

**GLADSTONE CITY COUNCIL MEETING  
CITY HALL COUNCIL CHAMBERS  
August 9, 2016 – 6:30 PM**

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**5:15 p.m.**

**Executive Session #1** – ORS 192.660 (2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

**Executive Session #2** – ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

**6:30 p.m.**

CALL TO ORDER

ROLL CALL

FLAG SALUTE

**AGENDA ADDITIONS OR CORRECTIONS**

**BUSINESS FROM THE AUDIENCE**

Visitors: Presentations not scheduled on the Agenda are limited to three (3) minutes. Longer presentations should be submitted to the Assistant City Administrator two weeks prior to the Tuesday City Council meeting. Cards are available in the back of the room for anyone who wishes to comment.

**CONSENT AGENDA**

1. Approval of July 20, 2016 and July 26, 2016 Minutes
2. Financial Reports – July 2016

**CORRESPONDENCE – None**

**REGULAR AGENDA**

3. Consider Approval of an Intergovernmental Agreement (IGA) between Clackamas County and the City of Gladstone for Fuel Tax – Barbara Cartmill, Clackamas County
4. Consideration of submitting initiative petitions regarding Charter amendments requiring voter approval to change designation of parks & an amendment requiring voter approval for park sale or lease on November ballot
5. Continued discussion of draft 2016 Charter and possible referral to November 2016 ballot
6. Consider approval of City of Gladstone Public Works Fleet Replacement Policy
7. Consider approval to purchase a Ford F-650 cab/chassis with a removable bed as identified in the recently developed 15 year City of Gladstone Public Works Fleet Replacement Policy

**BUSINESS CARRIED FORWARD –**

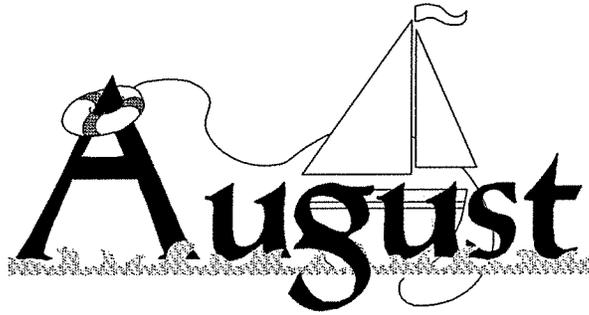
- Discussion of participation in the Regional Wastewater Treatment Advisory Committee

**BUSINESS FROM THE AUDIENCE** – This is the second opportunity for the Audience to address Council on any item not on the Agenda.

**BUSINESS FROM THE COUNCIL**

**ADJOURN**





## **CONSENT AGENDA**



## GLADSTONE CITY COUNCIL MEETING MINUTES of July 20, 2016

Meeting was called to order at 6:32 PM.

### **ROLL CALL:**

Councilor Sieckmann, Councilor Neace, Mayor Mersereau, Councilor S. Johnson, Councilor K. Johnson, Councilor Reisner.

### **ABSENT:**

Councilor McMahon.

### **STAFF:**

Eric Swanson, City Administrator; Jacque Betz, Assistant City Administrator; David Doughman, City Attorney.

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### **AGENDA ADDITIONS OR CORRECTIONS:**

Mr. Doughman said there would be an addition to the agenda that would amend Mr. Swanson's contract to allow for an informal review process for his six month anniversary. Councilor S. Johnson wanted to make an addition to discuss the gas tax IGA. Councilor Neace wanted to make an addition to discuss IP-28.

### **BUSINESS FROM THE AUDIENCE:**

Beverly Chase, a member of the Library Board, asked for volunteers to help set up the book sale that will be held during the Festival (set up will be on August 3<sup>rd</sup> from 9:00 to 5:00 at the Wetten Grade School).

Bob Everett, representing Gladstone/Oak Grove Rotary and the Gladstone Community Festival, wanted to make a formal announcement that the Gladstone Community Festival will be on August 5<sup>th</sup> and encouraged everyone to attend. He thanked the City, sponsors, and vendors for all their support.

Sherry Hall wanted to honor and support Police Chief Jolley and the members of the Police Department. She shared Paul Harvey's narrative "Policeman". Pastor Larry Bingham, Gladstone Church of the Nazarene, also wanted to support the police. They shared bumper stickers with everyone. Ms. Hall also invited everyone to attend National Night Out events.

### **CONSENT AGENDA:**

1. Approval of June 1, 2016 and June 28, 2016 Minutes
2. Resolution 1084 – Designating U.S. Bank National Association as the City's Designated Depository and Authorizing Certain City Officials to Withdraw Funds
3. Resolution 1085 – Authorizing Certain City Officials to Withdraw/Transfer Funds from Oregon State Treasury on Behalf of the City
4. Appointment to the Budget Committee
5. Financial Reports – June 2016

Councilor Reisner asked to pull Item #5.

*Councilor Neace made a motion to approve Items 1-4. Motion was seconded by Councilor Sieckmann.*

Discussion: Councilor S. Johnson thanked Ms. Garlington for volunteering to be on the budget committee.

*Motion passed unanimously.*

Councilor Reisner had questions regarding the Financial Reports and Mr. Swanson/Chief Jolley answered them.

*Councilor Reisner made a motion to approve Item #5. Motion was seconded by S. Johnson. Motion passed unanimously.*

## **RECESS TO URBAN RENEWAL MEETING**

### **CORRESPONDENCE:**

None.

### **REGULAR AGENDA:**

#### **8. Council Input and Public Comment on Proposed Arlington Liquor Store:**

Mr. Swanson introduced the proprietor, Dan Miner, and gave background information. Mr. Miner gave additional background information on the proposal and himself. There was discussion regarding the location, size, etc.

##### Public Comments:

Richard Hoffman shared some information regarding locations of liquor stores in the surrounding area, drownings at High Rocks, violence studies relating to liquor stores, etc. He feels a liquor store will reduce the livability in Gladstone.

Barbara Nizich lives across the street from the location and has concerns about having a liquor store in the area.

Greg Alexander asked for clarification regarding the public notification process – Mr. Swanson explained.

##### Council Comments:

Councilor S. Johnson said that he has never heard anyone ask for a liquor store in Gladstone. He believes the OLCC has ignored their process. He is opposed to having a liquor store. He believes that cities should have more say in the matter.

Councilor K. Johnson feels the OLCC process is not very open.

Councilor Neace agreed with Councilor K. Johnson. She feels the store will be well run and will work with the police department.

Councilor Sieckmann is in favor of the liquor store. He feels it brings people to the community to spend money.

Councilor Reisner agreed with Councilor Sieckmann.

Mayor Mersereau said he isn't sure that Gladstone needs a liquor store. He has concerns regarding traffic impacts.

Mr. Swanson said it was important to keep an open dialogue between the City and the owner/manager and OLCC to address any issues.

**9. Ordinance 1467 – Amending Chapter 2.52 of the Gladstone Municipal Code to Allow Administrative Approval of Certain Liquor License Applications:**

Mr. Doughman gave background information relating to liquor license renewals.

*Councilor Sieckmann made a motion to adopt Ordinance 1467. Motion seconded by Councilor Neace.*

Discussion: Councilor S. Johnson said this is mostly administrative and any issues would be dealt with accordingly. Mr. Doughman said the City Administrator could still bring any applications before the Council if there was a concern. He read the ordinance by title.

*Motion passed unanimously.*

*Council Sieckmann made a motion to have a second reading of Ordinance 1467. Motion seconded by Councilor Neace.*

Mr. Doughman gave a second reading of the ordinance by title.

*Motion passed unanimously.*

**10. Appointment to Traffic Safety Commission:**

Two applications were received.

*Ms. Betz took a roll call vote: Councilor Sieckmann: Browning. Councilor Neace: Browning. Councilor S. Johnson: Browning. Councilor K. Johnson: Browning. Councilor Reisner: Osburn. Mayor Mersereau: Osburn.*

*Councilor K. Johnson made a motion to appoint Denise Browning to the Traffic Safety Commission. Motion seconded by S. Johnson. Motion passed unanimously.*

**11. Discuss Amending the City Administrator’s Contract to Allow For An Informal Review Process At His Six Month Anniversary:**

*Councilor Sieckmann made a motion to direct the City Attorney’s office to amend the City Administrator’s contract to have an informal six month review rather than a third party review. Motion seconded by Councilor S. Johnson. Motion passed unanimously.*

**12. Discuss Gas Tax IGA:**

Mr. Swanson gave some background information. Clackamas County staff will be at the August 9<sup>th</sup> meeting to provide additional information. Councilor S. Johnson gave additional information regarding time constraints from the County Commissioners. He doesn’t feel we should be forced to sign this under duress. There was discussion regarding the different versions of the resolution of support, funding, etc.

**13. Discuss IP-28:**

Mr. Swanson said the North Clackamas Business Alliance is asking for support in voting no on this initiative. Councilor Neace said this will affect businesses and consumers by raising taxes and there is no guarantee that the money will go toward roads, education and seniors as promised.

**BUSINESS FROM THE AUDIENCE:**

Sharon Alexander asked if the liquor store would be selling lottery tickets and if a portion of the money would go to the City – Mr. Miner said there would not be video poker, but scratch-offs, etc. He was not sure about the distribution of funds.

**BUSINESS CARRIED FORWARD – UPDATE:**

Mr. Swanson went over some of the topics that are on the agenda for the next Council meeting.

**BUSINESS FROM THE COUNCIL:**

**Councilor Sieckmann:**

He wanted the Council to decide what to do regarding the Community Festival. He looked at the bulkhead at the park recently. Regarding Police Department support/recognition – he will be out in front of the Police Department on Saturday morning at 10:00 with a supply of blue painters tape to adorn the back windows of vehicles for anyone who would like some.

**Councilor Neace:**

She attended the North Clackamas Business Alliance meeting recently and it was very informative. She also got a directory/upcoming events from the North Clackamas Chamber of Commerce and will share the information.

**Councilor S. Johnson:**

He gave additional information regarding the bulkhead project. He went on a ride-along with the Police Department on July 4<sup>th</sup> – it was a very enlightening and interesting experience. He was impressed by the professionalism, care, and dedication of the Police Department. He announced that he is a candidate for Mayor of Gladstone.

**Councilor Reisner:**

He and Councilor Neace will be involved in the chili cook-off at the Gladstone Community Festival. He attended a recent Coffee with a Councilor event – he felt it was very informative.

**Mayor Mersereau:**

He recently attended a retirement party for a firefighter/paramedic, Ron Basham. He also attended the Coffee with a Councilor event – one citizen was concerned about the lack of bike lanes in Gladstone. He would also like to go on a police ride-along.

**ADJOURN:**

Meeting adjourned.

Approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
Thomas Mersereau, Mayor

\_\_\_\_\_  
Jacque Betz, Assistant City Administrator

## GLADSTONE CITY COUNCIL MEETING/WORK SESSION – JULY 26, 2016

### NEXT STEPS:

#### Urban Renewal Plan Update:

- Use the Revitalization Study as a parallel process to identify areas within the downtown area and types of investments that the documents comes up with as a way to proceed.
- Work with the committee that is appointed to look at how we want to potentially look at using Urban Renewal for those kinds of things that will drive different private investments.
- Look at what projects we already have going on and what options there are and then decide on future projects.
- Re-zone City Hall and possibly all of Portland Avenue.

#### Charter Amendment Proposal:

The following sections will be changed and/or revisited at the next Council meeting:

- Add Boards to Section 7
- Continue the discussion on Section 25 related to the Mayor/terms/elections
- Section 33I
- Section 32B
- Section 33B
- Section 40B
- Section 41
- Section 46

#### Roles & Responsibilities of Council Liaisons, City Committees, Boards and Commissions:

The goal is to have this completed by the end of the year.

#### Public Works Vehicle/Equipment Replacement Policy:

Jim Whynot, Public Works Director, shared the policy - he plans to finish the process at the next Council meeting. He explained the point system of replacement.



## GLADSTONE CITY COUNCIL MEETING MINUTES of July 26, 2016

Meeting was called to order at 9:01 PM.

### **ROLL CALL:**

Councilor Sieckmann, Councilor Neace, Mayor Mersereau, Councilor S. Johnson, Councilor McMahon, Councilor Reisner.

### **ABSENT:**

Councilor K. Johnson.

### **STAFF:**

Eric Swanson, City Administrator; Jacque Betz, Assistant City Administrator; Chad Jacobs, City Attorney.

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### **AGENDA ADDITIONS OR CORRECTIONS:**

None.

### **BUSINESS FROM THE AUDIENCE:**

None.

### **CORRESPONDENCE:**

None.

### **REGULAR AGENDA:**

#### **5. Appointment to Downtown Revitalization Plan Committee:**

Mr. Swanson talked about different community outreach efforts/strategies. Applications were received from Sharon Alexander, Linda Cosgrove, Richard Hoffman, Michael Milch, and Kirk Stempel.

*Councilor Reisner made a motion to accept all five applicants for the Downtown Revitalization Plan Citizen's Advisory Committee. Motion seconded by Councilor McMahon.*

Discussion: There was discussion regarding the size of committee and who the members should be. It was agreed to have nine members.

*Motion passed unanimously.*

Councilors Neace, Sieckmann, and Mayor Mersereau volunteered to serve as liaisons on the committee.

*Councilor S. Johnson made a motion to appoint them as liaisons. Motion was seconded by Councilor McMahon. Motion passed unanimously.*

#### **6. Ordinance 1468 – Impose a 3% Tax on the Sale of Marijuana Items by Marijuana Retailers and Referring Ordinance to November 8, 2016 Ballot:**

*Councilor S. Johnson made a motion to adopt Ordinance 1468, an ordinance repealing and replacing Sub Chapter 5.65 of the Gladstone Municipal Code to impose a 3% tax on the sale of marijuana items by marijuana retailers and referring Ordinance to the November 8, 2016 ballot. Motion seconded by Councilor McMahon. Motion passed unanimously.*

*Councilor S. Johnson made a motion to adopt Ordinance 1468, an ordinance repealing and replacing Sub Chapter 5.65 of the Gladstone Municipal Code to impose a 3% tax on the sale of marijuana items by marijuana retailers and referring Ordinance to the November 8, 2016 ballot. Motion seconded by Councilor McMahon. Motion passed unanimously.*

**7. Resolution 1086 – Referral to the Electors the Question of Imposing a 3% Tax on Sale of Marijuana Items by a Marijuana Retailing in the Event Marijuana Facilities are Allowed to Establish in the City:**

*Councilor S. Johnson made a motion to approve Resolution 1086, a resolution approving referral to the electors of the City of Gladstone the question of imposing a 3% tax on the sale of marijuana items by a marijuana retailer within the City in the event the marijuana facilities are allowed to establish in Gladstone. Motion seconded by Councilor Neace. Motion passed unanimously.*

**BUSINESS FROM THE AUDIENCE:**

None.

**BUSINESS CARRIED FORWARD – UPDATE:**

None.

**BUSINESS FROM THE COUNCIL:**

**Councilor Sieckmann:**

He said the Community Festival is coming soon – he will have a sign-up sheet for the City booths and the dunk tank. He has sign-up sheets for Coffee with a Councilor – he feels it is still a very successful event.

**Councilor Reisner:**

He said they still need people to enter the chili cook-off during the Community Festival.

**Councilor McMahon:**

He said the Rinearson Pond project is slowly progressing. The Senior Center is having their 35<sup>th</sup> anniversary lunch and retirement party for Rhonda starting tomorrow at 11:30.

**ADJOURN:**

Meeting adjourned.

Approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
Thomas Mersereau, Mayor

\_\_\_\_\_  
Jacque Betz, Assistant City Administrator

Bank	Month Ending Balance
	July 2016
LGIP - Urban Renewal Agency #4650	5,740,811.45
LGIP - Water System #4811	929,813.59
LGIP - City Of Gladstone #4472	7,579,997.08
Checking Accounts:	
General Fund	331,331.13
Employee Pension Trust	7,658.17
Municipal Court	42,606.03
Urban Renewal	5,841.70
<b>Totals</b>	<b>14,638,059.15</b>



General Ledger  
 Year to Date Budgeted to Actual  
 July 2016



Account Number	Description	Budget Amount	YTD Amount	YTD Var	Available	% Available
<b>REVENUES</b>						
<b>REVENUES</b>						
Fund 001	GENERAL FUND REVENUES	9,889,757.00	44,545.10	9,845,211.90	9,845,211.90	99.55%
	General Fund Revenue Totals:	9,889,757.00	44,545.10	9,845,211.90	9,845,211.90	99.55%
<b>EXPENDITURES</b>						
Dept 001-021	GENERAL ADMINISTRATION Dept 021 Sub Totals:	1,344,085.00	105,447.65	1,238,637.35	1,238,637.35	92.15%
Dept 001-022	MUNICIPAL COURT Dept 022 Sub Totals:	239,000.00	9,600.00	229,400.00	229,400.00	95.98%
Dept 001-024	POLICE DEPARTMENT Dept 024 Sub Totals:	2,225,166.00	7,724.95	2,217,441.05	2,217,441.05	99.65%
Dept 001-025	FIRE DEPARTMENT Dept 025 Sub Totals:	1,707,900.00	32,424.46	1,675,475.54	1,675,475.54	98.10%
Dept 001-026	PARK DEPARTMENT Dept 026 Sub Totals:	795,178.00	5,729.83	789,448.17	789,448.17	99.28%
Dept 001-027	RECREATION DEPARTMENT Dept 027 Sub Totals:	59,661.00	0.00	59,661.00	59,661.00	100.00%
Dept 001-028	SENIOR CENTER Dept 028 Sub Totals:	443,199.00	1,154.22	442,044.78	442,044.78	99.74%
Dept 001-029	LIBRARY Dept 029 Sub Totals:	1,462,787.00	1,827.00	1,460,960.00	1,460,960.00	99.88%
Dept 001-099	CONTINGENCY FUNDS					
	Contingency Sub Totals:	400,000.00	0.00	400,000.00	400,000.00	100.00%
	Unappropriated Ending Fund Balance	1,212,781.00	0.00	1,212,781.00	1,212,781.00	100.00%
	Fund Revenue Sub Totals:	9,889,757.00	44,545.10	9,845,211.90		99.55%
	Fund Expense Sub Totals:	9,889,757.00	163,908.11	9,725,848.89		98.34%
	<b>Fund 001 Sub Totals:</b>	<b>0.00</b>	<b>-119,363.01</b>	<b>119,363.01</b>	<b>0.00</b>	

Account Number	Description	Budget Amount	YTD Amount	YTD Var	Available	% Available
REVENUES Fund 002						
	URBAN RENEWAL DISTRICT REVENUES	6,607,200.00	0.00	6,607,200.00	6,607,200.00	
	<b>URBAN RENEWAL REVENUE Sub Totals:</b>	<b>6,607,200.00</b>	<b>0.00</b>	<b>6,607,200.00</b>	<b>6,607,200.00</b>	<b>100.00%</b>
EXPENDITURES						
	URBAN RENEWAL DISTRICT	56,000.00	0.00	56,000.00	56,000.00	100.00%
	RENEW PROJECT RESERVE	2,051,200.00	0.00	2,051,200.00	2,051,200.00	100.00%
	TRANSFER CIVIC BUILDINGS FUND	4,500,000.00	0.00	4,500,000.00	4,500,000.00	100.00%
	<b>URBAN RENEWAL EXP Sub Totals:</b>	<b>6,607,200.00</b>	<b>0.00</b>	<b>6,607,200.00</b>	<b>6,607,200.00</b>	<b>100.00%</b>
	<b>Fund 002 Sub Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
REVENUES Account Number Fund 003						
	SEWER FUND REVENUES	3,634,000.00	260,259.41	3,373,740.59	3,373,740.59	
	<b>SEWER FUND Revenue Sub Totals:</b>	<b>3,634,000.00</b>	<b>260,259.41</b>	<b>3,373,740.59</b>	<b>3,373,740.59</b>	<b>92.84%</b>
EXPENDITURES						
	SEWER FUND Expense Sub Totals:	3,634,000.00	0.00	3,634,000.00	3,634,000.00	100.00%
	<b>Fund 003 Sub Totals:</b>	<b>3,634,000.00</b>	<b>260,259.41</b>	<b>3,634,000.00</b>	<b>3,634,000.00</b>	
REVENUES Account Number Fund 004						
	WATER FUND REVENUES	2,834,000.00	139,715.44	139,715.44	139,715.44	
	<b>WATER FUND Revenue Sub Totals:</b>	<b>2,834,000.00</b>	<b>139,715.44</b>	<b>139,715.44</b>	<b>139,715.44</b>	<b>95.07%</b>
EXPENDITURES						
	WATER DEPARTMENT Expense Sub Totals:	2,834,000.00	10,513.12	10,513.12	10,513.12	99.63%
	<b>Fund 004 Sub Totals:</b>	<b>2,834,000.00</b>	<b>129,202.32</b>	<b>10,513.12</b>	<b>10,513.12</b>	
REVENUES Account Number Fund 005						
	ROAD & STREET REVENUES	1,364,515.00	16,502.18	16,502.18	16,502.18	
	<b>ROAD &amp; STREET Revenue Sub Totals:</b>	<b>1,364,515.00</b>	<b>16,502.18</b>	<b>16,502.18</b>	<b>16,502.18</b>	<b>101.21%</b>
EXPENDITURES						
	STREET DEPARTMENT Expense Sub Totals:	1,364,515.00	5,878.21	5,878.21	5,878.21	99.57%
	<b>Fund 005 Sub Totals:</b>	<b>1,364,515.00</b>	<b>10,623.97</b>	<b>5,878.21</b>	<b>5,878.21</b>	

REVENUES									
Account Number									
Fund 006									
	Description	Budget Amount	YTD Amount	YTD Var	Available	% Available			
	LIBRARY CAPITAL FUND								
	REVENUES	5,768,196.00	0.00	5,768,196.00	5,768,196.00	100.00%			
	LIBRARY CAPITAL FUND Revenue Sub	5,768,196.00	0.00	5,768,196.00	5,768,196.00	100.00%			
EXPENDITURES									
	LIBRARY CAPITAL FUND								
	Expense Sub Totals:	5,768,196.00	0.00	5,768,196.00	5,768,196.00	100.00%			
	Fund 006 Sub Totals:	5,768,196.00	0.00	5,768,196.00	5,768,196.00	100.00%			
REVENUES									
Account Number									
Fund 008									
	Description	Budget Amount	YTD Amount	YTD Var	Available	% Available			
	POLICE & COMMUNICATIONS LEVY FUND								
	REVENUES	821,150.00	0.00	821,150.00	821,150.00	100.00%			
	POLICE/COMMUNC LEVY Revenue Sub	821,150.00	0.00	821,150.00	821,150.00	100.00%			
EXPENDITURES									
	POLICE/COMMUNC LEVY FUND								
	Expense Sub Totals:	483,270.00	0.00	483,270.00	483,270.00	100.00%			
	Unappropriated Fund Balance	337,880.00	0.00	337,880.00	337,880.00	100.00%			
	Fund 008 Sub Totals:	821,150.00	0.00	821,150.00	821,150.00	100.00%			
REVENUES									
Account Number									
Fund 009									
	Description	Budget Amount	YTD Amount	YTD Var	Available	% Available			
	FIRE & EMERGENCY SERVICES LEVY FUND								
	REVENUES	642,865.00	0.00	642,865.00	642,865.00	100.00%			
	FIRE/EMERG SERVICES LEVY Revenue Sub	642,865.00	0.00	642,865.00	642,865.00	100.00%			
EXPENDITURES									
	FIRE/EMERG SERVICES LEVY FUND								
	Expense Sub Totals:	608,635.00	6,816.00	6,816.00	6,816.00	98.94%			
	Unappropriated Fund Balance	34,230.00	0.00	34,230.00	34,230.00	100.00%			
	Fund 009 Sub Totals:	642,865.00	-6,816.00	601,819.00	41,046.00				
REVENUES									
Account Number									
Fund 010									
	Description	Budget Amount	YTD Amount	YTD Var	Available	% Available			
	STATE REV. SHARING								
	REVENUES	1,038,400.00	0.00	0.00	0.00	0.00%			
	STATE REVENUE SHARING Revenue Sub	1,038,400.00	0.00	0.00	0.00	0.00%			
EXPENDITURES									
	STATE REV. SHARING								
	Expense Sub Totals:	1,038,400.00	0.00	1,038,400.00	1,038,400.00	100.00%			
	Fund 010 Sub Totals:	1,038,400.00	0.00	-1,038,400.00	1,038,400.00	100.00%			

REVENUES Account Number Fund 011	Description	Budget Amount	YTD Amount	YTD Var	Available	% Available
	CIVIC BUILDINGS CAPITAL FUND REVENUES	11,470,000.00	0.00	0.00	0.00	
	CIVIC BUILDINGS CAPITAL FUND Revenue Sub Totals:	11,470,000.00	0.00	0.00	0.00	100.00%
EXPENDITURES	CIVIC BUILDINGS CAPITAL FUND Expense Sub Totals:	11,470,000.00	0.00	0.00	0.00	100.00%
	Fund 011 Sub Totals:	11,470,000.00	0.00	0.00	0.00	

Check Date	Check Number	Vendor	Amount	Line Item Description
7/1/2016	81385	United States Post Office	962.23	Water Billings
7/1/2016	81386	Sean Boyle	250.00	GPA - Uniform Allowance
7/1/2016	81387	Anthony Fich	250.00	GPA - Uniform Allowance
7/1/2016	81388	Lee Gilliam	250.00	GPA - Uniform Allowance
7/1/2016	81389	Eric Graves	250.00	GPA - Uniform Allowance
7/1/2016	81390	Mark Herkamp	250.00	GPA - Uniform Allowance
7/1/2016	81391	Travis Hill	625.00	GPA - Uniform Allowance
7/1/2016	81392	Andrew Hutchinson	250.00	GPA - Uniform Allowance
7/1/2016	81393	Jeff Jolley	250.00	GPA - Uniform Allowance
7/1/2016	81394	Lee Jundt	250.00	GPA - Uniform Allowance
7/1/2016	81395	Wayne Lawrence	250.00	GPA - Uniform Allowance
7/1/2016	81396	Robert Maple	625.00	GPA - Uniform Allowance
7/1/2016	81397	Matt Okerman	250.00	GPA - Uniform Allowance
7/1/2016	81398	Kevin Voss	250.00	GPA - Uniform Allowance
7/1/2016	81399	VOID Check	0.00	VOID Check # 81399; Printer Error
7/8/2016	81400	Alexin Analytical Laboratories	360.00	Drinking Water Tests - PW
7/8/2016	81401	Backflow Management Inc	108.00	Letters Mailed - PW
7/8/2016	81402	Baker & Taylor Inc	6,294.05	New Books - Library
7/8/2016	81403	Brown & Caldwell	1,250.00	NPDES Permit Assessment - PW
7/8/2016	81404	Chief Supply	228.37	Wildland Jumper - FD
7/8/2016	81405	City Wide Tree Service	2,080.00	Tree Removal - Parks
7/8/2016	81406	Clackamas Barkdust Co.	1,790.00	Barkdust - Parks
7/8/2016	81407	Clackamas BluePrint	15.00	Laminating Signs - Recreation
7/8/2016	81408	Clackamas, County of	12,394.48	Planning & Street Sign Maintenance - PW
7/8/2016	81409	Coastal Farm & Home Supply	71.98	Supplies - PW
7/8/2016	81410	Code Publishing Inc	480.00	Municipal Code Conversion - HTML format - Admin
7/8/2016	81411	Columbia Pumping & Construction Inc	11,062.50	Sewer Lining - PW
7/8/2016	81412	Comcast	111.07	Internet & Voice - PW
7/8/2016	81413	Curtis, L. N. Co	1,470.00	Intake Valve - FD
7/8/2016	81414	Demco	1,642.09	Supplies - Library
7/8/2016	81415	Ed's Mower & Saw Shoppe	232.65	Equipment Repair - PW

Check Date	Check Number	Vendor	Amount	Line Item Description
7/8/2016	81416	Faro Technologies, Inc	4,303.00	First Look Pro/Firezone 2D - FD
7/8/2016	81417	Foremost Promotions	2,160.82	Flyers & Fire Sticker Sheets - FD
7/8/2016	81418	US Bank - Purchasing Card	17,097.99	June Purchasing Card - PD, FD, Admin, Library, PW, SC
7/12/2016	81419	Adventist Health	442.71	May Audiology - PD
7/12/2016	81420	Amazon	920.22	New Books - Library
7/12/2016	81421	Arbour & Associates	100.00	Parking Space
7/12/2016	81422	Cash & Carry Smart Food Service	133.96	Summer Program Supplies - Recreation
7/12/2016	81423	Cintas First Aid Lockbox	179.61	Safety Supplies - PD
7/12/2016	81424	Clackamas, County of	65.00	Telecom Services for 2015-16 - PD
7/12/2016	81425	Pamplin Media Group	592.92	Budget - Legal Notice; Banners for HS Grad - Admin
7/12/2016	81426	Executive Copy & Printing	158.95	Business Cards - PD
7/12/2016	81427	Extreme Products	1,162.47	Clothing - PD
7/12/2016	81428	Fire Line Concrete Cutting, Inc	225.00	Angus & Dierickx - PW
7/12/2016	81429	Galls, Inc	69.90	Uniforms - PD
7/12/2016	81430	Graves, Eric	13.19	Shadow Box for WWII Medals Return - PD
7/12/2016	81431	HD Supply Waterworks	5,290.23	Supplies - PW
7/12/2016	81432	Home Depot	17.89	Parts - FD
7/12/2016	81433	Home Depot Credit	9.42	Parts - PW
7/12/2016	81434	In & Out Auto Care	3,190.29	Vehicle Repairs - PW
7/12/2016	81435	Johnson Economics	1,440.00	Professional Fees - Admin
7/12/2016	81436	Wendy D Like PC	400.00	Indigent Defense - Court
7/12/2016	81437	Lithia Auto Stores	600.00	Vehicle Service - PD
7/12/2016	81438	Mackenzie	2,750.35	Professional Fees - Admin
7/12/2016	81439	McCoy Electric	1,926.63	Exterior Light Fixtures - Parks
7/12/2016	81440	Midwest Tape	1,508.77	Non Print Items - Library
7/12/2016	81441	Derrick Moberly	1,156.20	EMS Training Reimb - FD
7/12/2016	81442	Molina, Generva	100.00	Interpreter Services - Court
7/12/2016	81443	Mr. Belvedere's Janitorial	335.00	Janitorial Services - PD
7/12/2016	81444	North Clackamas County Water Commission	26,482.43	Water Usage - PW
7/12/2016	81445	North West Natural Gas	10.16	Monthly Gas Utility - Library
7/12/2016	81446	Northwest Safety Clean	732.75	Repairs & Cleaning - FD

Check Date	Check Number	Vendor	Amount	Line Item Description
7/12/2016	81447	Oak Lodge Sanitary District	73,727.36	Water - PW
7/12/2016	81448	Office Depot	5,266.00	Water Purchases & Facility Lease - PW
7/12/2016	81449	Office Depot	433.63	Supplies - Admin & PD
7/12/2016	81450	Office Max	144.26	Supplies - Admin & Recreation
7/12/2016	81451	Olson Bros Point S	460.37	Vehicle Repairs/Service - PD
7/12/2016	81452	Oregon Association Chiefs of Police	364.00	POST Tests - PD
7/12/2016	81453	Oregon City Sporting Goods	104.00	T-Shirts & Whistles - Recreation
7/12/2016	81454	Oregon City, City of	978.25	ROW Implementation - Admin
7/12/2016	81455	Oregon City-Cty Management	375.00	Swanson OCCMA Registration - Admin
7/12/2016	81456	Overhead Door of Portland	155.00	Repairs - PW
7/12/2016	81457	Pacific Office Automation	674.16	Copier Lease - Library
7/12/2016	81458	Pacific Office Automation	23.49	Copier Usage - PD
7/12/2016	81459	Paramount Pest Control Inc	106.00	Building Pest Treatment - Admin & PD
7/12/2016	81460	Petty Cash for Benefit of Gladstone City Hall	53.16	Petty Cash - Admin
7/12/2016	81461	Pitney Bowes	403.26	Postage Meter Rental - Admin
7/12/2016	81462	Portland General Electric	5,751.35	June PGE Invoices
7/12/2016	81463	RH Media Services LLC	5,076.24	Contracted IT Services - Admin
7/12/2016	81464	Ross, Merle Upholstery	75.00	Repairs - PD
7/12/2016	81465	San Diego Police Equipment Co., Inc	3,280.13	Ammunition - PD
7/12/2016	81466	Scholastic Inc	1,015.08	New Books - Library
7/12/2016	81467	SeaWestern	593.04	Supplies - FD
7/12/2016	81468	Service Master of Oregon	1,414.18	Janitorial Supplies & Services - Library
7/12/2016	81469	Sierra Springs	13.09	Water - PD
7/12/2016	81470	Sisul Engineering	2,065.00	Professional Engineering Services - Admin
7/12/2016	81471	Solutions YES	128.73	Copier Usage - Admin
7/12/2016	81472	Sonsray Machinery LLC	3,097.63	Loader Repair - PW
7/12/2016	81473	Stein Oil Co., Inc	3,033.97	Gasoline - PW, SC, Parks, FD, PD
7/12/2016	81474	Sturm Elevator Inc	324.00	Elevator Maintenance - Admin
7/12/2016	81475	Jill Tate	378.00	Transcription Service - Admin
7/12/2016	81476	Three E Company Environmental	575.00	Hitline Subscriptions - FD
7/12/2016	81477	Tri-Cities Service District	210,178.88	Sewer Invoice May/June 2016 - PW

