Case Number _____

City of Gladstone Code Enforcement

535 Portland Avenue, Gladstone Oregon 97027

COMPLAINT HOTLINE TO REPORT CONCERN BY TELEPHONE: 503-479-6859

Please complete this form and return it to the above address.
Provide as many relevant details as possible, including the specific address.

A signed complaint form or phone call to the hotline is necessary before the code enforcement officer can investigate unless a life-threatening issue exists or it otherwise deemed appropriate to act.

Section 1: Complaint Location Information

ADDRESS OF PROPERTY COMPLAINT: _____

If you do not know the specific address, be as descriptive as possible about the location. For example: *'the southwest corner of X & Y streets'* or *'2 houses east of my address'* or *'3rd lot in from the corner of X & Y streets on the north side of the street.'*

IF KNOWN:

PARCEL NUMBER: _____ PROPERTY OWNER: _____

Section 2: Complaint Summary

How long has the violation existed? _____

- ☐ Garbage/debris
- ☐ Junk vehicles
- ☐ Tall dry vegetation/Fire hazard
- ☐ Zoning violation *(examples: parking in the front yard; too many/prohibited animals; illegal home business; continuous yard sale; living in camper/RV; sign code violation; building setback violation, etc.)*
- ☐ Substandard building *(examples: broken windows; fire damaged building; leaning walls; sagging or holes in roof; missing doors; etc.) These may be submitted to Clackamas County for further review.*

☐ Other: _____

_____

_____

Section 3: Complainant Information

Your name:_____ Home Phone:_____

Your address: _____ Alternate Phone: _____

Confidentiality preference: Disclosure of information revealing your identity will depend on application of the public disclosure law, other applicable statutes and whether the complaint is criminally prosecuted. Please initial in the space that indicates whether you desire information revealing your identity be disclosed. Failure to initial will result in information being subject to disclosure. ***By checking 'DO NOT DISCLOSE' I am indicating that the disclosure of my name would endanger my life, physical safety or property.***

_____ Do Not Disclose
Initial

_____You May Disclose
Initial

SIGNATURE _____DATE_____