

GLADSTONE REGULAR CITY COUNCIL MEETING MINUTES of December 9, 2014

Meeting was called to order. No time stamp provided.

ROLL CALL:

The following city officials answered roll call: Councilor Nelson, Councilor Mersereau, Councilor Martinez, Councilor Sieckmann, Councilor Busch, Councilor Reisner and Mayor Byers

ABSENT:

None

STAFF:

Shane Abma, City Attorney; Jolene Morishita, Assistant City Administrator; Pete Boyce, City Administrator; Jeff Jolley, Police Lieutenant; and Irene Green, Library Director

BUSINESS FROM THE AUDIENCE:

None

CONSENT AGENDA:

Councilor Mersereau asked that the Project List, item 2, be pulled.

Mayor Byers entertained a motion to accept the Consent Agenda except for item 2. Councilor Nelson so moved. Councilor Busch seconded. Motion passed unanimously.

Councilor Mersereau asked City Administrator Boyce about the Police Department's Policy Revision Review, which is due for its 5 year review.

City Administrator Boyce – The Police Chief has already provided the staff report to come to the January City Council meeting to talk about the procedure. He wants to engage in reviewing that policy on policing, so you'll see that at the 1st meeting in January.

Councilor Mersereau – There are two IGA's you are working on for the Library project, I would like a goal date for both of those.

Councilor Mersereau – We've talked about the operation at Public Works and reviewing how that works. I would like to see the plan and get your ideas for that, and set some goal dates for that.

Councilor Nelson – Public Works should have a supervisor and a director. We should have a director with, possibly, an engineering background. Our current supervisor is good but he doesn't have the background in certain areas and that could help him a lot. We need to look at hiring a director.

Administrator Boyce – Supervisor Tabor and myself have been talking about this and we're preparing a plan to come before City Council. Maybe we'll have an outline of that

plan for the first meeting in January and we'll get your input to see if you buy into it or see if we need to make some changes.

Councilor Sieckmann – Councilor Mersereau, are you asking for the two IGA's on the library project to be broken out separately?

Councilor Mersereau – Yes, so you can identify it and track the goal dates.

Councilor Sieckmann – Is it appropriate for, and should the managing of the Rinearson Project and the Lake Oswego/Tigard project to be on our project list? We're not really doing anything with them, they are out of our hands.

Mayor Byers – It requires staff time.

Councilor Busch – Yes, particularly on the Rinearson project. There will be city involvement with mileposts, during which, the city with the property owners will be asked to look at and approve certain design criteria and things like this. There will be staff hours.

City Administrator Boyce – Right now the staff time is minimal. We attend monthly meetings with the home owners association and the company guiding this project. I could go either way, either on or off our list.

Councilor Sieckmann – Ok, it was just a question. Thank you.

Mayor Byers entertain a motion to accept item 2 on the Consent Agenda. Councilor Nelson so moved. Councilor Busch seconded. Motion passed unanimously.

CORRESPONDENCE:

None

REGULAR AGENDA:

6b. Update – Rinearson Pond Project:

City Administrator Boyce – Councilor Busch has been heavily involved with this projects since even before it was a project and we want to give an update on the project with his input. John Runyon is here and we have members from the Homeowners Association that we've been partnering with. Thanked them for their attendance and turned the mic over to John Runyon.

John Runyon, Principle with Cascade Environmental Group, a local environmental consulting group. We, with the city and homeowners association, have been guiding this project. I came to you about four years ago describing issues about Rinearson creek just before it flows into the Willamette River, there's a dam that was constructed there in the late 90's and it created issues, in terms of, water quality, temperature, the potential to trap ESA listed fish, so obviously vulnerabilities there. Since then, we have embarked on a wonderful process, thanks in large part to the leadership of Councilor Busch, where we've worked in partnership with the adjacent property owners association, which also owns common area property in the natural area, and we've worked with them over time

to define how we would approach restoration of the site. Restoration has developed and now we have developed a plan for that restoration and that plan focuses on lowering the dam, remeandering the channel in areas upstream, but retaining some open water, and creating a situation that will much improve the water quality, temperature and fish access in and out.