Check Date	Check Number	Vendor	Amount	Line Item Description
7/12/2016	81478	Tyler Technologies	5,000.00	Project Management - Admin
7/12/2016	81479	Union Security Insurance	153.70	Life Insurance Premiums - PD & FD
7/12/2016	81480	Upstart	582.75	T-Shirts - Summer Prog - Library
7/12/2016	81481	Verizon	3,975.70	Cell Phones - PW & PD
7/12/2016	81482	Verve Northwest Communications	2,250.00	Professional Services - Admin
7/12/2016	81483	Water Environment Services	2,056.72	Pump Station & Lab Service - PW
7/12/2016	81484	Wilsonville Lock & Security	3,943.55	Monitoring - PD, Admin, Library, PW, FD
7/12/2016	81485	Winsupply of Portland	179.98	Supplies - PW
7/12/2016	81486	WorkSAFE Service Inc	336.00	Non DOT Drug Tests - Admin
7/12/2016	81487	WSC Insurance	125.00	Employee Bond - Admin
7/13/2016	VOID Check	Ed's Mower & Saw Shoppe	-42.00	VOID Check # 81082 - Duplicate Invoice
7/18/2016	81488	American Messaging	140.37	July Invoice for Pagers - FD
7/18/2016	81489	Jakob R Beutler	189.64	Direct deposit acct closed - Payroll
7/18/2016	81490	Comcast	43.82	Cable - FD
7/18/2016	81491	Comcast Business	235.53	Telephone - PW
7/18/2016	81492	Galls, Inc	5.97	Uniforms - FD
7/18/2016	81493	Marc R Houston	940.00	Physician Advisor/Drill Instructor - FD
7/18/2016	81494	Lockers LLC	48,132.02	SDC Refund - Admin
7/18/2016	81495	Oregon Patrol Service	2,541.90	Park Patrol - PD
7/18/2016	81496	Portland General Electric	5,014.91	Street Lights - June Invoices
7/18/2016	81497	Ricoh USA Inc	149.05	Copier usage - FD
7/18/2016	81498	Sprinbrook Software	15,010.19	Maintenance Fee 2016-17 - Admin
7/18/2016	81499	Gabriel J Wiggins	226.59	Destroyed paycheck reissue - Payroll
7/18/2016	VOID Check	Wendy D Like PC	-500.00	VOID Check # 80848 - Duplicate Invoice
7/22/2016	81500	Adventist Health	70.00	Physician Exam - FD
7/22/2016	81501	Amazon	853.67	New Books - Library
7/22/2016	81502	Auto Additions	191.66	Tahoe Parts - PD
7/22/2016	81503	Beery, Elsner, & Hammond LLP	17,474.69	Attorney Charges - Admin
7/22/2016	81504	Beloof & Haines	3,000.00	Municipal Court Judge - Court
7/22/2016	81505	Jacque Betz	168.48	Mileage for OCCMA meeting - Admin
7/22/2016	81506	BullEx	5,816.00	Maintenance Agreement - FD

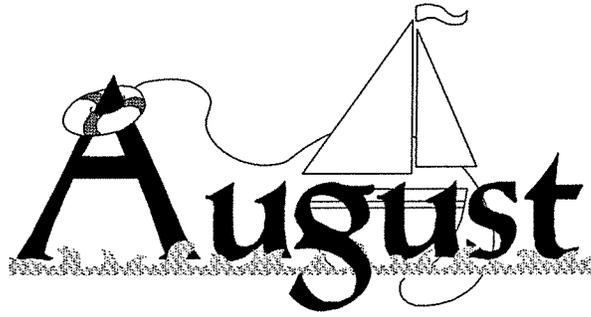
Check Date	Check Number	Vendor	Amount	Line Item Description
7/22/2016	81507	Clackamas Auto Parts Inc	153.04	Parts & Supplies - PW
7/22/2016	81508	Clark's Lawn & Garden Equipment	24.99	Supplies - FD
7/22/2016	81509	Val Codino Consulting	1,000.00	Fire Zone CAD - FD
7/22/2016	81510	Electric Lightwave	1,113.81	AKA Intergra Telecom; Long Distance Phone Charges
7/22/2016	81511	General Tree Service	109.00	Monthly Tree Service & Additional Pruning - PW
7/22/2016	81512	GISI Marketing Group	438.00	First Responder Supplies - FD
7/22/2016	81513	Gresham Ford	28,065.50	Vehicle Replacement Purchase - FD
7/22/2016	81514	In & Out Auto Care	1,979.68	Vehicle Repairs & Maintenance - PW
7/22/2016	81515	Melissa Jones PLLC	3,000.00	City Prosecutor services - Court
7/22/2016	81516	Molina, Generva	100.00	Interpreter Services - Court
7/22/2016	81517	Olson Bros Point S	18.10	Tahoe Repairs - PD
7/22/2016	81518	Pacific Mobile Structures, Inc	431.00	Portable Building Rent - PW
7/22/2016	81519	Rackspace Email & Apps	984.40	July Email Service - Admin
7/22/2016	81520	Stitch n' Embroidery Inc	421.00	City Council Shirts
7/22/2016	81521	Andrew E Teitelman	3,500.00	Indigent Defense - Court
7/22/2016	81522	Two Girls Catering	84.80	Morishita Retirement - Admin
7/22/2016	81523	US Bank	224.46	Copier Lease - Admin
7/22/2016	81524	Wilsonville Lock Works, Inc	109.00	Door Repair (Dartmouth Ave entrance) - Admin
7/21/2016	81525	United States Post Office	1,209.95	July Newsletters
7/28/2016	81526	American Security Alarms	179.70	24 Hour Alarm Service - FD
7/28/2016	81527	AXA Equi-Vest	6,405.00	Deferred Compensation - July Payroll
7/28/2016	81528	AXA EVLICO	141.00	July Premiums
7/28/2016	81529	AXA RIA	1,914.26	Axa Retirement
7/28/2016	81530	Beck Electric	90.00	Bus Repair - SC
7/28/2016	81531	CIS/EBS Trust	63,012.93	Health, Dental, Life & Vision Ins - July Payroll
7/28/2016	81532	Clackamas Barkdust Co.	1,343.75	Playground Chips - Parks
7/28/2016	81533	Clackamas County Benevolent Assn	50.00	CCPO Benevolent Contribution - July Payroll
7/28/2016	81534	Clackamas Federal Credit Union	1,123.02	Police Union Dues - July Payroll
7/28/2016	81535	Comcast	175.13	Internet - SC, PD
7/28/2016	81536	Davis Wright Tremaine, LLP	5,957.00	July Invoices - Admin
7/28/2016	81537	Executive Copy & Printing	1,951.53	Newletter Community Festival - Admin

Check Date	Check Number	Vendor	Amount	Line Item Description
7/28/2016	81538	Factory Reps Co Inc	2,222.67	Supplies - Parks
7/28/2016	81539	Gladstone Fire Department	850.00	House Dues - July Payroll
7/28/2016	81540	Gladstone Municipal Court	1,042.05	Reimbursement for CC Merchant Service Fees
7/28/2016	81541	Hunter Davison Inc	603.37	Drainline Heater - SC
7/28/2016	81542	Knapp Construction	3,875.00	Concrete work - PW
7/28/2016	81543	League of Oregon Cities	7,963.82	2016-17 Annual Dues - Admin
7/28/2016	81544	Life-Assist Inc	1,484.92	Supplies - FD
7/28/2016	81545	Local Government Personnel Institute	1,758.00	2016-17 Annual Dues & Background Checks - Admin
7/28/2016	81546	Midwest Tape	898.81	Non Print Items - Library
7/28/2016	81547	North Clackamas Chamber of Commerce	10.00	Membership Name Badge - Admin
7/28/2016	81548	Office Depot	104.67	Supplies - Library, Admin
7/28/2016	81549	Office Max	62.40	Supplies - Admin
7/28/2016	81550	Office of the Trustee	640.00	July Misc Payroll Deduction
7/28/2016	81551	One Call Concepts Inc	118.46	Utility Notifications - PW
7/28/2016	81552	Oregon AFSCME Council #75	820.54	AFSCME Dues - July Payroll
7/28/2016	81553	Oregon Assn of Municipal Recorders	50.00	J Betz Membership
7/28/2016	81554	Oregon DMV	6.00	Certified Court Print - Admin
7/28/2016	81555	Pacific Office Automation	148.29	Newsletters & Calendars - SC
7/28/2016	81556	Portland, City of	6,524.00	2016-17 Consortium Dues
7/28/2016	81557	Satcom Global	42.75	Iridium SIM Card - PD
7/28/2016	81558	Sierra Springs	174.88	Water - PD, Admin
7/28/2016	81559	Stein Oil Co., Inc	1,375.68	Gasoline - FD, PD
7/28/2016	81560	Eric Swanson	236.32	Reimbursement for OCCMA Conference
7/28/2016	81561	Thayer, J Co	34.30	Nameplates - Admin
7/28/2016	81562	City of Tualatin	144.00	Mayor's Luncheon - Admin
7/28/2016	81563	Tyler Technologies	50,733.60	Project Management - Admin
7/28/2016	81564	Union Security Insurance	153.70	Life Insurance - FD
<b>Total Check Total</b>			<b>764,049.71</b>	

Urban Renewal Checks

Check Date	Check Number	Vendor	Amount	Line Item Description
7/8/2016	5483	Pamplin Media Group	242.92	Budget - Legal Meeting Notice
Total Urban Renewal Checks			<u>242.92</u>	
Total June 2016 Checks			764,292.63	





**REGULAR AGENDA**



# City of Gladstone Staff Report

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Report Date: August 4, 2016  
Meeting Date: August 9, 2016  
To: Mayor Mersereau and the Gladstone City Council  
From: Eric Swanson, Gladstone City Administrator

## **AGENDA ITEM**

Consideration of Approval IGA between Clackamas County and the City of Gladstone for Fuel Tax Measure.

## **History/Background**

The City of Gladstone has been in communication with the BCCC regarding the support of a proposed six cent county fuel tax. A draft of the IGA is attached, along with a similar IGA drafted by the City of Wilsonville.

## **Proposal**

City Council has been asked to consider adopting the IGA in order to receive a share of the fuel tax which expires in 7 years. The annual projected amount of revenue the city would receive is approximately \$200,000.

## **Options**

City Council can adopt either version of the IGA , modify the IGA or reject both.

## **Cost Impact**

If the city council does not approve the IGA, supporting the fuel tax measure the city will not be able to receive the \$200,000. per year revenues.

## **Recommended Staff Action**

Consider approving the IGA with modifications that the city council wishes to direct and authorize the City Administrator to sign.

**Suggested Motion:** "I move to authorize the City Administrator to sign the IGA for the City of Gladstone with Clackamas County."

Department Head  
Signature

Date

  
City Administrator

Signature

8-4-16  
Date

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
CLACKAMAS COUNTY  
AND  
THE SUPPORTING CITIES OF CLACKAMAS COUNTY**

**I. PARTIES**

This intergovernmental agreement is entered into between Clackamas County (COUNTY) and the Cities of Barlow, Canby, Estacada, Gladstone, Happy Valley, Johnson City, Lake Oswego, Milwaukie, Molalla, Oregon City, Portland, Rivergrove, Sandy, Tualatin, West Linn, and Wilsonville (CITIES). This Agreement is authorized pursuant to ORS 190.110.

**II. PURPOSE**

The purpose of this agreement is to memorialize a revenue sharing plan between the COUNTY and supporting CITIES for the net receipt of motor vehicle fuel tax revenues collected in Clackamas County pursuant to ORS 319.950.

**III. SCOPE OF WORK AND COOPERATION**

A. CITIES agree to:

1. Support COUNTY'S effort to obtain voter approval of a \$0.06 per gallon, seven-year, county-wide motor vehicle fuel tax at the November 2016 general election by on or before September 1, 2016, adopting a resolution or proclamation supporting the imposition of a voter approved \$0.06 per gallon, seven-year, county-wide motor vehicle fuel tax; and
2. To devote its share of all net revenues derived from the motor vehicle fuel tax for the purposes of construction, reconstruction, improvement, repair, maintenance, operation and use of city highways, roadways and streets within the jurisdictional boundaries of the city as set forth under Art. IX, Section 3a of the Oregon Constitution.

B. COUNTY agrees to:

1. Submit to the voters of Clackamas County a measure seeking voter approval of a temporary \$0.06 per gallon motor vehicle fuel tax. The tax would sunset after a period of seven years after the tax implementation date;
2. Place the measure on the ballot for the November 2016 general election;

3. Receive net revenues from the state and distribute 40% of those net revenues of the motor vehicle fuel tax revenues to all supporting CITIES within the COUNTY; and
4. To devote the COUNTY'S share of all net revenues derived from the motor vehicle fuel tax for the purposes of construction, reconstruction, improvement, repair, maintenance, operation and use of public highways within the jurisdictional boundaries of the COUNTY and as more specifically set forth in the County's ballot measure and Art. IX, Section 3a of the Oregon Constitution.

#### **IV. DISTRIBUTION**

- A. COUNTY shall receive motor vehicle fuel tax net revenues from the Oregon Department of Transportation (ODOT);
- B. As used herein, net revenues mean the total revenues generated from collection of the fuel tax, less any collection and administration fee paid to ODOT on all revenues collected and less ODOT start-up costs for staff and equipment. ODOT currently estimates that the start-up costs will be a one-time charge of approximately \$40,000. There will be no cost associated with the County's collection and distribution of fuel tax
- C. revenues;
- D. COUNTY will distribute 40% of the net revenues received to the supporting CITIES;
- E. Distributions to the supporting CITIES will be every six months;
- F. Distributions to the supporting CITIES shall be pro-rated based on the population of that City located within the jurisdictional boundaries of the County; and
- G. CITIES population shall be determined from the most current figures provided annually by Portland State University Population Research Center.

#### **V. SPECIAL REQUIREMENTS**

- A. COUNTY and CITIES agree that in order for an individual city to be eligible to receive any motor vehicle fuel tax revenues under this Agreement, the City must first comply with the terms of this Agreement by September 1, 2016; and
- B. COUNTY and CITIES agree to comply with all applicable local, state, and federal ordinances, statutes, laws and regulations.

#### **VI. AMENDMENT**

This agreement may be amended at any time with the concurrence of all parties. Amendments become a part of this agreement only after the written amendment has been signed by all parties.

**VII. TERM OF AGREEMENT**

This Agreement shall become effective upon signing by the jurisdictional representative. The terms of this Agreement become operative and enforceable only after the successful passage of the scope of work and cooperation provisions in Section III of this Agreement. Unless earlier terminated or extended, this Agreement shall expire seven years after the tax is first implemented.

IN WITNESS WHEREOF, the parties hereto have caused this Intergovernmental Agreement to be executed by their duly authorized officers. This Agreement may be signed in any number of counterparts, each of which is an original and all of which taken together form this Agreement.

