments, Measure 3-394 and Measure 3-395, were approved by City voters during the May 15, 2012 primary election; and

WHEREAS, Measure 3-394 states the City shall incur no debt in financing any public project except through the issuance of municipal bonds by bond measure duly approved by a majority of voters in a regularly scheduled election set forth in ORS 221.230 or special election; and

WHEREAS, Measure 3-395 states unless approved by a majority of the voters in a regularly scheduled election set forth in ORS 221.230, or special election, no public building shall be constructed by or for the City if such construction will require the actual or reasonably projected expenditure of \$1,000,000, or more, from existing City funds or current or future City revenues, including those of any of its departments, service districts or agencies. In calculating whether the project will involve the actual or reasonably projected expenditure of \$1,000,000 or more, the calculation shall include the fair market value of any real estate to be utilized or committed to the project, based on current market appraisal performed by a certified real estate appraiser; and

WHEREAS, the City Council desires voter approval for the City Council to authorize the incurrence of debt to finance a new library through the issuance of municipal bonds and to construct the new library that is projected to cost more than \$1,000,000.

The City of Gladstone Resolves as follows:

SECTION 1. An election is hereby called for the City of Gladstone, Clackamas County, Oregon, for the purpose of submitting to the legal voters of the City the following:

QUESTION: Shall Gladstone authorize the construction and incurrence of debt to finance a new library projected to cost over \$1,000,000?

SECTION 2. Tuesday, November 4, 2014, is hereby designated the date for holding the election for the purpose of voting on the measure as stated in Section 1, which election will be by mail-in ballot in the City of Gladstone, Clackamas County, Oregon.

SECTION 3. The precincts for said election shall be and constitute all of the territory included within the corporate limits of the City of Gladstone.

SECTION 4. The ballot title certified by the City Council shall be:

CAPTION: Authorization to construct and incur debt to finance a new library

QUESTION: Shall Gladstone authorize the construction and incurrence of debt to finance a new library projected to cost over \$1,000,000?

SUMMARY: This measure authorizes the Gladstone City Council to incur debt through the issuance of municipal bonds to finance and construct a new Gladstone library.

Funding sources to finance, construct, and operate the new library:

- Clackamas County Capital Contribution – One time contribution of \$1 million.
- Library District Funds - \$1.3 million
- Clackamas County Library Fund - Continuing library support of approximately \$1.2 million per year, increased from \$631,000 the City currently receives.

The estimated budget for the project would be \$6.4 million. The \$6.4 million budget may be increased if additional non-city funds are acquired. The 13,000 to 16,000 square foot library would be constructed in the Portland Avenue area somewhere between the Gladstone High School and the Clackamas River. New library operations would be funded by Library District proceeds and/or any non-city funds that may come available.

There are no new taxes associated with this proposal.

SECTION 5: In compliance with the Gladstone Municipal Code and state law, the City Recorder is authorized to submit an impartial explanatory statement for the Clackamas County Voters' Pamphlet on behalf of the City.

SECTION 6: The City Recorder shall take all steps on behalf of the City as necessary to carry out the intent and purposes of this resolution in compliance with state and local law including but not limited to publishing the ballot title as provided by state law, publishing notice of the measure as required by Chapter 4.04 of the City of Gladstone Municipal Code and filing this measure with Clackamas County Elections.

SECTION 7: This resolution is effective immediately upon adoption by the City Council.

ADOPTED this ___ day of, 2014.

In favor of Adoption: _____

Opposed: _____

Abstentions: _____

Absences: _____

Wade Byers, Mayor

Date

ATTESTED BY:

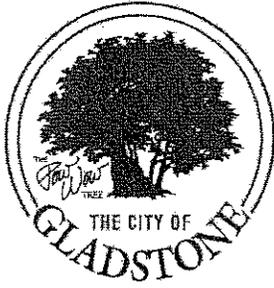
Pete Boyce, City Administrator

Date

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Gladstone/Oak Grove Library
 Cost Estimate
 May 5, 2014

Project Expense	4,374,638		
Land Expense	<u>700,000</u>		
Total Expense		100%	5,074,638
Clackamas County Contribution/Lib Dist	<u>2,374,638</u>		
Total Clackamas County/Lib. Dist. Contribution		47%	2,374,638
Proceeds from Sale of Webster Property Gladstone Urban Renewal	- -		
Total Gladstone Contribution		0%	-
Total Project Expense to Finance		53%	2,700,000
Total Project Expense	5,074,638		
Interest	1,213,339		
Debt Issuance Expense	<u>75,674</u>		
Total Project Expense Plus Interest/Debt Exp			6,363,651
Average Annual Payment - 20 Year	200,632		



RECOMMENDATION FOR APPOINTMENT TO THE LIBRARY BOARD
June 5, 2014

There is one term on the Library Board which expires 12-31-14 previously held by Sean McDonnell.

The Library Board is unique among city advisory boards and commissions in that it may make recommendations to the City Council about appointments to the Library Board. Applications to the Library Board have been received from:

- Maria Mitchell, 160 E. Exeter, is employed at Parrott Creek Child & Family Services, has lived in Gladstone since March 2013 and has volunteered on Library Advisory Committee.
- Natalie Smith, PO Box 616, is employed as an Office Manager for LB Day & Company, Inc., has lived in Gladstone for 13 years, and has volunteered on the Library Advisory Committee, Gladstone Business Owners Association and Gladstone Cultural Festival.

RECOMMENDATION from the Library Board: The Library Board is recommending both applicants.

RECOMMENDATION: Appoint one applicant to a term to expire 12-31-14.

Tami Bannick

From: Irene Green
Sent: Wednesday, June 04, 2014 7:10 PM
To: Tami Bannick; Gladstone Library Board; Peter Boyce
Subject: Library Board Applicants

Hi Tami,

The library board is recommending both applicants, Natalie and Maria. We will let the council decide. Please include their applications in the packet. Thanks!

Irene

From my Android phone on T-Mobile. The first nationwide 4G network.

8-2



CITY OF GLADSTONE



APPLICATION FOR APPOINTMENT TO CITIZENS COMMITTEES

- Budget Committee
- Planning Commission (Review GMC Chapter 2.28)
- Traffic Safety Comm.
- Park & Recreation Board
- Library Board (Review GMC Chapter 2.25)
- Senior Center Advisory Bd.

NAME: Natalie Smith

ADDRESS: PO Box 616

TELEPHONE: (HOME) 503-473-9719 (WORK) 503-226-4184

EMAIL: nsmith_1159@yahoo.com

HOW LONG HAVE YOU LIVED IN GLADSTONE: 13 years

OCCUPATION/EMPLOYER (state your specific line of business): Office Manager
L.B. Day & Company, Inc. (Consulting/Business)

DESCRIBE YOUR ACTIVITIES AND INTERESTS: Swimming, movies, art, culture,
community, reading, serving others.

PREVIOUS AND CURRENT COMMUNITY AFFILIATIONS AND ACTIVITIES, INCLUDING CITY APPOINTMENTS: Library Advisory
Committee, Gladstone Business Owner Assoc.
Board member, Gladstone Cultural Festival (2)
years

Have you ever applied for a Committee Position Before? YES NO
If yes, when? 2014 What Committee? Library Advisory Comm.

Why would you like to serve on this Commission, Board or Committee?
(Attach additional materials or information if you wish).
To serve and give back to my
community, and my library.

SIGNATURE: Natalie Smith DATE: 5/28/2014

City of Gladstone

Staff Report

Meeting Date: June 10, 2014
To: City Council
From: Pete Boyce, City Administrator

AGENDA ITEM

Water Rate Increase

RECOMMENDED STAFF ACTION

Staff recommends City Council adopt ordinance raising water rates by 3%.

BACKGROUND

Staff is requesting City Council consider a 3% water rate increase. The water master plan is due to be complete in August of 2014. This master plan includes a rate study. The 3% increase is intended to keep revenues in line with estimated expenditures until the more detailed master plan recommends rates to support overall operations of the water department and identified capital improvements.

COST IMPACT

The 3% rate increase would generate an additional \$0.44 per month on a 3/4 inch meter.

