

**GLADSTONE CITY COUNCIL
REGULAR MEETING
CITY HALL COUNCIL CHAMBERS
July 8, 2014**

**7:30 p.m. CALL TO ORDER
ROLL CALL
FLAG SALUTE**

BUSINESS FROM THE AUDIENCE

Visitors: Presentations not scheduled on the Agenda are limited to five (5) minutes. Longer presentations should be submitted to the Assistant City Administrator by 5:00 p.m. Wednesday prior to the Tuesday City Council meeting.

CONSENT AGENDA

All items below will be enacted by one motion unless someone requests specific item(s) be removed prior to Council adoption of the Consent Agenda.

- 1. Approval of May 27, 2014 Minutes**
- 2. Appointment to Planning Commission – Steve Johnson**
- 3. Payment of June Claims**

CORRESPONDENCE- None

REGULAR AGENDA

- 4. Election of City Council President**
- 5. Gladstone Cultural Festival – Rotary Request to Eliminate Insurance Requirement for Vendors**
- 6. Resolution 1044 – Submitting to the Registered Voters of the City A Referral Approving the Gladstone City Council's Authority to Incur Debt to Finance and Construct a New Library that is Projected to Cost More Than \$1,000,000**
- 7. Recommendation from Park and Recreation Board - Dog Park Location to Meldrum Bar Park**
- 8. Discussion Regarding Temporary Construction Easement Lease Funds to be Earmarked for Park Expenditures**
- 9. Adjusted Job Description and Salary Grid for Senior Center Assistant Position**
- 10. Block Party Fee**
- 11. League of Oregon Cities Legislative Input**

BUSINESS FROM THE COUNCIL

Executive Session - 192.660(2)(i) – To review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request a public hearing. (no attachments)

ADJOURN

Information Only:

- City Administrator Project Report**



CONSENT AGENDA

GLADSTONE ADJOURNED CITY COUNCIL MEETING MINUTES of May 27, 2014

ROLL CALL

The following city officials answered the roll call: Mayor Wade Byers and Councilors Hal Busch; Kari Martinez, Thomas Mersereau, Lendon Nelson, and Neal Reisner.

ABSENT: Ray Jaren

STAFF

Pete Boyce, City Administrator; Shane Abma, City Counsel; Irene Green, Library Director, Jolene Morishita, Assistant City Administrator; Jim Pryde, Police Chief; and Scott Tabor, Public Works Director.

Mayor Byers led the flag salute.

BUSINESS FROM THE AUDIENCE: None.

CONSENT AGENDA: None.

CORRESPONDENCE: None.

REGULAR AGENDA

1. Second Reading of Ordinance 1448 – Amending Chapter 6.08 of the Municipal Code to Allow for Keeping of Wild or Dangerous Animals Under Specific Circumstances. Mayor Byers asked for the second reading of the Ordinance. Assistant City Administrator Morishita read the Ordinance by title only.

Discussion: None.

Councilor Nelson moved and Councilor Martinez seconded a motion to adopt Ordinance 1448 – An Ordinance Amending Chapter 6.08 of the Gladstone Municipal Code to Allow For The Keeping of Wild or Dangerous Animals Under Specific circumstances.

A roll call was taken with the following results: Councilors Busch, yes; Martinez, yes; Mersereau, yes; Nelson, yes; Reisner, No; and Mayor Byers, yes.

The motion carried 5-1 and was adopted.

2. Acceptance of Ray Jaren’s Letter of Retirement from City Council. Mayor Byers reported Councilor Ray Jaren has written a letter of Retirement from Council. He has served the community since 1978 and asked to be placed on retired status.

Councilor Martinez moved and Councilor Nelson seconded a motion to accept Ray Jaren’s letter of retirement.

The motion carried unanimously.

3. Vacant City Council Position. City Administrator Boyce has submitted information on the process and application for the vacant City Council position for review and approval.

Announcement in the newsletter will be out in three weeks and the newspaper advertisements will be out for 30 days after print.

There was a request to wait until after November election to make the appointment. City Attorney Shane Abma explained the code has no timing requirement. It is up to Council to make that decision. It was the consensus of the Council to move forward with the application process.

4. Library Director Contract. City Administrator Boyce explained the City Attorney's analysis indicated that the library director and police chief contracts were approved; however the portion of the motion to approve a 6-month severance was not approved. He is asking Council to consider amending the motion adopted on May 13th that accepted the library employment contract to increase the severance pay in Section 9 from three (3) to six (6) months and accept the employment contract on that one change.

Councilor Martinez moved and Councilor Nelson seconded a motion to amend the previous motion from May 13th that accepted the library director, Irene Green, contract to increase the severance pay in Section 9 from 3 months to 6 months.

Motion Carried 5-1.

A roll call was taken with the following results: Councilors Busch, yes; Martinez, yes; Mersereau, yes; Nelson, yes; Reisner, No; and Mayor Byers, yes.

The motion is adopted.

Councilor Martinez moved and Councilor Nelson seconded a motion to accept the contract of Irene Green, Library Director for the City of Gladstone as amended.

A roll call was taken with the following results: Councilors Busch, yes; Martinez, yes; Mersereau, yes; Nelson, yes; Reisner, Yes; and Mayor Byers, yes.

The motion passed unanimously and was adopted.

WORKSESSION

4. Library Advisory Committee Recommendations. Mayor Byers reported the Library Advisory Committee has met several times and recommendations have been submitted. He explained the format of this worksession is to discuss the work of the Library Advisory Committee. Based on the directions from the County the City of Gladstone must have their plans and intentions for the library by the end of June for a November 2014 General Election ballot measure. City Administrator Boyce noted if Council decides to put a ballot measure on the November election the paperwork has to be into the County Elections Office by August.

The Committee met several times and they did a lot of work and asked a lot of good questions. The first meeting was in February and the last meeting was May 5th. They asked the Committee to consider four main questions:

What is the most desirable development/financing scenario for the Gladstone/Oak Lodge Library? Two financial scenarios were considered:

- 13,000 sqft--project expense \$4.496 million-- land expense \$700,000 = Total \$5,196,000
- 16,000 sqft--project expense \$1.9 million from County--Webster Road appraisal \$2,570,000 = Total (\$5.560 million/debt service payment \$68,799).

- People were vocal about trying to limit the amount of city cash in the project that could be used for another project elsewhere in the city.
- The budget numbers for the smaller square footage means about \$121,000 of cash that could go to other projects invested in this.
- Scenario 1 --13,000 sqft 5 votes; 16,000 sqft 11 votes
- Scenario 2 – 13,000 sqft 2 votes; 16 sqft 4 votes

What is the most desirable location for the Gladstone/Oak Lodge Library?

- Portland Avenue – 16 votes
- Arlington Street – 2 votes
- Webster Site – 7 votes

Should the Gladstone and Oak Lodge service areas be merged to be served with one new library?

- Yes – 22 votes
- No – 4 votes

Should the Gladstone City Council move forward to put the library vote on the November ballot incorporating the preferences of the majority of the LAC?

- Yes – 17 votes
- No – 4 votes

The Oak Grove Community Council passed a resolution supporting the project if it met their qualifications (16,000 sqft, include standard library amenities such as community room, public use, children's reading area, and close to public transportation).

City Administrator Boyce stated he would like to divorce the square footage from the budget and look at what the City can afford. The Library Association is doing away with the square footage standard. There was a consensus by the LAC that the Webster site was not a good location to place the facility. Other sites considered was Arlington/Portland Avenue, the old elections building/adjacent parcel, moving public works and placing library there, adjacent to Senior Center, and the Parker Landing site next to Walgreens.

Mayor Byers commended the Committee on their work; they did a good job. City Administrator Boyce stated if the Council does move forward with this project and move forward with the service area, a special revenue fund should be set up to operate the library. At the scenario they are looking at they will be able to operate on the library district revenue alone. Currently there is a general fund contribution to the library. That contribution would go away.

The operations are in control of the City so they are able to adjust the funds necessary to make sure they are within their means. Councilor Mersereau noted the Committee misunderstood what debt was; they did not want to see debt. City Administrator Boyce stated that the misunderstanding was because previous scenarios talked about debt and no debt. They should have been labeled bank debt and internal debt. The City does not have all the information they need on the competing projects. In order to minimize the impacts on the competing projects they looked at a heavier debt load.

If Council wants to move forward with the project, the next step would be to put together ballot language. Gladstone will need to amend the second Intergovernmental Agreement with the

Clackamas County because the contribution is changing and what would happen if Oak Grove's service area was incorporated.

Mayor Byers stated the Council needs to review the information received tonight and have the Planning Commission review the zones in the City for the site of the library. City Administrator Boyce stated he will take the input from tonight, calculate where the budget could be, verify figures with Seattle Northwest as far as the debt scenario, and check in with Group McKenzie about location estimates. There will be a public input session on the library issue at the June 10, 2014 Council meeting.

BUSINESS FROM THE COUNCIL

- Bob Nelson passed away. He was active in the Fire Department, very active in the community, on the Senior Center Advisory Board just to name a few. He will be missed. Services will be held this Saturday, May 31st at 2:00 at Sunnyside.
- June 11th the Senior Center will have Father's Day Recognition.
- Gladstone Girls Softball team is playing State Tournament this Wednesday 5:00 p.m. at the High School. He encouraged people to go and watch the young people in the community.
- Budget Meeting scheduled for next Tuesday, June 3rd at 7:30 p.m.
- An adjourned Council meeting is scheduled for June 24, 2014.
- Thursday night the Pipeline Company in Lake Oswego is having an open house at the Senior Center regarding the pipeline through Gladstone.
- There was an ODOT presentation on Strawberry Lane and raising the retaining wall. The area will be closed 6-8 weeks.

Mayor Byers adjourned the Council Meeting at 8:47 p.m.

The next City Council meeting was adjourned to _____, at 7:30 p.m.

Approved by the Mayor this _____ day of _____, 2014.

Attest:

Mayor

Assistant City Administrator

City of Gladstone

Staff Report

Meeting Date: July 8, 2014
To: City Council
From: Pete Boyce, City Administrator

AGENDA ITEM

Appointment to Planning Commission

RECOMMENDED STAFF ACTION

Staff recommends City Council appoint Mr. Johnson to the vacant seat on the Planning Commission.

BACKGROUND

The seat became vacant upon the resignation of Planning Commissioner Craig Seghers. The term of the appointment would expire on December 31, 2015.

COST IMPACT

N/A

CITY OF GLADSTONE



APPLICATION FOR APPOINTMENT TO CITIZENS COMMITTEES

- | | |
|---|--|
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> Park & Recreation Board |
| <input checked="" type="checkbox"/> Planning Commission (Review GMC Chapter 2.28) | <input type="checkbox"/> Library Board (Review GMC Chapter 2.25) |
| <input type="checkbox"/> Traffic Safety Comm. | <input type="checkbox"/> Senior Center Advisory Bd. |

NAME: Steve Johnson

ADDRESS: 1420 Manor Dr., Gladstone

TELEPHONE: (HOME) 503-496-7042 (WORK) _____

EMAIL: sjohnson@western.com

HOW LONG HAVE YOU LIVED IN GLADSTONE: 23 Years

OCCUPATION/EMPLOYER (state your specific line of business):
IT Consulting, Small Business Owner / Western Systems, Inc.

DESCRIBE YOUR ACTIVITIES
AND INTERESTS: Travel, Cooking, Photography

PREVIOUS AND CURRENT COMMUNITY AFFILIATIONS
AND ACTIVITIES, INCLUDING CITY APPOINTMENTS:

Budget Committee, Library Advisory Committee

Have you ever applied for a Committee Position Before? YES NO

If yes, when? Current What Committee? Budget Committee, LAC

Why would you like to serve on this Commission, Board or Committee?
(Attach additional materials or information if you wish).

I would like to be involved in the Gladstone planning process and to learn more about land use and zoning.

SIGNATURE: [Signature] DATE: 6-18-14

Payroll

G/L Distribution Report

User: anderson
Batch: 00001.06.2014 COMPUTER
City of Gladstone



Account Number	Debit Amount	Credit Amount	Description
Section 1 001	GENERAL FUND		
001-000-140000	57,254.13	0.00	CASH IN BANK
001-000-290000	0.00	133,714.96	DIRECT DEPOSIT LIABILITIES
001-000-290001	0.00	26,938.56	FEDERAL WITHHOLDING W/H
001-000-290002	0.00	37,439.02	SOCIAL SECURITY W/H
001-000-290003	0.00	15,806.99	STATE TAX W/H
001-000-290004	0.00	266.52	WBF WORKDAY ASSESS
01-000-290005	0.00	1,712.92	UNEMPLOYMENT
001-000-290007	0.00	1,770.92	TRI-MET TAX
001-000-290008	0.00	1,264.43	MISCELLANEOUS
001-000-290102	0.00	5,989.00	CREDIT UNION W/H
001-000-290103	0.00	49,628.24	HEALTH INS W/H
001-000-290104	0.00	1,761.52	UNION DUES W/H
001-000-290105	0.00	5,983.33	DEFERRED COMP W/H
001-000-290108	0.00	118.29	LIFE INSURANCE/PU
001-000-290111	0.00	35,068.22	RETIREMENT/PERS
001-000-290112	0.00	3,785.62	RETIREMENT
001-000-290114	0.00	825.00	FIREFIGHTER HOUSE DUES
001-000-290115	0.00	866.04	DISABILITY INSURANCE
001-000-290124	0.00	1,541.72	VEBA HEALTH CONTRIBUTIONS
01-000-290125	0.00	495.00	SECTION 125 FLEX HEALTH
001-021-100000	9,264.81	0.00	CITY ADMINISTRATOR
001-021-100500	7,125.00	0.00	ASSISTANT CITY ADMINSTRATOR
001-021-101500	4,815.80	0.00	ADMIN SECRETARY/REC COORDINATO
001-021-102000	4,579.66	0.00	ACCOUNT CLERK (FINANCE)
001-021-102500	11,911.78	0.00	PAYROLL COSTS
001-022-102500	3,415.96	0.00	PAYROLL COSTS
001-022-120500	5,022.09	0.00	MUNICIPAL COURT CLERK
001-022-121000	3,119.69	0.00	ASSISTANT COURT CLERK
001-024-102500	44,287.43	0.00	PAYROLL COSTS
001-024-140000	8,669.00	0.00	POLICE CHIEF
001-024-140300	14,813.32	0.00	POLICE LIEUTENANT
001-024-140500	7,225.94	0.00	POLICE SERGEANT
001-024-142000	6,210.25	0.00	POLICE DETECTIVE
001-024-142500	5,216.00	0.00	POLICE OFFICER

Account Number	Debit Amount	Credit Amount	Description
001-024-143000	4,281.00	0.00	POLICE OFFICER
001-024-143500	4,281.00	0.00	POLICE OFFICER
001-024-144500	5,987.75	0.00	POLICE OFFICER
001-024-145000	5,429.88	0.00	POLICE OFFICER
001-024-146000	5,526.74	0.00	POLICE OFFICER
001-024-146200	4,729.00	0.00	POLICE OFFICER
001-024-146400	5,468.61	0.00	POLICE OFFICER
001-024-146500	2,042.76	0.00	MUNICIPAL ORDINANCE SPECIALIST
001-024-150000	3,671.00	0.00	POLICE RECORDS CLERK
001-024-152500	5,169.22	0.00	OVERTIME
001-024-152600	941.36	0.00	TRAINING OVERTIME
001-025-102500	5,929.53	0.00	PAYROLL COSTS
001-025-170000	1,143.06	0.00	FIRE CHIEF
001-025-170300	6,624.00	0.00	FIRE MARSHAL
001-025-171000	19,937.92	0.00	ON-CALL FIREFIGHTERS
001-026-102500	3,207.54	0.00	PAYROLL COSTS
001-026-190000	662.40	0.00	PUBLIC WORKS SUPERVISOR
001-026-190500	4,664.27	0.00	UTILITY WORKER, JOURNEY
001-026-192000	363.27	0.00	OVERTIME
001-027-102500	282.65	0.00	PAYROLL COSTS
001-027-201000	1,595.94	0.00	PLAYGROUND AIDES
001-027-201500	1,466.36	0.00	FIELD MAINTENANCE CREW
001-028-102500	5,545.12	0.00	PAYROLL COSTS
001-028-208500	5,863.00	0.00	SENIOR CENTER MANAGER
001-028-209500	2,328.03	0.00	TRAM DRIVER
001-028-210000	1,232.92	0.00	OFFICE ASSISTANT
001-028-210500	2,323.79	0.00	NUTRITION CATERER
001-029-102500	4,526.52	0.00	PAYROLL COSTS
001-029-221500	3,243.27	0.00	LIBRARY ASSISTANT II
001-029-222500	4,392.64	0.00	LIBRARY ASSISTANT II
001-029-223000	3,028.47	0.00	LIBRARY ASSISTANT II
001-029-223100	1,300.35	0.00	LIBRARY ASSISTANT I
001-029-223500	4,856.07	0.00	ON CALL LIB ASSISTANT

Section 1 Total: 324,976.30 324,976.30

Section 1 003 SEWER FUND

003-000-140000	0.00	19,302.03	CASH IN BANK
003-003-102500	6,047.55	0.00	PAYROLL COSTS
003-003-300300	2,318.40	0.00	PUBLIC WORKS SUPERVISOR
003-003-300700	2,403.62	0.00	UTILITY WKR, JOURNEY/MAINT TECH
003-003-301000	4,780.88	0.00	UTILITY WORKER
003-003-301200	3,751.58	0.00	ACCOUNT CLERK

