



**GLADSTONE CITY COUNCIL MEETING
CIVIC CENTER COUNCIL CHAMBERS
August 9, 2022 – 6:30 PM**

CALL TO ORDER
ROLL CALL
FLAG SALUTE

The City of Gladstone is abiding by guidelines set forth in House Bill 2560, which requires the governing body of the public body, to extent reasonably possible, to make all meetings accessible remotely through technological means and provide opportunity for members of general public to remotely submit oral and written testimony during meetings to extent in-person oral and written testimony is allowed. Therefore, this meeting will be open to the public both in person and virtually using the Zoom platform.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/85991001993?pwd=Q091VG1TZFE3eFRhK0ptQ1hibHBGUT09>

Passcode: 343607

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Webinar ID: 859 9100 1993

Passcode: 343607

If members of the public would like to comment on an agenda item (either virtually or in person) please email your comments to bannick@ci.gladstone.or.us prior to 12:00 p.m. (noon) on August 9, 2022.

The City Council will also have *Business from the Audience* at the end of the meeting. To speak during this time, (either virtually or in person) please email bannick@ci.gladstone.or.us prior to 12:00 p.m. (noon) on August 9, 2022 with your name, topic of discussion and city of residence.

(Zoom participant speaking instructions will be emailed to persons who request to speak and posted on the city's website)

REPORT – CLACKAMAS FIRE DISTRICT #1 UPDATE – CFD1 Fire Chief Nick Browne

AGENDA ADDITIONS OR CORRECTIONS

CONSENT AGENDA:

1. Approval of July 12, 2022 Regular Minutes
2. Approval of June Bank Balances
3. Budget Report for Period ending 06-30-2022
4. Approval of June Check Register
5. Legal Costs on Projects

6. Department Head Monthly Reports for July 2022
7. Consider approval of the Gladstone Community Event Sponsorship Program
8. Consider approval of a Traffic Safety Overtime Grant from the Oregon Department of Transportation (ODOT) for the Gladstone Police Department

CORRESPONDENCE: None

REGULAR AGENDA:

9. CONTRACT FOR PHASE 1 PROGRESSIVE-DESIGN BUILD FOR THE PUBLIC WORKS FACILITY PROJECT

Consider authorizing the City Administrator to enter into an agreement with P&C Construction to provide Phase 1 Progressive Design-Build services for the Gladstone Public Works Facility, in the amount of \$273,675.

10. MELDRUM BAR PARK CONCEPTUAL SITE PLAN

Consider approval of the Meldrum Bar Park Conceptual Site Plan.

11. CITY ADMINISTRATOR EMPLOYMENT CONTRACT DISCUSSION – City Attorney Chad Jacobs (no attachments)

BUSINESS CARRIED FORWARD –

BUSINESS FROM THE AUDIENCE

Visitors: This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others and must fill out a speaker card available in the back of the room prior to making a comment.

BUSINESS FROM THE COUNCIL - Council Monthly Activity Reports

ADJOURN

Upcoming Meeting Dates:

- August 23, 2022 – City Council Work Session – 5:30 p.m.
- August 31, 2022 – Joint City Council - School Board Meeting – Gladstone High School – 5:30 p.m.

MEETING ACCESSIBILITY SERVICES AND AMERICANS WITH DISABILITIES ACT (ADA) NOTICE

The Civic Center is ADA accessible. Hearing devices may be requested from the City Recorder at least 48 hours prior to the meeting. Individuals requiring other assistance must make their request know 48 hours preceding the meeting by contacting the City Recorder at bannick@ci.gladstone.or.us. Staff will do their best to respond in a timely manner and to accommodate requests.

**CLACKAMAS
FIRE DISTRICT
#1
REPORT**



CLACKAMAS FIRE DISTRICT #1

Here for you

FIRE CHIEF'S REPORT

August 2022

The month of July saw the summer finally come in. People had the opportunity to enjoy their community and meeting their firefighters. Clackamas Fire had a great time at Max Patterson Park where Engine 322 made appearances at the city events.

The Gladstone Community Fire Station remodel got underway. With demolition and construction in the living and office space of the station, the firefighters have shifted to working out of the office across the street.

On July 7th, ten lateral-hire firefighters graduated the recruit academy.

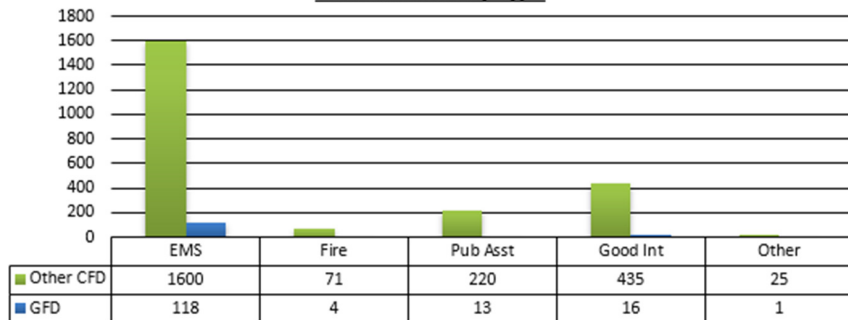
Clackamas Fire risk reduction messaging included firework safety, wildfire prevention and water hazards. There were 152 incidents in Gladstone in July.

