

## GLADSTONE REGULAR CITY COUNCIL MEETING MINUTES of February 10, 2015

Meeting was called to order at 7:38 pm.

### ROLL CALL:

The following city officials answered roll call: Councilor Nelson; Councilor Mersereau; Councilor Johnson; Councilor Sieckmann; Councilor Reisner; Councilor McMahon; and Mayor Jacobellis

### ABSENT:

None

### STAFF:

Shane Abma, City Attorney; Jolene Morishita, Assistant City Administrator; Pete Boyce, City Administrator; Stan Monte, Fire Chief; Mike Funk, Fire Marshall; Jim Pryde, Police Chief; Maria Aikin, Police Chief Executive Assistant; Kevin Voss, Gladstone Police Detective; Irene Green, Library Director; and Rhonda Bremmeyer, Senior Center Director

### BUSINESS FROM THE AUDIENCE:

None

### CONSENT AGENDA:

Consent Agenda items:

1. Approval of January 6, 2015, and January 13, 2015 Minutes
2. Approval of Project List
3. Appointment to Budget Committee (one application received for one vacant position)
4. Payment of January 2015 Claims

*Councilor Nelson made the motion to accept the Consent Agenda. Councilor McMahon seconded. Motion passed unanimously.*

### CORRESPONDENCE:

5. Letter from Macadam Forbes, Inc. – Interest to Purchase City Property:

The city owns some property behind the Dodge dealership on McLoughlin Avenue and this company has contacted us and is interested in a purchase. If the city council is interested, we would have to request proposals to do so. There would also be additional staff time required to see if this is property we should sell. Councilor Nelson – Wasn't that property deeded to the city as a park? Councilor Johnson – It has a specific deed restriction that it is for a park and there is a lot of documentation on that, going back to the 90's. It was heard in planning commission meetings as well as city council meetings. Usually property is referred to as tax lots so I am not sure what they are talking about. City Administrator Boyce – Yes, and that is part of the research we would need to do. Councilor Nelson – At the time the Dodge dealership wanted to inherit that land but they couldn't because it was deeded as a park. Mayor Jacobellis – We shouldn't spend much time on this. Councilor Reisner – We shouldn't spend any time on it. When this came about, the dealership had encroached on our property and we went to through quite a process to get them out of there and restore some of the land to go back to a natural state.

I think it's a great buffer between the dealerships and the houses. Mayor Jacobellis – For now we can hold off on this.

6. Letter from Oregon City – Tri-City service District Governance:

No discussion

7. Letter from Clackamas County Water Environment Service – Tri-City Service District Budget Committee:

They are asking for a representative from the City of Gladstone. My idea on this is to see if any of the members of the current budget committee are interested in being a part of it. It cannot be an elected official, it has to be a citizen.

**REGULAR AGENDA:**

8. Second Reading of Ordinance 1454 – An Ordinance Amending Chapter 17.52 of the Gladstone Municipal Code Relating to Signs in the Public Right of Way:

City Attorney Abma – At the last meeting you had moved to have the first reading of the ordinance and City Attorney Doughman has included the merger you requested earlier.

*Councilor Nelson I would like to make a motion that we approve the second reading of Ordinance 1454. Councilor Mersereau seconded the motion. Mayor Jacobellis – An Ordinance Amending Chapter 17.52 of the Gladstone Municipal Code Relating to Signs in the Public Right of Way. Assistant City Administrator, Jolene Morishita – Poled the councilors, it passed unanimously.*

9. Replacement of 800 MHz Public Safety Radio System:

Police Chief Pryde –The staff report provided you with information in addition to the addendums that included the various options for the public safety radio system, including projected cost. This is John Hartsock, Manager Clackamas 800 MHz Radio Group and is the subject matter expert to brief council and answer any questions. This is very important to public safety.

John Hartsock, Manager Clackamas 800 MHz Radio Group – A couple of terms, C800 or Clackamas 800 Radio Group is an ORS190 that was formed in 2000 for the purpose of owning and operating the public safety radio system for the entire county. You are a member, as are all of the other public safety agencies in the county. The other term is WCCCA, or Washington County Consolidated Communication Agency. They too are an ORS190 in Washington County that happens to be the dispatch center as well as the radio system owner. They are a partnership with C800 to help us manage and operate the system. The other one is the Clackamas County Department of Communications, also known as C-COM (pronounced “see-COM”) which is the 911 center for Clackamas County. Those three terms can get confusing so I wanted you to understand their part in this.