Account Number	Debit Amount	Credit Amount	Description
Section 1 Total:	19,302.03	19,302.03	
Section 1 004	WATER FUND		
004-000-140000	0.00	20,783.92	CASH IN BANK
004-004-102500	6,734.61	0.00	PAYROLL COSTS
004-004-400300	1,987.20	0.00	PUBLIC WORKS SUPERVISOR
004-004-400700	2,403.61	0.00	UTILITY WKR,JOURNEY/MAINTENANC
004-004-401000	4,664.27	0.00	UTILITY WORKER, JOURNEY
004-004-401500	4,752.05	0.00	UTILITY WORKER, JOURNEY
004-004-402500	242.18	0.00	OVERTIME
Section 1 Total:	20,783.92	20,783.92	
Section 1 005	ROAD & STREET FUND		
005-000-140000	0.00	10,645.62	CASH IN BANK
005-005-102500	3,324.39	0.00	PAYROLL COSTS
005-005-501500	1,656.00	0.00	PUBLIC WKS SUPERVISOR
005-005-502000	5,521.88	0.00	UTILITY WORKER, JOURNEY
005-005-502300	42.44	0.00	SEASONAL HELP
005-005-502500	100.91	0.00	OVERTIME
Section 1 Total:	10,645.62	10,645.62	
Section 1 008	POLICE/COMMUNC LEVY FUND		
008-000-140000	0.00	28,015.49	CASH IN BANK
008-008-102500	9,181.34	0.00	PAYROLL COSTS
008-008-800500	5,512.91	0.00	SCHOOL RESOURCE OFFICER
008-008-801500	5,336.37	0.00	POLICE OFFICER
008-008-802500	2,042.78	0.00	MUNICIPAL ORDINANCE SPECIALIST
008-008-802700	4,378.00	0.00	EXECUTIVE ASSISTANT
008-008-803000	1,564.09	0.00	OVERTIME
Section 1 Total:	28,015.49	28,015.49	
Section 1 009	FIRE/EMERG SERVICES LEVY FUND		
009-000-140000	0.00	9,951.78	CASH IN BANK
009-009-102500	2,861.78	0.00	PAYROLL COSTS
009-009-900500	5,449.00	0.00	VOLUNTEER FIRE COORDINATOR
009-009-901500	1,641.00	0.00	SEASONAL HELP
Section 1 Total:	9,951.78	9,951.78	

Account Number	Debit Amount	Credit Amount	Description
Report Total:	413,675.14	413,675.14	

JES4

Payroll

G/L Distribution Report

User: anderson
Batch: 00002.06.2014 COMPUTER
City of Gladstone



Account Number	Debit Amount	Credit Amount	Description
Section 1 001 GENERAL FUND			
001-000-140000	168.51	0.00	CASH IN BANK
001-000-290000	0.00	4,950.15	DIRECT DEPOSIT LIABILITIES
001-000-290001	0.00	1,801.74	FEDERAL WITHHOLDING W/H
001-000-290002	0.00	2,269.36	SOCIAL SECURITY W/H
001-000-290003	0.00	1,037.34	STATE TAX W/H
001-000-290004	0.00	20.00	WBF WORKDAY ASSESS
01-000-290005	0.00	103.84	UNEMPLOYMENT
001-000-290007	0.00	107.35	TRI-MET TAX
001-000-290008	0.00	23.88	MISCELLANEOUS
001-000-290103	0.00	3,401.27	HEALTH INS W/H
001-000-290104	0.00	118.63	UNION DUES W/H
001-000-290105	0.00	100.00	DEFERRED COMP W/H
001-000-290108	0.00	7.89	LIFE INSURANCE/PU
001-000-290111	0.00	2,231.69	RETIREMENT/PERS
001-000-290115	0.00	64.64	DISABILITY INSURANCE
001-000-290124	0.00	125.01	VEBA HEALTH CONTRIBUTIONS
001-000-290125	0.00	33.33	SECTION 125 FLEX HEALTH
001-029-102500	4,402.42	0.00	PAYROLL COSTS
001-029-220000	6,157.00	0.00	LIBRARY DIRECTOR
01-029-222800	4,096.38	0.00	LIBRARY ASSISTANT II
001-029-223200	606.57	0.00	LIBRARY AIDE
001-029-223500	965.24	0.00	ON CALL LIB ASSISTANT
Section 1 Total:	16,396.12	16,396.12	
Section 1 008 POLICE/COMMUNC LEVY FUND			
008-000-140000	0.00	5,824.50	CASH IN BANK
008-008-102500	2,613.75	0.00	PAYROLL COSTS
008-008-801000	3,210.75	0.00	POLICE OFFICER
Section 1 Total:	5,824.50	5,824.50	
Report Total:	22,220.62	22,220.62	

JE5Q

Clearing House Distribution Report

User: anderson
Printed: 06/25/2014 - 1:59PM
Batch: 00001.06.2014



1761047

Account Number	Debit	Credit	Account Description
001-000-140000	0.00	133,714.96	CASH IN BANK
001-000-290000	133,714.96	0.00	DIRECT DEPOSIT LIABILITIES
	<hr/>	<hr/>	
	133,714.96	133,714.96	
	<hr/>	<hr/>	
Report Totals:	133,714.96	133,714.96	
	<hr/>	<hr/>	

VE 65

1741730

Clearing House Distribution Report



User: anderson
Printed: 06/25/2014 - 5:37PM
Batch: 00002.06.2014

Account Number	Debit	Credit	Account Description
001-000-140000	0.00	4,950.15	CASH IN BANK
001-000-290000	4,950.15	0.00	DIRECT DEPOSIT LIABILITIES
	<hr/>	<hr/>	
	4,950.15	4,950.15	
	<hr/>	<hr/>	
Report Totals:	4,950.15	4,950.15	
	<hr/>	<hr/>	

Accounts Payable

Checks by Date - Detail by Check Date

User: anderson
 Printed: 7/2/2014 9:33 AM

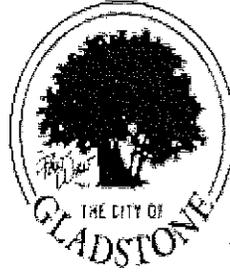


Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
76098	05122 6094	Mystique's Fancy Faces Mystique's Fancy Faces/Program	06/04/2014	227.50
Total for Check Number 76098:				227.50
76099	05684G 06.04.14	Okerman, Matt Okerman/Reimbursement	06/04/2014	76.89
Total for Check Number 76099:				76.89
Total for 6/4/2014:				304.39
76100	08743M 050814	Arwen Ungar Ungar/Expenses	06/09/2014	693.96
Total for Check Number 76100:				693.96
Total for 6/9/2014:				693.96
76101	08449 Customer refund	Scott Tietz Tietz/Refund	06/10/2014	1,117.03
Total for Check Number 76101:				1,117.03
Total for 6/10/2014:				1,117.03
Report Total (4 checks):				2,115.38

Accounts Payable

Checks by Date - Detail by Check Date

User: anderson
 Printed: 7/2/2014 9:35 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
76220	06380 061114	Oriental Trading Co Inc Oriental Trading/Supplies	06/11/2014	158.74
Total for Check Number 76220:				158.74
76221	08802B 789913000 789913000	US Bank National Assoc US Bank/2005 Bond Interest US Bank/2005 Bond Principal	06/11/2014	35,845.63 120,000.00
Total for Check Number 76221:				155,845.63
Total for 6/11/2014:				156,004.37
76222	00993 53209362 53216285	Brown & Caldwell Brown & Caldwell/NPDES Brown & Caldwell/NPDES	06/20/2014	457.75 661.75
Total for Check Number 76222:				1,119.50
76223	01339 063014 063014 063014 063014 063014 063014 063014 063014 063014	CIS/EBS Trust CIS-EBS/Health-City Paid CIS-EBS/Health-Employee Paid CIS-EBS/Health-Adjustment CIS-EBS/Life Premiums CIS-EBS/Disability Premiums CIS-EBS/Statutory Life CIS-EBS/Elective Life CIS-EBS/Statutory Life CIS-EBS/Adjust	06/20/2014	45,127.65 6,202.58 3,311.74 142.02 1,108.69 36.96 272.31 0.77 -1.54
Total for Check Number 76223:				56,201.18
76224	02915 4005790-212 4005790-212	Union Security Insurance Union Security/Life Premiums Union Security/Life Premiums	06/20/2014	115.28 1.40
Total for Check Number 76224:				116.68
76225	04496S 11428	Lexipol LLC Lexipol/Policy Manual	06/20/2014	6,850.00
Total for Check Number 76225:				6,850.00
76226	06251A E262279	Oregon, State of Oregon DMV/Balance Due	06/20/2014	13.00
Total for Check Number 76226:				13.00
76227	07021 483900-3 6/14	Portland General Electric Portland General Electric/Billing	06/20/2014	5,335.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 76227:	5,335.60
76228	08830	US Postal Service	06/20/2014	
	063014	US Postal/Newsletter Postage		1,250.13
			Total for Check Number 76228:	1,250.13
			Total for 6/20/2014:	70,886.09
76229	01450	Clackamas Community College	06/23/2014	
	0653616 Stempel	Clackamas Comm College/Registration		180.00
	0667072 Brenner	Clackamas Comm College/Registration		180.00
			Total for Check Number 76229:	360.00
76230	01726	Clackamas Fed. Cred. Union	06/23/2014	
	063014	Clackamas Comm FCU/Deferred Comp W-H		100.00
	063014	Clackamas Comm FCU/Police Union W-H		1,043.49
	063014	Clackamas Comm FCU/Credit Union W-H		5,989.00
			Total for Check Number 76230:	7,132.49
76231	02407	Dual Force Construction	06/23/2014	
	3462	Dual Force Construction/Spray Park		6,602.25
			Total for Check Number 76231:	6,602.25
			Total for 6/23/2014:	14,094.74
			Report Total (12 checks):	240,985.20

Accounts Payable

Checks by Date - Detail by Check Date

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
76284	00283M 062714 062714	Aikin, Maria Aikin/Reimbursement Aikin/Reimbursement	06/30/2014	10.67 15.78
Total for Check Number 76284:				26.45
76285	00734 000734-063014	Beloof & Haines Beloof/Muni Court Judge	06/30/2014	3,000.00
Total for Check Number 76285:				3,000.00
76286	00739 11448 11448 11448 11448 11448 11448 11448 11448 11448 11448	Beery,Elsner & Hammond LLP Beery Elsner/Legal-Public Safety Beery Elsner/Legal-Public Records Beery Elsner/Legal-Personnel Beery Elsner/Legal-Risk Management Beery Elsner/Legal-Land Use Beery Elsner/Legal-Governance Beery Elsner/Legal-General Beery Elsner/Legal-Real Property Beery Elsner/Legal-Parks-Rec Beery Elsner/Legal-Public Works	06/30/2014	320.00 657.50 1,600.37 5,746.14 2,172.81 1,972.40 2,557.40 180.00 480.00 140.00
Total for Check Number 76286:				15,826.62
76287	01663 06.30.14	Clackamas Cty Benevolent Foundation Clack Cty Peace Officers Benevolent/Contributi	06/30/2014	50.00
Total for Check Number 76287:				50.00
76288	01893 0226429 6/6/14	Comcast Cable Comcast/Services	06/30/2014	37.35
Total for Check Number 76288:				37.35
76289	02657 06.30.14	Axa Equi-Vest Axa Equi-Vest/Deferred Comp W-H	06/30/2014	5,983.33
Total for Check Number 76289:				5,983.33
76290	02659 X5736 063014	Axa RIA Axa Ria/Contributions	06/30/2014	3,547.91
Total for Check Number 76290:				3,547.91
76291	02661 352255100 6/14	Axa EVLICO Axa EVILCO/UL Premiums	06/30/2014	237.71
Total for Check Number 76291:				237.71
76292	03226	Gladstone Municipal Court	06/30/2014	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	06.30.14	Gladstone Muni Court/Bankcard Transact		218.55
	06.30.14	Gladstone Muni Court/Bankcard Rental		18.00
			Total for Check Number 76292:	236.55
76293	03271	Gladstone Fire Department	06/30/2014	
	06.30.14	Gladstone Volunteer Fire/House Dues		825.00
			Total for Check Number 76293:	825.00
76294	03958	Integra Telecom	06/30/2014	
	11998041	Integra/Telephones		99.14
	11998041	Integra/Telephones		661.53
	11998041	Integra/Telephones		147.42
	11998041	Integra/Telephones		32.44
	11998041	Integra/Telephones		99.14
			Total for Check Number 76294:	1,039.67
76295	04667	James MacFarlane	06/30/2014	
	061014	Mavfarlane/Reimbursement		23.52
			Total for Check Number 76295:	23.52
76296	05396A	Nextel/Sprint	06/30/2014	
	345122314-151	Sprint/Services		325.45
			Total for Check Number 76296:	325.45
76297	05521	Northwest Natural	06/30/2014	
	2643701-2 6/14	Northwest Natural/Gas Billing		14.78
			Total for Check Number 76297:	14.78
76298	05681M	Office Of The Trustee	06/30/2014	
	11-39851-tmb13	Office Of the Trustee/Funds		640.00
			Total for Check Number 76298:	640.00
76299	05684G	Okerman, Matt	06/30/2014	
	06.11.14	Okerman/Reimbursement		19.94
	06.11.14	Okerman/Reimbursement		23.33
			Total for Check Number 76299:	43.27
76300	05706	One Call Concepts Inc	06/30/2014	
	4050370	One Call Concepts/Locates		142.28
			Total for Check Number 76300:	142.28
76301	05746	Oregon AFSCME Council #75	06/30/2014	
	06.30.14	Oregon AFSCME/Union Dues W-H		904.38
			Total for Check Number 76301:	904.38
76302	06841	Petty Cash for benefit of	06/30/2014	
	063014	Petty Cash/City Hall		19.01
	063014	Petty Cash/City Hall		23.58
	063014	Petty Cash/City Hall		5.40
			Total for Check Number 76302:	47.99
76303	07710	Sandy, City of	06/30/2014	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	052214	Sandy, City of/Cities Dinner-Reisner		30.00
Total for Check Number 76303:				30.00
76304	08802	US Bank	06/30/2014	
	06.30.14	US Bank/Bankcard Transactions		53.44
	06.30.14	US Bank/Bankcard Transactions		104.75
	06.30.14	US Bank/Bankcard Transactions		450.80
	06.30.14	US Bank/Bankcard Transactions		138.92
Total for Check Number 76304:				747.91
76305	08943	Verizon Wireless	06/30/2014	
	9727175967	Verizon/Cellular Phones		440.17
	9727175969	Verizon/Cellular Phones		246.21
	9727175970	Verizon/Cellular Phones		105.22
	9727175972	Verizon/Cellular Phones		282.88
Total for Check Number 76305:				1,074.48
76306	08830	US Postal Service	06/30/2014	
	06.30.14	US Postal/Water Bill Postage		993.26
Total for Check Number 76306:				993.26
Total for 6/30/2014:				35,797.91
Report Total (23 checks):				35,797.91

Accounts Payable

Checks by Date - Detail by Check Date

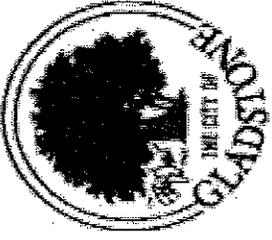
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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5471	01349 063014	City of Gladstone Glastoone Urban Renewal/Reimburse General F	06/27/2014 Reimburse General Fund	15,000.00
Total for Check Number 5471:				15,000.00
Total for 6/27/2014:				15,000.00
Report Total (1 checks):				15,000.00