ORDINANCE 1451

AN ORDINANCE AMENDING CHAPTER 13.04 OF THE GLADSTONE MUNICIPAL CODE BY INCREASING WATER RATES AND REAFFIRMING ALL REMAINING PROVISIONS OF CHAPTER 13.04 OF THE GLADSTONE MUNICIPAL CODE.

The City of Gladstone does ordain as follows:

Section 1. Section 13.04.070 of the Gladstone Municipal Code is amended to read as follows:

“(1) Minimum charges per month for different meter sizes for the first six hundred cubic feet are as follows:

<u>Meter Size</u>	<u>Inside</u>	<u>Outside</u>
3/4"	15.05	20.02
1"	21.44	30.22
1 1/2"	33.45	44.55
2"	59.81	79.58
3"	74.51	98.64
4"	89.22	118.69
6"	99.15	131.85
8"	123.94	164.84

(2) All minimum charges are based on the average actual cost relating to the provision of water service to the customer. Actual cost shall have the meaning as defined in HB 2550, 1991 Legislative Session

(3) For all water in excess of the 600 cubic foot minimum, the rate is \$1.75 per 100 cubic feet for consumers receiving water inside the city.

(4) For all water in excess of the 600 cubic foot minimum, the rate is \$2.29 per 100 cubic feet for consumers receiving water outside the city.

(5) Minimum charge for tank truck loads and flushing shall be five dollars (\$5.15) for the first one thousand gallons or part thereof, and amounts over the first one thousand gallons will be charged at two dollars and fifty cents (\$2.58) per one thousand gallons plus twenty dollars (\$20.60) for metering, if necessary. Permits to obtain water from designated fire hydrants are fifty dollars (\$50).

Section 2. This ordinance will apply to the July-August water and sewer billing cycle and becomes effective July 10, 2014.

Section 3. All remaining provisions of Chapter 13.04 of the Gladstone Municipal Code are reaffirmed in their entirety.

This ordinance adopted by the Common Council and approved by the Mayor this 10th day of June, 2014.

Attest:

Mayor

Assistant City Administrator

City of Gladstone

Staff Report

Meeting Date: June 10, 2014
To: City Council
From: Pete Boyce, City Administrator

AGENDA ITEM

Storm/Sewer Rate Increase

RECOMMENDED STAFF ACTION

Staff recommends City Council adopt ordinance raising storm/sewer rates by 3%.

BACKGROUND

Staff is requesting City Council consider a 3% storm/sewer rate increase. The stormwater master plan is due to be complete in August of 2014. This master plan includes a rate study. The 3% increase is intended to keep revenues in line with estimated expenditures until the more detailed master plan recommends rates to support overall operations of the water department and identified capital improvements. A sewer master plan is next to be developed.

COST IMPACT

The 3% rate increase would generate an additional \$0.18 per month for customers served by Oak Lodge Sanitary District, \$0.27 per month to both Tri-City Sewer District and Clackamas County Sewer District #1.

RESOLUTION 1037

**A RESOLUTION REVISING THE MASTER FEE SCHEDULE, RESOLUTION 1023,
REFLECTING CHANGES IN STORM/SEWER FEES.**

Now Therefore Be It Resolved that the City Council for the City of Gladstone amends Resolution 1023 with respect to Sewer Fees as described below and that all other provisions of Resolution 1023 stand unchanged:

STORM/SEWER DEPARTMENT

Oak Lodge Monthly Retail Sewer Fee (portion retained by city)	\$ 6.29
Tri-City Sewer District Monthly Retail Sewer Fee (portion retained by city)	\$ 9.19
Clackamas County Sewer District #1 Monthly Retail Sewer Fee (portion retained by city)	\$ 9.19

This Resolution adopted by the Common Council and approved by the Mayor on this 10th day of June, 2014. This Resolution is effective July 1, 2014.

Attest:

Mayor

Assistant City Administrator

City of Gladstone

Staff Report

Meeting Date: June 10, 2014
To: City Council
From: Pete Boyce, City Administrator

AGENDA ITEM

Oregon Parks and Recreation Grant – Max Patterson Park

RECOMMENDED STAFF ACTION

Staff recommends adoption of the resolution

BACKGROUND

Oregon Parks and Recreation Grant for
Max Patterson Memorial Park Rehabilitation Project

Max Patterson Memorial Park is a developed 1.84 acre park in the center of Gladstone surrounded by residential homes and adjacent to John Wetten Elementary School. While the park is relatively small, it is an important and popular park for our residents and visitors alike containing two tennis courts, a large play structure, permanent restrooms, a spray park, picnic shelters, small stage, irrigation system, and drinking fountain. This is the most popular park with city residents and is the site of the city summer recreation programs and the annual Cultural Festival. Max Patterson Park is 100% landscaped.

Before the park's dedication to Max Patterson it was simply called City Park. In the early years the park was known for its large iconic big timber wood play structure with slides and bridges on the north side of the property and the wading pool on the northeast corner of the property.

This project is rehabilitation of two tennis courts to one tennis court and creating a basketball court with multiple perimeter baskets, replacing the safety fencing around the area and upgrading the pathways around the tennis courts to the permanent restroom facility to ADA compliant, replacing pathways on the south side of the park and adding 2 new pathways on the north side of the park connecting covered picnic areas, water fountain and spray park area.

This project will be divided into three phases which would allow the public use of the park during the rehabilitation project. Phase 1: Tennis/Basketball Court Improvements, ADA sidewalk to restroom & to Fairfield Street; this portion of the project is located on the Northwest corner of the park. Gladstone currently maintains two tennis courts and adjacent pathways that are dilapidated and need of repair. The tennis courts and surrounding pathways would be removed and replace with a one new basketball court and one new tennis court

surrounded by a safety fence with new ADA access and pathways around the courts and up the hillside to the permanent restroom. Phase 2: Sidewalk on the North side of the park near Fairfield Street; this portion of the project connects to the existing playground, water fountain to the existing water spray feature. Phase 3: Sidewalks near Exeter Street & East of Tennis Court; this portion of the project is on the Southeast section of the park.

The City's Park and Recreation Committee recommended approval. However, after the presentation to the committee it was discovered that the City match would be 45% compared to the 25% City match the Park and Recreation Committee considered with their recommendation. Public Works staff Chris Mott spearheaded this effort and was provided assistance by Jeff Smith of the Fire Department.

COST IMPACT

The total project cost is \$262,624.70. The City would be required to match \$105,049.88. Some of the City match can be with in-kind services but a city cash contribution will be necessary. If the grant were to be awarded the City would need to go through a public process to amend the City budget. The cash portion of the City contribution is recommended to be drawn from the General Fund cash reserve. Another option could be from State Revenue Sharing funds. The State Revenue Sharing Fund has approximately \$800,000 available that is currently earmarked for Police Station and City Hall building improvements.

RESOLUTION 1039

A RESOLUTION AUTHORIZING THE APPLICATION FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR THE REHABILITATION OF MAX PATTERSON MEMORIAL PARK AND DELEGATING AUTHORITY TO THE CITY ADMINISTRATOR OR HIS DESIGNEE TO SIGN THE APPLICATION

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, the City of Gladstone desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

WHEREAS, City Council and Staff have identified improvements at Max Patterson Memorial Park as a high priority need in; and

WHEREAS, This project is rehabilitation of two tennis courts to one tennis court and creating a basketball court with multiple perimeter baskets, replacing the safety fencing around the area and upgrading the pathways around the tennis courts to the permanent restroom facility to ADA compliant, replacing pathways on the south side of the park and adding 2 new pathways on the north side of the park connecting covered picnic areas, water fountain and spray park area.
; and

WHEREAS, the City of Gladstone has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, the City of Gladstone will provide adequate funding for on-going operations and maintenance of this park and recreation facility should the grant funds be awarded; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLADSTONE AS FOLLOWS:

Section 1: The City Council demonstrates its support for the submittal of a grant application to the Oregon Park and Recreation Department for rehabilitation of at Max Patterson Memorial Park.