This project is to replace the 800 MHz system that we built 15 years ago. It serves both counties and it needs to be updated to digital. The reason is the age and the change in technology and replacement of the 800 analog system. The current plan is to do a voter approved 10 year general obligation bond that the county would put on the ballot. C800 can't, being an ORS190. The other would be an option levy by the county, but that's not

very likely because of the compression issues. If either of those would work we would look at doing it the way we did last time, which was each of the agencies would pay a per agency assessment, based on the number of radios they have, is the current methodology we are using.

We want to determine the financing by May of 2016, with the target of completion by January 2019. The goals are to:

- Increase the performance,
- Replace the existing system with scalable and upgradable technology,
- Reduce risks of single point of failure,
- Standard space communications, which is very important. The current system is vendor dependent, whereas going to the digital system, the way it is now organized as a standard space system, we can buy products from different vendors which keeps the system much more competitive.
- Inter connect with adjacent systems
- Create a portable backup dispatch system
- We would appoint a citizens oversight committee to be charged with reviewing expenditures, progress and outcomes of the project.
- Operations would stay as they are today.

The components in the system analog were installed the base of the system in 1992 and upgraded in 2002 and we've done some other upgrades. But the technology has changed over the last 20 years. I always forget to bring with me the old gray Motorola, first cell phone that's 20 years old, the brick. Do you know anyone that is still using those today? For the most part you don't still use the technology that is 20 years old. Replacement parts have become increasingly hard to obtain, we've had to turn to secondary markets like eBay and other resellers to buy parts for the system. The system is critically important to the two counties which has 40,000 transmissions a day, it's a pretty active system.

People always ask if the government is forcing us to buy this, and the answer is no, there's not a mandate of sorts. But if you remember, not that long ago, we all had to go to digital televisions. The reasons we had to go digital televisions was because the public safety agencies, especially the bigger ones like Chicago, San Francisco, Los Angeles, and New York, were really pushing for more spectrum, more ability to radio. We started to have problems here in Portland but not to the degree that other areas of the country had. So the Federal Communications Commission (FCC) said ok, we'll take television to digital, which will free up spectrum, and that spectrum will go to public safety but, oh by the way it has to be digital, it can't be analog. They created the 700 band which is synonymous with the 800 band but it does have to be digital. Then the feds and the state are both requiring communications systems be interoperable, and this all came out of the findings of the 911 commission for setting up interoperable standards.

The term we often use is P25 digital, it's a system that was established by Association of Public Safety Communications Officials (APCO) who created a standardized system. Regional partnerships, WCCCA/C800 has been very successful and runs very well over the last 15 years to be fully integrated and interdependent. When we originally built this system 15 to 20 years ago, Portland, Clark County, Washington County, King County

and Clackamas County, all went at about the same time to have the same technologies. We have excellent interoperability in this region. Portland has chosen to move forward with digital and so has Clark County, and if in fact at some point we will lose that interoperability if in fact we don't move forward.

We setup four different options for the board, of which Police Chief Pryde is a member, as is Fire Chief Monte. We have setup four options at their suggestions:

- 1) In essence, replace what we have, but it still needs to add sites. So there is a cost to it from that standpoint. That's the most expensive part of this is site development. That's because digital works differently than analog and we need to have sites just to equal what we have.
- 2) Increase coverage for portable on the hip. The original design was to hold the radio up and not many users use it that way.
- 3) Adding in building coverages, yours isn't as bad here as it is in some places.
- 4) All of those but also adding sites for the Clackamas drainage and Hwy. 26 on Mt. Hood to really round out the system.

There is a whole series of other applications that could be added to it like a smart phone application, which is good for volunteer firemen so they can have an app on their phone that make it a two-way radio. So that has some utility to it, particularly with fire. There is a number of others but I won't go through them. We are just in the planning process and wanted to make you aware of it. We are asking the users to fill out a survey of which one they think would be the best.

Councilor McMahon – Analog vs digital, is there a 10 second sound bite on what the difference is? John Hartsock, Manager C800 – Technology wise, it's using a digital signal similar to where the cell phones went a few years ago from an analog to digital signal. It's using a much more computer driven solution than an analog solution.