Accounts Payable To Be Paid Proof List

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 Batch: 00011.06.2014



Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number		Description	Reference							
00170		Accurate Electric of Oregon I								
1308		6/30/2014	2,879.13	0.00	07/09/2014	Accurate Electric/Services			False	0
	001-026-194000	EQUIPMENT OPERATION/MA								
		1308 Total:	2,879.13							
1309		6/30/2014	7,030.71	0.00	07/09/2014	Accurate Electric/Services			False	0
	001-026-194000	EQUIPMENT OPERATION/MA								
		1309 Total:	7,030.71							
	00170	Total:	9,909.84							
00367A		Amazon								
023064899468		6/30/2014	16.18	0.00	07/09/2014	Amazon/Purchases			False	0
	001-029-230500	NEW BOOKS								
023064899468		6/30/2014	24.25	0.00	07/09/2014	Amazon/Purchases			False	0
	001-029-231500	NON-PRINT ITEMS								
		023064899468 Total:	40.43							
112961975649		6/30/2014	59.99	0.00	07/09/2014	Amazon/Purchases			False	0
	001-029-231500	NON-PRINT ITEMS								
		112961975649 Total:	59.99							
112964982465		6/30/2014	-8.02	0.00	07/09/2014	Amazon/Purchases			False	0
	001-029-230500	NEW BOOKS								
		112964982465 Total:	-8.02							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
158097013826	6/30/2014	31.48	0.00	07/09/2014				False	0
001-029-231500 NON-PRINT ITEMS				Amazon/Purchases					
	158097013826 Total:	31.48							
223096459755	6/30/2014	-0.02	0.00	07/09/2014				False	0
001-029-230500 NEW BOOKS				Amazon/Purchases					
	223096459755 Total:	-0.02							
223098820457	6/30/2014	46.77	0.00	07/09/2014				False	0
001-029-231500 NON-PRINT ITEMS				Amazon/Purchases					
	223098820457 Total:	46.77							
249413623435	6/30/2014	1,251.00	0.00	07/09/2014				False	0
001-029-231500 NON-PRINT ITEMS				Amazon/Purchases					
	249413623435 Total:	1,251.00							
	00367A Total:	1,421.63							
00438	Alexin Analytical Laboratories								
18391	6/30/2014	288.00	0.00	07/09/2014				False	0
004-004-408000 LABORATORY WATER TESTS				Alexin Labs/Water Tests					
	18391 Total:	288.00							
	00438 Total:	288.00							
00524	Associated Land Surveyors Inc								
5564	6/30/2014	460.00	0.00	07/09/2014				False	0
005-005-509000 ENGINEERING SERVICES				Associated Land Surveyors/Services					
	5564 Total:	460.00							
	00524 Total:	460.00							
00603	Backflow Management Inc								
062314	6/30/2014	1,850.00	0.00	07/09/2014				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
004-004-408000	LABORATORY WATER TESTS				Backflow Management/Services				
	062314 Total:	1,850.00							
7120	6/30/2014	4,350.00	0.00	07/09/2014				False	0
004-004-408000	LABORATORY WATER TESTS				Backflow Management/Services				
	7120 Total:	4,350.00							
	00603 Total:	6,200.00							
00616	Baker & Taylor Inc								
1010903404	6/30/2014	441.31	0.00	07/09/2014				False	0
001-029-230500	NEW BOOKS				Baker & Taylor/Purchases				
	1010903404 Total:	441.31							
4010890672	6/30/2014	90.78	0.00	07/09/2014				False	0
001-029-230500	NEW BOOKS				Baker & Taylor/Purchases				
	4010890672 Total:	90.78							
4010895632	6/30/2014	520.56	0.00	07/09/2014				False	0
001-029-230500	NEW BOOKS				Baker & Taylor/Purchases				
	4010895632 Total:	520.56							
4010900197	6/30/2014	43.70	0.00	07/09/2014				False	0
001-029-230500	NEW BOOKS				Baker & Taylor/Purchases				
	4010900197 Total:	43.70							
4010902525	6/30/2014	198.10	0.00	07/09/2014				False	0
001-029-230500	NEW BOOKS				Baker & Taylor/Purchases				
	4010902525 Total:	198.10							
4010906605	6/30/2014	290.96	0.00	07/09/2014				False	0
001-029-230500	NEW BOOKS				Baker & Taylor/Purchases				
	4010906605 Total:	290.96							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
4010907632	6/30/2014	753.06	0.00	07/09/2014	Baker & Taylor/Purchases			False	0
001-029-230500 NEW BOOKS									
	4010907632 Total:	753.06							
4010909606	6/30/2014	104.51	0.00	07/09/2014	Baker & Taylor/Purchases			False	0
001-029-230500 NEW BOOKS									
	4010909606 Total:	104.51							
4010911589	6/30/2014	214.86	0.00	07/09/2014	Baker & Taylor/Purchases			False	0
001-029-230500 NEW BOOKS									
	4010911589 Total:	214.86							
4010912535	6/30/2014	264.35	0.00	07/09/2014	Baker & Taylor/Purchases			False	0
001-029-230500 NEW BOOKS									
	4010912535 Total:	264.35							
T05579280	6/30/2014	56.13	0.00	07/09/2014	Baker & Taylor/Purchases			False	0
001-029-231500 NON-PRINT ITEMS									
	T05579280 Total:	56.13							
T05960810	6/30/2014	14.59	0.00	07/09/2014	Baker & Taylor/Purchases			False	0
001-029-231500 NON-PRINT ITEMS									
	T05960810 Total:	14.59							
	00616 Total:	2,992.91							
00967M	Brian's Plumbing Works								
692704	6/30/2014	390.00	0.00	07/09/2014	Brian's Plumbing/Services			False	0
001-029-225000 BUILDING MAINTENANCE/SU									
	692704 Total:	390.00							
	00967M Total:	390.00							
00993	Brown & Caldwell								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
53214713	6/30/2014	7,358.63	0.00	07/09/2014				False	0
003-003-307700	STORM/SANITARY MASTER P				Brown & Caldwell/Services				
	53214713 Total:	7,358.63							
53218215	6/30/2014	9,049.80	0.00	07/09/2014				False	0
004-004-409500	ENGINEERING SERVICES				Brown & Caldwell/Services				
	53218215 Total:	9,049.80							
	00993 Total:	16,408.43							
01170	Cascade Form Systems								
9571	6/30/2014	766.85	0.00	07/09/2014				False	0
004-004-403000	WATER BILLS & POSTAGE				Cascade Form Systems/Supplies				
	9571 Total:	766.85							
9572	6/30/2014	776.60	0.00	07/09/2014				False	0
004-004-403000	WATER BILLS & POSTAGE				Cascade Form Systems/Supplies				
	9572 Total:	776.60							
	01170 Total:	1,543.45							
01184	Cash and Carry Smart Foodservc								
169901	6/30/2014	4.44	0.00	07/09/2014				False	0
001-027-204000	SUMMER PROGRAMS				Cash & Carry/Supplies				
	169901 Total:	4.44							
5580970164638	6/30/2014	84.99	0.00	07/09/2014				False	0
001-027-204000	SUMMER PROGRAMS				Cash & Carry/Supplies				
	5580970164638 Total:	84.99							
5580980165227	6/30/2014	20.88	0.00	07/09/2014				False	0
001-027-204000	SUMMER PROGRAMS				Cash & Carry/Supplies				
	5580980165227 Total:	20.88							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
01184 Total:		110.31							
01230	Central City Concern	290.00	0.00	07/09/2014	Central City Concern/Detox			False	0
05/14	6/30/2014								
001-024-161000	CONTRACTUAL SERVICES								
05/14 Total:		290.00							
01230 Total:		290.00							
01350	City Wide Tree Servc Inc.	1,200.00	0.00	07/09/2014	City Wide Tree/Services			False	0
12390	6/30/2014								
001-026-193200	HAZARDOUS TREE REMOVA								
12390 Total:		1,200.00							
12509	6/30/2014	320.00	0.00	07/09/2014	City Wide Tree/Services			False	0
001-026-193200	HAZARDOUS TREE REMOVA								
12509 Total:		320.00							
01350 Total:		1,520.00							
01375	Clackamas Auto Parts Inc	7.60	0.00	07/09/2014	Clackamas Auto/Parts			False	0
219263	6/30/2014								
001-025-173000	ENGINE & VEHICLE MAINT								
219263 Total:		7.60							
220322	6/30/2014	3.24	0.00	07/09/2014	Clackamas Auto/Parts			False	0
001-026-194200	SPRAY PK OPERATE & MAINT								
220322 Total:		3.24							
220348	6/30/2014	42.96	0.00	07/09/2014	Clackamas Auto/Parts			False	0
005-005-504500	EQUIPMENT REPAIRS								
220348 Total:		42.96							
2220183	6/30/2014	28.64	0.00	07/09/2014				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
005-005-504500 EQUIPMENT REPAIRS					Clackamas Auto/Parts				
	2220183 Total:	28.64							
	01375 Total:	82.44							
01576 Clackamas, County of	6/30/2014	397.99	0.00	07/09/2014	Clackamas County DOT/Signal Maint			False	0
26570 005-005-508000 TRAFFIC SIGNAL MAINTENA									
	26570 Total:	397.99							
26571 001-021-107000 COUNTY PLANNING SVCS CO	6/30/2014	3,774.21	0.00	07/09/2014	Clackamas County DOT/Planning			False	0
	26571 Total:	3,774.21							
01576 Total:		4,172.20							
01585 Clackamas, County of	6/30/2014	137.93	0.00	07/09/2014	Clackamas County Water Environs Service/Lab Services			False	0
2014-185 003-003-307500 STORM WATER CONSULTING									
	2014-185 Total:	137.93							
2014-187 003-003-307000 PUMP STATION MAINTENAN	6/30/2014	1,619.74	0.00	07/09/2014	Clackamas County Water Environs Service/PS Maintenance			False	0
	2014-187 Total:	1,619.74							
01585 Total:		1,757.67							
01621 Clackamas, County of	6/30/2014	2,380.00	0.00	07/09/2014	Clackamas County Finance/Community Service			False	0
39238 001-026-191500 SEASONAL HELP									
	39238 Total:	2,380.00							
39900 001-024-161000 CONTRACTUAL SERVICES	6/30/2014	87.03	0.00	07/09/2014	Clackamas County Finance/Electronic Services			False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
39900 Total:		87.03							
40229	6/30/2014	5,000.00	0.00	07/09/2014	Clackamas County Finance/BTOP Equipment			False	0
40229 Total:		5,000.00							
40393	6/30/2014	180.00	0.00	07/09/2014	Clackamas County Finance/Work Crew			False	0
40393 Total:		180.00							
40496	6/30/2014	9,894.38	0.00	07/09/2014	Clackamas County Finance/Dispatch Services			False	0
40496 Total:		9,894.38							
01621 Total:		17,541.41							
01765	Clackamas Steel & Mfg.								
229784	6/30/2014	90.60	0.00	07/09/2014	Clackamas Steel/Supplies			False	0
229784 Total:		90.60							
01765 Total:		90.60							
01810	Classic Pool & Spa								
136699	6/30/2014	151.80	0.00	07/09/2014	Classic Pool/Supplies			False	0
136699 Total:		151.80							
137293	6/30/2014	136.65	0.00	07/09/2014	Classic Pool/Supplies			False	0
137293 Total:		136.65							
137944	6/30/2014	-20.00	0.00	07/09/2014	Classic Pool/Supplies			False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
137944 Total:		-20.00							
137945	6/30/2014	115.65	0.00	07/09/2014				False	0
001-026-194200	SPRAY PK OPERATE & MAINT			Classic Pool/Supplies					
137945 Total:		115.65							
01810 Total:		384.10							
01893B	Comcast Cable								
0725743 061214	6/30/2014	115.04	0.00	07/09/2014				False	0
001-024-161000	CONTRACTUAL SERVICES			Comcast/Services					
0725743 061214 Total:		115.04							
01893B Total:		115.04							
01893D	Comcast Cable								
0732582 062114	6/30/2014	135.17	0.00	07/09/2014				False	0
005-005-307000	SHOP SUPPLIES & UTILITIES			Comcast/Services					
0732582 062114 Total:		135.17							
01893D Total:		135.17							
01992J	Corey, David M								
1039	6/30/2014	1,305.00	0.00	07/09/2014				False	0
001-024-161000	CONTRACTUAL SERVICES			Corey/Services					
1039 Total:		1,305.00							
01992J Total:		1,305.00							
02146	Curtis, L. N. Co.								
2112875-00	6/30/2014	2,485.14	0.00	07/09/2014				False	0
001-025-182000	ROUTINE EQUIP REPLACEME			Curtis/Equipment					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	2112875-00 Total:	2,485.14							
	02146 Total:	2,485.14							
02168	Cycle Express	37.00	0.00	07/09/2014				False	0
23502	001-025-175500 STATION MAINTENANCE & S				Cycle Express/Supplies				
	23502 Total:	37.00							
23510	6/30/2014	8.00	0.00	07/09/2014				False	0
001-025-175500 STATION MAINTENANCE & S					Cycle Express/Supplies				
	23510 Total:	8.00							
23582	6/30/2014	32.10	0.00	07/09/2014				False	0
001-025-175500 STATION MAINTENANCE & S					Cycle Express/Supplies				
	23582 Total:	32.10							
23586	6/30/2014	197.70	0.00	07/09/2014				False	0
001-026-194000 EQUIPMENT OPERATION/MA					Cycle Express/Supplies				
	23586 Total:	197.70							
	02168 Total:	274.80							
02248M	Deere, John Landscapes								
68395444	6/30/2014	2.77	0.00	07/09/2014				False	0
001-026-194000 EQUIPMENT OPERATION/MA					Deere/Services				
	68395444 Total:	2.77							
68395512	6/30/2014	5.40	0.00	07/09/2014				False	0
001-026-194000 EQUIPMENT OPERATION/MA					Deere/Services				
	68395512 Total:	5.40							
68652059	6/30/2014	20.19	0.00	07/09/2014				False	0
001-026-194200 SPRAY PK OPERATE & MAINT					Deere/Services				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	68652059 Total:	20.19							
	02248M Total:	28.36							
02731	Executive Copy & Printing	239.13	0.00	07/09/2014	Executive Printing/Services			False	0
59919	6/30/2014								
	001-024-157000 PRINTING,POSTAGE,COPIES								
	59919 Total:	239.13							
59951	6/30/2014	1,630.52	0.00	07/09/2014	Executive Printing/Newsletters			False	0
	001-021-113500 CITY NEWSLETTER								
	59951 Total:	1,630.52							
	02731 Total:	1,869.65							
02731G	Extreme Products	220.46	0.00	07/09/2014	Extreme Products/Supplies			False	0
22421	6/30/2014								
	001-024-159500 UNIFORM & EQUIPMENT								
	22421 Total:	220.46							
22494	6/30/2014	461.69	0.00	07/09/2014	Extreme Products/Supplies			False	0
	001-024-159500 UNIFORM & EQUIPMENT								
	22494 Total:	461.69							
22621	6/30/2014	16.99	0.00	07/09/2014	Extreme Products/Supplies			False	0
	001-024-159500 UNIFORM & EQUIPMENT								
	22621 Total:	16.99							
22680	6/30/2014	338.71	0.00	07/09/2014	Extreme Products/Supplies			False	0
	001-024-159500 UNIFORM & EQUIPMENT								
	22680 Total:	338.71							
22723	6/30/2014	57.98	0.00	07/09/2014	Extreme Products/Supplies			False	0
	001-024-159500 UNIFORM & EQUIPMENT								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
22723 Total:		57.98							
02731G Total:		1,095.83							
02798 128338 001-026-193000	Factory Reps Co Inc 6/30/2014 PARK MAINTENANCE SUPPL	821.52	0.00	07/09/2014	Factory Reps/Supplies			False	0
128338 Total:		821.52							
128424 001-026-194000	EQUIPMENT OPERATION/MA	565.80	0.00	07/09/2014	Factory Reps/Supplies			False	0
128424 Total:		565.80							
02798 Total:		1,387.32							
02813H ORPO919039 005-005-507000	Fastenal 6/30/2014 SHOP SUPPLIES & UTILITIES	41.36	0.00	07/09/2014	Fastenal/Supplies			False	0
ORPO919039 Total:		41.36							
02813H Total:		41.36							
02862 113978 001-025-176500	Firehouse 6/30/2014 PULICATIONS/MEMBERSHIPS	39.95	0.00	07/09/2014	Firehouse/Renewal			False	0
113978 Total:		39.95							
02862 Total:		39.95							
02863S 791 001-025-173000	Fire Rescue Equipment LLC 6/30/2014 ENGINE & VEHICLE MAINT	1,306.00	0.00	07/09/2014	Fire Rescue Equip/Blade			False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	791 Total:	1,306.00							
	02863S Total:	1,306.00							
02941	Fowler, H.D. Co. Inc.	527.92	0.00	07/09/2014				False	0
I3669872	6/30/2014								
004-004-406500	WATER SYSTEM MAINTENAN								
	Fowler/Supplies								
	I3669872 Total:	527.92							
	02941 Total:	527.92							
02971	Kroger/Fred Meyer Charges	113.95	0.00	07/09/2014				False	0
702351	6/30/2014								
001-026-194200	SPRAY PK OPERATE & MAINT								
	Fred Meyer/Supplies								
	702351 Total:	113.95							
	02971 Total:	113.95							
03000	Funk, Mike	279.25	0.00	07/09/2014				False	0
061314	6/30/2014								
001-025-176500	PULICATIONS/MEMBERSHIPS								
	Funk/Reimbursement								
	061314 Total:	279.25							
061314b	6/30/2014	87.50	0.00	07/09/2014				False	0
001-025-176500	PULICATIONS/MEMBERSHIPS								
	Funk/Reimbursement								
	061314b Total:	87.50							
	03000 Total:	366.75							
03301	The Gold Wrench	329.00	0.00	07/09/2014				False	0
54364	6/30/2014								
001-024-155000	AUTOMOBILE MAINT/FUEL								
	Gold Wrench/Services								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
54364 Total:		329.00							
54508	6/30/2014	175.30	0.00	07/09/2014	Gold Wrench/Services			False	0
001-024-155000	AUTOMOBILE MAINT/FUEL								
54508 Total:		175.30							
54512	6/30/2014	226.60	0.00	07/09/2014	Gold Wrench/Services			False	0
001-024-155000	AUTOMOBILE MAINT/FUEL								
54512 Total:		226.60							
54644	6/30/2014	259.95	0.00	07/09/2014	Gold Wrench/Services			False	0
001-024-155000	AUTOMOBILE MAINT/FUEL								
54644 Total:		259.95							
03301 Total:		990.85							
03307	Grainger, W W Inc								
831138342	6/30/2014	79.60	0.00	07/09/2014	Grainger/Supplies			False	0
005-005-507000	SHOP SUPPLIES & UTILITIES								
831138342 Total:		79.60							
03307 Total:		79.60							
03345	Green Key Locksmith								
27546	6/30/2014	15.00	0.00	07/09/2014	Green Key Locksmith/Supplies			False	0
001-026-194000	EQUIPMENT OPERATION/MA								
27546 Total:		15.00							
27554	6/30/2014	41.50	0.00	07/09/2014	Green Key Locksmith/Supplies			False	0
001-027-204800	REC FIELDS MAINTEN & SUP								
27554 Total:		41.50							

