

GLADSTONE CITY COUNCIL MEETING MINUTES of January 12, 2016

Meeting was called to order at 6:31 PM.

ROLL CALL:

Councilor Sieckmann, Councilor Mersereau, Councilor Johnson, Councilor Turner, Councilor McMahon, Councilor Reisner, and Mayor Jacobellis.

ABSENT:

None.

STAFF:

Eric Swanson, City Administrator; Jolene Morishita Assistant City Administrator; David Doughman, City Attorney.

AGENDA ADDITIONS OR CORRECTIONS:

Item #11 – Discussion of Mayor/City Council Roles and Responsibilities will be moved to the January 23rd retreat agenda.

BUSINESS FROM THE AUDIENCE:

Mr. Tracy wanted to thank the Council for their participation at the Town Hall meeting. He and some fellow fishermen have a meeting tomorrow to speak in front of the Port of Portland Commissioners regarding the Meldrum Bar project and they would like the Council's support in saving the point.

Mr. Art Isrzelson also wanted to thank the Council for reconsidering the Meldrum Bar project.

CONSENT AGENDA:

1. Approval of Minutes from December 8, 2015 Meeting
2. Appointment to Senior Center Advisory Board
3. Approval of December Check Register
4. Approval of Year to Date Budget to Actual Report

Councilor Sieckmann made a motion to approve the consent agenda. Motion was seconded by Councilor Johnson. Motion passed unanimously.

CORRESPONDENCE:

5. Letter from Merina & Company, LLP – 2014/15 Audit.

REGULAR AGENDA:

6. Intergovernmental Agreement with the City of Sandy for Interim Library Director Services:

Mr. Swanson explained that this is an extension of a previous agreement. We are in the process of hiring a permanent person for the position. *Councilor McMahon made a motion to approve the agreement. Motion was seconded by Councilor Johnson.* Discussion: Councilor Johnson asked if there was a chance they would have to extend this agreement again. Mr. Swanson said that could happen, but he is optimistic that they will have someone hired before that happens. *Motion passed unanimously.*

7. Approval of Resolution #1073 – Master Fee Schedule:

Councilor Johnson asked where they left the home occupation businesses/fees issue. Assistant City Administrator Morishita explained that there will be a work session with any business owners/citizens on March 8th to determine the course of action. The fees won't change until 2017 so there is enough time to notify those who are affected. *Councilor Sieckmann made a motion to approve Resolution #1073. Motion was seconded by Councilor McMahon.* Discussion: Ms. Morishita asked that they mention that they are repealing Resolution #1033, which is last year's fee schedule. Councilor Johnson pointed out that the Mayor's name needs to be corrected. *Councilor Sieckmann withdrew his motion. Councilor Sieckmann*

made a motion to adopt Resolution #1073, revising the master fee schedule and repealing Resolution #1033. There was no further discussion. Motion was seconded by Councilor McMahon. Motion passed unanimously.

8. Update and Discussion of City Charter Review Advisory Committee Appointments and Process:
Mr. Swanson said they had four citizens that applied. He went over the options for moving forward. There was discussion regarding the options and timeframe. Councilor Reisner made a motion to appointment the four applicants, as per option #1 and review any further applicants at the meeting on January 26th. Motion was seconded by Councilor Johnson. There was no further discussion. Motion passed unanimously.
9. Appointment of Katie Lewis to Clackamas County Library District Advisory Committee:
Councilor Johnson explained that the Library District Advisory Committee is going back to the original ballot measure that requires members of the Library District Advisory Committee to be members of library boards from member's cities so he will no longer be Gladstone's representative. Councilor Johnson made a motion to appoint Katie Lewis as Gladstone's representative for the Clackamas County Library District Advisory Committee. Motion was seconded by Councilor Reisner. Discussion: Councilor Sieckmann asked if this was a good choice – Councilor Johnson said that it was. Motion passed unanimously.
10. Review of Draft Extension of Current Personal Services Agreement with Ross Schultz for Special Projects Coordination:
Mr. Swanson gave some background information. Councilor Sieckmann had a question regarding the difference between hiring a consulting firm versus Mr. Schultz, and comments on the list of projects. Mayor Jacobellis shared comments regarding the grant for the bridge project that Mr. Schultz was working on. Councilors Sieckmann and Johnson felt that Mr. Schultz should assist with the department head reviews. Councilor Johnson asked if there was money in the budget for this – Mr. Swanson said that there was, and it was agreed to put a cap of \$10,000 in the contract. Councilor Reisner had concerns regarding the cost of allowing access to City buildings and time commitments. Councilor McMahon made a motion to authorize the City Administrator to sign the final contract, which includes changes discussed, including the cap of \$10,000 requested by the Council. Motion was seconded by Councilor Mersereau. Discussion: Councilor Sieckmann had a question about availability/time commitment – Mr. Swanson said he has discussed that with Mr. Schultz and is comfortable that it will not be an issue. Councilor Johnson said he would consider going above the cap in the future if necessary. Councilor Turner would like to limit it to projects Mr. Schultz was already working on unless any new projects are brought before the Council – Mr. Swanson said he would keep them informed in the weekly report. Motion passed unanimously.

BUSINESS CARRIED FORWARD – Update - None.

BUSINESS FROM THE AUDIENCE:

Kevin Johnson is concerned that if there is a commercial property with commercial tenants in it that both the tenant and property owner are being charged fees.

ADJOURN:

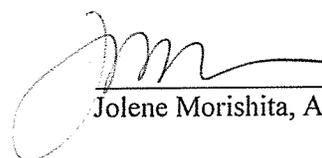
Meeting adjourned.

Approved by the Mayor this 26 day of JANUARY, 2016.

ATTEST:



Acting Mayor



Jolene Morishita, Assistant City Administrator