My company, in partnership with Falling Springs has developed a contract with the city and with the property owners association, to develop this project as part of the Portland Harbor Superfund process. This site has been selected as a mitigation site, which ultimately, the polluters in the Portland harbor, the legal term is "the potentially responsible parties" or the PRP's, will provide all funding for the project.

In the meantime, our firm, in collaboration with Falling Springs, is providing all of the upfront funding. The city is contributing a small amount for the feasibility studies. In the end, that money will be reimbursed to the city as well as a portion of the profits will be shared with the city over time as we generate money from the project.

The project is unique in the world of restoration, because it comes at a very high standard because it's related to the Portland harbor mitigation. So things like weed control, providing habitat that's appropriate for fish and wildlife are all very, very important to the project and they have to meet rigorous performance standards over a 10 year period after construction.

We are currently planning on construction next summer and it looks like everything is on track for that. Then for a 10 year period after construction, in cooperation with the city and the property owners association, we'll be responsible for managing the site, weed control, and assuring good habitat quality. After that there will be a permanent stewardship for the site, there will be an endowment that will cover into the future, into perpetuity, all of the necessary maintenance, etc.

It will be a world class restoration, it will be an asset to the city, and one that folks will be able to view. We plan to retain the places that are already there to view wildlife, etc. If you haven't had a chance to go out there, I would encourage you to do so. We had a herd of over 200 goats there on site over the summer that were there to graze down the site, the weeds and the blackberries and they did an incredible job. Now the real work begins in controlling things out there and ultimately constructing on the site.

This has been a phenomenal partnership, we are being recognized around the region and, indeed, nationally. The administrator of the NOAA Fisheries, the head Federal Fisheries organization, agency for the US Government, Eileen Sobeck was out a little over a month ago to view the site and she sees it as an incredible partnership between the private developers, the city and the land owners. Something very unique in the context of superfunds around the country. Something to really highlight, and it's on tract to be a great success.

Bill Dugan is with the Rinearson Revere Board of Directors for the property owners association and Vicky Thompson is also on the Board. As City Administrator Boyce said, we meet monthly to keep the project on track. We try to use the city resources very lightly, in terms of staff time. We pick up the effort on our end, but obviously we need to check in periodically on progress and advice as we move forward so we do have the monthly meetings.

We want to recognize and thank Councilor Busch for his incredible leadership and help, I don't think it would have happened without him guiding it along. Are there any questions?

Councilor Busch – There will be a conservation easement on the site. The property is still owned by the city and property owners but there is the easement on the site. That means that it's protected and maintained forever with no cost to the city or property owners, ever. It's a tremendous benefit to the city.

John has been gracious to say that this project wouldn't have happened without me leading it but a couple of years ago we were at a stalemate in this project. Without John's vision, risk, his willingness to take on this project and the upfront money that most of us wouldn't even want to look at, to push this through, to take on the negotiation, to keep us on track, to engage with the Portland harbor trustees, to really do all the work, we wouldn't be here. John, you have done a great deal for this city and we really appreciate that.

Councilor Nelson – Councilor Busch, your term ends in December, is it possible for you to continue on the project and see it through?

Councilor Busch – I have been contacted by Councilor Sieckmann, asking me that question and I'm going to be involved in it anyway so as long as it's ok with the city, the council and City Administrator Boyce, as long as he gives me the parameters, I would love to.

7. Appointment to Planning Commission (three applications received for one position):

Mayor Byers – The first appointment is an application to the Planning Commission. There is one vacancy and we have three applicants, Elliott Veazey, Malachi de AElfweald and Les Poole are here. Does the council have any questions to ask? If not, I would ask the City Recorder to call the roll.