**CITIES**

**CLACKAMAS COUNTY  
BOARD OF COUNTY COMMISSIONERS**

Signing on Behalf of the Board:

\_\_\_\_\_  
CITY OF BARLOW

\_\_\_\_\_  
John Ludlow, Chair

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF CANBY

Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF ESTACADA

Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF GLADSTONE

Date: \_\_\_\_\_

CITY OF HAPPY VALLEY  
Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF JOHNSON CITY  
Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF LAKE OSWEGO  
Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF MILWAUKIE  
Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF MOLALLA  
Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF OREGON CITY  
Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF PORTLAND  
Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF RIVERGROVE  
Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF SANDY

Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF TUALATIN

Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF WEST LINN

Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF WILSONVILLE

Date: \_\_\_\_\_

In the Matter Referring  
A Ballot Measure Authorizing  
A Motor Vehicle Fuel Tax for  
County Road Maintenance

RESOLUTION NO. 2016-\_\_\_\_\_

WHEREAS, ORS 319.950 authorizes a County to enact an ordinance taxing fuel for motor vehicles after submitting the proposed tax to the electors of the County for their approval; and

WHEREAS, Clackamas County will submit a ballot measure in November 2016 for a countywide, seven-year \$0.06 motor vehicle fuel tax; and

WHEREAS, Clackamas County held a summit on June 9, 2016 seeking feedback from the cities about means to address county road maintenance funding needs that could also support city transportation funding needs; and

WHEREAS, feedback from the cities at the summit on June 9 included support for a "gas" tax contingent upon the County's commitment to split the revenues with the cities – 60% to the County and 40% to the cities – and contingent upon the cities signing a resolution in support of the ballot measure; and

WHEREAS, a Clackamas County policy session on June 28, 2016, the Clackamas County Board of Commissioners (BCC) agreed to pursue a \$0.06 cent per gallon fuel tax and confirmed the intent for cities to sign an Inter-Governmental Agreement (IGA) to memorialize the 60/40 percentage split should the measure succeed; and

WHEREAS, at a Clackamas County policy session on July 12, 2016, the BCC agreed the terms of an IGA should include the County's commitment to only use 60% of the revenue from a fuel tax, while 40% of the fuel tax revenue would be shared only among cities that sign the IGA by September 1, 2016; and

WHEREAS, the County has agreed to spend its 60% share of revenue to address road maintenance needs for 7 paving packages and safety projects in unincorporated Clackamas County; and

WHEREAS, cities within Clackamas County are encouraged to create similar project lists and are required to spend their share of the 40% of revenue on transportation projects; and

WHEREAS, the motor vehicle fuel tax is scheduled to sunset 7 years after it begins; and

WHEREAS, cities and the County have the opportunity, with a

successful vote, to work together to improve the transportation through the cities and county;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

1. A measure is hereby referred to the voters of Clackamas County regarding road funding substantially in the form attached hereto as Exhibit A and related explanatory statement, subject only to ministerial correction by staff.
2. The measure election hereby called shall be held in Clackamas County on Tuesday, November 8, 2016.
3. The County hereby authorizes the Chair, the County Administrator, the County Counsel or their designees to submit, sign and otherwise take all necessary action to effectuate the foregoing and to file the ballot title with the County Clerk for publication.

DATED this 11<sup>th</sup> day of August, 2016.

BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

**EXHIBIT A**  
BALLOT TITLE

**CAPTION (10 words):**

Temporary 6-Cent Per Gallon Vehicle Fuel Tax

**QUESTION (20 words):**

Shall Clackamas County adopt a seven-year, 6-cent-per-gallon motor vehicle fuel tax dedicated to road maintenance projects?

**BALLOT SUMMARY (175 words):**

The measure imposes a temporary 6-cent-per-gallon tax on motor vehicle fuel sales within Clackamas County. The tax revenues must be used as required by the Oregon Constitution for construction, reconstruction, improvement, repair, maintenance, operation and use of public roads and streets within the county. The tax is estimated to raise approximately \$9 million per year. The County will use 60 percent of the net revenue for specific County road paving and safety projects, and will distribute the remaining 40 percent of the net revenue to supporting cities in Clackamas County to use for their own transportation projects. To be eligible to receive fuel tax revenues, a city must have entered into an Inter- Governmental Agreement with the County prior to September 1, 2016. A list of county projects and their estimated costs can be found at <http://theroadahead.us/>.

The tax is implemented in March 2017 and will expire seven years after the implementation date. The County will adopt an ordinance for the administration of the motor vehicle fuel tax and establish and implement licensing requirements.

## EXPLANATORY STATEMENT

Road funds primarily come from motor vehicle fuel taxes and vehicle registration fees. Oregon law prohibits using ad valorem (property) taxes for roads. The county uses road funds efficiently, but is unable to keep pace with maintenance needs. There is a \$17 million annual gap between funds needed to maintain roads and revenue.

Over 50% of Clackamas County's 1,400 road miles are in fair or poor condition. Every year, a larger percentage of county roads slip into disrepair, and the county doesn't have the necessary revenue to keep up. Waiting also comes at a price, as the cost to reconstruct a road in the future is more than 10 times greater than the cost of providing preventive maintenance today.

Ongoing preventive maintenance is critical to safe roads. Smooth roadways, clear lane markings, unobstructed sightlines, drainage and well-marked intersections help reduce crashes and keep travelers safe.

Oregon law allows the voters of a county to vote to impose a motor vehicle fuel tax. The measure would impose a 6-cent per gallon tax on motor vehicle fuel sold in Clackamas County. Annual revenues generated by the vehicle fuel tax are estimated to be \$9 million. The tax would be collected by the Oregon Department of Transportation. The County will distribute 40% of the tax net revenues collected to supporting cities in Clackamas County. The County and Cities will enter into an Inter-governmental Agreement to memorialize this arrangement. To be eligible to receive fuel tax revenues, each City must enter into the Inter-governmental Agreement before September 1, 2016. The tax must be used as required by the Oregon Constitution for construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets and roadside rest areas in the county. The tax would expire after seven years.

Explanatory Statement Furnished by Clackamas County Board of Commissioners

\_\_\_\_\_  
Authorized Signature

Date: \_\_\_\_\_, 2017

**DRAFT\*\*DRAFT\*\*DRAFT**

A Resolution supporting the Clackamas County Motor Vehicle Fuel Tax

Resolution No. XXXXX

**WHEREAS**, Clackamas County will submit a ballot measure in November 2016 for a countywide, seven-year \$0.06 per gallon motor vehicle fuel tax;

**WHEREAS**, Oregon law expressly prohibits using property taxes for road maintenance;

**WHEREAS**, Smooth pavement, well-marked intersections, unobstructed sight lines, and clear lane markings are all critical to maintaining safe roads;

**WHEREAS**, More than 50% of county roads are in fair to poor condition, and the county lacks the funds to continue maintenance at the level needed to fix, protect, and preserve its roads;

**WHEREAS**, Clackamas County held a summit on June 9, 2016 seeking feedback from the cities about means to address county road maintenance funding needs that could also support city transportation funding needs;

**WHEREAS**, feedback from the cities at the summit on June 9 included support for a "gas" tax contingent upon the County's commitment to split the revenues with the cities – 60% to the County and 40% to the cities – and contingent upon the cities signing a resolution in support of the ballot measure;

**WHEREAS**, at a Clackamas County policy session on June 28, 2016, the Clackamas County Board of Commissioners (BCC) agreed to pursue a \$0.06 cent per gallon fuel tax and confirmed the intent for cities to sign an Inter-Governmental Agreement (IGA) to memorialize the 60/40 percentage split should the measure succeed;

**WHEREAS**, at a Clackamas County policy session on July 12, 2016, the BCC agreed the terms of an IGA should include the County's commitment to only use 60% of the revenue from a fuel tax, while 40% of the fuel tax revenue would be shared only among cities that sign the IGA by September 1, 2016;

**WHEREAS**, the County has agreed to spend its 60% share of revenue to address road maintenance needs for 7 paving packages and safety projects in unincorporated Clackamas County;

**WHEREAS**, cities within Clackamas County are encouraged to create similar project lists and are required to spend their share of the 40% of revenue on transportation projects;

**WHEREAS**, the motor vehicle fuel tax is scheduled to sunset 7 years after it begins;

**WHEREAS**, cities and the County have the opportunity, with a successful vote, to work together to improve the transportation network through the cities and county.

**NOW THEREFORE**, the City of \_\_\_\_\_ does hereby resolve as follows:

1. The City of \_\_\_\_\_ supports the motor vehicle fuel tax measure proposed by Clackamas County.
2. The City of \_\_\_\_\_ supports the distribution of 40% of the revenue with participating cities within Clackamas County to address their identified transportation needs.
3. The City of \_\_\_\_\_ commits to use its share of received revenue to address transportations needs within the city.

**DATED** this XX<sup>th</sup> day of MONTH, 2016

**City of** \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
(City Manager or Recorder)

# City of Gladstone Staff Report

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Report Date: August 1, 2016

Meeting Date: August 9, 2016

To: Gladstone Mayor and City Council

From: Jacque Betz, Assistant City Administrator and City Recorder

## AGENDA ITEM

Consider submitting initiative petitions regarding a Charter amendment requiring voter approval to change designation of parks and an amendment requiring voter approval for park sale or lease, to the City voters at the November 2016 elections.

## History/Background

On May 11, 2016, the City Elections Official (the City Recorder for the City of Gladstone) received two petitions:

- A proposed Charter amendment requiring voter approval to change designation of parks. This measure will amend the Gladstone City Charter to require voter approval prior to removing a “park” designation from City-owned real property (See Attachment 1)
- A proposed Charter amendment requiring voter approval for park sale or lease. This measure will amend the Gladstone Charter to require voter approval for sale or lease of any City-owned park property or portion thereof. (See Attachment 2)

After the ballot titles were prepared by the City Attorney, they were published in the Oregonian for seven days and any registered voter had the ability to petition the Clackamas County Circuit Court to review the ballot title. No such petition or challenge was filed, and the petitions were approved to circulate.

The petitioners collected the required number of signatures which signatures were submitted to the Clackamas County Elections Division for signature verification. On July 29, 2016 the County Elections Official verified the signatures and qualified the petitions for the ballot.

The City Elections official must now “file” the initiated measures with the City Council, which is the purpose of this memorandum. The Council must take action on the filed petitions within 30 days. Normally, the City Council has the choice to adopt such petitions, which would permit them to go into effect without an election being held, but since these are Charter amendments an election must be held.

As a result, the City Council has the following choices:

1. The City Council may submit the petitions to the City voters at the November 2016 election alone; or
2. The City Council may refer both the initiative measures and competing measures at the November 2016 election.

Whatever action the Council desires to take must occur no later than 30 days after the initiated measures were filed with the Council (i.e. 30 days from August 9, 2016, which is September 8, 2016). If the Council chooses to refer competing measures to the ballot, it must

file the text of the referral along with the ballot title and explanatory statement with the City Elections Official no later than August 19, 2016 in order to meet applicable deadlines for the November 2016 election.

Options

1. Move to submit the initiative petitions to the City voters at the November 2016 elections.
2. Move to submit the initiative petitions and refer a competing measure(s) to the voters at the November election. If this option, is chosen the City Attorney will draft a ballot title and explanatory statement which will come back to the Council at a special meeting in order to meet the August 19, 2016 deadline. The Council will need to provide enough direction to the City Elections Official and City Attorney at its August 9 meeting to appropriately draft the referral.

Cost Impact

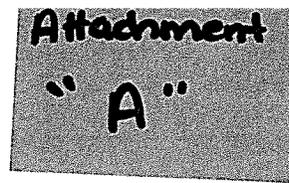
None

Recommended Staff Action

None

 8-1-16  
Department Head  
Signature Date

 8-4-16  
City Administrator  
Signature Date



The City of Gladstone has received the following title request:

**City of Gladstone  
Initiative Petition Measure to Amend City Charter Ballot Title**

**CAPTION:** Charter Amendment Requiring Voter Approval to Change Designation of Parks

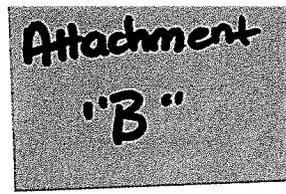
**QUESTION:** Shall Gladstone amend its Charter to require voter approval to remove "park" designations for City-owned property?

**SUMMARY:** This measure will amend the Gladstone City Charter to require voter approval prior to removing a "park" designation from City-owned real property.

Such approval shall consist of a majority of votes cast at a regularly scheduled election in favor of removing a "park" designation from City-owned real property.

For purposes of this measure, "park" means all City-owned properties within Gladstone that are: (1) located in a zoning district where the following uses are allowed outright, conditionally, or as an accessory use: "park", "open space", "green space", "wildlife habitat", "natural area", or "wetland"; or (2) designated as such in documents accepted or adopted by the Gladstone City Council or authorized City official. Such documents include but are not limited to resolutions, ordinances, master plans, zoning maps, comprehensive plan maps, and intergovernmental agreements.

The City of Gladstone has determined that the above Initiative Petition complies with Constitutional Requirements. Any elector may file a petition to review the said ballot title. The deadline for filing such a petition with Clackamas County Circuit Court is May 6, 2016.



The City of Gladstone has received the following title request:

**City of Gladstone  
Initiative Petition Measure to Amend City Charter Ballot Title**

**CAPTION:** Charter Amendment Requiring Voter Approval For Park Sale or Lease

**QUESTION:** Shall Gladstone amend its Charter to require voter approval for the sale or lease of City-owned parks?

**SUMMARY:** This measure will amend the Gladstone Charter to require voter approval for sale or lease of any City-owned park property or portion thereof. Such approval shall consist of a majority of votes cast at a regularly scheduled election in favor of the sale or lease of any City-owned park.

Each proposed sale or lease submitted for voter approval shall consist of a single specified property and will include the following information: an address, tax lot number, property name, or combination thereof sufficient to clearly identify the property by location and park designation.

For purposes of this measure, "park" means all City-owned properties within Gladstone that are: (1) located in a zoning district where the following uses are allowed outright, conditionally, or as an accessory use: "park", "open space", "green space", "wildlife habitat", "natural area", or "wetland"; or (2) designated as such in documents accepted or adopted by the Gladstone City Council or authorized City official. Such documents include but are not limited to resolutions, ordinances, master plans, zoning maps, comprehensive plan maps, and intergovernmental agreements.

The City of Gladstone has determined that the above Initiative Petition complies with Constitutional Requirements. Any elector may file a petition to review the said ballot title. The deadline for filing such a petition with Clackamas County Circuit Court is May 6, 2016.

**MEMORANDUM**

TO: Gladstone City Council

FROM: Chad A. Jacobs *CAJ* and David F. Doughman, *DFD* City Attorney's Office

SUBJECT: Continued Discussion of Draft City Charter

DATE: August 4, 2016

Please find enclosed an updated draft of the new city charter, which reflects the outcome of your discussion on this matter at your July 26, 2016 work session. As you will see in the comments included in the attached draft, there are four specific areas that you reserved for further discussion at your August 9, 2016 meeting.<sup>1</sup>

**Items Reserved for Additional Discussion**

During your July 26, 2016 work session, the Council decided to reserve four topics for discussion at your August 9, 2016 meeting. Those topics include:

- §25 – Mayoral Terms – the Council reserved for discussion the following three issues related to mayoral terms: (1) whether to keep a four year term or move to a two year term; (2) if a four year term is kept, whether to move the mayoral election to the May primary; and (3) if the mayoral election is moved to the May primary, on what date should a mayor's term of office commence;
- §33(b) – Appointment of City Manager – the council expressed concerns about the limiting nature of the proposed language and requested a revised draft that it could discuss further – revised language is included in the attached draft for the Council's consideration;
- §33(i) – Coercion of City Manager – the Council requested revised language that it could discuss further – the Council also desired to discuss whether this language should be deleted from the draft entirely; and
- §§ 40(b) and 41 – Initiated Charter Amendments – Sections 40(b) and 41 were recent amendments to the City's existing charter that were enacted through the initiative process – the language was added to the draft charter verbatim as it appears in the existing charter.

<sup>1</sup> The comments also include explanations of amendments drafted by our office, which were agreed upon by the Council at your July 26, 2016 work session.

**Next Steps**

A new charter such as the one being proposed must be approved by the voters before it may take effect. To place the charter on the November 8, 2016 ballot, the Council will need to adopt a resolution, which contains a ballot title and explanatory statement, no later than August 19, 2016.

The Council, therefore, should finalize a proposed charter at its August 9, 2016 meeting. As was previously discussed with the Council, this may include just the new charter or it may include the new charter and simultaneous proposals to amend the new charter.

