

GLADSTONE CITY COUNCIL MEETING MINUTES of February 23, 2016

Meeting was called to order at 6:40 PM.

ROLL CALL:

Councilor Sieckmann, Council President Mersereau, Councilor Johnson, Councilor McMahon, Councilor Reisner.

ABSENT:

Councilor Turner.

STAFF:

Eric Swanson, City Administrator; Jolene Morishita Assistant City Administrator; David Doughman, City Attorney.

AGENDA ADDITIONS OR CORRECTIONS:

Mr. Swanson said that an executive session will be held at the end of the meeting.

BUSINESS FROM THE AUDIENCE:

Chris Lodolini asked that Council look into the implementation of Code Alert, which is an expedited way of reporting code changes. He also asked that they look into publishing a resolution table online. He said that on the City's website there is still reference to Pete Boyce as a contact.

Susan Liston wanted to thank former Mayor Jacobellis for his service to the City. She feels the Council should appoint someone to the position.

Nancy Eichsteadt said it is very difficult to obtain copies of documents such as the Master Plan – she would like everything to be available online.

Ed Gronke said he would like to suggest setting up a library oversight/advisory board with proportional representation and immediately begin scheduling joint meetings of your library board with the Oak Lodge advisory board and show them where you are in the process.

CONSENT AGENDA:

1. Approval of February 9, 2016 Minutes.
2. Approval of Temporary Use of OLCC License – High Rocks Restaurant.

Councilor McMahon made a motion to approve the consent agenda. Motion was seconded by Councilor Johnson. Motion passed unanimously.

CORRESPONDENCE:

3. Council President Mersereau said they received a thank you letter from the Gladstone Fire Department Membership Association regarding the donation of \$500.
4. Five letters were received from residents regarding their desire to appoint a new Mayor. He also received an email from a resident who asked that there be an election.

Councilor McMahon received a letter from the Director of the Gladstone Community Services Food Bank thanking the firefighters for their donations of food and toys.

REGULAR AGENDA:

5. Selection of Mayor and Discussion of New City Council Member Process:
Mr. Swanson shared the official resignation letter from Councilor Turner. Mr. Doughman read the Election Code from Chapter 4.03, subsection 030, which addresses vacancies and the process used to fill

them. There was a discussion regarding timelines. Councilor Reisner suggested having a round robin type situation where citizens could ask questions of applicants. It was agreed to start the process as soon as possible by advertising. Councilor Sieckmann wanted to make sure applicants are aware of the time commitment involved. Councilor Johnson suggested discussing the process at the March 8th meeting, holding interviews at the April 12th meeting, and a decision made at the April 26th meeting. There was a discussion regarding the process.

6. Exit Audit Report for Fiscal Year Ending June 30, 2015 – Merina & Company LLP:

Mr. Swanson introduced Tonya Moffitt from Merina & Company and Carolyn Gray, Accounting Manager. Ms. Moffitt said they gave the highest opinion they can give. She went over the audit findings and financial statements, including the differences in the statements from fiscal years 2014 and 2015. Councilor Sieckmann pointed out some errors in the report. He asked for clarification regarding the Fire Department Levy Fund and past deficiencies.

RECESS TO URBAN RENEWAL MEETING

REGULAR AGENDA:

9. Ordinance 1464 – Approval of Chapter 2.32 of the Gladstone Municipal Code:

Mr. Doughman explained the changes. Councilor Reisner had a question regarding the Police Chief not being included in the ordinance. Mr. Doughman explained the differences between the authorities of a City Manager versus a City Administrator. There was a discussion regarding possible options with the ordinance.

Councilor McMahon made a motion to approve Ordinance 1464 as written. Motion was seconded by Councilor Sieckmann. No further discussion. Motion passed unanimously. Councilor Sieckmann made a motion to approve Ordinance 1464 as written. Motion was seconded by Councilor Johnson. Motion passed unanimously.

Mr. Swanson wanted to recognize Fire Chief Stan Monte for his service to the community and express his appreciation.

BUSINESS CARRIED FORWARD – UPDATE:

a. Update on Library IGA Negotiations with Clackamas County:

Mr. Swanson noted that we were forming a building committee that would meet the schedule. He said they had a very successful meet and greet with the candidates for the Library Director position last week and panel interviews on Friday. They have five very promising candidates. Councilor Johnson wanted to say that they will be holding the County accountable for what they have committed to and the Council's position has not changed.

b. Update on Future IGA with Oregon City on Building Official, Planning & Right of Way Program Management:

Mr. Swanson said that we currently contract with Clackamas County. Oregon City will be giving a presentation on March 15th at 10:00 AM to demonstrate what they can provide.

BUSINESS FROM THE AUDIENCE:

Glenda Scherer asked if it would be in our own best interest to have our own City Planner. Councilor McMahon replied that we used to have our own, but that it was not cost effective. Ms. Shearer said she feels that if a current Councilor is interested in being appointed as Mayor that they should not be involved in selecting/developing the interview questions. Councilor Johnson replied that the questions will be developed during an open public meeting. Ms. Shearer said that with the wealth of knowledge and experience the Council has, could they come up with a different way of funding the City's civic buildings instead of selling the nature park property? She suggested forming a citizen advisory board.

BUSINESS FROM THE COUNCIL:

Councilor Sieckmann:

At the last Planning Commission meeting he was asked about the status of the grant for reviewing the planning codes and it appears that the ball has been dropped. Mr. Swanson will be looking into this. He attended a meeting with ODOT today – they have supplied a grant for the Transportation System Plan. They went through a list of contractors at the meeting.

Councilor Sieckmann, Council President Mersereau and Mr. Swanson met with Congressman Schrader last week at a round table and discussed the topic of infrastructure funding.

Councilor Johnson:

He wanted to thank former Mayor Jacobellis for his service to the City. He also wanted to thank Councilor Turner for her hard work.

Councilor Reisner:

He also wanted to thank former Mayor Jacobellis and Councilor Turner for their service.

The Traffic Safety Commission met last night and will be asking for some timed parking signage along Portland Avenue at Gloucester because some business owners are having issues. There has also been discussion regarding making West Clackamas Boulevard a one-way street going east.

Councilor McMahon:

He and Councilor Johnson attended Coffee with a Councilor last night and had some lively discussions on a variety of topics.

Council President Mersereau:

He feels the Library meet and greet event was very positive.

He had the opportunity to attend the City Strategic Planning session on the 22nd – there was good discussion with the Department Heads.

He has the opportunity to be involved in the review of the Gladstone Vision, Mission and Value Statement.

He would like to thank all the Councilors for the effort they put in. He thanked Councilor Johnson for his efforts regarding the Library project.

ADJOURN:

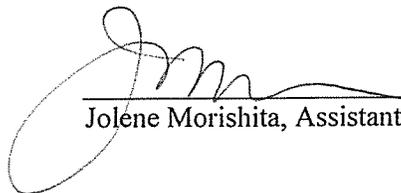
Meeting adjourned.

Approved by the Council President this 10 day of March, 2016.

ATTEST:



Thomas Mersereau, Council President



Jolene Morishita, Assistant City Administrator