Section 2: This Resolution shall be effective following its adoption by the City Council.

Passed by the City Council this 10th day of June, 2014.

Attest:

Mayor

Assistant City Administrator

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Gladstone Park - Improvement Plan



- 1 - Restroom
- 2 - Covered Picnic Shelter
- 3 - Fenced Basketball Court
- 4 - Fenced Tennis Court
- 5 - New Partition Fence
- 6 - Benches at Tennis Court
- 7 - Drinking Fountain
- 8 - Spray Plaza
- 9 - ADA Ramp
- 10 - Play Equipment Area
- 11 - Mature Oak Trees
- 12 - Connection to adjacent sidewalk
- 13 - 6' Wide ADA Sidewalk
- 14 - Mechanical Building
- 15 - Existing Parking

11-4

City of Gladstone

Staff Report

Meeting Date: June 10, 2014
To: City Council
From: Pete Boyce, City Administrator

AGENDA ITEM

Sanitary Sewer Master Plan Request for Proposals (RFP)

RECOMMENDED STAFF ACTION

Staff recommends authorization to advertise RFP

BACKGROUND

The City has been moving forward in an effort to compete master plans for major infrastructure systems in the City. This request is to solicit proposals to complete a master plan for the City's sanitary sewer system. The mapping of the system has already been completed in conjunction with the mapping of the water and stormwater systems. The master plan would also include a rate study.

COST IMPACT

It is estimated that the master plan expenditure would be in the range of \$100,000. The expense would be posted to the Storm/Sewer Fund.

City of Gladstone
Formal Solicitation for Engineering Consulting Services

Request for Proposal (RFP) to Provide a
Sanitary Sewer Master Plan

Due Date: July 16, 2014

City of Gladstone Public Works
525 Portland Ave.
Gladstone, OR 97027

**City of Gladstone, Oregon
Sanitary Sewer Master Plan Development
Request for Proposals from Prequalified Engineering Consultants**

The City of Gladstone (City) seeks a qualified engineering consultant or consultant team to develop a Sanitary Sewer Master Plan (SSMP) for its sanitary sewer infrastructure that will enable the City to identify necessary system upgrades and improvements and document funding requirements. The Master Plan will also assist the City to address current and long-term future infrastructure needs. The planning horizon for this study will be 20 years into the future. Qualified consultants or consultant teams are asked to respond to this request.

Within the requested project scope and budget, proposing consultants or consultant teams are asked to recognize a key element to project success is use of an efficient and cost-effective strategy for completion of the master plan.

Project Name: Engineering Consulting Services – City of Gladstone Sanitary Sewer Master Plan

Proposal Schedule: The Request for Proposals (RFP) will be distributed via e-mail to the consultant's project manager identified for each prequalified consultant or consultant team on . A pre-submission meeting will not be held for this project. Questions related to the RFP must be submitted in writing to the City's point of contact.

Project Schedule:	Proposal due:	July 16, 2014
	Interviews (if necessary):	July 30, 2014
	Awarded consultant notified:	August 6, 2014
	Scope and fee negotiation complete:	August 27, 2014
	City Council approval:	September 9, 2014
	Project completion:	June 15 2015

City's Point of Contact: Pete Boyce, City of Gladstone Administrator
boyce@ci.gladstone.or.us

All questions related to this RFP must be submitted in writing no later than July 9, 2014. The City will provide a response to questions, and as necessary, the City will issue a project addendum/clarification to those prequalified consultants or consultant teams.

I. BACKGROUND

A. City Description

The City of Gladstone is a primarily developed residential community located in Clackamas County, Oregon. The Clackamas River borders the city on the south and the Willamette River on the west. There is little vacant or undeveloped land available within the city limits. The principal land use within the city is residential. The major transportation corridors of Interstate 205 (I-205) and Highway 99 East (99E) run through the city. Commercial land use is primarily isolated to the corridor along Highway 99E and I-205. The population of Gladstone (per the 2008 records) was 12,215 and the city encompasses approximately 1,500 acres.

B. Existing Utility Services/Programs

The City owns and operates a sanitary sewer system consisting of 125,000 linear feet of piping ranging in diameter from 2 to 24 inches. The City also owns two sanitary pump stations that are operated by Clackamas County that will be part of this study. Sanitary flows are conveyed from the City to either the Oak Lodge Sanitary District Water Reclamation Facility or the Clackamas County Tri-City Water Pollution Control Plant for treatment. The study area for this plan is the current and planned sanitary sewer utility service area for the City, which includes the current city limits as well as the City's unincorporated urban planning area (see Exhibit A). The City's sanitary sewer system is currently being mapped electronically in CAD and ESRI-based geographic information system (GIS) formats and should be available to the selected consultant or consultant team.

Pump station flow data are available from the Clackamas County Gladstone Pump Station. A manhole level sensor recording diversion of flow at Portland Avenue from early 2012 is also available. No other flow data have been collected in the City's system.

Additional information that can be provided reasonably from existing records will be available to the proposers upon request.

The City does not have an existing stand-alone sanitary sewer master plan or a comprehensive list of capital improvement projects related to the sanitary system.

C. Project Goals and Objectives

The City has identified specific project goals and objectives. Proposals submitted for consideration should reference these goals and objectives in the submittal of a statement of understanding (see Section III). The goals and objectives are as follows:

1. Meet pertinent regulatory (federal, state, and local) requirements.
2. Create usable documents that can be easily referenced, revised, updated, and used as tools to aid in fiscal evaluations, planning and policy decisions.
3. Maintain project schedule and budgetary commitments efficiently and effectively.
4. Develop, prioritize, and provide estimated costs for utility-specific capital improvement projects.
5. Engage the City Council and internal and external stakeholders as appropriate.

II. PROJECT SCOPE AND DELIVERABLES

The selected engineering consultant or consultant team shall develop a scope of work to address the following project elements and any additional elements that may be necessary or required within the allowable budget provisions. In addition, the consultant or consultant team may be asked to perform any or all of the following supplementary services, contingent upon project budget: identify compliance requirements to meet the Capacity Management Operations and Maintenance regulations, including spill response; and develop an infiltration/inflow (I/I) abatement program. Project elements that may be beneficial but not required for completion of the project may be presented in the scope of work as optional tasks. Preparation of this document shall consider the following:

- Review the City's sanitary sewer mapping and GIS database for any missing data needed for the development of the SSMP. Collaborate with City staff or perform necessary investigation and field work to obtain missing data needed for mapping, modeling, and analysis associated with preparing the SSMP.
- Review existing documents that pertain to the development of the SSMP, including 1990 Clackamas County Tri-City Facilities Plan, Intergovernmental Agreement between the City of Gladstone and Clackamas County, and relevant permits.
- Identify stakeholders and regulatory agencies that are affected by or have a direct interest in this SSMP. Communicate with stakeholders and regulators to receive and address input and concerns that may affect the SSMP, including but not limited to, Clackamas County, Oak Lodge Sanitary District, and the Oregon Department of Environmental Quality.
- Use smoke testing and dye testing techniques to identify any immediate short-term improvements (constructed in 2014) that will greatly benefit the development of the SSMP.
- Identify and implement any flow monitoring needed to evaluate the capacity of the existing sanitary system and to support future modeling efforts.
- Evaluate and recommend modeling software appropriate for the City. Recommendation of an appropriate hydrologic and hydraulic model should consider the functional needs of City staff. Determine the extent of the model for the City's specific needs.
- Develop a prioritized list of capital improvement projects (CIP) to address short-term capital needs to eliminate I/I from the system. The CIP should consider the known structural condition of the collection system as well as consider alternative solutions, such as I/I abatement and coordination with the City's draft stormwater master plan. This CIP program will identify future modeling effort to develop further understanding of the City collection system, Include recommendations related to operations and maintenance practices and/or development policies in the CIP as applicable.
- The CIP list should also consider the estimated costs and timing of each recommended project and any necessary changes in rates or connection fees needed to fully fund the CIP.
- Review the City's current bases and rate factors for assessing sanitary sewer system development charges, research bases and rate factors used by similar jurisdictions, and make recommendations for retention or revision of the City's current approach.