For example, the council could keep the existing four-year mayoral term in the new charter proposed to the voters and propose a separate amendment to the new charter at the same time, which would change the mayoral term to two years – thereby not permitting a more controversial provision to become the deciding factor for the remainder of the charter. This process may be used for any provision of the proposed new charter that the council believes would be controversial.

Because the ballot title and explanatory statement need to reflect the actual proposal, which has not yet been finalized, it was impossible for our office to draft these items in advance of your August 9, 2016 meeting. It would be possible to finalize the proposed charter as well as draft the ballot title and explanatory statement during your August 9, 2016 meeting, but drafting such documents “on the fly” can lead to errors. As a result, we recommend that the Council hold a special meeting on or before August 19, which could occur telephonically if the Council desires, to adopt a ballot title and explanatory statement for the proposed new charter (and any simultaneously proposed amendments). Conversely, if the Council desires to wait and place the proposed new charter on the May 2017 ballot, the Council would have several months before it needed to adopt a ballot title and explanatory statement.

Please let us know if you have any questions regarding this memorandum and/or if there is anything else we can do to be of assistance with this project.

C.A.J./D.F.D.

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CITY OF  
GLADSTONE  
DRAFT 2016  
CHARTER

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*August 9, 2016 Discussion*

## PREAMBLE

We, the voters of Gladstone, Oregon exercise our power to the fullest extent possible under the Oregon Constitution and laws of the state, and enact this Home Rule Charter.

### Chapter I NAMES AND BOUNDARIES

Section 1. Title. This charter may be referred to as the 2016 Gladstone City Charter, which must be made available to the public online and at City Hall.

Section 2. Name. The City of Gladstone, Oregon, continues as a municipal corporation with the name City of Gladstone.

Section 3. Boundaries. The city includes all territory within its boundaries as they now exist or are legally modified. The city will maintain as a public record an accurate and current description of the city boundaries.

### Chapter II POWERS

Section 4. Powers. The city has all powers that the constitutions, statutes and common law of the United States and Oregon expressly or impliedly grant or allow the city, as fully as though this charter specifically enumerated each of those powers.

Section 5. Construction. The charter will be liberally construed so that the city may exercise fully all powers possible under this charter and under United States and Oregon law.

Section 6. Distribution. The Oregon Constitution reserves initiative and referendum powers as to all municipal legislation to city voters. This charter vests all other city powers in the council except as the charter otherwise provides. The council has legislative, administrative and quasi-judicial authority. The council exercises legislative authority by ordinance, administrative authority by resolution, and quasi-judicial authority by order. The council may not delegate its authority to adopt ordinances.

### Chapter III COUNCIL

Section 7. Council. The council consists of a mayor and six councilors. The council appoints members of commissions, boards and committees that are established by ordinance or resolution. Such appointments must be made in a manner prescribed by council rules.

**Comment [A1]:** The term "boards" was added to this section per council direction.

Section 8. Mayor. The mayor presides over and facilitates council meetings, preserves order, enforces council rules, and determines the order of business under council rules. The mayor is a

voting member of the council and has no veto authority. The mayor appoints members of council committees established by council rules. Unless the council or this charter provides otherwise, the mayor must sign all records of council decisions. The mayor serves as the political head of the city government.

Section 9. Council President. At its first meeting each year, the council must elect a president from its membership. The president presides in the absence of the mayor and acts as mayor when the mayor is unable to perform duties or when a vacancy in the office of mayor occurs.

Section 10. Rules. In every odd-numbered year, the council must adopt rules to govern its meetings. The rules must be made available to the public online and at City Hall.

Section 11. Meetings. The council must meet at least once a month at a time and place designated by its rules, and may meet at other times in accordance with council rules.

Section 12. Quorum. A quorum of the council is required to conduct business, but a smaller number may meet and compel attendance of absent members to create a quorum as prescribed by council rules. Four members of the council are a quorum.

Section 13. Vote Required. The express approval of a majority of a quorum of the council is necessary for any council decision, except when this charter requires approval by a majority of the council. If more than two options are available to the council in any single vote, the council may use preferential voting to achieve the required majority. The council must prescribe procedures for using preferential voting in the council rules.

Section 14. Record. A record of council meetings must be kept in a manner prescribed by the council rules.

#### **Chapter IV**

#### **LEGISLATIVE AUTHORITY**

Section 15. Ordinances. The council will exercise its legislative authority by adopting ordinances. The enacting clause for all ordinances must state “The City of Gladstone ordains as follows:”.

Section 16. Ordinance Adoption.

(a) Except as authorized by subsection (b), adoption of an ordinance requires approval by a majority of the council at two meetings.

(b) The council may adopt an ordinance at a single meeting by the unanimous approval of at least a quorum of the council, provided the proposed ordinance is available in writing to the public at least one week before the meeting.

(c) Any substantive amendment to a proposed ordinance must be read aloud or made available in writing to the public before the council adopts the ordinance at that meeting.

(d) After the adoption of an ordinance, the vote of each member must be entered into the council minutes.

(e) After adoption of an ordinance, the designated city custodian of records must endorse it with the date of adoption and the custodian's name and title.

Section 17. Effective Date of Ordinances. Ordinances take effect 30 days after adoption, or on a later day provided in the ordinance. An ordinance may take effect as soon as adopted or on another date less than 30 days after adoption if it contains an emergency clause.

### **Chapter V**

#### **ADMINISTRATIVE AUTHORITY**

Section 18. Resolutions. The council will normally exercise its administrative authority by approving resolutions. The approving clause for resolutions may state "The City of Gladstone resolves as follows:".

Section 19. Resolution Approval.

(a) Approval of a resolution or any other council administrative decision requires approval by the council at one meeting.

(b) Any substantive amendment to a resolution must be read aloud or made available in writing to the public before the council adopts the resolution at that meeting.

(c) After approval of a resolution or other administrative decision, the vote of each member must be entered into the council minutes.

(d) After approval of a resolution, the designated city custodian of records must endorse it with the date of approval and the custodian's name and title.

Section 20. Effective Date of Resolutions. Resolutions and other administrative decisions take effect on the date of approval, or on a later day provided in the resolution.

### **Chapter VI**

#### **QUASI-JUDICIAL AUTHORITY**

Section 21. Orders. The council will normally exercise its quasi-judicial authority by approving orders. The approving clause for orders may state "The City of Gladstone orders as follows:".

Section 22. Order Approval.

(a) Approval of an order or any other council quasi-judicial decision requires approval by the council at one meeting.

(b) Any substantive amendment to an order must be read aloud or made available in writing to the public at the meeting before the council adopts the order.

(c) After approval of an order or other council quasi-judicial decision, the vote of each member must be entered in the council minutes.

(d) After approval of an order, the designated city custodian of records must endorse it with the date of approval and the custodian's name and title.

Section 23. Effective Date of Orders. Orders and other quasi-judicial decisions take effect on the date of final approval, or on a later day provided in the order.

## Chapter VII ELECTIONS

### Section 24. Councilors.

(a) Councilors are elected from the city at large, provided that each council position bears a number from one through six, and all candidates for council must be nominated for a specific council position. Candidates for council must designate on their nomination petition the number of the council position to which they seek election. No candidate may run for more than one council position at an election.

(b) The term of a councilor in office when this charter takes effect is the term for which the councilor was elected. Council position numbers 1, 3 and 5 will be elected at the general election in 2018 and every four years thereafter for a four year term. Council positions 2, 4 and 6 will be elected at the general election in 2020 and every four years thereafter for a four year term.

Section 25. Mayor. The Mayor is nominated and elected from the city at large. The mayor will be elected at the general election in 2018 and at every general election thereafter for a two-year term. The term of the mayor in office when this charter takes effect continues until the first council meeting in January 2019 at which time the mayor elected at the general election in 2018 shall assume office.

Section 26. State Law. City elections must conform to state law except as this charter or ordinances provide otherwise. All elections for city offices must be nonpartisan.

### Section 27. Qualifications.

(a) The mayor and each councilor must be a qualified elector under state law, reside within the city for at least one year immediately before election or appointment to office and remain a resident of the city during their entire term of office.

(b) No person may be a candidate at a single election for more than one city office.

**Comment [A2]:** Council decided to continue a discussion of the following issues until its August 9 meeting:  
(1) whether to keep four year term or two year term  
(2) whether the mayoral election should be moved to the May Primary if a four year term is kept; and  
(3) when the Mayor should assume office if election is moved to the May Primary.

(c) Neither the mayor nor a councilor may be employed by the city.

(d) The council is the final judge of the election and qualifications of its members based upon this charter.

Section 28. Nominations. The council must adopt an ordinance prescribing the manner for a person to be nominated to run for mayor or a city council position, provided that any such ordinance must require that all nominating petitions be signed by at least 25 city electors.

Section 29. Terms. The term of an officer elected at a general election begins at the first council meeting of the year immediately after the election, and continues until the successor qualifies and assumes the office.

Section 30. Oath. The mayor and each councilor must swear or affirm to faithfully perform the duties of the office and support the constitutions and laws of the United States, Oregon and the City of Gladstone.

Section 31. Vacancies: The mayor or a council office becomes vacant:

(a) Upon the incumbent's:

- (1) Death,
- (2) Adjudicated incompetence, or
- (3) Recall from the office.

(b) Upon declaration by the council after the incumbent's:

- (1) Failure to qualify for the office within 10 days of the time the term of office is to begin,
- (2) Absence from the city for 45 days without council consent,
- (3) Absence from all council meetings within a 60-day period without council consent,
- (4) Ceasing to reside in the city,
- (5) Ceasing to be a qualified elector under state law,
- (6) Conviction of a public offense punishable by loss of liberty,
- (7) Conviction of the offense of unlawful destruction of public records;
- (8) Resignation from the office, or
- (9) Removal under Section 33(i).

Section 32. Filling Vacancies. A mayor or councilor vacancy will be filled as follows:

(a) If less than seventeen months remains in the term of the person who held that vacant office, the vacancy shall be filled by appointment by a majority vote of the remaining council members. The appointee shall serve the remainder of the unexpired term.

(b) If seventeen or more months remain in the term of the person who held that vacant office, the vacancy will be filled at the next available November election. The person elected will serve the remainder of the unexpired term. A majority of the remaining council members must fill the vacancy by appointment for an interim period until a special election may be held to fill the remainder of the unexpired term.

**Comment [A3]:** This language was amended to clarify what should occur if a vacancy happens with exactly seventeen months remaining in the term. It was also amended to remove the word "shall" as the CRC decided that term caused confusion and should not appear in the charter.

(c) If a disability prevents a council member from attending council meetings or a member is absent from the city, a majority of the council may appoint a councilor pro tem.

## Chapter VIII APPOINTIVE OFFICERS

### Section 33. City Manager.

(a) The office of city manager is established as the administrative head of the city government. The city manager is responsible to the mayor and council for the proper administration of all city business. The city manager will assist the mayor and council in the development of city policies, and carry out policies established by ordinances and resolutions.

(b) The council must appoint and may remove the manager. The appointment should be made without regard to political affiliation, but rather upon an appointee's level of education and experience in competencies and practices of government management as well as the appointee's fit within the community.

(c) The manager need not reside in the city.

(d) The manager may be appointed for a definite or an indefinite term, and may be removed at any time by a majority of the council.

(e) The manager must:

- (1) Attend all council meetings unless excused in the manner provided for by council rule;
- (2) Make reports and recommendations to the mayor and council about the needs of the city;
- (3) Administer and enforce all city ordinances, resolutions, franchises, leases, contracts, permits, and other city decisions;
- (4) Appoint, supervise and remove city employees;
- (5) Organize city departments and administrative structure;
- (6) Prepare and administer the annual city budget;
- (7) Administer city utilities and property;
- (8) Encourage regional and intergovernmental cooperation;
- (9) Promote cooperation and transparency among the council, staff and citizens in developing city policies,
- (10) Encourage building a sense of community;
- (11) Perform other duties as directed by the council;
- (12) Delegate duties, but remain responsible for acts of all subordinates.

(f) The manager has no authority over the council or over the judicial functions of the municipal judge.

(g) The manager and other employees designated by the council may sit at council meetings but have no vote. The manager may take part in all council discussions.

**Comment [A4]:** This section originally provided, "The council must appoint and may remove the manager. The appointment must be made without regard to political considerations and solely on the basis of education and experience in competencies and practices of local government management." The Council expressed concern about not looking at an appointee's fit within the community, limiting experience to local government, and not being able to take into consideration other factors. The language included in this draft was intended to address those concerns and still maintain the basic principle that the appointment of the city manager should be based on factors other than political affiliation.

(h) When the manager is temporarily disabled from acting as manager or when the office of manager becomes vacant, the council must appoint a manager pro tem. The manager pro tem has the authority and duties of manager, except that a pro tem manager may appoint or remove employees only with council approval. No manager pro tem may serve for more than six months unless reappointed by the council.

(i) No council member may use force or threats in an attempt to influence the manager or a candidate for the office of manager in the appointment or removal of any city employee, or in administrative decisions regarding city property or contracts. Violation of this prohibition is grounds for removal from office by a majority of the council after a public hearing. Nothing in this section prohibits a council member from discussing anything with the manager relating to city business in council meetings or at any other time, provided that such discussions occur without the use of force or threats and are otherwise made in conformance with the requirements of law.

Section 34. City Attorney. The office of city attorney is established as the chief legal officer of the city government. A majority of the council must appoint and may remove the attorney. The city attorney must be a member in good standing of the Oregon State Bar. Notwithstanding Section 33(e)(4), the attorney must appoint and supervise, and may remove any employees of the office of the city attorney.

Section 35. Municipal Court and Judge.

(a) A majority of the council may appoint and remove a municipal judge. The municipal judge must be a member in good standing of the Oregon State Bar. The municipal judge will hold court in the city at such place as the council directs. The court will be known as the Municipal Court.

(b) All proceedings of this court will conform to state laws governing justices of the peace and justice courts.

(c) All areas within the city and areas outside the city as permitted by state law are within the territorial jurisdiction of the court.

(d) The municipal court has jurisdiction over every offense created by city ordinance. The court may enforce forfeitures and other penalties created by such ordinances. The court also has jurisdiction under state law unless limited by city ordinance.

- (e) The municipal judge may:
- (1) Render judgments and impose sanctions on persons and property;
  - (2) Order the arrest of anyone accused of an offense against the city;
  - (3) Commit to jail or admit to bail anyone accused of a city offense;
  - (4) Issue and compel obedience to subpoenas;
  - (5) Compel witnesses to appear and testify and jurors to serve for trials before the court;
  - (6) Penalize contempt of court;
  - (7) Issue processes necessary to enforce judgments and orders of the court;

**Comment [A5]:** The language as presented by the CRC provided:

No council member may directly or indirectly attempt to coerce the manager or a candidate for the office of manager in the appointment or removal of any city employee, or in administrative decisions regarding city property or contracts. For the purposes of this subsection the term coerce means an attempt to influence the manager or a candidate for the office of manager in the appointment or removal of any city employee, or in administrative decisions regarding city property or contracts through the use of force or threats. Violation of this prohibition is grounds for removal from office by a majority of the council after a public hearing. In council meetings, councilors may discuss or suggest anything with the manager relating to city business. Nothing in this charter restricts the authority of the mayor or any councilor to discuss the strengths, weaknesses, or need for city staff, nor to discuss any city contract or property that either exists or is contemplated, with the manager. Such discussions may be held privately, at the discretion of the participants, but shall conform to the requirements of law

The Council expressed several concerns related to this language and requested a revised draft be presented at its August 9 meeting for further discussion. The language included here attempts to provide clarification regarding what is permitted and prohibited in a more concise manner.

The Council expressed its desire to discuss the amended language as well as whether to delete this language from the proposed charter. If the language is deleted, section 31(b)(9) should also be deleted

- (8) Issue search warrants; and
- (9) Perform other judicial and quasi-judicial functions assigned by ordinance.

(f) The council may appoint and may remove municipal judges pro tem. Municipal judges pro tem must be members in good standing of the Oregon State Bar.

(g) The council may transfer some or all of the functions of the municipal court to an appropriate state court.

**Chapter IX  
PERSONNEL**

Section 36. Compensation. The council must authorize the compensation of city officers and employees as part of its approval of the annual city budget.

Section 37. Merit Systems. The council, by resolution and after consultation with the city manager and city attorney, will determine the rules governing recruitment, selection, promotion, transfer, demotion, suspension, layoff, and dismissal of city employees based on merit and fitness.

