

**GLADSTONE CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
September 10, 2019 – 6:30 PM**

6:30 p.m.

CALL TO ORDER
ROLL CALL
FLAG SALUTE

AGENDA ADDITIONS OR CORRECTIONS

CONSENT AGENDA:

1. Approval of August 13, 2019 Regular Meeting Minutes
2. Approval of July Bank Balances
3. Budget Report for Period ending 07-31-2019
4. Approval of July Check Register
5. Legal Costs on Projects
6. Department Head Monthly Reports for August 2019
7. Approval to Extend Library Director Services
8. Consider accepting a grant from the Oregon Department of Forestry & Wildlife in the amount of \$278,175 for dredging at Meldrum Bar Park.

CORRESPONDENCE – none

REGULAR AGENDA:

9. GLADSTONE CIVIC CENTER PROJECT CHANGE ORDER REQUEST

Consider authorizing a change order to allow for additional soil removal of approximately 8,000 cubic yards in cost-sharing responsibility that does not meet DEQ's definition of clean fill.

10. ENGINEERING SERVICES CONTRACT

Consider approving the City Engineering Services Contract with Murraysmith & Associates

BUSINESS FROM THE AUDIENCE

Visitors: This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others and must fill out a speaker card available in the back of the room prior to making a comment.

BUSINESS FROM THE COUNCIL - Council Monthly Activity Reports

Preliminary City Council Agenda Planning Document

ADJOURN

Executive Session ORS 192.660(2)(b) To consider the dismissal or disciplining of a public officer, employee, staff member, or individual agent, or hear complaints or charges brought against such a person, if that person does not request an open hearing.

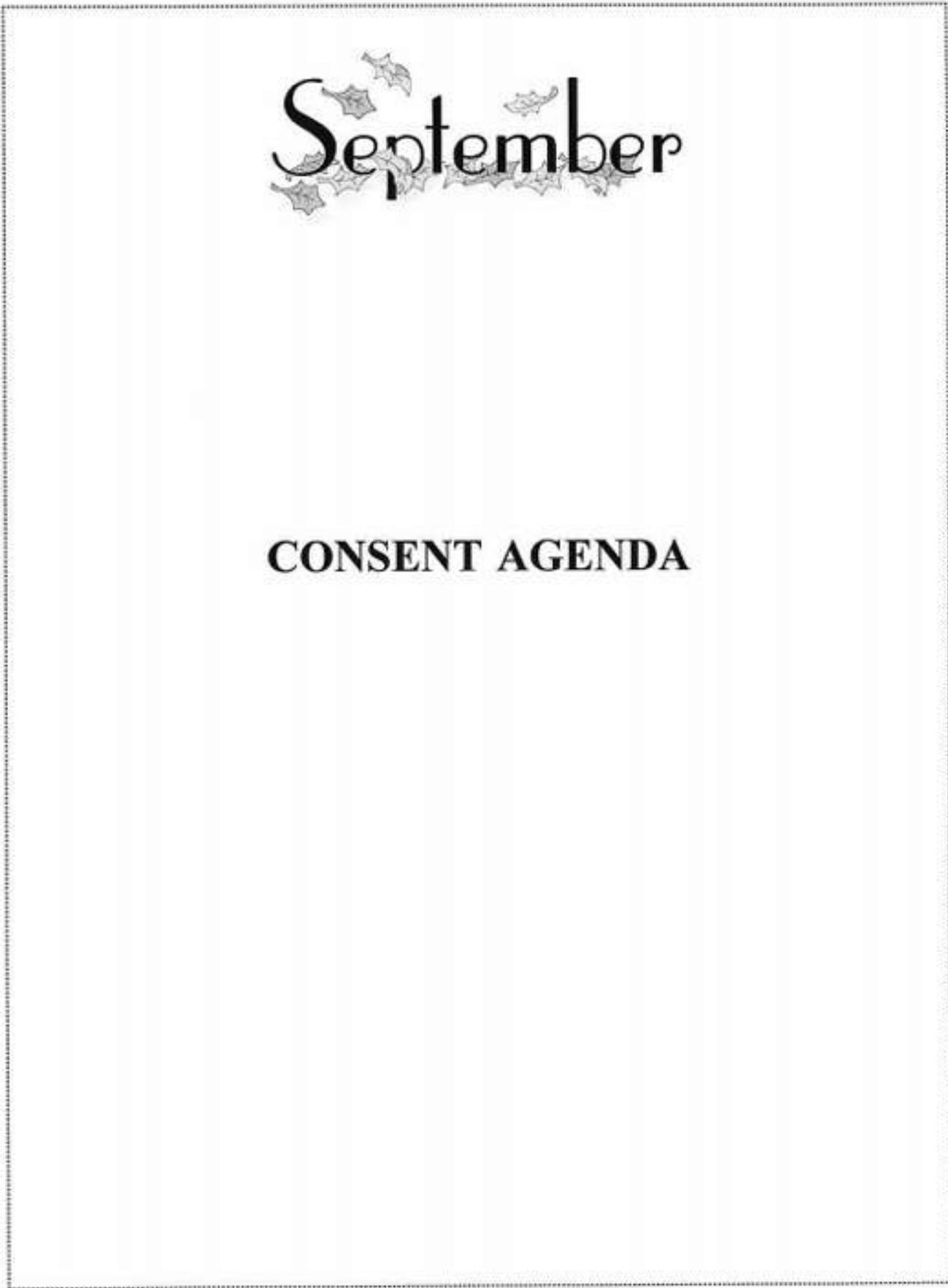
RECONVENE TO REGULAR AGENDA

BUSINESS CARRIED FORWARD – Discussion on City Attorney Services (no attachments)

ADJOURN

Upcoming Meeting Dates:

- September 24th – Open House Utility Rates- 6:30 pm, Gladstone High School Cafeteria
- October 8th – City Council Regular Meeting, 6:30 p.m., City Hall Council Chambers
- October 16th – City Council/School Board Joint Meeting, 5:30 pm., Gladstone Senior Center

A decorative border consisting of a dotted line forming a large rectangle around the page content.

September

CONSENT AGENDA

GLADSTONE CITY COUNCIL MEETING MINUTES of August 13, 2019

Meeting was called to order at 6:30 PM.

ROLL CALL:

Mayor Tammy Stempel, Councilor Ripley, Councilor Neace, Councilor Tracy, Councilor Reisner, Councilor Todd, Councilor Mersereau

ABSENT:

None

STAFF:

Jacque Betz, City Administrator; Tami Bannick, City Recorder; Jim Whynot, Public Works Director; John Schmerber, Police Chief; Chad Jacobs, City Attorney

PRESENTATION – SHOP WITH A COP RECOGNITION:

Jim Macfarlane said once a year the Gladstone Police Department partners with the “Shop with a Cop” program. Ten children from John Wetten Elementary School are identified, they come down to the Police Department early in the morning on a Saturday in December, they meet with at least ten members of the Police Department and school staff members, take them out to breakfast, take them to Walmart where they are given a \$100 gift card. They do their shopping, the presents are wrapped, then they are taken back home. In 2017 the group was having breakfast at Hale’s and the bill was paid by a “Secret Santa” (Rodney Forni, President and CEO of Pacific Inns LLC). Last year they partnered with High Rocks Restaurant (Mark and Rolona Schroeder, owners) – they opened early, brought in extra staff, brought presents for the kids, etc. Even though he could not attend, Mr. Forni paid for the breakfast again. Mr. Macfarlane presented a plaque to commemorate the events involving Mr. Forni and a plaque to recognize the partnership with the Schroeders.

AGENDA ADDITIONS OR CORRECTIONS:

None.

CONSENT AGENDA:

1. Approval of July 9, 2019 Regular Meeting Minutes
2. Approval of June Bank Balances
3. Budget Report for Period ending 6-30-19
4. Approval of June Check Register
5. Legal Costs on Projects
6. Department Head Monthly Reports for July 2019
7. Consider accepting a grant from the Oregon State Marine Board and Oregon Department of Forestry and Wildlife for dredging at Meldrum Bar Park

Councilor Reisner asked to pull item #7.

Councilor Reisner made a motion to approve Consent Agenda items 1-6. Motion was seconded by Councilor Neace. Motion passed unanimously.

Discussion: Councilor Reisner asked where the funds are coming from if we have to pay for the grant upfront before being reimbursed. Mr. Whynot said they will be taking it out of the Parks budget and then it will be reimbursed. The balance can go into the negative, but it will be reimbursed before the end of the budget cycle. The project may not be completed before the end of the budget cycle. Ms. Betz said the administrative time associated with the project manager will not come out of the Parks

budget – it will come out of the Business Development Community Promotion line item in the City’s Administration budget.

Councilor Reisner made a motion to accept Item #7 of the Consent Agenda, the Oregon State Marine Board Boating Facility Grant Intergovernmental Agreement No. 1632. Motion was seconded by Councilor Tracy. Motion passed unanimously.

CORRESPONDENCE:

None.

Mayor Stempel went over the procedures for the meeting/audience participation. She said a few words about the role of the City Council. She feels it is important for everyone to understand their limitations: they represent the citizens of Gladstone and not their own personal agendas and beliefs. There have been many times when a decision being made doesn’t align with what they would like personally, but after hearing the citizens’ desires they have sometimes gone a different direction. That doesn’t mean that their beliefs have changed; just that they listened and acted accordingly. There are laws and rules they have to use as the basis of their decisions. They do not have the luxury of randomly making decisions, but instead have to be consistent and take the path that is defensible. They appreciate everyone’s time in participating in this process. Her goal is to keep the meeting respectful and engaging and she hopes everyone will help her do that.

REGULAR AGENDA

8. UPDATES ON CITY PROJECTS:

Ms. Betz went over the City Administration areas of focus for 2019-2020. There is heavy emphasis on overseeing economic development consulting scope of work with Mr. Southgate. She said the Council has seen email communication from her recently regarding Councilor Mersereau’s desire for them to go through a periodic comprehensive plan review. She feels it is important for the Council to understand all of the work that goes into a Comprehensive Plan review. She would like to get guidance as to whether or not the Council wants to pursue this.

Jennifer Donnelley, Metro Regional Solutions Representative and Kirstin Greene, Acting Deputy Director with the Department of Land Conservation and Development gave an overview of the review process, goals, etc. They emphasize citizen involvement with respect to their desires for the future. They said that Comprehensive Plans are a lot of work and they take a lot of time. There are technical assistance grants available now. Ms. Betz said that she and Mr. Southgate would like to apply for the next round of grants and do a robust community engagement on the housing code audit piece. She said if periodic reviews are a priority for the City she will adjust and find ways to do that.

Councilor Mersereau said his understanding is that it was a requirement to have a Comprehensive Plan – Ms. Donnelley and Ms. Greene confirmed that that is correct.

Councilor Todd said she doesn’t like going back – she would like to move forward to the next piece. Mayor Stempel said that you need all of these supportive pieces first so that you can create a comprehensive plan that covers it and makes sense. She said they are going in the right direction by having all of the master plans in place. Ms. Betz said the next piece is the visioning tourism rebranding strategic plan that is coming up this fall/winter.

There was discussion and the consensus was to continue moving forward with the grants.

Mr. Whynot went over a list of current Public Works projects, areas of focus, and projects in the Que.

Ms. Betz said that they have all been incredibly busy and they are very excited about the progress in Gladstone. She thanked the Council for their support but added that they can't take on much more until they get some of these projects completed. She said they are lucky to have Mr. Whynot as their Public Works Director and thanked him for all that he is doing.

BUSINESS CARRIED FORWARD:

Discussion on City Attorney Services

Ms. Betz said this was discussed at the last Council meeting. She shared some possible options with the Council: they could contact the Oregon Bar Association and see if they would allow them to post the request for qualifications and/or provide a list of members so they could do a direct mailing, they could repost with the League of Oregon Cities, the Daily Journal of Commerce, and the City's website, they could prepare a recruitment for an in-house city attorney or reach out to neighboring cities for job share opportunities, they could contact BEH to solicit interest in maintaining the current services, or a combination of any of those options.

Councilor Ripley asked Mr. Jacobs if his firm wants to continue as the City's attorneys. Mr. Jacobs said they will not abandon the City and they will stick around if the City wants them to, but if the City wants to make a change they are fine with that as well. He said the relationship between his firm and the City is not the best and it makes the trust relationship between client and attorney very difficult. He said the City's staff is doing a great job and working really hard. The issues they have involve "politics", trust, and communication.

Councilor Reisner read a section (page 8, step 3) from a League of Oregon Cities publication, "A Guide to Recruiting a City Attorney" – it pertains to where to publish the solicitation. His suggestion is to follow their recommendations and see where it leads. Mayor Stempel agreed that they should do it again and see what happens. Councilor Tracy is concerned about the legacy of this Council switching our legal team and the possible negative impact of that. Councilor Ripley agreed. The Council asked Councilor Reisner to come to next month's meeting with a list of his concerns. Councilor Neace suggested making the discussion next month the final discussion on this topic. Councilor Mersereau agreed.

BUSINESS FROM THE AUDIENCE:

Bob Everett thanked everyone for helping out at the Community Festival. He said it couldn't happen without a large group of people. He thanked the City for their support and participation. He thanked Rex McIntire and Bryce Colson. He said the Pickle Ball tournament was fantastic and the beer garden was well attended.

Bill Osburn said there is a SOLVE clean-up this weekend and invited everyone to participate. He said he is trying to get the right-of-way fees on a Council meeting agenda. He believes the fees never should have been implemented and he is asking the Council to repeal them. He doesn't feel it was the right thing to do and that it wasn't good for the citizens of Gladstone.

It was agreed to put this on the agenda for October 8th. Mayor Stempel asked for documentation regarding why the fees were put in, the process involved, etc. since some of the Councilors were not involved at that time. Ms. Betz said that staff will provide that information and give a factual presentation on the topic. Everyone agreed.

BUSINESS FROM THE COUNCIL:

Councilor Ripley:

He said they had a meeting with Ms. Betz, Police Chief Schmerber, and the Chair from the Traffic Safety Advisory Board – they are asking Chief Schmerber to build a new outline of how things will get handled and how they can stop some of the same conversations from happening over and over again.

Councilor Neace:

She said her husband had a major heart attack recently so her July has not been good. She attended the Library Board meeting, which was very good.

Councilor Tracy:

He gave kudos to everyone involved in the Community Festival – he feels that they represented the town really well. He heard nothing but positive comments from local citizens and visitors. He thinks the layout of the park was nice this year.

Councilor Todd:

She thanked everyone involved in the Community Festival. She had so much fun. Her favorite part was seeing Ms. Betz in the street sweeper at the end. She thanked Chief Schmerber for letting her be a squeaky wheel and doing the pedestrian crossing safety event.

Councilor Mersereau:

He thanked the new Police Chief and Fire Chief – they made him feel very welcome as the Council liaison.

Mayor Stempel:

She said the Community Festival was absolutely amazing. There was a sense of community and it was a very happy gathering. She encouraged everyone to volunteer to help out next year. She said last week was National Night Out – they only had four parties this year. She, Ms. Betz, the Fire and Police Departments attended all of them. She said it was wonderful.

The Parks and Recreation Board meeting was last night and the RC Car group attended – they had a great conversation about what their vision is and what the Parks Board vision is. They are open to relocating to a different area in the park. The Parks Board is trying to get everyone who uses the park to come in and actually start creating formal agreements with the City.

She wants to keep the emergency plan on the burner in the front so that if something happens again they know what to do and they are all on top of it.

ADJOURN:

Meeting was adjourned at 8:14 P.M.

Approved by the Mayor this _____ day of _____, 2019.

ATTEST:

Tamara Stempel, Mayor

Tami Bannick

BANK BALANCES						
Month Ending Balance						
Bank	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019
LGIP -City Of Gladstone #4472	\$ 11,015,342.35					
LGIP - Urban Renewal Agency #4650	11,966,359.82					
Checking Accounts:						
General Fund ¹⁾	212,487.17					
Urban Renewal ¹⁾	29,192.39					
Municipal Court	28,545.29					
Totals	\$ 23,251,927.02	\$ -	\$ -	\$ -	\$ -	\$ -
¹⁾ Borrowing closed on 07/31/18 - moved to LGIP in August						
Bank	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020
LGIP -City Of Gladstone #4472						
LGIP - Urban Renewal Agency #4650						
Checking Accounts:						
General Fund						
Urban Renewal						
Municipal Court						
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - GENERAL FUND							
Revenue							
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL							
RptType: 3000 - BEG FUND BAL.							
100-000-309999	BEGINNING FUND BALANCE	3,730,000.00	3,730,000.00	0.00	0.00	-3,730,000.00	0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	3,730,000.00	3,730,000.00	0.00	0.00	-3,730,000.00	0.00 %
RptType: 3100 - LOCAL TAXES							
100-000-310010	CURRENT YEAR TAXES	8,609,105.00	8,609,105.00	0.00	0.00	-8,609,105.00	0.00 %
100-000-310050	PRIOR YEAR TAXES	300,000.00	300,000.00	0.00	0.00	-300,000.00	0.00 %
100-000-311030	LIBRARY DISTRICT REVENUE	743,142.00	743,142.00	0.00	0.00	-743,142.00	0.00 %
100-000-314045	TRANSIENT LODGING TAX	305,000.00	305,000.00	15,740.73	15,740.73	-289,259.27	5.16 %
	RptType: 3100 - LOCAL TAXES Total:	9,957,247.00	9,957,247.00	15,740.73	15,740.73	-9,941,506.27	0.16 %
RptType: 3110 - STATE SHARED TAXES							
100-000-310170	STATE REVENUE SHARING	305,000.00	305,000.00	0.00	0.00	-305,000.00	0.00 %
100-000-311010	ALCOHOL TAX REVENUE	450,846.00	450,846.00	0.00	0.00	-450,846.00	0.00 %
100-000-311015	MARIJUANA TAX	99,457.00	99,457.00	0.00	0.00	-99,457.00	0.00 %
100-000-311020	CIGARETTE TAX REVENUE	28,155.00	28,155.00	0.00	0.00	-28,155.00	0.00 %
	RptType: 3110 - STATE SHARED TAXES Total:	883,458.00	883,458.00	0.00	0.00	-883,458.00	0.00 %
RptType: 3120 - RIGHT OF WAY FEES							
100-000-312010	GLADSTONE DISPOSAL FRANCHISE FEE	250,000.00	250,000.00	0.00	0.00	-250,000.00	0.00 %
100-000-312025	PGE FRANCHISE FEES	800,000.00	800,000.00	0.00	0.00	-800,000.00	0.00 %
100-000-312030	NW NATURAL GAS FRANCHISE FEE	340,000.00	340,000.00	0.00	0.00	-340,000.00	0.00 %
100-000-312040	COMCAST CABLE TV FRANCHISE FE	360,000.00	360,000.00	0.00	0.00	-360,000.00	0.00 %
100-000-312050	RIGHT OF WAY FEES-TELECOM	0.00	0.00	1,857.78	1,857.78	1,857.78	0.00 %
100-000-312060	ROW LICENSE & APP. FEES	0.00	0.00	250.00	250.00	250.00	0.00 %
	RptType: 3120 - RIGHT OF WAY FEES Total:	1,750,000.00	1,750,000.00	2,107.78	2,107.78	-1,747,892.22	0.12 %
RptType: 3130 - LICENSES AND PERMITS							
100-000-313010	BUSINESS LICENSE FEES	184,000.00	184,000.00	805.00	805.00	-183,195.00	0.44 %
100-000-313015	LIQUOR LICENSE RENEWALS	2,000.00	2,000.00	35.00	35.00	-1,965.00	1.75 %
100-000-313020	ALARM PERMITS	8,000.00	8,000.00	600.00	600.00	-7,400.00	7.50 %
	RptType: 3130 - LICENSES AND PERMITS Total:	194,000.00	194,000.00	1,440.00	1,440.00	-192,560.00	0.74 %
RptType: 3140 - CHARGES FOR SERVICES							
100-000-314010	RECREATION FEES	6,000.00	6,000.00	400.31	400.31	-5,599.69	6.67 %
100-000-314015	SENIOR CENTER BUILDING RENTAL FE...	8,500.00	8,500.00	295.00	295.00	-8,205.00	3.47 %
100-000-314020	PLANNING APPLICATION FEES	70,000.00	70,000.00	0.00	0.00	-70,000.00	0.00 %
100-000-314025	SOCIAL SERVICES CONTRACT	75,000.00	75,000.00	608.00	608.00	-74,392.00	0.81 %
100-000-314030	LIEN SEARCH FEES	12,000.00	12,000.00	420.00	420.00	-11,580.00	3.50 %
100-000-314040	ALL OTHER LIBRARY RECEIPTS	16,000.00	16,000.00	1,209.59	1,209.59	-14,790.41	7.56 %
	RptType: 3140 - CHARGES FOR SERVICES Total:	187,500.00	187,500.00	2,932.90	2,932.90	-184,567.10	1.56 %
RptType: 3150 - GRANTS							
100-000-315040	FIRE GRANTS	140,000.00	331,620.00	0.00	0.00	-331,620.00	0.00 %
100-000-315050	READY TO READ/STATE AID LIBRARY	2,950.00	2,950.00	0.00	0.00	-2,950.00	0.00 %
	RptType: 3150 - GRANTS Total:	142,950.00	334,570.00	0.00	0.00	-334,570.00	0.00 %
RptType: 3260 - FINES AND FORFEITURES							
100-000-326010	COURT FINES & FORFEITURES	775,000.00	775,000.00	28,316.12	28,316.12	-746,683.88	3.65 %
	RptType: 3260 - FINES AND FORFEITURES Total:	775,000.00	775,000.00	28,316.12	28,316.12	-746,683.88	3.65 %
RptType: 3301 - INTEREST							
100-000-330100	INTEREST	250,000.00	250,000.00	0.00	0.00	-250,000.00	0.00 %
	RptType: 3301 - INTEREST Total:	250,000.00	250,000.00	0.00	0.00	-250,000.00	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
RptType: 3600 - MISCELLANEOUS							
100-000-360000	ALL OTHER GF RECEIPTS	70,000.00	70,000.00	427.49	427.49	-69,572.51	0.61 %
100-000-361016	FIRST RESPONDER SUPPLIES REIMB	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
100-000-361041	LIBRARY FOUNDATION - FUNDED PR...	5,000.00	5,000.00	0.00	0.00	-5,000.00	0.00 %
100-000-362212	TRAM TRIPS	17,000.00	17,000.00	749.00	749.00	-16,251.00	4.41 %
100-000-362213	MEAL CHARGES	33,000.00	33,000.00	1,347.98	1,347.98	-31,652.02	4.08 %
100-000-362214	MEDICAID FUNDS	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
RptType: 3600 - MISCELLANEOUS Total:		145,000.00	145,000.00	2,524.47	2,524.47	-142,475.53	1.74 %
RptType: 3700 - OTHER							
100-000-371000	SALE OF SURPLUS EQUIP/PROPERTY	30,000.00	30,000.00	217.24	217.24	-29,782.76	0.72 %
RptType: 3700 - OTHER Total:		30,000.00	30,000.00	217.24	217.24	-29,782.76	0.72 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:		18,045,155.00	18,236,775.00	53,279.24	53,279.24	-18,183,495.76	0.29 %
Department: 910 - TRANSFER IN							
RptType: 3990 - TRANSFERS IN							
100-910-399205	TRANSFER IN FROM STREET FUND	81,935.00	81,935.00	0.00	0.00	-81,935.00	0.00 %
100-910-399228	TRANSFER IN FROM POLICE LEVY	24,316.00	24,316.00	0.00	0.00	-24,316.00	0.00 %
100-910-399229	TRANSFER IN FROM FIRE LEVY	4,863.00	4,863.00	0.00	0.00	-4,863.00	0.00 %
100-910-399390	TRANSFER IN FROM URBAN RENEWAL	490,862.00	490,862.00	202,709.00	202,709.00	-288,153.00	41.30 %
100-910-399730	TRANSFER IN FROM SEWER FUND	60,748.00	60,748.00	0.00	0.00	-60,748.00	0.00 %
100-910-399740	TRANSFER IN FROM WATER FUND	65,903.00	65,903.00	0.00	0.00	-65,903.00	0.00 %
100-910-399750	TRANSFER IN FROM STORM WATER	60,748.00	60,748.00	0.00	0.00	-60,748.00	0.00 %
RptType: 3990 - TRANSFERS IN Total:		789,375.00	789,375.00	202,709.00	202,709.00	-586,666.00	25.68 %
Department: 910 - TRANSFER IN Total:		789,375.00	789,375.00	202,709.00	202,709.00	-586,666.00	25.68 %
Revenue Total:		18,834,530.00	19,026,150.00	255,988.24	255,988.24	-18,770,161.76	1.35 %
Expense							
Department: 121 - ADMIN							
RptCategory: 40 - PERSONNEL SERVICES							
100-121-431010	CITY ADMINISTRATOR	284,124.00	284,124.00	11,594.00	11,594.00	272,530.00	4.08 %
100-121-431020	CITY RECRDR/HR MGR	293,480.00	293,480.00	13,306.00	13,306.00	280,174.00	4.53 %
100-121-431030	FINANCE DIRECTOR (.80)	202,297.00	202,297.00	0.00	0.00	202,297.00	0.00 %
100-121-431070	OFFICE ASSISTANT	121,764.00	121,764.00	4,875.00	4,875.00	116,889.00	4.00 %
100-121-431500	ACCOUNTING CLERK	204,110.00	204,110.00	6,378.04	6,378.04	197,731.96	3.12 %
100-121-450100	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-121-450500	CAREER RECOGNITION PAY	8,819.00	8,819.00	327.07	327.07	8,491.93	3.71 %
100-121-470000	ASSOCIATED PAYROLL COSTS	583,090.00	583,090.00	17,314.00	17,314.00	565,776.00	2.97 %
RptCategory: 40 - PERSONNEL SERVICES Total:		1,699,684.00	1,699,684.00	53,794.11	53,794.11	1,645,889.89	3.16 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-121-500110	CONTRACTUAL & PROFESSIONAL SER...	134,000.00	134,000.00	12,403.75	12,403.75	121,596.25	9.26 %
100-121-500120	MUNICIPAL AUDIT CONTRACT	84,000.00	84,000.00	0.00	0.00	84,000.00	0.00 %
100-121-500130	LEGAL FEES	216,000.00	216,000.00	0.00	0.00	216,000.00	0.00 %
100-121-500490	COUNCIL ACTIVITIES	25,000.00	25,000.00	2,094.36	2,094.36	22,905.64	8.38 %
100-121-500491	OUTSIDE AGENCY REQUESTS	47,000.00	47,000.00	0.00	0.00	47,000.00	0.00 %
100-121-500492	COUNTY PLANNING SERVICES CONTR...	160,000.00	160,000.00	0.00	0.00	160,000.00	0.00 %
100-121-510020	COMM PROMOTIONS/BUSINESS DEV	384,650.00	384,650.00	450.00	450.00	384,200.00	0.12 %
100-121-520120	BANK CHARGES	7,500.00	7,500.00	294.00	294.00	7,206.00	3.92 %
100-121-520320	FLEET FUEL, MAINTENANCE & REPAIR	1,000.00	1,000.00	36.99	36.99	963.01	3.70 %
100-121-520400	OFFICE SUPPLIES & EQUIPMENT	38,310.00	38,310.00	1,044.41	1,044.41	37,265.59	2.73 %
100-121-520450	CITY NEWSLETTER	70,000.00	70,000.00	3,056.67	3,056.67	66,943.33	4.37 %
100-121-530000	FIRE & LIABILITY INSURANCE	200,000.00	200,000.00	148,427.91	148,427.91	51,572.09	74.21 %
100-121-530200	EMERGENCY MANAGEMENT	25,000.00	25,000.00	97.75	97.75	24,902.25	0.39 %
100-121-540110	EMPLOYEE APPRECIATION	5,000.00	5,000.00	1,052.42	1,052.42	3,947.58	21.05 %
100-121-540120	PERSONNEL RECRUITMENT	20,000.00	20,000.00	170.00	170.00	19,830.00	0.85 %
100-121-540200	DUES & MEMBERSHIPS	60,000.00	60,000.00	1,789.00	1,789.00	58,211.00	2.98 %
100-121-540220	TRAVEL, CONFERENCES & TRAINING	45,000.00	45,000.00	2,463.05	2,463.05	42,536.95	5.47 %
100-121-540230	MILEAGE REIMBURSEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-121-542000	PUBLICATIONS & SUBSCRIPTIONS	20,000.00	20,000.00	780.00	780.00	19,220.00	3.90 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-121-560120	TELEPHONES	30,000.00	30,000.00	876.98	876.98	29,123.02	2.92 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		1,574,460.00	1,574,460.00	175,037.29	175,037.29	1,399,422.71	11.12 %
Department: 121 - ADMIN Total:		3,274,144.00	3,274,144.00	228,831.40	228,831.40	3,045,312.60	6.99 %
Department: 122 - INFORMATION TECHNOLOGY							
RptCategory: 40 - PERSONNEL SERVICES							
100-122-432010	IT MANAGER	198,120.00	198,120.00	0.00	0.00	198,120.00	0.00 %
100-122-470000	ASSOCIATED PAYROLL COSTS	79,889.00	79,889.00	0.00	0.00	79,889.00	0.00 %
RptCategory: 40 - PERSONNEL SERVICES Total:		278,009.00	278,009.00	0.00	0.00	278,009.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-122-500110	CONTRACTUAL & PROFESSIONAL	37,360.00	37,360.00	8,800.00	8,800.00	28,560.00	23.55 %
100-122-500210	COMPUTER/TECHNOLOGY SERVICE	34,200.00	34,200.00	1,598.92	1,598.92	32,601.08	4.68 %
100-122-520400	OFFICE SUPPLIES & EQUIPMENT	35,112.00	35,112.00	0.00	0.00	35,112.00	0.00 %
100-122-540300	SMALL TOOLS, EQUIPMENT & SAFETY	540.00	540.00	45.14	45.14	494.86	8.36 %
100-122-560110	CELL PHONES, PAGERS & RADIOS	5,292.00	5,292.00	184.70	184.70	5,107.30	3.49 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		112,504.00	112,504.00	10,628.76	10,628.76	101,875.24	9.45 %
RptCategory: 60 - CAPITAL OUTLAY							
100-122-661018	COMPUTER & EQUIPMENT RESERVE	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:		27,500.00	27,500.00	0.00	0.00	27,500.00	0.00 %
Department: 122 - INFORMATION TECHNOLOGY Total:		418,013.00	418,013.00	10,628.76	10,628.76	407,384.24	2.54 %
Department: 124 - FACILITIES							
RptCategory: 40 - PERSONNEL SERVICES							
100-124-437050	PUBLIC WORKS SUPERVISOR	17,294.00	17,294.00	877.84	877.84	16,416.16	5.08 %
100-124-437070	UTILITY WORKER, JOURNEY	55,223.00	55,223.00	2,706.15	2,706.15	52,516.85	4.90 %
100-124-439011	SEASONAL HELP	16,490.00	16,490.00	0.00	0.00	16,490.00	0.00 %
100-124-450100	OVERTIME	2,000.00	2,000.00	218.45	218.45	1,781.55	10.92 %
100-124-450500	CAREER RECOGNITION PAY	510.00	510.00	25.19	25.19	484.81	4.94 %
100-124-470000	ASSOCIATED PAYROLL COSTS	32,469.00	32,469.00	1,610.35	1,610.35	30,858.65	4.96 %
RptCategory: 40 - PERSONNEL SERVICES Total:		123,986.00	123,986.00	5,437.98	5,437.98	118,548.02	4.39 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-124-500110	CONTRACTUAL & PROFESSIONAL SER...	105,000.00	105,000.00	2,884.10	2,884.10	102,115.90	2.75 %
100-124-520130	OPERATIONS, MAINTENANCE & REPA...	105,000.00	105,000.00	1,955.32	1,955.32	103,044.68	1.86 %
100-124-520322	GENERATOR FUEL	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00 %
100-124-540220	TRAVEL, CONFERENCES& TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-124-540300	SMALL TOOLS, EQUIPMENT & SAFETY...	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00 %
100-124-560100	UTILITIES	140,000.00	140,000.00	4,742.63	4,742.63	135,257.37	3.39 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		360,700.00	360,700.00	9,582.05	9,582.05	351,117.95	2.66 %
RptCategory: 60 - CAPITAL OUTLAY							
100-124-641000	FACILITY IMPROVEMENTS	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
100-124-641010	BUILDING REPAIR	47,000.00	47,000.00	45,000.00	45,000.00	2,000.00	95.74 %
RptCategory: 60 - CAPITAL OUTLAY Total:		297,000.00	297,000.00	45,000.00	45,000.00	252,000.00	15.15 %
Department: 124 - FACILITIES Total:		781,686.00	781,686.00	60,020.03	60,020.03	721,665.97	7.68 %
Department: 220 - COURT							
RptCategory: 40 - PERSONNEL SERVICES							
100-220-432020	MUNICIPAL COURT CLERK	128,445.00	128,445.00	5,272.57	5,272.57	123,172.43	4.10 %
100-220-432035	COURT ADMINISTRATOR	147,900.00	147,900.00	6,717.08	6,717.08	141,182.92	4.54 %
100-220-450500	CAREER RECOGNITION PAY	1,479.00	1,479.00	67.17	67.17	1,411.83	4.54 %
100-220-470000	ASSOCIATED PAYROLL COSTS	157,102.00	157,102.00	6,481.37	6,481.37	150,620.63	4.13 %
RptCategory: 40 - PERSONNEL SERVICES Total:		434,926.00	434,926.00	18,538.19	18,538.19	416,387.81	4.26 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-220-500110	CONTRACTUAL & PROFESSIONAL SER...	1,000.00	1,000.00	100.00	100.00	900.00	10.00 %
100-220-500132	PROSECUTING ATTORNEY	73,800.00	73,800.00	3,000.00	3,000.00	70,800.00	4.07 %
100-220-500134	ATTORNEYS FOR INDIGENT CLIENTS	67,000.00	67,000.00	1,950.00	1,950.00	65,050.00	2.91 %
100-220-500136	MUNICIPAL COURT JUDGE	73,800.00	73,800.00	3,000.00	3,000.00	70,800.00	4.07 %
100-220-500137	PRO-TEM JUDGE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-220-500138	JURY EXPENSES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-220-500282	COURTROOM SECURITY	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00 %
100-220-520120	BANK CHARGES	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
100-220-520400	OFFICE SUPPLIES & EQUIPMENT	27,500.00	27,500.00	43.54	43.54	27,456.46	0.16 %
100-220-540220	TRAVEL, CONFERENCES & TRAININGI...	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		276,100.00	276,100.00	8,093.54	8,093.54	268,006.46	2.93 %
Department: 220 - COURT Total:		711,026.00	711,026.00	26,631.73	26,631.73	684,394.27	3.75 %