Councilor Johnson – Who in Oregon is using it now, is it a long list? John Hartsock, Manager C800 – Portland is in the process of changing over, some of their tactical groups are on digital. They have a portion of it up and they should be done within about a year and a half to two years. Clark County is going to it. Others that are on it are right now in the process of building up the system. Part of the state is digital and they have a few sites up. There are a number of agencies across the country. Councilor Johnson – What about any of the closer areas, like King County, Seattle, San Francisco, are any of them currently using them and what are their experiences? John Hartsock, Manager C800 – San Francisco is using it, King County is in the process of changing over. There are a number of others that have been very successful. There have been some problems in some cities where they tried to just take the existing sites and make them digital and that doesn't work well from the standpoint that it performs differently than analog and you need additional sites. Councilor Johnson – What happens to our VHF systems, do we still have VHF systems or not? John Hartsock, Manager C800 – There are a few VHF systems on the fire side, primarily used for Hoodland and Colton Fire, and some paging. The paging would be replaced and we would be getting rid of the VHF system. Councilor

Johnson – Is this C800 system more like cellular telephones, you've got multiple sites, is there some similarity there? John Hartsock, Manager C800 – Some similarity, the difference is cell phones aren't one too many devices, which the public safety system is. There are currently 10 sites and we would be taking it to about 18 sites. Councilor Johnson – I don't know how those are built out, do they have generators and batteries, and in the case of a power outage how long would they continue to run on the system? John Hartsock, Manager C800 – That's one of the bigger differences in public safety communication is that they are hardened sites that the system runs off battery and the battery would last for four days then there is about seven day worth of the generator if we couldn't get to them to refuel them.

Councilor Sieckmann – Can you clarify something for me, C800 is that part of C-COM or are they a separate entity? John Hartsock, Manager C800 – C-COM is a separate entity. C-Com is a county agency and C800 is an ORS190, which is a partnership. Councilor Sieckmann – I'm seeing the partnership of C800 and WCCCA in the paperwork but I'm not seeing C-COM spelled out here anywhere, are they not a partner? John Hartsock, Manager C800 – They are not a partner per se, meaning they pay a fee as you do being a partner member. We provide consoles and they provide dispatch for all of the users who are on C800. Councilor Sieckmann – And WCCCA is a partner? John Hartsock, Manager C800 – This is where it gets complicated. The dispatch side of WCCCA has the same relationship with the WCCCA radio side that we do with C-COM. They are a combined ORS190 and in Clackamas County, Lake Oswego has a dispatch center and so does C-COM, which are the rest of the users in Clackamas County.

Councilor Reisner – Several years ago county switched to 800, so that was analog and not digital, and a couple of fire departments that still use VHF? John Hartsock, Manager C800 – Correct and Hoodland and Colton stayed with VHF. Councilor Reisner – So in the staff report from Police Chief Pryde, it said the hardware was old and failing, is it failing or is it just old technology, or is it both? John Hartsock, Manager C800 – It's hardware that is now 20 years old and finding parts for it is difficult because all of the manufacturers have moved away from the technology. It's like Microsoft doing away with Excel there aren't people to support the software. Councilor Reisner – So on option D, the voice recording system, that's setup on analog and it would have to be completely replaced when we went digital because it's not compatible? John Hartsock, Manager C800 – Correct. Councilor Reisner – The question has been asked, when talking with others, will wild land fires be VHF or digital? John Hartsock, Manager C800 – The Forrest service and US Forest service both still use the VHF systems. They've rebuilt them recently. Those agencies that do a lot of conflagrations, they now make a radio that has both VHF and 800 in it, so it allows them to use either system. Councilor Reisner – I was looking through the charts on 9-7 and the allocation for financing. I was curious does it make a difference, numbers wise, now that Boring has been absorbed by District One? John Hartsock, Manager C800 – They currently still operate as an agency with District One providing management and oversight, so they still are a separate budget. If they choose to join District One at some point and do away with Boring, then it would all be added into District One. Councilor Reisner – I'm curious why isn't the Milwaukie Police Department not listed here? John Hartsock, Manager C800 – Milwaukie is currently on the Portland system and has been for a long time. We are in discussions with them about joining the Clackamas system, they are dispatched through Lake Oswego, and it would

be better if they were on the system. Councilor Reisner – Their hardware is through Portland and they're dispatched is through C-COM.

10: Police Station Seismic Upgrade Grant:

Jim Pryde, Police Chief – We are getting to a decision point here. It's good news that we were awarded the grant, but the devil is always in the details. Bonds are being sold this month for the grant money. The actual grant contracts, according to their paperwork, says the contracts will be signed next month. So the council is really at a decision point on what we're going to do with this grant, whether we accept this grant or not. I realize that, in conversations with City Administrator Boyce and others, we have a larger picture we are looking at as well, with the city hall and police department. I talked to Gloria Zacharias, who we have been working with, with regard to our grant application. I did ask the question whether we either chose not to accept the grant or if we got to a point after the award of the grant, could we give the money back, is there a penalty or fine, is there something bad that would happen. She said that it would be highly unusual, but assured me there would be no penalty to the city. What we're trying to do here is make the building safe. I realize there is a bigger picture, but with all of the leaks that have sprung up in different places in city hall, it concerns us.