**Chapter X  
MISCELLANEOUS PROVISIONS**

Section 40. Debt.

(a) City indebtedness may not exceed debt limits imposed by state law. A charter amendment is not required to authorize city indebtedness.

(b) The City shall incur no debt in financing any public project except through the issuance of municipal bonds by bond measure duly approved by a majority of voters in a regularly scheduled election set forth in ORS 221.230 or special election.

Section 41. Construction of Public Buildings. Unless approved by a majority of voters in a regularly scheduled election set forth in ORS 221.230, or special election, no public building shall be constructed by or for the City if such construction will require the actual or reasonably projected expenditure of \$1,000,000, or more, from existing City funds or current or future City revenues, including those of any of its departments, service districts or agencies. In calculating whether the project will involve the actual or reasonably projected expenditure of \$1,000,000 or more, the calculation shall include the fair market value of any real estate to be utilized or committed to the project, based on current market appraisal performed by a certified real estate appraiser.

Section 42. Ordinance Continuation. All ordinances consistent with this charter in force when it takes effect remain in effect until amended or repealed.

Section 43. Repeal. All charter provisions adopted before this charter takes effect are repealed.

**Comment [A6]:** Sections 40(b) and 41 were recent amendments to the City's existing charter that were enacted through the initiative process. The language was added to the draft charter verbatim as it appears in the existing charter. The Council held off on discussing these two provisions until its August 9 meeting.

Section 44. Severability. The terms of this charter are severable. If any provision is held invalid by a court, the invalidity does not affect any other part of the charter.

Section 45. Amendments and Revisions. No amendment, revision or repeal of this Charter shall take effect unless approved by City voters. Either the council by a majority vote or City voters by an initiative petition may refer an amendment of this Charter to the City voters. Only the Council, by a majority vote, may refer a revision or repeal of this Charter to the City voters.

Section 46. Charter Review Committee. A charter review committee must be convened in 2024 and at least once every eight years thereafter to review and recommend, if necessary, updates to this charter. The council establishes membership of and makes appointments to the charter review committee, provided that every charter review committee member must be a resident of the city and each committee must contain at least two members who are not elected or appointed city officials.

**Comment [A7]:** This language was amended to clarify that each member of the committee must be residents of the city.

Section 47. Time of Effect. This charter takes effect January 15, 2017.

City	Form of Government	Council Approves Employees	Mayoral Term	Council Term	Term Limits	Notes
Canby	Council Administrator	No	2	4	No	
Estacada	Council Manager	No	2	4	No	
Gladstone (Current)	Council Administrator	Yes	4	4	No	
Gladstone (Draft Charter)	Council Manager	No	2	4	No	
Happy Valley	Council Manager	No	4	4	No	
Lake Oswego	Council Manager	No	4	4	Yes 2 Terms for all members	
Milwaukie	Council Manager	No	4	4	Yes 2 Terms for all members	
Molalla	Council Manager	No	4	4	Yes 2 Terms for all members	
Oregon City	Council Manager*	No	4	4	Yes 2 Terms for all members	*OC uses the term "Commission"
Sandy	*	*	2	4	No	*Charter does not specify
Sherwood	Council Manager	No	2	4	Yes Councilors: 3 Terms	No term limits on Mayor
Troutdale	Council Manager	No	4	4	No	
Tualatin	Council Manager	No	4	4	No	
West Linn	Council Manager	No	4	4	No	
Wilsonville	Council Manager	No	4	4	No	



# City of Gladstone Staff Report

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**Report Date : August 2, 2016**  
**Meeting Date: August 9, 2016**  
**To : City Council**  
**From : Jim Whynot, Public Works Director**

## **AGENDA ITEM:**

Public Works Fleet Replacement Policy

## **History/Background:**

One of the most challenging issues concerning municipal fleet management is determining the most cost-effective time to replace vehicles and equipment. Disposing of equipment too soon wastes productive fleet life and capital funds. Waiting too long to dispose of equipment creates a burdensome, unreliable unit that can strain your maintenance budget, and waste costly man hours due to equipment down time and unplanned work delays.

## **Proposal:**

PW's proposes adopting the attached Fleet Replacement Policy.

The goal of the Gladstone Public Works Department is to keep vehicles and equipment in sound operating condition, utilizing routine preventative maintenance and following a sensible, cost-effective replacement schedule as our fleet ages. Maintenance costs represent a significant portion of the total cost to own and operate vehicles and heavy equipment. These costs tend to increase as equipment ages. Escalating maintenance costs are a key factor in determining when to replace a vehicle. In addition to the added cost of maintenance with an aging fleet, there is the additional cost to the city when a vehicle is undergoing repairs and is not available for use.

As with other aspects of vehicle and equipment management, replacing a vehicle too soon or too late wastes the city's money. To best steward our public funds, the Public Works Department is proposing a standardized vehicle replacement scoring method, based on industry standard guidelines and years of experience in operating and maintaining vehicles and equipment.

As vehicles reach the replacement threshold, an evaluation will be performed by the Public Works Department. If the evaluation determines the vehicle would be economical to retain for an additional year, the vehicle will be targeted for retention. Vehicles and equipment will be replaced when they are at the end of their economic life, no longer safe to operate, cannot reliably perform their intended function, or other demonstrated cost saving to the City of Gladstone.

The attached spreadsheet and accompanying charts demonstrate the long term fiscal advantage of replacing equipment before it becomes a costly liability to the city.

**Options:**

- Option #1- Approve replacement policy as written.
- Option #2- Do not approve replacement policy as written.
- Option #3- Modify replacement policy and approve.

**Cost Impact:**

PW's has been contributing to replacement funds for several years now. For the 16/17 budget PW's contributed \$251k in total to the replacement funds in, Water, Sewer, Streets, and Parks budgets. With the implementation of this policy PW's would continue contributing the \$251 until year 2022 then reduce that annual contribution to \$175k through 2031, see attached spreadsheet, specifically the line labeled "Revenue Contribution Requirement" near bottom of attached spreadsheet.

In year 2022 PW's estimates an annual savings in staff time and the Material and Services budgets of \$85,600 and at year 2031 the annual savings would be \$111,700. Over the 15 year period the total savings in the Material and Services budget would be \$1,259,800.

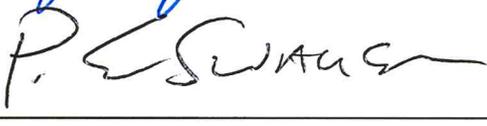
The costs in the spreadsheet assume a 3% inflation rate. There are two factors that are not calculated in the spreadsheet, higher resale value and reduced staff time during break downs. Both of these will only add to the savings over time.

**Recommended Staff Action:**

Staff recommends Council approval by making the following motion:  
**"I make a motion to approve the Fleet Replacement Policy as written".**

Department Head  
Signature: \_\_\_\_\_  


Date: 8/3/16

City Administrator  
Signature: \_\_\_\_\_  


Date: 8/4/16

DATE:		
<b>GLADSTONE PUBLIC WORKS FLEET REPLACEMENT SCORING SYSTEM</b>		
Factor	Points	Score
Age	<i>One Point</i> for each year of chronological age, based on in-service date	
Usage	Odometer based vehicles: <i>One point</i> for each 10,000 miles Hour meter based small equipment: <i>One point</i> for each 325 hours Hour meter based large equipment and trucks: <i>One point</i> for each 750 hours	
Type of Service	<i>One to five points</i> based on type of service the equipment had performing during most of its life. The more severe the type of service performed, the higher the number assigned. Example: Administrative auto: One point Sewer jetter : Five points  NOTES:	
Reliability	Ratio of the number of normal repair occurrences over the last twelve months of service (LTM) divided by the number of normal repair occurrences in the vehicles second twelve (STM) months of life.  Example: if the LTM is 6 and the STM is 2, the Reliability Score would be 3. (6 / 2 = 3)	
Maintenance Costs	Points assigned based on total life to date (LTD) maintenance and repair (not including accident damage) and the original price of the vehicle:  A vehicle with LTD repair costs exceeding the original purchase price: <i>Five points</i> A vehicle with LTD repair costs at 80% of the original purchase price: <i>Four points</i> A vehicle with LTD repair costs at 60% of the original purchase price: <i>Three points</i> A vehicle with LTD repair costs at 40% of the original purchase price: <i>Two points</i> A vehicle with LTD repair costs up to 20% of the original purchase price: <i>One point</i>	
Condition	<i>One to five points</i> based on inspection of the body, underbody, structural members, rust, interior condition, review of accident and repair history, operational and safety problems and anticipated major repairs. The higher the points, the worse the condition of the vehicle.  NOTES:	
VEHICLE ID:	TOTAL SCORE	

LTM Last Twelve Months  
STM Second Twelve Months  
LTD Life to Date

POINTS	CONDITION
Under 20	Excellent
20 – 22	Good
23 - 30	Qualifies for replacement 23 points for sedans and light trucks 28 points for heavy-duty vehicles and off road equipment with GVW exceeding 10,500 lbs
31 or more	Needs immediate consideration

## CITY OF GLADSTONE PUBLIC WORKS DEPARTMENT FLEET REPLACEMENT POLICY

One of the most challenging issues concerning municipal fleet management is determining the most cost-effective time to replace vehicles and equipment. Disposing of equipment too soon wastes productive fleet life and capital funds. Waiting too long to dispose of equipment creates a burdensome, unreliable unit that can strain your maintenance budget, and waste costly man hours due to equipment down time and unplanned work delays.

The goal of the Gladstone Public Works Department is to keep vehicles and equipment in sound operating condition, utilizing routine preventative maintenance and following a sensible, cost-effective replacement schedule as our fleet ages. Maintenance costs represent a significant portion of the total cost to own and operate vehicles and heavy equipment. These costs tend to increase as equipment ages. Escalating maintenance costs are a key factor in determining when to replace a vehicle. In addition to the added cost of maintenance with an aging fleet, there is the additional cost to the city when a vehicle is undergoing repairs and is not available for use.

As with other aspects of vehicle and equipment management, replacing a vehicle too soon or too late wastes the city's money. To best steward our public funds, the Public Works Department is proposing a standardized vehicle replacement scoring method, based on industry standard guidelines and years of experience in operating and maintaining vehicles and equipment.

As vehicles reach the replacement threshold, an evaluation will be performed by the Public Works Department. If the evaluation determines the vehicle would be economical to retain for an additional year, the vehicle will be targeted for retention. Vehicles and equipment will be replaced when they are at the end of their economic life, no longer safe to operate, cannot reliably perform their intended function, or other demonstrated cost saving to the City of Gladstone.

Year	Date purchased	Item description (make and model)	Mileage/hours	Estimated Replacement Cost in 2016 Dollars	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	
1970	June-84	Ford F-600 5 yrd dump truck	48,293	\$84,000		\$97,000										\$108,349					
1976	Aug-83	Ford 1 1/2 ton cab pickup	200,000	\$23,000																	
1977	June-83	Ford tractor	1143	\$25,000								\$20,851									
1983	June-81	Ford pickup 1/2 ton	972	\$25,000																	
1984	June-85	Case backhoe S80 SE	5837	\$100,000		\$100,000															
1985	June-83	Ford 1 1/2 ton cab	694	\$10,900																	
1986	August-00	International S1700 sewer jet, purchased used	148,312	\$350,000			\$392,454														
1987	April-87	Chevrolet 3/4 ton pickup	73,992	\$35,000		\$35,000															
1989	June-89	Ford 1 ton dump	55,679	\$45,000							\$52,187										
1989	July-89	Case backhoe 580 K	5268	\$100,000					\$112,551												\$146,853
1991	April-91	Dodge 3/4 pickup wild gate, rack	62,318	\$35,000			\$37,132														\$49,992
1992	July-92	Dodge 1/2 ton pickup	77,681	\$30,000																	
1994	February-84	Chevrolet 1/2 ton wild gate, rack	88,986	\$30,000					\$33,765												
1997	February-97	Chevrolet 1/2 ton cab 2wd	103,148	\$30,000			\$31,827														\$44,058
1997	February-97	Chevrolet 1/2 ton cab 2wd	84,986	\$30,000					\$34,778												\$42,773
1997	December-96	International Tyroco sweeper	22,602	\$80,000			\$297,092														\$46,378
2000	March-08	Filighliner dump truck, purchased used	52,058	\$70,000						\$81,149											
2000	October-08	DOH roller, purchased used	na	\$15,000																	
2001	June-01	Chevrolet 1/2 ton pickup used	65,554	\$30,000					\$33,765												\$44,058
2001	June-01	Chevrolet 1/2 ton pickup 2wd	36,292	\$30,000						\$34,778											\$46,378
2001	June-01	Ford F-550 dump truck	20,163	\$45,000						\$52,187											
2001	April-09	Filighliner dump truck, purchased used	10,8487 New stereo	\$70,000						\$85,584											
2001	June-01	Ford F-550 service truck w/ crane	118,328	\$108,000					\$121,555												\$158,602
2001	July-01	Exmark lawn mower L22700	619	\$18,000		\$18,000															\$24,190
2006	August-06	Kubota mower RUEZD28FFZP		\$18,000		\$18,000			\$20,259												\$26,334
2008	January-09	Ford F-550 dump truck 4x4	12,238	\$45,000																	\$55,344
2008	January-08	Kubota RTV 1100CV-H		\$18,000																	\$20,867
2008	June-08	John Deere mower 3557TC	736	\$18,000																	\$21,987
2010	July-10	Ford Escape	30482	\$24,500																	\$31,987
2010	October-09	Ford F-350 pickup, rack, lift gate	23,831	\$30,000																	\$38,003
2010	October-09	Ford F-350 pickup 4x4, rack, lift gate	21305	\$30,000																	\$38,003
2013	February-13	Exmark lawn mower LZDS90KZ25	354	\$18,000						\$21,493											\$21,493
2013	March-13	Case backhoe 580SN	961	\$100,000																	\$138,423
2015	July-15	Ford F-550 service truck w/ crane	3,000	\$108,000																	\$138,423
2016	March-16	Ford Escape	0	\$25,000		\$25,000															\$34,815
					\$25,000	\$250,000	\$368,011	\$392,454	\$321,896	\$202,873	\$156,618	\$69,255	\$55,344	\$212,817	\$31,987	\$313,968	\$138,423	\$92,674	\$420,001	\$152,797	

15 YEAR BUDGET IMPACT UNDER PROPOSED REPLACEMENT PLAN

Year	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Replacement fund beginning balance	\$784,000	\$784,000	\$785,900	\$670,890	\$539,435	\$468,540	\$440,667	\$459,049	\$564,794	\$684,449	\$646,632	\$789,665	\$660,697	\$650,697	\$789,599	\$524,598
Revenue Contribution Requirement	\$251,000	\$251,000	\$251,000	\$251,000	\$251,000	\$251,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000
TOTAL Expenditures	\$25,000	\$250,000	\$366,011	\$392,454	\$321,896	\$202,873	\$156,618	\$69,255	\$55,344	\$212,817	\$31,987	\$313,968	\$138,423	\$92,674	\$420,001	\$152,797
Replacement fund ending balance	\$534,900	\$419,890	\$419,890	\$298,435	\$271,540	\$265,667	\$284,049	\$399,794	\$509,449	\$471,632	\$614,665	\$475,697	\$512,273	\$554,599	\$349,696	\$371,801