Department: 240 - POLICE

RptCategory: 40 - PERSONNEL SERVICES

100-240-432110	POLICE CHIEF	294,520.00	294,520.00	10,124.00	10,124.00	284,396.00	3.44 %
100-240-432130	POLICE LIEUTENANT	220,220.00	220,220.00	8,745.00	8,745.00	211,475.00	3.97 %
100-240-432140	POLICE DETECTIVE	163,009.00	163,009.00	13,788.11	13,788.11	149,220.89	8.46 %
100-240-432160	POLICE OFFICER	1,270,810.00	1,270,810.00	51,253.44	51,253.44	1,219,556.56	4.03 %
100-240-432170	POLICE SERGEANT	521,961.00	521,961.00	13,873.94	13,873.94	508,087.06	2.66 %
100-240-432182	PROPERTY ROOM TECHNICIAN	57,912.00	57,912.00	2,440.13	2,440.13	55,471.87	4.21 %
100-240-432185	POLICE RECORDS CLERK	110,324.00	110,324.00	5,596.23	5,596.23	104,727.77	5.07 %
100-240-432190	POLICE RESERVES	0.00	0.00	175.95	175.95	-175.95	0.00 %
100-240-450100	OVERTIME	260,000.00	260,000.00	13,484.05	13,484.05	246,515.95	5.19 %
100-240-450200	HOLIDAY PAY	22,000.00	22,000.00	2,223.47	2,223.47	19,776.53	10.11 %
100-240-450300	PROFICIENCY PAY	77,428.00	77,428.00	3,130.52	3,130.52	74,297.48	4.04 %
100-240-450500	CAREER RECOGNITION PAY	0.00	0.00	157.21	157.21	-157.21	0.00 %
100-240-470000	ASSOCIATED PAYROLL COSTS	1,614,224.00	1,614,224.00	58,563.19	58,563.19	1,555,660.81	3.63 %
RptCategory: 40 - PERSONNEL SERVICES Total:		4,612,408.00	4,612,408.00	183,555.24	183,555.24	4,428,852.76	3.98 %

RptCategory: 50 - MATERIAL AND SERVICES

100-240-500110	CONTRACTUAL & PROFESSIONAL SER...	76,440.00	76,440.00	26,896.29	26,896.29	49,543.71	35.19 %
100-240-500284	PARK PATROL	13,860.00	13,860.00	0.00	0.00	13,860.00	0.00 %
100-240-510044	JUVENILE DIVERSION PROGRAM	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00 %
100-240-520100	OPERATIONAL SUPPLIES AND EXPENS...	0.00	139,880.00	2,942.33	2,942.33	136,937.67	2.10 %
100-240-520112	FIREARMS/AMMUNITION	68,000.00	68,000.00	0.00	0.00	68,000.00	0.00 %
100-240-520310	MAINTENANCE, REPAIR & OPERATION	0.00	0.00	128.41	128.41	-128.41	0.00 %
100-240-520320	FLEET FUEL, MAINTENANCE & REPAIR	150,000.00	150,000.00	9,969.80	9,969.80	140,030.20	6.65 %
100-240-520345	RADAR MAINTENANCE REPLACEMENT	0.00	0.00	814.00	814.00	-814.00	0.00 %
100-240-520400	OFFICE SUPPLIES & EQUIPMENT	179,880.00	40,000.00	1,137.53	1,137.53	38,862.47	2.84 %
100-240-540110	EMPLOYEE APPRECIATION	12,000.00	12,000.00	76.20	76.20	11,923.80	0.64 %
100-240-540200	DUES & MEMBERSHIPS	20,000.00	20,000.00	1,915.00	1,915.00	18,085.00	9.58 %
100-240-540220	TRAVEL, CONFERENCES & TRAINING	64,000.00	64,000.00	1,955.04	1,955.04	62,044.96	3.05 %
100-240-540301	UNIFORMS AND SAFETY EQUIPMENT	40,000.00	40,000.00	6,014.59	6,014.59	33,985.41	15.04 %
100-240-542000	PUBLICATIONS & SUBSCRIPTIONS	8,200.00	8,200.00	0.00	0.00	8,200.00	0.00 %
100-240-560110	CELL PHONES, PAGERS, RADIOS	40,868.00	40,868.00	1,801.47	1,801.47	39,066.53	4.41 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		682,748.00	682,748.00	53,650.66	53,650.66	629,097.34	7.86 %

RptCategory: 60 - CAPITAL OUTLAY

100-240-651000	VEHICLES AND EQUIPMENT RESERVES	220,000.00	220,000.00	15,668.12	15,668.12	204,331.88	7.12 %
100-240-661018	RADIO & COMPUTER RESERVE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:		225,000.00	225,000.00	15,668.12	15,668.12	209,331.88	6.96 %
Department: 240 - POLICE Total:		5,520,156.00	5,520,156.00	252,874.02	252,874.02	5,267,281.98	4.58 %