Mayor Jacobellis – On the price of the seismic upgrades, they have a portion and we have a portion, right? Police Chief Pryde – That was their portion of it. And after talking with Jeff Smith with Gladstone Fire, and I believe it's in the staff report, typically there are costs to the city outside of the grant, change orders, and you discover things as you go through the process in construction. So yes, I would expect there will be out of pocket costs to the city, but in talking with the engineer with KPFF Consulting Engineers we just don't know until we get there, it's really hard to nail down a cost estimate on that.

Councilor Sieckmann – Are you going to be able to stay in the building while they are doing the work? Police Chief Pryde – I don't think so, no. My understanding is that when the fire department went through this a few years ago, they couldn't that is why they were relocated to the elections building. Councilor Sieckmann – Any idea how long the construction will take? Police Chief Pryde – I don't have a good estimate on that, Fire Chief Monte? Fire Chief Monte – Six to eight months. Councilor Sieckmann – Have you given any thought to where you would go? Police Chief Pryde – Who will have us, they will know if the elections office is available or not for us, but that would certainly be an option. Other than that, perhaps leasing some space somewhere, and this is just brain storming at this point, we could relocate some of the operation, over to the city hall side where we have some vacant office space, but we want it to make sense for the people we serve. So far, that's what we're thinking of.

Mayor Jacobellis – So tonight, we have to decide? City Administrator Boyce – I would like to because they are awarding the grants and we would have to sign paperwork in March, I would like city council to decide right now whether we want to move forward with this grant. I like the idea that if we accept it we still have our options open and say we go down the road of a new facility and we get voter approval in November we could then return the grant and go forward with that project. If that doesn't happen then we still have the ability to move forward to seismically upgrade the current facility. Mayor Jacobellis – Chief is there a window or timeframe in which we have to use the money? Police Chief Pryde – It's a two year process.

Councilor Johnson – There are some dates on our paperwork on page 10-6 of our packet that suggests that some of this has to be completed before November this year, am I reading that correctly? Number 4 under “F. Scope of Work”, “4. Project Management Milestones – Briefly identify milestones by quarter, with start and end dates, which will be achieved within the 24 month performance period.” So we are talking about accepting the grant and holding onto the money and waiting till the November election, some of these milestones will be passed already. What does this mean? Police Chief Pryde – First of all we don’t hold onto any money, this is purely a reimbursable type of grant. When you get the work done, my understanding is that Maria Aikin, Police Chief Executive Assistant, would submit for reimbursement from the grant fund, that’s how they operate on that. But you’re right, based on the time chart with the clock ticking on the two year timeframe, the preliminary work starts right away.

Councilor McMahon – So can we start, use the grant money and keep submitting the bills up to November, as far as project team and engineering team and in November we say thank you, we’re done? That would probably void it. Police Chief Pryde – That is not a question I asked Gloria, I could certainly do that. Councilor Mersereau – Is this grant only for the purpose of rehabilitating an existing building or can it be used on new construction? Police Chief Pryde – My understanding is that it is purely for rehabilitating seismically, an essential facility, the police station. City Administrator Boyce – I believe it cannot be used for new construction at all. As far as the start and milestone dates, the city could move forward with the selection of a project team and advertise and selection for an architectural firm, there would be costs associate with that of course. And item number three, really we would be pushing that back and condensing the whole time period as far as completing the architectural plans and holding back on the construction period. I think there are some preliminary steps we could do to make sure we are in a position to move forward but I would think we would want to hold back on item 3 till we had a better understanding of whether we are going to move forward with the grant or not so we don’t sink too many city dollars into this.

Councilor Johnson – What happens if the end date on number three slips into 2017, what happens to the grant, are we in violation of something at that point, will there be fines, fees, and will we not get reimbursed if it slips into 2017? City Administrator Boyce – My understanding is we have two years to complete the project so if we go outside that two year period they could require us to return the dollars that haven’t been expended as of yet. Before we get to that point, we would contact the granting agency and see if we could work out an extension, but right now we should assume they aren’t going to grant an extension. Mayor Jacobellis – So what kind of figure are we talking about to complete steps one and two? City Administrator Boyce – We are talking about staff and attorney time to put everything together proposals and advertising, it’s hard to guess, but I think we’re talking less than \$5,000 but probably closer to \$2,000, in that general range, but that’s just an estimate.