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description		Reference			
		03345 Total:	56.50							
03450G	Hadronex	6/30/2014	589.00	0.00	07/09/2014				False	0
3267					Hadronex/Services					
003-003-303000		SEWER SYST MAINTENANCE								
		3267 Total:	589.00							
		03450G Total:	589.00							
03509	Harrington Industrial Plastics	6/30/2014	22.00	0.00	07/09/2014				False	0
009E7994					Harrington/Supplies					
001-026-194200		SPRAY PK OPERATE & MAINT								
		009E7994 Total:	22.00							
009E8048		6/30/2014	27.63	0.00	07/09/2014				False	0
001-026-194200		SPRAY PK OPERATE & MAINT								
		009E8048 Total:	27.63							
		03509 Total:	49.63							
03630	Hilti Inc.	6/30/2014	472.41	0.00	07/09/2014				False	0
4604288173					Hilti/Equipment					
001-025-182000		ROUTINE EQUIP REPLACEME								
		4604288173 Total:	472.41							
		03630 Total:	472.41							
03702	Hopperstad, Randy	6/30/2014	5.34	0.00	07/09/2014				False	0
061314					Hopperstad/Reimbursement					
001-025-175500		STATION MAINTENANCE & S								
		061314 Total:	5.34							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	03702 Total:	5.34							
03765	Houston, Marc R								
06/15 - 07/15	6/30/2014	200.00	0.00	07/09/2014	Houston/Supervising Physician			False	0
001-025-180500	SUPERVISING PHYSICIAN CO								
	06/15 - 07/15 Total:	200.00							
07/15 - 08/15	6/30/2014	800.00	0.00	07/09/2014	Houston/Supervising Physician			False	0
001-025-180500	SUPERVISING PHYSICIAN CO								
	07/15 - 08/15 Total:	800.00							
	03765 Total:	1,000.00							
03810	Hughes Fire Equipment								
486129	6/30/2014	60.46	0.00	07/09/2014	Hughes Fire/Services			False	0
001-025-173000	ENGINE & VEHICLE MAINT								
	486129 Total:	60.46							
	03810 Total:	60.46							
03818	Honey Buckets								
1-935733	6/30/2014	336.22	0.00	07/09/2014	Honey Buckets/Rest Rooms			False	0
001-026-195500	PORTABLE RESTROOM RENT								
	1-935733 Total:	336.22							
1-935948	6/30/2014	93.00	0.00	07/09/2014	Honey Buckets/Rest Rooms			False	0
001-026-195500	PORTABLE RESTROOM RENT								
	1-935948 Total:	93.00							
1-944311	6/30/2014	480.44	0.00	07/09/2014	Honey Buckets/Rest Rooms			False	0
001-026-195500	PORTABLE RESTROOM RENT								
	1-944311 Total:	480.44							
1-944374	6/30/2014	93.00	0.00	07/09/2014	Honey Buckets/Rest Rooms			False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
001-026-195500	PORTABLE RESTROOM RENT				Honey Buckets/Rest Rooms				
	1-944374 Total:	93.00							
1-948855	6/30/2014	85.00	0.00	07/09/2014	Honey Buckets/Rest Rooms			False	0
001-026-195500	PORTABLE RESTROOM RENT				Honey Buckets/Rest Rooms				
	1-948855 Total:	85.00							
1-949594	6/30/2014	85.00	0.00	07/09/2014	Honey Buckets/Rest Rooms			False	0
001-026-195500	PORTABLE RESTROOM RENT				Honey Buckets/Rest Rooms				
	1-949594 Total:	85.00							
1-949595	6/30/2014	199.00	0.00	07/09/2014	Honey Buckets/Rest Rooms			False	0
001-026-195500	PORTABLE RESTROOM RENT				Honey Buckets/Rest Rooms				
	1-949595 Total:	199.00							
	03818 Total:	1,371.66							
03868	Industrial Tire Service								
100178482	6/30/2014	1,475.47	0.00	07/09/2014	Industrial Tire/Services			False	0
005-005-504500	EQUIPMENT REPAIRS								
	100178482 Total:	1,475.47							
	03868 Total:	1,475.47							
04172	Justice Systems								
1400271-IN	6/30/2014	24,047.50	0.00	07/09/2014	Justice Systems/Software			False	0
001-021-115500	DATA PROCESSING/MAINT/L								
	1400271-IN Total:	24,047.50							
	04172 Total:	24,047.50							
04261M	Kmetec, Shannon								
062714	6/30/2014	3,000.00	0.00	07/09/2014	Kmetec/Prosecuting Attorney			False	0
001-022-123000	PROSECUTING ATTY COURT								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	062714 Total:	3,000.00							
	04261M Total:	3,000.00							
04419	Leedway LLC								
ML06201405	6/30/2014	163.90	0.00	07/09/2014		False			0
	001-024-159500 UNIFORM & EQUIPMENT			Leedway/Supplies					
	ML06201405 Total:	163.90							
ML06211415	6/30/2014	208.85	0.00	07/09/2014		False			0
	001-024-159500 UNIFORM & EQUIPMENT			Leedway/Supplies					
	ML06211415 Total:	208.85							
	04419 Total:	372.75							
04440	LeDoux, Susan E								
062714	6/30/2014	34.67	0.00	07/09/2014		False			0
	001-022-124500 COURT SUPPLIES & EXPENSE			LeDoux/Reimbursement					
	062714 Total:	34.67							
	04440 Total:	34.67							
04441	League of Oregon Cities								
15741	6/30/2014	30.00	0.00	07/09/2014		False			0
	001-024-158700 TRAINING			League of Oregon Citiss/Training					
	15741 Total:	30.00							
	04441 Total:	30.00							
04633M	Lord & Associates Inc								
25632	6/30/2014	900.00	0.00	07/09/2014		False			0
	003-003-308000 STORM/SANI SYSTEM IMPRO			Lord & Assoc/Services					

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description		Reference			
		25632 Total:	900.00							
		04633M Total:	900.00							
04636	Lovett	6/30/2014	1,850.00	0.00	07/09/2014				False	0
23715	004-004-406500 WATER SYSTEM MAINTENAN				Lovett/Services					
		23715 Total:	1,850.00							
		04636 Total:	1,850.00							
04750	Masons Supply Co	1/1/1850	166.78	0.00	07/09/2014				False	0
978273-00	001-026-194200 SPRAY PK OPERATE & MAINT				Mason/Supplies					
		978273-00 Total:	166.78							
		04750 Total:	166.78							
04770	McCoy Electric	6/30/2014	299.55	0.00	07/09/2014				False	0
208957	001-029-234000 LIBRARY BUILDING RESERY				McCoy Electric/Services					
		208957 Total:	299.55							
208958	001-029-234000 LIBRARY BUILDING RESERY	6/30/2014	1,014.59	0.00	07/09/2014				False	0
		208958 Total:	1,014.59							
208981	001-026-194000 EQUIPMENT OPERATION/MA	6/30/2014	1,596.91	0.00	07/09/2014				False	0
		208981 Total:	1,596.91							
209003	001-026-194000 EQUIPMENT OPERATION/MA	6/30/2014	210.09	0.00	07/09/2014				False	0
		209003 Total:	210.09							

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description				Reference			
		209003 Total:	210.09							
		04770 Total:	3,121.14							
04831	Meterreaders	6/30/2014	2,038.20	0.00	07/09/2014	Meterreaders/Contract Services			False	0
6696	004-004-409000 METER READING CONTRACT									
		6696 Total:	2,038.20							
		04831 Total:	2,038.20							
04833	Meter Mix Concrete Service	6/30/2014	183.00	0.00	07/09/2014	Meter Mix/Supplies			False	0
23851	003-003-303000 SEWER SYST MAINTENANCE									
		23851 Total:	183.00							
		04833 Total:	183.00							
04900	Midwest Tape	6/30/2014	69.97	0.00	07/09/2014	Midwest Tape/Purchases			False	0
91916265	001-029-231500 NON-PRINT ITEMS									
		91916265 Total:	69.97							
91916268	001-029-231500 NON-PRINT ITEMS	6/30/2014	12.99	0.00	07/09/2014	Midwest Tape/Purchases			False	0
		91916268 Total:	12.99							
91916269	001-029-231500 NON-PRINT ITEMS	6/30/2014	76.97	0.00	07/09/2014	Midwest Tape/Purchases			False	0
		91916269 Total:	76.97							
91916270	001-029-231500 NON-PRINT ITEMS	6/30/2014	55.99	0.00	07/09/2014	Midwest Tape/Purchases			False	0

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Description		Reference								
		91916270 Total:	55.99							
91916271		6/30/2014	89.70	0.00	07/09/2014				False	0
		001-029-231500 NON-PRINT ITEMS				Midwest Tape/Purchases				
		91916271 Total:	89.70							
91935599		6/30/2014	31.99	0.00	07/09/2014				False	0
		001-029-231500 NON-PRINT ITEMS				Midwest Tape/Purchases				
		91935599 Total:	31.99							
91935651		6/30/2014	67.97	0.00	07/09/2014				False	0
		001-029-231500 NON-PRINT ITEMS				Midwest Tape/Purchases				
		91935651 Total:	67.97							
91935652		6/30/2014	92.96	0.00	07/09/2014				False	0
		001-029-231500 NON-PRINT ITEMS				Midwest Tape/Purchases				
		91935652 Total:	92.96							
91936267		6/30/2014	49.99	0.00	07/09/2014				False	0
		001-029-231500 NON-PRINT ITEMS				Midwest Tape/Purchases				
		91936267 Total:	49.99							
91953949		6/30/2014	22.99	0.00	07/09/2014				False	0
		001-029-231500 NON-PRINT ITEMS				Midwest Tape/Purchases				
		91953949 Total:	22.99							
91954011		6/30/2014	29.90	0.00	07/09/2014				False	0
		001-029-231500 NON-PRINT ITEMS				Midwest Tape/Purchases				
		91954011 Total:	29.90							
91954012		6/30/2014	33.99	0.00	07/09/2014				False	0
		001-029-231500 NON-PRINT ITEMS				Midwest Tape/Purchases				
		91954012 Total:	33.99							

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type Reference	PO #	Close PO	Line #
91954013 001-029-231500 NON-PRINT ITEMS	6/30/2014	77.67	0.00	07/09/2014				False	0
91954013 Total:		77.67			Midwest Tape/Purchases				
04900 Total:		713.08							
04920M 060914 001-025-175000 FIREFIGHTER TRAINING	6/30/2014	27.56	0.00	07/09/2014				False	0
060914 Total:		27.56			Miller/Reimbursement				
04920M Total:		27.56							
04920P 584895 001-021-116000 SURVEYS & CONSULTANTS	6/30/2014	1,037.00	0.00	07/09/2014				False	0
584895 Total:		1,037.00			Miller Nash/Services				
04920P Total:		427.00							
586962 001-021-116000 SURVEYS & CONSULTANTS	6/30/2014	427.00	0.00	07/09/2014				False	0
586962 Total:		427.00			Miller Nash/Services				
04920P Total:		1,464.00							
04955S 1356 001-024-161000 CONTRACTUAL SERVICES	6/30/2014	335.00	0.00	07/09/2014				False	0
1356 Total:		335.00			Mr Belvedere/Jutoritorial Services				
04955S Total:		335.00							
05002M 063014 001-021-113000 OFFICE SUPPLIES/PRINT/POS	6/30/2014	8.99	0.00	07/09/2014				False	0
063014 Total:		8.99			Morishita/Reimbursement				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
063014 Total:		8.99							
05002M Total:		8.99							
05073 Mutual Materials		169.96	0.00	07/09/2014	Mutual Materials/Supplies			False	0
1211774	6/30/2014								
001-026-194200 SPRAY PK OPERATE & MAINT									
1211774 Total:		169.96							
05073 Total:		169.96							
05399 Nicoli, D P Inc		683.59	0.00	07/09/2014	Nicoli/Supplies			False	0
IR93429	6/30/2014								
003-003-303000 SEWER SYST MAINTENANCE									
IR93429 Total:		683.59							
IR93806	6/30/2014	1,188.64	0.00	07/09/2014	Nicoli/Supplies			False	0
003-003-303000 SEWER SYST MAINTENANCE									
IR93806 Total:		1,188.64							
IR93898	6/30/2014	29.78	0.00	07/09/2014	Nicoli/Supplies			False	0
003-003-308000 STORM/SANI SYSTEM IMPRO									
IR93898 Total:		29.78							
05399 Total:		1,902.01							
05432 North Clackamas County		18,480.62	0.00	07/09/2014	North Clackamas County Water Comm/Purchases			False	0
NCCWC14-736	6/30/2014								
004-004-405500 NCCWC WATER PURCHASES									
NCCWC14-736 Total:		18,480.62							
NCCWC14-739	6/30/2014	23,464.42	0.00	07/09/2014	North Clackamas County Water Comm/Purchases			False	0
004-004-405500 NCCWC WATER PURCHASES									