Department: 250 - FIRE

RptCategory: 40 - PERSONNEL SERVICES

100-250-432210	FIRE CHIEF	231,160.00	231,160.00	8,745.00	8,745.00	222,415.00	3.78 %
100-250-432220	FIRE MARSHAL	205,864.00	205,864.00	8,007.00	8,007.00	197,857.00	3.89 %
100-250-432240	FIRE CAPTAIN	489,027.00	489,027.00	18,645.00	18,645.00	470,382.00	3.81 %
100-250-432290	ON-CALL FIREFIGHTERS	548,000.00	548,000.00	20,150.84	20,150.84	527,849.16	3.68 %
100-250-450100	OVERTIME	50,000.00	50,000.00	3,270.02	3,270.02	46,729.98	6.54 %
100-250-450500	CAREER RECOGNITION PAY	0.00	0.00	237.96	237.96	-237.96	0.00 %
100-250-470000	ASSOCIATED PAYROLL COSTS	682,019.00	682,019.00	27,930.19	27,930.19	654,088.81	4.10 %
100-250-470040	LIFE & DISABILITY INSURANCE	8,000.00	8,000.00	71.28	71.28	7,928.72	0.89 %
RptCategory: 40 - PERSONNEL SERVICES Total:		2,214,070.00	2,214,070.00	87,057.29	87,057.29	2,127,012.71	3.93 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 50 - MATERIAL AND SERVICES							
100-250-500150	MEDICAL DIRECTOR CONTRACT	29,000.00	29,000.00	990.00	990.00	28,010.00	3.41 %
100-250-500498	SHARE COST CCOM DISPATCH	170,000.00	170,000.00	7,374.12	7,374.12	162,625.88	4.34 %
100-250-510022	FIRE GRANTS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
100-250-520122	FIRE PREVENTION & INVESTIGATION	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
100-250-520124	FIRST RESPONDER SUPPLIES	53,000.00	53,000.00	1,384.92	1,384.92	51,615.08	2.61 %
100-250-520200	BLDG MAINTENANCE & SUPPLIES	83,800.00	83,800.00	2,146.18	2,146.18	81,653.82	2.56 %
100-250-520310	MAINTENANCE, REPAIR & OPERATION	0.00	0.00	155.00	155.00	-155.00	0.00 %
100-250-520320	FLEET FUEL, MAINTENANCE & REPAIR	140,000.00	140,000.00	3,771.97	3,771.97	136,228.03	2.69 %
100-250-520400	OFFICE SUPPLIES & EQUIPMENT	5,280.00	5,280.00	222.10	222.10	5,057.90	4.21 %
100-250-540130	PHYSICAL EXAMINATIONS	48,000.00	48,000.00	0.00	0.00	48,000.00	0.00 %
100-250-540200	DUES & MEMBERSHIPS	15,000.00	15,000.00	1,103.20	1,103.20	13,896.80	7.35 %
100-250-540222	TECH RESCUE TRAINING	15,250.00	15,250.00	0.00	0.00	15,250.00	0.00 %
100-250-540224	EMS TRAINING & RECERTIFICATION	15,000.00	15,000.00	40.00	40.00	14,960.00	0.27 %
100-250-540225	FIREFIGHTER TRAINING	62,000.00	62,000.00	6,428.96	6,428.96	55,571.04	10.37 %
100-250-540301	UNIFORMS AND SAFETY EQUIPMENT	30,000.00	30,000.00	1,888.45	1,888.45	28,111.55	6.29 %
100-250-560110	CELL PHONES, PAGERS, RADIOS	64,000.00	64,000.00	17,700.99	17,700.99	46,299.01	27.66 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		792,330.00	792,330.00	43,205.89	43,205.89	749,124.11	5.45 %
RptCategory: 60 - CAPITAL OUTLAY							
100-250-661010	ROUTINE EQUIP REPLACEMENT	0.00	0.00	121.00	121.00	-121.00	0.00 %
100-250-661012	TURN-OUTS & SCBA RESERVE	0.00	191,620.00	156,183.16	156,183.16	35,436.84	81.51 %
100-250-661014	DIVE RESCUE EQUIPMENT	0.00	0.00	1,433.00	1,433.00	-1,433.00	0.00 %
100-250-661016	FIRE APPARATUS & EQUIPMENT RESE...	466,667.00	466,667.00	0.00	0.00	466,667.00	0.00 %
100-250-661018	RADIO & COMPUTER RESERVE	44,394.00	44,394.00	0.00	0.00	44,394.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:		511,061.00	702,681.00	157,737.16	157,737.16	544,943.84	22.45 %
Department: 250 - FIRE Total:		3,517,461.00	3,709,081.00	288,000.34	288,000.34	3,421,080.66	7.76 %
Department: 526 - PARKS							
RptCategory: 40 - PERSONNEL SERVICES							
100-526-437049	PUBLIC WORKS DIRECTOR	50,930.00	50,930.00	2,039.60	2,039.60	48,890.40	4.00 %
100-526-437050	PUBLIC WORKS SUPERVISOR	77,820.00	77,820.00	3,950.23	3,950.23	73,869.77	5.08 %
100-526-437051	PW OPERATIONS MANAGER	15,233.00	15,233.00	0.00	0.00	15,233.00	0.00 %
100-526-437055	PW ADMIN ASSISTANT	18,009.00	18,009.00	1,092.98	1,092.98	16,916.02	6.07 %
100-526-437070	UTILITY WORKER, JOURNEY	134,877.00	134,877.00	8,726.14	8,726.14	126,150.86	6.47 %
100-526-437071	UTILITY WORKER II	55,224.00	55,224.00	0.00	0.00	55,224.00	0.00 %
100-526-439011	SEASONAL HELP	65,000.00	65,000.00	5,469.03	5,469.03	59,530.97	8.41 %
100-526-450100	OVERTIME	7,000.00	7,000.00	751.68	751.68	6,248.32	10.74 %
100-526-450500	CAREER RECOGNITION PAY	0.00	0.00	284.59	284.59	-284.59	0.00 %
100-526-470000	ASSOCIATED PAYROLL COSTS	232,885.00	232,885.00	10,351.43	10,351.43	222,533.57	4.44 %
RptCategory: 40 - PERSONNEL SERVICES Total:		656,978.00	656,978.00	32,665.68	32,665.68	624,312.32	4.97 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-526-500110	CONTRACTUAL & PROFESSIONAL SER...	65,000.00	65,000.00	281.98	281.98	64,718.02	0.43 %
100-526-520130	OPERATIONS, MAINTENANCE & REPA...	140,000.00	140,000.00	2,919.06	2,919.06	137,080.94	2.09 %
100-526-520132	HAZARDOUS TREE REMOVAL	60,000.00	60,000.00	1,170.00	1,170.00	58,830.00	1.95 %
100-526-520320	FLEET FUEL, MAINTENANCE & REPAIR	42,000.00	42,000.00	1,396.23	1,396.23	40,603.77	3.32 %
100-526-520400	OFFICE SUPPLIES & EQUIPMENT	3,360.00	3,360.00	50.00	50.00	3,310.00	1.49 %
100-526-540220	TRAVEL, CONFERENCES & TRAINING	3,500.00	3,500.00	40.40	40.40	3,459.60	1.15 %
100-526-540300	SMALL TOOLS, EQUIPMENT & SAFETY...	30,000.00	30,000.00	602.55	602.55	29,397.45	2.01 %
100-526-540400	DUMPING, HAULING, GARBAGE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-526-560100	UTILITIES	60,000.00	60,000.00	2,660.08	2,660.08	57,339.92	4.43 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		406,860.00	406,860.00	9,120.30	9,120.30	397,739.70	2.24 %
RptCategory: 60 - CAPITAL OUTLAY							
100-526-660100	EQUIPMENT REPLACEMENT RESERVES	120,200.00	120,200.00	-2,840.25	-2,840.25	123,040.25	-2.36 %
100-526-676050	SYSTEM IMPROVEMENTS & PROJECTS	68,411.00	68,411.00	3,139.20	3,139.20	65,271.80	4.59 %
RptCategory: 60 - CAPITAL OUTLAY Total:		188,611.00	188,611.00	298.95	298.95	188,312.05	0.16 %
Department: 526 - PARKS Total:		1,252,449.00	1,252,449.00	42,084.93	42,084.93	1,210,364.07	3.36 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 527 - RECREATION							
RptCategory: 40 - PERSONNEL SERVICES							
100-527-435110	FIELD MAINTENANCE CREW	32,000.00	32,000.00	2,317.96	2,317.96	29,682.04	7.24 %
100-527-435120	PLAYGROUND AIDES	28,000.00	28,000.00	3,735.37	3,735.37	24,264.63	13.34 %
100-527-470000	ASSOCIATED PAYROLL COSTS	6,000.00	6,000.00	1,101.98	1,101.98	4,898.02	18.37 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	66,000.00	66,000.00	7,155.31	7,155.31	58,844.69	10.84 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-527-510062	SUMMER PROGRAMS	3,000.00	3,000.00	531.55	531.55	2,468.45	17.72 %
100-527-510064	SPECIAL EVENTS	5,000.00	5,000.00	463.00	463.00	4,537.00	9.26 %
100-527-520136	MAINTENANCE & SUPPLIES	2,200.00	2,200.00	60.59	60.59	2,139.41	2.75 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	10,200.00	10,200.00	1,055.14	1,055.14	9,144.86	10.34 %
	Department: 527 - RECREATION Total:	76,200.00	76,200.00	8,210.45	8,210.45	67,989.55	10.77 %
Department: 528 - SENIOR CENTER							
RptCategory: 40 - PERSONNEL SERVICES							
100-528-435210	SENIOR CENTER MANAGER	171,144.00	171,144.00	6,851.00	6,851.00	164,293.00	4.00 %
100-528-435240	TRAM DRIVER	61,914.00	61,914.00	2,593.44	2,593.44	59,320.56	4.19 %
100-528-435250	NUTRITION CATERER	51,595.00	51,595.00	2,904.69	2,904.69	48,690.31	5.63 %
100-528-435280	CENTER ASSISTANT	95,413.00	95,413.00	4,044.30	4,044.30	91,368.70	4.24 %
100-528-435295	BUILDING MONITOR	10,000.00	10,000.00	310.63	310.63	9,689.37	3.11 %
100-528-450500	CAREER RECOGNITION PAY	3,405.00	3,405.00	151.64	151.64	3,253.36	4.45 %
100-528-470000	ASSOCIATED PAYROLL COSTS	169,016.00	169,016.00	6,366.03	6,366.03	162,649.97	3.77 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	562,487.00	562,487.00	23,221.73	23,221.73	539,265.27	4.13 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-528-510075	NUTRITION PROGRAM SUPPLIES	36,000.00	36,000.00	1,057.56	1,057.56	34,942.44	2.94 %
100-528-520140	TRAM EXPENSES	12,500.00	12,500.00	308.82	308.82	12,191.18	2.47 %
100-528-520190	MISCELLANEOUS EQUIPMENT	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
100-528-520200	BLDG MAINTENANCE & SUPPLIES	16,000.00	16,000.00	513.81	513.81	15,486.19	3.21 %
100-528-520320	FLEET FUEL, MAINTENANCE & REPAIR	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
100-528-520400	OFFICE SUPPLIES & EQUIPMENT	11,368.00	11,368.00	74.97	74.97	11,293.03	0.66 %
100-528-540200	DUES & MEMBERSHIPS	2,800.00	2,800.00	0.00	0.00	2,800.00	0.00 %
100-528-540230	MILEAGE REIMBURSEMENT	100.00	100.00	0.00	0.00	100.00	0.00 %
100-528-560120	TELEPHONES	7,000.00	7,000.00	258.24	258.24	6,741.76	3.69 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	95,768.00	95,768.00	2,213.40	2,213.40	93,554.60	2.31 %
RptCategory: 60 - CAPITAL OUTLAY							
100-528-641010	BUILDING REPAIR	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00 %
	Department: 528 - SENIOR CENTER Total:	671,255.00	671,255.00	25,435.13	25,435.13	645,819.87	3.79 %
Department: 529 - LIBRARY							
RptCategory: 40 - PERSONNEL SERVICES							
100-529-435320	LIBRARY ASSISTANT II	360,000.00	360,000.00	21,100.64	21,100.64	338,899.36	5.86 %
100-529-435392	ON CALL LIB ASSISTANT	0.00	0.00	1,923.24	1,923.24	-1,923.24	0.00 %
100-529-450500	CAREER RECOGNITION PAY	0.00	0.00	132.66	132.66	-132.66	0.00 %
100-529-470000	ASSOCIATED PAYROLL COSTS	195,000.00	195,000.00	12,099.36	12,099.36	182,900.64	6.20 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	555,000.00	555,000.00	35,255.90	35,255.90	519,744.10	6.35 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-529-500110	CONTRACTUAL & PROFESSIONAL SER...	265,900.00	265,900.00	0.00	0.00	265,900.00	0.00 %
100-529-500210	COMPUTER/TECHNOLOGY SERVICES	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
100-529-510081	NEW BOOKS	95,000.00	95,000.00	2,109.96	2,109.96	92,890.04	2.22 %
100-529-510082	ADULT/CHILDREN'S PROGRAMS	7,500.00	7,500.00	259.47	259.47	7,240.53	3.46 %
100-529-510084	READY TO READ GRANT	2,950.00	2,950.00	0.00	0.00	2,950.00	0.00 %
100-529-510086	LIB FOUNDATION FUNDED PROGRAM	5,000.00	5,000.00	2,487.73	2,487.73	2,512.27	49.75 %
100-529-510100	MARKETING	700.00	700.00	0.00	0.00	700.00	0.00 %
100-529-520400	OFFICE SUPPLIES & EQUIPMENT	6,000.00	6,000.00	320.80	320.80	5,679.20	5.35 %
100-529-530100	RENTALS AND LEASES	9,000.00	9,000.00	671.91	671.91	8,328.09	7.47 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-529-542000	PUBLICATIONS & SUBSCRIPTIONS	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	421,550.00	421,550.00	5,849.87	5,849.87	415,700.13	1.39 %
	Department: 529 - LIBRARY Total:	976,550.00	976,550.00	41,105.77	41,105.77	935,444.23	4.21 %
	Department: 600 - DEBT SERVICE						
	RptCategory: 70 - DEBT SERVICE						
100-600-720040	DEBT PRINCIPAL	320,399.00	320,399.00	157,709.00	157,709.00	162,690.00	49.22 %
100-600-730040	DEBT SERVICE - INTEREST	170,462.00	170,462.00	45,000.00	45,000.00	125,462.00	26.40 %
	RptCategory: 70 - DEBT SERVICE Total:	490,861.00	490,861.00	202,709.00	202,709.00	288,152.00	41.30 %
	Department: 600 - DEBT SERVICE Total:	490,861.00	490,861.00	202,709.00	202,709.00	288,152.00	41.30 %
	Department: 990 - CONTINGENCY						
	RptCategory: 90 - OTHER						
100-990-910000	CONTINGENCY FUNDS	1,144,729.00	1,144,729.00	0.00	0.00	1,144,729.00	0.00 %
	RptCategory: 90 - OTHER Total:	1,144,729.00	1,144,729.00	0.00	0.00	1,144,729.00	0.00 %
	Department: 990 - CONTINGENCY Total:	1,144,729.00	1,144,729.00	0.00	0.00	1,144,729.00	0.00 %
	Expense Total:	18,834,530.00	19,026,150.00	1,186,531.56	1,186,531.56	17,839,618.44	6.24 %
	Fund: 100 - GENERAL FUND Surplus (Deficit):	0.00	0.00	-930,543.32	-930,543.32	-930,543.32	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 205 - ROAD AND STREET FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
205-000-309999	BEGINNING FUND BALANCE	1,750,000.00	1,750,000.00	0.00	0.00	-1,750,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	1,750,000.00	1,750,000.00	0.00	0.00	-1,750,000.00 0.00 %
RptType: 3110 - STATE SHARED TAXES						
205-000-310140	STATE HIGHWAY TAXES	1,837,123.00	1,837,123.00	79,130.73	79,130.73	-1,757,992.27 4.31 %
	RptType: 3110 - STATE SHARED TAXES Total:	1,837,123.00	1,837,123.00	79,130.73	79,130.73	-1,757,992.27 4.31 %
RptType: 3120 - RIGHT OF WAY FEES						
205-000-312050	RIGHT OF WAY - TELECOM	436,000.00	436,000.00	13,526.92	13,526.92	-422,473.08 3.10 %
205-000-312055	RIGHT OF WAY - OTHER	450,000.00	450,000.00	0.00	0.00	-450,000.00 0.00 %
205-000-312060	ROW LICENSES & APP FEES	6,000.00	6,000.00	0.00	0.00	-6,000.00 0.00 %
	RptType: 3120 - RIGHT OF WAY FEES Total:	892,000.00	892,000.00	13,526.92	13,526.92	-878,473.08 1.52 %
RptType: 3141 - SDC						
205-000-314075	TRANSPORTATION SDC'S	20,000.00	20,000.00	0.00	0.00	-20,000.00 0.00 %
	RptType: 3141 - SDC Total:	20,000.00	20,000.00	0.00	0.00	-20,000.00 0.00 %
RptType: 3600 - MISCELLANEOUS						
205-000-360000	ALL OTHER ROAD/STREET RECEIPTS	60,000.00	60,000.00	3,120.00	3,120.00	-56,880.00 5.20 %
	RptType: 3600 - MISCELLANEOUS Total:	60,000.00	60,000.00	3,120.00	3,120.00	-56,880.00 5.20 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	4,559,123.00	4,559,123.00	95,777.65	95,777.65	-4,463,345.35 2.10 %
Department: 910 - TRANSFER IN						
RptType: 3990 - TRANSFERS IN						
205-910-399730	TRANSFER IN FROM SEWER FUND	241,667.00	241,667.00	0.00	0.00	-241,667.00 0.00 %
205-910-399740	TRANSFER IN FROM WATER FUND	171,488.00	171,488.00	0.00	0.00	-171,488.00 0.00 %
205-910-399750	TRANSFER IN FROM STORM WATER	79,676.00	79,676.00	0.00	0.00	-79,676.00 0.00 %
	RptType: 3990 - TRANSFERS IN Total:	492,831.00	492,831.00	0.00	0.00	-492,831.00 0.00 %
	Department: 910 - TRANSFER IN Total:	492,831.00	492,831.00	0.00	0.00	-492,831.00 0.00 %
	Revenue Total:	5,051,954.00	5,051,954.00	95,777.65	95,777.65	-4,956,176.35 1.90 %
Expense						
Department: 305 - ROAD AND STREET						
RptCategory: 40 - PERSONNEL SERVICES						
205-305-437049	PUBLIC WORKS DIRECTOR	50,930.00	50,930.00	2,039.60	2,039.60	48,890.40 4.00 %
205-305-437050	PUBLIC WORKS SUPERVISOR	77,822.00	77,822.00	3,950.21	3,950.21	73,871.79 5.08 %
205-305-437051	PW OPERATIONS MANAGER	34,173.00	34,173.00	0.00	0.00	34,173.00 0.00 %
205-305-437055	PW ADMIN ASSISTANT	38,210.00	38,210.00	1,825.56	1,825.56	36,384.44 4.78 %
205-305-437070	UTILITY WORKER, JOURNEY	242,705.00	242,705.00	10,738.10	10,738.10	231,966.90 4.42 %
205-305-439011	SEASONAL HELP	45,000.00	45,000.00	4,689.85	4,689.85	40,310.15 10.42 %
205-305-450100	OVERTIME	8,000.00	8,000.00	682.45	682.45	7,317.55 8.53 %
205-305-450500	CAREER RECOGNITION PAY	2,309.00	2,309.00	168.95	168.95	2,140.05 7.32 %
205-305-470000	ASSOCIATED PAYROLL COSTS	301,436.00	301,436.00	12,582.99	12,582.99	288,853.01 4.17 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	800,585.00	800,585.00	36,677.71	36,677.71	763,907.29 4.58 %
RptCategory: 50 - MATERIAL AND SERVICES						
205-305-500110	CONTRACTUAL & PROFESSIONAL SER...	109,200.00	109,200.00	177.98	177.98	109,022.02 0.16 %
205-305-520130	OPERATIONS, MAINTENANCE & REPA...	500,000.00	500,000.00	130,559.43	130,559.43	369,440.57 26.11 %
205-305-520172	STREET LIGHT MAINTENANCE	165,000.00	165,000.00	11,476.24	11,476.24	153,523.76 6.96 %
205-305-520176	TRAFFIC SIGNAL MAINTENANCE	45,000.00	45,000.00	0.00	0.00	45,000.00 0.00 %
205-305-520178	STREET SIGN MAINTENANCE	45,000.00	45,000.00	419.00	419.00	44,581.00 0.93 %
205-305-520320	FLEET FUEL, MAINTENANCE & REPAIR	65,000.00	65,000.00	1,479.03	1,479.03	63,520.97 2.28 %
205-305-520400	OFFICE SUPPLIES & EQUIPMENT	4,160.00	4,160.00	50.00	50.00	4,110.00 1.20 %
205-305-540220	TRAVEL, CONFERENCES & TRAINING	5,000.00	5,000.00	40.40	40.40	4,959.60 0.81 %
205-305-540300	SMALL TOOLS, EQUIPMENT & SAFETY...	45,000.00	45,000.00	1,496.54	1,496.54	43,503.46 3.33 %
205-305-540400	DUMPING, HAULING, GARBAGE	5,000.00	5,000.00	96.25	96.25	4,903.75 1.93 %
205-305-560100	UTILITIES	2,200.00	2,200.00	54.12	54.12	2,145.88 2.46 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	990,560.00	990,560.00	145,848.99	145,848.99	844,711.01 14.72 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 60 - CAPITAL OUTLAY							
205-305-660100	EQUIPMENT REPLACEMENT RESERVES	575,000.00	575,000.00	0.00	0.00	575,000.00	0.00 %
205-305-675056	BIKEWAY & SIDEWALK IMPROVEMENT	72,000.00	72,000.00	0.00	0.00	72,000.00	0.00 %
205-305-676050	SYSTEM IMPROVEMENTS & PROJECTS	1,295,659.00	1,295,659.00	0.00	0.00	1,295,659.00	0.00 %
205-305-678090	RESERVE FROM SDC'S	327,535.00	327,535.00	0.00	0.00	327,535.00	0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	2,270,194.00	2,270,194.00	0.00	0.00	2,270,194.00	0.00 %
	Department: 305 - ROAD AND STREET Total:	4,061,339.00	4,061,339.00	182,526.70	182,526.70	3,878,812.30	4.49 %
Department: 920 - TRANSFER OUT							
RptCategory: 89 - TRANSFERS OUT							
205-920-899100	TRANSFER OUT TO GENERAL FUND	81,935.00	81,935.00	0.00	0.00	81,935.00	0.00 %
205-920-899730	TRANSFER OUT TO SEWER FUND	169,560.00	169,560.00	0.00	0.00	169,560.00	0.00 %
205-920-899740	TRANSFER OUT TO WATER	169,560.00	169,560.00	0.00	0.00	169,560.00	0.00 %
205-920-899750	TRANSFER OUT TO STORM	169,560.00	169,560.00	0.00	0.00	169,560.00	0.00 %
	RptCategory: 89 - TRANSFERS OUT Total:	590,615.00	590,615.00	0.00	0.00	590,615.00	0.00 %
	Department: 920 - TRANSFER OUT Total:	590,615.00	590,615.00	0.00	0.00	590,615.00	0.00 %
Department: 990 - CONTINGENCY							
RptCategory: 90 - OTHER							
205-990-910000	CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
	RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
	Department: 990 - CONTINGENCY Total:	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
	Expense Total:	5,051,954.00	5,051,954.00	182,526.70	182,526.70	4,869,427.30	3.61 %
	Fund: 205 - ROAD AND STREET FUND Surplus (Deficit):	0.00	0.00	-86,749.05	-86,749.05	-86,749.05	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 228 - POLICE LEVY FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
228-000-309999	BEGINNING FUND BALANCE	165,000.00	165,000.00	0.00	0.00	-165,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	165,000.00	165,000.00	0.00	0.00	-165,000.00 0.00 %
RptType: 3100 - LOCAL TAXES						
228-000-310020	CURRENT LEVY TAX	1,311,323.00	1,311,323.00	0.00	0.00	-1,311,323.00 0.00 %
228-000-310050	PRIOR YEAR TAXES	48,000.00	48,000.00	0.00	0.00	-48,000.00 0.00 %
	RptType: 3100 - LOCAL TAXES Total:	1,359,323.00	1,359,323.00	0.00	0.00	-1,359,323.00 0.00 %
RptType: 3301 - INTEREST						
228-000-330100	INTEREST	7,800.00	7,800.00	0.00	0.00	-7,800.00 0.00 %
	RptType: 3301 - INTEREST Total:	7,800.00	7,800.00	0.00	0.00	-7,800.00 0.00 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	1,532,123.00	1,532,123.00	0.00	0.00	-1,532,123.00 0.00 %
	Revenue Total:	1,532,123.00	1,532,123.00	0.00	0.00	-1,532,123.00 0.00 %
Expense						
Department: 245 - POLICE LEVY						
RptCategory: 40 - PERSONNEL SERVICES						
228-245-432160	POLICE OFFICER	155,208.00	155,208.00	7,763.33	7,763.33	147,444.67 5.00 %
228-245-432165	SCHOOL RESOURCE OFFICER	155,208.00	155,208.00	7,492.10	7,492.10	147,715.90 4.83 %
228-245-432180	MUNICIPAL ORDINANCE SPECIALIST	127,715.00	127,715.00	5,967.15	5,967.15	121,747.85 4.67 %
228-245-432195	EXECUTIVE ASSISTANT	122,467.00	122,467.00	5,113.00	5,113.00	117,354.00 4.18 %
228-245-450100	OVERTIME	80,000.00	80,000.00	5,149.84	5,149.84	74,850.16 6.44 %
228-245-450200	HOLIDAY PAY	0.00	0.00	170.74	170.74	-170.74 0.00 %
228-245-450300	PROFICIENCY PAY	30,385.00	30,385.00	1,238.60	1,238.60	29,146.40 4.08 %
228-245-450500	CAREER RECOGNITION PAY	0.00	0.00	218.96	218.96	-218.96 0.00 %
228-245-470000	ASSOCIATED PAYROLL COSTS	482,308.00	482,308.00	19,776.62	19,776.62	462,531.38 4.10 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	1,153,291.00	1,153,291.00	52,890.34	52,890.34	1,100,400.66 4.59 %
RptCategory: 50 - MATERIAL AND SERVICES						
228-245-500498	SHARE COST CCOM DISPATCH	295,000.00	295,000.00	11,869.74	11,869.74	283,130.26 4.02 %
228-245-510032	SRO EXPENSES	4,000.00	4,000.00	0.00	0.00	4,000.00 0.00 %
228-245-510040	K-9 EXPENSES	14,000.00	14,000.00	566.91	566.91	13,433.09 4.05 %
228-245-510041	SWAT PROGRAM	8,200.00	8,200.00	0.00	0.00	8,200.00 0.00 %
228-245-520310	MAINTENANCE, REPAIR & OPERATION	20,000.00	20,000.00	0.00	0.00	20,000.00 0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	341,200.00	341,200.00	12,436.65	12,436.65	328,763.35 3.64 %
	Department: 245 - POLICE LEVY Total:	1,494,491.00	1,494,491.00	65,326.99	65,326.99	1,429,164.01 4.37 %
Department: 920 - TRANSFER OUT						
RptCategory: 89 - TRANSFERS OUT						
228-920-899100	TRANSFER OUT TO GENERAL FUND	24,316.00	24,316.00	0.00	0.00	24,316.00 0.00 %
	RptCategory: 89 - TRANSFERS OUT Total:	24,316.00	24,316.00	0.00	0.00	24,316.00 0.00 %
	Department: 920 - TRANSFER OUT Total:	24,316.00	24,316.00	0.00	0.00	24,316.00 0.00 %
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
228-990-910000	CONTINGENCY FUNDS	13,316.00	13,316.00	0.00	0.00	13,316.00 0.00 %
	RptCategory: 90 - OTHER Total:	13,316.00	13,316.00	0.00	0.00	13,316.00 0.00 %
	Department: 990 - CONTINGENCY Total:	13,316.00	13,316.00	0.00	0.00	13,316.00 0.00 %
	Expense Total:	1,532,123.00	1,532,123.00	65,326.99	65,326.99	1,466,796.01 4.26 %
	Fund: 228 - POLICE LEVY FUND Surplus (Deficit):	0.00	0.00	-65,326.99	-65,326.99	-65,326.99 0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 229 - FIRE LEVY FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
229-000-309999	BEGINNING FUND BALANCE	451,000.00	451,000.00	0.00	0.00	-451,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	451,000.00	451,000.00	0.00	0.00	-451,000.00 0.00 %
RptType: 3100 - LOCAL TAXES						
229-000-310020	CURRENT LEVY TAX	597,722.00	597,722.00	0.00	0.00	-597,722.00 0.00 %
229-000-310050	PRIOR YEAR TAXES	18,000.00	18,000.00	0.00	0.00	-18,000.00 0.00 %
	RptType: 3100 - LOCAL TAXES Total:	615,722.00	615,722.00	0.00	0.00	-615,722.00 0.00 %
RptType: 3301 - INTEREST						
229-000-330100	INTEREST	12,000.00	12,000.00	0.00	0.00	-12,000.00 0.00 %
	RptType: 3301 - INTEREST Total:	12,000.00	12,000.00	0.00	0.00	-12,000.00 0.00 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	1,078,722.00	1,078,722.00	0.00	0.00	-1,078,722.00 0.00 %
	Revenue Total:	1,078,722.00	1,078,722.00	0.00	0.00	-1,078,722.00 0.00 %
Expense						
Department: 255 - FIRE LEVY						
RptCategory: 40 - PERSONNEL SERVICES						
229-255-432230	TRAINING CAPTAIN	160,532.00	160,532.00	6,215.00	6,215.00	154,317.00 3.87 %
229-255-439010	PART TIME	46,000.00	46,000.00	1,763.48	1,763.48	44,236.52 3.83 %
229-255-439011	SEASONAL HELP	20,000.00	20,000.00	2,088.69	2,088.69	17,911.31 10.44 %
229-255-470000	ASSOCIATED PAYROLL COSTS	124,471.00	124,471.00	6,062.26	6,062.26	118,408.74 4.87 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	351,003.00	351,003.00	16,129.43	16,129.43	334,873.57 4.60 %
RptCategory: 50 - MATERIAL AND SERVICES						
229-255-500110	CONTRACTUAL & PROFESSIONAL SER...	20,000.00	20,000.00	0.00	0.00	20,000.00 0.00 %
229-255-520126	SCBA & TURNOUT MAINTENANCE	20,000.00	20,000.00	0.00	0.00	20,000.00 0.00 %
229-255-520365	EQUIPMENT TESTING & SERVICE	20,000.00	20,000.00	1,095.00	1,095.00	18,905.00 5.48 %
229-255-520400	OFFICE SUPPLIES & EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00 0.00 %
229-255-560110	CELL PHONES, PAGERS, RADIOS	20,000.00	20,000.00	0.00	0.00	20,000.00 0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	90,000.00	90,000.00	1,095.00	1,095.00	88,905.00 1.22 %
RptCategory: 60 - CAPITAL OUTLAY						
229-255-641030	TRAINING FACILITY	0.00	0.00	548.49	548.49	-548.49 0.00 %
229-255-660120	FIRE, EMS & EXTRICATION EQUIPME...	77,000.00	77,000.00	1,017.84	1,017.84	75,982.16 1.32 %
229-255-661010	ROUTINE EQUIP REPLACEMENT	50,000.00	50,000.00	0.00	0.00	50,000.00 0.00 %
229-255-661012	TURN-OUTS & SCBA RESERVE	55,000.00	55,000.00	0.00	0.00	55,000.00 0.00 %
229-255-661014	TECH RESCUE EQUIPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00 0.00 %
229-255-661016	FIRE APPARATUS & EQUIPMENT RESE...	325,000.00	325,000.00	0.00	0.00	325,000.00 0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	532,000.00	532,000.00	1,566.33	1,566.33	530,433.67 0.29 %
	Department: 255 - FIRE LEVY Total:	973,003.00	973,003.00	18,790.76	18,790.76	954,212.24 1.93 %
Department: 920 - TRANSFER OUT						
RptCategory: 89 - TRANSFERS OUT						
229-920-899100	TRANSFER OUT TO GENERAL FUND	4,863.00	4,863.00	0.00	0.00	4,863.00 0.00 %
	RptCategory: 89 - TRANSFERS OUT Total:	4,863.00	4,863.00	0.00	0.00	4,863.00 0.00 %
	Department: 920 - TRANSFER OUT Total:	4,863.00	4,863.00	0.00	0.00	4,863.00 0.00 %
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
229-990-910000	CONTINGENCY FUNDS	100,856.00	100,856.00	0.00	0.00	100,856.00 0.00 %
	RptCategory: 90 - OTHER Total:	100,856.00	100,856.00	0.00	0.00	100,856.00 0.00 %
	Department: 990 - CONTINGENCY Total:	100,856.00	100,856.00	0.00	0.00	100,856.00 0.00 %
	Expense Total:	1,078,722.00	1,078,722.00	18,790.76	18,790.76	1,059,931.24 1.74 %
	Fund: 229 - FIRE LEVY FUND Surplus (Deficit):	0.00	0.00	-18,790.76	-18,790.76	-18,790.76 0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 307 - CIVIC BUILDINGS CAPITAL FUND (NEW)						
Revenue						
Department: 910 - TRANSFER IN						
RptType: 3990 - TRANSFERS IN						
307-910-399390	TRANSFER IN FROM URBAN RENEWAL	12,766,000.00	12,766,000.00	0.00	0.00	-12,766,000.00 0.00 %
	RptType: 3990 - TRANSFERS IN Total:	12,766,000.00	12,766,000.00	0.00	0.00	-12,766,000.00 0.00 %
	Department: 910 - TRANSFER IN Total:	12,766,000.00	12,766,000.00	0.00	0.00	-12,766,000.00 0.00 %
	Revenue Total:	12,766,000.00	12,766,000.00	0.00	0.00	-12,766,000.00 0.00 %
Expense						
Department: 307 - CIVIC CENTER PROJECT						
RptCategory: 50 - MATERIAL AND SERVICES						
307-307-620320	PROJECT MGMT-OWNERS REP	0.00	122,677.00	0.00	0.00	122,677.00 0.00 %
307-307-620325	OTHER PROF. SERVICES	0.00	25.00	0.00	0.00	25.00 0.00 %
307-307-620330	PROJECT LEGAL COSTS	0.00	3,828.00	0.00	0.00	3,828.00 0.00 %
307-307-620360	FINANCE CONSULTING	0.00	20,000.00	0.00	0.00	20,000.00 0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	0.00	146,530.00	0.00	0.00	146,530.00 0.00 %
RptCategory: 60 - CAPITAL OUTLAY						
307-307-620100	CONSTRUCTION - PHASE 1	0.00	9,717.00	0.00	0.00	9,717.00 0.00 %
307-307-620110	CONSTRUCTION - PHASE 2	12,766,000.00	10,011,612.00	0.00	0.00	10,011,612.00 0.00 %
307-307-620323	PUBLIC COMMUNICATIONS	0.00	12,020.00	0.00	0.00	12,020.00 0.00 %
307-307-620340	TESTING & SPECIAL INSP.	0.00	39,904.00	6,216.21	6,216.21	33,687.79 15.58 %
307-307-620365	LAND ACQUISITION/SITE PREP	0.00	957.00	0.00	0.00	957.00 0.00 %
307-307-620370	ADD ALTERNATES	0.00	212,162.00	0.00	0.00	212,162.00 0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	12,766,000.00	10,286,372.00	6,216.21	6,216.21	10,280,155.79 0.06 %
RptCategory: 90 - OTHER						
307-307-620390	PROJECT CONTINGENCY	0.00	149,000.00	0.00	0.00	149,000.00 0.00 %
	RptCategory: 90 - OTHER Total:	0.00	149,000.00	0.00	0.00	149,000.00 0.00 %
	Department: 307 - CIVIC CENTER PROJECT Total:	12,766,000.00	10,581,902.00	6,216.21	6,216.21	10,575,685.79 0.06 %
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
307-990-910000	CONTINGENCY FUNDS (Rollover Bala...	0.00	2,184,098.00	0.00	0.00	2,184,098.00 0.00 %
	RptCategory: 90 - OTHER Total:	0.00	2,184,098.00	0.00	0.00	2,184,098.00 0.00 %
	Department: 990 - CONTINGENCY Total:	0.00	2,184,098.00	0.00	0.00	2,184,098.00 0.00 %
	Expense Total:	12,766,000.00	12,766,000.00	6,216.21	6,216.21	12,759,783.79 0.05 %
	Fund: 307 - CIVIC BUILDINGS CAPITAL FUND (NEW) Surplus (Deficit):	0.00	0.00	-6,216.21	-6,216.21	-6,216.21 0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 390 - URBAN RENEWAL FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
390-000-309999	BEGINNING FUND BALANCE	14,756,000.00	14,756,000.00	0.00	0.00	-14,756,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	14,756,000.00	14,756,000.00	0.00	0.00	-14,756,000.00 0.00 %
RptType: 3100 - LOCAL TAXES						
390-000-310010	CURRENT YEAR TAXES	1,870,000.00	1,870,000.00	0.00	0.00	-1,870,000.00 0.00 %
390-000-310050	PRIOR YEAR TAXES	20,000.00	20,000.00	0.00	0.00	-20,000.00 0.00 %
	RptType: 3100 - LOCAL TAXES Total:	1,890,000.00	1,890,000.00	0.00	0.00	-1,890,000.00 0.00 %
RptType: 3301 - INTEREST						
390-000-330100	INTEREST	20,000.00	20,000.00	29,080.70	29,080.70	9,080.70 145.40 %
	RptType: 3301 - INTEREST Total:	20,000.00	20,000.00	29,080.70	29,080.70	9,080.70 145.40 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	16,666,000.00	16,666,000.00	29,080.70	29,080.70	-16,636,919.30 0.17 %
	Revenue Total:	16,666,000.00	16,666,000.00	29,080.70	29,080.70	-16,636,919.30 0.17 %
Expense						
Department: 410 - URBAN RENEWAL						
RptCategory: 50 - MATERIAL AND SERVICES						
390-410-500110	CONTRACTUAL & PROFESSIONAL SER...	4,000.00	4,000.00	0.00	0.00	4,000.00 0.00 %
390-410-500120	MUNICIPAL AUDIT CONTRACT	15,000.00	15,000.00	0.00	0.00	15,000.00 0.00 %
390-410-530000	FIRE & LIABILITY INSURANCE	30,000.00	30,000.00	0.00	0.00	30,000.00 0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	49,000.00	49,000.00	0.00	0.00	49,000.00 0.00 %
RptCategory: 70 - DEBT SERVICE						
390-410-730030	DEBT SERVICE PRINCIPAL	876,366.00	876,366.00	431,573.00	431,573.00	444,793.00 49.25 %
390-410-730040	DEBT SERVICE - INTEREST	201,234.00	201,234.00	56,810.00	56,810.00	144,424.00 28.23 %
	RptCategory: 70 - DEBT SERVICE Total:	1,077,600.00	1,077,600.00	488,383.00	488,383.00	589,217.00 45.32 %
RptCategory: 89 - TRANSFERS OUT						
390-410-899100	TRANSFER OUT TO GENERAL FUND	490,861.00	490,861.00	202,709.00	202,709.00	288,152.00 41.30 %
	RptCategory: 89 - TRANSFERS OUT Total:	490,861.00	490,861.00	202,709.00	202,709.00	288,152.00 41.30 %
	Department: 410 - URBAN RENEWAL Total:	1,617,461.00	1,617,461.00	691,092.00	691,092.00	926,369.00 42.73 %
Department: 920 - TRANSFER OUT						
RptCategory: 89 - TRANSFERS OUT						
390-920-899307	TRANSFER OUT TO CIVIC BUILDINGS ...	12,766,000.00	12,766,000.00	0.00	0.00	12,766,000.00 0.00 %
	RptCategory: 89 - TRANSFERS OUT Total:	12,766,000.00	12,766,000.00	0.00	0.00	12,766,000.00 0.00 %
	Department: 920 - TRANSFER OUT Total:	12,766,000.00	12,766,000.00	0.00	0.00	12,766,000.00 0.00 %
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
390-990-910000	CONTINGENCY FUNDS	2,282,539.00	2,282,539.00	0.00	0.00	2,282,539.00 0.00 %
	RptCategory: 90 - OTHER Total:	2,282,539.00	2,282,539.00	0.00	0.00	2,282,539.00 0.00 %
	Department: 990 - CONTINGENCY Total:	2,282,539.00	2,282,539.00	0.00	0.00	2,282,539.00 0.00 %
	Expense Total:	16,666,000.00	16,666,000.00	691,092.00	691,092.00	15,974,908.00 4.15 %
	Fund: 390 - URBAN RENEWAL FUND Surplus (Deficit):	0.00	0.00	-662,011.30	-662,011.30	-662,011.30 0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 730 - SEWER FUND							
Revenue							
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL							
RptType: 3000 - BEG FUND BAL.							
730-000-309999	BEGINNING FUND BALANCE	936,000.00	936,000.00	0.00	0.00	-936,000.00	0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	936,000.00	936,000.00	0.00	0.00	-936,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES							
730-000-314050	OAK LODGE SANITARY	1,349,749.00	1,349,749.00	53,113.54	53,113.54	-1,296,635.46	3.94 %
730-000-314055	TRI-CITY SERVICE DISTRICT	3,473,582.00	3,473,582.00	156,948.85	156,948.85	-3,316,633.15	4.52 %
730-000-314080	CONNECTION FEES	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
	RptType: 3140 - CHARGES FOR SERVICES Total:	4,833,331.00	4,833,331.00	210,062.39	210,062.39	-4,623,268.61	4.35 %
RptType: 3141 - SDC							
730-000-314110	SEWER SDCS	15,000.00	15,000.00	235.00	235.00	-14,765.00	1.57 %
	RptType: 3141 - SDC Total:	15,000.00	15,000.00	235.00	235.00	-14,765.00	1.57 %
RptType: 3600 - MISCELLANEOUS							
730-000-360000	ALL OTHER SEWER RECEIPTS	2,000.00	2,000.00	200.00	200.00	-1,800.00	10.00 %
	RptType: 3600 - MISCELLANEOUS Total:	2,000.00	2,000.00	200.00	200.00	-1,800.00	10.00 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	5,786,331.00	5,786,331.00	210,497.39	210,497.39	-5,575,833.61	3.64 %
Department: 910 - TRANSFER IN							
RptType: 3990 - TRANSFERS IN							
730-910-399205	TRANSFER IN FROM ROAD & STREET ...	169,560.00	169,560.00	0.00	0.00	-169,560.00	0.00 %
	RptType: 3990 - TRANSFERS IN Total:	169,560.00	169,560.00	0.00	0.00	-169,560.00	0.00 %
	Department: 910 - TRANSFER IN Total:	169,560.00	169,560.00	0.00	0.00	-169,560.00	0.00 %
	Revenue Total:	5,955,891.00	5,955,891.00	210,497.39	210,497.39	-5,745,393.61	3.53 %
Expense							
Department: 703 - SEWER							
RptCategory: 40 - PERSONNEL SERVICES							
730-703-431500	ACCOUNTING CLERK	27,611.00	27,611.00	1,053.00	1,053.00	26,558.00	3.81 %
730-703-437049	PUBLIC WORKS DIRECTOR	50,930.00	50,930.00	2,039.60	2,039.60	48,890.40	4.00 %
730-703-437050	PUBLIC WORKS SUPERVISOR	59,895.00	59,895.00	3,076.97	3,076.97	56,818.03	5.14 %
730-703-437051	PW OPERATIONS MANAGER	34,173.00	34,173.00	0.00	0.00	34,173.00	0.00 %
730-703-437055	PW ADMIN ASSISTANT	40,520.00	40,520.00	1,825.56	1,825.56	38,694.44	4.51 %
730-703-437070	UTILITY WORKER, JOURNEY	143,225.00	143,225.00	8,132.13	8,132.13	135,092.87	5.68 %
730-703-437071	UTILITY WORKER II	25,272.00	25,272.00	0.00	0.00	25,272.00	0.00 %
730-703-439011	SEASONAL HELP	35,000.00	35,000.00	2,665.44	2,665.44	32,334.56	7.62 %
730-703-450100	OVERTIME	10,000.00	10,000.00	520.64	520.64	9,479.36	5.21 %
730-703-450500	CAREER RECOGNITION PAY	0.00	0.00	200.08	200.08	-200.08	0.00 %
730-703-470000	ASSOCIATED PAYROLL COSTS	249,431.00	249,431.00	9,184.28	9,184.28	240,246.72	3.68 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	676,057.00	676,057.00	28,697.70	28,697.70	647,359.30	4.24 %
RptCategory: 50 - MATERIAL AND SERVICES							
730-703-500110	CONTRACTUAL & PROFESSIONAL SER...	110,000.00	110,000.00	211.19	211.19	109,788.81	0.19 %
730-703-500452	SDC PASS THROUGH TO TCSD	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
730-703-500456	OAK LODGE SANITARY DISTRICT	1,068,513.00	1,068,513.00	0.00	0.00	1,068,513.00	0.00 %
730-703-500458	TRI-CITY SERVICE DISTRICT	2,583,000.00	2,583,000.00	100,986.20	100,986.20	2,482,013.80	3.91 %
730-703-520120	BANK CHARGES	0.00	0.00	798.35	798.35	-798.35	0.00 %
730-703-520130	OPERATIONS, MAINTENANCE & REPA...	105,000.00	105,000.00	20.49	20.49	104,979.51	0.02 %
730-703-520320	FLEET FUEL, MAINTENANCE & REPAIR	55,000.00	55,000.00	638.34	638.34	54,361.66	1.16 %
730-703-520400	OFFICE SUPPLIES & EQUIPMENT	4,160.00	4,160.00	283.11	283.11	3,876.89	6.81 %
730-703-520430	UTILITY BILLS & POSTAGE	16,000.00	16,000.00	608.80	608.80	15,391.20	3.81 %
730-703-540220	TRAVEL, CONFERENCES & TRAINING	7,500.00	7,500.00	40.40	40.40	7,459.60	0.54 %
730-703-540300	SMALL TOOLS, EQUIPMENT & SAFETY...	21,000.00	21,000.00	2,932.07	2,932.07	18,067.93	13.96 %
730-703-540400	DUMPING, HAULING, GARBAGE	5,000.00	5,000.00	96.25	96.25	4,903.75	1.93 %
730-703-560100	UTILITIES	3,200.00	3,200.00	106.24	106.24	3,093.76	3.32 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	3,993,373.00	3,993,373.00	106,721.44	106,721.44	3,886,651.56	2.67 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 60 - CAPITAL OUTLAY							
730-703-660100	EQUIPMENT REPLACEMENT RESERVES	662,000.00	662,000.00	0.00	0.00	662,000.00	0.00 %
730-703-676050	SYSTEM IMPROVEMENTS & PROJECTS	38,046.00	38,046.00	0.00	0.00	38,046.00	0.00 %
730-703-678090	RESERVE FROM SDC'S	249,000.00	249,000.00	0.00	0.00	249,000.00	0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	949,046.00	949,046.00	0.00	0.00	949,046.00	0.00 %
	Department: 703 - SEWER Total:	5,618,476.00	5,618,476.00	135,419.14	135,419.14	5,483,056.86	2.41 %
Department: 920 - TRANSFER OUT							
RptCategory: 89 - TRANSFERS OUT							
730-920-899100	TRANSFER OUT TO GENERAL FUND	60,748.00	60,748.00	0.00	0.00	60,748.00	0.00 %
730-920-899205	TRANSFER OUT TO ROAD & STREET F...	241,667.00	241,667.00	0.00	0.00	241,667.00	0.00 %
	RptCategory: 89 - TRANSFERS OUT Total:	302,415.00	302,415.00	0.00	0.00	302,415.00	0.00 %
	Department: 920 - TRANSFER OUT Total:	302,415.00	302,415.00	0.00	0.00	302,415.00	0.00 %
Department: 990 - CONTINGENCY							
RptCategory: 90 - OTHER							
730-990-910000	CONTINGENCY FUNDS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00 %
	RptCategory: 90 - OTHER Total:	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00 %
	Department: 990 - CONTINGENCY Total:	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00 %
	Expense Total:	5,955,891.00	5,955,891.00	135,419.14	135,419.14	5,820,471.86	2.27 %
	Fund: 730 - SEWER FUND Surplus (Deficit):	0.00	0.00	75,078.25	75,078.25	75,078.25	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 740 - WATER FUND							
Revenue							
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL							
RptType: 3000 - BEG FUND BAL.							
740-000-309999	BEGINNING FUND BALANCE	2,009,000.00	2,009,000.00	0.00	0.00	-2,009,000.00	0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	2,009,000.00	2,009,000.00	0.00	0.00	-2,009,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES							
740-000-314060	WATER SERVICE REVENUE	3,419,750.00	3,419,750.00	184,152.74	184,152.74	-3,235,597.26	5.38 %
740-000-314080	WATER SERVICE CONNECTIONS	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
	RptType: 3140 - CHARGES FOR SERVICES Total:	3,429,750.00	3,429,750.00	184,152.74	184,152.74	-3,245,597.26	5.37 %
RptType: 3141 - SDC							
740-000-314110	WATER SDC'S	10,000.00	10,000.00	1,260.12	1,260.12	-8,739.88	12.60 %
	RptType: 3141 - SDC Total:	10,000.00	10,000.00	1,260.12	1,260.12	-8,739.88	12.60 %
RptType: 3600 - MISCELLANEOUS							
740-000-360000	ALL OTHER WATER RECEIPTS	20,000.00	20,000.00	-0.02	-0.02	-20,000.02	0.00 %
	RptType: 3600 - MISCELLANEOUS Total:	20,000.00	20,000.00	-0.02	-0.02	-20,000.02	0.00 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	5,468,750.00	5,468,750.00	185,412.84	185,412.84	-5,283,337.16	3.39 %
Department: 910 - TRANSFER IN							
RptType: 3990 - TRANSFERS IN							
740-910-399205	TRANSFER IN FROM ROAD & STREET ...	169,560.00	169,560.00	0.00	0.00	-169,560.00	0.00 %
	RptType: 3990 - TRANSFERS IN Total:	169,560.00	169,560.00	0.00	0.00	-169,560.00	0.00 %
	Department: 910 - TRANSFER IN Total:	169,560.00	169,560.00	0.00	0.00	-169,560.00	0.00 %
	Revenue Total:	5,638,310.00	5,638,310.00	185,412.84	185,412.84	-5,452,897.16	3.29 %
Expense							
Department: 704 - WATER							
RptCategory: 40 - PERSONNEL SERVICES							
740-704-431500	ACCOUNTING CLERK	33,133.00	33,133.00	1,263.60	1,263.60	31,869.40	3.81 %
740-704-437049	PUBLIC WORKS DIRECTOR	50,930.00	50,930.00	2,039.60	2,039.60	48,890.40	4.00 %
740-704-437050	PUBLIC WORKS SUPERVISOR	61,712.00	61,712.00	3,300.00	3,300.00	58,412.00	5.35 %
740-704-437051	PW OPERATIONS MANAGER	34,172.00	34,172.00	0.00	0.00	34,172.00	0.00 %
740-704-437055	PW ADMIN ASSISTANT	40,520.00	40,520.00	1,825.56	1,825.56	38,694.44	4.51 %
740-704-437070	UTILITY WORKER, JOURNEY	239,422.00	239,422.00	13,103.97	13,103.97	226,318.03	5.47 %
740-704-437071	UTILITY WORKER II	25,272.00	25,272.00	0.00	0.00	25,272.00	0.00 %
740-704-439011	SEASONAL HELP	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00 %
740-704-450100	OVERTIME	15,000.00	15,000.00	791.85	791.85	14,208.15	5.28 %
740-704-450500	CAREER RECOGNITION PAY	0.00	0.00	213.23	213.23	-213.23	0.00 %
740-704-470000	ASSOCIATED PAYROLL COSTS	324,712.00	324,712.00	12,188.85	12,188.85	312,523.15	3.75 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	859,873.00	859,873.00	34,726.66	34,726.66	825,146.34	4.04 %
RptCategory: 50 - MATERIAL AND SERVICES							
740-704-500110	CONTRACTUAL & PROFESSIONAL SER...	135,000.00	135,000.00	11,204.68	11,204.68	123,795.32	8.30 %
740-704-500240	METER READING CONTRACT	50,000.00	50,000.00	2,132.18	2,132.18	47,867.82	4.26 %
740-704-500425	WHOLESALE WATER	1,304,000.00	1,304,000.00	981.84	981.84	1,303,018.16	0.08 %
740-704-520120	BANK CHARGES	13,000.00	13,000.00	693.34	693.34	12,306.66	5.33 %
740-704-520130	OPERATIONS, MAINTENANCE & REPA...	310,000.00	310,000.00	7,554.74	7,554.74	302,445.26	2.44 %
740-704-520162	LABORATORY WATER TESTS	20,000.00	20,000.00	180.00	180.00	19,820.00	0.90 %
740-704-520165	FIRE HYDRANT MAINTENANCE & REP...	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
740-704-520320	FLEET FUEL, MAINTENANCE & REPAIR	45,000.00	45,000.00	634.53	634.53	44,365.47	1.41 %
740-704-520400	OFFICE SUPPLIES & EQUIPMENT	4,660.00	4,660.00	50.00	50.00	4,610.00	1.07 %
740-704-520430	UTILITY BILLS & POSTAGE	12,000.00	12,000.00	608.79	608.79	11,391.21	5.07 %
740-704-540220	TRAVEL, CONFERENCES & TRAINING	10,500.00	10,500.00	40.40	40.40	10,459.60	0.38 %
740-704-540300	SMALL TOOLS, EQUIPMENT & SAFETY...	22,000.00	22,000.00	747.48	747.48	21,252.52	3.40 %
740-704-540400	DUMPING, HAULING, GARBAGE	10,000.00	10,000.00	96.25	96.25	9,903.75	0.96 %
740-704-560100	UTILITIES	40,000.00	40,000.00	1,564.91	1,564.91	38,435.09	3.91 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	2,006,160.00	2,006,160.00	26,489.14	26,489.14	1,979,670.86	1.32 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 60 - CAPITAL OUTLAY							
740-704-660100	EQUIPMENT REPLACEMENT RESERVES	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
740-704-676050	SYSTEM IMPROVEMENTS & PROJECTS	1,103,762.00	1,103,762.00	0.00	0.00	1,103,762.00	0.00 %
740-704-678090	RESERVE FROM SDC'S	474,000.00	474,000.00	0.00	0.00	474,000.00	0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	1,777,762.00	1,777,762.00	0.00	0.00	1,777,762.00	0.00 %
RptCategory: 70 - DEBT SERVICE							
740-704-720040	2005 BONDED DEBT/PRINCIPAL	317,000.00	317,000.00	0.00	0.00	317,000.00	0.00 %
740-704-730040	2005 BONDED DEBT/INTEREST	40,124.00	40,124.00	0.00	0.00	40,124.00	0.00 %
	RptCategory: 70 - DEBT SERVICE Total:	357,124.00	357,124.00	0.00	0.00	357,124.00	0.00 %
	Department: 704 - WATER Total:	5,000,919.00	5,000,919.00	61,215.80	61,215.80	4,939,703.20	1.22 %
Department: 920 - TRANSFER OUT							
RptCategory: 89 - TRANSFERS OUT							
740-920-899100	TRANSFER OUT TO GENERAL FUND	65,903.00	65,903.00	0.00	0.00	65,903.00	0.00 %
740-920-899205	TRANSFER OUT TO ROAD & STREET F...	171,488.00	171,488.00	0.00	0.00	171,488.00	0.00 %
	RptCategory: 89 - TRANSFERS OUT Total:	237,391.00	237,391.00	0.00	0.00	237,391.00	0.00 %
	Department: 920 - TRANSFER OUT Total:	237,391.00	237,391.00	0.00	0.00	237,391.00	0.00 %
Department: 990 - CONTINGENCY							
RptCategory: 90 - OTHER							
740-990-910000	CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
	RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
	Department: 990 - CONTINGENCY Total:	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
	Expense Total:	5,638,310.00	5,638,310.00	61,215.80	61,215.80	5,577,094.20	1.09 %
	Fund: 740 - WATER FUND Surplus (Deficit):	0.00	0.00	124,197.04	124,197.04	124,197.04	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 750 - STORM WATER FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
750-000-309999	BEGINNING FUND BALANCE	265,000.00	265,000.00	0.00	0.00	-265,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	265,000.00	265,000.00	0.00	0.00	-265,000.00 0.00 %
RptType: 3140 - CHARGES FOR SERVICES						
750-000-314060	STORM REVENUE	1,593,530.00	1,593,530.00	57,782.27	57,782.27	-1,535,747.73 3.63 %
	RptType: 3140 - CHARGES FOR SERVICES Total:	1,593,530.00	1,593,530.00	57,782.27	57,782.27	-1,535,747.73 3.63 %
RptType: 3141 - SDC						
750-000-314110	STORMWATER SDC'S	10,000.00	10,000.00	0.00	0.00	-10,000.00 0.00 %
	RptType: 3141 - SDC Total:	10,000.00	10,000.00	0.00	0.00	-10,000.00 0.00 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	1,868,530.00	1,868,530.00	57,782.27	57,782.27	-1,810,747.73 3.09 %
Department: 910 - TRANSFER IN						
RptType: 3990 - TRANSFERS IN						
750-910-399205	TRANSFER IN FROM ROAD & STREET ...	169,560.00	169,560.00	0.00	0.00	-169,560.00 0.00 %
	RptType: 3990 - TRANSFERS IN Total:	169,560.00	169,560.00	0.00	0.00	-169,560.00 0.00 %
	Department: 910 - TRANSFER IN Total:	169,560.00	169,560.00	0.00	0.00	-169,560.00 0.00 %
	Revenue Total:	2,038,090.00	2,038,090.00	57,782.27	57,782.27	-1,980,307.73 2.84 %
Expense						
Department: 705 - PUBLIC WORKS DIRECTOR						
RptCategory: 40 - PERSONNEL SERVICES						
750-705-431500	ACCOUNTING CLERK	27,195.00	27,195.00	1,053.00	1,053.00	26,142.00 3.87 %
750-705-437049	PUBLIC WORKS DIRECTOR	50,930.00	50,930.00	2,039.60	2,039.60	48,890.40 4.00 %
750-705-437050	PUBLIC WORKS SUPERVISOR	59,897.00	59,897.00	2,921.69	2,921.69	56,975.31 4.88 %
750-705-437051	PW OPERATIONS MANAGER	34,172.00	34,172.00	0.00	0.00	34,172.00 0.00 %
750-705-437055	PW ADMIN ASSISTANT	40,519.00	40,519.00	1,825.56	1,825.56	38,693.44 4.51 %
750-705-437070	UTILITY WORKER, JOURNEY	110,447.00	110,447.00	0.00	0.00	110,447.00 0.00 %
750-705-439011	SEASONAL HELP	35,000.00	35,000.00	2,698.28	2,698.28	32,301.72 7.71 %
750-705-450100	OVERTIME	4,000.00	4,000.00	133.56	133.56	3,866.44 3.34 %
750-705-450500	CAREER RECOGNITION PAY	0.00	0.00	28.61	28.61	-28.61 0.00 %
750-705-470000	ASSOCIATED PAYROLL COSTS	200,629.00	200,629.00	4,078.48	4,078.48	196,550.52 2.03 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	562,789.00	562,789.00	14,778.78	14,778.78	548,010.22 2.63 %
RptCategory: 50 - MATERIAL AND SERVICES						
750-705-500110	CONTRACTUAL & PROFESSIONAL SER...	110,000.00	110,000.00	211.13	211.13	109,788.87 0.19 %
750-705-520120	BANK CHARGES	0.00	0.00	798.34	798.34	-798.34 0.00 %
750-705-520130	OPERATIONS, MAINTENANCE & REPA...	65,000.00	65,000.00	20.50	20.50	64,979.50 0.03 %
750-705-520320	FLEET FUEL, MAINTENANCE & REPAIR	22,000.00	22,000.00	592.60	592.60	21,407.40 2.69 %
750-705-520400	OFFICE SUPPLIES & EQUIPMENT	5,160.00	5,160.00	49.98	49.98	5,110.02 0.97 %
750-705-520430	UTILITY BILLS & POSTAGE	15,800.00	15,800.00	608.98	608.98	15,191.02 3.85 %
750-705-540220	TRAVEL, CONFERENCES & TRAINING	5,500.00	5,500.00	40.40	40.40	5,459.60 0.73 %
750-705-540300	SMALL TOOLS, EQUIPMENT & SAFETY...	11,500.00	11,500.00	1,313.74	1,313.74	10,186.26 11.42 %
750-705-540400	DUMPING, HAULING, GARBAGE	3,000.00	3,000.00	96.25	96.25	2,903.75 3.21 %
750-705-560100	UTILITIES	1,000.00	1,000.00	54.12	54.12	945.88 5.41 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	238,960.00	238,960.00	3,786.04	3,786.04	235,173.96 1.58 %
RptCategory: 60 - CAPITAL OUTLAY						
750-705-660100	EQUIPMENT REPLACEMENT RESERVES	100,000.00	100,000.00	0.00	0.00	100,000.00 0.00 %
750-705-676050	SYSTEM IMPROVEMENTS & PROJECTS	895,917.00	895,917.00	0.00	0.00	895,917.00 0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	995,917.00	995,917.00	0.00	0.00	995,917.00 0.00 %
	Department: 705 - PUBLIC WORKS DIRECTOR Total:	1,797,666.00	1,797,666.00	18,564.82	18,564.82	1,779,101.18 1.03 %
Department: 920 - TRANSFER OUT						
RptCategory: 89 - TRANSFERS OUT						
750-920-899100	TRANSFER OUT TO GENERAL FUND	60,748.00	60,748.00	0.00	0.00	60,748.00 0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
750-920-899205	TRANSFER OUT TO ROAD & STREET F...	79,676.00	79,676.00	0.00	0.00	79,676.00	0.00 %
	RptCategory: 89 - TRANSFERS OUT Total:	140,424.00	140,424.00	0.00	0.00	140,424.00	0.00 %
	Department: 920 - TRANSFER OUT Total:	140,424.00	140,424.00	0.00	0.00	140,424.00	0.00 %
	Department: 990 - CONTINGENCY						
	RptCategory: 90 - OTHER						
750-990-910000	CONTINGENCY FUNDS	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
	RptCategory: 90 - OTHER Total:	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
	Department: 990 - CONTINGENCY Total:	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
	Expense Total:	2,038,090.00	2,038,090.00	18,564.82	18,564.82	2,019,525.18	0.91 %
	Fund: 750 - STORM WATER FUND Surplus (Deficit):	0.00	0.00	39,217.45	39,217.45	39,217.45	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 07/31/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 801 - MUNICIPAL COURT TRUST FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
801-000-309999	BEGINNING FUND BALANCE	40,000.00	40,000.00	0.00	0.00	-40,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	40,000.00	40,000.00	0.00	0.00	-40,000.00 0.00 %
RptType: 3260 - FINES AND FORFEITURES						
801-000-326020	CITY OF GLADSTONE FINES/FEES	700,000.00	700,000.00	22,349.46	22,349.46	-677,650.54 3.19 %
801-000-326030	CLACKAMAS COUNTY FINES/FEES	26,000.00	26,000.00	837.09	837.09	-25,162.91 3.22 %
801-000-326040	STATE OF OREGON FINES/FEES	88,000.00	88,000.00	2,900.21	2,900.21	-85,099.79 3.30 %
801-000-326050	RESTITUTION	6,000.00	6,000.00	0.00	0.00	-6,000.00 0.00 %
801-000-326060	BOND	5,000.00	5,000.00	-2,262.64	-2,262.64	-7,262.64 45.25 %
	RptType: 3260 - FINES AND FORFEITURES Total:	825,000.00	825,000.00	23,824.12	23,824.12	-801,175.88 2.89 %
RptType: 3600 - MISCELLANEOUS						
801-000-360000	ALL OTHER COURT FEES	0.00	0.00	30.98	30.98	30.98 0.00 %
	RptType: 3600 - MISCELLANEOUS Total:	0.00	0.00	30.98	30.98	30.98 0.00 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	865,000.00	865,000.00	23,855.10	23,855.10	-841,144.90 2.76 %
	Revenue Total:	865,000.00	865,000.00	23,855.10	23,855.10	-841,144.90 2.76 %
Expense						
Department: 220 - COURT						
RptCategory: 50 - MATERIAL AND SERVICES						
801-220-500500	CITY OF GLADSTONE FINES & FEES	690,000.00	690,000.00	25,337.00	25,337.00	664,663.00 3.67 %
801-220-500510	CLACKAMAS COUNTY FINES & FEES	22,000.00	22,000.00	636.46	636.46	21,363.54 2.89 %
801-220-500520	STATE OF OREGON FINES & FEES	88,000.00	88,000.00	4,113.09	4,113.09	83,886.91 4.67 %
801-220-500530	RESTITUTION	6,000.00	6,000.00	0.00	0.00	6,000.00 0.00 %
801-220-500540	BOND - COURT	5,000.00	5,000.00	0.00	0.00	5,000.00 0.00 %
801-220-500550	ALL OTHER FEES & FINES	0.00	0.00	61.63	61.63	-61.63 0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	811,000.00	811,000.00	30,148.18	30,148.18	780,851.82 3.72 %
	Department: 220 - COURT Total:	811,000.00	811,000.00	30,148.18	30,148.18	780,851.82 3.72 %
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
801-990-910000	CONTINGENCY FUNDS	54,000.00	54,000.00	0.00	0.00	54,000.00 0.00 %
	RptCategory: 90 - OTHER Total:	54,000.00	54,000.00	0.00	0.00	54,000.00 0.00 %
	Department: 990 - CONTINGENCY Total:	54,000.00	54,000.00	0.00	0.00	54,000.00 0.00 %
	Expense Total:	865,000.00	865,000.00	30,148.18	30,148.18	834,851.82 3.49 %
	Fund: 801 - MUNICIPAL COURT TRUST FUND Surplus (Deficit):	0.00	0.00	-6,293.08	-6,293.08	-6,293.08 0.00 %
	Report Surplus (Deficit):	0.00	0.00	-1,537,437.97	-1,537,437.97	-1,537,437.97 0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	-930,543.32	-930,543.32	-930,543.32
205 - ROAD AND STREET FUND	0.00	0.00	-86,749.05	-86,749.05	-86,749.05
228 - POLICE LEVY FUND	0.00	0.00	-65,326.99	-65,326.99	-65,326.99
229 - FIRE LEVY FUND	0.00	0.00	-18,790.76	-18,790.76	-18,790.76
307 - CIVIC BUILDINGS CAPITAL FUN	0.00	0.00	-6,216.21	-6,216.21	-6,216.21
390 - URBAN RENEWAL FUND	0.00	0.00	-662,011.30	-662,011.30	-662,011.30
730 - SEWER FUND	0.00	0.00	75,078.25	75,078.25	75,078.25
740 - WATER FUND	0.00	0.00	124,197.04	124,197.04	124,197.04
750 - STORM WATER FUND	0.00	0.00	39,217.45	39,217.45	39,217.45
801 - MUNICIPAL COURT TRUST FU	0.00	0.00	-6,293.08	-6,293.08	-6,293.08
Report Surplus (Deficit):	0.00	0.00	-1,537,437.97	-1,537,437.97	-1,537,437.97

