



# City of Gladstone Staff Report

Report Date : August 12, 2019  
Meeting Date: August 13, 2019  
To : Jacque Betz, City Administrator  
Mayor and City Council  
From : Jim Whynot, Public Works Director

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## Public Works Director

Direct oversight of Public Works Supervisors, Public Works Utility Workers II and Journeymen, Project Coordinator, and Executive Assistant.

## Areas of Focus

### Day to Day Operations:

- Routine maintenance of infrastructure
- Emergency response to infrastructure failures
- Customer and citizen inquiries
- Oversight and inspection of development projects
- Oversight, inspection, and permitting of public right of way work
- Stormwater system repairs and line cleaning
- Sanitary Sewer system repairs and line cleaning
- Water system leak repairs
- Water quality sampling
- Street repairs
- Park maintenance, restrooms, garbage, graffiti, mowing, hazardous trees, etc.
- Facility maintenance and repair
- Fleet maintenance and repair
- Department finance and budget management

## Current Projects

### In order of priority:

- Civic Center building construction
- Clarendon CDBG project
- Utility rate public outreach and water rate restructuring
- Trolley Trail feasibility study
- Engineer of Record RFP
- Meldrum Bar user fee research
- Active OSMB Dredging Grant
- Portland Avenue holiday lights wiring to code and PGE requirements
- Oak Lodge Water Services IGA
- 2019 Pavement Management Plan slurry seal project close out

- 2020 Pavement Management Plan planning
- Close out final Senior Center roof repair contract
- Senior Center exterior repairs and painting contract
- NPDES Stormwater permit annual report

Projects in the Que

In order of priority:

- I & I mitigation, pursuant to DEQ MOA
- Water system infrastructure improvements, telemetry, control valves, etc.
- Sewer system infrastructure improvements, line replacement on Clackamas Blvd.
- Stormwater system infrastructure improvements, catch basins off sewer
- Street improvements after all underground utilities are completed
- Five year financial planning
- Finish last two years of the five year Fleet Replacement Plan, savings recognized
- Public Works facility plan for improvement
- NCCWC alternate water supply plan
- Planning and development services RFP
- Water Environmental Services IGA update
- Parks improvements and projects

|   |         |   |         |
|---|---------|---|---------|
|  | 8/13/19 |  | 8-13-19 |
| Department Head Signature   | Date    | City Administrator Signature  | Date    |

# COUNCILOR MATT TRACY

## JULY 2019 – CIVIC ACTIVITY DETAIL

### MEETINGS - ACTIVITIES

|           |                                |
|-----------|--------------------------------|
| 7/17/2019 | Water Boil Alert Debrief       |
| 7/18/2019 | Meet with John S and Jacque B. |
| 7/24/2019 | Enterprise Zone Discussion     |

### NOTES

Various meetings with citizens and business members in the community.