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
NCCWC14-739 Total:		23,464.42							
05432 Total:		41,945.04							
05521 2136577-0 6/14 001-024-161000 CONTRACTUAL SERVICES	Northwest Natural 6/30/2014	4.06	0.00	07/09/2014 Northwest Natural/Gas Billing				False	0
2136577-0 6/14 Total:		4.06							
05521 Total:		4.06							
05547 14-8148 001-025-181700 PPE TEST,REPAIR,REPLACE	Northwest Safety Clean 6/30/2014	152.15	0.00	07/09/2014 Northwest Safety Clean/Services				False	0
14-8148 Total:		152.15							
05547 Total:		152.15							
05641 23155001 6/14 003-003-304000 OAK LODGE SANITARY DIST	Oak Lodge Sanitary Dist. 6/30/2014	70,594.43	0.00	07/09/2014 Oak Lodge Sanitary/Sewer Charges				False	0
23155001 6/14 Total:		70,594.43							
05641 Total:		70,594.43							
05657 GLAD1314Facilit 004-004-406500 WATER SYSTEM MAINTENAN	Oak Lodge Water District 6/30/2014	4,160.00	0.00	07/09/2014 Oak Lodge Water/Facility Lease				False	0
GLAD1314Facilit Total:		4,160.00							
05657 Total:		4,160.00							
05675	Office Depot								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
711693322001	6/30/2014	290.99	0.00	07/09/2014				False	0
001-029-225500	OFFICE SUPPL/PROCESSNG M			Office Depot/Supplies					
	711693322001 Total:	290.99							
713008572001	6/30/2014	179.75	0.00	07/09/2014				False	0
001-024-156500	OFFICE SUPPLIES/FORMS			Office Depot/Supplies					
	713008572001 Total:	179.75							
713770618001	6/30/2014	45.11	0.00	07/09/2014				False	0
001-021-113000	OFFICE SUPPLIES/PRINT/POS			Office Depot/Supplies					
	713770618001 Total:	45.11							
713770737001	6/30/2014	11.96	0.00	07/09/2014				False	0
001-027-204000	SUMMER PROGRAMS			Office Depot/Supplies					
	713770737001 Total:	11.96							
715197190001	6/30/2014	307.69	0.00	07/09/2014				False	0
001-024-156500	OFFICE SUPPLIES/FORMS			Office Depot/Supplies					
	715197190001 Total:	307.69							
715197190002	6/30/2014	33.89	0.00	07/09/2014				False	0
001-024-156500	OFFICE SUPPLIES/FORMS			Office Depot/Supplies					
	715197190002 Total:	33.89							
715455066001	6/30/2014	102.04	0.00	07/09/2014				False	0
001-029-225500	OFFICE SUPPL/PROCESSNG M			Office Depot/Supplies					
	715455066001 Total:	102.04							
	05675 Total:	971.43							
05684N	Oldcastle Precast								
02015964	6/30/2014	1,287.00	0.00	07/09/2014				False	0
003-003-303000	SEWER SYST MAINTENANCE			Oldcastle/Supplies					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
020155964 Total:		1,287.00							
020156053	6/30/2014	1,474.34	0.00	07/09/2014				False	0
003-003-303000 SEWER SYST MAINTENANCE				Oldcastle/Supplies					
020156053 Total:		1,474.34							
05684N Total:		2,761.34							
05755	Oregon Association								
7767690	6/30/2014	125.00	0.00	07/09/2014				False	0
001-024-163500 DUES AND SUBSCRIPTIONS				Oregon Assc Chiefs Police/Jolley Dues					
7767690 Total:		125.00							
05755 Total:		125.00							
05882	Oregon City Sporting Goods								
6111485	6/30/2014	112.00	0.00	07/09/2014				False	0
001-027-204000 SUMMER PROGRAMS				Oregon City Sporting Goods/Supplies					
6111485 Total:		112.00							
05882 Total:		112.00							
06251A	Oregon, State of								
607558-053014	6/30/2014	9.00	0.00	07/09/2014				False	0
001-022-124500 COURT SUPPLIES & EXPENSE				Oregon DMV/Suspension Packages					
607558-053014 Total:		9.00							
06251A Total:		9.00							
06346	Oregonian								
1974874 6/14	6/30/2014	40.00	0.00	07/09/2014				False	0
001-029-227000 SUBSCRIPTIONS				Oregonian/Newspaper					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	1974874 6/14 Total:	40.00							
4370839 6/14	6/30/2014	40.00	0.00	07/09/2014				False	0
001-024-161000	CONTRACTUAL SERVICES				Oregonian/Newspaper				
	4370839 6/14 Total:	40.00							
	06346 Total:	80.00							
06495	Pacific Auto Trim								
10141	6/30/2014	75.00	0.00	07/09/2014				False	0
001-025-175500	STATION MAINTENANCE & S				Pacific Auto Trim/Services				
	10141 Total:	75.00							
	06495 Total:	75.00							
06586	Pacific Office Automation Inc								
125347	6/30/2014	56.43	0.00	07/09/2014				False	0
001-024-156500	OFFICE SUPPLIES/FORMS				Pacific Office Automation/Copy Kit				
	125347 Total:	56.43							
	06586 Total:	56.43							
06866	Pihl, Mark								
062714	6/30/2014	530.00	0.00	07/09/2014				False	0
001-022-123500	ATTORNEYS FOR INDIGENT				Pihl/Atty Indigent Clients				
	062714 Total:	530.00							
	06866 Total:	530.00							
06871A	Pitney Bowes								
5748646-JN14	6/30/2014	40.33	0.00	07/09/2014				False	0
001-029-225500	OFFICE SUPPL/PROCESSNG M				Pitney Bowes/Meter Machine				
5748646-JN14	6/30/2014	100.82	0.00	07/09/2014				False	0
004-004-403000	WATER BILLS & POSTAGE				Pitney Bowes/Meter Machine				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
5748646-JN14	6/30/2014	120.96	0.00	07/09/2014				False	0
001-021-113000	OFFICE SUPPLIES/PRINT/POS				Pitney Bowes/Meter Machine				
5748646-JN14	6/30/2014	80.66	0.00	07/09/2014				False	0
001-022-125000	PRINTING,POSTAGE,COPIES				Pitney Bowes/Meter Machine				
5748646-JN14	6/30/2014	60.49	0.00	07/09/2014				False	0
001-024-157000	PRINTING,POSTAGE,COPIES				Pitney Bowes/Meter Machine				
5748646-JN14 Total:		403.26							
06871A Total:		403.26							
Portland General Electric									
07021	6/30/2014	760.54	0.00	07/09/2014				False	0
063014					Portland General Electric/Billing				
001-021-109500	UTILITIES (LIGHTS & FUEL)								
063014	6/30/2014	588.22	0.00	07/09/2014				False	0
001-025-177500	HEAT & LIGHTS				Portland General Electric/Billing				
063014	6/30/2014	712.63	0.00	07/09/2014				False	0
001-026-193500	LIGHTS & POWER				Portland General Electric/Billing				
063014	6/30/2014	533.86	0.00	07/09/2014				False	0
001-028-213500	OTHER UTILITIES				Portland General Electric/Billing				
063014	6/30/2014	554.87	0.00	07/09/2014				False	0
001-029-224500	UTILITIES				Portland General Electric/Billing				
063014	6/30/2014	1,279.45	0.00	07/09/2014				False	0
004-004-406000	ELECTRIC POWER/LEASE LIN				Portland General Electric/Billing				
063014	6/30/2014	341.18	0.00	07/09/2014				False	0
005-005-507000	SHOP SUPPLIES & UTILITIES				Portland General Electric/Billing				
063014	6/30/2014	447.06	0.00	07/09/2014				False	0
005-005-508000	TRAFFIC SIGNAL MAINTENA				Portland General Electric/Billing				
063014	6/30/2014	42.11	0.00	07/09/2014				False	0
003-003-307000	PUMP STATION MAINTENAN				Portland General Electric/Billing				
063014	6/30/2014	155.91	0.00	07/09/2014				False	0
001-024-161000	CONTRACTUAL SERVICES				Portland General Electric/Billing				
063014 Total:		5,415.83							
07021 Total:		5,415.83							
07027	Portland Habilitation Center								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
84267	6/30/2014	390.48	0.00	07/09/2014	Portland Habilitation/Janitorial Services			False	0
001-021-108500 JANITOR SERVICES									
84267 Total:		390.48							
07027 Total:		390.48							
07204 Providence Occupational Health									
514 6/30/2014		160.00	0.00	07/09/2014	Providence Occupational Health/Services			False	0
001-021-116500 PERSONNEL RECRUITMENT									
514 Total:		160.00							
07204 Total:		160.00							
07346 Quality Paint Products									
5048 6/30/2014		219.47	0.00	07/09/2014	Quality Paint/Supplies			False	0
001-026-194200 SPRAY PK OPERATE & MAINT									
5048 Total:		219.47							
07346 Total:		219.47							
07488S RH Media Services LLC									
60 6/30/2014		3,475.96	0.00	07/09/2014	RH Media/Services			False	0
001-021-115500 DATA PROCESSING/MAINT/L									
60 Total:		3,475.96							
07488S Total:		3,475.96							
07510M Ricoh USA Inc									
92548920 6/30/2014		152.97	0.00	07/09/2014	Ricoh/Copier			False	0
001-025-173500 OFFICE SUPPLIES/PRINTING									
92548920 Total:		152.97							
92560407 6/30/2014		426.06	0.00	07/09/2014	Ricoh/Copier			False	0
001-021-113000 OFFICE SUPPLIES/PRINT/POS									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	92560407 Total:	426.06							
	07510M Total:	579.03							
07717R	Satcom Global	45.44	0.00	07/09/2014				False	0
AS06140612	6/30/2014								
	001-024-164600 EMERGENCY MANAGEMENT								
	AS06140612 Total:	45.44							
	07717R Total:	45.44							
07780	Sea Western	127.65	0.00	07/09/2014				False	0
176376	6/30/2014								
	001-025-181700 PPE TEST,REPAIR,REPLACE								
	176376 Total:	127.65							
177048	6/30/2014	2,097.30	0.00	07/09/2014				False	0
	001-025-181700 PPE TEST,REPAIR,REPLACE								
	177048 Total:	2,097.30							
	07780 Total:	2,224.95							
07905	Sierra Springs	63.10	0.00	07/09/2014				False	0
1389188	6/19/14								
	001-021-113000 OFFICE SUPPLIES/PRINT/POS								
	1389188 6/19/14 Total:	63.10							
5338633	6/23/14	145.72	0.00	07/09/2014				False	0
	001-024-161000 CONTRACTUAL SERVICES								
	5338633 6/23/14 Total:	145.72							
	07905 Total:	208.82							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
08044	Sonsray Machinery LLC								
117995	6/30/2014	744.04	0.00	07/09/2014				False	0
005-005-504500	EQUIPMENT REPAIRS				Sonsroy/Services				
	117995 Total:	744.04							
P00007	6/30/2014	195.65	0.00	07/09/2014				False	0
005-005-504500	EQUIPMENT REPAIRS				Sonsroy/Services				
	P00007 Total:	195.65							
	08044 Total:	939.69							
08086	Springbrook Software								
INV28635	6/30/2014	345.10	0.00	07/09/2014				False	0
001-021-115500	DATA PROCESSING/MAINT/L				Springbrook Software/Training				
	INV28635 Total:	345.10							
	08086 Total:	345.10							
08132E	Standard Supply Co. Inc.								
5213393	6/30/2014	138.80	0.00	07/09/2014				False	0
001-026-194000	EQUIPMENT OPERATION/MA				Standard/Supplies				
	5213393 Total:	138.80							
	08132E Total:	138.80							
08205	Stein Oil Co. Inc.								
0002663	CL03174	421.51	0.00	07/09/2014				False	0
005-005-504000	EQUIPMENT OPERATION				Stein Oil/Fuel				
0002663	CL03174	253.45	0.00	07/09/2014				False	0
001-026-194000	EQUIPMENT OPERATION/MA				Stein Oil/Fuel				
0002663	CL03174	92.18	0.00	07/09/2014				False	0
004-004-407000	EQUIPMENT OPERATION/MA				Stein Oil/Fuel				
0002663	CL03174	140.93	0.00	07/09/2014				False	0
001-028-214000	TRAM EXPENSES				Stein Oil/Fuel				
0002663	CL03174	35.30	0.00	07/09/2014				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
001-021-113000 OFFICE SUPPLIES/PRINT/POS									
	0002663 CL03174 Total:	943.37			Stein Oil/Fuel				
0005750 CL03221	6/30/2014	1,936.39	0.00	07/09/2014				False	0
001-025-173000 ENGINE & VEHICLE MAINT					Stein Oil/Fuel				
	0005750 CL03221 Total:	1,936.39							
	08205 Total:	2,879.76							
08465	Tigard Sand & Gravel								
173412	6/30/2014	1,439.68	0.00	07/09/2014				False	0
003-003-303000 SEWER SYST MAINTENANCE					Tigard Sand/Supplies				
	173412 Total:	1,439.68							
173761	6/30/2014	921.77	0.00	07/09/2014				False	0
003-003-308000 STORM/SANI SYSTEM IMPRO					Tigard Sand/Supplies				
	173761 Total:	921.77							
	08465 Total:	2,361.45							
08530	Top Industrial Supply								
75695	6/30/2014	130.00	0.00	07/09/2014				False	0
004-004-407000 EQUIPMENT OPERATION/MA					Top Industrial/Supplies				
	75695 Total:	130.00							
	08530 Total:	130.00							
08650	Tualatin, City of								
2004909	6/30/2014	35.00	0.00	07/09/2014				False	0
001-021-114500 MEMBERSHIPS, CONF & PUBL					Tualatin, City of/Clack Clites Dinner-Reisner				
	2004909 Total:	35.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	08650 Total:	35.00							
08671	Typr One Incident Support								
105047	6/30/2014	475.00	0.00	07/09/2014				False	0
	001-025-175500 STATION MAINTENANCE & S			Type One/Supplies					
	105047 Total:	475.00							
	08671 Total:	475.00							
09023	Washington County Consolidated								
20140605556	6/30/2014	136.85	0.00	07/09/2014				False	0
	001-025-177800 CELL PHONES,PAGERS,RADI			Washington County Cons Comm/Services					
	20140605556 Total:	136.85							
	09023 Total:	136.85							
09024F	Washington Cty Training Assoc								
1146	6/30/2014	675.00	0.00	07/09/2014				False	0
	001-025-175000 FIREFIGHTER TRAINING			Washington County Training Assoc/Classes					
	1146 Total:	675.00							
	09024F Total:	675.00							
09243	Wilco								
7293697	6/30/2014	299.95	0.00	07/09/2014				False	0
	005-005-515000 STREET MAINTENANCE			Wilco/Supplies					
	7293697 Total:	299.95							
	09243 Total:	299.95							
0928IH	Wilsonville Concrete Products								
A533-IN	6/30/2014	510.00	0.00	07/09/2014				False	0
	003-003-303000 SEWER SYST MAINTENANCE			Wilsonville Concrete/Supplies					

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
		Description				Reference				
A533-IN Total:			510.00							
0928IH Total:			510.00							
0928IT	Wilsonville Lock & Security	6/30/2014	59.85	0.00	07/09/2014	Wilsonville Lock & Sec/Monitoring	False			0
001-029-225000 BUILDING MAINTENANCE/SU										
385 Total:			59.85							
578	001-024-161000 CONTRACTUAL SERVICES	6/30/2014	98.85	0.00	07/09/2014	Wilsonville Lock & Sec/Monitoring	False			0
578 Total:			98.85							
609	005-005-507000 SHOP SUPPLIES & UTILITIES	6/30/2014	89.85	0.00	07/09/2014	Wilsonville Lock & Sec/Monitoring	False			0
609 Total:			89.85							
0928IT Total:			248.55							
Report Total:			267,045.06							



REGULAR AGENDA

City of Gladstone

Staff Report

Meeting Date: July 8, 2014

To: City Council

From: Pete Boyce, City Administrator

AGENDA ITEM

Election of City Council President

RECOMMENDED STAFF ACTION

Staff recommends City Council nominate and elect a President of the Council.

BACKGROUND

Chapter 4, Section 18 of the City Charter requires the election of a President of the Council. Upon the mayor's absence from a council meeting, the president shall preside. Whenever the mayor is unable to perform the functions of his office, the president shall act as mayor.

COST IMPACT

N/A

City of Gladstone

Staff Report

Meeting Date: July 8, 2014
To: City Council
From: Pete Boyce, City Administrator

AGENDA ITEM

Gladstone Cultural Festival

RECOMMENDED STAFF ACTION

Staff recommends City Council adopt the change to the Gladstone Cultural Festival Agreement as presented.

BACKGROUND

The provision 5.a. of the current agreement calls for vendors to carry insurance. Last year the City waived the insurance provision for vendors. As sponsor of the Gladstone Cultural Festival the Gladstone/Oak Grove Rotary Club would provide overall liability coverage for the event.

COST IMPACT

By accepting the change to the agreement the City would be accepting additional risk. The City's insurance agent has recommended the insurance requirement for vendors.

GLADSTONE CULTURAL FESTIVAL AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, 2014, by and between the Gladstone-Oak Grove Rotary (User) and the City of Gladstone, a municipal corporation of the state of Oregon (City) to allow the User to use City property for the Gladstone Cultural Festival (Event).

RECITALS

WHEREAS, User will host a City-wide Event on August 1-3, 2014 for the second year which will occur at sites around the City including the, Charles Ames Memorial Park, Portland Avenue and Max Patterson Memorial Park (Premises); and

WHEREAS, User has submitted a special events permit to the City pursuant to Chapter 12.22 of the Gladstone Municipal Code (GMC); and

WHEREAS, the City has assisted User and hosts of the event formerly known as the Gladstone Chautauqua Festival in the past through in-kind donations, staff time, City resources, and/or monetary contributions; and

WHEREAS, the City desires to support the event know known as the Gladstone Cultural Festival which will benefit the community and will continue an event that has traditionally been held every year in the City.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants of the parties set forth in this Agreement, the receipt and adequacy of which are acknowledged, the parties agree as follows:

1. **City Obligations.** The City agrees to the following to assist with the Event:
 - a. Public Works will deliver and set of barriers and picnic tables on the afternoon of July 31, 2014 and will remove after the evening of August 3, 2014 after all events have concluded. City Public Works Director will coordinate with User on delivery and pick-up.
 - b. Public Works will turn off the sprinklers in Max Patterson Park during the Event (July 31 – August 3).
 - c. Public Works will provide and set-up a water station for vendors at Max Patterson Park. User will coordinate exact location and times with Public Works Director.
 - d. Public Works will ensure that all electrical boxes at Max Patterson Park comply with the Code and are operational before the Event. There is no guarantee that the electrical boxes will stay operational throughout the event and the City cannot make such a guarantee. In the event the electrical boxes malfunction during the Event, the City will make every reasonable effort to fix the box(es). The Police Department will set-up and take down barriers for the parade on August 2, 2014 and for the car show on August 3, 2014. The Police Chief will coordinate with User on set-up and

- take down of barriers for both events.
- e. To provide and pay for electricity used at Max Patterson Park from 12pm on July 31, 2014 through the end of the day August 3, 2014.
 - f. City will maintain normal hours and operational staff for the spray park. City will keep Max Patterson Park restrooms open. User is responsible for cleaning and maintaining the restrooms. User is responsible for the cost and coordination of all necessary portable toilets.

2. User Obligations. The User agrees to the following:

- a. The User, its employees, sub-contractors, guests, patrons, or invitees shall use the premises in a safe, careful, and lawful manner, and use reasonable, best efforts to ensure the Premises and other City property are not altered, marred, defaced.
- b. User shall be responsible for all costs, arrangements, and equipment related to production of the Event, including but not limited to removal of trash, renting portable toilets, setting up and tearing down portable stages, erecting and taking down temporary fencing. All invoices for services provided to User shall be invoiced to User, not City.

3. Special Event Permit

- a. User agrees to obtain a special event permit from the City pursuant to Chapter 12.22 of the Gladstone Municipal Code (GMC).
- b. City agrees to waive the special event permit fee so long as the User meets the following requirements:
 - i. User agrees to comply with all City event permit, parade, and GMC requirements.
 - ii. User is registered with the state of Oregon as a nonprofit corporation and/or the federal government as a 501(c)(3) organization.
 - iii. Event will be free and open to the public.

4. Indemnification

- a. The User shall hold and save the City, its officers, directors, elected officials, employees and agents harmless from all claims, costs, loss, or damage of any kind or nature whatsoever arising out of the Event (Indemnified Claims) which may be sustained by reason of any act or omission on the part of the User, its vendors, employees, guests, patrons, invitees, or anyone directly or indirectly employed by any of them, or by anyone for whose acts or omissions any of them may be liable. User will pay all reasonable attorney and expert fees and costs relating to such defense and will conduct all steps or proceedings in connection with such defense and as required settling or defending such Indemnified Claims, including without limitation the employment of counsel reasonably satisfactory to City.

5. Insurance

- a. User shall obtain prior to beginning any work under this Agreement and shall maintain in full force and effect through the tear down date of the event, or any other time periods required herein, at User's expense, an occurrence form comprehensive general liability and automobile insurance policies for bodily injury, including death, and broad form property damage, including loss of property and coverage for owned, hired or non-owned vehicles, as applicable, for the protection of User and the City, its elected and appointed officials, officers, agents, employees and volunteers as additional insureds. The policies shall be primary policies and any other insurance carried by City shall be excess. The policies shall be issued by a company authorized to do business in the State of Oregon maintain an A-rated financial rating as published by AM Best and provide limits no less than \$2,000,000 in general liability coverage and separate automobile coverage of \$2,000,000 ~~(it is acceptable for all vendors to hold the policies as listed above in the amount of \$1,000,000.~~ The certificates shall provide that City will receive 30 (thirty) days' written notice of cancellation or material modification of the insurance contract. User shall provide certificates of insurance and additional insured endorsements to City evidencing the date, amount, and type of insurance prior to commencement of any work under this Agreement. If requested, complete copies of insurance policies shall be provided to City. User shall be financially responsible for all pertinent deductibles, self-insured retentions and/or self-insurance.
- b. User and all of its subcontractors, if any, providing work or labor under this Agreement shall provide a certificate of Workers' Compensation insurance coverage for their User contracted operations in the State of Oregon including Employer's Liability Insurance with coverage limits at the current statutory limits. This Employer's Liability Insurance shall be endorsed so that any aggregate limit on liability shall apply separately to other insurance coverage required under this Agreement rather than aggregating this with other policy limits or other events covered by User's policy(ies).

6. Waiver

The User hereby surrenders and gives up all right to any claim for compensation for any loss or damage sustained by reason of any defect, deficiency, failure, or impairment of the water supply, drainage, electrical, or other services provided by the City. The City shall not be liable for any claim if the Event sites are damaged by fire or other casualty, or for any other act, including strikes, utility failure or acts of God, which prevent the holding of the Event.

7. Administration

The administration of Agreement by the City shall be by the City Administrator or his/her designated agent.

8. Assignment

This Agreement shall not be deemed for the benefit of any entity or person who is not a party hereto, and neither this agreement, nor any interest therein may be assigned by the User without written approval of the City.

9. Entire Agreement

This Agreement contains the entire understanding of the parties regarding the subject matter of this Agreement and supersedes all prior and contemporaneous negotiations and agreements, whether written or oral, between the parties with respect to the subject matter of this Agreement.