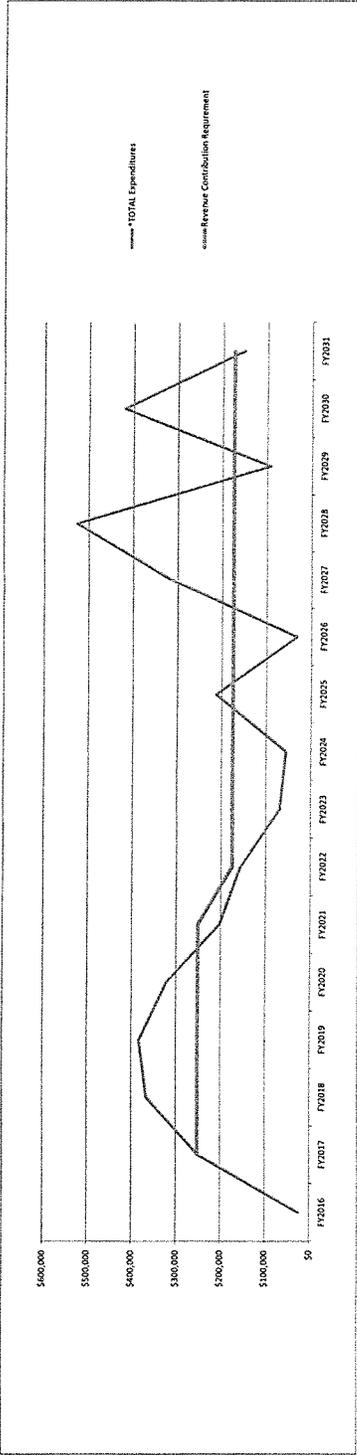
REPAIR AND MATERIALS COMPARISON

Year	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Future repairs and materials based on HISTORICAL PRACTICES with 3% CPI Inflation factor	\$100,000	\$103,000	\$106,090	\$109,273	\$112,551	\$115,927	\$119,405	\$122,987	\$126,677	\$130,477	\$134,392	\$138,423	\$142,576	\$146,853	\$151,259	\$155,797
Future repairs and materials based on 15 YEAR REPLACEMENT PLAN with 3% CPI Inflation factor	\$100,000	\$80,000	\$64,000	\$51,200	\$40,960	\$32,768	\$25,751	\$21,764	\$15,806	\$12,987	\$9,987	\$7,987	\$6,301	\$5,150	\$4,255	\$44,037

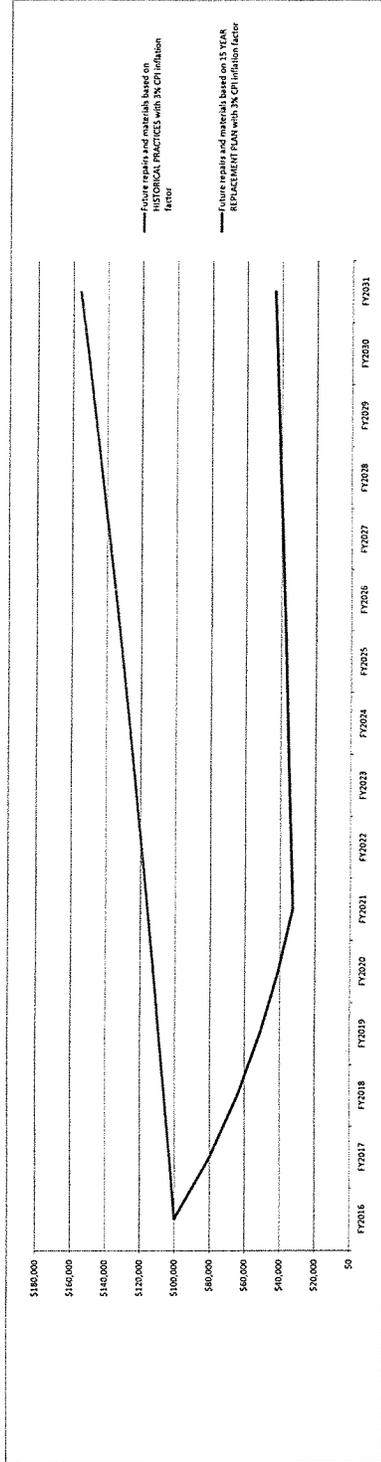
Chart Colors Legend:  
 Replacement fund beginning balance  
 Revenue Contribution Requirement  
 TOTAL Expenditures  
 Replacement fund ending balance  
 Vehicle/equipment has been eliminated  
 Vehicle/equipment considered for elimination (right side of the line)



BUDGET REQUIREMENTS AND EXPENDITURES



15 YEAR REPAIR AND MATERIALS COST COMPARISON USING BOTH HISTORICAL PRACTICES AND PROPOSED REPLACEMENT PLAN





# City of Gladstone Staff Report

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**Report Date** : 8/2/2016  
**Meeting Date** : 8/9/2016  
**To** : Gladstone City Council  
**From** : Jim Whynot, Public Works Director

## **AGENDA ITEM:**

Replacement of two pieces of equipment. A 1970 5 yard dump truck and 1975 flatbed with a single truck with hook lift system. See attached information.

## **History/Background:**

The 1970 dump and 1975 flatbed trucks have been pulled out of service due to repair costs exceeding their value and safety concerns. We propose replacing two vehicles with one, a more versatile and dependable vehicle.

Both of these pieces of equipment are currently out of service due to repairs needed which exceed the value of the vehicles and scores "Needs Immediate Consideration" for replacement based on the Fleet Replacement Scoring System. The 1970 5 yard dump truck scores 62 points and the 1975 flatbed scores 74 points. These two vehicles will be traded in or sold outright depending on best value to city.

## **Proposal:**

Public Works proposes replacing two pieces of equipment with one, more versatile piece of equipment. We are asking to replace equipment #26 (1970 Ford F-600 5 yard dump truck) and #18 (1975 Ford 1 ton flatbed) with a Ford F-650 cab/chassis and have a removable bed (see attached documents). This piece of equipment's GVW is 25,999 lbs. which does not require an Oregon Commercial Drivers License (CDL) to operate.

## **Options:**

Option 1- Approve purchase per attached state purchasing quote.

Option 2- Do not approve the purchase.

Option 3- Replace both vehicles with like vehicles for and additional initial cost of \$16,625 plus the added operating and maintenance costs for two vehicles vs. one.

## **Cost Impact:**

The cost for the cab/chassis and hook lift system with one box is \$80,375.70. The attached quote is from the State of Oregon competitive bid process. This purchase will be split between Parks 40%, Streets 40%, water 10%, and sewer 10%. This is based on anticipated usage. This purchase has been identified on the recently developed 15 Year Replacement Plan Spreadsheet.

**Recommended Staff Action:**

Staff recommends Council approval by making the following motion:

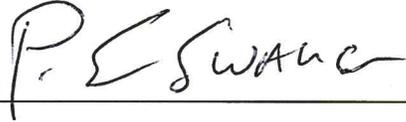
**“I make a motion to approve the purchase of the attached Ford F-650 with the hook lift system and 14 foot leaf box for the price of \$80,375.70 which replaces the 1970 Ford dump truck and 1975 Ford flatbed”.**

Department Head  
Signature: \_\_\_\_\_



Date: 8/3/16

City Administrator  
Signature: \_\_\_\_\_



Date: 8/4/16



Northside Ford Truck Sales, Inc.  
6221 N E Columbia Blvd., Portland, Oregon, 97218  
Office: 503-282-7773

## Customer Proposal

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**Prepared for:**

Jim Whynot  
City of Gladstone

**Prepared by:**

SHARON TUCKER  
Office: 503-282-7773  
Email: [stucker@northsidetrucks.com](mailto:stucker@northsidetrucks.com)

**Date:** 06/08/2016

**Vehicle:** 2017 F-650 Gas Base  
Regular Cab





## Standard Equipment & Specs

### Dimensions

- \* Exterior length: 246.0"
- \* Exterior height: 92.9"
- \* Front track: 80.8"
- \* Front legroom: 41.4"
- \* Front hiproom: 67.6"
- \* Exterior width: 96.7"
- \* Wheelbase: 158.0"
- \* Rear track: 72.6"
- \* Front headroom: 40.7"
- \* Front shoulder room: 68.0"

### Powertrain

- \* 320hp 6.8L SOHC 30 valve V-10 engine with SMPI
- \* federal
- \* Rear-wheel drive
- \* Fuel Economy Highway: N/A
- \* Standard rear differential
- \* Right mounted horizontal tailpipe
- \* Recommended fuel : regular unleaded
- \* TorqShift-G 6 speed automatic transmission with overdrive
- \* Fuel Economy Cty: N/A
- \* 50.0 gal. rectangular Left front fuel tank
- \* Right mounted horizontal muffler

### Suspension/Handling

- \* Front non-independent leaf spring suspension
- \* Hydraulic power-assist re-circulating ball Steering
- \* 11.0R22.5 AS front and rear tires
- \* Rubber auxiliary rear springs
- \* Rear rigid axle leaf spring suspension
- \* Front and rear 22.5 x 7.5 wheels
- \* Dual rear wheels

### Body Exterior

- \* 2 doors
- \* Black door mirrors
- \* Side steps
- \* Straight front bumper ends
- \* Front and rear 22.5 x 7.5 white steel wheels with 10 wheel studs
- \* Driver and passenger folding door mirrors
- \* Black bumpers
- \* Clearcoat paint
- \* Hood mounted grille

### Convenience

- \* Manual air conditioning
- \* Manual front windows
- \* Manual tilt steering wheel
- \* Passenger visor mirror
- \* Automatic gearshift steering column lever
- \* Cruise control with steering wheel controls
- \* Manual door locks
- \* Front cupholders
- \* Dual electric horn

### Seats and Trim

- \* Seating capacity of 2
- \* Fixed passenger seat
- \* Driver seat folding back, passenger seat fixed back
- \* Driver seat with 4 way direction control, passenger seat with 2 way direction control
- \* Fixed driver seat
- \* Bucket driver seat, Bucket passenger seat
- \* Low back seats
- \* Manual fore/aft seats

### Entertainment Features

- \* AM/FM stereo radio
- \* 2 speakers
- \* Auxiliary audio input
- \* Fixed antenna

### Lighting, Visibility and Instrumentation

- \* Halogen sealed beam headlights
- \* Light tinted windows
- \* Tachometer
- \* Variable intermittent front windshield wipers
- \* Front reading lights
- \* Oil pressure gauge

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



## Standard Equipment & Specs (cont'd)

- \* Trip computer
- \* Trip odometer

### Safety and Security

- \* 4-wheel ABS brakes
- \* Manual door locks
- \* Hydraulic disc brakes

### Dimensions

#### General Weights

Curb	9618 lbs.	Front curb weight	6001 lbs.
Rear curb weight	3617 lbs.	Front axle capacity	8500 lbs.
Rear axle capacity	17500 lbs.	Front spring rating	8500 lbs.
Rear spring rating	19000 lbs.	Front tire/wheel capacity	12350 lbs.
Rear tire/wheel capacity	23360 lbs.	Front GAWR	10000 lbs.
Rear GAWR	18700 lbs.	GVWR	25999 lbs.
GCWR	35000 lbs.		

#### Fuel Tank type

Capacity 50 gal.

#### Front Frame

Height loaded 36 "      Height unloaded 37 "

#### Rear Frame

Height loaded 36 "      Height unloaded 38 "

#### Selected Options that limit GVWR

Special Rating GVWR - Limited to 25,999 lb.  
 GVWR 18D

### Powertrain

#### Engine Type

Block material	Iron	Cylinders	V-10
Head material	Aluminum	Ignition	Electronic
Injection	Sequential MPI	Liters	6.8L
Orientation	Longitudinal	Recommended fuel	Regular unleaded
Valves per cylinder	3	Valvetrain	SOHC

#### Engine Spec

Bore	3.55"	Compression ratio	9.2:1
Displacement	415 cu.in.	Stroke	4.16"

#### Engine Power

Output 320 HP @ 3,900 RPM      Torque 460 ft.-lb @ 3,000 RPM

#### Alternator

Amps 175

#### Battery

Cold cranking amps 900      Location Forward right  
 Step Yes

#### Transmission

Electronic control Yes      Lock-up Yes  
 Overdrive Yes      Speed 6  
 Type Automatic

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## Standard Equipment & Specs (cont'd)

<i>Transmission Gear Ratios</i>			
1st	3.974	2nd	2.318
3rd	1.516	4th	1.149
5th	0.858	6th	0.674
Reverse Gear ratios	3.128		
<i>Transmission Torque Converter</i>			
Stall ratio	2.00		
<i>Transmission Extras</i>			
Driver selectable mode	Yes	Oil cooler	Regular duty
<i>Drive Type</i>			
Type	Rear-wheel		
<i>Exhaust</i>			
Material	Non stainless steel	System type	Single
<i>Emissions</i>			
CARB	Federal		
<b>Driveability</b>			
<i>Brakes</i>			
ABS	4-wheel	ABS channels	4
Type	Hydraulic disc	Vented discs	Front and rear
<i>Suspension Control</i>			
Ride	Regular		
<i>Front Suspension</i>			
Independence	Non-independent	Type	Leaf
<i>Front Spring</i>			
Type	Tapered leaf	Grade	Regular
<i>Front Shocks</i>			
Type	Regular		
<i>Rear Suspension</i>			
Independence	Rigid axle	Type	Leaf
<i>Rear Spring</i>			
Type	Multi-leaf	Grade	Regular
Auxiliary	Rubber		
<i>Steering</i>			
Activation	Hydraulic power-assist	Type	Re-circulating ball
<i>Steering Specs</i>			
# of wheels	2		
<b>Exterior</b>			
<i>Front Wheels</i>			
Diameter	22.5"	Width	7.50"
<i>Rear Wheels</i>			
Diameter	22.5"	Width	7.50"



## Standard Equipment & Specs (cont'd)

Dual	Yes		
<i>Front Tires</i>			
Aspect	82	Diameter	22.5"
Sidewalls	BSW	Tread	AS
Width	11.0"	LT load rating	G
RPM	496		
<i>Rear Tires</i>			
Aspect	82	Diameter	22.5"
Sidewalls	BSW	Tread	AS
Width	11.0"	LT load rating	G
RPM	496		
<i>Wheels</i>			
Front track	80.8"	Rear track	72.6"
Turning radius (to curb)	22'	Turning radius (to bumper)	24'
Wheelbase	158.0"		
<i>Body Features</i>			
Front splash guards	Yes	Body material	Composite/galvanized steel
Side steps	Yes		
<i>Body Doors</i>			
Door count	2		
<i>Exterior Dimensions</i>			
Length	246.0"	Body width	96.7"
Body height	92.9"	Cab to axle	84.0"
Axle to end of frame	49.0"	Frame section modulus	12.6cu.in.
Frame yield strength (psi)	50000.0	Frame rail depth	10.1"
Frame rail width	3.1"	Frame rail thickness	0.3"
Max RBM (in.-lbs.)	665500.0	Frame rail section	9.5"
Front bumper to Front axle	39.0"	Nominal RBM (in.-lbs.)	632000.0
<b>Seating</b>			
<i>Passenger Capacity</i>			
Capacity	2		
<i>Driver Seat</i>			
Type	Bucket	Back	Folding
Back type	Low	Way direction control	4
Fore/aft	Manual		
<i>Passenger Seat</i>			
Type	Bucket	Back	Fixed
Back type	Low	Way direction control	2
Fore/aft	Manual		
<i>Front Seat Trim</i>			
Material	Vinyl	Back material	Carpet
<b>Convenience</b>			
<i>AC And Heat Type</i>			
Air conditioning	Manual		

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## Standard Equipment & Specs (cont'd)

<i>Audio System</i>			
Auxiliary audio input	Yes	Radio	AM/FM stereo
Radio grade	Regular	Seek-scan	Yes
<i>Audio Speakers</i>			
Speaker type	Regular	Speakers	2
<i>Audio Antenna</i>			
Type	Fixed		
<i>Cruise Control</i>			
Cruise control	With steering wheel controls		
<i>Convenience Features</i>			
12V DC power outlet	2	Horn	Dual electric
<i>Door Lock Activation</i>			
Type	Manual		
<i>Instrumentation Type</i>			
Display	Analog		
<i>Instrumentation Gauges</i>			
Tachometer	Yes	Oil pressure	Yes
Engine temperature	Yes	Transmission fluid temp	Yes
<i>Instrumentation Warnings</i>			
Battery	Yes	Lights on	Yes
Key	Yes	Service interval	Yes
Brake fluid	Yes	Transmission fluid temp	Yes
<i>Instrumentation Displays</i>			
Clock	In-radio display		
<i>Instrumentation Feature</i>			
PRND in IP	Yes	Trip computer	Yes
Trip odometer	Yes		
<i>Steering Wheel Type</i>			
Material	Urethane	Tilting	Manual
<i>Front Side Windows</i>			
Window 1st row activation	Manual		
<i>Window Features</i>			
Tinted	Light		
<i>Front Windshield</i>			
Wiper	Variable intermittent		
<i>Rear Windshield</i>			
Window	Fixed		
<i>Automatic Gearshift</i>			
Location	Steering column lever		

### Interior

*Passenger Visor*

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## Standard Equipment & Specs (cont'd)