III. INSTRUCTIONS FOR PROPOSERS

The submitted proposal shall be a maximum of 14 pages, not including a one-page cover letter and resumes.

A. Proposal Format

The following elements must be contained in the submitted proposal.

1. Cover letter (1 page) – Not included in the total page count. The cover letter shall describe the consultant or consultant team's interests in performing the range of services anticipated and identify the consultant or consultant team's project manager/primary contact person for this contract.

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2. Project Team Roles and Responsibilities (2 pages) – A project organization chart and description of the roles of key staff shall be provided and shall correlate with the tasks identified in the scope of work. Include an estimate of staff's availability to work on the project. Identify the project manager, lead scientists, or other professionals for each major discipline including flow monitoring lead, hydrologic and hydraulic modeler, financial consultant, other key personnel and the length of tenure each has with the project team's proposed firm(s).
3. Project Team Experience (3 pages) – Proposer shall provide project descriptions of up to five completed projects in the last 5 years that involved sanitary sewer master planning for municipal agencies and related projects including sanitary sewer system development charge and utility rate studies, projects that included developing long-range cost estimates for sanitary sewer projects, projects involving sanitary sewer modeling, and other similar projects with other government agencies. Proposer shall include a list of references associated with each of these projects including the contact name, title, agency, phone number, e-mail address, and mailing address; the initial and final project fee; and the initial and actual project completion date.
4. Statement of Understanding (2 pages) – Provide a statement of understanding, confirming the proposing consultant or consultant team's understanding of the City's goals and objectives outlined in Section I.C of this RFP. The statement of understanding shall also include a description of the requirements for the project (as understood by the consultant or consultant team) and identification of major issues anticipated for the project.
5. Project Approach and Scope of Work (5 pages) – Proposer shall prepare a project approach that discusses how the consultant or consultant team will approach this project. Include a scope of work, highlighting (at a minimum) a description of the tasks and activities necessary to meet the City's objectives and project elements outlined in Section II, the primary team members responsible for each task, and the deliverables resulting from each task. Include any suggestions of additional work tasks that could be performed in conjunction with or subsequent to the project elements outline in Section II.
6. Quality Assurance and Control Measures (1 page) – Provide a description of the quality assurance and control methods to be employed on the project. Specifically highlight management methods, tools, and personnel that will be used to ensure that the project deliverables are completed on schedule and within budget.
7. Schedule (1 page, 11 by 17 inches allowed) – Provide a proposed project schedule identifying the key tasks, their duration and sequence, and key milestone dates.
8. Resumes – Provide resumes (maximum 2 pages each) for each key staff member. Resumes should include recent experience regardless of the type of project to demonstrate the abilities of the proposed staff. Provide professional registration number and state of registration for registered personnel.

B. Proposal Submittal Requirements

Each proposer's submission in response to this RFP must:

1. Be clear and concise, printed double-sided, and within the allowable page number. A page is defined as one side of an 8.5 by 11-inch sheet that would contain text, figures, graphs, charts, or any other graphic. Text must be no smaller than 11 point font with 0.5-inch margins. For the project schedule, an 11 by 17-inch single-sided page will be allowed and counted as one page.
2. Follow the outline as detailed in Section III.A. Emphasis should be concentrated on accuracy, clarity, and completeness.
3. Include four (4) paper originals (marked as such) and four (4) CD/DVD copies of the proposal that include the consultant or consultant team's name and name of the proposed project manager. Label all CD/DVD(s) accordingly.

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4. Provide documents and CD/DVD(s) submitted in a sealed envelope, plainly marked as "Proposal to Provide Sanitary Sewer Master Planning Services" and include the lead firm's name and address.
5. Be received by the City of Gladstone's Administrator's Office, 525 Portland Avenue, Gladstone, OR 97027 no later than 4:00 pm July 16,2014.

IV. EVALUATION PROCEDURES/SELECTION PROCESS

A. Selection Process

The selection committee will be comprised of City staff, staff from other local jurisdictions who have recently conducted similar master planning efforts and others as the City deems necessary. Submittals will be scored as outlined in Section IV.B. A ranking of the submittals will be developed based on the individual scoring. Interviews may be conducted if multiple proposals are ranked too closely and/or the scoring is tied.

The City may request additional information from proposing teams once submittals are obtained. Dates or deadlines may change at the City's discretion.

B. Scoring/Evaluation Criteria

The selection committee will score submittals in accordance with the following general evaluation criteria and point allocation:

- Project Understanding (15%), specifically how well the team understands the tasks required to complete the project while demonstrating an understanding of the City's identified goals and objectives within the proposal.
- Project Approach and Scope of Work (40%), with an emphasis on clarity in the presentation of the detailed scope of work and identification of potential cost saving measures and efficiencies. Costs are an important factor for the City and will be considered in the context of the proposed scope of work.
- Project Team and Experience (35%), emphasizing the abilities, qualifications, and past experience of key staff that will work on specific tasks as identified in the proposed scope of work.
- Project Management, Quality Control, and Schedule (10%), approach including quality assurance and control methods, and how the project manager intends to ensure cost control and maintain project schedule.

A maximum total of 100 points is available for the proposal. If interviews are held, interview scoring will be added to the proposal score to determine the final rankings of the proposers.

C. Disqualifications and Limitations

The City reserves the right to disqualify incomplete or late submittals or waive minor defects in proposals submitted. The City also reserves the right to accept or reject any or all submittals received; to cancel this RFP at any time; or to modify and reissue this RFP, if it is in the best interest of the City. This RFP does not commit the City to award a contract, to pay any costs incurred in preparation of a response to this RFP, or to procure or contract services outlined in this RFP.

Any documentation submitted to the City in response to this RFP and not withdrawn prior to the closing date shall, upon receipt by the City, become the property of the City.

D. Non-Discrimination Statement

The City is an equal opportunity employer. The City's programs, services, and employment opportunities are open to all persons without regard to race, religion, color, national origin, sex, age, marital status, handicap, or political affiliation.

E. Qualification Protest

A person may protest a qualification decision in accordance with protest procedures set forth in the Oregon Model Public Contract Rules (OAR 137-048-0240).

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V. TERMS AND CONDITIONS

A. Development of a Scope of Services and Award of Contract

The City will negotiate a scope of work and fee with the top ranked consultant or consultant team and recommend to City Council for final approval. Award of the contract is subject to approval by City Council.

Following agreement of a scope of work and fee between the City and the awarded consultant or consultant team and the approval of the scope and fee by City Council, the City will enter into a Professional Services Agreement (Agreement) with the awarded consultant or consultant team.

Exceptions or deviations to any terms or conditions outlined in the Agreement shall be submitted to the City prior to approval of the scope of work and fee by City Council, and such exceptions will be considered by the City during the scope and fee negotiation process. However, the City reserves the right without limitation to do the following:

1. Determine acceptability of any exception to the Agreement;
2. Modify its selection of the awarded consultant or consultant team if any provisions of the Agreement are not mutually acceptable;
3. Enter into Agreement with the next highest ranked consultant or consultant team in the event the originally selected consultant or consultant team defaults or fails to execute the Agreement; and
4. Take any other action regarding this RFP or the selection of the awarded consultant or consultant team that would be in the best interest of the City.

B. Payment

Billings and progress reports shall be submitted monthly for services provided for the previous month. Compensation shall be based on hours expended for services provided in conjunction with the hourly rates provided per Section III.A.

VI. EXHIBIT

A. Map of Study Areas



1201 Court Street NE, Suite 200 • Salem, Oregon 97301
(503) 588-6550 • (800) 452-0338 • Fax: (503) 399-4863
www.orcities.org

June 2, 2014

Dear Chief Administrative Official:

For the past three months, eight policy committees have worked very diligently to identify and propose specific actions as part of the League's effort to develop a pro-active legislative agenda for the 2015 session. They have identified 22 legislative objectives as set forth in the enclosed ballot and legislative recommendation materials. These objectives span a variety of issues and differ in the potential resources required to seek their achievement. Therefore, it is desirable to prioritize them in order to ensure that efforts are focused where they are most needed.