Councilor Sieckmann – This one is very difficult. As we talked about at our retreat, one of our very high priorities is building a new city hall and police department. We’re looking at, potentially two years, that’s the grant time by the time you get everything laid out, and in three or four, it would be really nice to be in a brand new building. If it were going to be all grant money, it would be a no brainer but it’s not going to be all grant

money and based on what it says in the staff report here, it says that just in the fire department numbers it would be just under \$400,000 in city expenses for construction. I think it's going to be a bit more expensive to move the police department than it was for the fire department because I think there are a lot more files and more involved. I don't know this but I believe the fire department did a lot of their own moving. This here we're going to have to hire a company to come in and doing all of the moving because it's the police department and then we're going to have to turn around and hire them to move it all back. I know in other discussions we talked about using the elections building and it sounded like there would have to be a fair amount of work just to make it usable for something other than just an empty building. So then we're going to have to spend money inside the elections building in order to move them in there. I'm assuming we're going to have to do quite a bit of security in the elections building itself to make sure it is a secure building, being there is a lot of sensitive information, police officers, and all that in there. And we're moving them into a building that is not much better seismically than the one there in now.

With those comments made, on item 10-3 the letter from Infrastructure Finance Authority (IFA), it's probably a typo but I want to make sure. Paragraph two, " project expenses are subject to execution of a contract between your school district and the ...". City Administrator Boyce – Yes, that is a typo. The grants were made available to schools and police departments that will be corrected. Councilor Sieckmann – I just wanted to make sure the school didn't have to sign off on it. With all of that being said, if for some reason that we didn't convince the voters that we really do need a new police station we would really be kicking ourselves if we didn't do this. What I would like to recommend is to get clarification on some of these questions, like what happens if we end up going into 2017, because we drug our feet in the beginning. What happens if we don't hit the start and end dates between now and November? If we can get acceptable answers to those questions, I would like to see us accept the grant but I wouldn't want to see any of the money expended until we have election results finalized in November, that's what I would like to see.

Councilor Johnson – I would also like to see something in writing that says we don't have any fines if we don't accept the grant in the November timeframe. It sounds like that's not a problem but I would like to see that in writing.

Mayor Jacobellis – Police Chief Pryde when is the deadline for the yay or nay? It's sometime in March when the contracts would be available for City Administrator Boyce to sign it. I don't know if there is a hard date on that. Councilor Sieckmann – I think there is a date prior to that date. Mayor Jacobellis – We are meeting again in two weeks right? City Administrator Boyce – Yes, on the February 24<sup>th</sup>. Mayor Jacobellis – We can get the answers to the questions and get a yay or nay on it. That's probably the last shot we've got on it. Councilor Sieckmann – I think that if we get positive answers we don't need to even see it again, City Administrator Boyce could just go ahead with it. Councilor Johnson – I think we should see it again to hear the answers.

Marianna Moore, Cornell Place, Gladstone, Oregon – I didn't hear the amount on the grant, does that deal specifically with the police station, or could the election office be upgraded if you have to move anyway? I missed that part. Mayor Jacobellis – It is

specifically for the police station and can't be used for the election office, we don't own it. Mayor Jacobellis – It was for \$360,729.

11. Police Station/City Hall Advisory Committee:

This is a repeat agenda item, we extended the period to receive applications for the City Hall/Police Station Advisory Committee. You also have an application on your desk that was turned in today from Marianna Moore. But there are a few items to consider while we're here. Is this the time to appoint the committee and put those citizens in those seats, and additionally, we need more discussion about the scope of work for the committee. I know some of that is tied to property search and what properties are available. We even talked about appointing the committee and keeping them on hold until we sort through some of those items. Those are the discussions I would like to have this evening.

