

GLADSTONE CITY COUNCIL MEETING MINUTES of October 27, 2015

Meeting was called to order at 6:31 PM.

ROLL CALL:

Councilor Sieckmann, Councilor Mersereau, Councilor Johnson, Councilor McMahon, Councilor Reisner, and Mayor Jacobellis.

ABSENT:

Councilor Turner.

STAFF:

Ross Schultz, Interim City Administrator; Jolene Morishita, Assistant City Administrator; Rhonda Bremmeyer, Senior Center Director, Jeff Jolley, Acting Police Chief/Lieutenant.

AGENDA ADDITIONS OR CORRECTIONS:

Interim City Administrator Schultz asked that the presentation by Carlotta Collette be taken off the agenda – she will be attending the November 10th meeting instead.

Mr. Schultz would also like to talk about the recruitment of the City Administrator at the end of the meeting.

BUSINESS FROM THE AUDIENCE:

None.

CONSENT AGENDA:

1. Approval of Minutes – September 30th and October 13th, 2015 meetings.
2. Approval of Monthly Financials

Councilor McMahon made a motion to approve the consent agenda. Motion was seconded by Councilor Sieckmann. Motion passed unanimously.

CORRESPONDENCE:

None.

REGULAR AGENDA:

3. Approval of Staff Changes:

Interim City Administrator Schultz said they interviewed the four finalists for the Public Works Director position, backgrounds were done on two, and he would like to make a recommendation to hire Jim Whynot. Senior Center Assistant – the position is being changed to full time and will spend ¼ time working on social media aspects. Police Chief – Interim Police Chief Jolley has agreed to stay in the position until the first of the fiscal year.

Councilor Sieckmann asked if any of these positions will fall under the five tier program. They would be started on one of the tiers and moved up each tier. Councilor Sieckmann asked if it was feasible to find someone who could manage the senior center and also manage social media. Mr. Schultz did not feel it was unreasonable. Councilor Johnson said that in the past staffing changes

have gone before the Budget Committee and perhaps this could be brought up at the mid-year meeting. Ms. Bremmeyer said she cannot wait until January to fill this position. Councilor Mersereau feels that we should not delay any further in hiring someone. Councilor McMahon and Councilor Reisner agreed.

Councilor Sieckmann made a motion to approve Agenda Item #3 – Staff Changes. Motion was seconded by Councilor Mersereau. Motion approved unanimously.

Mr. Schultz said they have hired an Accounting Manager – Carolyn Gray – she will be starting next Monday.

4. Judge Contract – Directions to Staff:

Assistant City Administrator Morishita explained that the contract expires December 31st. In the recent past the staff put together a selection committee and chose the most appropriate candidate. Ms. Morishita is asking for direction. Councilor McMahon suggested having four-year terms. Councilor Johnson feels there should be better communication between the Council and the Judge. Councilor Sieckmann feels there should be a discussion regarding contract employees. There was a discussion and clarification regarding an Executive Session. There was a discussion regarding options. Ms. Morishita summarized that the Council would like to reappoint the current judge this time. The Judge will come to a discussion/work session in the near future to give an update/review and have a discussion regarding expectations, etc. In the future the Council will go with the Executive Session format and if they choose to open up the position both staff and some City Councilors will be involved in the section process. It was agreed to have a two-year extended contract with the current Judge.

DISCUSSION ITEMS:

5. Draft Resolution for Dahl Beach Mitigation:

Mr. Schultz explained that the Port of Portland would like to attend the next meeting so that the Council can vote on this. He would like to relay any concerns or questions to them beforehand. Councilor Sieckmann would like to hear from staff on why/if this is important. Councilor Reisner said we will be losing the lower parking lot and perhaps we can negotiate for something more. Councilor Johnson would like to know who is requiring this and why, and he would like all the information included in the packet so the public has access to it.

BUSINESS CARRIED FORWARD – Update

a) Update of Council Goals:

Interim City Administrator Schultz asked if it was time he started planning a retreat. Councilor McMahon feels it should wait until the new City Manager is on board. Councilor Sieckmann feels it should be a regular January event. It was decided to have it on January 23rd and Councilor Johnson will ask L.B. Day to facilitate.

b) Urban Renewal Map:

No updates at this time.

c) Jensen Road:

Now open to walkers, etc. It is paved.

d) Lawyers for Tri-City:

Mr. Schultz has been in contact with an attorney – he will forward the information to Council. Councilor Johnson asked if he could come and talk with the Council. Mr. Schultz will ask him to attend the November 10th meeting.

- e) Park Rules:
Councilor Reisner said the Parks Board is planning on looking at them in December. This is not part of the Parks Master Plan.
- f) Personnel:
Mr. Schultz gave an update on some personnel location changes.
- g) November Council Meetings:
Mr. Schultz asked that there not be a second meeting in November since it would fall during Thanksgiving.
- h) Thanksgiving Holiday:
Mr. Schultz asked Council how they felt about the City closing services on the day after Thanksgiving. It is not a regular holiday, but employees could use vacation or come to work if they chose to. Public Works will maintain a skeleton crew. The Library will be open. The Police Department will be staffed. Council agreed to close.
- i) Recruitment for City Manager:
Mr. Schultz said there are some good candidates. The Council will be given the information before the November 10th meeting when Mr. Prothman gives his review. Interviews will be conducted the first week in December. There will be a meet and greet with the finalists. Then several committees will conduct interviews and give the info to Council.

BUSINESS FROM THE AUDIENCE:

None.

BUSINESS FROM THE COUNCIL:

Councilor Sieckmann:

He wanted to say that he felt the Town Hall meeting went really well. Staff and everyone involved did a great job putting it together. He felt the attendance was good. He wants to commend the Council on handling some tough questions.

Council has received some emails recently that are addressed to everyone – how do they respond?

Councilor Mersereau:

He also thought the Town Hall went well. He thought the Mayor did a great job as facilitator.

Councilor Johnson:

He wanted to thank all of the staff for putting the Town Hall together. He also thought it went well. Charter Committee – he would like to start advertising for that in the City newsletter in November and December and making selections in January.

He had the opportunity to see Interim Police Chief Jolley in action at the Baskin Robbins event. It was a very fun event.

Councilor Reisner:

He also felt the Town Hall was a great success and would also like to thank the staff. He would like to include openings in several other advisory committees in the upcoming City newsletters. He would like to make the appointments in December so they are ready to go in January. There has been a conflict between the Parks Board and Traffic Safety meetings for the last year or so. The Parks Board agreed to change their meeting times to the first Mondays of the month, starting in December. The information will be noted on the City's website.

Councilor McMahon:

He apologized for missing the last Coffee with a Councilor event.

Mayor Jacobellis:

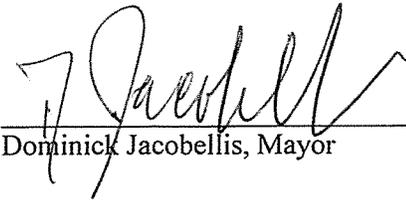
Asked if the Parks Board had RFQ's. Councilor Reisner advised that the Parks Board made a recommendation to Council to adopt the RFQ that they had before them last night. The dates need to be changed.

ADJOURN:

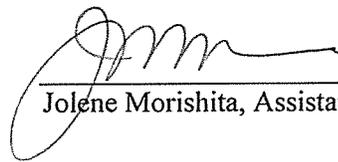
Meeting adjourned.

Approved by the Mayor this 10 day of November, 2015.

ATTEST:



Dominick Jacobellis, Mayor



Jolene Morishita, Assistant City Administrator