The LOC Board of Directors has made long term commitments to two issues critical to cities: revenue and land use reform. **As a result of their designation as top legislative priorities on an ongoing basis neither of these issues appear on the enclosed ballot.**

The League will continue to advocate for a constitutional amendment that gives local voters the opportunity to pass local option levies outside of compression. Currently, statewide property tax limitations can prevent local voters from supporting the services they demand via local option levy. This amendment would enable voters to determine the level of services they desire and the associated level of taxation. The League will also advocate for a constitutional amendment that will improve the fairness of the property tax system by recalibrating taxes at the time a property is sold. Oregon's property tax system created a new assessed, or taxable, value based on 1995-96 real market values and capped annual growth. As property values have grown at different rates since that time, huge disparities in tax bills have emerged. The League will also continue to engage in legislative efforts to reform land use processes to reduce the burden on cities as they make local decisions about urban growth. Land use requirements have become increasingly difficult for cities to implement – with increased costs, time, and frequency of appeals – and the League will build on recent efforts to reform the urban growth boundary process to ensure that reforms streamline the land use process.

Each city is being asked to review the recommendations of the policy committees and provide input to the LOC Board of Directors as it prepares to adopt the League's 2015 legislative agenda. After your city council has had the opportunity to review the 22 proposals and discuss them with your staff, please return the enclosed ballot indicating the top four issues that your city council would like to see the League focus on in the 2015 session. **The deadline for response is July 25, 2014.** The board of directors will then review the results of this survey of member cities, along with the recommendations of the policy committees, and determine the League's 2015 legislative agenda.

Your city's participation and input will assist the board in creating a focused set of specific legislative targets that reflect the issues of greatest importance for cities. Thank you for your involvement, and thanks to those among you who gave many hours of time and expertise in developing these proposals.

Do not hesitate to contact me or Craig Honeyman, Legislative Director, with questions.

Sincerely,

A handwritten signature in black ink, reading "Michael J. McCauley". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Michael J. McCauley
Executive Director

cc: Oregon Mayors

INSTRUCTIONS

1. Each city should submit one form that reflects the consensus opinion of its city council on the **top four** legislative priorities for 2015.
2. Simply place an X in the space to the left of the city's top four legislative proposals (last page of the document).
3. The top four do not need to be prioritized.
4. Return by **July 25th** via mail, fax or e-mail to:

Angela Carey
League of Oregon Cities
1201 Court St. NE, Suite 200
Salem, Oregon 97301
Fax -- (503) 399-4863
acarey@orcities.org

Thank you for your participation.

LOC Policy Committees' Legislative Recommendations

Priority	Description
Community Development	
A. Provide tools for brownfield remediation including \$10 million in recapitalization of the redevelopment fund, new incentives such as tax credits, or regulatory modifications.	Supports finding funding sources and cost reductions for cleaning up brownfields to support economic development. The Brownfield Redevelopment Fund Program provides gap financing to clean-up industrial sites but has not been recapitalized to address the increasing need for clean-up of brownfield sites. However, the fund is not large enough to address this need on a statewide basis, so further support for efforts to determine alternative means to incentivize brownfield redevelopment will increase available industrial sites and help drive economic development. Overall, increasing tools to redevelop brownfields provides more options to cities looking to redevelop current brownfields into a better use.
B. Support capitalization of the industrial site readiness loan program at \$10 million and the industrial site readiness assessment program at \$200,000.	Provides funding for two programs created in 2013 for addressing lands that are zoned industrial but are not being used for industrial purposes: the industrial site readiness program and the industrial site readiness assessment program. The first provides forgivable loans to local governments that bring industrial sites to shovel ready status, such as by placing infrastructure or cleaning up a brownfield. The second allows regions to determine what is preventing land designated for industrial use from being built for industrial use. However, no money was provided to fund either program in the 2013-2015 budget.
C. Prioritize grants providing assistance for natural disaster planning and updating comprehensive plans to address likely natural disasters in a community, and increase the grant funds available to cities through the DLCDC's general grant funds to \$2 million.	In the last two biennia, the Oregon Department of Land Conservation and Development general fund grant program has seen a significant drop in the money allocated to it with increasing need from local governments to address technical planning issues and update pursuant to periodic review. In addition, the Oregon Seismic Safety Policy Advisory Commission, has released a report related to ongoing need for upgrading resilience in response to a major earthquake and recent natural disasters have raised awareness relating to land use planning. Raising the general fund grant program back to the 2009-2011 budget levels will help more cities address their planning needs and seek technical assistance. This would also alter the uses for these funds to include planning that increases resilience to natural disasters and meet their Goal 7 requirements.
D. Reform the Post Acknowledgment Plan Amendment process to require appellants to raise issues before the local government before raising the issue on appeal.	Changing the appeals requirements for post-acknowledgement plan amendments (PAPAs) will keep decision making for land use policy at the local level first, allowing city official to determine the scope of legislative changes they make to their plans without trying to fight a new issue on appeal. This "raise it or waive it" standard currently exists for quasi-judicial decisions at the local level and insures that local decisions are not attacked on appeal on an issue that a city could have resolved in finalizing its decision. Modifying the PAPA appeal insures more land use decisions start with addressing all issues at the local level first.
Energy	
E. Modify the existing "1.5% green energy technology for public buildings" requirement to allow for offsite solar investments.	<p>Oregon statute currently requires public contracting agencies to invest 1.5% of the total contract price for new construction or major renovation of certain public buildings on solar or geothermal technology. The requirement allows for offsite technology, but only if the energy is directly transmitted back to the public building site and is more cost-effective than onsite installation.</p> <p>Removing the requirement that an offsite project be directly connected to the public building project could result in increased flexibility for local governments to invest in solar projects that are more cost-effective and that could provide for increased solar energy production.</p>

LOC Policy Committees' Legislative Recommendations

<p>F. Support efforts to eliminate the sunset on the Low Carbon Fuel Standard program.</p>	<p>Oregon's low carbon fuel standard, also known as the Clean Fuels Program, was initially adopted by the 2009 legislature. The standard would require fuel producers and importers to cut the carbon intensity of gasoline and diesel fuels by ten percent over a 10-year period in order to reduce greenhouse house gas emissions, reduce dependence on imported oil, and expand upon Oregon's renewable fuel industry. Fuel producers and importers can meet the standard through providing additional biofuels, natural gas or electricity, or by purchasing clean fuel credits. The program includes several consumer protection mechanisms to help ensure an adequate fuel supply and competitive fuel pricing.</p> <p>The program, as initially adopted is scheduled to expire, or sunset, on December 31, 2015. The League will work to support efforts to eliminate the sunset on the program.</p>
<p>Finance & Taxation</p>	
<p>G. Phase out the 3% discount for the early payment of property taxes.</p>	<p>Oregon law offers a 3% discount for property owners who pay the full amount due by November 15th. A 2% discount is offered for those that pay two-thirds of the amount due by November 15th.</p> <p>The League will phase out the discount over a period of time and adopt a penalty for failing to pay by November 15th to mitigate any cash flow issues for local governments.</p>
<p>H. Improve the fairness of how new and improved property is added to the tax roll.</p>	<p>New and improved property is brought on the tax rolls by applying an annual county-wide ratio of assessed values (AV) to real market values (RMV) to the new or added value of a property, in an attempt to replicate the property tax discount given to properties via Measure 50.</p> <p>However, significant variation between AV and RMV exist within a county, resulting in the discount often being inequitable compared to neighboring properties, as well as being out of line with the discount originally offered to properties when Measure 50 passed in 1997.</p> <p>As a result, similarly situated and valued properties can have significantly different property tax liabilities.</p> <p>The League will work to modify the property tax system to improve the fairness of how new property is added to the tax roll.</p>
<p>I. Improve clarity and certainty around transient lodging tax statute.</p>	<p>State law limits how transient lodging taxes increased or adopted after July 2003 can be spent, with statute requiring that 70 percent of increased or new transient lodging tax revenues be expended on tourism promotion or tourism-related facilities. There is uncertainty, however, as to what qualifies as a tourism-related facility and the timeline in which such expenditures can be legally challenged.</p> <p>The League will seek to improve the certainty around what qualifies as a tourism-related facility and reasonably limit the timeframe in which such expenditures can be legally challenged.</p>
<p>General Government</p>	
<p>J. Reform Oregon's recall procedures to encourage a greater participation of the electorate and ensure that it is used for reasons involving misconduct.</p>	<p>Under Oregon law, an elected official may be recalled by an initiative petition for any reason after the first six months of their term. Limiting recalls to cases where there has been demonstrated wrong doing by a court or regulatory body (such as the Oregon Government Ethics Commission) would prevent the misuse of recalls without limiting the power of the electorate to reverse a decision. Recalls should be limited to acts of malfeasance or offenses involving moral turpitude.</p>