CHECK REGISTER FOR JULY 2019

Check Date	Check No.	Vendor	Amount	Line Item Description
7/2/2019	87431	SAIF Corporation	130,177.59	Annual Worker's Comp Payment - Admin
7/2/2019	87432 - 87447	GPA Uniform Allowances	4,625.00	GPA Uniform Allowances - PD
7/2/2019	87448	Angel Ocasio's Comedy	400.00	Library Presentation - LIB
07/03/2019	87449	AllPro Wildlife Removal	170.00	Pest Control - PW
07/03/2019	87450	Baker & Taylor Inc	448.75	New Books - LIB
07/03/2019	87451	Belooof & Haines	3,000.00	Municipal Judge - CT
07/03/2019	87452	Brian Lowry Trucking LLC	1,034.00	Materials Delivery - PW
07/03/2019	87453	BridgePay Network Solutions, LLC	108.80	Bank Fees - Online UB Pmts - PW
07/03/2019	87454	Buel's Impressions Printing	50.00	Business Cards
07/03/2019	87455	Cascade Centers, Inc.	110.40	Employee Assistance Program - FD
07/03/2019	87456	Cintas First Aid Lockbox	333.32	First Aid Supplies - Admin/LIB/SC/PW
07/03/2019	87457	Clackamas County Business & Comm Svc.	15,958.00	Library Director Services - Admin
07/03/2019	87458	Clackamas County Finance Department	10,712.77	Planning/Library Service - Admin
07/03/2019	87459	Curtis, L. N. Co.	279.34	Uniforms - PD
07/03/2019	87460	D.P. Nicoli, Inc.	926.36	Equipment Rental - PW
07/03/2019	87461	Dragon Theater Puppets	350.00	Library Program - LIB
07/03/2019	87462	Edginton Properties	375.00	Parking Spot Rental - PD
07/03/2019	87463	en Taiko	400.00	Library Program - LIB
07/03/2019	87464	General Tree Service	5,000.00	Weed Control - PW
07/03/2019	87465	Gladstone Chevron	500.00	Car Wash Certificates - PD
07/03/2019	87466	Hart Crowser, Inc.	3,114.00	MB Dredging Analysis - PW
07/03/2019	87467	Heather Pearl	300.00	Library Program - LIB
07/03/2019	87468	Houston, Marc R	990.00	Physician Advisor - FD
07/03/2019	87469	ICMA Membership Renewals	1,048.00	Annual Membership - Admin
07/03/2019	87470	Intterra, Inc.	674.20	Annual eGIS Subscription - FD
07/03/2019	87471	Keith's Sporting Goods Inc	3,911.50	Firearms/Ammunition - PD
07/03/2019	87472	Lundquist Legal, LLC	3,000.00	Indigent Defense - CT
07/03/2019	87473	Maverick Welding Supply Inc	7.50	Welding Supplies - PW
07/03/2019	87474	Maxwell Rentals	1,000.00	Apartment Rental - FD
07/03/2019	87475	Micah and Me	515.23	Library Program - LIB
07/03/2019	87476	National Pen Co. LLC	244.90	Fire Safety Promotional Items - FD
07/03/2019	87477	North Clackamas Chamber of Commerce	385.00	Annual Membership - Admin
07/03/2019	87478	Northwest Natural Gas	3.06	Natural Gas - PW
07/03/2019	87479	Office Depot	218.43	Office Supplies - LIB/Admin
07/03/2019	87480	Oregon Code Enforcement Assoc	75.00	Annual Membership - PD
07/03/2019	87481	Oregon Museum of Science & Ind	222.50	Library Program - LIB
07/03/2019	87482	Overhead Door of Portland	260.00	Door Repair - PW
07/03/2019	87483	Pitney Bowes	480.51	Postage - All Depts
07/03/2019	87484	Portland General Electric	6,451.57	Electricity Usage - All Depts
07/03/2019	87485	Portland Road & Driveway Co., Inc.	340.00	Dump Fees - PW
07/03/2019	87486	Ri Ky Roofing LLC	1,904.47	Bond Procurement - PW
07/03/2019	87487	Ruben Medina LLC	1,000.00	Indigent Defense - CT
07/03/2019	87488	Smith Crane	784.00	Dock Installation - PW
07/03/2019	87489	John Southgate LLC	900.00	Professional Service - Admin
07/03/2019	87490	Sturm Elevator Inc	437.50	Elevator Maintenance - PW
07/03/2019	87491	Swank Motion Pictures, Inc.	463.00	Movie License - REC
07/03/2019	87492	Target Solutions Learning, LLC	3,421.00	Annual Maintenance - FD
07/03/2019	87493	Verizon Wireless	2,858.72	Cell Phones - All Depts
07/03/2019	87494	Watts Heating & Cooling	2,926.21	Repairs - PW
07/03/2019	87495	Wilsonville Lock & Security	254.55	Quarterly Monitoring - PW
07/03/2019	87496	WorkSAFE Service Inc	200.00	Drug Testing - Admin
7/8/2019	87497	Wells Glass Studio	300.00	Library Program - LIB
7/8/2019	87498 - 87500	Utility Billing Refunds	235.46	Utility Billing Refunds - PW
07/11/2019	87501	American Medical Response	200.00	Blood Draw - PD
07/11/2019	87502	AXON Enterprise, Inc.	900.00	Taser Supplies - PD
07/11/2019	87503	Backflow Management Inc	2,000.00	Consumer Confidence Report - PW
07/11/2019	87504	City Wide Tree Service Inc.	450.00	MB Dock Installation - PW
07/11/2019	87505	Clackamas Auto Parts Inc	42.29	Vehicle Supplies - FD
07/11/2019	87506	Clackamas Fire District #1	2,438.30	IGA Fleet Labor - FD

CHECK REGISTER FOR JULY 2019

Check Date	Check No.	Vendor	Amount	Line Item Description
07/11/2019	87507	Dan Kelly and Associates Inc.	795.00	Background Investigation - PD
07/11/2019	87508	Extreme Products	3,195.18	Firearms/Lapel Mics - PD
07/11/2019	87509	Foremost Promotions	778.99	Fire Safety Promotional Items - FD
07/11/2019	87510	Gold Wrench	147.75	Vehicle Maintenance - PD
07/11/2019	87511	Life-Assist Inc	711.95	First Responder Supplies - FD
07/11/2019	87512	Lucy Heil, Attorney at Law	800.00	Indigent Defense - CT
07/11/2019	87513	Multnomah County	1,000.00	Clean Rivers Coalition Dues - PW
07/11/2019	87514	Oak Lodge Water Services	85,701.58	Water Purchases/Sewer Svc - PW
07/11/2019	87515	Office Depot	552.53	Office Supplies - PD/LIB/Admin
07/11/2019	87516	One Call Concepts Inc	80.85	Utility Notifications - PW
07/11/2019	87517	Oregon Patrol Service	570.00	Court Security - CT
07/11/2019	87518	Pacific Mobile Structures, Inc.	466.00	Mobile Unit Rental - PW
07/11/2019	87519	Pamplin Media Group	4,652.95	Newsletter/Public Hearing Notices - Admin
07/11/2019	87520	RH Media Services LLC	5,200.00	IT Support - Admin
07/11/2019	87521	Ronald L. Gray	968.50	Pro Tem Judge - CT
07/11/2019	87522	Shred-it USA LLC	122.53	Shredding Service - PD
07/11/2019	87523	Stein Oil Co. Inc.	3,946.20	Gasoline - PW/PD/FD
07/11/2019	87524	TransUnion Risk and Alternative	50.00	Data Research - PD
07/11/2019	87525	Walter Vanecko	30.40	Witness Fee - CT
07/18/2019	87526	Active911	429.00	Annual Subscription - FD
07/18/2019	87527	Adventist Health Occupational Medicine	4,499.00	Physicals/Lab Tests - FD
07/18/2019	87528	Aloha Produce Inc.	27.99	Product - SC
07/18/2019	87529	Aramark	60.56	Mat/Coveralls - PW
07/18/2019	87530	Barney & Worth, Inc.	1,604.17	Professional Fees - PW
07/18/2019	87531	BMS Technologies	1,826.57	Utility Bill Printing/Mailing - PW
07/18/2019	87532	Brian Lowry Trucking LLC	1,268.00	Materials Delivery - PW
07/18/2019	87533	City of Gresham	741.00	Annual Mayors' Consortium Dues - Admin
07/18/2019	87534	City of Milwaukie	1,695.00	ROW Management Svc. - Admin
07/18/2019	87535	Clackamas County Finance Department	19,648.86	Telecom/Ammo/Dispatch - Admin/PD/FD
07/18/2019	87536	Cole Ecological Inc	1,725.00	Sampling/Lab Test - PW
07/18/2019	87537	CR Fabrication, Ltd.	3,139.20	MB Dock Change Order - PW
07/18/2019	87538	Curtis, L. N. Co.	601.98	Uniforms - FD
07/18/2019	87539	F.I.R.E. Restoration	2,500.00	Repairs Retention Refund - FD
07/18/2019	87540	Ferguson Waterworks #3011	156.36	Parts - PW
07/18/2019	87541	Gladstone Oak Grove Rotary Foundation	270.00	Annual Membership/Betz - Admin
07/18/2019	87542	Gold Wrench	517.10	Vehicle Maintenance - PD
07/18/2019	87543	Heidi Schmaltz	100.00	Interpreting Service - CT
07/18/2019	87544	High Rocks Restaurant	135.00	Refreshments - PD
07/18/2019	87545	Home Depot	42.89	Supplies - FD
07/18/2019	87546	Knapp Construction	5,330.00	Concrete Repairs - PW
07/18/2019	87547	League of Oregon Cities	20.00	Employment Ad - Admin
07/18/2019	87548	Life-Assist Inc	2,198.77	First Responder Supplies - FD
07/18/2019	87549	Municipal Emergency Svcs	32,656.40	Equipment Replacement - FD
07/18/2019	87550	Northwest Safety Clean	385.93	Uniform Maintenance - FD
07/18/2019	87551	Oregon DMV	112.00	Registration Fees - PD
07/18/2019	87552	Oregon Patrol Service	2,118.00	Park Security - PD
07/18/2019	87553	Portland General Electric	5,370.88	Street Light Electricity - PW
07/18/2019	87554	Providence Health & Services	95.00	Drug Testing - Admin
07/18/2019	87555	RagnaSoft, Inc	1,225.00	Annual Software Subscription - PD
07/18/2019	87556	ROW Consultants, LLC	100.00	ROW Management Svc. - Admin
07/18/2019	87557	Satcom Global Ltd.	85.50	Satellite Phone - PD
07/18/2019	87558	Sign Guy	75.00	Vehicle Graphics Removal - PD
07/18/2019	87559	Sisul Engineering	1,383.75	Professional Fees - PW
07/18/2019	87560	Smart Foodservice	379.98	Special Event Refreshments - REC/PD
07/18/2019	87561	Smith-Wagar Brucker Consulting Inc.	10,037.50	Financial Services - Admin
07/18/2019	87562	Stericycle	83.25	Hazardous Materials Recycling - FD
07/18/2019	87563	Third Degee Communications, Inc.	525.00	Training Fee - PD
07/18/2019	87564	Thomas Joseph	82.00	Uniform Alterations - FD
07/18/2019	87565	Tyler Technologies, Inc.	3,827.50	Online UB Access/Pmt Fees - PW

CHECK REGISTER FOR JULY 2019

Check Date	Check No.	Vendor	Amount	Line Item Description
07/18/2019	87566	US Bank Equipment Finance	224.46	Copier Lease - PD
07/18/2020	87567	Payroll Check	1,469.19	Payroll Check
07/18/2019	87568	ACS Testing, Inc.	2,181.27	Structural Testing CB - Admin
07/18/2019	87569	GeoDesign Inc.	1,500.00	Geotechnical Review CB - Admin
07/18/2019	87570	P & C Construction	496,228.00	Construction CB - Admin
07/18/2019	87571	PBS Engineering & Environmental Inc.	2,939.72	Geotechnical Construction Svcs CB - Admin
07/18/2019	87572	Shiels Obletz Johnsen	6,796.30	Construction Management CB - Admin
7/18/2019	ACH	US Bank	39,154.48	P-Card Purchases
7/23/2019	87573	Columbia Bank	202,709.00	Bond Principal & Interest - Admin
7/23/2019	87574	Payroll Check	1,985.49	Final Paycheck
07/25/2019	87575	Allstream	1,230.22	Land Lines - All Depts
07/25/2019	87576	Backflow Management Inc	820.00	Quarterly Reports - PW
07/25/2019	87577	Bateman Community Living	476.11	Frozen Meals/Beverages/Supplies -SC
07/25/2019	87578	Beery Elsner & Hammond LLP	6,869.97	Legal Fees - Admin
07/25/2019	87579	Brothers Concrete Cutting, Inc.	250.00	Concret Drilling - PW
07/25/2019	87580	Comcast	184.70	TV/Internet - FD/PD
07/25/2019	87581	Comcast Business	270.62	Internet/Voice - PW
07/25/2019	87582	David M. Corey	420.00	Evaluation - PD
07/25/2019	87583	Gladstone Municipal Court	804.49	Bank Charge Reimbursement - Admin
07/25/2019	87584	Greystone Tactical	31.50	Holster - PD
07/25/2019	87585	Home Depot Pro Institutional	288.81	Paper Products/Janitorial Supplies - FD
07/25/2019	87586	In and Out Auto Care LLC	41.95	Vehicle Maintenance - PW
07/25/2019	87587	North Clackamas County	44,288.98	Water Usage - PW
07/25/2019	87588	Office Depot	491.33	Office Supplies - Admin/PD/Rec
07/25/2019	87589	Pacific Office Automation	671.91	Copier Lease - LIB
07/25/2019	87590	Pacific Office Automation Inc	277.68	Copier Usage/Lease - CT/SC/PW
07/25/2019	87591	Paramount Pest Control Inc	416.00	Pest Control - PW
07/25/2019	87592	Radar Shop	814.00	Radar Unit Certification - PD
07/25/2019	87593	Robert C Johnson	175.00	Landscape Maintenance - PW
07/25/2019	87594	Secure Pacific Corporation	251.55	Building Security - PW
07/25/2019	87595	Shred-it USA LLC	122.53	Shredding Service - PD
07/25/2019	87596	Sisul Engineering	1,113.75	Professional Fees - PW
07/25/2019	87597	Jill Tate	300.00	Transcription - Admin
07/25/2019	87598	Mindfull Productions	240.00	Library Program - LIB
07/25/2019	87599	Voiance Language Service, LLC	24.75	Interpreting Service - PD
07/25/2019	87600	Watts Heating & Cooling	198.25	Building Repairs - PW
7/26/2019	87601	US Postal Service	1,030.67	Newsletter Postage - Admin
7/31/2019	87602 - 87605	Payroll Checks	9,415.06	Payroll Checks - All Depts
07/30/2019	87606	Axa Equi-Vest	4,245.00	Voluntary Payroll Deferred Comp
07/30/2019	87607	Axa EVLICO	106.00	Non-PERS Retirement Pmt
07/30/2019	87608	Axa RIA	1,502.22	Non-PERS Retirement Pmt
07/30/2019	87609	CIS Trust	69,627.28	Monthly Health Insurance
07/30/2019	87610	Clackamas Community Federal Credit Union	1,187.87	GPA Union Dues
07/30/2019	87611	Gladstone Fire Department	675.00	Fire Members House Dues
07/30/2019	87612	Oregon AFSCME Council #75	1,114.50	AFSCME Union Dues
		Total General Fund Checks:	1,341,931.39	
7/23/2019	5510	Columbia Bank	488,393.00	Bond Principle and Interest
7/31/2019	511	CIS	15,000.00	URA Share of Liability Insurance
		Total Urban Renewal Checks	503,393.00	
		Total July 2019 Checks	1,845,324.39	

ATTORNEY CHARGES

Attorneys:	July, 2018	Aug, 2018	Sept, 2018	Oct, 2018	Nov, 2018	Dec, 2018	Totals
City Charter	\$ -	\$ -	\$ -	\$ -	\$ 112.50	\$ -	\$ 112.50
Elections	292.50	64.50	-	21.50	22.50	-	401.00
Transient Lodging Tax	-	-	-	-	-	-	-
General	247.50	22.50	663.00	-	-	886.25	1,819.25
Civic Center Project	225.00	-	-	-	1,732.50	1,136.25	3,093.75
Meeting Attendance	-	-	-	-	-	-	-
Governance/City Council	450.00	517.50	3,114.78	352.54	423.00	763.50	5,621.32
Meeting Attendance	802.00	1,005.80	1,094.50	914.50	1,575.50	795.84	6,188.14
Intergovernmental	90.00	774.00	285.50	1,098.50	112.50	-	2,360.50
Land Use/ Community Development	765.00	882.50	-	-	225.00	297.00	2,169.50
Meeting Attendance	667.00	-	-	-	-	-	667.00
Parks & Recreation	-	-	247.50	-	22.50	22.50	292.50
Personnel/Labor	-	-	-	715.50	88.00	-	803.50
AFSCME	-	-	-	-	-	-	-
City Administration	-	-	-	-	-	-	-
Public Records & Meetings	-	45.00	67.50	443.00	153.89	43.00	752.39
Public Safety	-	838.50	-	43.00	765.00	90.00	1,736.50
Public Works	157.50	562.50	-	112.50	292.50	902.20	2,027.20
Real Property Transactions	-	-	-	-	-	-	-
Risk Management/Litigation	1,195.79	397.10	4,338.47	1,884.55	1,481.32	401.00	9,698.23
Rights of Way-Telecommunications	-	-	-	-	1,096.50	635.94	1,732.44
Urban Renewal	-	-	67.50	-	-	-	67.50
Total	\$ 4,892.29	\$ 5,109.90	\$ 9,878.75	\$ 5,585.59	\$ 8,103.21	\$ 5,973.48	\$ 39,543.22

Attorneys:	Jan, 2019	Feb, 2019	Mar, 2019	Apr, 2019	May, 2019	June, 2019	Totals for Year
City Charter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112.50
Elections	-	-	-	-	-	-	401.00
Transient Lodging Tax	-	-	-	-	-	-	-
General	703.00	739.69	787.50	4,274.50	1,214.80	282.50	9,821.24
Civic Center Project	22.50	224.46	-	2,052.25	990.00	1,350.00	7,732.96
Meeting Attendance	-	-	-	687.26	773.26	773.26	2,233.78
Governance/City Council	810.00	222.00	1,092.00	816.75	180.00	163.30	8,905.37
Meeting Attendance	532.00	746.67	1,650.76	897.12	667.92	735.42	11,418.03
Intergovernmental	1,477.00	-	67.50	-	45.00	-	3,950.00
Land Use/ Community Development	157.50	439.70	270.00	-	-	333.50	3,370.20
Meeting Attendance	-	875.42	465.42	-	-	667.92	2,675.76
Parks & Recreation	720.00	-	-	-	-	-	1,012.50
Personnel/Labor	-	239.50	215.00	-	646.26	579.00	2,483.26
AFSCME	-	-	-	-	-	-	-
City Administration	-	-	-	-	-	-	-
Public Records & Meetings	150.50	64.50	112.50	525.90	-	-	1,605.79
Public Safety	-	601.00	405.00	281.25	826.00	648.50	4,498.25
Public Works	238.95	1,587.80	88.00	1,350.00	495.00	65.07	5,852.02
Real Property Transactions	-	-	-	-	-	-	-
Risk Management/Litigation	-	585.40	249.20	22.50	806.00	1,271.50	12,632.83
Rights of Way-Telecommunications	224.20	127.28	709.50	67.66	-	-	2,861.08
Urban Renewal	-	-	-	-	-	-	67.50
Total	\$ 5,035.65	\$ 6,453.42	\$ 6,112.38	\$ 10,975.19	\$ 6,644.24	\$ 6,869.97	\$ 81,634.07



Gladstone Senior Center

Monthly Report

August 2019

Report Date: September 3, 2019

To: City Administrator, Jacque Betz

From: Senior Center Manager, Colin Black

The month of August brought with it lots of events and the heat! Great thing the staff of the Senior Center was ready for it! We did see additional people here from the community and beyond during the hot spells of August. As one of two cooling centers in Gladstone, we are always happy to be assistance to our community. We saw more billiards players, card players, bingo/bunco players than we normally do.