Councilor Nelson – Les Poole
Councilor Mersereau – Les Poole
Councilor Martinez – Elliott Veazey
Mayor Byers – Les Poole
Councilor Reisner – Les Poole
Councilor Busch – Elliott Veazey
Councilor Sieckmann – Les Poole

Mayor Byers – Congratulations, that's actually a reappointment. Next month two of the current Planning Commission members will be on the City Council. City Administrator Boyce - I believe that's also true with the Budget Committee. We'll have the appointments at the January meeting. We will contact these two applicants to see if they are still interested and make sure the information is still accurate.

8. Appointment to Budget Committee (three applications received for two positions):

Mayor Byers – Next is an appointment to the Budget Committee and there are two positions and three applicants. Linda Cosgrove, Malachi de AElfweald, and Elliott Veazey. On this item we vote for two.

City Administrator Boyce – Mr. Mayor, there is one item I would like to point out. Mr. Sieckmann pointed it out to me and in the council guidebook of rules, there is some language that limits a person to two committees. Linda Cosgrove has been on both the Parks and Rec Committee and the Traffic Safety Committee and doing an exceptional job there.

Mayor Byers – So if she were appointed she could resign one of the other committees. City Administrator Boyce – She could, but I would hate to see that happen. Mayor Byers – But she could? City Administrator Boyce – Yes she could. Mayor Byers – It is up to her.

Linda Cosgrove – I didn't know there was a limit on the involvement, I apologize. Did you call me about that? City Administrator Boyce – No I didn't and I apologize, Councilor Sieckmann asked me to and I didn't. Linda Cosgrove – It's ok, I will stay on the Traffic and Parks and Rec Committees and decline the Budget this time.

Councilor Reisner – Your comments and input on both of those committees are very valuable. I am the Liaison for both of those committees and really appreciate your involvement and input on both of those.

City Administrator Boyce – It should also be noted that she produces the minutes for both of those committees which is a huge deal for the staff.

Mayor Byers entertained a motion to accept the remaining two applicants to the Budget Committee. Councilor Busch so moved. Councilor Nelson seconded. Motion passed unanimously.

9. Appointment to Park and Recreation Board (five applications received for three positions):

Mayor Byers – Next is an appointment to the Park and Recreation Board. There are three positions and five applicants.

City Administrator Boyce – Mr. Mayor, Stephen Dorner came in this afternoon and pulled his application for this position.

Mayor Byers – So there are three positions and four applicants. Is Jessica Veazey here? Yes. Is Michael Villanti here? Councilor Reisner – No, and that's a reappointment. Mayor Byers – And Martha Wooldridge isn't here but she has been involved with this in the past. Linda Neace, I don't see her here. Are council members ready to vote? Yes, we vote for three. City Recorder please call roll.

Councilor Nelson – Michael Villanti, Jessica Veazey & Martha Wooldridge

Councilor Mersereau – Michael Villanti, Jessica Veazey & Martha Wooldridge

Councilor Martinez – Michael Villanti, Jessica Veazey & Martha Wooldridge

Mayor Byers – Michael Villanti, Jessica Veazey & Martha Wooldridge

Councilor Reisner – Michael Villanti, Martha Wooldridge & Linda Neace

Councilor Busch – Michael Villanti, Jessica Veazey & Martha Wooldridge

Councilor Sieckmann – Michael Villanti, Jessica Veazey & Martha Wooldridge

Mayor Byers – So we have appointed Michael Villanti, Jessica Veazey & Martha Wooldridge to the Park and Recreation Board. Congratulations!

10. City Hall/Police Station Advisory Committee:

City Administrator Boyce – Mayor and City Council, I've put together a staff note for you regarding the potential advisory committee. After putting it together I realized that, at least a quorum of the council felt that new construction should be the focus of the committee. So with that, I would like to amend the proposal to remove the first two bullet points, where it talks about restoration on this current facility, and have the committee focus on new construction. The proposal is to have the committee comprised of 15 people; including 9 citizens at large, City Council member, Planning Commission member, Library Board representative, School District representative, and an individual with Law Enforcement experience.