LOC Policy Committees' Legislative Recommendations

K. Allow for price comparison when procuring architects and engineers.	In 2011 the Oregon Legislature required cities to use a qualifications based selection (QBS) process that prohibits the consideration of price until an initial selection has been made when hiring architects, engineers and photogrammetrists. This requirement prevents local governments from comparing pricing and effectively eliminates price competition when procuring these services.
L. Clarify and enhance medical marijuana dispensary regulations.	Existing restrictions on the placement of medical marijuana dispensaries (MMD) are inconsistent with land use regulations and should be clarified. Additionally, background checks are not required on people who work in MMD and there is no regulation on the manufacture of oils and other liquid marijuana products that use flammable/explosive substances in their processing.
M. Enhance mental health services.	Oregon's police departments have marked an increase in interactions with the mentally ill in recent years. Crisis intervention teams (CIT) have proven effective and deescalating interactions with the mentally ill, but this service model is not available in all parts of the state. Additionally, there is a demonstrated need for "drop-in" mental health services that allow for treatment before a person enters a state of crisis. There should be statewide access of CITs, and emergency access to mental health services to promote patient and community safety. Additionally, mental health services should be examined holistically to ensure that Oregon is providing the best possible care to the mentally ill.
Human Resources	
N. Ensure that arbitrator awards are in compliance with state, as well as local policies.	Currently, an arbitrator's award overturning an employer's disciplinary decision must comply with state policies on issues including, but not limited to: use of force, sexual harassment, or misconduct. Precedent has established that only state policies apply to the enforceability to an arbitrator's award.
O. Ensure that collective bargaining agreements trump state mandates on police investigations.	"The Police Officer's Bill of Rights" was intended to offer protections for officers who were under investigation if there was no collective bargaining contract or the contract was silent on how investigations were to be conducted. Changes made in 2009 have resulted in confusion and manipulation of the bargaining process. The statute needs to be amended to bring it back to the original intent of the bill.
P. Require earlier submission of last best offer.	Under current law, last best offers (LBOs) must be submitted 14 days prior to opening of arbitration in the event parties have declared an impasse, and binding arbitration is being used to settle the contract. Most arbitrators use a 30-day cancellation policy that requires payment even if parties settle prior to the commencement of arbitration. Requiring LBOs to be submitted 35 days prior to the opening of arbitration would provide an opportunity to settle without paying unnecessary fees.
Telecommunications	
<p>Q. Support the reintroduction of legislation that repeals ORS 221.515 (HB 2455 -7 in 2013) removing the franchise fee rate and revenue restrictions which currently apply to incumbent local exchange carriers, or other legislation that:</p> <ul style="list-style-type: none"> • Does not preempt local authority to manage the public ROW and be compensated for its use; • Maintains or increases the opportunity for revenue growth; and • Is technology neutral. 	<p>Protection of local authority to manage public rights of way (ROW) and receive compensation for any use of those facilities continues to be at the forefront of the League's telecommunications agenda. The League's "Oregon Municipal Policy" generally asserts local government Home Rule authority and specifically refers to the telecom management and compensation authority of Oregon cities.</p> <p>Since 1989 state statute has caused a disparity between certain types of telecommunications providers with regard to how franchise fees are collected. The League's preference is equity between all providers using the ROW, but with continued local ability to negotiate individual franchise agreements with individual service providers.</p> <p>During the 2013 legislative session the League supported efforts by Comcast to enact legislation doing away with the disparity. HB 2455 would have repealed ORS 221.515, thus allowing cities to charge all telecommunications in the same manner. The proposal received a hearing but was not approved in committee.</p> <p>The committee chair may be interested in re-introducing the proposal in 2015. However the telecom industry, this time including Comcast, is likely to introduce legislation dealing with the disparity in a manner that cities may find objectionable, including rate</p>

LOC Policy Committees' Legislative Recommendations

<p>R. Oppose legislation preempting the ability of cities to manage and receive compensation for the use of a public ROW including:</p> <ul style="list-style-type: none"> • Establishment of a “one-size-fits all,” state-wide franchise fee policy and collection system. • Prohibition of a city’s authority to levy franchise fees on other local government entities. 	<p>caps on an overly narrow revenue base and other policies that could infringe upon both management and compensation authority and negatively impact city revenues.</p> <p><i>Same as above.</i></p>
<p>Transportation</p>	
<p>S. Pass a comprehensive transportation funding and policy package containing the following elements:</p> <ul style="list-style-type: none"> • A gas tax increase of up to 5 cents/gallon. • Index the gas tax either to the consumer price index or some other accepted and relevant economic index. • Continued development and expansion of the state’s commitment to a transportation user fee based on vehicle miles traveled (VMT). • License plate fee increases to include lightweight trailers. • No change in the constitutional dedication of State Highway Trust Fund dollars to highway, road and street projects (Article 9, Section 3a, Oregon Constitution). • New revenues coming to the State Highway Trust Fund should continue to be split between the state, counties and cities 50%-30%-20% respectively. • Increase in the statutory (ORS 366.805) “Small City Allotment” fund from \$1 million to \$5 million annually, split evenly between the Oregon Department of Transportation (ODOT) and the cities’ share of the trust fund. 	<p>The League of Oregon Cities agrees that the state’s transportation system and the policy and funding programs that support it must be multimodal in scope. The League will therefore support and work to achieve passage of legislation in 2015 that seeks to address funding and policy initiatives relating to all modes (streets, bike/ped, transit, rail, aviation and marine) and in so doing addresses such issues as:</p> <ul style="list-style-type: none"> • Connectivity • Safety • Jobs and economic development • Transportation impact on climate change • Active transportation and public health <p>Given the fact that maintenance and preservation needs have outpaced the resources available for streets, roads and highways, and given the threat that represents to investments already made in the transportation system, the League will insist on a transportation package that increases and makes more sustainable the ability of all government jurisdictions to preserve and maintain these assets.</p> <p>Note: The Small City Allotment has not been increased since its inception in the early 1990’s. The additional revenue to cities from the 2009 Jobs and Transportation Act did not increase road funding for small cities.</p>