As always, August also brings us two significant events; the Gladstone Community Festival and Volunteer Appreciation Luncheon. With the assistance of the Gladstone Senior Center Advisory Board and the Gladstone Seniors Foundation, we had great representation at the Community Festival. Additionally, as you may or may not know, our very own Jane Eilersen was one of the Grand Marshalls for the Community Festival Parade. Jane has been a volunteer here at the Center for over 20 years and at age 95, that is saying a lot! Being a Grand Marshall really made her day, she just kept saying she couldn't believe it!

Our annual Volunteer Luncheon was the other significant event we had in August. At this event we host all City of Gladstone volunteers for a special lunch. This is just one way of saying thanks to all our City volunteers, we really couldn't do it without them. Thank you to all that attended and assisted with the event, it made our volunteers feel appreciated!

We are officially done with the roof! The final walk-through was performed with all work verified and approved complete. A big thank you again to the Public Works Department for getting us through this mess, we wouldn't have made it without your help!

The month of September has been identified as National Preparedness and National Senior Center Month. As we head full steam into September, please make sure to check into the City social media accounts, print media, and website for information on being prepared and what senior center's such as ours offer to the community we serve.

Additionally, the Senior Center is always looking for those little ways to help. One of the ways we do this is to provide a space where seniors feel valued in the work they do. Besides from having senior volunteers, we also have seniors that knit, sew, and garden. One of the latest opportunities we came across was a local senior and her husband make a tool that everyone

can use! This new tool is Toast Grabber (See pic below). It is a great idea and is handmade just for us. The next time you are by the Senior Center, make sure to grab yours before they go!

In August, your Senior Center staff:

- Hosted the U.S. Census Bureau over 2 days to perform training and orientation for their field representatives.
- SCM Black attended a SPIN (Senior Provider Information Network) meeting at Miramonte Pointe where the Senior Center received gifts for our homebound clients. These gifts consisted of toiletry items, gift cards, puzzles, comfort items, and more. These gifts are presented to the Senior Center by organizations and individuals that serve seniors in our region. This event is hosted every-other year for the east side of the Portland Metro region.
- On National Night Out, the Senior Center hosted Jim Reynolds of Ultimate Mission and the SDA campus, for a Map Your Neighborhood event. The event turned out greater than we expected! Thank you to all that attended.
- Hosted the Library's Senior Craft Time program. We are so happy to oblige the library with the space!
- SCM Black attended the 2 River Co-Op board meeting on 8/26 and presented an overview of the programs, activities, and services provided to Gladstone residents.
- On 8/28, SCM Black attended a Client Services Coordinators meeting at the Red Soils campus in Oregon City. This is a quarterly meeting attended by all senior center in Clackamas County. The topic of this meeting was an update on the next step for the new Loneliness Hotline. If you are not aware, the State of Oregon started the Loneliness Hotline in 2018. This program, modeled after a similar long-term program in the U.K., is aimed at curbing loneliness and isolation in seniors, a leading contributor of depression and suicide in adults age 60 and older.
- Hosted the League of Oregon Cities for their Land Use Policy training on 8/20.
- Continue to provide over 1,000 homebound and congregate meals, 250 one-way rides, and more than 950 people through our doors.

As always, your Senior Center staff look forward to working with you in making Gladstone even better. If you have any questions or concerns, please feel free to contact us at any time.

Respectfully,

Colin Black

Senior Center Manager

Here are a couple of photos from recent events at the Senior Center. Enjoy!



The locally designed and made Toast Grabber!



Public Works Employee Rex McIntire and City Councilor Tom Mersereau at our annual Volunteer Appreciation Luncheon.



GLADSTONE PUBLIC WORKS

Staff Report for the Month of

August, 2019

Report Date : August 30, 2019
To : Jacque M. Betz, City Administrator
Copy : Mayor and City Council
From : Jim Whynot, Public Works Director

WATER DIVISION has been hard at work again this month. We have completed the installation of new fire hydrants along the blocks of East and West Clarendon that are included in the Community Development Block Grant (CDBG) project, as well as new hydrants east of the 200 Block of E. Clarendon to allow for fire protection. At this writing, we are in the process of installing all new service lines along the project. The new water service and hydrant installations are being tapped into the new 24" mainline. Once everything is converted to the new main, we will abandon the old 6" water line which has experienced failures.

Photo right shows Steve Bargender, our intrepid Journeyman UW doing what he does so well on a new installation at Cornell Street.





Photo left shows Journeyman UW Jeff Shepherd masterfully operating the backhoe on the Clarendon and Yale hydrant installation

Photo right, a final look at a section of our brand new infrastructure before it gets buried under the street in the CDBG project area! This section of town should be dialed in for 100 years now!



The CDBG project completion had to be extended for approximately another month, as the contractor encountered a lot of rock underground, which slowed the progress considerably. We hope to have the project wrapped up within 30 days.



We recently repaired a leak and installed a new service on Manor Drive.

We have tied in the water line for the Civic Center. Progress is moving swiftly on this project.

We are installing a new air release valve on E. Hereford at Oatfield. Inexplicably, we have over a one mile section of pipe that had no valve installed whatsoever. The air release valve will allow pressure to relieve during pipe shutdown. The new valve will be installed prior to having to close off that line when we tie into the Clarendon Street project.

We are engineering a pressure relief valve to replace the obsolete, non-working valve up near the SDA property. This is a key valve on our 18" line on which we rely to get water to our low level water zone. The current valve is an old, outdated, cheap, off-brand for which we can no longer get parts. With our engineering and newer technology, we are able to replace the old 14" valve with a smaller, more efficient 10" valve, while achieving the same flow and operation. Additional benefit of our engineering the smaller more efficient valve, is the City will realize about a one-third cost saving, as the larger valves cost around \$30,000.

SEWER DIVISION is currently in design with Sisul Engineering for the new sewer line along W. Clackamas Blvd. This particular section of sewer line has contributed to our SSO's. In addition to having been constructed with nearly zero percent grade, it has a hump in it that collects copious amounts of grease and fills with stagnant sewer ingredients with no ability to drain to the treatment plant. During heavy rains, any I&I causes the contents of the pipe to overflow raw sewage and grease into the river. This new design will greatly help with our I&I issues and set the City up for future improvements along that area of town.

STORMWATER DIVISION stenciled the last 350 of our approximately 1,500 stormwater basins. This is a requirement for our NPDES Stormwater Permit and we are well on track for continued compliance this year.



Our Vactor truck continues with routine stormwater line cleaning. As previously reported, we are dredging a lot of sediment from our lines. With our now clean storm lines, we will actually have full capacity for stormwater flow. Prior to the purchase of the Vactor truck, most of our storm lines were choked with debris and sediment, rendering our storm lines down to about half capacity. We are very pleased that since we have been routinely cleaning the lines with the Vactor truck, the City has experienced NO flooding issues. This truck has more than paid for itself.

The storm main on Duniway for the Civic Center project is completed. The storm main on Watts Street will commence the first week of September.

STREETS DIVISION has been incredibly busy with right of way inspections. Since the Council's institution of the right of way licensing fees, Public Works has developed a comprehensive program to monitor, inspect, investigate, track down, and recall the contractors to come back and properly repair the streets and rights of way that they damage while profiting from the use of the citizens' property. Since the cost to repair a failing driveway approach or sidewalk caused by a contractor's poor material or workmanship can cost a homeowner thousands of dollars, Public Works strives to ensure that the responsibility for any repair for damage is attributed to the contractor. The ROW funding also provides Public Works with the necessary means to repair damage long after a project is closed out, and when contractor failure is not immediately obvious. So far this year we have had approximately 150 ROW opening permits, each one requiring plan review, approval of the work, insurance confirmation, project tracking, final inspections and file close out once the contractor has met our construction standards. Below are just a few of the examples that Public Works encounters during our right of way inspections, which if left unenforced, would unfairly fall to the adjoining property owners to repair:





The following ROW inspections show dangerous conditions left behind during contractor projects. Public Works is requiring the contractors to return to address these issues:

Photo right, insufficient backfill, trip hazard.

Photo below, broken power pole conduit left dangling.

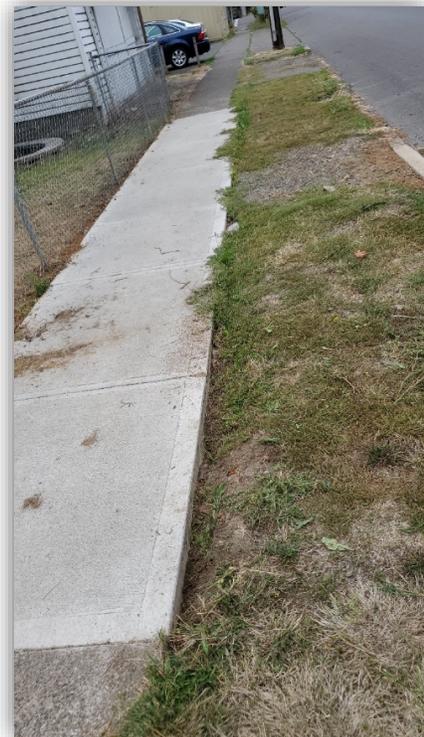




Photo left,
broken vault box
with
exposed wiring.



Photo right, vault
not backfilled.



Photo left, after we required contractor to return to
repair holes in road that they left unfinished.

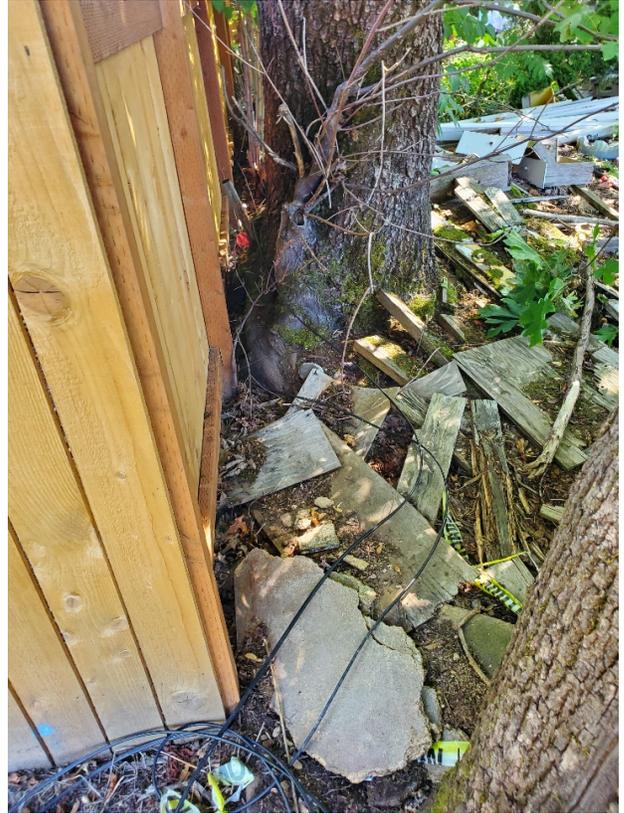
Photo below is after we required the contractor to return
to repair street cut which they left incomplete.





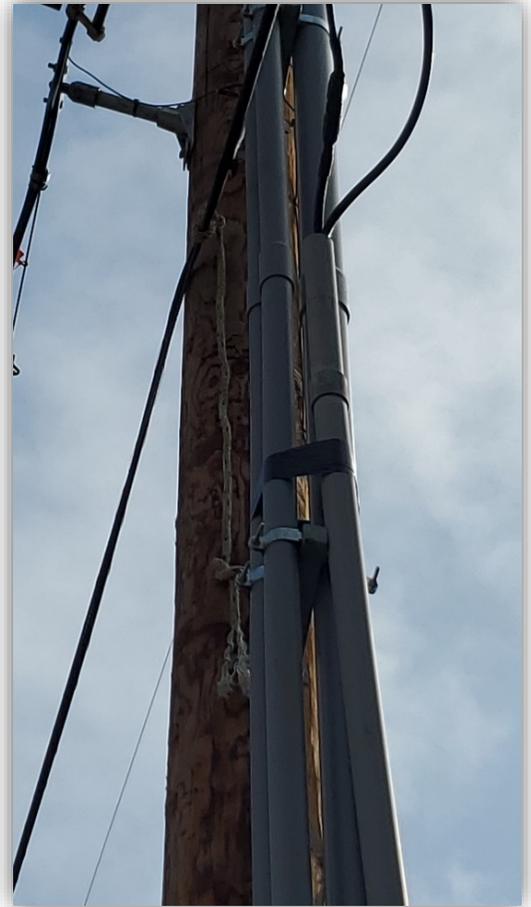
Photo left is street cut not sanded and sealed.

Photos below shows conduit left tangled on the ground, and hanging from pole. ROW Permit required it be in underground conduit





Left, conduit taped and service tied to pole with rope.



Right, more riders on PGE poles, tied off with ropes.



Left, bad cold mix repair. Would be a pothole soon if Public Works had not required contractor to return and repair properly.



Right, improper compacting by contractor left a sinkhole in the street.

Streets is also reviewing the City's traffic control plan. We are striving to come into compliance with the Federal Highway Administrations Uniform Traffic Control standards as set out in MUTCD (Manual on Uniform Traffic Control Devices.) Over the past decades, an inconsistent pattern of traffic control has developed within the City that needs to be corrected as time and resources allow.

Streets continues to cold patch and hot patch our streets to get them through the winter months as best we can, with as little emergency maintenance as possible. During freezing weather, we can't successfully patch the streets, so we are proactively addressing as many issues as we can at this time, in preparation for inclement weather.

PARKS DIVISION is having the usual challenges associated with increased summer usage in our parks. Vandalism and graffiti incidents remain high. However, at our current Parks funding level, we are able to perform routine maintenance in our parks. We are currently expending administrative resources in connection with exploring the possibility of installing a pay station at Meldrum Bar.



In joint cooperation with Clackamas River Water Providers, we are participating in *Fish on the Run, Irrigation Done!* This effort is to conserve water usage during critical fish passage times. You might notice a bit more browning of our parks and greenspaces in the parks and at our city facilities during this time as we curtail irrigation.

Parks has reviewed memorial requests and submitted them to the Parks Board for consideration. Memorial requests are increasing as people want to remember their loved ones in our parks. These requests involve installing benches and plaques around our parks. Public Works then works with the family to properly install the memorials.



More and more hazardous trees are being identified in our parks and public spaces. Trees come to the end of their lives and last year's drought distressed many of our trees. Once a hazardous tree is brought to our attention, Public Works attempts to address the issue as soon as possible, due to City liability issues.



FACILITIES and FLEET DIVISION received the new flatbed for the 2010 Ford F350. This is the vehicle that was hit by a cement truck while we were parked at a stop sign several months ago. The insurance company cashed out on the damages, and with those funds we were able to replace the damaged pickup bed with a more versatile flatbed that will allow our department to have greater flexibility of use.

The removal and replacement of the pickup beds were done by our highly talented and skilled crew. We will auction the damaged pickup bed through the City's GovDeals auction account.

Photo right shows the final project:



Fleet Division is evaluating City Hall's PT Cruiser to determine if it meets the criteria for replacement, pursuant to the Vehicle Replacement Policy guidelines. It is exhibiting ongoing mechanical issues.

Fleet also modified a police car to accommodate Nanuk while the K-9 unit is temporarily out of service. Using material we had on hand, our proficient and problem solving crew quickly



fashioned a platform for him to comfortably and safely ride while on duty.

No need to thank us, Nanuk, enjoy your ride and we thank you for your service!





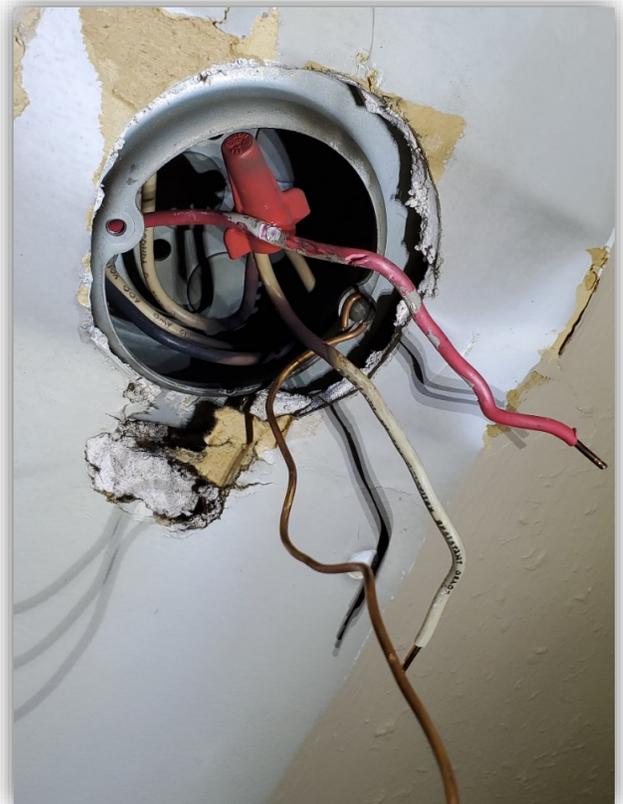
Public Works moved books for the Community Festival Book Sale



Facilities addressed a dangerous wiring project which could have resulted in a fire at the fire department! The Chief's office was experiencing a short in a ceiling light. Upon investigation Scott Johnson discovered that a finish coupler had been cut in half, allowing the sharp edges to expose the hot wire, which



scorched the ceiling. Photos left and right shows the "modified" finish coupler and the damage to the ceiling.



ADMINISTRATION continues to juggle multiple projects including:

- Administering multiple contracts.
- Ongoing discourse with OSMB on the Meldrum Bar dredging grant.
- Administering the ODFW portion of the Meldrum Bar dredging grant
- Monitoring Portland Avenue holiday lights electrical wiring project.
- Ongoing Civic Center progress. This includes daily onsite problem solving, inspections and unforeseen issues with the plans, and finalizing private property boundaries with Watts Street right of way, and issues associated with the overburden from the construction site.
- Finalizing Engineer of Record contract
- Oak Lodge Water Services IGA
- Monitor progress on DEQ MAO requirements
- Monitoring the warranty on the slurry seal contract.
- Trolley Trail Feasibility Study
- Evaluating details of pay station at Meldrum Bar Park.
- Working with Clackamas County Planning and Development to clarify and create process for private development projects.
- Calculating SDCs for private development, which requires plan reviews.
- Working with Clackamas County on private development.

And, to close out our August report to Council, here are some fun photos of the Public Works entry in the Community Festival Parade.



Left, Steve Graves exhibiting his exceptional heavy equipment maneuvering skills.

Right, service trucks all dressed up!





Scott Johnson and Gary Nichols showing us how lawnmowers can do tricks!

Jacque Betz demonstrates her "can do" attitude as she joins Steve Bargender in wending their way through the streets in the Street Sweeper at the end of the parade.





City of Gladstone Monthly Report | August 2019

PUBLIC CONTACTS/PLANNING ACTIONS

CUSTOMER CONTACT/Planning Actions	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	August	YEAR TOTALS
Customer Service Counter Contacts	8	4	5	10	6	17	15	7	80
Customer phone/email contacts	48	42	35	45	52	73	68	56	419
Building Permits Issued	0	1	1	1	0	4	3	3	10
Pre-application conferences	3	1	0	1	0	0	0	0	5
Administrative Decisions	0	0	1	3	4	2	0	1	11

PLANNING COMMISSION ACTIONS/DECISIONS

- APPROVAL OF Z0311-19-D; Iselin Architects, Conversion of Existing Duplex to Mixed-Use

CITY COUNCIL LAND USE ACTIONS/DECISIONS

- NONE

PRE-APPLICATION CONFERENCES

- NONE

ADMINISTRATIVE PERMITS

- Approval of Z0341-19-WBV; P&C Construction, Water Quality Resource Area Map Determination for the Placement of Fill.

BUILDING PERMITS

August

Date	Address	Building Permit #	Description
8/7/19	8376 Cason Rd	B0414119	Replace Roof
8/12/19	8330 Cason Rd	B0424919	Replace HVAC

FUTURE ITEMS/PROPERTY UPDATES

Location	Topic	Contact
18085 se Webster Ridge Rd.	Proposed project evolving- current proposal includes amenities for existing apartment complex only. Will still require Comp Plan/Zone change; (Design Review and Conditional Use Permit to follow at a subsequent hearing	Cascadia Planning
6075 Duniway Ave	Proposed building and site development	M Brown Industries LLC

Gladstone Fire Department Monthly Report: August 2019

Report Date: September 4, 2019
To: City Administrator Jacque Betz
Cc: City Council
From: Fire Chief Rick Huffman

As I pass my first 90 days as the Gladstone Fire Chief, I continue to admire the professionalism of the crews and the commitment to the City of Gladstone. The support of the community and the desire of your firefighters to serve will help us improve and move into the future.

Prior to my arrival, the fire department completed a strategic plan and standard of cover report in 2018. These documents establish the goals and priorities for efficient and effective response over the next 5 years. As I review the top goals and objectives, I find that our fundamental challenge is staffing with Part-Time firefighters. Historically known as “Paid-On Call” firefighters, these individuals are compensated for their time. Gladstone has not had true “Volunteer Firefighters” for many decades. Paid-Call Firefighters must complete a rigorous application process and two years of intense training. This is in addition to their “normal” life and job. There are numerous local, State and National standards that firefighters must be trained to, including various levels of emergency medical training. As you can imagine, meeting these standards is a challenge. Those who complete the training are an extremely valuable asset to the citizens of Gladstone. My goal is to maximize the opportunities for the use of Part-Time firefighters to meet the goals and objectives of the strategic plan and standard of cover adopted by the Gladstone City Council.

As I “dig in” and begin to address these goals and objectives, I am available to discuss this and any questions regarding emergency response and preparedness with you.

Rick Huffman, Fire Chief

Fire Department Reports for August, 2019:

Fire Prevention & Inspections/Community Risk Reduction – Mike Funk, Fire Marshal

Education events –

- GFD personnel spent over 156 man hours supporting Gladstone Community fest. Crews set-up shade tents for the public, manned the prevention booth, staff the parade with 4 vehicles, gave fire engine rides, raised the flag at the car show and broke down tents and tables at clean-up. Fire prevention materials and

educational outreach was delivered to the community for 3 days.

- GFD crew participated with Gladstone Police in 2019 National Night Out event.
- Provide kids, prevention materials and education at City park on FD in the park day.

Training & EMS – Tighe Vroman, Training Officer/Paramedic

Fire training for the month of August consisted of ground ladder operations and the initial roll-out training for our new Scott X3 SCBA units. We are looking to go live with the new SCBA packs in early September.

EMS training for the month covered the second part of the Multi-Casualty Incident (MCI) process. Crews reviewed other responsibilities beside triage, including treatment, transportation and communications. After reviewing each area of responsibility, we performed a mock disaster to demonstrate and have personnel participated in some of these roles.

Also this month, Training and EMS continues to work closely with Gladstone Police Detective Lee Gilliam to deliver active shooter and active violent event training to our city employees. We completed the “Run, Hide, Fight” training for Public Works personnel in August, and Detective Gilliam and I will be providing Bleeding Control and other basic EMS training for members of the Police Department in September.

We will be hosting three more Stop the Bleed classes to interested and available city employees during the month of September. We will continue to offer this training so that we get as many of our city employees as possible trained in these techniques. I was pleased to work with some of the staff from Public Works to get them outfitted with equipment necessary to perform bleeding control in their facilities and work vehicles. Also, Stop the Bleed public access kits will be mounted for use in City Hall and Public Works facilities in the near future. Please help spread the word so that we are prepared if we ever need to use this knowledge or equipment.



Probationary Firefighters Jesse Person, Charlie Stay and Jared Sturzenegger completed a probation evaluation. Each member had to perform a series of fire ground tasks and restore the equipment after use, and had an individual meeting with Chief Huffman. Each of these three performed well and were moved from probationary to regular Firefighter/EMT status. Congratulations Jesse, Charlie and Jared!



Also, Firefighter Charlie Stay has received his Oregon EMT certification. Congratulations, Charlie!

We are still on track to begin Recruit Academy 2019-01 classes on September 7th and 8th. Unfortunately, one of our five recruits is being deployed with the Oregon National Guard and will

miss most of this academy. He will be rolled back to the next academy when he returns from deployment. We wish Joe Hollingworth a safe deployment, and still have four recruits ready to go and excited to begin!

The Meldrum Bar Training Site is progressing nicely and we are currently getting bids for fencing before we set up additional props on the grounds.

A-Shift Captain's Report: Pat Brost, Captain.

A-Shift responded to 39 calls during August. Great work everyone.

As directed by the Fire Chief, I continued working on new scheduling programs for the department. We must sample more vendors before making a recommendation to upper management. I feel confident we'll find a system that will work well for Gladstone Fire.

August is always a busy month for public service events. Many of these events landed on A-shift.



Saturday August 3rd was arguably the busiest day of the Gladstone Cultural Festival. A-shift worked with FM Funk to coordinate apparatus (staff and riders), cleaning, and Sparky for the parade. Meanwhile E391 with the duty crew responded to a call immediately before the parade, and had to break rank and respond to a call during the parade. After this the duty crew met up with other staff to facilitate fire engine rides at the park, and to staff the department booth. Thanks everyone who helped this day and the festival be

such a success.

Fire Department in the Park was on August 15. This is a fun event each year where we use the opportunity to spread fire prevention and safety information to kids and parents at Max Patterson park. The kids also get to teach us how to use a fire hose.



We also spent a fair amount of time training. This was to help the probationary firefighters get off probation, as well as train up our next line of apparatus operators. August 27th, we ran a mock fire at John Wetton Elementary including preparing for entry and "throwing" ladders.

August 30th the duty crew teamed up with FM Funk and FF Sturzenegger to staff EMS for Gladstone High School's football kickoff jamboree. This was a good event to be involved with and very visible to the public. This has been a great partnership for the schools and GFD over the years.

We were fortunate this month to be involved in inspections and pre-fire plans for three facilities. We helped inspect the YMCA and Rivergate School. This is a fantastic time to get crews inside of buildings and be familiar with their layout, as well as reinforce knowledge of fire safety codes.

We accompanied our contractor on a walk-through of Gladstone First Baptist Church as well.

B-Shift Captain's Report: Kirk Stempel, Captain.

Gladstone Fire responded to two water rescues this month in the High Rocks area. Having trained individuals that are able to respond and arrive within minutes is critical in scenarios like this. Unfortunately, these incidences happen too often.



Gladstone Fire and B Shift's very own, AO Zack Buchanan, will soon be heading on a 1-year deployment to the Middle East. We wish not only the best for Zack, but a safe journey!