That's a brief outline of the proposal, but I'm looking for City Council input as to what changes may be recommended, or implemented. I've had some discussion with Councilor Sieckmann about who should be voting members on the committee. Some of those folks that we outlined, as far as special members, like Council member, Planning Commission member, city staff appointees should be non-voting members and just have the citizens at large as voting members. I wouldn't be opposed to that at all, but we need to have some conversation about what the make-up of the committee should be, and the scope of work.

Mayor Byers – You have identified nine members as citizens at large but have only identified five other people. City Administrator Boyce – I'm sorry, that should have been 10.

Councilor Sieckmann – One of my thoughts on that is that maybe we should have one member from the Court or City Hall on this committee because we are looking at a building for them. I think a Fire representative would also be appropriate because it is a part of our emergency services.

When I spoke with City Administrator Boyce about this I thought the Citizens should be the voting members on the committee and everyone else is staff and support who are there to supply information as needed to the committee to make the best decision. I would think they would want to elect a chairman, once the committee is formed. I really think we should have a work session on the responsibilities of this committee, because I don't think we want to spend a lot of time here, but I don't know that this is exactly what this committee should be looking at. There could be more to it or less to it, unless we want to take the time to discuss it now. I'm not sure this is completely thought all the way out, as far as, is this what we want to send to the committee to do their work.

City Administrator Boyce – I'm completely comfortable with scheduling a work session to discuss this in more depth. If there is some additional information that the council would want for that work session, if you could let me know so make sure we have that. I think that the suggestions made by Councilor Sieckmann could really help to make this a committee that's a value to council. If we need to develop the scope of work more accurately, I am definitely ok with that. My general opinion on that is that the more we focus the scope of work to City Council's needs, the better information you will get and the quicker it will go. The only comment I have on that, is that if we do want to focus on the May 19th election, we need to move quickly. Other than that, I think it's the best way to move forward, with a work session.

Councilor Reisner – I like the nine voting members so you don't have any ties and I think the voting members should be the citizens, as discussed, with support staff being able to provide input and information. I like the idea of having a work session, with the marching orders coming from the city council, instead of staff.

Councilor Mersereau – I support the nine voting members as well.

Mayor Byers – If you're going to have fifteen members then you have to identify another.

Councilor Reisner – You have the nine, then you have staff, maybe someone from Police, Fire, Public Works, the Court, I don't know.

Councilor Martinez – If you have someone from the Planning Commission, the Library, etc., they are a citizen. They aren't staff and aren't getting paid to be there. If a citizen is volunteering their time to be there, they should be able to vote. Why should they even go if they don't get paid and can't vote?

Councilor Sieckmann – If they are from the Planning Commission, they are bringing their knowledge of codes, zoning, etc. and are there to provide information. I don't look at them as a citizen. Maybe this isn't worded right but that was my thought process when doing this. Maybe it should read, Chief of Police or his designee instead.

Councilor Nelson – You need those people there to provide their expertise.

Councilor Martinez – I think you need those people there, but I think they should be able to vote.

Councilor Busch – If they are there representing the police department, do we need a citizen with law enforcement background as well? If there is a citizen with law enforcement background and not there representing the department or on their board, then of course they should vote. We are getting cross wise here. Is there a need for that many staff? The City Administrator should weigh in on this, how much time do you want your people spending on this?

Councilor Sieckmann – Considering the size of the project, I would think as much time as we can get.

Councilor Busch – I'm asking City Administrator Boyce, what are your feelings on this?

City Administrator Boyce – I agree, let's go with the nine citizen members and then we can augment that with city staff. I don't really have an opinion of whether or not the Planning Commission member can vote or not, I can see the argument both ways. In this context, if there are folks providing more technical information, on behalf of the city, which a planning commission member would, then let's not have them vote, so they're in the same category. That way, the nine citizens at large vote, they make the determinations after they get all of the information from staff. That's what I would recommend.