LOC Policy Committees' Legislative Recommendations

<ul style="list-style-type: none"> • No restriction, moratorium or preemption of local government ability to generate their own revenues for transportation funding. • Adequate funding for the maintenance and preservation of "orphan highways" in Oregon as part of a more robust jurisdictional transfer program. 	
<p>T. Continued or enhanced funding for <i>ConnectOregon</i></p>	<p><i>ConnectOregon</i> is the state's premier multi-modal funding program, and is funded out of lottery revenues.</p>
<p>Water/Wastewater</p>	
<p>U. Support efforts and program funding to address Oregon's long term water supply needs including recapitalization of the Water Conservation, Reuse and Storage Grant Program and implementation of a place-based pilot program for local water resources planning</p>	<p>According to the Oregon Water Resources Department, 2013 marked the fourth driest year on record for Oregon, with some areas experiencing their driest year on record yet. Oregon experienced below average precipitation in 2013 and continuing into 2014. As of May 2014, snow measurement sites in many part of Oregon show record lows for snowpack levels. As a result, summer streamflows are expected to be below average and water shortages are likely for many part of Oregon.</p> <p>The League will work in conjunction with the Oregon Water Resources Department to fund programs to address water supply shortages. These efforts will include support for ongoing funding of the Water Conservation, Reuse and Storage Grant program which provides grant funding for water supply project feasibility studies. The League will also support efforts for the Oregon Water Resources Department to establish a place-based planning pilot program to facilitate local collaboration among interested stakeholders and the creation of a blueprint for long-term integrated water resources planning and implementation.</p>
<p>V. Support efforts to establish a program that would provide low-interest loan opportunities to address failing residential onsite septic systems. The new loan program would support repair and replacement of failing systems or conversion to a municipal wastewater system, if the conversion is at the request of the impacted municipality.</p>	<p>According to the Oregon Department of Environmental Quality, over 30 percent of Oregonians rely on septic systems to treat wastewater from their homes and businesses. Many of these systems are within the boundaries of a municipal wastewater system, and a number of these systems are in need of repair or replacement. Failing septic systems, especially those within proximity to groundwater resources, create a significant human health hazard. However, significant costs to address failing septic systems often create a burden for homeowners who are unable to pay for costs associated with repair, replacement or conversion over to a public sewer system.</p> <p>The League will work with the Oregon Department of Environmental Quality to establish a revolving loan program that private residents can access in order to address failing septic systems. The League will further advocate that the program include mechanisms to encourage participants to convert over to a municipal wastewater system if conversion is at the request of the impacted municipality.</p>

City: _____

Please mark 4 boxes with an X that reflects the top 4 issues that your city recommends be added to the priorities for the League's 2015 legislative agenda.

Community Development

- A. Provide tools for brownfield remediation including \$10 million in recapitalization of the redevelopment fund, new incentives such as tax credits, or regulatory modifications.
- B. Support capitalization of the industrial site readiness loan program at \$10 million and the industrial site readiness assessment program at \$200,000.
- C. Prioritize grants providing assistance for natural disaster planning and updating comprehensive plans to address likely natural disasters in a community, and increase the grant funds available to cities through the DLCDC's general grant funds to \$2 million.
- D. Reform the Post Acknowledgment Plan Amendment process to require appellants to raise issues before the local government before raising the issue on appeal.

Energy

- E. Modify the existing "1.5% green energy technology for public buildings" requirement to allow for offsite solar investments.
- F. Support efforts to eliminate the sunset on the Low Carbon Fuel Standard program.

Finance & Taxation

- G. Phase out the 3% discount for the early payment of property taxes.
- H. Improve the fairness of how new and improved property is added to the tax roll.
- I. Improve clarity and certainty around transient lodging tax statute.

General Government

- J. Reform Oregon's recall procedures to encourage a greater participation of the electorate and ensure that it is used for reasons involving misconduct.
- K. Allow for price comparison when procuring architects and engineers.
- L. Clarify and enhance medical marijuana dispensary regulations.
- M. Enhance mental health services.

Human Resources

- N. Ensure that arbitrator awards are in compliance with state, as well as local policies.
- O. Ensure that collective bargaining agreements trump state mandates on police investigations.
- P. Require earlier submission of last best offer.

Telecommunications

- Q. Support the reintroduction of legislation that repeals ORS 221.515.
- R. Oppose legislation preempting the ability of cities to manage and receive compensation for the use of a public ROW.

Transportation

- S. Pass a comprehensive transportation funding and policy package.
- T. Continued or enhanced funding for *ConnectOregon*.

Water/Wastewater

- U. Support efforts and program funding to address Oregon's long term water supply needs including recapitalization of the Water Conservation, Reuse and Storage Grant Program and implementation of a place-based pilot program for local water resources planning.
- V. Support efforts to establish a program that would provide low-interest loan opportunities to address failing residential onsite septic systems. The new loan program would support repair and replacement of failing systems or conversion to a municipal wastewater system, if the conversion is at the request of the impacted municipality.

Note: As indicated, property tax and land use reform will remain as priority efforts.

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**INFORMATION
ONLY**

Current City Project Status - April 3, 2014 - DRAFT

Responsibility (R1-R3) & Authority (A1-A3)								PROJECT	START DATE	GOAL COMP. DATE	STATUS
R1 - City Admin. / ACA	R2 - City Staff	A1 - Voters	A2 - City Council	A3- Advisory Committee	R3 - Project Leader	Department	Project Type				
								Current & Ongoing Projects			
PB			CC		PB	City Hall	Misc. Projects	Developing Update for the Transportation System Plan		TBD	Preparing RFP
PB			CC		PB	City Hall	Capital Projects	Managing Rinearson Pond Project	2013	On Going	City Council authorized the City Administrator to sign the agreement with the Rinearson Natural Area Restoration Project 10/15/13
PB			CC		PB	City Hall	Misc. Projects	Monitoring Lawsuit		On Going	As required
PB			CC		PB	City Hall	Capital Projects	Reviewing Options for City Hall/Police Facilities – On Going	08/14/12	On Going	The Council Last asked for more information related to Master Plan capital projects
							Capital Projects	Patching Leaks in City Hall / Police Station Roof –	08/14/12	On Going	Three Leaks Repaired This Winter Along With Replacing Some Drywall in Police Station. City Council authorized staff to bid patching the roof.
PB	CS		CC		JM	City Hall	Support	Planning Commission	On Going	On Going	Advises City Council & City Administration as needed
PB	CS		CC	AC	JM	City Hall	Support	Supporting Planning Commission in Review of City Municipal Code –	On Going	On Going	Supporting as required
PB	CS		CC		PB	City Hall	Misc. Projects	Monitoring of City Finances	On Going	On Going	As required
PB	CS		CC		PB	City Hall	Misc. Projects	Implementing New Fee Schedule with Supporting Ordinances	On Going	On Going	Completing as needed
PB							Misc. Projects	Coordinating with Gladstone-Oak Grove Rotary Club Regarding Gladstone Cultural Festival .	On Going	On Going	Special Events Ordinance 1442 approved 02/11/14. Continuing to coordinate with event specifics.
PB			CC		PB	City Hall					

Responsibility (R1-R3) & Authority (A1-A3)		Project	START DATE	GOAL COMP. DATE	STATUS
R1 - City Admin. / ACA	PB	CS			
R2 - City Staff					
A1 - Voters					
A2 - City Council	CC				
A3 - Advisory Committee					
R3 - Project Leader	PB				
Department	City Hall				
Project Type	Budget FY 2015 Budget Process				
	Misc. Projects	Processing Related Expenses Due to Repair of Sewer Lateral at 170 W. Arlington	Jan 2014	June-14	Scheduled
		City Council Guidebook – Second Addition – Signed as approved along with amendment for addition of Long Range Planning Tool	02/11/14	June-14	Council held hearing and determined final expense. Monitoring for payment within 60 days. Payment not made. Processing item.
	Tool	Updating Long Range Planning Tool (LRPT)	11/12/13	06/14/14	The existing copies are not signed by the Mayor and dated accordingly. The Guidebook portion for the LRPT can now be included. Have obtained final electronic copy from attorney. Need mayor's signature.
	Capital Projects	Reviewing Potential Public Works Projects for This Year – To Coincide with Budget Process	12/10/13	02/13/14	Adopted for approval 12/10/13. In Process – Developing on web site. Updated LRPT during budget process.
	Misc. Projects	Inter-Government Agencies:- Negotiating IGA with Oak Lodge Sanitary District	07/01/13	06/01/14	Reviewing with engineer
	Misc. Projects	Inter-Government Agencies:- Negotiating IGA with Clackamas County		Open	Waiting on Response from Oak Lodge Sanitary District
				Open	Planning, Building Inspection, Erosion Control. Waiting on response from County