Councilor Sieckmann – I think it is the appropriate time to appoint the committee. We do have applicants and actually we have some really good applicants. It's really good to see a lot of new names out there. I would like to maybe have a work session on the scope of work for them at some point. I don't think we're there quite yet. I think the property search is a big part of it. But I think it would be ok to put the committee together. I think that if we put a scope of work together in a work session there may be some things that they could get started on right away looking at. And when the property portion comes in, they'll be ready for it. Mayor Jacobellis – So for the work session are we just going to hash out the three options listed here? Councilor Sieckmann – Well I don't know that those are the only three options. I don't know that those are the three best options. I just think we really need to give this some thought because it's going to be a pretty big project and I don't know that everything has been flushed out yet. Just my thoughts. Councilor Johnson – I agree. Councilor Mersereau – I think we need to be assertive as a team to answer those questions to in fact, give the advisory committee a chance to do a good job for us and make a recommendation that works. November is coming up quickly. I agree with Councilor Sieckmann, I really appreciate all of the people who applied, I'd like to appoint all who applied but we have had some problems with that in the past. I would recommend that we appoint the first nine who came in. There is some good diversity in that group so hopefully they'll have some good people work together and make a decision. Mayor Jacobellis – So am I hearing you right, we wouldn't have a work session until the property thing got going? Councilor Sieckmann – No, I think we could have a work session before that and the property portion would be in addition to that. It could be part of a work session when we have that information that they could move right on to that, it would be one of their tasks.

Councilor Johnson – What do we want from the committee, what recommendations do we want them to investigate specifically? Mayor Jacobellis – Well there are three options here, are there some we haven't talked about? That's kind of the point, these were the three we came up with last time and they got put on again. Is there something I'm missing here? Councilor Sieckmann – Well some of the things that they could be discussing is building sizes, we've got some reports that they could use as far as recommendations on all of the buildings, they could go through all of those, they could be looking at budgetary items. Councilor Johnson – What has worked in other cities, tours of other facilities, recommendations based on what they find? West Linn has a brand new police department, they have a fairly new city hall, and they're all separate, including the library. Tualatin has a combined city hall and library with separate police. It

would be interesting to know what other cities have done and how it's worked out for them. Why did they do it, what would they do differently? Some of those things would be interesting to know. Mayor Jacobellis – So those are the things you specifically want them to find out? Councilor Johnson – I don't know that we really want it quite that specific but one thing we haven't talked about was empowering this committee to go in and look at some of those issues and having those discussions and not limiting them to those three bullet items and having them come back with the best recommendation possible. Councilor McMahon – I agree with Councilor Mersereau, we appoint the first nine that applied to the committee and get them going. I think this is pretty vague and they can do their own ground work on going to Tualatin and/or West Linn and just get going. I don't think they need any more guidance from us right now, this is broad enough for me to let them go to work. Councilor Johnson – We could also get interim reports to see where they're going and offer guidance in the future too.

Councilor McMahon – I would say pick them and get them going and if at their first meeting they say, we have no idea what they want, then do a follow up, but I think this is a pretty good start. Let them get their feet wet and get going. Councilor Mersereau – And if during the work session we come up with some new brain child then we could give them to the advisory committee as additional things to do for us. But unless someone disagrees with what's down here then it would give them a good start. Mayor Jacobellis – I'm all for getting them started so let's pick the nine and get them started. Councilor Sieckmann – One more question that I've got is we are limited, on our committees, to people that are on no more than two committees. Is that full time committees? This is going to be a short term, ad hoc type of committee, and is it acceptable for us to have someone who is on two committees already, to be on this committee, beings this is not a full time committee? City Administrator Boyce – I think council should consider that because this is a large important project, it isn't ongoing either, it is a finite time period, so I would think those committee members with the most to offer, I think is very important. Council can interpret that rule about the two committees anyway they like, its councils own rule. So I would recommend that you don't consider that when you are appointing. City Attorney Abma – I would agree with that, you have the ability to say, we were talking about permanent standing committees, and that probably was your intent frankly the council's intent. I think certainly with the limited duration like this, carve that out. One of the applicants is a city employee though is a citizen of the city of Gladstone, is there any challenges there? City Attorney Abma – Not unless there was a rule of that as well. Councilor Sieckmann – And in this capacity, they aren't representing that department or anything like that, they are representing what's best for our citizens.

Mayor Jacobellis – So we are all in agreement that we are going to appoint the first nine who turned their applications in, and get them started, and maybe consider doing a joint work session or do you want to do a work session then give it to them? Or do we even need to do a work session, just wait for them to say, we really don't know what you want? Councilor Reisner – That's a good idea if we even need it. Councilor Mersereau – I never thought about the joint work session but it sounds like a good idea. Councilor Sieckmann – If they met once or twice then we schedule a joint work session with them, they could come back and say here's where we are, are we going the right direction? This is really cool, can we go off this way with it? I think that would be a good idea to do that. Mayor Jacobellis – Ok, I think one or two meetings then schedule the joint session. City Administrator Boyce – Ok, we'll leave it up to the advisory committee when they want to

meet with the council but within one to two meetings. City Attorney Abma – I would do, just for the formality and for the record, list the nine names and have make a motion and a second to that affect. And then officially appoint them.