10. Staff Contact Information

Principal City Contact
Tami Bannick, City Hall Administrative Assistant
503-557-2769
bannick@ci.gladstone.or.us

Insurance/Contracts
Jolene Morishita
503-557-2766
morishita@ci.gladstone.or.us

Operations/Road Closures
Scott Tabor, Public Works Supervisor
503-209-5158
tabor@ci.gladstone.or.us

Fire Department
Mike Funk, Fire Marshal
503-557-2775
funk@ci.gladstone.or.us

Police Department
Jim Pryde, Police Chief
503-557-2765
pryde@ci.gladstone.or.us
Emergency: 911

Non-Emergency Dispatch: 503-655-8211

IN WITNESS WHEREOF, the parties have signed this Agreement on the year and day first above written.

GLADSTONE-OAK GROVE ROTARY

CITY OF GLADSTONE, OREGON

Joe Q. Kaufman
Rotary President

Pete Boyce
City Administrator

City of Gladstone

Staff Report

Meeting Date: July 8, 2014
To: City Council
From: Pete Boyce, City Administrator

AGENDA ITEM

Resolution 1044 – New Library Ballot Measure

RECOMMENDED STAFF ACTION

Staff recommends City Council discuss and consider adoption of resolution 1044.

BACKGROUND

The City Council appointed Library Advisory Committee (LAC) held six meetings, the first on February 10, 2014 and the last on May 5, 2014. The ambitious timeline was challenging but the LAC members provided valuable input to help form a considerably different project from the last library plan. City Council held a work session on May 27, 2014 to discuss the LAC and staff recommendations regarding the proposed library project. Staff committed to drafting a ballot measure for discussion at the June 10, 2014 City Council meeting. The ballot measure contemplates the following:

- A total minimum project budget of \$6.4 million – this could be increased if other non-city funds are identified
- The facility would be between 13,000 to 16,000 square feet dependent on final construction estimates
- Construction of the facility in the Portland Avenue area between the high school and the Clackamas River.
- No City/Urban Renewal cash contribution
- Future library operations would be funded by Library District funds and any other non-city funds that may come available

Staff have made revisions to the ballot title and explanatory statement as requested by city council.

The Clackamas County Board of Commissioners (BCC) were notified of City Council's intent to proceed with a ballot measure at its adjourned meeting on June 24, 2014 and given a copy of the draft resolution and explanatory statement. Two legal issues were raised at BCC's meeting held on July 1, 2014. County Council will be reviewing the use of Library District funds to repay debt service related to construction of a new library and if the City could eliminate its General Fund contribution to library operations upon consolidation of the Gladstone and Oak Grove library service areas. The BCC plans to meet the morning of July 8, 2014 to discuss these issues after receiving an opinion from the County Council.

COST IMPACT

There would be no tax increase to residents of Gladstone as no city funds will be used that could be committed to a competing City project. The City's general fund contribution to library operations would be discontinued. The staff expectation is that the library department would be moved from the City's general fund to a special revenue fund and that no City or Urban Renewal funds could be used for construction or operation of the facility. There will need to be some discussion centered around the initial cash flow for this fund. The Library District funds come in twice a year. 95% of the annual payment is received near the end of January and about 5% in late June or early July. Depending on the timing of the opening of a new library a cash reserve may need to be considered.

RESOLUTION NO. 1044

CITY OF GLADSTONE, OREGON

A Resolution Submitting to the Registered Voters of the City A Referral Approving the Gladstone City Council's Authority to Incur Debt to Finance and Construct a New Library that is Projected to Cost more than \$1,000,000

WHEREAS, two citizen-initiated Gladstone Charter amendments, Measure 3-394 and Measure 3-395, were approved by City voters during the May 15, 2012 primary election; and

WHEREAS, Measure 3-394 states the City shall incur no debt in financing any public project except through the issuance of municipal bonds by bond measure duly approved by a majority of voters in a regularly scheduled election set forth in ORS 221.230 or special election; and

WHEREAS, Measure 3-395 states unless approved by a majority of the voters in a regularly scheduled election set forth in ORS 221.230, or special election, no public building shall be constructed by or for the City if such construction will require the actual or reasonably projected expenditure of \$1,000,000, or more, from existing City funds or current or future City revenues, including those of any of its departments, service districts or agencies. In calculating whether the project will involve the actual or reasonably projected expenditure of \$1,000,000 or more, the calculation shall include the fair market value of any real estate to be utilized or committed to the project, based on current market appraisal performed by a certified real estate appraiser; and

WHEREAS, The City Council appointed Library Advisory Committee (LAC) held six meetings, the first on February 10, 2014 and the last on May 5, 2014. Through these meetings, LAC coalesced around a new library project that is reflected in the accompanying ballot title language; and

WHEREAS, the City Council desires voter approval for the City Council to authorize the incurrence of debt to finance a new library through the issuance of municipal bonds and to construct a new library that is projected to cost more than \$1,000,000.

The City of Gladstone Resolves as follows:

SECTION 1. An election is hereby called for the City of Gladstone, Clackamas County, Oregon, for the purpose of submitting to the legal voters of the City the following:

QUESTION: Shall Gladstone authorize the construction and incurrence of debt to finance a new library projected to cost over \$1,000,000?

SECTION 2. Tuesday, November 4, 2014, is hereby designated the date for holding the election for the purpose of voting on the measure as stated in Section 1, which election will be by mail-in ballot in the City of Gladstone, Clackamas County, Oregon.

SECTION 3. The precincts for said election shall be and constitute all of the territory included within the corporate limits of the City of Gladstone.

SECTION 4. The ballot title certified by the City Council shall be:

CAPTION: Authorization to construct and incur debt to finance new library

QUESTION: Shall Gladstone authorize the construction and incurrence of debt to finance a new library projected to cost over \$1,000,000?

SUMMARY: This measure authorizes the Gladstone City Council to incur debt by issuing municipal bonds to finance and construct a new Gladstone library.

Funding sources:

- Clackamas County Capital Contribution – One time contribution \$1 million
- Library District Funds – One time contribution \$1.375 million
- Library District Funds - Continuing library support of approximately \$1.2 million annually, increased from \$631,000 the City currently receives. Annual Library District Funds will be used for library operating costs and to pay down library project debt estimated to total \$3.99 million (\$2.7 million principal and \$1.29 million interest).

Estimated budget for the project would be \$6.365 million. This includes \$5.075 million to design, construct, finance, and acquire property for the new library plus \$1.29 million in interest. The \$6.365 million budget may increase if additional non-city/urban renewal funds are acquired. The approximately 13,000 to 16,000 square foot library would be constructed in the Portland Avenue area between Gladstone High School and Clackamas River.

There are no new taxes associated with this proposal. No City/urban renewal funds may be used to construct/operate the library.

SECTION 5: In compliance with the Gladstone Municipal Code and state law, the City Recorder is authorized to submit an impartial explanatory statement for the Clackamas County Voters' Pamphlet on behalf of the City.

SECTION 6: The City Recorder shall take all steps on behalf of the City as necessary to carry out the intent and purposes of this resolution in compliance with state and local law including but not limited to publishing the ballot title as provided by state law, publishing notice of the

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measure as required by Chapter 4.04 of the City of Gladstone Municipal Code and filing this measure with Clackamas County Elections Division.

SECTION 7: This resolution is effective immediately upon adoption by the City Council.

ADOPTED this _____ day of, 2014.

ATTEST:

Wade Byers, Mayor

Jolene Morishita, Assistant City Administrator

Date

Date

Explanatory Statement

2014 Gladstone Library Referral

If approved by the City of Gladstone voters, this referral would authorize the Gladstone City Council to construct and incur debt to finance a new library. The new library will be located on Portland Avenue between Gladstone High School and the Clackamas River and will be approximately 13-16,000 square feet depending on final project costs.

The Gladstone City Charter requires voter approval for public projects costing more than \$1,000,000 and/or which require the City to incur debt to finance.

A City Council appointed Library Advisory Committee, comprised of 37 people held six meetings February-May, 2014

The estimated budget for the project is \$6.365 million. This includes \$5.075 to design, construct, finance and acquire property for the new library plus \$1.29 million in interest. The \$6.365 million budget may increase only if additional non-city/urban renewal agency funds are acquired for the project. No City or urban renewal funds can be used for this project or operation of the library in the future.

Funding sources:

- Clackamas County Capital Contribution – one time contribution of \$1,000,000
- Clackamas County Library District Funds - one time contribution of \$1.375, 000
- Clackamas County Library District Funds - continuing library support of \$1.2 million per year increased from \$631,000 the City currently receives. These annual Library District Funds will be used for library operating costs and to pay down library project debt estimated to total \$3.99 million (\$2.7 million principal and \$1.29 million interest)

No City or Gladstone Urban Renewal Agency funds will be used for the new library project. The City's general fund contribution to library operations would be discontinued and instead a special revenue fund will be created. The special revenue fund will be comprised of Clackamas County Library District Funds in the amount of \$1.2 million per year that are received twice yearly by the City. The amount in excess of the operating expenses will be used to pay down the debt (principal and interest) acquired to build the new library. Given the timing of when the City receives the County Library Funds, a cash reserve on behalf of the City may need to be considered. There will be no tax increase for the residents of Gladstone.

The above-mentioned Clackamas County Capital Contribution and part of the Library District funds are conditioned on the City's agreement to build a new library and provide library services to Gladstone and Oak Lodge library patrons. The City will work with the County to amend the current Intergovernmental Agreement between the City and the County governing County Library Funds and Capital Contributions

to (1) reflect new library parameters if this referral passes and (2) ensure that the City receives the estimated Library District operating funds until any debt incurred for the new library is paid off.

More detailed plans on financing and constructing the library will be finalized if the referral is approved by voters.

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City of Gladstone

Staff Report

Meeting Date: July 8, 2014
To: City Council
From: Pete Boyce, City Administrator

AGENDA ITEM

Dog Park

RECOMMENDED STAFF ACTION

Staff recommends City Council discuss and place item on the August regular meeting agenda in order to obtain public input and consider adoption.

BACKGROUND

The City attempted to site a dog park adjacent to Nick Shannon Park. Complaints from neighbors and incorrect zoning of the parcel resulted in the City closing that site. The City submitted an application to the Planning Commission to rezone the property to Open Space. This application was put on hold by City Council following advice from legal council. City Council requested the Park and Recreation Advisory Committee to consider alternate sites and report back with a recommended location. The Park and Recreation Committee considered two locations in Meldrum Bar Park and solicited public comment on those locations. The recommended location is the area off Dahl Beach Road opposite the Community Gardens.

COST IMPACT

If accepted by City Council the area would be fenced and an additional dog bag dispenser would be placed on the site. The fencing for the previous dog park could be reused resulting in a lower expense.

City of Gladstone

Staff Report

Meeting Date: July 8, 2014
To: City Council
From: Pete Boyce, City Administrator

AGENDA ITEM

Lease Funds Earmark for Park Expenditures

RECOMMENDED STAFF ACTION

Staff recommends City Council discuss the Park and Recreation Committee's recommendation to earmark proceeds from temporary construction leases, related to the Lake Oswego/Tigard waterline project, for park expenditures.

BACKGROUND

The Park and Recreation Committee is recommending City Council earmark the \$161,129 in proceeds for park expenditures. Meeting minutes will be forwarded upon receipt.

COST IMPACT

The lease payments have been receipted into the General Fund and are part of the overall General Fund cash balance. If City Council decided to increase appropriations in the General Fund Parks Department budget the cash balance would be reduced by \$161,129 and expenditures would increase by the same amount.

July 2, 2014

Memo: Council approval request for wage increase for Center Assistant

From: Rhonda Bremmeyer, Manager Senior Center

As you know the staff level at the Senior Center is considerably lower compared to other Senior Centers that offer similar programs. Our Center has one full time and three part time employees to keep our Center programs operational. Most Clackamas County Centers have several full time personnel. Gladstone Senior Center offers a wide variety of activities and services. The Center has obligations to offer programs through our contract with Clackamas County Social Services.

I am requesting an increase in pay and a job description upgrade for the current Office Assistance for the Senior Center. Jamie Southworth is a hardworking, reliable and trustworthy employee and has proven herself for three years now. She has taken on many more duties than general office assignments at the Center. She has taken a class on Case Management to improve her skills for assisting clients in doing home visits for needed assessments. She has done home visits with new clients assessing them for services and referrals to Community Resources. Jamie has organized the successful March for Meals campaign, and the Spring Bazaar.

The average pay for an office assistant in Portland area averages \$17.00 to \$20.00 per hour. With Jamie's college education and experience I feel she deserves an increase in her hourly wage. The budgeted amount for Jamie's salary for fiscal year 2013-2014 is \$18,466. With the increase in her hourly wage the amount would be under this budgeted amount as she is part time.

City staff is requiring that all employees even part time will have their salary increases set up on a grid system. Jolene calculated the salary for the Administrative Secretary position as a possible Step 1 through Step 5 grid for Jamie's position. Doing that with a 5% jump in between steps would look like:

Step 1: \$ 17.10

Step 2: \$ 17.96

Step 3: \$18.85

Step 4: \$ 19.80

Step 5: \$ 20.79 (Starting wage for City employees in Office Position.)

Jamie is an integral part of the staff that over the years has proven to provide the citizens of our community with quality service. She has been successful in her duties and has taken on new responsibilities as asked.

I am requesting that Council approve the wage increase for this position. I am also requesting that Council approve the new job title change from Office Assistant to Center Assistant.

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**CITY OF GLADSTONE
POSITION DESCRIPTION**

Position Title: Center Assistant

Department: Senior Center

Reports To: Senior Center Director

Supervisor: Senior Center Director

Classification: Center Assistant, non-exempt, hourly

Pay Range: 17.10 to 20.79

Date Approved/Revision Dates (Retain all dates): July 2008, December 2011, July 2014

Critical features of this job are described under the headings below. They may be subject to change at any time. Nothing in this job description restricts appointing authority's right to assign or reassign duties and responsibilities to this job at any time.

GENERAL STATEMENT OF DUTIES:

Performs and coordinates Center activities assisting the Director in a variety of duties including, but not limited to; client services, case management, fundraising, program coordination, Information and referral and administrative duties; other related duties as assigned.

SUPERVISION RECEIVED:

Works under the supervision of the Senior Center Director.

SUPERVISION EXERCISED:

Work Experience staff and volunteer receptionists. Acts as Center Supervisor in absence of Director.

DUTIES AND RESPONSIBILITIES:

The essential functions of this position are denoted with an asterisk.

1. Assist in Client services, such as home visits, information and referrals, and record keeping.
2. Interact with patrons, staff, vendors and visitors with strong customer service focus.
3. Assisting the public in gaining appropriate resources, referrals and networking information.
4. Helps coordinates health education programs.
5. Responsible for full bookkeeping of all Center funds, keeping records to the satisfaction of the City Auditors, and Advisory Board.
6. Organize, create, plan, and produce the Center's newsletter.
7. Assist in coordinating fundraising activities/ events for the Center.
8. Supervises and trains Work Experience Receptionist and volunteer front desk receptionist
9. Maintain confidentiality in all aspects of patron, staff and City information.
10. Prepare responses to correspondence containing routine inquiries at the direction of the Director.
11. Perform general clerical duties that include, but are not limited to, typing, copying, faxing, mailing, filing, emailing, and greeting the public.
12. Maintain a file system where retrieval of Center documents, records and reports can be easily accessed.
13. Create documents such as invoices, reports, memos, letters and financial statements.
14. Set up and coordinate staff meetings and conferences.
15. Prepare agendas, packet materials, and make arrangements meetings.
16. Proofread all forms of media before document release to ensure and accurate work product.

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17. Attend any Center meetings as requested in order to record minutes. Compile, transcribe and distribute minutes of meetings.
18. Arrange and set up furniture and equipment as needed for meetings and classes throughout the Center.
19. Assists in the preparation of yearly special events at the Center.
20. Basic marketing responsibilities which include creating flyers and contacting organizations regarding Center activities.
21. Collect and maintain inventory of office equipment and supplies, ordering as necessary.
22. Oversee all aspects of Center administrative duties.
23. Other duties as assigned.

QUALIFICATIONS:

1. Education and Experience:
 - a. High school diploma or equivalent, College Degree preferred;
 - b. Minimum of two years of Senior Center experience in a professional setting
 - c. Minimum of two years of full charge bookkeeping experience.
 - d. Prefer experience working with the elderly, case management experience preferred
 - e. Prefer experience within a governmental office environment.
2. Necessary Knowledge, Skills and Abilities:
 - a. Computer skills at an intermediate level with Word, Publisher, Quickbooks, and Outlook.
 - b. Good writing, analytical and problem-solving skills.
 - c. Knowledge of principles and practices of a modern office, organization, planning, records management, bookkeeping, and general administration.
 - d. Ability to operate standard office equipment, including but not limited to computer, telephone, typewriter, calculator, copier and facsimile machines.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit, stand, talk or hear; focus for long period of time at a computer screen; navigate around the senior center; use hands to finger, handle, or operate office machines and supplies; reach items with hands and arms; stoop, bend, kneel, or crouch to access, move or store office items.

The employee must occasionally lift and/or move more than 20 pounds. Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust focus.

The physical demands are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT:

While performing the duties of this job, the employee frequently works in an environment that is a medium level traffic area and can change to be an environment where the individual can also be completely alone. The employee occasionally has a work environment that is near moving mechanical parts; and, can potentially be subject to variations in temperature from the desk location by the front door.

The noise level in the work environment is usually moderate.

LEARNING THE POSITION

Within the first six months of employment, the employee should be able to skillfully complete 100 percent of the duties.

COMPLEXITY OF DUTIES

Position will include duties that involve decision making, creativity, planning, independent judgment, analytical analysis, and problem solving abilities. This position does not have full independent decision making ability, but does necessitate the employee to be able to make lower level decisions without constant instruction.