So do we still want the work session after our discussion?

Councilor Sieckmann – Yes, I believe we want a discussion on the parameters and the outline for the committee. City Administrator Boyce – For the Scope of Work. City Administrator Boyce – Ok, we'll schedule a work session.

11. Library District IGA Update:

Mayor Byers – Next item is the Library District IGA's.

City Administrator Boyce – Mr. Mayor and City Council, I've outlined some goal dates in the proposal. Instead of calling these IGA 1 and IGA 2, which gets confusing, I've decided to call them the 2011 IGA, which is the inter-governmental agreement that deals with the county capital contribution and the Library district capital contribution, and the 2009 IGA, which deals with the Library district formation. I believe the 2011 IGA will go fairly quickly so I've set a goal date of January 2015 to have an agreement that both, the County and City staff can recommend to the City Council and County Board. We will be using our City Attorney on that.

The 2009 IGA gets a little more complicated because we have more moving parts and more parties involved. I'm talking with Jeff Condit now, who has advised City Council on the Oregon City right-of-way issue and I believe he can provide council to us on this. This is a moving target. Our main issue on the IGA is to make sure the revenue continues to flow as long as we have debt service outstanding.

We're getting some feedback from the county that they believe that the service areas by the current IGA would remain intact forever unless there is an amendment to the agreement. Reading it and looking at the specific clauses they've called out, I think there's an argument to make there. I've pointed it out to Jeff Condit and we're going to have some discussion about whether or not it would require an amendment.

There would have to be some discussion with City Council. That would mean that even if the city of Milwaukie or city of Happy Valley were to annex into that service area that service area would remain ours, even if it overlaps with their city boundary. We need to see if that is true and get the legal interpretation of that. If that is the case, then the distribution formula doesn't have to be changed, it would remain intact.

That doesn't mean that the revenue won't fluctuate. Every 10 years there is a census and the last go around the service area and the City of Gladstone's current service area did decrease in population a bit and that's why we had to amend our revenue figures a bit as far as incoming revenue for the project.

So first, we need to find out what the legal parameters are, and do we need to make a change to this or not. Secondly, we need to come back and explain to City Council what that means, where there could be fluctuations in revenue and the reasons why. Population or assessed property value changes could also effect that. Is that enough of an assurance for the City Council, moving forward, to have a steady revenue source? There's still a little more work to be done on this.

I believe I have let folks know that the county is proposing an amendment to the 2009 IGA, where they want to explicitly say that the funds can't be used for capital construction. It's our point of view that it's already allowed, but they would like to do that. There's an overlapping district that sunsets, I believe in June 2015, and that change can't happen till after that occurs, so the Library District Advisory Committee is looking at that change right now.

There are lots of moving pieces. I have a meeting on Thursday with some county staff so hopefully we can push these forward a little bit further and we'll report back to City Council. I'm happy to answer questions.

Councilor Sieckmann – I have a quick question on the attorneys. My assumption is that our City Attorney has involvement with other cities and they are stepping away from all of them?

City Attorney Abma – Yes, because there is potential conflict and we represent three of the cities and there must be unanimous consent to change the distribution formulas in any way. We sent out a waiver request and are particularly worried about the Happy Valley request because of the issues with the Happy Valley Library, so many years and many moving parts. We also represent Sandy. Gladstone declined to sign the waiver and when that occurs, we can't represent any of them, so we backed out and can't represent any of them on this issue.

City Administrator Boyce – I guess my concern and the reason I declined to sign the waiver is that I don't want to be down the road and in negotiation and then have to bring in another attorney and reeducate them. I felt my best course of action was to get an attorney we have experience with, who has experience in governmental IGA's and move forward with that.

Councilor Sieckmann – I believe you said the sunset clause is June of 2015?

City Administrator Boyce – It's right around the end of the fiscal year, I could be off on that date.