Assistant City Administrator, Jolene Morishita – For the record I have:

- Todd Anslow
- Neal Butler
- Jal Duncan
- Robert Everett
- Linda Neace
- Natalie Smith
- Tammy Stempel
- Elliott Veazey
- Kevin Voss

*Councilor Sieckmann made the motion to appoint them to the committee for the City Hall/Police Station Advisory Committee. Councilor Mersereau seconded. Motion passed unanimously.*

Robert Everett, Newly appointed City Hall/Police Station Advisory Committee Member – Natalie and I were just talking and we're looking to see if we could get some direction on where you want us to go with this, just a little input. Mayor Jacobellis – You've heard what we have been talking about, the size of buildings, there are documents out there, how much space, check around to see what others have done, how big are there police stations, that kind of stuff. So start there, is this going to be stand alone, how many stories. Councilor Johnson – Does the combined facility make sense or not, and if so, why or why not on each side.

Dru Weiland, Applicant for City Hall/Police Station Advisory Committee – Obviously I was the last to apply and was not appointed, and that is ok I'm not on the committee. But it just seems that half of the people, because I got a list of people for those who applied, are people who make all of the decisions and are on all of the committees in this town. And it seems to me you'd get new people in and would try to get new people in. And half of the people, I don't know them but I recognize their names because they were the people who fought against the library and are all the people who are on the committees and you need to get some new people. Mayor Jacobellis – Thank you. Dru Weiland – That's all I have to say.

12. Change to Staff Seating in Council Chambers:

This is something I didn't even want to bring to council but this is your room and I thought you should have some input. Assistant City Administrator, Jolene Morishita outlined in the staff report, some of the concerns regarding the dual use of this space for court and city council. Some of the problems with moving computers and what not. So we're looking for your input as far as can we move forward on this or do we need to rethink this? Councilor Nelson – I don't think this is our decision to make. If it's acceptable for the courts and it works for us here, there's no reason why we shouldn't do it. They've reviewed it and this is what's best for them, we shouldn't even be a part of it. Mayor Jacobellis – Well I appreciate them bringing it to us because it does concern us,

but I'm ok with hiring whoever did the library thing. Spend the \$1,750 and get it done. Councilor Sieckmann – I have a little different view on it, but I think it should be done. Where did we get the mayor's furniture? Did they think about seeing if they could put something together, we are looking at tearing this building down in the near future? Mayor Jacobellis – This is what the public sees, we aren't going to have a makeshift plywood structure, just get it done. Is everyone ok with that, do you agree with Councilor Sieckmann? Councilor Reisner – I'm big on three bids but I say go ahead and do it. Mayor Jacobellis – I think we're spinning our wheels here, I say just get it done! Council agreed.

13. Approval of Council Liaisons:

The purpose of this agenda item is to solidify what was discussed at the council retreat in making different appointments in the liaison area. I also put on your desks, position descriptions for city council liaisons, I would appreciate you to review that prior to the next meeting and let me know if you would like changes. Mayor Jacobellis – So this is separate, we have to take a look and get back to you? City Administrator Boyce – The mayor makes the appointments so if you are still good with the appointments the way they were set out at the city council retreat, we just need your edict that says make it so. One item I wanted to point out, the Library District Advisory Committee, I was making the assumption that Councilor Johnson, being the liaison to the library, he would cover that but I don't think we specifically said that at the retreat, so I thought we should address that tonight. Councilor Johnson – Is that actually a liaison position or a board position? City Administrator Boyce – It's really a board position, so you would be an actual member of the Library District Advisory Committee, so you would be a voting member. Councilor Johnson – Who serves from the city of Gladstone right now? City Administrator Boyce – Right now, the library director is filling in, technically Kari Martinez is the appointment. There's no requirement that it be a city councilor, it could be a citizen. Actually most jurisdictions have appointed their library directors. My point of view is that it would be good to have an elected official in there because they are underrepresented at this point. Councilor Johnson – How does that affect ongoing negotiations on the IGA, I would want to make sure that the city is speaking with one voice there, because they are also a part of that. City Administrator Boyce – Right and we would have to coordinate as the library advisory committee considers items related to IGA's. But I don't see any reason that there couldn't be a city councilor on that committee. Councilor Johnson – I'll do it.

Mayor Jacobellis – So does everyone agree with this? So these are to be the liaison positions and I deem it to happen. Or whatever the verbiage is.

14. Approval of a Company for the Beginning of the Property Search For the Library and City Hall:

City Administrator Boyce – So I'm requesting that city council accept the proposal from Universal to conduct the property search.

