

PARK & RECREATION BOARD AGENDA

Monday, September 12, 2016

6:30 P.M. - City Hall Conference Room

1. Self Introductions. Current members of the Park and Recreation Board are: Lee Wooldridge (Chair), Linda Cosgrove, Martha Wooldridge, Michael Villanti, Stephen Dorner, Kelsey Proctor, Pete Tracy (Vice-Chair). City Council liaison is Steve Johnson. Planning Commission liaison is Les Poole.
2. Approval of July 11, 2016 Minutes
3. Dahl Beach Project Update & Signage to Protect Plantings – Lisa Appel & Kelly Madalinski
4. Update of Park Rules – Kelsey Proctor
5. Update on Dahl Beach/Meldrum Bar Project – Timeline for Removal of Equipment – Jim Whynot
6. Discussion of Homeless Living at Meldrum Bar Park – Pete Tracy
7. Results of Survey Regarding Types of Programs Requested by Community – Kelsey Proctor
8. Update on Parks Master Plan – Jim Whynot
9. Update on Roles & Responsibilities of Committees, Boards & Commissions – Jim Whynot/Councilor Johnson
10. Discussion of Parks Budget – Linda Cosgrove
11. Business from Staff
12. Other

PARKS & RECREATION BOARD MEETING MINUTES

JULY 11, 2016, 6:30 P.M.

GLADSTONE CITY HALL CONFERENCE ROOM

1. The meeting was called to order and led by Pete Tracy (Vice Chair). Members present in the room were Linda Cosgrove, Stephen Dorner, Jim Whynot (Director of Public Works), Steve Johnson (City Council liaison) and Kelsey Proctor.

Also present were guests Mindy Garlington and Susan Liston. Lisa Appel represented the Port of Portland. Not present in the room --- Lee Woolridge (Chair), Martha Woolridge and Les Poole (Planning Commission.)

2. Minutes from 6-6-16 were reviewed and approved.
3. Storm line replacement at Nature Park Trail: Per Jim, the project is now completed and plant restoration is yet to be done. He is monitoring the progress.
4. Discussion of Recreational Immunity: Per Steve -- see attached article "Changes to Recreational Use Immunity Law." Per Jim, all equipment in the City Parks must be inspected on a regular basis and documented efficiently to protect the City legally. Jim is implementing a procedure to do this. Installation of new equipment is on hold until the outcome of current litigation is determined. Per Mike, a contact telephone number is needed for Parks & Public Works. Jim is in the process of placing this into effect. Per Jim, there will be

an informational booth representing the City at the Cultural Festival.

5. Update of cost for swings at Robin Hood Park: Per Jim, the anticipated cost is \$6,000.00 to \$8,000.00 for equipment, plus boundaries for safe installation of equipment must be created. The funding is not available at this time. Jim has emailed Toni regarding the inability to install this equipment at this time. We are waiting on the Parks Master Plan recommendation.
6. Update from Lisa Appel representing the Port of Portland: EPA approval has been obtained and final permitting is going well for the work at Meldrum Bar Park. There will be weekly meetings with the City regarding progress of the project. Signage has been posted and staging is beginning. There are concerns regarding parked cars blocking the path of heavy equipment. Bulk head removal will begin July 18 to 26. Jim and the City engineer will monitor the process.
7. Update of Dog Waste Bag Stations at Cross Park: Per Jim, stations will be established as needed.
8. House at W. end of Ames Park: Per Michael – the situation has been resolved.
9. Update of Park Rules: Per Kelsey – she will bring them to the next meeting.
10. Business from Staff: Per Jim – no new business.

11. Per Kelsey: Gladstone Community Festival is coming up. She is asking to do a survey for more programming requested by the public. What type of programs does the community want through Parks? Kelsey will create the survey and email it to the Parks members asking for their response. We will discuss it at the August meeting and have it ready for the Community Festival.
12. Susan Liston presented a letter she presented to City Council regarding future building permits in the City. The letter is asking for a moratorium on building permits until the establishment of fees has been resolved. See attached.
13. Per Steve, Drinking Water Master Plan and Storm Water Master Plan are done. The Sanitary Sewer Master Plan is coming in December and the Transportation Master Plan is in process. A company has not been chosen for the Parks Master Plan.
14. Code enforcement: Per Steve, there have been meetings regarding City codes and the City is moving forward with enforcement.
15. Meeting was adjourned. The next meeting is scheduled for August 1, 2016 at 6:30 p.m.