With the nice weather, B Shift took advantage of our new training area down at Meldrum bar park. We were able to get some ladder work in

on our new structures, helping us fine tune our skills. The ability to place a ladder in a rescue situation quickly is a critical piece on any fire ground.



This month, FF Charlie Stay was tested off his 1-year probation and is now a full Firefighter. Charlie has proven to show not only strong firefighting skills, but also EMS skills. I am excited to have Charlie as part of B Shift.

C-Shift Captain's Report: Richard Newton, Captain.

For the month of August 2019 GFD responded to 129 calls for assistance.

Projects:

Pre-incident plans:

The Pre-incident plans are going good. We just completed Gladstone First Baptist and Gladstone Christian church which brings us up to 364 pre-plans in our system. C-shift is working with B-shifts Captain on getting extraction points at High Rocks and Cross Park identified on the Pre-plan.

New Self Contained Breathing Apparatus (SCBA):

The new SCBA's will go into service the first week of September. All the training and fit testing has been completed.

Emergency Response:

On August 1st, 2019 GFD responded on a submerged subject at High Rocks. SQ390 was first on seen and took command. SQ390 deployed a Swift Water Rescue Tech (SRT). Within 12 minutes AMR lifeguards had recovered the person and life saving measures where administered.

On August 14th GFD responded on a report of a structure fire. E391 arrived and found lite smoke showing from the house. After a quick assessment of the situation the fire was extinguished and very minor damage occurred.

On August 20, 2019 GFD along with Gladstone Police Department were dispatched on a possible drowning at High Rocks. GFD got a report from dispatch that the patient was out of the water and CPR was being done. The patient was about a 100 yard down from the walking bridge. GFD with assistance from GPD and M260 extricated the patient from river edge to the ambulance for transport code 3 to OHSU.



End of Report

GLADSTONE MUNICIPAL COURT AUGUST 2019

	Viol. Filed	Viol. Disposed	Misd. Filed	Misd. Disposed	Parking filed
Jan. 2018	116	187	31	34	10
Jan. 2019	122	174	19	17	4
Feb. 2018	255	206	19	14	5
Feb. 2019	151	133	17	9	2
Mar. 2018	218	178	8	14	11
Mar. 2019	78	95	17	17	5
Apr. 2018	227	113	14	3	3
Apr. 2019	66	71	20	6	6
May. 2018	174	30	8	11	6
May. 2019	58	37	19	13	2
Jun. 2018	133	184	23	14	2
Jun. 2019	64	35	18	2	1
Jul. 2018	168	93	17	6	14
Jul. 2019	103	76	16	10	7
Aug. 2018	88	156	15	5	6
Aug. 2019	49	52	7	13	5
Sept. 2018	170	44	17	8	4
Oct. 2018	109	57	11	3	4
Nov. 2018	55	90	14	8	4
Dec. 2018	176	57	32	2	2

General Information for August 2019

- 49 violation filed
- 32 violations closed
- 19 misdemeanors filed
- 2 misdemeanors closed
- 8 violations were dismissed through the fixit program
- 103 cases were placed on a payment plan
- 30 warrants were issued
- 10 overdue payment letters were mailed
- 8 driver's licenses were requested suspended
- 52 cases were sent to collections
- 10 cases sent to Department of Revenue

GLADSTONE MUNICIPAL COURT AUGUST 2019

- 0 Jury trial was held
- \$10,945.79 in violation fees assessed
- \$14,700.39 in violation fees paid
- \$8,637.7 in misdemeanor fees assessed
- \$5,527.01 in misdemeanor fees paid
- \$7,410.26 was collection from Western Collection Agency
- 41 charges were administratively written off as they are over 20 years old.

	Viol. Fee assessed	Viol. Fees Paid	Misd. Fine Assessed	Misd. Fees Paid
Jan. 2018	\$ 82,695.26	\$ 31,475.75	\$ 41,340.50	\$ 11,583.12
Jan. 2019	\$ 62,173.00	\$ 28,973.67	\$ 16,748.50	\$ 10,315.17
Feb. 2018	\$ 84,425.75	\$ 28,879.41	\$ 20,820.00	\$ 10,649.57
Feb. 2019	\$ 33,666.05	\$ 24,608.32	\$ 10,875.25	\$ 9,955.57
Mar. 2018	\$ 36,815.08	\$ 42,146.18	\$ 14,588.00	\$ 9,977.53
Mar. 2019	\$ 22,064.00	\$ 20,162.83	\$ 28,158.17	\$ 9,856.19
Apr. 2018	\$ 44,254.00	\$ 39,299.22	\$ 10,547.00	\$ 8,528.31
Apr. 2019	\$ 16,306.00	\$ 30,546.05	\$ 7,019.95	\$ 8,667.79
May. 2018	\$ 38,926.00	\$ 34,218.09	\$ 11,427.50	\$ 13,873.70
May. 2019	\$ 32,791.91	\$ 19,997.76	\$ 6,620.32	\$ 7,002.92
Jun. 2018	\$ 50,968.00	\$ 38,467.85	\$ 13,796.00	\$ 12,249.84
Jun. 2019	\$ 18,497.75	\$ 18,540.84	\$ 5,178.05	\$ 12,325.76
Jul. 2018	\$ 33,509.79	\$ 27,625.22	\$ 3,172.00	\$ 12,793.70
Jul. 2019	\$ 18,739.12	\$ 19,663.75	\$ 11,949.16	\$ 6,553.99
Aug. 2018	\$ 45,548.00	\$ 33,676.39	\$ 11,334.67	\$ 14,979.08
Aug. 2019	\$ 10,945.79	\$ 14,700.39	\$ 8,637.73	\$ 5,527.01
Sept. 2018	\$ 20,374.00	\$ 26,286.79	\$ 4,206.75	\$ 10,884.78
Oct. 2018	\$ 31,177.00	\$ 26,884.79	\$ 3,424.00	\$ 13,550.47
Nov. 2018	\$ 36,566.53	\$ 24,234.34	\$ 4,728.25	\$ 14,619.54
Dec. 2018	\$ 21,961.50	\$ 20,534.13	\$ 446.00	\$ 4,765.81



Gladstone Police Department
SUPERVISORS REPORT TO CHIEF AND COUNCIL
MONTHLY UNIT OR SPECIAL ACTIVITY REPORT

Gladstone Chief of Police Monthly Report

Prepared by: Chief John Schmerber

August 2019

The Gladstone Police Department continues to move forward in recognizing and identifying areas of where we can increase our efficiencies. The areas identified include and will be flushed out deeper at the conclusion of the development of our Strategic Plan. The areas include but may not be limited to:

- Traffic Safety
- School Safety
- Marketing and Branding the Police Department (In conjunction with the overall city plan)
- Training
- Retention and Succession
- Community Engagement
- Family Violence
- Code Enforcement
- CIT-Crisis Intervention

On September 3, 2019, The Gladstone Police Department swore in Sgt. Jim Leake. Sgt Leake joins the GPD family having over 20 years of law enforcement experience, four years as a Sgt. We are excited to have Sgt. Leake with us.

Tim Gerkman will be starting with GPD on the 23rd of September replacing Lt. Greg Fryette who will be retiring. Lt. Gerkman brings over 30 years of experience to GPD and again I am excited to have him join the GPD family.



Gladstone Police Department
SUPERVISORS REPORT TO CHIEF AND COUNCIL
MONTHLY UNIT OR SPECIAL ACTIVITY REPORT

GPD is currently hiring for two police officers. We have gone to the National Testing Network (NT) to help with the process. NTN is very popular network being used by many police organizations around the state and metro area. At this it appears we have a good pool of candidates and the process closes on the 16th of this month. We are in the process of putting together a panel of internal GPD members for the interview process. We will include on community member to sit on the panel.

My first 90 days have been very busy but also very rewarding. I have had the opportunity to get to know members of GPD and many community members. The men and women working for GPD are very good and passionate about Gladstone and the community is no different. I am looking forward to what the future brings us!



**GLADSTONE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT
AUGUST 2019**



GENERAL STATISTICS/TYPE	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	TOP 5 TRAFFIC CITE CHARGES	
Dispatched Incidents	718	6,110	6,779	-9.87%	Prohibited Parking	8
Officer Initiated Incidents	311	2,496	3,317	-24.75%	Improper Display of License	7
Total Number of Incidents	1,029	8,606	10,096	-14.76%	Driving Uninsured	6
Number of Apartment Incidents	1	13	14	-7.14%	Driving While Suspended	5
Police Reports Filed	321	2,585	2,632	-1.79%	Expired Tags	5
Traffic Contacts	202	1,804	2,907	-37.94%	ALARM ADMINISTRATION REPORT	
Citations Issued (Charges)	56	709	1,438	-50.70%	Renewals Billed	17
DUI	0	6	3	100.00%	Renewal Fees Collected	\$325.00
Gang Contacts	0	0	0	0.00%	Senior Exempt Fees	0
Community Policing Contacts	18	68	90	-24.44%	New Permits Issued	4
Murders	0	0	0	0.00%	False Alarms w/No Permit	8
K9 Deployments	3	36	5	620.00%	1st false Alarm Events	4
Tow Releases	0	5	0	500.00%	2nd False Alarm Events	0
Bike Helmet Contacts	2	2	0	200.00%	3rd False Alarm Events	0
					False Alarm fees collected	\$300.00
					False Alarm fees billed	\$150.00

"Honesty, Integrity, Professionalism, Respect, Teamwork, Communication, Compassion"



**GLADSTONE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT
AUGUST 2019**



SELECTED CALLS FOR SERVICE**	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	SPECIFIC OVERTIME CATAGORIES	HOURS
Abuse/Neglect	3	21	11	90.91%	Cover Short Shift	150.75
Accident/Injury or Fatal	2	11	9	22.22%	Court	15.00
Accident/Property Damage	8	59	61	-3.28%	Traffic Safety Grant	5.00
Assault	2	25	25	0.00%	Training	25.00
Burglary	3	26	29	-10.34%	Presentations/Meetings	32.50
Domestic Disputes	26	180	166	8.43%	Patrol-End of Shift	0.00
Drugs/Narcotics	9	31	44	-29.55%	SWAT	9.50
Disturbance-Fights-Noise	12	108	153	-29.41%	K9	8.00
Forgery/Fraud	5	46	73	-36.99%		
Hit and Run	8	54	61	-11.48%		
Ordinance Violations	6	103	80	28.75%		
Runaway/Missing	4	44	39	12.82%		
Sex Offense	2	20	14	42.86%		
Suicide	9	85	57	49.12%		
Suspicious Person or Circumstance	43	433	480	-9.79%		
Thefts	30	182	233	-21.89%		
Trespass/Prower	18	90	91	-1.10%		
Vandalism	9	76	70	8.57%		
Vehicles Recovered	3	13	28	-53.57%		
Vehicles Stolen	3	40	39	2.56%		
Death(Not Suicide/Murder)	0	17	9	88.89%		

**Coded at time of dispatch, not final disposition

"Honesty, Integrity, Professionalism, Respect, Teamwork, Communication, Compassion"



Gladstone Police Department
SUPERVISORS REPORT TO CHIEF AND COUNCIL
MONTHLY UNIT OR SPECIAL ACTIVITY REPORT

CODE ENFORCEMENT OFFICER MONTHLY
REPORT

Prepared by John Schmerber, Chief of Police

August 2019

While reviewing fleet needs it was determined that Code Enforcement Officer Boyle did not have the appropriate vehicle to do his job. Being very familiar with the needs of Code Enforcement, a truck is better suited to conduct code enforcement business having the ability to transport trash, barricades, animals and other items that may involve his everyday responsibilities. For long term efficiencies it was decided to purchase a truck this year so that the vehicle meets all operational needs. Additionally, having a diversified fleet better serves our community and operational efficiencies of the police department.

The review also recognized an additional need which is a pool car. Although the city in general has one pool car the police department does not. It was decided that the best use of the dodge journey is to transform the vehicle into a pool car. The purpose of the pool car is for officers to use for transportation to training, police administration staff to use for work related transportation along with city hall staff if there is a need.





Prepared by Code Enforcement Officer Sean Boyle

Gladstone Police Department SUPERVISORS REPORT TO CHIEF AND COUNCIL MONTHLY UNIT OR SPECIAL ACTIVITY REPORT Code Enforcement Monthly Report



August 2019

- 13 ABANDONED VEHICLES
- 5 ANIMAL COMPLAINTS
- 4 POLICE/FIRE ASSISTS – CPR, TRESPASSING, TRAFFIC CRASH ASSISTS, WATER RESCUE AT CROSS PARK
- 2 WELFARE CHECK
- 1 NOISE COMPLAINT
- 19 ORDINANCE VIOALTIONS
- 10 PARKING COMPLAINTS
- 1 PREMISE CHECK – TRANSIENT CAMP CHECK
- 1 THEFT
- 1 BURGLARY – 13 UNIT BREAK IN AT NW SELF STORAGE. POSSIBLE SUSPECT, CASE IS OPEN AND ONGOING.
- 10 FOLLOW UPS
- 12 NEW CASES
- 65 PHONE CONTACTS
- 25 LOBBY CONTACTS

180 W Clarendon Before 1



180 W Clarendon After 1



180 W Clarendon Before 2



180 W Clarendon After 2





**Gladstone Police Department
SUPERVISORS REPORT TO CHIEF AND COUNCIL
MONTHLY UNIT OR SPECIAL ACTIVITY REPORT**

Prepared by Sergeant Okerman

August 2019

Patrol Report

August started with the Gladstone Community Festival. GPD provided extra patrols of the park including the booth areas and beer garden. GPD also staffed a booth where we had lots of people stop by. There was only one call for service related to the festival which was a subject in the park who was smoking and did not stop when asked. GPD responded and issued a 30 day park exclusion.

Bike Night August 1st had a charity selling raffle tickets and asked to take pictures with the police and fire departments to help advertise the raffle. Proceeds go to a charity which was started after the Reynolds High School shooting.



Traffic enforcement- On Wednesday August 28th Swing shift was out on the River Rd and McLoughlin Blvd area focusing on traffic enforcement when a motorcycle was caught going 83 MPH in the 40 MPH zone on McLoughlin. On 8/31 Officer Orr conducted a traffic stop and after obtaining information from the driver the vehicle fled the scene. Officer Orr coordinated with CCSO who initiated a pursuit with the vehicle and the driver was safely taken into custody by Officer Orr after he stopped a few miles down the road.



Transient Activity – Mid month swing shift located a very well camouflaged campsite in the woods at Dahl Park. A know transient ran from the camp and evidence of criminal activity was located and seized. Patrol arrested a female out of the camp on a weapon charge and the subject who ran was identified, he has multiple felony warrants for crimes committed in Gladstone. Patrol has executed several attempts to locate and arrest the subject. He ran on foot again and additional suspected stolen property was recovered. An OPS plan is being written to locate and arrest the subject as his threat level is higher than the average transient.



8/10 patrol sheltered at the PD waiting out the crazy thunderstorm. Luckily there were no major calls during the downpours and significant impacts were noted by the PD.



**Gladstone Police Department
SUPERVISORS REPORT TO CHIEF AND COUNCIL
MONTHLY UNIT OR SPECIAL ACTIVITY REPORT**

Prepared by Detective Fich

Detectives Monthly Report

CASES ASSIGNED	TOTAL	YTD
Gladstone police cases assigned for investigation follow-up	3	3
Outside police agency cases received and referred to investigator	0	0
DHS cross reporting cases referred to investigator and Child Abuse Team cases	0	0
Domestic Violence cases referred for investigator follow-up	0	0
Domestic Violence cases Review Only-No Action Required	0	0
MISCELLANEOUS ASSIGNMENTS		

In addition to my ongoing cases, I have had three new cases assigned in the last month that I am working:

19-017933 Physical Abuse of a 6 month old

19-019860 Rape and sodomy of a 15 year old female by a 27 year old male

19-020670 Sexual Abuse of a 4 year old female by an adult male

** Year to date will begin August 2019



Gladstone Police Department
SUPERVISORS REPORT TO CHIEF AND COUNCIL
MONTHLY UNIT OR SPECIAL ACTIVITY REPORT

SCHOOL RESOURCE OFFICER (SRO)

MONTHLY REPORT

Prepared by Officer Graves

August 2019

The School Resource Program (SRO) is a valuable partnership between the Gladstone School District and the Gladstone Police Department. The SRO investigates incidents which occur on the properties of all schools within Gladstone city limits (Kraxberger Middle School, John Wetten Elementary School, Gladstone High School), as well as the Administrative offices for the district.

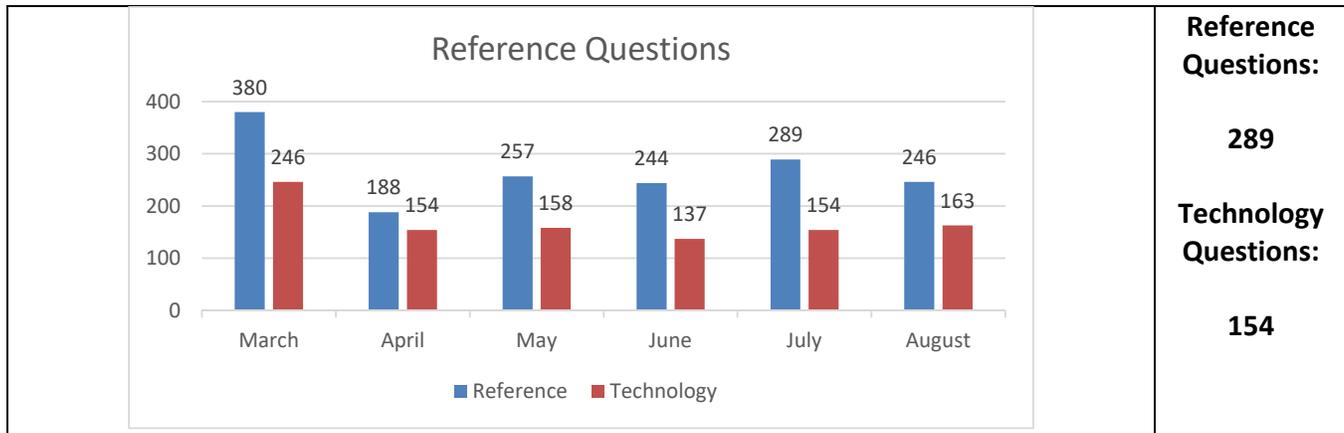
The SRO concentrates on the schools and is an "on-site" officer. This allows a regular patrol officer to focus on the rest of the city. Officer Graves is currently in this assignment. He deals with a wide range of issues, such as attendance, assaults, child abuse, thefts and gangs. He also conducts interventions, gives presentations to faculty and students, and meets with parents about issues. Several school closures throughout the month, due to snow conditions.

The first couple of weeks at the schools I will focus on vehicle traffic around the schools, with warnings to drivers reminding them about the school zones. I will be reconnecting with staff to see what support I can offer them in the coming school year. Also help make the students comfortable with my presence and make sure they know that I am there to support them in their education just like their teachers.



GLADSTONE PUBLIC LIBRARY DIRECTOR'S REPORT August 2019

Library Statistics: August 1 - 31, 2019



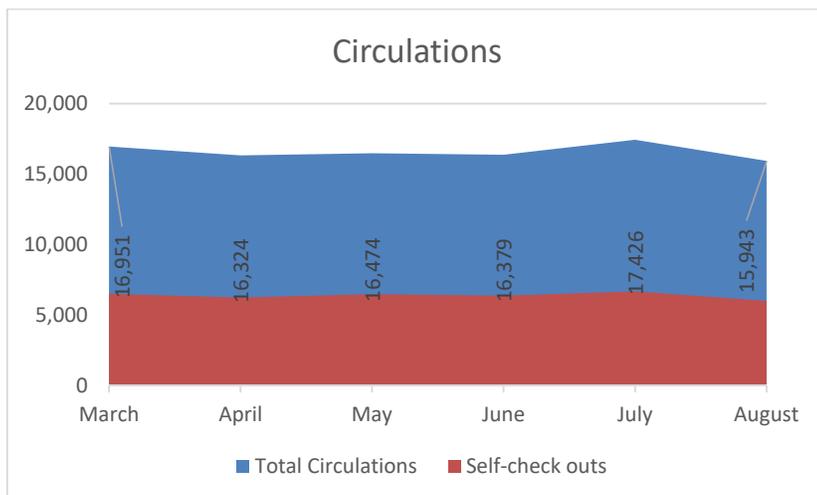
Reference Questions:

289

Technology Questions:

154

New Library Cards	Registered Borrowers	Items Owned	Total Circulations	Self-check outs	Holds Placed	Internet Sessions
55	5,656	45,960	17,426	15,943	4,247	1,111

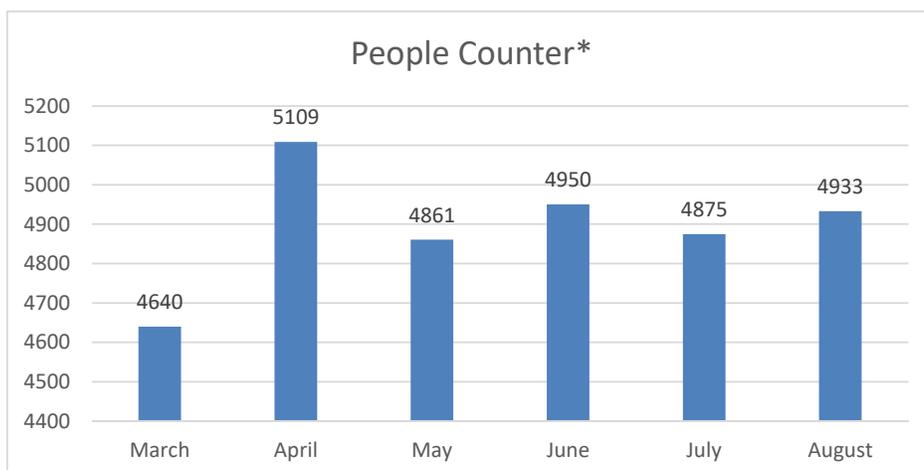


People Counter: 4933

Social Media:

- Facebook followers: 670
- Twitter followers: 203
- Instagram followers: 931

Volunteer hours: 128.50



*It should be noted that the people counter does not currently capture attendees to storytimes, since they occur before the Library is open, and enter through the staff door. It also does not capture attendees to many of the Summer Reading events, which happen offsite.

GLADSTONE PUBLIC LIBRARY DIRECTOR'S REPORT

August 2019

Updates:

- Summer reading is officially over! We've had a great season with a total of 765 sign ups and 336 finishers.
- LINCC has launched a brand new mobile library app that makes it easy for library patrons to manage their accounts, place holds directly from their phones, quickly view library hours and information, and much more. Stop by the Information Desk to ask a staff member about LINCC Mobile.

City of Gladstone Staff Report

Report Date: September 4, 2019
Meeting Date: September 10, 2019
To: City Council
From: Jacque M. Betz, City Administrator

AGENDA ITEM

Consider authorizing the extension of an intergovernmental agreement (IGA) for Clackamas County to provide temporary Library Director Services until October 31, 2019.

History/Background

In July 2019, the Gladstone City Council and the Clackamas County Board of Commissioners approved an extension of the IGA for the County to provide temporary Library Director Services. Section 1 Effective Date, currently states the agreement expires September 30, 2019. However, the City and County are still negotiating a different IGA to transfer City employees over to the County and both parties desire to extend our current arrangement for Library Director Services until October 31, 2019.

Proposal

- Under the effective date in Section 1 amend the extension of the termination date of the Agreement to October 31, 2019.

Options

- The City Council could choose not to extend the agreement and direct the City Administrator to recruit a temporary Library Director until October 31, 2019.

Cost Impact

The City will continue to pay half of salary and benefits of current Oak Lodge Library Director, Mitzi Olson. Funding is available in the City of Gladstone Library biennium budget.

For the period of October 1, 2019 through October 31, 2019, the City will pay the County the sum of \$6,041.08, which sum represents half of salary and benefits of the current Oak Lodge Library Director, Mitzi Olson, during the extended term of the Agreement. The City shall make payment to the County within thirty (30) days of execution of this Amendment.

Recommended Staff Action

Staff recommends authorizing the extension of an intergovernmental agreement (IGA) for Clackamas County to provide temporary Library Director services until October 31, 2019.

Department Head
Signature

Date

City Administrator
Signature

Date

**AMENDMENT #2 TO INTERGOVERNMENTAL AGREEMENT
BETWEEN CLACKAMAS COUNTY
AND THE CITY OF GLADSTONE**

THIS AMENDMENT (“Amendment”) is entered into by and between Clackamas County (“County”), a political subdivision of the State of Oregon, and the City of Gladstone (“City”) and shall become a part of that Intergovernmental Agreement entered between the parties on July 17, 2018 (the “Agreement”), as amended.

RECITALS

WHEREAS, authority is conferred upon local governments under ORS 190.010 to enter into agreements for the performance of any and all functions and activities that a party to the agreement, its officers or agencies have authority to perform;

WHEREAS, the parties desire to extend the effective date of the Agreement and to provide additional compensation for the County to provide temporary library director services on behalf of the City during the extended term of the Agreement;

NOW, THEREFORE, in consideration of the mutual promises set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree to amend the Agreement as follows:

1. **Effective Date.** Section 1, Effective Date, of the Agreement is hereby amended to extend the termination date of the Agreement from September 30, 2019 to October 31, 2019.
2. **Consideration.** Section 2, Consideration, of the Agreement is hereby amended to provide additional compensation for the extended term of the Agreement. For the period of October 1, 2019 through October 31, 2019, the City will pay the County the sum of \$6,041.08, which sum represents half of salary and benefits of the current Oak Lodge Library Director, Mitzi Olson, during the extended term of the Agreement. The City shall make payment to the County within thirty (30) days of execution of this Amendment.

Except as expressly amended above, all other terms and conditions of the Agreement shall remain in full force and effect. By signature below, the parties agree to this Amendment, effective upon the date of the last signature below.

IN WITNESS HEREOF, the Parties have executed this Amendment by the date set forth opposite their names below.

Clackamas County

City of Gladstone

Chair, Board of County Commissioners

By: _____
Its: _____

Date

Date

City of Gladstone Staff Report

Report Date : September 3, 2019
Meeting Date: September 10, 2019
To : Jacque Betz, City Administrator
Mayor and City Council
From : Jim Whynot, Public Works Director

AGENDA ITEM

Approve the acceptance of the Oregon Department of Fish and Wildlife (ODFW) portion of the Meldrum Bar Dredging Grant, in follow-up to the grant discussion and approval at the August 13, 2019 City Council meeting.

History/Background

At the August 13, 2019 City Council meeting, the Council approved the acceptance of the Oregon State Marine Board (OSMB) portion of the Meldrum Bar dredging grant No. FG 1632, in the amount of \$71,825. Pursuant to the Staff Report dated July 24, 2019, Council was apprised that the total grant funding would be in the amount of \$350,000, pending the receipt of the grant agreement from ODFW in the amount of \$278,175.

The ODFW Sub-Recipient Grant Agreement No. 238-19 has now been received and is attached hereto as Attachment A.

Proposal:

Staff proposes that the ODFW Sub-Recipient Grant Agreement be approved in the amount of \$278,175.

Options:

Section I

- Option 1 – Approve acceptance of ODFW Sub—Recipient Grant Agreement No. 238-19.
- Option 2 - Do not approve acceptance of ODFW Sub—Recipient Grant Agreement No. 238-19.

Cost Impact:

No additional cost impact will be incurred above that presented at the August 13, 2019 City Council meeting. A copy of the July 24, 2019 Staff Report that was presented to the August 13, 2019 Council meeting is attached hereto, marked Attachment B.

Relevancy to Council Goals and Objectives Identified in the 2016-2020 Strategic Plan

Enhance the Livability in Gladstone

1.9 Partner and contract through IGA's on key issues

Maintain the Health and Long Term Vibrancy and Stability of Gladstone

4.4 Build in a capability to maintain our facilities (infrastructure, buildings, etc.)

Recommended Staff Action:

Staff recommends accepting the ODFW Sub—Recipient Grant Agreement No. 238-19 by making the following motion:

"I move to accept the ODFW Sub—Recipient Grant Agreement No. 238-19."



Department Head Signature 09 03 2019
Date



City Administrator Signature 9/4/19
Date



**SUB-RECIPIENT
GRANT AGREEMENT**
between
OREGON DEPARTMENT OF FISH AND WILDLIFE
and
City of Gladstone
for
2019-2021 Meldrum Bar Boat Ramp Dredging – Willamette River
RECIPIENT TYPE: Local Government

This Grant Agreement is entered into by and between the State of Oregon acting by and through its Department of Fish and Wildlife (hereinafter referred to as ODFW), to City of Gladstone (hereinafter referred to as Recipient), both herein referred to individually or collectively as "Party" or "Parties." By signing this grant agreement and accepting grant funds, the Recipient, or a duly authorized representative of the Recipient, makes the representations and agrees to the obligations and conditions set forth below.

I. PURPOSE AND AUTHORITY

- A. ODFW is the recipient of a grant from:
United States Department of the Interior, Fish and Wildlife Service
Federal Funding Agency (abbreviation): **USFWS**
CFDA: **15.605**
Federal Grant Number: **F19AF01059**
Federal Grant Name: **OR- 2019-2021 Meldrum Bar Boat Ramp Dredging – Willamette River**
Date of Award: **August 22, 2019**
Total amount of Federal Grant Award: **\$278,175**
- B. ODFW enters this sub-recipient grant agreement under this award to reimburse Recipient for expenses not to exceed \$278,175 of implementing a project where sub-recipient is carrying out the purpose of the federal award pursuant to its authority contained in ORS 496.525.
- C. Recipient is charging 0 % of indirect rate applied to direct personnel costs including fringe benefits under this Agreement. **Indirect rate totals to be charged are already included in budget totals in Exhibit A.**
- D. Research and Development Project \$200,877 Yes No x

II. TERM OF AGREEMENT

This agreement takes effect on the date of last signature below and unless terminated or extended, this grant agreement expires on June 30, 2021. ODFW will make no payment for any services performed or expenses incurred before the beginning date or after the expiration date of the period of performance: **August 1, 2019 through June 30, 2021.**

Additionally after term of agreement, City of Gladstone agrees to maintain and operate the improvements made under this grant for the duration of their useful life (expected to be 20 years for boarding docks and piles installed on this project).

III. AGREEMENT DOCUMENTS

This agreement consists of the following documents, which are listed in descending order of precedence: this Agreement less all exhibits, Exhibit A (Project Description and Budget), Exhibit B (Federal Compliance Terms), Exhibit C (Insurance Requirements for First-Tier Contractors under Agreement), Exhibit D (Administrative Summary), Exhibit E (FFATA Data Collection Form), and Exhibit F (ODFW Debarment and Suspension Certification Form) attached hereto and by this referenced made a part hereof.