Councilor Sieckmann – There's probably no reason that all these changes couldn't be made and ready for approval, if not already approved, to go into effect on that sunset date?

City Administrator Boyce – We had a discussion about that and I don't have the answer to that yet. They are working right now to gain consensus on the county priorities, so I don't know why we couldn't gain consensus on the city priority at the same time, if a revision is needed. I need legal advice to see if it would be acceptable to sign a plan tomorrow, and have it take effect on July 1st.

Councilor Sieckmann pointed out that we did not have the service area maps attached in the recorded copy that I forwarded to you, so I will be forwarding those maps too.

12. Payment of Claims Policy:

Mayor Byers – The next item is the policy for Payment of Claims.

City Administrator Boyce – Councilor Sieckmann had some concerns about the approval of claims at the November meeting which I shared with City Attorney Doughman. He indicated that the claims had been legally authorized. In speaking with him we discussed, that moving forward, we think there should be some discussion and a formal policy adopted so that everyone understands and is comfortable with the procedure.

What I would like to hear from City Council is if you would like to engage in a formal "payment of claims" policy. I suggest we do that so that everyone is on the same page and it also gives staff marching orders and a clear guideline on how to proceed.

I know there has been some discussions about that interim period between the time the packets go out and claims continue to process until the Monday before the meeting. I would like to have some conversation about that and try to close that window as much as possible. I'd also like to include in that policy, if City Council is ok with it, we do produce manual checks during the month. Right now we don't have a policy on when that is acceptable and when it's not acceptable, so I would like to outline procedures surrounding manual checks also.

Mayor Byers – Is there anything else the City would like considered in that policy as well?

Councilor Sieckmann – I have a question. Is there any reason that we can't have a cutoff date that is the same day that the packets go out? We meet twice a month and if we don't get it in time for the first meeting then we can get it the next meeting. In my business, we do payables on a certain day every month and if the vendors can't get their bills in on time, then they wait till next month to get paid.

City Administrator Boyce – We have a new finance person and we are going to have some discussions regarding can we accommodate having two claims periods a month, so that would be one item that could help eliminate that window and reassessing the necessity of having that window. So I'd like some time to have those conversations and get back to the City Council.

Councilor Reisner – As we talked a year and a half ago, I agree it needs to stop the day the packets go out. For example, the packet we received last week had eight pages of financials in it and we got emailed 26 pages yesterday. So how are we supposed to go through 26 pages? So obviously a lot of stuff has come in since the packet went out, or what? It needs to be addressed and that stuff has got to stop once the packet goes out.

You asked for other comments earlier. The "description", on what comes out to us, is the same as the "name" on the account. Like "Midwest Tape", or "Blumenthal's" for the Police Department. There's no description of what it's for, occasionally it will say "employee reimbursement" but most of the time there's no real description. I brought it up about a year ago and it got better for a long time, but then it's gone back to how it was before.

City Administrator Boyce – I'll readdress that. There should be a description, sufficient enough so you know what is getting paid.

13. Half Day Office Closures Christmas Eve and New Year's Eve:

City Administrator Boyce – I put this on the agenda because the city, from time to time, has allowed half day closures on Christmas Eve and New Year's Eve. It happens in the Library every year and from time to time, the Police department lobby. In recent years it hasn't happened in City Hall but we've allowed employees to take accrued leave or stay and work. I wanted to bring this to the City Council and get some direction as to whether we should or shouldn't allow this to continue. We still do allow vacation time but we've had enough staff to keep the facilities running. So I'm looking for some feedback, is this something we want to allow to continue or not?

Councilor Reisner – My thought is, it's either all departments, or none. Although for this year, with Christmas Eve falling on a Wednesday, I say let's do it.

Councilor Sieckmann – Are we talking about a voluntary thing or mandatory? Or close everything except emergency services, of course, at noon or 1 pm and allow them to go and spend time with their families?