PERFORMANCE FACTORS NOT PREVIOUSLY IDENTIFIED IN THIS DOCUMENT:

1. Attendance and Dependability: The employee can be depended on to report to work at the scheduled time and is seldom absent from work. Employee can be depended upon to complete work in a timely, accurate, and thorough manner and is conscientious about assignments.
2. Communication and Contact: The employee communicates effectively both verbally and in writing with supervisor, colleagues, and individuals inside and outside the organization, maintaining confidentiality. Employee is able to follow both oral and written instructions, is able to effectively problem solve and resolve conflict. Deal with difficult public at times.
3. Relationships with Others: The employee works effectively and relates well with others including supervisors, colleagues, and individuals inside and outside the organization. The employee exhibits a professional manner in dealing with others and works to maintain constructive working relationships.
4. Professionalism: The employee must represent themselves professionally in both demeanor and dress.

WORK SCHEDULE

Typical Center hours: Monday through Friday 8:30 to 5:00. This position is part time, work schedule to be determined by Director.

Position may require flexibility of hours to cover for vacations.

SELECTION GUIDELINES:

Formal application, rating of education and experience; oral interview; passing a background check and credit check (due to access to finances); other job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Employees Signature

Date

City of Gladstone Staff Report

To: City Council

From: Jolene Morishita, Assistant City Administrator

Meeting Date: July 8, 2014

AGENDA ITEM

Block Party fee

STAFF RECOMMENDED ACTION

Leave the fee as set at \$35.00

BACKGROUND

At the June 10, 2014, Council Meeting, a letter was received expressing the \$35.00 fee was a financial hardship.

Resolution 1033, the Master Fee Schedule, was passed unanimously at the January 14, 2014, Council Meeting. Before passing this resolution, the Council asked for public testimony regarding the fee schedule. The Block Party Fee was listed on this fee schedule. There was no testimony offered before the Resolution was passed.

The Block Party process is as follows: forms are received by the police department and then reviewed by the Police Chief and Public Works Director who both review to approve/deny. A letter is generated and sent to the Block Party requestor notifying them the outcome. Police officers, the fire department, and the public works department are all notified of a block party, if approved, to calendar the event.

It is estimated that the application/notification process takes approximately a half hour of staff time.

A survey of block party fees in our neighboring cities was recently conducted.

- Milwaukie: Fee schedule denotes actual costs charged
- Oregon City: No charge to submit a block party form. \$146.00 fee to close a block party street.
- West Linn: \$100.00 to submit a block party form. Minimum of \$100.00 to close a block party street.

Gladstone's \$35.00 Block Party fee is used to offset the half hour of personnel costs and seems reasonable to recoup our costs when compared to our neighboring cities.

COST IMPACT

There will be no cost impact if the fee remains at \$35.00.



1201 Court Street NE, Suite 200 • Salem, Oregon 97301
(503) 588-6550 • (800) 452-0338 • Fax: (503) 399-4863
www.oxcities.org

June 2, 2014

Dear Chief Administrative Official:

For the past three months, eight policy committees have worked very diligently to identify and propose specific actions as part of the League's effort to develop a pro-active legislative agenda for the 2015 session. They have identified 22 legislative objectives as set forth in the enclosed ballot and legislative recommendation materials. These objectives span a variety of issues and differ in the potential resources required to seek their achievement. Therefore, it is desirable to prioritize them in order to ensure that efforts are focused where they are most needed.

The LOC Board of Directors has made long term commitments to two issues critical to cities: revenue and land use reform. **As a result of their designation as top legislative priorities on an ongoing basis neither of these issues appear on the enclosed ballot.**

The League will continue to advocate for a constitutional amendment that gives local voters the opportunity to pass local option levies outside of compression. Currently, statewide property tax limitations can prevent local voters from supporting the services they demand via local option levy. This amendment would enable voters to determine the level of services they desire and the associated level of taxation. The League will also advocate for a constitutional amendment that will improve the fairness of the property tax system by recalibrating taxes at the time a property is sold. Oregon's property tax system created a new assessed, or taxable, value based on 1995-96 real market values and capped annual growth. As property values have grown at different rates since that time, huge disparities in tax bills have emerged. The League will also continue to engage in legislative efforts to reform land use processes to reduce the burden on cities as they make local decisions about urban growth. Land use requirements have become increasingly difficult for cities to implement – with increased costs, time, and frequency of appeals – and the League will build on recent efforts to reform the urban growth boundary process to ensure that reforms streamline the land use process.

Each city is being asked to review the recommendations of the policy committees and provide input to the LOC Board of Directors as it prepares to adopt the League's 2015 legislative agenda. After your city council has had the opportunity to review the 22 proposals and discuss them with your staff, please return the enclosed ballot indicating the top four issues that your city council would like to see the League focus on in the 2015 session. **The deadline for response is July 25, 2014.** The board of directors will then review the results of this survey of member cities, along with the recommendations of the policy committees, and determine the League's 2015 legislative agenda.

Helping Cities Succeed

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Your city's participation and input will assist the board in creating a focused set of specific legislative targets that reflect the issues of greatest importance for cities. Thank you for your involvement, and thanks to those among you who gave many hours of time and expertise in developing these proposals.

Do not hesitate to contact me or Craig Honeyman, Legislative Director, with questions.

Sincerely,

A handwritten signature in cursive script, reading "Michael J. McCauley". The signature is fluid and extends to the right with a long horizontal stroke.

Michael J. McCauley
Executive Director

cc: Oregon Mayors

INSTRUCTIONS

1. Each city should submit one form that reflects the consensus opinion of its city council on the **top four** legislative priorities for 2015.
2. Simply place an X in the space to the left of the city's top four legislative proposals (last page of the document).
3. The top four do not need to be prioritized.
4. Return by **July 25th** via mail, fax or e-mail to:

Angela Carey
League of Oregon Cities
1201 Court St. NE, Suite 200
Salem, Oregon 97301
Fax -- (503) 399-4863
acarey@orcities.org

Thank you for your participation.

LOC Policy Committees' Legislative Recommendations

Priority	Description
Community Development	
A. Provide tools for brownfield remediation including \$10 million in recapitalization of the redevelopment fund, new incentives such as tax credits, or regulatory modifications.	Supports finding funding sources and cost reductions for cleaning up brownfields to support economic development. The Brownfield Redevelopment Fund Program provides gap financing to clean-up industrial sites but has not been recapitalized to address the increasing need for clean-up of brownfield sites. However, the fund is not large enough to address this need on a statewide basis, so further support for efforts to determine alternative means to incentivize brownfield redevelopment will increase available industrial sites and help drive economic development. Overall, increasing tools to redevelop brownfields provides more options to cities looking to redevelop current brownfields into a better use.
B. Support capitalization of the industrial site readiness loan program at \$10 million and the industrial site readiness assessment program at \$200,000.	Provides funding for two programs created in 2013 for addressing lands that are zoned industrial but are not being used for industrial purposes: the industrial site readiness program and the industrial site readiness assessment program. The first provides forgivable loans to local governments that bring industrial sites to shovel ready status, such as by placing infrastructure or cleaning up a brownfield. The second allows regions to determine what is preventing land designated for industrial use from being built for industrial use. However, no money was provided to fund either program in the 2013-2015 budget.
C. Prioritize grants providing assistance for natural disaster planning and updating comprehensive plans to address likely natural disasters in a community, and increase the grant funds available to cities through the DLCD's general grant funds to \$2 million.	In the last two biennia, the Oregon Department of Land Conservation and Development general fund grant program has seen a significant drop in the money allocated to it with increasing need from local governments to address technical planning issues and update pursuant to periodic review. In addition, the Oregon Seismic Safety Policy Advisory Commission, has released a report related to ongoing need for upgrading resilience in response to a major earthquake and recent natural disasters have raised awareness relating to land use planning. Raising the general fund grant program back to the 2009-2011 budget levels will help more cities address their planning needs and seek technical assistance. This would also alter the uses for these funds to include planning that increases resilience to natural disasters and meet their Goal 7 requirements.
D. Reform the Post Acknowledgment Plan Amendment process to require appellants to raise issues before the local government before raising the issue on appeal.	Changing the appeals requirements for post-acknowledgment plan amendments (PAPAs) will keep decision making for land use policy at the local level first, allowing city official to determine the scope of legislative changes they make to their plans without trying to fight a new issue on appeal. This "raise it or waive it" standard currently exists for quasi-judicial decisions at the local level and insures that local decisions are not attacked on appeal on an issue that a city could have resolved in finalizing its decision. Modifying the PAPA appeal insures more land use decisions start with addressing all issues at the local level first.
Energy	
E. Modify the existing "1.5% green energy technology for public buildings" requirement to allow for offsite solar investments.	<p>Oregon statute currently requires public contracting agencies to invest 1.5% of the total contract price for new construction or major renovation of certain public buildings on solar or geothermal technology. The requirement allows for offsite technology, but only if the energy is directly transmitted back to the public building site and is more cost-effective than onsite installation.</p> <p>Removing the requirement that an offsite project be directly connected to the public building project could result in increased flexibility for local governments to invest in solar projects that are more cost-effective and that could provide for increased solar energy production.</p>

LOC Policy Committees' Legislative Recommendations

<p>F. Support efforts to eliminate the sunset on the Low Carbon Fuel Standard program.</p>	<p>Oregon's low carbon fuel standard, also known as the Clean Fuels Program, was initially adopted by the 2009 legislature. The standard would require fuel producers and importers to cut the carbon intensity of gasoline and diesel fuels by ten percent over a 10-year period in order to reduce greenhouse house gas emissions, reduce dependence on imported oil, and expand upon Oregon's renewable fuel industry. Fuel producers and importers can meet the standard through providing additional biofuels, natural gas or electricity, or by purchasing clean fuel credits. The program includes several consumer protection mechanisms to help ensure an adequate fuel supply and competitive fuel pricing.</p> <p>The program, as initially adopted is scheduled to expire, or sunset, on December 31, 2015. The League will work to support efforts to eliminate the sunset on the program.</p>
<p>Finance & Taxation</p>	
<p>G. Phase out the 3% discount for the early payment of property taxes.</p>	<p>Oregon law offers a 3% discount for property owners who pay the full amount due by November 15th. A 2% discount is offered for those that pay two-thirds of the amount due by November 15th.</p> <p>The League will phase out the discount over a period of time and adopt a penalty for failing to pay by November 15th to mitigate any cash flow issues for local governments.</p>
<p>H. Improve the fairness of how new and improved property is added to the tax roll.</p>	<p>New and improved property is brought on the tax rolls by applying an annual county-wide ratio of assessed values (AV) to real market values (RMV) to the new or added value of a property, in an attempt to replicate the property tax discount given to properties via Measure 50.</p> <p>However, significant variation between AV and RMV exist within a county, resulting in the discount often being inequitable compared to neighboring properties, as well as being out of line with the discount originally offered to properties when Measure 50 passed in 1997.</p> <p>As a result, similarly situated and valued properties can have significantly different property tax liabilities.</p> <p>The League will work to modify the property tax system to improve the fairness of how new property is added to the tax roll.</p>
<p>I. Improve clarity and certainty around transient lodging tax statute.</p>	<p>State law limits how transient lodging taxes increased or adopted after July 2003 can be spent, with statute requiring that 70 percent of increased or new transient lodging tax revenues be expended on tourism promotion or tourism-related facilities. There is uncertainty, however, as to what qualifies as a tourism-related facility and the timeline in which such expenditures can be legally challenged.</p> <p>The League will seek to improve the certainty around what qualifies as a tourism-related facility and reasonably limit the timeframe in which such expenditures can be legally challenged.</p>
<p>General Government</p>	
<p>J. Reform Oregon's recall procedures to encourage a greater participation of the electorate and ensure that it is used for reasons involving misconduct.</p>	<p>Under Oregon law, an elected official may be recalled by an initiative petition for any reason after the first six months of their term. Limiting recalls to cases where there has been demonstrated wrong doing by a court or regulatory body (such as the Oregon Government Ethics Commission) would prevent the misuse of recalls without limiting the power of the electorate to reverse a decision. Recalls should be limited to acts of malfeasance or offenses involving moral turpitude.</p>

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LOC Policy Committees' Legislative Recommendations

<p>K. Allow for price comparison when procuring architects and engineers.</p>	<p>In 2011 the Oregon Legislature required cities to use a qualifications based selection (QBS) process that prohibits the consideration of price until an initial selection has been made when hiring architects, engineers and photogrammetrists. This requirement prevents local governments from comparing pricing and effectively eliminates price competition when procuring these services.</p>
<p>L. Clarify and enhance medical marijuana dispensary regulations.</p>	<p>Existing restrictions on the placement of medical marijuana dispensaries (MMD) are inconsistent with land use regulations and should be clarified. Additionally, background checks are not required on people who work in MMD and there is no regulation on the manufacture of oils and other liquid marijuana products that use flammable/explosive substances in their processing.</p>
<p>M. Enhance mental health services.</p>	<p>Oregon's police departments have marked an increase in interactions with the mentally ill in recent years. Crisis intervention teams (CIT) have proven effective and deescalating interactions with the mentally ill, but this service model is not available in all parts of the state. Additionally, there is a demonstrated need for "drop-in" mental health services that allow for treatment before a person enters a state of crisis. There should be statewide access of CITs, and emergency access to mental health services to promote patient and community safety. Additionally, mental health services should be examined holistically to ensure that Oregon is providing the best possible care to the mentally ill.</p>
<p>Human Resources</p>	
<p>N. Ensure that arbitrator awards are in compliance with state, as well as local policies.</p>	<p>Currently, an arbitrator's award overturning an employer's disciplinary decision must comply with state policies on issues including, but not limited to: use of force, sexual harassment, or misconduct. Precedent has established that only state policies apply to the enforceability to an arbitrator's award.</p>
<p>O. Ensure that collective bargaining agreements trump state mandates on police investigations.</p>	<p>"The Police Officer's Bill of Rights" was intended to offer protections for officers who were under investigation if there was no collective bargaining contract or the contract was silent on how investigations were to be conducted. Changes made in 2009 have resulted in confusion and manipulation of the bargaining process. The statute needs to be amended to bring it back to the original intent of the bill.</p>
<p>P. Require earlier submission of last best offer.</p>	<p>Under current law, last best offers (LBOs) must be submitted 14 days prior to opening of arbitration in the event parties have declared an impasse, and binding arbitration is being used to settle the contract. Most arbitrators use a 30-day cancellation policy that requires payment even if parties settle prior to the commencement of arbitration. Requiring LBOs to be submitted 35 days prior to the opening of arbitration would provide an opportunity to settle without paying unnecessary fees.</p>
<p>Telecommunications</p>	
<p>Q. Support the reintroduction of legislation that repeals ORS 221.515 (HB 2455 -7 in 2013) removing the franchise fee rate and revenue restrictions which currently apply to incumbent local exchange carriers, or other legislation that:</p> <ul style="list-style-type: none"> • Does not preempt local authority to manage the public ROW and be compensated for its use; • Maintains or increases the opportunity for revenue growth; and • Is technology neutral. 	<p>Protection of local authority to manage public rights of way (ROW) and receive compensation for any use of those facilities continues to be at the forefront of the League's telecommunications agenda. The League's "Oregon Municipal Policy" generally asserts local government Home Rule authority and specifically refers to the telecom management and compensation authority of Oregon cities.</p> <p>Since 1989 state statute has caused a disparity between certain types of telecommunications providers with regard to how franchise fees are collected. The League's preference is equity between all providers using the ROW, but with continued local ability to negotiate individual franchise agreements with individual service providers.</p> <p>During the 2013 legislative session the League supported efforts by Comcast to enact legislation doing away with the disparity. HB 2455 would have repealed ORS 221.515, thus allowing cities to charge all telecommunications in the same manner. The proposal received a hearing but was not approved in committee.</p> <p>The committee chair may be interested in re-introducing the proposal in 2015. However the telecom industry, this time including Comcast, is likely to introduce legislation dealing with the disparity in a manner that cities may find objectionable, including rate</p>

11-6

LOC Policy Committees' Legislative Recommendations

<p>R. Oppose legislation preempting the ability of cities to manage and receive compensation for the use of a public ROW including:</p> <ul style="list-style-type: none"> • Establishment of a "one-size-fits all," state-wide franchise fee policy and collection system. • Prohibition of a city's authority to levy franchise fees on other local government entities. 	<p>caps on an overly narrow revenue base and other policies that could infringe upon both management and compensation authority and negatively impact city revenues.</p> <p><i>Same as above.</i></p>
<p>Transportation</p>	
<p>S. Pass a comprehensive transportation funding and policy package containing the following elements:</p> <ul style="list-style-type: none"> • A gas tax increase of up to 5 cents/gallon. • Index the gas tax either to the consumer price index or some other accepted and relevant economic index. • Continued development and expansion of the state's commitment to a transportation user fee based on vehicle miles traveled (VMT). • License plate fee increases to include lightweight trailers. • No change in the constitutional dedication of State Highway Trust Fund dollars to highway, road and street projects (Article 9, Section 3a, Oregon Constitution). • New revenues coming to the State Highway Trust Fund should continue to be split between the state, counties and cities 50%-30%-20% respectively. • Increase in the statutory (ORS 366.805) "Small City Allotment" fund from \$1 million to \$5 million annually, split evenly between the Oregon Department of Transportation (ODOT) and the cities' share of the trust fund. 	<p>The League of Oregon Cities agrees that the state's transportation system and the policy and funding programs that support it must be multimodal in scope. The League will therefore support and work to achieve passage of legislation in 2015 that seeks to address funding and policy initiatives relating to all modes (streets, bike/ped, transit, rail, aviation and marine) and in so doing addresses such issues as:</p> <ul style="list-style-type: none"> • Connectivity • Safety • Jobs and economic development • Transportation impact on climate change • Active transportation and public health <p>Given the fact that maintenance and preservation needs have outpaced the resources available for streets, roads and highways, and given the threat that represents to investments already made in the transportation system, the League will insist on a transportation package that increases and makes more sustainable the ability of all government jurisdictions to preserve and maintain these assets.</p> <p>Note: The Small City Allotment has not been increased since its inception in the early 1990's. The additional revenue to cities from the 2009 Jobs and Transportation Act did not increase road funding for small cities.</p>