IV. RECIPIENT'S OBLIGATIONS

- A. Implement Project.** The Recipient will
1. implement the project, as defined in Exhibit A, and
 2. request a formal amendment to the project if needed. Certain changes to the Project may only be made via formal amendment to this Agreement, as identified in section IV. H. Any prior approvals are to be sought from ODFW and not from the Federal Funding Agency.
- B. Maintain Project.** The Recipient is responsible for the term of this agreement to maintain the public boating access facility that results from the implementation of the project (Facility). If Recipient fails to maintain the Facility, Recipient agrees to relinquish its interest in the Facility to ODFW via appropriate legal instrument.
- C. Ensure the Public Boating Access Facility is used for its authorized purpose.** The Recipient is responsible for the term of this agreement to ensure that the Facility is used as a public boating access facility. If Recipient fails to maintain this use, then Recipient agrees to relinquish its interest in the Facility to ODFW via appropriate legal instrument.
- D. Match.** Recipient must provide \$30,000 cash match out of the total Project cost, and will document match from OSMB Grant #1632 for \$71,825 to ODFW. Recipient must document any cash and in-kind contributions Recipient makes to the Project and retain such documentation. A summary of the match contributed for the period and the cumulative match amount must be included in Recipient's reimbursement requests.
1. Match costs may include (1) allowable costs incurred by ODFW, the Recipient, or cost-type contractors under this agreement where the costs are funded by non-Federal grants or by others' cash donations from non-Federal third parties and are not counted as match of another federal grant agreement or (2) third party in-kind contributions received during the period of performance of this Agreement.
 2. **Special rules apply to valuing third party in-kind contributions.** Volunteer services should be valued at rates, including fringe benefits, consistent with those ordinarily paid for similar work within the recipient's organization, or at rates consistent with those ordinarily paid by other employers for similar work in the same labor market. Services of employees of third party organizations should be valued at the employee's regular rate of pay exclusive of the employee's fringe benefits and overhead costs.

E. Performance and Financial Reporting

1. Reports are due according to the following schedule:
 - a. Project Reports:

Interim Financial and Performance Report Due (for performance period 8/01/19-9/30/20):	October 30, 2020
Final Financial and Performance Report Due:	June 30, 2021

1. Since this is a jointly funded ODFW/OSMB project, you can submit final report and payment info to OSMB who will give to ODFW project manager after OSMB review to consolidate payment and reporting paperwork.
2. The Interim and Final Project Reports must include:
 - a. Status of Objectives (from Project Description Exhibit A) (a comparison of actual accomplishments to the objectives established for the period);
 - b. Description of work completed and methods used in completing the work;
 - c. Explanation of why objectives or portions of objectives were not completed. If the work could not be performed within the period specified, provide a statement of the problem, the actions to be taken to resolve the problem, and when it is anticipated that the objectives will be completed;
 - d. Summary of expenditures and match to date;
 - e. Explanation of why expenditures differ from original Project budget;

- e. Any additional information that would be helpful in evaluating the strengths and weaknesses of the Project methods, materials or assumptions based on expectations of results.

F. Grant Reimbursement Requests

1. **Basis of Payment.** This is a reimbursable grant program. Recipient must complete or make progress on the Project before grant funds will be disbursed. Recipient must submit the final request for reimbursement to ODFW within thirty (30) calendar days of termination of this Agreement and is due no later than July 31, 2021.
2. **Request for Reimbursement.**
 - a. Recipient may request disbursement of the grant funds for up to a six month period, but no more than once per month.
 - b. To request reimbursement, fill out joint OSMB/ODFW payment form provided under OSMB Grant #1633. Recipient must submit a signed request for reimbursement showing current and cumulative costs by budget category (i.e. Salaries, Fringe Benefits (OPL), Travel, non-expendable equipment (greater than \$5,000 per item), Supplies (less than \$5,000 per item), Contract Services, Construction, and Indirect Costs, if contained in the budget depicted in Exhibit A) and the total of current and cumulative match. Include an invoice slip from your entity requesting the amount due with OSMB/ODFW form.
 - c. This request for reimbursement must include the following (or a substantially similar) certification: "By signing this request for reimbursement, I certify to the best of my knowledge and belief that the information is correct, that all expenditures were made in accordance with the award conditions, and that the amount due, indicated for the current period, has not been previously requested."

G. Give credit and seek approval before publishing publicity, news releases, and reports.

Recipient shall include the following statement if publishing any report, news release or publication regarding this project:

Partial funding for this project was through Oregon Department of Fish and Wildlife's Sport Fish Restoration Grant Program in cooperation with the USFWS, under Federal Award number F19AF01059.

- H. **Unauthorized use of grant funds.** Recipient will only be reimbursed for allowable costs of the recipient necessary for implementing the project, including allowable costs in the form of payments to cost-type contractors, under the terms of this agreement including all its Exhibits.
- I. **Dual Payment.** The Recipient may not be compensated for or receive any other form of dual payment for the costs reimbursed by ODFW for the project described in Exhibit A from any agency of the State of Oregon, the United States of America, or any other party.
- J. **Obtain Written Amendment prior to making changes.** No waiver, consent, modification or change of terms of this agreement shall bind either party unless in writing and signed by both ODFW and Recipient. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given.
 1. **When Amendment Needed.** Recipient must request an amendment to this agreement prior to any of the following changes:
 - a. If recipient needs additional funding to complete the project (as identified in Exhibit A);
 - b. If the federal award received by ODFW is more than \$100,000, when the recipient determines that the budgeted amount within any budget category is going to change by an amount that exceeds 10% of the total federal grant funds.
 - c. If recipient revises the scope or objectives of the project (as identified in Exhibit A);
 - d. If Recipient needs additional time to complete the project beyond the Term of Agreement or Period of Performance identified in Section II of this Agreement;
 - e. If Recipient changes key persons in cases where specific persons are identified in Exhibit A of this agreement;

- f. If the Recipient intends to purchase equipment with a per unit value of \$5,000 or more, and the costs have not been identified in Exhibit A;
- g. If the Recipient wants to subgrant or contract out services to a third party to perform activities which are central to the purpose of the work to be performed under this Agreement, where not already identified in Exhibit A.

2. Amendment Process.

- a. Any and all requests to ODFW for Amendment(s) to this agreement must:
 - i. be in writing addressed to ODFW's Project Manager;
 - ii. be made to ODFW as early as possible because these types of changes may require prior approval of USFWS before the change can be implemented;
 - iii. be made to ODFW at least 60 days prior to the expiration of the agreement; and
 - iv. state the reasons for the need to amend the agreement.
- b. Upon receipt of any request for amendment to this Agreement, ODFW will review the request and
 - i. If in agreement with the request, and if necessary seek approval from USFWS promptly, and inform Recipient of USFWS's decision, including the date of USFWS approval, as soon as possible.
 - ii. If an amendment is approved, prepare a written amendment for signature by ODFW and Recipient.
 - iii. If an amendment is denied, submit a written notice to Recipient that the Amendment request is denied.

K. Maintain Records.

Recipient shall create and maintain fiscal records in accordance with generally accepted accounting principles and in sufficient detail to permit ODFW, the Oregon Secretary of State's Office, the federal awarding agency and their authorized representatives to verify how grant funds were used.

- 1. Expenditures. All grant revenues and expenditures shall be documented in such a way as to readily identify and distinguish revenue and expenditures specific to this agreement from other federal and non-federal funding sources.
- 2. Funds Received. Recipient shall assume liability for all funds received pursuant to this agreement and shall assume responsibility for repayment to ODFW of any expenditures not authorized by this agreement.
- 3. Recipient shall retain all records (whether in electronic or hard copy form) created or maintained pertinent to this agreement (fiscal, program, and administrative) for a period of at least six (6) years from the date Recipient submits its project completion report.
- 4. Records related to any real property or equipment purchased under this Agreement shall be maintained for a period of six years starting from the date of disposition, replacement or transfer of the real property or equipment.

L. Provide access to records. Recipient will provide access to ODFW, Federal Awarding Agency, the Comptroller General of the United States, the Secretary of State's Office of the State of Oregon and their duly authorized representatives to the books, documents, papers and records (whether in electronic or hard copy form) of Recipient that are directly related to this agreement, the Project or the Grant Funds provided hereunder, for the purpose of monitoring compliance with this agreement, making audits, examinations, excerpts, and transcripts.

M. Audits. Subrecipient is responsible to comply with requirements and standards under §200.501 Audit requirements.

N. Confidentiality and Nondisclosure. Recipient is responsible for complying with requirements and standards under 2 CFR 200.303(e).

O. **Closeout.** (See §200.343) ODFW will close-out this award under this Agreement when it determines that all applicable administrative actions and all required work of this Agreement have been completed by the Recipient. Recipient must:

1. Submit no later than 30 calendar days after the end date of the period of performance, all financial, performance and other reports as required by the terms and conditions of this Agreement.
2. Liquidate all obligations incurred under this Agreement within 30 days after the end date of this Agreement.
3. Make prompt payments to its subcontractors, if any, for allowable costs under this Agreement.
4. Must promptly refund any balances of unobligated cash that ODFW paid in advance or paid and that are not authorized to be retained by the Recipient for use in other projects.
5. Must make a settlement for any upward or downward adjustments to the award share costs after closeout reports are received.
6. Must account for any real and personal property, if any, acquired from this Agreement.
7. Complete all closeout actions no later than one year after closeout actions no later than one year after receipt and acceptance of all required final reports.

V. ODFW'S OBLIGATION

Provide funds. ODFW agrees to pay the Recipient the total sum not to exceed \$278,175 ("Grant Funds") to reimburse Recipient for the allowable costs of implementing project as described in Exhibit A upon the following conditions:

1. ODFW has received sufficient funding, appropriations and expenditure authorizations to allow ODFW, in the exercise of its reasonable administrative discretion, to make the disbursement.
2. ODFW will pay Recipient no later than thirty calendar days (30) days following receipt and approval of Recipient's request for reimbursement.
3. ODFW will not pay for any project work performed before the beginning date or after the expiration date of the period of performance identified in Section II.
4. ODFW is not obligated to pay the Recipient if the Final Project Report and/or the Final Grant Reimbursement Request Form are delivered to ODFW more than thirty calendar days (30) days after the expiration of this Agreement.
5. ODFW can pay Recipient an approved federally recognized indirect cost rate negotiated between the Recipient and the federal government, or if no such rate exists, a de minimis indirect cost rate as defined in §200.414 Indirect (F&A) costs, paragraph (b).

VI. STANDARD CONDITIONS

A. **Notice.** All notices required or allowed to be given by this Agreement shall be by first-class mail, facsimile, or e-mail and addressed to the Administrative and Project Manager contact of each organization as listed in Exhibit D.

B. **Circumstances outside of Parties' Control.** Neither ODFW nor the Recipient will be held responsible for delay or failure to perform when such act or delay or failure is due to fire, flood, epidemic, strikes, acts of God or the public enemy, legal acts of public authorities, or delays or defaults caused by public carriers, which cannot be reasonably foreseen or provided against.

C. Contribution

1. **Liability of One Party.** If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 (a "Third Party Claim") against a Party (the "Notified Party") with respect to which the other Party (the "Other Party") may have liability, the Notified Party shall promptly notify the Other Party in writing of the Third Party Claim and deliver to the Other Party a copy of the claim, process and all legal pleadings with respect to the Third Party Claim. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this Section and meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to the Other Party's liability with respect to the Third Party Claim.

2. **Joint Liability.** With respect to a Third Party Claim for which the Parties are jointly liable, each Party shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the Party in such proportion as is appropriate to reflect the Parties' relative fault. The Parties' relative fault shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Each Party's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if that Party had sole liability in the proceeding.

D. Indemnification by Subcontractors. Recipient shall take all reasonable steps to cause its contractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless the State of Oregon and its officers, employees and agents ("Indemnitee") from and against any and all claims, actions liabilities, damages, losses, or expenses (including attorneys' fees) arising from a tort (as now or hereafter defined in ORS 30.260) caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Recipient's contractor or any of the officers, agents employees or subcontractors of the contractor ("Claims"). It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful actions of the Indemnitee, be indemnified by the contractor from and against any and all Claims.

E. Dispute Resolution and Consent to Jurisdiction.

1. If a dispute should arise out of this Agreement, the Parties may attempt in good faith to resolve the dispute short of litigation. This may be done through communication between the Parties at any management level, including at a level higher than persons directly responsible for administration of the Agreement or the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration), or both.
2. However, if a dispute is not resolved short of litigation, the Parties agree that any claim, suit or action between the Parties that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the jurisdiction of the Circuit Court of Marion County in the State of Oregon. In no event shall this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, from any Claim or from the jurisdiction of any court. Each Party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue and waives any claim that such forum is an inconvenient forum.

F. Termination and Default

1. FOR CONVENIENCE

- a. **Termination by Recipient.** The Recipient may terminate this agreement at any time upon thirty (30) days prior written notice to ODFW setting forth the reasons for such termination, and the effective date, delivered by certified mail or in person to ODFW's Project Manager as listed in Exhibit D.
- b. **Termination by Mutual Consent.** ODFW may terminate this agreement with the consent of Recipient in which case ODFW and Recipient shall agree upon the termination conditions, including the effective date and in the case of partial termination, the portion to be terminated.
- c. **Termination by ODFW.** If the Federal Funding Agency's funding support for this project is terminated, suspended or discontinued, ODFW will immediately notify Recipient to stop all work and may terminate this agreement.

2. FOR CAUSE (DEFAULT)

- a. **Event of default.** A Party will be in default under this Agreement if:
 - i. the Party commits any material breach or default of any covenant, warranty, obligation or other provision under this Agreement or fails to perform under this Agreement within the applicable time specified under this Agreement; and

ii. such breach, default or failure is not cured within 30 days after the other Party's notice.

b. **Remedies.** In the event a Party is in default under this Section, the other Party may, at its option, pursue any or all of the remedies available to it under this Agreement and at law or in equity, including, without limitation:

- i. Withhold all monies due under the Agreement;
- ii. Exercise a setoff against any amounts due under this Agreement;
- iii. Wholly or partly suspend or terminate this Agreement;
- iv. Institute the dispute resolution process as outlined in Section VI.D. of this Agreement; and
- v. Take other remedies that may be legally available.

These remedies are cumulative to the extent the remedies are not inconsistent, and the non-defaulting Party may pursue any remedy or remedies singly, collectively, successively or in any order whatsoever.

3. Recipient's Obligation upon submittal or receipt of notice of termination.

- a. Within 30 days of submittal or receipt of a notice of termination of this agreement, the Recipient must, submit a final project report for work completed prior to termination.
- b. In the event that Recipient has materially failed to comply with this Agreement and such non-compliance has resulted in the Federal Funding Agency terminating ODFW's grant or causes or requires ODFW to return funds to the Federal Funding Agency, Recipient will return to ODFW an amount equal to the funds which ODFW is not reimbursed for or is required to return to Federal Funding Agency.

4. **ODFW's Obligations upon termination.** Upon termination of this Agreement and receipt of Recipient's final request for reimbursement, and subject to the limitations of this section, ODFW will reimburse Recipient for actual and allowable costs incurred under this Agreement prior to the termination date.

G. No Third Party Beneficiaries. ODFW and Recipient are the only Parties to this Agreement and are the only Parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.

H. Non-appropriation. ODFW's obligation to pay any amounts, perform any activities or provide any items under this Agreement is conditioned upon ODFW receiving funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow ODFW, in the exercise of its reasonable administrative discretion, to meet its obligations under the Agreement. Nothing in this Agreement may be construed as permitting any violation of Article XI, section 7 of the Oregon Constitution or any other law limiting the activities, liabilities or monetary obligations of ODFW.

I. Subgrants, Subcontracts and Assignment.

1. Recipient may not enter into any subgrant or subcontract, not already identified in Exhibit A, or assign or transfer any of its interest in this Agreement without ODFW's prior written consent. Subawards and subcontracts with known parties identified in Exhibit A are deemed to be approved.
2. Any subgrant entered into under this agreement shall contain terms and conditions substantially similar to this Agreement, including Federal provisions contained in Exhibit B.
3. Any contract entered into under this agreement:
 - a. Shall be awarded in accordance with ~~§200.317 to §200.326~~ Procurement Standards.
 - b. Shall contain the applicable terms and conditions of Exhibit B, "Federal Compliance Terms."

- c. If the contract is not to a unit of local government as defined in ORS 190.003, the contract shall require the contractor to indemnify, defend, save and hold harmless the State of Oregon and its officers, employees, and agents ("indemnitee") from and against any and all claims, actions, liabilities, damages, losses, ore expenses arising from a tort (as now or hereafter defined in ORS 30.260), caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Recipient's contractor or any of the officers, agents, employees, or subcontractors of the contractor ("claims"). It is the specific intention of the parties that the Indemnitee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by the contractor from and against any and all Claims.
- 4. Recipient shall requires its first tier contractor(s) (i.e. a contractor with which the Recipient directly enters a contract) that are not units of local governments as defined in ORS 190.003, if any, to (i) obtain insurance specified under Exhibit C of this Agreement, (ii) maintain the insurance in full force throughout the duration of the contract. The insurance must be provided by insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to ODFW. Recipient shall not authorized contractors to begin work under the contract until the insurance is in full force. Thereafter, the Recipient shall monitor continued compliance with the insurance requirements on an annual or more frequent basis. Recipient shall incorporate appropriate provisions in the contracts permitting it to enforce contractor compliance with the insurance requirements and shall take all reasonable steps to enforce compliance. In no event shall recipients permit a contractor to work under a contract when the Recipient is aware that the contractor is not in compliance with the insurance requirements.

- J. **Compliance with Applicable Law.** Recipient agrees to comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to this Agreement or to Recipient's obligations under this Agreement, as those laws, regulations and ordinances may be adopted or amended from time to time and as identified in Exhibit B.
- K. **Integration; Waiver.** This agreement, including all Exhibits, constitutes the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this agreement. The failure of either party to enforce any provision of this agreement shall not constitute a waiver by that party of that or any other provision.
- L. **Counterparts.** This Agreement may be executed in several counterparts, all of which when taken together constitute one agreement binding on RECIPIENT and ODFW, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Agreement so executed constitutes an original.

The Recipient, by signature of its authorized official, hereby acknowledges that he/she has read this Agreement, understands it, agrees to be bound by its terms and conditions (including all references to other documents) and is authorized by the authorized official to execute this Agreement on the authorized official's behalf. Failure to comply with this Agreement and with applicable State and Federal rules and guidelines may result in the withholding of reimbursement, the termination or suspension of the Agreement, denial of future grants, and damages to ODFW.

STATE OF OREGON, by and through its
Department of Fish and Wildlife

By: _____
Erica Kleiner

Title: Deputy Director for Administration

Date: _____

RECIPIENT:
City of Gladstone

By: _____
Name:

Title: _____

Date: _____

Federal Tax ID # _____

Federal DUNS # _____

EXHIBIT A

PROJECT DESCRIPTION AND BUDGET

I. Project Title/Grant Name: OR- 2019-2021 Meldrum Bar Boat Ramp Dredging – Willamette River

II. Project Start Date: 08/01/19
Project End Date: 6/30/21
USFWS Funding Opportunity Number: F19AS00145

III. ODFW Project Manager name, title, phone, email:
Name: Holly Huchko
Title: SFR Coordinator
Phone: 541-464-2185
Email: Holly.A.Huchko@state.or.us

IV. Project Description (abstract): Meldrum Bar boat ramp is a popular access point used by area boaters who enjoy water sports, cruising, fishing and recreational activities on the water. Recreational boaters will fill the small boat trailer parking lot, park up to half a mile away along the entrance road and on the gravel bar during peak fishing season.

The boat ramp is located at the end of a 1,000 foot long channel. About four years ago boaters started contacting staff that the channel markers needed to be relocated because the channel was shallow in areas forcing boaters to disregard the markers. The channel was surveyed and there has been a noticeable increase in sediment buildup since the channel was last dredged more than 20 years ago.

City of Gladstone needs to dredge the channel to maintain safe ingress and egress for the boat ramp. The City has completed the required sediment analysis and characterization to determine method of disposal. Pre-application discussions with Oregon Dept. of State Lands and U.S. Army Corps have been completed.

V. Location of Work (attach map or shapefile if available):
GPS Location: Latitude: 45.3769N; Longitude: -122.6164W
Waterbody and mile: Willamette River, river mile 24
Location: From north bound I-205 take Exit 9. Follow McLoughlin Blvd/99E; turn left on River Rd. for 0.4 miles to Meldrum Bar Park Road.



- VI. Need Statement:** The channel near boat ramp has increased in sediment build up and needs to be dredged to maintain safe passage for boaters at Meldrum Bar Boat Ramp.
- VII. Purpose:** The project will remove sediment that is inhibiting safe passage of boaters due to sediment accumulation in last 20 years since last dredging.
- VIII. Expected Results and Benefits:** Improved safety for boaters navigating the channel.
- IX. Timeline:**
- Contractor selected February 2020
 - Construction July 1-October 31 In-water construction window
 - Project completed October, 2020
 - Final reimbursement submitted November 2020
- X. Supplemental Questions:**
1. **Please list any partners that will work with ODFW to help complete this project:**
Oregon State Marine Board, City of Gladstone
- XI. Objectives:**
1. **Operate and maintain 1 facility by 6-30-21.**
Facility Type: Recreational Boating Facility
Specific Improvement: Dredging

Approach: City of Gladstone will obtain a contractor to complete dredging. OSMB staff will assist the City with obtaining final permits, engineering and final inspection. The contractor will complete the project following best management practices for working in-water and maintain compliance with issued environmental regulatory agency permits.

XII. Relationship with other grants: This project is being funded with other state funds from OSMB and cash and in-kind match City of Gladstone, but no other federal funds.

XIII. BUDGET NARRATIVE:

City of Gladstone also obtained an OSMB grant that will be used as cash match, along with city of Gladstone cash match.

City of Gladstone = \$30,000

OSMB Grant Match = \$71,825

USFWS Sport Fish Restoration Grant (this contract), passed thru from ODFW to

City of Gladstone = \$278,175

- a) In-Kind Match – none
- b) Program Income- none
- c) Pre-award costs- none
- d) Capital expenditures-
Useful Life: The boating improvements have an anticipated useful life of 20 years based on the last time the channel was dredged was nearly 25 years ago. (determined by OSMB Engineers)
- e) Equipment – none
- f) 3rd party funding sources- Match directly related the federal funds under this grant will be from OSMB grant 1632 totaling \$71,825 (19%) match and City of Gladstone Cash totaling \$30,000 (8%), and SFR portion will be 73%.

XIV. Project Design:

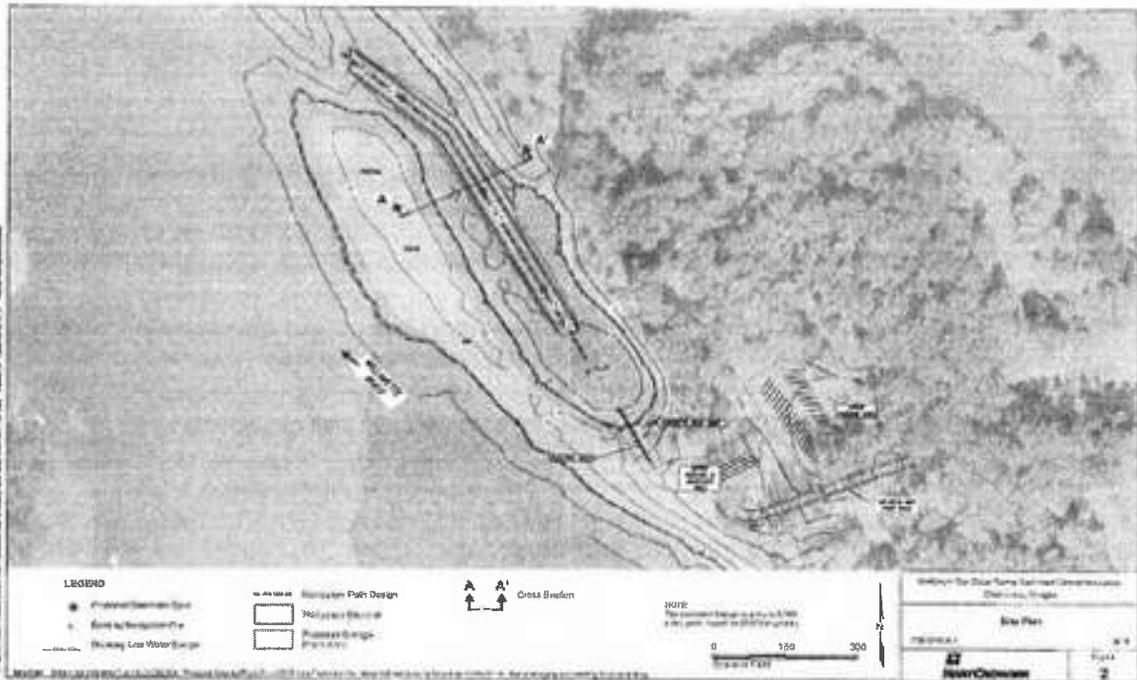


EXHIBIT B
FEDERAL COMPLIANCE TERMS

I. Project Title: OR- 2019-2021 Meldrum Bar Boat Ramp Dredging – Willamette River

II. Grant Recipient Compliance Requirements:

This grant is provisionally approved for administration, coordination, and technical assistance activities only. Construction activities requiring environmental compliance (Endangered Species Act Section 7, National Environmental Policy Act, National Historic Preservation Act Section 106 consultation) are ineligible for reimbursement until the compliance is completed and approved by this office. (USFWS). You will receive a notice to proceed from USFWS and ODFW when all permits are completed to move forward with construction phase.

III. Federal Terms and Conditions:

Without limiting the general requirement of Section J of the Agreement, Recipient is responsible to comply with the following Federal Terms and Conditions, as applicable:

- A. Uniform Administrative Requirements, 2 CFR Part 200, Subparts A through D
- B. Cost Principles 2 CFR Part 200, Subpart E
- C. Central Service Cost Allocation Plans Appendix X to Part 200
- D. Indirect Cost Proposals Appendix VII to Part 200
- E. Audit Requirements 2 CFR Part 200, Subpart F
- F. Federal Non-discrimination Statutes. Recipient is responsible to comply with all federal statutes relating to non-discrimination, including but not limited to: Title VI of the Civil Rights Act of 1964 (PL 88-352) which prohibits discrimination on the basis of race, color or national origin; Title IX of the Education Amendments of 1972 (20 USC §§ 1681-1683; 1685-1686) which prohibits discrimination on the basis of gender; Section 504 of the Rehabilitation Act of 1973 (29 USC § 794) which prohibits discrimination on the basis of handicaps; Age Discrimination Act of 1975 (42 USC §§ 6101-6107) which prohibits discrimination on the basis of age; Drug Abuse Office and Treatment Act of 1972 (PL 92-255) which prohibits discrimination on the basis of drug abuse; the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (PL 91-616) regarding non-discrimination on basis of alcohol abuse or alcoholism; Sections 523 and 527 of the Public Health Services Act of 1912 as amended (42 USC §§ 290 dd-3 and 290 ee-3) regarding confidentiality of alcohol and drug abuse patient records; Title VIII of the Civil Rights Act of 1968 (42 USC §§ 3601 et seq.) regarding nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions of the specific statutes under which this agreement is being made; and the requirements of any other nondiscrimination statute(s) which apply to the federal financial assistance award received by ODFW.
- G. Eligible Workers. Recipient shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). Recipient shall comply with regulations regarding certification and retention of the completed forms.
- H. To the extent applicable to this award, Recipient is responsible to comply with
 1. National Environmental Policy Act; E.O. 11514 (which requires the recipient to comply with environmental standards which may be prescribed pursuant to institution of environmental quality control measures under the National Environmental Policy Act of 1969 (42 USC Chapter 55, [Pub. L. 91-190]) and Executive Order 11514.
 2. E.O. 11990: Protection of Wetlands (which requires the recipient to comply with environmental standards for the protection of wetlands)
 3. E.O. 11988: Floodplain Management; E.O. 11988 (which requires the recipient to comply with environmental standards for the evaluation of flood hazards in floodplains)

4. Coastal Zone Management Act (which requires recipient to ensure that the work performed will not violate State management programs developed under the Coastal Zone Management Act of 1972) (16 USC Chapter 33, Sections 1451 et seq.).
5. Wild and Scenic Rivers Act (which requires the recipient to protect components or potential components of the national wild and scenic rivers system). (16 USC Chapter 28, Sections 1271 et seq.)
6. Historic Preservation Act, E.O. 11593 (which requires recipient to assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 USC 470), E.O. 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 USC Sec. 469a-1 et seq.).
7. Endangered Species Act (which requires the recipient to comply with environmental standards for the protection of endangered species) 16 USC Chapter 35, Sections 1531ff [Pub. L. 93-205]).
8. Marine Mammal Protection Act (which requires permits and reports for research projects that will involve the taking or importation of protected marine mammals or marine mammal products) (16 U.S.C. Chapter 31, Subchapter I, Sections 1361ff).

I. Other Requirements (USFWS specific)

1. Universal Identifier and Central Contractor Registration 2 CFR Part 25
2. Reporting Sub-awards and Executive Compensation 2 CFR Part 170
3. Award Term for Trafficking in Persons (applicable to private entity sub-recipients) 2 CFR Part 175
4. Government-wide Debarment and Suspension (Non-procurement) 2 CFR Part 1400
5. Requirements for Drug-Free Workplace (Financial Assistance) 2 CFR Part 1401
6. ~~43 CFR 18~~ New Restrictions on Lobbying: Submission of an application also represents the applicant's certification of the statements in ~~43 CFR Part 18, Appendix A~~, Certification Regarding Lobbying.
7. Pilot Program for Enhancement of Recipient and Sub-recipient Employee Whistleblower Protection:
This requirement applies to all awards issued after July 1, 2013 and shall be in effect until January 1, 2017, 41 USC 54712
 - i. This award, related sub-awards, and related contracts over the simplified acquisition threshold and all employees working on this award, related sub-awards and related contracts over the simplified acquisition threshold are subject to the whistleblower rights and remedies in the pilot program on award recipient employee whistleblower protections established at 41 USC §4712 by section 828 of the National Defense Authorization act for Fiscal Year 2013 (P.L. 112-239).
 - ii. Recipients, their sub-recipients, and their contractors award contracts over the simplified acquisition threshold related to this award, shall inform their employees in writing, in the predominant language of the workforce, of the employee whistleblower rights and protections under 41 U.S.C. 4712.
 - iii. The recipient shall insert this clause, including this paragraph (c), in all sub awards and in contracts over the simplified acquisition threshold related to this award.
8. Prohibition on Members of Congress Making Contracts with Federal Government: No member of or delegate to Congress or Resident Commissioner shall be admitted to any share or part of this award, or to any benefit that may arise therefrom; this provision shall not be construed to extend to an award made to a corporation for the public's general benefit. 41 USC 6606
9. Federal Leadership on Reducing Text Messaging while Driving: Recipients are encouraged to adopt and enforce policies that ban text messaging while driving, including conducting initiatives of the type described in section 3(a) of the Order. Executive Order 13513.