City Administrator Boyce – I would like to keep it strictly voluntary, because we are asking them to use accrued time, it's not an additional holiday benefit. You can't force someone to take paid vacation time and we wouldn't want to in this circumstance. So if they want to stay and work and there is work for them to do, I would like to be able to allow them to do that.

Councilor Sieckmann – So if everyone wanted to go home and turn the lights off, that would be ok too?

City Administrator Boyce – If we didn't have enough staff to service the public, yes that would be fine.

Councilor Mersereau – I agree, that is done a lot in businesses around the world now.

Councilor Reisner – So one office may be open and another be closed, is that what we're advocating now? That could happen?

City Administrator Boyce – It could happen, the Library be closed and City Hall open.

Councilor Reisner – So Public Works could be closed and the Senior Center open?
Answer – Yes

Councilor Sieckmann – But it would be based on the employee choice to stay and work?

City Administrator Boyce – Or take accrued leave time.

Councilor Sieckmann – So the Friday following Christmas all of the offices would be open? Mayor Byers – Unless people scheduled paid vacation.

Councilor Sieckmann – I'm ok with that. Councilor Busch – Let's approve it.

Councilor Nelson – I make a motion we approve it. Councilor Sieckmann – I second it. Mayor Byers – A motion has been made and seconded. Motion passed unanimously.

Business from the Council

Mayor Byers – Business from the council, Councilor Nelson

Councilor Nelson – Only thing is, we have an employee recognition breakfast on Friday at 8 am at the Senior Center, for any Councilors that can be there.

Mayor Byers – Councilor Mersereau

Councilor Mersereau – New Crosswalk in Oatfield

A Gladstone citizen brought something to a conversation that I wasn't aware of. On our new crosswalk up in Oatfield, the input was, "I'm not sure about the effectiveness of this". I went up there, it happened to be on Thanksgiving, it was dark and my wife and I drove up there. We stood on the corner and pushed the buttons 3 different times to see if it was working the way it was supposed to and it worked every time. However, my observation was that out of each of the 3 times that I pushed the button, maybe there were 20 to 25 cars that went through I pushed the button, but only 1 car stopped. I never went

into the street or tried to cross the street so maybe they didn't see me well enough but one car stopped.

I just wanted to bring it to the council and see if we could have the Traffic Safety people look at the setup. I believe it works a heck of a lot better that it was when there was nothing. I also talked to Councilor Nelson who lives in that area and he uses it all the time.

Councilor Nelson - I use it almost every day and it works 90% of the time. Traffic coming from the north to the south is on a bend and sometimes they don't see the light until it's too late, but it doesn't happen very often. I think the biggest problem we have with that, is getting the school kids to push the button, and make the public aware that that's what the lights are flashing for, there's somebody in the crosswalk.

I'm usually there during the day and I'm usually in the crosswalk so they see a person. At night, if you're standing back on the sidewalk, and they don't see anyone in the crosswalk, and they're probably going to go through.

The lights are bright, but they're small, and I'm wondering if we went to Traffic Safety and asked them if there was something a little flashier, at least coming from the north end. If you're coming from Milwaukie there is a large open area so there is more visibility, but going from north to south, it's a very short area there, and maybe they would have a different idea or something, or maybe not.

Scott Tabor, Public Works Supervisor – The LED lights that are there, are pretty much the same wherever you go. They are very bright but are meant to catch your attention from farther out so going south they are great, however, going north is more difficult because of the curve. I spoke with Clackamas County Traffic Engineer and for a crosswalk standardization like that is very expensive. There's a lot involved, like; traffic street relocation, of making things more visible; there are right of way issues; a whole bunch of things, and his estimate, after he went and looked at the intersection, was \$280,000 to \$360,000. So when we did this I made sure we put up large prewarning signs of a crosswalk ahead that are sized bigger for a street that's much faster in traffic, and the high illumination from the reflection on those. Everything is prewarned to it, so I'm not sure, other than enforcement, if there could be done something there that may bring attention to people. I'll keep looking to see what I can find.