LOC Policy Committees' Legislative Recommendations

<ul style="list-style-type: none"> • No restriction, moratorium or preemption of local government ability to generate their own revenues for transportation funding. • Adequate funding for the maintenance and preservation of "orphan highways" in Oregon as part of a more robust jurisdictional transfer program. 	
<p>T. Continued or enhanced funding for <i>ConnectOregon</i></p>	<p><i>ConnectOregon</i> is the state's premier multi-modal funding program, and is funded out of lottery revenues.</p>
<p>Water/Wastewater</p>	
<p>U. Support efforts and program funding to address Oregon's long term water supply needs including recapitalization of the Water Conservation, Reuse and Storage Grant Program and implementation of a place-based pilot program for local water resources planning</p>	<p>According to the Oregon Water Resources Department, 2013 marked the fourth driest year on record for Oregon, with some areas experiencing their driest year on record yet. Oregon experienced below average precipitation in 2013 and continuing into 2014. As of May 2014, snow measurement sites in many part of Oregon show record lows for snowpack levels. As a result, summer streamflows are expected to be below average and water shortages are likely for many part of Oregon.</p> <p>The League will work in conjunction with the Oregon Water Resources Department to fund programs to address water supply shortages. These efforts will include support for ongoing funding of the Water Conservation, Reuse and Storage Grant program which provides grant funding for water supply project feasibility studies. The League will also support efforts for the Oregon Water Resources Department to establish a place-based planning pilot program to facilitate local collaboration among interested stakeholders and the creation of a blueprint for long-term integrated water resources planning and implementation.</p>
<p>V. Support efforts to establish a program that would provide low-interest loan opportunities to address failing residential onsite septic systems. The new loan program would support repair and replacement of failing systems or conversion to a municipal wastewater system, if the conversion is at the request of the impacted municipality.</p>	<p>According to the Oregon Department of Environmental Quality, over 30 percent of Oregonians rely on septic systems to treat wastewater from their homes and businesses. Many of these systems are within the boundaries of a municipal wastewater system, and a number of these systems are in need of repair or replacement. Failing septic systems, especially those within proximity to groundwater resources, create a significant human health hazard. However, significant costs to address failing septic systems often create a burden for homeowners who are unable to pay for costs associated with repair, replacement or conversion over to a public sewer system.</p> <p>The League will work with the Oregon Department of Environmental Quality to establish a revolving loan program that private residents can access in order to address failing septic systems. The League will further advocate that the program include mechanisms to encourage participants to convert over to a municipal wastewater system if conversion is at the request of the impacted municipality.</p>

City: _____

Please mark 4 boxes with an X that reflects the top 4 issues that your city recommends be added to the priorities for the League's 2015 legislative agenda.

Community Development

- A. Provide tools for brownfield remediation including \$10 million in recapitalization of the redevelopment fund, new incentives such as tax credits, or regulatory modifications.
- B. Support capitalization of the industrial site readiness loan program at \$10 million and the industrial site readiness assessment program at \$200,000.
- C. Prioritize grants providing assistance for natural disaster planning and updating comprehensive plans to address likely natural disasters in a community, and increase the grant funds available to cities through the DLCD's general grant funds to \$2 million.
- D. Reform the Post Acknowledgment Plan Amendment process to require appellants to raise issues before the local government before raising the issue on appeal.

Energy

- E. Modify the existing "1.5% green energy technology for public buildings" requirement to allow for offsite solar investments.
- F. Support efforts to eliminate the sunset on the Low Carbon Fuel Standard program.

Finance & Taxation

- G. Phase out the 3% discount for the early payment of property taxes.
- H. Improve the fairness of how new and improved property is added to the tax roll.
- I. Improve clarity and certainty around transient lodging tax statute.

General Government

- J. Reform Oregon's recall procedures to encourage a greater participation of the electorate and ensure that it is used for reasons involving misconduct.
- K. Allow for price comparison when procuring architects and engineers.
- L. Clarify and enhance medical marijuana dispensary regulations.
- M. Enhance mental health services.

Human Resources

- N. Ensure that arbitrator awards are in compliance with state, as well as local policies.
- O. Ensure that collective bargaining agreements trump state mandates on police investigations.
- P. Require earlier submission of last best offer.

Telecommunications

- Q. Support the reintroduction of legislation that repeals ORS 221.515.
- R. Oppose legislation preempting the ability of cities to manage and receive compensation for the use of a public ROW.

Transportation

- S. Pass a comprehensive transportation funding and policy package.
- T. Continued or enhanced funding for *ConnectOregon*.

Water/Wastewater

- U. Support efforts and program funding to address Oregon's long term water supply needs including recapitalization of the Water Conservation, Reuse and Storage Grant Program and implementation of a place-based pilot program for local water resources planning.
- V. Support efforts to establish a program that would provide low-interest loan opportunities to address failing residential onsite septic systems. The new loan program would support repair and replacement of failing systems or conversion to a municipal wastewater system, if the conversion is at the request of the impacted municipality.

Note: As indicated, property tax and land use reform will remain as priority efforts.

**INFORMATION
ONLY**

Current City Project Status

Responsibility (R1-R3) & Authority (A1-A3)		PROJECT					STATUS				
R1 - City Admin. / ACA	R2 - City Staff	A1 - Voters	A2 - City Council	A3- Advisory Committee	R3 - Project Leader	Department	Project Type	PROJECT	START DATE	GOAL COMP. DATE	STATUS
<u>Current & Ongoing Projects</u>											
PB			CC		PB	Admin		Monitoring Scott Richardson Lawsuit	June 2014	On Going	CIS has assigned an attorney
PB					PF	Admin		Personel Issue	July 2014		Investigation in progress
PB					PF	Admin		Personel Issue	July 2014		Investigation in progress
PB					IG	Library		Credit Cards	June 2014		Adding credit/debit cards as a payment option. Reviewing security of system with LINC and City IT staff.
PB					JM	Admin		Gladstone Cultural Festival	January 2014	August 2014	Monitoring and assisting special event.
PB					PB	Admin		Filling City Council Vacancy	April 2014		Advertising vacancy. Application will be considered by City Council at August meeting.
PB					JP/JM	Police Dept.		Reevaluating Non-Dept. Personnel Access to PD and Court	June 2014		Restricting number of key fobs to PD and Court to essential personnel only
PB					JM/PB	Admin		Electronic Time Sheet & Adjustment of Payperiod	June 2014		In conjunction with Springbrook software update. Discussing proposed changes with Union
PB			CC		PB	City Hall	Misc. Projects	Developing Update for the Transportation System Plan		TBD	Preparing RFP
PB					PB	City Hall	Capital Projects	Managing Rinearson Pond Project	2013	On Going	City Council authorized the City Administrator to sign the agreement with the Rinearson Natural Area Restoration Project 10/15/13.

Current City Project Status

Responsibility (R1-R3)& Authority A1-A3)								PROJECT	START DATE	GOAL COMP. DATE	STATUS
R1 - City Admin. / ACA	R2 - City Staff	A1 - Voters	A2 - City Council	A3- Advisory Committee	R3 - Project Leader	Department	Project Type				
PB		CC			PB	City Hall	Misc. Projects	Monitoring Lawsuit		On Going	As required
PB		CC			PB	City Hall	Capital Projects	Reviewing Options for City Hall/Police Facilities - On Going	08/14/12	On Going	The Council Last asked for more information related to Master Plan capital projects. Reviewing new grant to seismically upgrade PD.
PB		CC			JM	City Hall	Capital Projects	Patching Leaks in City Hall / Police Station Roof --	08/14/12	On Going	Three Leaks Repaired This Winter Along With Replacing Some Drywall in Police Station. City Council authorized staff to bid patching the roof.
PB	CS	CC			JM	City Hall	Support	Planning Commission	On Going	On Going	Advises City Council & City Administration as needed
PB	CS	CC			JM	City Hall	Support	Supporting Planning Commission in Review of City Municipal Code -	On Going	On Going	Supporting as required
PB	CS	CC			PB	City Hall	Misc. Projects	Monitoring of City Finances	On Going	On Going	
PB	CS	CC			PB	City Hall	Misc. Projects	Implementing New Fee Schedule with Supporting Ordinances	On Going	On Going	As required
PB		CC				City Hall	Projects	Coordinating with Gladstone-Oak Grove Rotary Club Regarding Gladstone Cultural Festival .	On Going	On Going	Completing as needed
PB		CC			PB	City Hall	Misc. Projects	Processing Related Expenses Due to Repair of Sewer Lateral at 170 W. Arlington		On Going	Special Events Ordinance 1442 approved 02/11/14. Continuing to coordinate with event specifics.
PB		CC			PB	City Hall	Misc. Projects		02/11/14	June-14	Council held hearing and determined final expense. Monitoring for payment within 60 days. Payment not made. Processing lien.

Current City Project Status

Responsibility (R1-R3) & Authority (A1-A3)							PROJECT	START DATE	GOAL COMP. DATE	STATUS
R1 - City Admin. / ACA	R2 - City Staff	A1 - Voters	A2 - City Council	A3 - Advisory Committee	R3 - Project Leader	Department	Project Type			
							City Council Guidebook - Second Addition - Signed as approved along with amendment for addition of Long Range Planning Tool	11/12/13	06/14/14	The existing copies are not signed by the Mayor and dated accordingly. The Guidebook portion for the LRPT can now be included. Have obtained final electronic copy from attorney. Need mayor's signature.
PB	CS		CC		PB	City Hall	Tool		July 14	Reviewing with engineer
PB	CS		CC		PB	City Hall	Capital Projects	07/01/13	Open	Waiting on Response from Oak Lodge Sanitary District
PB			CC		PB	City Hall	Misc. Projects		Open	Planning, Building Inspection, Erosion Control. Waiting on response from County
PB			CC		PB	City Hall	Misc. Projects			Project Agreement, Temporary Construction Easement & Permanent Waterline easement approved 10/08/13
PB	CS		CC		PB	City Hall	Misc. Projects	11/12/13		An approved policy as noted in the City Council Guidebook
PB	CS		CC		MF	Fire Dept. Library	Council Requirement Support	Ongoing	Ongoing	Support as required
PB			CC		IG	Library	Planning and Implementing Library Improvement Projects as included on an "Immediate Critical Repairs" list sent to outside Engineering & Contractors to determine facility repair needs..	07/09/13	On Going	Several Projects have been completed with community & City Administration support.
PB			CC		IG	Library	Facility Upgrade		Ongoing	First meeting held 02/10/14
PB			CC		PB	Library	Facility Upgrade		Ongoing	On Going. Council considering ballot measure

Current City Project Status

Responsibility (R1-R3)& Authority A1-A3)							PROJECT	START DATE	GOAL COMP. DATE	STATUS	
R1 - City Admin. / ACA	R2 - City Staff	A1 - Voters	A2 - City Council	A3- Advisory Committee	R3 - Project Leader	Department					Project Type
PB		CC	CC		IG	Library	Council Requirement Equip.	Library Operations and Public Policy Plan.	11/12/13	July 14	An approved policy as noted in the City Council Guidebook
PB		CC	CC		JP	Police Dept.		Purchase of Two New Patrol Vehicles	02/11/14	July 2014	Approved 02/11/14. Tentative date of sometime in May. Vehicles being outfitted
PB		CC	CC		ST	Public Works-Misc.	Council Requirement	Public Works Operations and Public Policy Plan that includes All Public Works Operations	11/12/13		An approved policy as noted in the City Council Guidebook
PB	CS		CC	AC	ST	Public Works-Park & Recre.	Support	Park & Recreation Board	Ongoing	Ongoing	Advises City Council & City Administration as needed
PB			CC	AC	ST	Public Works-Park & Recre.	Support	Reviewing BMX Bike Track Proposal for Meldrum Bar Park – Reviewing with Park And Recreation Committee	2013		Staff evaluating insurance issue and park conflicts. Park and Rec Board to advise in April. Park and Rec Board wants to move forward with project. Working on agreement with proposer.
PB			CC	AC	ST	Public Works-Park & Recre.	Support	Managing Valley View Dog Park Rezoning Issue – Planning Commission Review of Property Rezone	04/12/11		Council put application on hold. Park and Rec Committee have identified two possible sites at Meldrum Bar for dog park. Will hold a public hearing in June. Council to consider recommendation at July meeting

Current City Project Status

Responsibility (R1-R3) & Authority A1-A3		Project				STATUS					
R1 - City Admin. / ACA	R2 - City Staff	A1 - Voters	A2 - City Council	A3 - Advisory Committee	R3 - Project Leader	Department	Project Type	PROJECT	START DATE	GOAL COMP. DATE	STATUS
PB			CC		ST	Public Works-Paving	Master Plan	Planning on Starting Pavement Master Plan Development	2013	June 2014	Staff working on request for qualifications
PB			CC		ST	Public Works-Sewer	Master Plan	Developing Request for Proposals (RFP) for a Sanitary Master Plan		06/01/14	RFP for City Council Consideration
								Supporting Stormwater and Water Master Plan Development		08/01/14	RFP for City Council Consideration approved 08/13/13 to make needed repairs while awaiting Master Plan completion. Work Council 04/08/14 meeting. Council approved extension. Meeting with new project manager May
PB	CS		CC		ST	Public Works-Storm Sewer	Master Plan	Traffic Safety Commission	On Going	On Going	Advises City Council & City Administration as needed
PB			CC	AC	ST	Public Works-Traffic Safety	Support Traffic Safety	Purchase and Install Flashing Signs at Oatfield & Ridgeway Dr.	02/11/14	July 14	Reviewed 02/11/14. Quote available 04/08/14. Equipment received scheduling installation.
PB			CC	AC	ST	Public Works-Traffic Safety	Traffic Safety	Send Letter to Oregon Department of Transportation to Lower Speed Limit on McLoughlin Blvd.	02/11/14	05/13/14	Reviewed 02/11/14. State ODOT paperwork received waiting on engineer portion of form
PB	CS		CC	AC	ST	Public Works-Traffic Safety	Traffic Safety	Council Discussion Re: Strawberry Lane / Roots Rd. Intersection Traffic Concern.	02/11/14		Evidently - Prior discussion regarding safety concerns asked to be revisited.

Current City Project Status

Responsibility (R1-R3) & Authority A1-A3		Project Type	Department	R3 - Project Leader	A3 - Advisory Committee	A2 - City Council	A1 - Voters	R2 - City Staff	R1 - City Admin. / ACA	PROJECT	START DATE	GOAL COMP. DATE	STATUS
			Police Dept.	JP		CC			PB	Negotiating Impact of Acting Sergeant Position with the Gladstone Police Association	Nov-13	May 2014	Preparing Memorandum of Understanding (MOU) Following Review by Attorneys. Meeting with GPA May 9th.
		Misc. Projects							PB	Medical Marijuana Dispensaries'	01/14/14	04/08/14	Ordinance 1446 approved for ban 02/11/14 to be reconsidered again 02/25/14. City Council to consider ordinance proposed by City Attorney following passage of SB 1531. City Council adopted ordinance 1447.
		Misc. Projects	City Hall	PB		CC			PB	Monitoring Status of Lynx Legislation - State Could Act in Next Several Weeks According to Senator Allan Olson			Legislation approved a special Exotic Animal permit exception. City Council to consider ordinance to allow lynx on May 13th.
		Misc. Projects	City Hall	PB		CC			PB	LED Street Lights	06/11/13	05/13/14	Complete with the exception of 4 lights
		Misc. Projects	City Hall	PB		CC			PB	Adopting Ordinance 1444 for a new Chapter 15.32 Regarding Maintenance of Private Fire Hydrants	08/13/13	05/01/14	Ordinance to be modified and reviewed again for approval at May Council meeting
		Misc. Projects	Fire Dept. Court	MF		CC			PB	Processing Applications for Prosecuting Attorney		Early March 2014	Complete - Hire made.
		Misc. Projects	Public Works-Misc.						PB	Removal of Underground Storage Tanks at Public Works	09/10/13	11/01/13	Storage tanks removed in November of 2013

Current City Project Status

Responsibility (R1-R3) & Authority A1-A3						PROJECT	START DATE	GOAL COMP. DATE	STATUS	
R1 - City Admin. / ACA	R2 - City Staff	A1 - Voters	A2 - City Council	A3 - Advisory Committee	R3 - Project Leader					Department
PB	CS		CC		PB	City Hall	Plan.	08/13/13	03/15/14	Completed
PB			CC		PB	City Hall	Police Records Mgt.	01/14/14	01/14/14	IGA approved 01/14/14
PB			CC-LN		LN	City Hall	Emer. Proceed.	01/14/14	01/14/14	Resolution 1034 approved
PB			CC		JM	City Hall	Permit Fees	01/14/14	01/14/14	Resolution 1033 approved
PB			CC		JM	City Hall		01/14/14	02/11/14	Ordinance 1442 approved
PB			CC		JM	City Hall		11/12/13	02/11/14	Ordinance 1445 approved
						City Hall	Tool		11/12/13	The Council Rules were approved 09/10/13. The City Council Guidebook's first addition was approved 11/12/13
PB			CC		TM			11/07/12		
PB			CC		PB	City Hall	Tool	06/12/12	12/10/13	Approved 12/10/13
PB			CC		PB	Library	Personne	11/08/12	07/09/13	Approved by City Council 07/09/13
PB			CC		JM	Police Dept.		01/14/14	02/11/14	Ordinance 1443 approved 02/11/14
						Public Works-Sewer	Sewer Repair	08/12/13	???	RFP for City Council Consideration approved 08/13/13. Work completion ???