EXHIBIT C

Insurance Requirements for First Tier Contractors under this Agreement

Recipient shall require its first tier contractor(s) (Contractor) that are not units of Recipient as defined in ORS 190.003, if any, to: i) obtain insurance specified under TYPES AND AMOUNTS and meeting the requirements under ADDITIONAL INSURED, "TAIL" COVERAGE, NOTICE OF CANCELLATION OR CHANGE, and CERTIFICATES OF INSURANCE before the contractors perform under contracts between Recipient and the contractors (the "Subcontracts"), and ii) maintain the insurance in full force throughout the duration of the Subcontracts. The insurance must be provided by insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to Agency. Recipient shall not authorize contractors to begin work under the Subcontracts until the insurance is in full force. Thereafter, Recipient shall monitor continued compliance with the insurance requirements on an annual or more frequent basis. Recipient shall incorporate appropriate provisions in the Subcontracts permitting it to enforce contractor compliance with the insurance requirements and shall take all reasonable steps to enforce such compliance. Examples of "reasonable steps" include issuing stop work orders (or the equivalent) until the insurance is in full force or terminating the Subcontracts as permitted by the Subcontracts, or pursuing legal action to enforce the insurance requirements. In no event shall Recipient permit a contractor to work under a Subcontract when the Recipient is aware that the contractor is not in compliance with the insurance requirements. As used in this section, a "first tier" contractor is a contractor with which the county directly enters into a contract. It does not include a subcontractor with which the contractor enters into a contract.

1. Workers' Compensation & Employers' Liability

Required by Agency of Contractors with one or more workers, as defined by ORS 656.027

All employers, including Contractor, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and shall provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). Contractor shall require and ensure that each of its subcontractors complies with these requirements. If Contractor is a subject employer, as defined in ORS 656.023, Contractor shall also obtain employers' liability insurance coverage with limits not less than \$500,000 each accident. If contractor is an employer subject to any other state's workers' compensation law, Contractor shall provide workers' compensation insurance coverage for its employees as required by applicable workers' compensation laws including employers' liability insurance coverage with limits not less than \$500,000 and shall require and ensure that each of its out-of-state subcontractors complies with these requirements.

2. Commercial General Liability Required by Agency Not required by Agency

Commercial General Liability Insurance covering bodily injury and property damage in a form and with coverage that are satisfactory to the State. This insurance shall include personal and advertising injury liability, products and completed operations, contractual liability coverage for the indemnity provided under this contract, and have no limitation of coverage to designated premises, project or operation. Coverage shall be written on an occurrence basis in an amount of not less than \$1,000,000 per occurrence. Annual aggregate limit shall not be less than \$2,000,000.

3. Automobile Liability Required by Agency Not required by Agency

Automobile Liability Insurance covering Contractor's business use including coverage for all owned, non-owned, or hired vehicles with a combined single limit of not less than:

Bodily Injury/Death

- \$1,000,000 Per occurrence limit for any single claimant; and
- \$2,000,000 Per occurrence limit for any number of claimants

Property Damage

- \$119,300 Per occurrence limit for any single claimant; and
- \$596,400 Per occurrence limit for multiple claimants

This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits for Commercial General Liability and Automobile Liability). Use of personal automobile liability insurance coverage may be acceptable if evidence that the policy includes a business use endorsement is provided.

1. EXCESS/UMBRELLA INSURANCE:

A combination of primary and excess/umbrella insurance may be used to meet the required limits of insurance.

2. ADDITIONAL COVERAGE REQUIREMENTS:

Contractor's insurance shall be primary and non-contributory with any other insurance. Contractor shall pay for all deductibles, self-insured retention and self-insurance, if any.

3. ADDITIONAL INSURED:

All liability insurance, except for Workers' Compensation, Professional Liability, and Network Security and Privacy Liability (if applicable), required under this Subcontract must include an additional insured endorsement specifying the State of Oregon, its officers, employees and agents as Additional Insureds, including additional insured status with respect to liability arising out of ongoing operations and completed operations, but only with respect to Contractor's activities to be performed under this Contract. Coverage shall be primary and non-contributory with any other insurance and self-insurance. The Additional Insured endorsement with respect to liability arising out of your ongoing operations must be on ISO Form CG 20 10 07 04 or equivalent and the Additional Insured endorsement with respect to completed operations must be on ISO form CG 20 37 04 13 or equivalent.

4. WAIVER OF SUBROGATION:

Contractor shall waive rights of subrogation which Contractor or any insurer of Contractor may acquire against the Agency or State of Oregon by virtue of the payment of any loss. Contractor will obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Agency has received a waiver of subrogation endorsement from the Contractor or the Contractor's insurer(s).

5. TAIL COVERAGE:

If any of the required insurance is on a claims made basis and does not include an extended reporting period of at least 24 months, Contractor shall maintain either tail coverage or continuous claims made liability coverage, provided the effective date of the continuous claims made coverage is on or before the effective date of this Subcontract, for a minimum of 24 months following the later of (i) Contractor's completion and Local Government's acceptance of all Services required under this Subcontract, or, (ii) Local Government's or Contractor termination of contract, or, (iii) The expiration of all warranty periods provided under this Subcontract.

6. CERTIFICATE(S) AND PROOF OF INSURANCE:

Recipient shall obtain from the Contractor a Certificate(s) of Insurance for all required insurance before delivering any Goods and performing any Services required under this Contract. The Certificate(s) shall list the State of Oregon, its officers, employees and agents as a Certificate holder and as an endorsed Additional Insured. The Certificate(s) shall also include all required endorsements or copies of the applicable policy language effecting coverage required by this contract. If excess/umbrella insurance is used to meet the minimum insurance requirement, the Certificate of Insurance must include a list of all policies that fall under the excess/umbrella insurance. As proof of insurance Agency has the right to request copies of insurance policies and endorsements relating to the insurance requirements in this Contract.

7. NOTICE OF CHANGE OR CANCELLATION:

The Contractor or its insurer must provide at least 30 days' written notice to Recipient before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

8. INSURANCE REQUIREMENT REVIEW:

Contractor agrees to periodic review of insurance requirements by Agency under this agreement and to provide updated requirements as mutually agreed upon by Contractor and Agency.

9. STATE ACCEPTANCE:

All insurance providers are subject to Agency acceptance. If requested by Agency or Recipient, Contractor shall provide complete copies of insurance policies, endorsements, self-insurance documents and related insurance documents to Agency's representatives responsible for verification of the insurance coverages required under this Exhibit.

EXHIBIT D
ADMINISTRATIVE SUMMARY

RECIPIENT'S CONTACT INFORMATION:

Project Manager: Steve Graves
Address: 18595 Portland Ave.
Gladstone, OR 97027
Telephone: 503-656-7957
Email: graves@ci.gladstone.or.us

Contracts Officer: Marna Barnes
Address: 18595 Portland Ave.
Gladstone, OR 97027
Telephone: 503-656-7957
Email: barnes@ci.gladstone.or.us

ODFW'S CONTACT INFORMATION:

Project Manager: Holly Huchko
Address: 4192 N. Umpqua Hwy.
Roseburg, OR 97470
Telephone: (541) 464-2185
Fax: (541) 673-0372
Email: Holly.a.huchko@state.or.us

Contracts Officer: Patty Whalen
Address: 4034 Fairview Industrial Drive SE
Salem, OR 97302-1142
Telephone: (503) 947-6138
Fax: (503) 947-6156
Email: Patty.l.whalen@state.or.us

Accounts Payable: Kellie Jones
Address: 4034 Fairview Industrial Drive SE
Salem, OR 97302-1142
Telephone: (503) 947-6190
Fax: (503) 947-6140
Email: Kellie.s.Jones@state.or.us

EXHIBIT E

FFATA Data Collection Form

The Federal Funding Accountability and Transparency Act (FFATA) requires ODFW to report on certain federal subawards which are for more than \$25,000 via a public website operated by the federal government. This reporting applies only to

- grants issued under federal grants, unless the recipient is an individual
- subcontracts issued under federal contracts, unless subcontractor's gross annual income from the previous tax year was \$300,000 or less. Check here if subcontractor's gross income from all sources in the previous tax year was \$300,000 or less.

ODFW: Complete this section before sending to **Subrecipient** or Subcontractor.

Title of Federal Award Project: OR- 2019-2021 Meldrum Bar Boat Ramp Dredging – Willamette River

Federal Sponsor: USFWS

Federal Award Number: F19AF01059

Prime award (received by ODFW) is a grant or contract

CFDA Number (if prime award is a grant): 15.605

Amount of Sub-Award: \$278,175

Sub-award agreement number: 238-19

Short Description of work, supplies or services to be performed by subrecipient or subcontractor: City of Gladstone will dredge the channel to maintain safe ingress and egress for the boat ramp. The City has completed the required sediment analysis and characterization to determine method of disposal. Pre-application discussions with Oregon Dept. of State Lands and U.S. Army Corps have been completed.

Subrecipient or subcontractor: Please provide the following information.

1. Name of Organization: _____

2. Address and Congressional District of Organization: _____

3. Address and Congressional District where work will be performed, if different from above

4. Organization DUNS Number: _____

Note: If organization does not have a DUNS number, it must register and obtain one at <http://fedgov.dnb.com/webform> or by telephone at 1-866-705-5711. Registration is free.

5. Parent DUNS Number, if a subsidiary or controlled by a Parent organization: _____

6. Check this box to certify Organization is registered in the federal Central Contractor Registration (CCR).

Note: If Organization is not registered in CCR, it must register online at <http://www.ccr.gov> Registration is free.

7. Subcontractor NAICS Code (if prime award is a contract): _____

8. In the preceding fiscal year, did the Organization receive 80% of its annual gross revenues from the Federal government?

(Circle one): Yes or No

If Yes, continue to question 9. If No, questionnaire is complete. Thank you!

9. In the preceding fiscal year, were the organization's annual gross revenues from the Federal government more than \$25 million annual?

(Circle one): Yes or No

If Yes, continue to question 10. If No, questionnaire is complete. Thank you!

10. Does the public have access to the names and total compensation of the subcontractor's five most highly compensated officers through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

(Circle one:) Yes or No

If no, continue to question 11. If yes, questionnaire is complete, no further information needed. Thank you!

11. List the names and compensation of the subcontractor's five most highly compensated officers:

Name Compensation

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Name of Preparer: _____

Phone Number: _____

Position: _____

EXHIBIT F

OREGON DEPARTMENT OF FISH AND WILDLIFE
Certification Regarding
Federal Debarment, Suspension, Ineligibility and Voluntary
Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, "Debarment and Suspension", and 2 CFR Part 180 or 48 CFR 52.209-6.

By signing and submitting this form, the prospective lower tier participant is providing the certification set out below.

- (1) The prospective lower tier participant certifies, by submission of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- (3) The prospective lower tier participant shall provide immediate written notice to the person to which this form is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The prospective lower tier participant agrees by submitting this form that, should the proposed transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- (5) The prospective lower tier participant further agrees by submitting this form that it will include the clause titled "Debarment and Suspension," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (6) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this form.

Full Organization Name:

Name and Title of Authorized Representative:

Signature Date:

238-19
ODFW Agreement Number:

OREGON DEPARTMENT OF FISH AND WILDLIFE
Certification Regarding
Federal Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions
Instructions for Certification

- (7) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this form is submitted for assistance in obtaining a copy of those regulations.
- (8) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (<http://epls.gov>).
- (9) Nothing contained in the foregoing shall be constructed to require establishment of a system of records in order to render in good faith the certification required by the clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

City of Gladstone Staff Report

Report Date : July 24, 2019
Meeting Date: August 13, 2019
To : Jacque Betz, City Administrator
Mayor and City Council
From : Jim Whynot, Public Works Director

AGENDA ITEM

Consider the acceptance of a grant in the amount of \$350,000 for the purpose of dredging the boat launch at Meldrum Bar Park.

History/Background

This is the third and final phase of the restoration of the Meldrum Bar boat launch site. The boat launch area at Meldrum Bar Park has infilled with river sediment to the point that sandbars are barely below the surface. During low water periods, these sandbars are completely exposed in the navigation channel, rendering the launch either unusable, or hazardous to boat passage, even when boaters follow the navigation markers.

The first phase in the boarding dock replacement was a sediment analysis to determine how the State will require disposal of the infill. While this piece of the project is still awaiting final laboratory analysis and reports, we have been advised that the sediment is appropriate for in-water disposal.

The second phase was the purchase of the new boarding dock. The docks have been fabricated, delivered, and installed.

The final stage is the dredging of the boat launch lagoon. This phase will be funded with two grant sources: The first source of funding will be from the Oregon State Marine Board (OSMB) in the amount of \$71,825.00, under Boating Facility Grant IGA No. 1632, which is attached hereto and marked Attachment "A". The balance of grant funds, to-wit: \$278,175, will be funded by Oregon Department of Fish and Wildlife Sportfish Restoration Funding. ODFW will not have their grant documentation to the City for a few weeks, but we have received confirmation from ODFW that those funds are ear-marked for this project, and the OSMB IGA No. 1632 references those funds on Page 2, Section 5.1.2.

The total grant funding is in the sum of \$350,000. The City has a cash match requirement of \$30,000. Additionally, the City will have consulting costs estimated at \$25,000.

Proposal:

Staff proposes that the funding provided in Boating Facility Grant Intergovernmental Agreement No. 1627 be approved.

Options:

Section I

Option 1 – Approve acceptance of Boating Facility Grant Intergovernmental Agreement No. 1632.

Option 2 - Do not approve acceptance of Boating Facility Grant Intergovernmental Agreement No. 1632.

Cost Impact:

The City is required to provide \$30,000 in matching funds. Funding will come from the Parks Improvement Fund.

Additional expenses for consulting will be determined, but is not expected to exceed a total of \$25,000. Funding will be taken from the Business Development/Community Promotion line item from Administration’s budget.

Administrative time match of approximately \$20,000 will be expended utilizing existing administrative staff.

Relevancy to Council Goals and Objectives Identified in the 2016-2020 Strategic Plan

Enhance the Livability in Gladstone

1.9 Partner and contract through IGA’s on key issues

Maintain the Health and Long Term Vibrancy and Stability of Gladstone

4.4 Build in a capability to maintain our facilities (infrastructure, buildings, etc.)

Recommended Staff Action:

Staff recommends accepting the Oregon State Marine Board Boating Facility Grant Intergovernmental Agreement No 1632 by making the following motion:

“I move to accept the Oregon State Marine Board Boating Facility Grant Intergovernmental Agreement No. 1632.”

	08 07 2019	_____	_____
Department Head Signature	Date	City Administrator Signature	Date

A decorative border consisting of a dotted line surrounds the entire page content.

September

REGULAR AGENDA

City of Gladstone Staff Report

Report Date: September 5, 2019
Meeting Date: September 10, 2019
To: Gladstone City Council
From: Jacque Betz, City Administrator

AGENDA ITEM

Consider authorizing an increase in the Guaranteed Maximum Price in the Gladstone Civic Center contract to allow additional soil removal of approximately 8,000 cubic yards in cost-sharing responsibility that does not meet DEQ's definition of clean fill. Reimbursement to P&C Construction would occur on a time-and-materials basis not to exceed \$250,000.

Proposal

Attached is a memo prepared by Kim Knox from SOJ, Project Manager as Owner's representative for the Gladstone Civic Center project.

Included in the packet for the City Council are the following:

- Exhibit 1- Phase 1 Environmental Site Assessment, Hahn & Associates, Inc. May 24, 2016
- Exhibit 2- Contaminated Media Management Plan; PBS; April 2019
- Exhibit 3- Technical Memorandum; Results of Soil Characterization; PBS; May 13, 2019

The general public can access the documents on the City's website at www.ci.gladstone.or.us

Cost Impact

The \$250,000 would be expended from the Civic Buildings Capital Fund account code 620000 Capital Construction line item in the 2019-21 City of Gladstone Budget.

The City is also working with Business Oregon to evaluate a low interest rate loan program for soil removal and/or a one-time grant option (Up to \$60,000).

Recommended Staff Action

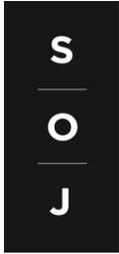
Authorize an increase in the Guaranteed Maximum Price in the Gladstone Civic Center contract to allow additional soil removal of approximately 8,000 cubic yards in cost-sharing responsibility that does not meet DEQ's definition of clean fill. Reimbursement to P&C Construction would occur on a time-and-materials basis not to exceed \$250,000.

Department Head
Signature

Date


City Administrator
Signature

Date



MEMORANDUM

TO: Jacquie Betz, City Administrator
FROM: Kim Knox, Project Manager
DATE: September 5, 2019
SUBJECT: Gladstone Civic Center
Contract Change – Soil Removal

Below and attached is a summary of the additional soil removal scope and proposed City cost sharing responsibility for removal of approximately 8000 cubic yards of soil associated with the Gladstone Civic Center project.

Background. Hahn and Associates completed a Phase I Environmental Site Assessment (ESA) in May of 2016 which revealed evidence of Recognized Environmental Conditions (REC's) in connection with the property and concluded that a Phase II Environmental Site Assessment appeared to be necessary.

The Design-Build Team incorporated the findings of the ESA and noted REC's in their Contaminated Media Management Plan completed by PBS in April, 2019 (attached).

Upon start of construction, a previously undocumented Underground Storage Tank (UST) was discovered in the north-central portion of the site and removed on April 17th. Subsequently, P&C Construction directed PBS to conduct additional soil sampling elsewhere on the site to assess soil conditions for the purpose of: 1) Assessing worker health and safety and establishing appropriate handling procedures, and 2) To characterize soil conditions to determine appropriate disposal or re-use alternatives (see PBS Technical Memorandum dated May 13, 2019).

The material on the site was not deemed to be "contaminated" or "hazardous" as that term is defined or applied by state and federal law and it does not exceed risk levels. Concentrations of metals (cadmium and/or lead) were detected in soil concentrations above the DEQ's clean-fill standards, requiring that it be properly managed and/or disposed of.

Actions. The DB Team and City have pursued several soil removal options to minimize cost including:

- On-site re-use
- Off-site re-use
- Disposal at a landfill
- Combination of above options

During the course of identifying places to take the soil, DEQ concluded that “the soil proposed for excavation is essentially the same as clean fill and is exempt from solid waste permitting regulations pursuant to OAR 340-00930080(2)”. However, trace concentrates of lead and cadmium slightly exceeding clean fill standards do exist.

Since May, soils excavated to accommodate the building pads have been stockpiled on the site while several removal options were narrowed to a favored approach which was then, in late August, determined to be unavailable. Given ongoing construction activities, removal of this soil must begin immediately to avoid construction delays and wet weather conditions.

Proposed Change to Contractor’s Guaranteed Maximum Price

P&C has estimated a “worst case” scenario for hauling and disposing approximately 8,000 cubic yards of soil to a facility approved to accept contaminated soil at a rough order-of-magnitude additional cost to the project of \$500,000. P&C is pursuing more cost-effective options at locations that may be able to accept the soil at a lesser overall cost.

P&C Construction has proposed a cost-sharing approach that limits the City’s cost responsibility for offsite hauling and disposal of the 8,000 cubic yards of soil to \$250,000. Should actual expenses result in a lower value than \$250,000, the City would be charged the actual costs. Expenses in excess of the \$250k would not result in an increase to the GMP.

Council is being asked to consider authorizing an increase in the Guaranteed Maximum Price to allow removal of the soil. Reimbursement to P&C Construction would occur on a time-and-materials basis not to exceed \$250,000. Time is of the essence to avoid construction schedule delays.

Attachments

Phase I Environmental Site Assessment; Hahn & Associates, Inc; May 24, 2016
Contaminated Media Management Plan; PBS; April 2019
Technical Memorandum: Results of Soil Characterization; PBS; May 13, 2019

City of Gladstone Staff Report

Report Date : August 29, 2019
Meeting Date : September 10, 2019
To : Jacque Betz, City Administrator and Gladstone City Council
From : Jim Whynot, Public Works Director

AGENDA ITEM:

Consider awarding City Engineer of Record contract to Murraysmith, Inc.

History/Background:

State and federal regulations require a City Engineer of Record in order to perform the official engineering duties on behalf of the City. The City has employed the services of a City Engineer since at least 1949. The current City Engineer of Record, Sisul Engineering has served the City for a number of years in this capacity.

At the 2019 Strategic Planning Session, the City Council concurred that the City initiate a request for qualifications for a City Engineer of Record. In June of this year, the City prepared an RFP for City Engineer of Record, and solicited request for proposals via publication in American Public Works Association (APWA), Daily Journal of Commerce (DJC), Oregon Procurement Information Network (ORPIN), and the City's website.

The City received four responses to the RFP:

- Murraysmith, Inc.
- Pace Engineers, Inc.
- Sisul Engineering
- Tetra Tech, Inc.

The City assembled a team of evaluators to review and score the RFPs based upon the following weighted criteria:

- 30% Qualifications
- 30% Local Metro Area Experience
- 10% Staffing Plan
- 10% References
- 20% Response Time and Availability

The team of evaluators consisted of:

- Matt Tracy, Gladstone City Councilor
- Neal Reisner, Gladstone City Councilor
- Jacque Betz, Gladstone City Administrator
- Jim Whynot, Gladstone Public Works Director
- Lance Calvert, City Engineer, City of West Linn
- Josh Wheeler, Assistant City Engineer, City of Oregon City

The evaluation team returned the following scoring:

2019 City Engineer of Record					
SCORING	MurraySmith	Pace	Sisul Engineering	Tetra Tech	Weight
Qualifications	168	118	135	146	30%
Local Metro Area Experience	157	107	160	149	30%
Staffing Plan	60	47	49	60	10%
References	50	29	45	50	10%
Response Time and Availability	100	47	103	65	20%
TOTAL POINTS SCORED	535	348	492	470	↓
TOTAL POINTS POSSIBLE	600	600	600	600	100%

As shown above, the scoring determined the most qualified firms in the following order:

- (1) Murraysmith, Inc.
- (2) Sisul Engineering
- (3) Tetra Tech, Inc.
- (4) Pace Engineers, Inc.

On August 14, 2019, the City issued its Notice of Intent to Award a contract for Engineer of Record to Murraysmith, Inc.

Pursuant to ORS 279C.110 (5), subsequent to the *most qualified* determination, the City entered into contract negotiations with Murraysmith, Inc.

Cost Impact:

Based upon the fee schedule provided by Murraysmith, Inc., (Attachment A) and the discussions during contract negotiations, the City estimates an approximate annual fee for services based on 325 historical annual hours of City Engineer of Record services as follows:

Kyle McTeague, Principal Engineer IV..... \$38,675
 162.50 hours x \$238 per hour

Other Labor\$26,487 to \$32,825
 162.50 hours x fee range between \$163 to \$202 per hour

Travel Time averaging one round trip per week (52 trips annually) at hourly rate \$12,376
 (This assumes that the Principal Engineer will be our point of contact for all meetings, as has been the City's past practices

Federal mileage rate of \$0.58 per mile \$ 675

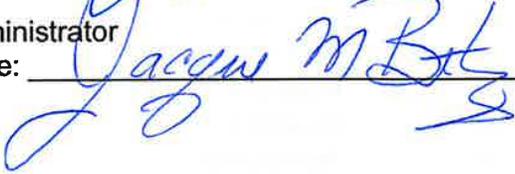
(22.4 miles roundtrip x 52 trips per year)

Estimated total annual fee range for Murraysmith, Inc..... \$78,213 to \$84,551

Based upon the historical fees charged by the current City Engineer of Record, (325 hours at \$130 per hour = \$42,250), the cost impact to change engineering firms is approximately an additional \$35,963 to \$42,301 annually. While these additional funds are available in the budget, the funding will need to be reallocated out of Capital Improvements and added into Professional Services.

Awarding a contract to Murraysmith, Inc., falls above the City Administrator's spending authority. Therefore, staff is bringing this matter before the Council for consideration.

Department Head
Signature:  Date: 9/4/19

City Administrator
Signature:  Date: 9/4/19



**2019 SCHEDULE OF
CHARGES**

Personnel:

Labor will be invoiced by staff classification at the following hourly rates, which are valid from January 1, 2019 through December 31, 2019. After this period, the rates are subject to adjustment.

<u>Billing Classifications</u>	<u>2019 Rates</u>	<u>Billing Classifications</u>	<u>2019 Rates</u>
Principal Engineer VI	\$257	Construction Manager VIII	\$216
Principal Engineer V	248	Construction Manager VII	209
Principal Engineer IV	238	Construction Manager VI	194
Principal Engineer III	228	Construction Manager V	179
Principal Engineer II	219	Construction Manager IV	169
Principal Engineer I	211	Construction Manager III	154
Professional Engineer IX	202	Construction Manager II	143
Engineering Designer IX	194	Construction Manager I	127
Professional Engineer VIII	192	Inspector VII	179
Engineering Designer VIII	184	Inspector VI	164
Professional Engineer VII	182	Inspector V	149
Engineering Designer VII	175	Inspector IV	138
Professional Engineer VI	173	Inspector III	123
Engineering Designer VI	167	Inspector II	111
Professional Engineer V	163	Inspector I	95
Engineering Designer V	156	Technician IV	148
Professional Engineer IV	153	Technician III	132
Engineering Designer IV	153	Technician II	114
Professional Engineer III	149	Technician I	97
Engineering Designer III	149	Administrative III	105
Engineering Designer II	137	Administrative II	97
Engineering Designer I	126	Administrative I	85

Project Expenses:

Expenses incurred that are directly attributable to the project will be invoiced at actual cost. These expenses include the following:

CADD Hardware/Software	\$18.00/hour
Modeling and GIS Hardware/Software	\$10.00/hour
Mileage	Current IRS Rate
Postage and Delivery Services	At Cost
Printing and Reproduction	At Cost
Travel, Lodging, and Subsistence	At Cost

Outside Services:

Outside technical, professional, and other services will be invoiced at actual cost-plus 10 percent to cover administration and overhead.

**CITY COUNCIL
MONTHLY
ACTIVITY
REPORTS**

MAYOR TAMMY STEMPEL

AUGUST 2019 – CIVIC ACTIVITY DETAIL

MEETINGS - ACTIVITIES

- 7/2/2019 - Community Festival
- 7/3/2019 - Community Festival
- 7/4/2019 - Community Festival
- 7/5/2019 - Meeting with Jacque – Agenda
- 7/6/2019 - Citizen Meeting – Transportation Issues
- 7/7/2019 - Food Pantry Prep
- 7/8/2019 - WES Governance Meeting
- 7/10/2019 - Food Pantry Stocking
- Citizen Meeting
- 7/12/2019 - Clackamas County Coordinating Committee – Executive Meeting
- Parks and Rec Board Meeting
- 7/13/2019 - City Council Meeting
- 7/14/2019 - Food Pantry - Stocking
- 7/15/2019 - Affordable Housing Meeting with the County
- 7/16/2019 - Halloween Planning Meeting
- 7/20/2019 - Food Pantry Steering Committee Meeting
- Kiwanis Meeting
- 7/21/2019 - Food Pantry - Stocking
- 7/22/2019 - Metro Mayors
- Food Pantry – Shift Lead
- 7/23/2019 - Halloween Planning Meeting
- 7/26/2019 - Meeting with Citizens
- 7/27/2019 - Meeting with Fire Chief Huffman
- Metro Food Scrap Policy Open House

7/28/2019 - Food Pantry - Stocking

7/31/2019 - Baskin and Robbins Shop With a Cop Event – Mayors Challenge

NOTES

COUNCILOR MATT TRACY

AUGUST 2019 – CIVIC ACTIVITY DETAIL

MEETINGS - ACTIVITIES

8/2//2019	Gladstone Community Festival and Parade
7/13/2019	City Council Meeting

NOTES

City of Gladstone Staff Report

Report Date: September 4, 2019
Meeting Date: September 10, 2019
To: Gladstone City Council
From: Jacque Betz, City Administrator

AGENDA ITEM

Attached is the City Council preliminary agenda document. Please note dates added:

October 16th- 5:30 pm City Council/School Board Meeting at the Senior Center

October 30th- 6:00 pm Trolley Trail Bridge Concept Presentation in City Council Chambers

January 25, 2020 City Council/Department Head Retreat- all day. Location to be determined.

September 24, 2019 Utility Rate Open House 6:30 pm			
	Utility Rates- Gladstone High School Cafeteria		Public Outreach
October 8, 2019 Regular City Council Meeting 6:30 pm			
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings • Department Head Monthly Reports (September) 		
Presentation	Swearing-In of Lt. Tim Gerkman and Sgt. Jim Leake	Judge Beloof	
Presentation	Rinearson Creek Project	Columbia Restoration	
	Gladstone Library IGA transfer of employees and operations	CA Betz/CA Driscoll/IHD McDonald/IFD Brucker	
	Gladstone Library Board Funds Collected Resolution	CA Betz/IFD Brucker	Resolution
	Gladstone ROW Informational Session	CA Betz/PWD Whynot/IFD Brucker	
	Direction on utility rates for January 2020 implementation	CA Betz/PWD Whynot	Direction
	Code Amendment regarding land use approvals	CA Doughman	Ordinance
	Consider approving a resolution in support of a cosponsored application with Clackamas County re-designating the North Urban Clackamas County Enterprise Zone	CA Betz	Resolution
	Ordinance Metro Food Scrap Policy	CA Betz	Ordinance
October 16, 2019 Gladstone Senior Center 5:30 PM			
	School District- City Council Joint Meeting		
October 30, 2019 Special Meeting 6:00 pm City Council Chambers			
	Trolley Trail Bridge Concepts Presentation		

Gladstone City Council Preliminary Agendas

November 12, 2019 Regular City Council Meeting 6:30 PM			
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings • Department Head Monthly Reports (October) 		
Presentation	WES Annual Report	Greg Geist	
	Dissolve the Gladstone Library Board	CA Betz/City Attorney	Ordinance
	Utility Rate Discussion		
	Update the Master Fee Schedule	CR Bannick	
November 26, 2019 Work Session			
	No Meeting- Holiday week		
December 10, 2019 Regular City Council Meeting 6:30 PM			
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings • Department Head Monthly Reports (November) 		
	Accept the 2018-19 Fiscal year audit	IFD Brucker	
	Appointments to Boards, Commissions, and Committees	CR Bannick	
January 25, 2020			
	City Council/Department Head Annual Retreat Time and Place to Be Determined		

Gladstone City Council Preliminary Agendas

To Be Set			
	Adopt the Gladstone Natural Hazard Mitigation Plan Update	CA Betz	Resolution
City Council Goal Setting January 25, 2019			
	Location to be determined		