*Councilor Nelson made the motion to accept the proposal. Councilor Sieckmann seconded. Motion passed unanimously.*

**BUSINESS FROM THE COUNCIL**

Councilor Nelson – Tomorrow at the Senior Center we have a luncheon and the workers are to be there by 11:30 am, and I think noon is when they will start serving. So we've got a couple of us on the list but we could use a couple more people to get the food out in an orderly manner. So it should be a full house tomorrow at the Senior Center. 11:30 am for workers, and 12:00 pm if you want something to eat.

Councilor Mersereau – I had the opportunity to go to the Coffee with a Councilor on Monday and both Councilors Nelson and Johnson were with me. Very informative, a lot of good input. I forgot to take count of those in attendance. Councilor Nelson – 15 people and it was windy and raining and they still came out. Councilor Mersereau – A couple of the main issues, one was code enforcement and one was business licenses. One of the gentleman who started that whole discussion was a retired gentleman, and I didn't get the gentleman's age, but I believe he was over 65. But he offered a suggestion on the business license, for the residential and people in the retired mode, in that they are doing things but not quite up to par with what they use to do as far as income, but the suggestion is that, he didn't complain about the \$100, but thought it should be on a sliding scale on income. Councilor Nelson – He didn't feel he should have to pay the same as he was when he was working full time and making good money. He just dabbles in it and still has the business license and feels that the sliding scale, "I'm not making much anymore and I don't deserve to have to pay this fee". And I agree with that in a way, I think they've got a lot of elderly people that their businesses are still intact but they just aren't doing much work and they want to stay involved in it. Councilor Mersereau – There was an issue again, this is the second meeting I've been to now, and the second speed issue came up, this one was on Clarendon but wasn't quite as bad. The first one was 55 mph down Arlington Avenue, this one was as much as 50 mph on Clarendon. Some other good things that came out of it, the pride of Gladstone, improving the pride of Gladstone and were talking about having flags, and hanging plant baskets up and down the street. They just wanted to spruce it up a bit. Councilor Nelson – We want to thank Irene Green, Library Director, she supplies us with coffee, cups, plates and donuts. And that comes out of here budget.

Councilor Johnson – City council meetings can be very formal and seperative, I mean we are sitting up here on a raised platform and we are away from you, we talk at you, when people come to the podium they talk at us. There's no conversation here, it's just by the nature of this forum and that's the way it is. Sometimes we forget, we are your neighbors, we live here in the City of Gladstone, we're not from outside we all live in the city. And the Coffee with a Councilor has worked much better than I expected and by a long shot. It's very informal and comfortable, up close and personal and I would encourage everyone to come, even if you don't have an issue, you just want to come and say hi. Councilor Nelson – If you don't know where it's at, it's at the library on the lower section which is on Dartmouth here, I think it's setup and we have a large area that can seat quite a few people.

Councilor Reisner – I just want to ask City Administrator Boyce for a couple of updates. Brown Caldwell? City Administrator Boyce – You will have something on the agenda on the 24<sup>th</sup>. Councilor Reisner – And also we haven't seen our auditors? City Administrator Boyce – They will also be here on the 24<sup>th</sup>. It will be an interesting and exciting night.

Councilor Sieckmann – It sounds like this Coffee with a Councilor has been a great success. I just wanted to mention that the next one is February 23<sup>rd</sup> we only have two councilors signed up for that one. They are meeting 6:30 pm to 7:30 pm. Then the March 9<sup>th</sup> morning one, there are two councilors signed up there. March 23<sup>rd</sup>, there is none, I think you all got the schedule. If

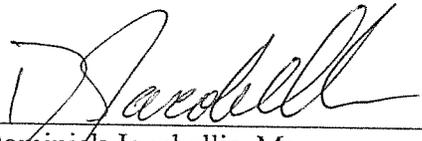
there is anyone who would like to sign up for any of those please do, if not I will fill in any open vacancies.

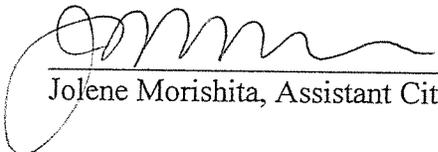
**ADJOURN**

Meeting was adjourned at 8:50 pm.

Approved by the Mayor this 10 day of March, 2015.

Attest:

  
\_\_\_\_\_  
Dominick Jacobellis, Mayor

  
\_\_\_\_\_  
Jolene Morishita, Assistant City Administrator