

CITY OF GLADSTONE

APPLICATION FOR APPOINTMENT TO CITIZENS COMMITTEES



- ___ Budget Committee
- ___ Planning Commission
- ___ Traffic Safety Advisory Board
- ___ Park & Recreation Advisory Board
- ___ Senior Center Advisory Board
- ___ Audit Committee

NAME: _____

ADDRESS: _____

TELEPHONE: (HOME) _____ (WORK/CELL) _____

EMAIL: _____

HOW LONG HAVE YOU LIVED IN GLADSTONE: _____

OCCUPATION/EMPLOYER (state your specific line of business): _____

DESCRIBE YOUR ACTIVITIES AND INTERESTS: _____

PREVIOUS AND CURRENT COMMUNITY AFFILIATIONS AND ACTIVITIES, INCLUDING CITY APPOINTMENTS: _____

Are you a Registered Voter? _____
YES NO

Have you ever applied for a Position Before? _____
YES NO

If yes, when? _____ What Board, Commission or Committee? _____

Why would you like to serve on this Board, Commission or Committee?
(Attach additional materials or information if you wish). _____

SIGNATURE: _____ DATE: _____

Please note: The information submitted in this application may be subject to public records law and will be included in a publicized City Council packet.

CITY OF GLADSTONE
Serving on a Board, Commission or Committee



- **MEMBERSHIP – Application and Interview Process:**

Most advisory boards, commissions and committees require meeting at least once a month during the evening, except for Senior Center Advisory Board (daytime hours). Currently meetings are held via ZOOM per the Governor’s COVID Executive Order. However, the City is transitioning to hybrid and/or in person meetings. Some boards also require investment of time outside of the meetings. Most boards have written bylaws that address the residency requirements and should be reviewed prior to submitting an application. Interested applicants are encouraged to attend board meetings prior to interviewing to serve.

A comprehensive list of current boards, committees and commissions, as well as applications to apply for membership are available on the City’s website: <https://www.ci.gladstone.or.us/community/page/community-application-forms>. After reviewing applications for qualification criteria, interviews are scheduled. City staff will call or email applicants to discuss the interview and possible appointment or other participation opportunities.

- **APPOINTMENTS**

Membership on City advisory boards, commissions, and committees are open to all interested residents subject to the qualifications determined by each individual board, commission or committee as necessary for the conduct of its business. There shall be no discrimination of applicants based on race, color, religion, sex, age, national origin, physical or mental disability, marital status, familial status, or membership in any other group protected by law in accordance with applicable federal, state and local laws. Appointments are generally made by the Mayor and City Council as a whole during a regular City Council meeting. Appointees are not required to attend the meeting.

- **TERMS OF OFFICE**

The terms of appointment of most members shall, regardless of the date of appointment, expire on the last day of December of the year in which the term ends. Term lengths vary according to the bylaws of each board, and occasionally an applicant will be appointed to fulfill a vacancy created by resignation of a previous member.

Each vacancy is to be filled through appointment and reappointment following a recruitment process for the vacant position. Incumbents desiring reappointment must reapply during the recruitment process; they are not automatically reappointed.