Councilor Nelson – Maybe we can put one of those flashing lights on the Ridgeway side where the island is, and facing north so people may see it before they get to the curve.

Scott Tabor – The farther out you go, exponentially the higher the cost of everything. We can certainly research and ask the traffic engineer to see what's out there.

Councilor Nelson – That one on the east side of the street faces down to the south, if we could get one in behind it facing north, they may be able to catch it earlier.

Scott Tabor – It's very possible, I can look and see if we can have duplication on that corner.

Councilor Sieckmann – Maybe we can have Traffic Safety go out and take a look and maybe do like both Councilor Nelson and Councilor Mersereau did and do some testing with it to see what they see, and maybe they would report back to us and maybe talk to

the Police Department and see if they've got some extra time to spend maybe educating the people in that area of it.

Scott Tabor – If council wishes I can also look into other devices that could be put on with those and maybe prewarning signs and to see what's out there and get some cost estimates and make sure we can try and cover as much as possible. I'll research and see what we can come up with.

Councilor Mersereau - Mayor Byers I just want to say thank you, you have helped me so much since I started on the council, you took the time to help and train me and I want you to know how much I appreciate the help you gave me.

Councilor Sieckmann – Adjourned Meeting

Councilor Sieckmann – City Administrator Boyce are we going to have an Adjourned Meeting this month? It would fall in the middle of the holidays?

Mayor Byers – To City Administrator Boyce, you're going in for surgery and will be laid up.

City Administrator Boyce – I am but we could probably have one about the Advisory Committee and the Assistant Administrator Morishita could guide you through that, most of you have some understanding of what you want to see moving forward, so we could do that if it is acceptable to the City Council.

Mayor Byers – After the conversation tonight, I'm pretty comfortable that you've got a sense of it.

City Administrator Boyce – The only thing is the Scope of Work.

Councilor Sieckmann – And I'd really like to work on that some more.

City Administrator Boyce – So would you like to have that meeting?

Councilor Busch – So maybe this won't be my last meeting. I don't have anything else, except it has been a real pleasure being here and working with you guys and gals and I wish you all the best going forward.

Councilor Reisner – Item 13, Holiday Kick Off, Budget Committee

Councilor Reisner – Is it possible to put something about item 13 in the newsletter about some departments might be closed for the holidays? Speaking of departments, Library Director Green put on a great show last Thursday to kick off the holiday season and Santa was able to hand out a couple of dozen books to both, big and little kids, and it was a great showing.

Speaking of next month, we were promised back in June about the Budget Committee getting together, have you come up with the date?

City Administrator Boyce – Yes, I'm trying to come up with the date. I will also be sending out an email to the council for a date for the council retreat, so I'll be trying to come up with a date for both of those, you would like both of those in January so I'm going to try to fit those in.

Councilor Reisner – So will we be able to get those before you head out next week?

City Administrator Boyce – Yes

Mayor Byers – Newsletter

Has everyone been able to see the newsletters from the different cities? Assistant City Administrator Morishita gave us copies of other cities newsletters so we can try and redo our newsletter. You need to take a look and tell her your preferences and your input. There is only one copy.

Assistant City Administrator Morishita – I can make more.

Councilor Nelson – If theirs are better than ours then we can change and improve ours.

Councilor Sieckmann – Can those be mailed out?

Assistant City Administrator Morishita – Sure.

Councilor Reisner – I would like to thank Councilor Martinez for all of her years of work and service, and Councilor Busch, and also you Mayor Byers I really appreciate it. Merry Christmas and a Happy New Year if we don't see each other before Christmas.

Mayor Byers – This time of year I like to acknowledge people for all of their Christmas decorations and encourage the people in the community to go out and enjoy them. With that, we're adjourned.

Adjourn

No time stamp provided

Approved by the Mayor this 13 day of January, 2015.

Attest:



Dominick Jacobellis, Mayor



Jolene Morishita, Assistant City Administrator