Current City Project Status - April 3, 2014 - DRAFT

Responsibility (R1-R3) & Authority (A1-A3)							PROJECT	START DATE	GOAL COMP. DATE	STATUS
R1 - City Admin. / ACA	R2 - City Staff	A1 - Voters	A2 - City Council	A3- Advisory Committee	R3 - Project Leader	Department				
PB	CS		CC		PB	City Hall	Misc. Projects	Lake Oswego-Tigard Water Line Project		Project Agreement, Temporary Construction Easement & Permanent Waterline easement approved 10/08/13
PB			CC		SM	Fire Dept.	Equip.	Purchase of New Fire Engine	07/09/13	Approved at 07/09/13 Council Mtg. Construction in process, due 04/15/14. Fire Engine delivered. Will be in service July 1
PB			CC		MIF	Fire Dept.	Council Requirement	Fire Department Operations and Public Policy Plan.	11/12/13	An approved policy as noted in the City Council Guidebook
PB			CC		MIF	Fire Dept.	Misc. Projects	Adopting Ordinance 1444 for a new Chapter 15.32 Regarding Maintenance of Private Fire Hydrants	02/11/14	Ordinance to be modified and reviewed again for approval at May Council meeting
PB	CS		CC		IG	Library	Support	Library Board	Ongoing	Support as required
PB			CC		IG	Library	Personnel	Working with American Federation of State and Municipal Employees (AFSME) regarding Personnel Issue		On going
PB			CC		IG	Library	Facility Upgrade	Planning and Implementing Library Improvement Projects as included on an "Immediate Critical Repairs" list sent to outside Engineering & Contractors to determine facility repair needs..	07/09/13	Several Projects have been completed with community & City Administration support.
PB			CC		PB	Library	Facility Upgrade	Coordinating with Clackamas County Staff Regarding Library Facility		First meeting held 02/10/14
PB	CS		CC		PB	Library	Facility Upgrade	Supporting New Library Advisory Committee	02/10/14	First meeting held 02/10/14
PB	CS		CC		IG	Library	Personnel	Advertising for Vacant Library Position	02/11/14	In Process
PB			CC		IG	Library	Council Requirement	Library Operations and Public Policy Plan.	11/12/13	An approved policy as noted in the City Council Guidebook

Responsibility (R1-R3) & Authority A1-A3)							PROJECT	START DATE	GOAL COMP. DATE	STATUS
R1 - City Admin. / ACA	R2 - City Staff	A1 - Voters	A2 - City Council	A3 - Advisory Committee	R3 - Project Leader	Department				
PB			CC		JP	Police Dept.	Equip.	02/11/14	June 2014	Approved 02/11/14. Tentative date of sometime in May. Vehicles being outfitted
PB			CC		ST	Public Works-Misc.	Council Requirement	11/12/13	06/30/14	An approved policy as noted in the City Council Guidebook
PB	CS		CC	AC	ST	Public Works-Park & Recre.	Support	Ongoing	Ongoing	Advises City Council & City Administration as needed
PB			CC			Public Works-Park & Recre.	Support	2013	July 14	Staff evaluating insurance issue and park conflicts. Park and Rec Board to advise in April. Park and Rec Board wants to move forward with project. Working on agreement with proposer.
PB			CC	AC	ST	Public Works-Park & Recre.	Support	04/12/11		Council put application on hold. Park and Rec Committee have identified two possible sites at Meldrum Bar for dog park. Will hold a public hearing in June.
PB	CS		CC		ST	Public Works-Park & Recre.	Support	2013	June 2014	Staff working on request for qualifications
PB			CC			Public Works-Sewer	Master Plan		06/01/14	RFP for City Council Consideration

Current City Project Status - April 3, 2014 - DRAFT

Responsibility (R1-R3) & Authority (A1-A3)								PROJECT	START DATE	GOAL COMP. DATE	STATUS
R1 - City Admin. / ACA	R2 - City Staff	A1 - Voters	A2 - City Council	A3- Advisory Committee	R3 - Project Leader	Department	Project Type				
PB			CC		ST	Public Works-Storm Sewer	Master Plan	Supporting Stormwater and Water Master Plan Development		08/01/14	RFP for City Council Consideration approved 08/13/13 to make needed repairs while awaiting Master Plan completion. Work completion. Update on City Council 04/08/14 meeting. Council approved extension. Meeting with new project manager May
PB	CS		CC	AC	ST	Public Works-Traffic Safety		Traffic Safety Commission	On Going	On Going	Advises City Council & City Administration as needed
PB			CC	AC	ST	Public Works-Traffic Safety	Support Traffic Safety	Purchase and Install Flashing Signs at Oatfield & Ridgeway Dr.	02/11/14	05/30/14	Reviewed 02/11/14. Quote available 04/08/14
PB	CS		CC	AC	ST	Public Works-Traffic Safety	Traffic Safety	Send Letter to Oregon Department of Transportation to Lower Speed Limit on McLoughlin Blvd.	02/11/14	05/13/14	Reviewed 02/11/14. State ODOT paperwork received waiting on engineer portion of form
PB	CS		CC		ST	Public Works-Traffic Safety	Traffic Safety	Council Discussion Re: Strawberry Lane / Roots Rd. Intersection Traffic Concern.	02/11/14		Evidently - Prior discussion regarding safety concerns asked to be revisited.
PB	CS		CC	AC	RB	Senior Center	Support Council Requirement	Senior Center Advisory Committee	Ongoing	Ongoing	Advises City Council & City Administration as needed
PB					RB	Senior Center		Senior Center Operations and Public Policy Plan.	11/12/13	06/30/14	An approved policy as noted in the City Council Guidebook

Current City Project Status - April 3, 2014 - DRAFT

Responsibility (R1-R3) & Authority (A1-A3)		Project Type	Department	R3 - Project Leader	A3- Advisory Committee	A2 - City Council	A1 - Voters	R2 - City Staff	R1 - City Admin. / ACA	PROJECT	START DATE	GOAL COMP. DATE	STATUS
		Misc. Projects	Court	JM		CC			PB	Processing Applications for Prosecuting Attorney		Early March 2014	Complete - Hire made.
		Misc. Projects	Public Works-Misc.	ST		CC			PB	Removal of Underground Storage Tanks at Public Works	09/10/13	11/01/13	Storage tanks removed in November of 2013
		Plan. Police Records Mgt.	City Hall	PB		CC		CS	PB	Preparing for City Council Retreat	08/13/13	03/15/14	Completed
		Emer. Permit Fees	City Hall	PB		CC			PB	Master IGA for Regional Justice Information Intergovernmental Agreement	01/14/14	01/14/14	IGA approved 01/14/14
		Permit Fees	City Hall	LN		CC- LN			PB	Resolution 1034, adopting Update to the City of Gladstone Addendum to the Clackamas County Multi-Jurisdiction Natural Hazards Mitigation Plan	01/14/14	01/14/14	Resolution 1034 approved 01/14/14
			City Hall	JM		CC			PB	Resolution 1033, Adopting a Revised Master Fee Schedule and Repealing of Resolution 1003	01/14/14	01/14/14	Resolution 1033 approved 01/14/14
			City Hall	JM		CC			PB	Ordinance 1442, Adding A New Chapter Regarding Special Events to the Gladstone Municipal Code	01/14/14	02/11/14	Ordinance 1442 approved 02/11/14
			City Hall	JM		CC			PB	Ordinance 1445 - Amending Chapter 5.04 Regarding Business Fee Calculations	11/12/13	02/11/14	Ordinance 1445 approved 02/11/14
		Tool	City Hall						PB	City Council Guidebook - First Addition		11/12/13	The Council Rules were approved 09/10/13. The City Council Guidebook's first addition was approved 11/12/13
		Tool	City Hall	TM		CC			PB	Updating Long Range Planning Tool	11/07/12	12/10/13	Approved 12/10/13
		Personnel	Library	PB		CC			PB	Promotion of Irene Green to Permanent Library Director	06/12/12	07/09/13	Approved by City Council 07/09/13
			Police Dept.	JM		CC			PB	Ordinance 1443 Adopting New Permit Requirements for Security Alarms	01/14/14	02/11/14	Ordinance 1443 approved 02/11/14

Current City Project Status - April 3, 2014 - DRAFT

Responsibility (R1-R3) & Authority A1-A3)	Project Type	PROJECT	START DATE	GOAL COMP. DATE	STATUS
	Department				
	R3 - Project Leader				
	A3 - Advisory Committee				
	A2 - City Council				
	A1 - Voters				
	R2 - City Staff				
	R1 - City Admin. / ACA				