Mirror	Yes		
<i>Headliner</i>			
Coverage	Full	Material	Cloth
<i>Floor Trim</i>			
Coverage	Full	Covering	Vinyl/rubber
<i>Trim Feature</i>			
Gear shift knob	Urethane		
<i>Lighting</i>			
Dome light type	Delay	Front reading	Yes
Variable IP lighting	Yes		
<i>Floor Console Storage</i>			
Type	Partial		
<i>Storage</i>			
Front Beverage holder(s)	Yes	Glove box	Yes
Instrument panel	Bin	Dashboard	Yes
<i>Legroom</i>			
Front	41.4"		
<i>Headroom</i>			
Front	40.7"		
<i>Hip Room</i>			
Front	67.6"		
<i>Shoulder Room</i>			
Front	68.0"		

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## Warranty - Standard Equipment & Specs

### Warranty

*Basic*

Distance	Unlimited miles	Months	24 months
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*Powertrain*

Distance	100000 miles	Months	60 months
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*Corrosion Perforation*

Distance	Unlimited miles	Months	60 months
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*Roadside Assistance*

Distance	Unlimited miles	Months	24 months
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## Selected Options

Code	Description	MSRP
F6A	Base Vehicle Price (F6A)	\$56,640.00
99Y	6.8L 3V SEFI V10 Gasoline - 320 HP @ 3900 RPM, 460 lb-ft Torque @ 3000 RPM	STD
44P	Ford TorqShift HD 6-Speed Automatic - Double Overdrive, less PTO Provision	STD
645	Wheels, Front 19.5x6.75 White Powder Coated Steel, 8-Hole <i>(275MM BC) hub piloted, flanged nut, metric mount, 6.75 DC rims; with steel hubs.</i>	N/C
TPA	Tires, Front Two 265/70R19.5G Hankook AH11 (604 rev/mile)	\$45.00
665	Wheels, Rear 19.5x6.75 White Powder Coated Steel, 8-Hole <i>(275MM BC) hub piloted, flanged nut, metric mount, 6.75 DC rims; with steel hubs.</i>	\$25.00
RPA	Tires, Rear Four 265/70R19.5G Hankook AH11 (604 rev/mile)	\$45.00
67J	Hydraulic Brake System - Bosch HydroMax <i>Full power with automatic adjustment, 4-channel ABS antilock brake system. Includes 12" x 3" (Bosch) DSSA type rear axle mounted parking brake, Orscheln lever control, right of driver.</i>	Included
43N	10,000 lb. Cap. Non-Driving - Dana E-1002I	\$685.00
61D	Taper-Leaf Springs, Parabolic - 12,000 lb. Cap <i>2-leaf, 62" x 3.15".</i>	\$305.00
474	19,000 lb. Single-Speed - Dana S17- 140 <i>Single reduction with Gentech Quiet Gears, synthetic lube and 190 wheel ends. NOTE: When specifying an axle ratio, check performance guidelines for startability and gradeability.</i>	\$670.00
68P	Multi-Leaf Springs - 21,000 lb. Cap <i>11-leaf. Includes 2,000 lb auxiliary springs for load stabilization.</i>	\$110.00
961	Shock Absorbers, Rear - Double Acting	\$165.00
X5D	5.57 Axle Ratio	N/C
194WB	194" Wheelbase/120" CA/75" AF/308" OAL	\$325.00
534	Single Channel - Straight 'C' 12.64 SM, 50,000 PSI <i>632,000 RBM. High strength low alloy steel; 10.125" x 3.062" x 0.312" (257.2mm x 77.8mm x 8.0mm).</i>	STD
18D	Special Rating GVWR - Limited to 25,999 lb. GVWR	\$120.00
91H	Single, Horizontal Muffler - Frame Mounted Right Side Back of Cab w/Catalytic Converter	STD

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## Selected Options (cont'd)

Code	Description	MSRP
	<i>Downward facing, outlet tip.</i>	
65A	Fuel Tank - LH 50 Gallon - Steel	STD
12	12 Gal. Single Tank Fuel Fill. Mandatory Charge Applied, Based On Tank Selection	\$0.00
17A	175 Amp Mitsubishi Alternator	Included
	<i>Extra heavy duty 12 Volt.</i>	
63A	Battery - One 900 CCA, Includes Steel Battery Box	STD
	<i>12Volt, Motorcraft.</i>	
88A	30/0/30 Fixed Driver & Fixed Passenger w/Console - Vinyl	STD
600A	Preferred Equipment Package 600A	N/C
90P	Power Equipment Group	\$470.00
	<i>Includes power front side windows, power door locks and door trim panel.</i>	
59F	Four Body Builder Switches - Mounted in Center Instrument Panel	\$125.00
	<i>With connector access located in engine compartment. Amperages vary by switch: 10, 15, 25, 25.</i>	
588	Radio AM/FM Stereo w/Aux Audio Input Jack & Clock	STD
	<i>With two speakers.</i>	
85A	Anti Theft System	\$120.00
85K	Remote Keyless Entry w/2 Key Fobs	\$170.00
54A	Mirrors, Dual - Heated & Motorized Rectangular, XL2020 - 96" Width w/Chrome Cap	\$305.00
	<i>Integral spot mirror, sail type.</i>	
PAINT	Paint Type - Environmentally Friendly, "3 - Wet System"	STD
E_01	Gray	N/C
YZ_01	Oxford White	N/C
SL-145	Swaploader model SL-145	\$28,280.00
	<i>As detailed by quote from General Equipment dated 6/1/16.</i>	
14 ft Leaf Box	14 ft leaf box	\$6,085.00
	<i>14' leaf box as detailed on quote from General Equipment dated 6/1/16.</i>	
<b>SUBTOTAL</b>		<b>\$94,690.00</b>
<b>Destination Charge</b>		<b>\$1,495.00</b>



## Selected Options (cont'd)

Code	Description	MSRP
TOTAL		\$96,185.00

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## Pricing - Single Vehicle

	<b>MSRP</b>
<i>Vehicle Pricing</i>	
Vehicle Price	\$56,640.00
Options & Colors	\$3,685.00
Upfitting	\$34,365.00
Destination Charge	\$1,495.00
<hr/>	
<b>Subtotal</b>	<b>\$96,185.00</b>
<i>Pre-Tax Adjustments</i>	
<b>Description</b>	
E-plates license, title, doc for government agencies in Oregon	\$203.50
As per state contract #5549.	\$0.00
Government discount	-\$16,012.80
<hr/>	
<b>Total</b>	<b>\$80,375.70</b>

\_\_\_\_\_  
 Customer Signature

\_\_\_\_\_  
 Acceptance Date

DATE: 8/2/2016		
GLADSTONE PUBLIC WORKS FLEET REPLACEMENT SCORING SYSTEM		
Factor	Points	Score
Age	One Point for each year of chronological age, based on in-service date	46
Usage	Odometer based vehicles: One point for each 10,000 miles Hour meter based small equipment: One point for each 325 hours Hour meter based large equipment and trucks: One point for each 750 hours	4
Type of Service	One to five points based on type of service the equipment had performing during most of its life. The more severe the type of service performed, the higher the number assigned. Example: Administrative auto: One point Sewer jetter : Five points  NOTES: Rating is a 2 because this is not our only dump truck but is the only one of this size that does not require a CDL to operate.	2
Reliability	Ratio of the number of normal repair occurrences over the last twelve months of service (LTM) divided by the number of normal repair occurrences in the vehicles second twelve (STM) months of life.  Example: if the LTM is 6 and the STM is 2, the Reliability Score would be 3. (6 / 2 = 3)	?
Maintenance Costs	Points assigned based on total life to date (LTD) maintenance and repair (not including accident damage) and the original price of the vehicle:  A vehicle with LTD repair costs exceeding the original purchase price: Five points A vehicle with LTD repair costs at 80% of the original purchase price: Four points A vehicle with LTD repair costs at 60% of the original purchase price: Three points A vehicle with LTD repair costs at 40% of the original purchase price: Two points A vehicle with LTD repair costs up to 20% of the original purchase price: One point	5
Condition	One to five points based on inspection of the body, underbody, structural members, rust, interior condition, review of accident and repair history, operational and safety problems and anticipated major repairs. The higher the points, the worse the condition of the vehicle.  NOTES: This vehicle is currently out of service with brake issues, electrical issues, rust, dents, and overall drivability concerns.	5
VEHICLE ID: #26, 1970 Ford F-600 5 Yard Dump Truck		TOTAL SCORE
		62

LTM Last Twelve Months  
STM Second Twelve Months  
LTD Life to Date

POINTS	CONDITION
Under 20	Excellent
20 – 22	Good
23 - 30	Qualifies for replacement 23 points for sedans and light trucks 28 points for heavy-duty vehicles and off road equipment with GVW exceeding 10,500 lbs
31 or more	Needs immediate consideration

## CITY OF GLADSTONE PUBLIC WORKS DEPARTMENT FLEET REPLACEMENT POLICY

One of the most challenging issues concerning municipal fleet management is determining the most cost-effective time to replace vehicles and equipment. Disposing of equipment too soon wastes productive fleet life and capital funds. Waiting too long to dispose of equipment creates a burdensome, unreliable unit that can strain your maintenance budget, and waste costly man hours due to equipment down time and unplanned work delays.

The goal of the Gladstone Public Works Department is to keep vehicles and equipment in sound operating condition, utilizing routine preventative maintenance and following a sensible, cost-effective replacement schedule as our fleet ages. Maintenance costs represent a significant portion of the total cost to own and operate vehicles and heavy equipment. These costs tend to increase as equipment ages. Escalating maintenance costs are a key factor in determining when to replace a vehicle. In addition to the added cost of maintenance with an aging fleet, there is the additional cost to the city when a vehicle is undergoing repairs and is not available for use.

As with other aspects of vehicle and equipment management, replacing a vehicle too soon or too late wastes the city's money. To best steward our public funds, the Public Works Department is proposing a standardized vehicle replacement scoring method, based on industry standard guidelines and years of experience in operating and maintaining vehicles and equipment.

As vehicles reach the replacement threshold, an evaluation will be performed by the Public Works Department. If the evaluation determines the vehicle would be economical to retain for an additional year, the vehicle will be targeted for retention. Vehicles and equipment will be replaced when they are at the end of their economic life, no longer safe to operate, cannot reliably perform their intended function, or other demonstrated cost saving to the City of Gladstone.









DATE: **8/2/2016**

**GLADSTONE PUBLIC WORKS FLEET REPLACEMENT SCORING SYSTEM**

Factor	Points	Score
Age	<i>One Point</i> for each year of chronological age, based on in-service date	<b>41</b>
Usage	Odometer based vehicles: <i>One point</i> for each 10,000 miles Hour meter based small equipment: <i>One point</i> for each 325 hours Hour meter based large equipment and trucks: <i>One point</i> for each 750 hours	<b>20</b>
Type of Service	<i>One to five points</i> based on type of service the equipment had performing during most of its life. The more severe the type of service performed, the higher the number assigned. Example: Administrative auto: One point Sewer jetter : Five points  NOTES: <b>Rating is a 3 because this is our only flatbed truck</b>	<b>3</b>
Reliability	Ratio of the number of normal repair occurrences over the last twelve months of service (LTM) divided by the number of normal repair occurrences in the vehicles second twelve (STM) months of life.  Example: if the LTM is 6 and the STM is 2, the Reliability Score would be 3. (6 / 2 = 3)	<b>?</b>
Maintenance Costs	Points assigned based on total life to date (LTD) maintenance and repair (not including accident damage) and the original price of the vehicle:  A vehicle with LTD repair costs exceeding the original purchase price: <i>Five points</i> A vehicle with LTD repair costs at 80% of the original purchase price: <i>Four points</i> A vehicle with LTD repair costs at 60% of the original purchase price: <i>Three points</i> A vehicle with LTD repair costs at 40% of the original purchase price: <i>Two points</i> A vehicle with LTD repair costs up to 20% of the original purchase price: <i>One point</i>	<b>5</b>
Condition	<i>One to five points</i> based on inspection of the body, underbody, structural members, rust, interior condition, review of accident and repair history, operational and safety problems and anticipated major repairs. The higher the points, the worse the condition of the vehicle.  NOTES: <b>This vehicle is currently out of service with brake issues, electrical issues, rust, dents, and overall drivability concerns.</b>	<b>5</b>
VEHICLE ID: <b>#18, 1975 Ford 1 Ton Flatbed</b>		TOTAL SCORE <b>74</b>

LTM Last Twelve Months  
STM Second Twelve Months  
LTD Life to Date

POINTS	CONDITION
Under 20	Excellent
20 – 22	Good
23 - 30	Qualifies for replacement 23 points for sedans and light trucks 28 points for heavy-duty vehicles and off road equipment with GVW exceeding 10,500 lbs
31 or more	Needs immediate consideration

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**BUSINESS  
CARRIED  
FORWARD**



# Advisory Committee Information

## Regional Wastewater Treatment Capacity Advisory Committee

The Regional Wastewater Treatment Capacity Advisory Committee is a coalition of regional partners represented by the cities of Gladstone, Happy Valley, Johnson City, Milwaukie, Oregon City, West Linn, and portions of unincorporated Clackamas County. Karin Power serves as the chairperson of the Committee.

The Board of County Commissioners is charged with oversight of two of the county's largest treatment plants that serve the Tri-City Service District and Clackamas County Service District No. 1 and is asking all affected jurisdictions to work together to find a timely solution that ensures dependable, high-quality, cost effective wastewater treatment service to current and future residents and businesses.

The service districts have partnered in the past to fund facility improvements and the costs associated with meeting stringent water quality standards. These collaborations have saved each district, and their customers, money. The BCC is looking for a similar outcome now.

<b>Committee Members</b>	
Diana Helm	Unincorporated Clackamas County
Steve Johnson	City of Gladstone
Markley Drake	City of Happy Valley
Kay Mordock	City of Johnson City
Karin Power	Chairperson (City of Milwaukie)
Dan Holladay	City of Oregon City
Eric Hofeld	Unincorporated Clackamas County
Brenda Perry	City of West Linn
John Ludlow	County Liaison (BCC Chair)

## Documents

- [Regional Wastewater Treatment Capacity Advisory Committee Bylaws](#)
- [Regional Wastewater Treatment Advisory Committee Bylaws FAQ](#)
- [Community Partners Task Force: Summary Report and Recommendations](#)
- [Wastewater Partnership Agreement FAQ](#)
- [Wastewater Partnership Agreement Facts](#)
- [Supporting committee documents](#)

# Smith takes reins for OC's sewer spat with county

*Mayor Dan Holladay reverses course, will continue on Tri-City*

By **RAYMOND RENDLEMAN**  
*The Clackamas Review*

Oregon City Commissioner Rocky Smith was appointed to be the new representative on Clackamas County's Regional Wastewater Treatment Capacity Advisory Committee after Mayor Dan Holladay walked out of the last meeting in disgust.

Oregon City commissioners agreed that it was important to have representation on the committee even if their participation in the meetings seems to have no effect.

"The city needs to protect its own interests, and it can't do that if it's not at the table," said City Commissioner Renate Mengelberg.

City commissioners saw themselves in a bind: If they stay out of the committee, they'll be seen as negligent of the responsibilities of representative governance; but if they participate, then Clackamas County officials will continue to be able to say that proposals were vetted with input from Oregon City's elected officials.

"The frustrating thing is that no matter what we do, the county will find a way to

use it against us," Smith said.

Smith and Commissioner Brian Shaw joked that neither of them wanted to be on the committee, but Smith eventually drew the figurative short straw.

"I don't really care, but I'm just not going to go there anymore," Holladay said before appointing Smith.

After the 5-2 vote against Oregon City and Gladstone's preferred technology on June 30, Holladay said he had

enough, not only of the regional committee, but also of the Tri-City committee (composed of elected officials from OC, Gladstone and West Linn) that also makes sewage-related recommendations to county commissioners.



**SMITH**

"I've had all the fun I'm willing to have," Holladay said as he walked out of the room.

"So does that mean you're no longer participating in Tri-City?" asked Brenda Perry, West Linn City Council's representative on the board.

"Yes," was Holladay's response.

"Whatever I said while walking out the door doesn't constitute a commitment on my part," Holladay said last week, reversing course and saying he would continue to serve on the Tri-City committee.

Holladay added that Oregon City and Gladstone's city attorneys will have the details on a legal solution for independent governance within the month.