The State of California requested assistance from Oregon for the McKinney Fire. The state sent three task forces to the fire. This included one from Clackamas County for which the district sent two Type III engines, one water tender, and the task force leader.

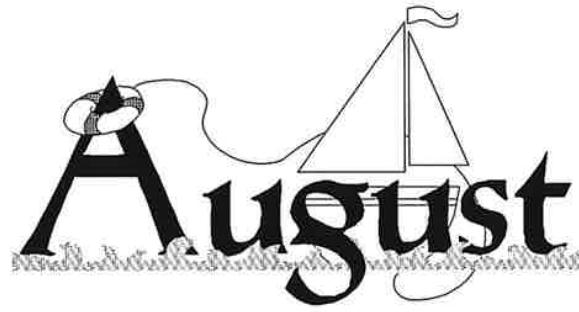


Gladstone Fire Report July 2022

Total Incidents by Type



*Note: Data is preliminary and is subject to revision as data is validated.



CONSENT AGENDA

GLADSTONE CITY COUNCIL MEETING MINUTES OF JULY 12, 2022

Meeting was called to order at 6:30 P.M. – (Via Zoom and In Person)

ROLL CALL:

Mayor Tammy Stempel, Councilor Ripley, Councilor Alexander, Councilor Tracy, Councilor Todd, Councilor Hartman, Councilor Garlington

ABSENT:

STAFF:

Jacque Betz, City Administrator; Darren Caniparoli, Public Works Director; John Schmerber, Police Chief; Cathy Brucker, Finance Consultant; Ashley Driscoll, City Attorney; Tami Bannick, City Recorder

Mayor Stempel called the meeting to order and explained that the City is abiding by guidelines set forth in House Bill 2560, which requires that they make all meetings accessible remotely, through technologic means and provide the opportunity for the public to participate to the best of their ability. This meeting will be open to the public, both in person and virtually, using the Zoom platform. The Council members and staff will be in person, as well as those citizens who wish to attend in person. She went over the procedures that will be followed for the meeting and the meeting agenda.

AGENDA ADDITIONS OR CORRECTIONS:

None.

CONSENT AGENDA:

1. Approval of June 14, 2022 Regular Meeting Minutes
2. Approval of May Bank Balances
3. Budget Report for Period ending 5-31-2022
4. Approval of May Check Register
5. Legal Costs on Projects
6. Department Head Monthly Reports for June 2022
7. Consider approval of a contract for the 2022 Gladstone Street Pavement Repair Project to K&L Industries in the amount of \$654,552.00

Councilor Tracy made a motion to approve the Consent Agenda. Motion was seconded by Councilors Alexander and Hartman. Ms. Bannick took a roll call vote: Councilor Alexander – yes. Councilor Tracy – yes. Councilor Hartman – yes. Councilor Garlington – yes. Councilor Ripley – yes. Mayor Stempel – yes. Motion approved with a unanimous vote.

REPORT FROM CLACKAMAS FIRE DISTRICT #1:

Chief Browne said it's been a busy month. The transition has been going well. They have completed the inventory. There was some excess equipment, such as radios, which will be returned to Gladstone to be put to use here. The remodel project is just starting, so they will be occupying the old Fire office across the street during that project. He has been participating in the Department Head meetings. He went over the events the Fire crews attended/participated in. Clackamas Fire received a \$35,000 grant from the State Fire Marshal's Office for wildfire staffing (overtime). It allows them to upstaff additional personnel on red flag days/extreme fire danger days. Whatever funds remain after the grant period – the State decides whether to ask for the funds back, to repurpose the funds, or extend the timeline for those funds. He shared information regarding the state-wide Wildland Urban Interface Map and the Western Fire Chief's Association fire map – both are good sources of information and are available to the public. He went over

their system for mutual aid assistance related to wildfires/task forces. The staffing levels stay consistent in the areas/cities they serve.

CORRESPONDENCE:

None.

Mayor Stempel said for those members of the public who wished to speak the deadline for accepting comments was noon today. They allow three minutes for public comment unless there are special circumstances and additional time has been approved beforehand by staff.

She said a few words about the role of the City Council. She feels it is important for everyone to understand their limitations: they represent the citizens of Gladstone and not their own personal agendas and beliefs. There have been many times when a decision being made doesn't align with what they would like personally but have made a decision based on what is based on the City as a whole. That doesn't mean that their personal beliefs have changed; just that they listened and acted accordingly. There are laws and rules they have to use as the basis of their decisions. They do not have the luxury of randomly making decisions, but instead they have to be consistent and take the path that is defensible. They appreciate everyone's time in participating in this process. Her goal is to keep the meeting respectful and engaging and she hopes everyone will help her do that.

REGULAR AGENDA

8. PUBLIC HEARING – RESOLUTION 1210 – A RESOLUTION UPDATING THE MASTER FEE SCHEDULE:

This includes pass-through increases for Water Environmental Services (WES), Oak Lodge Water Services, and North Clackamas County Water Commission (NCCWC), and system development charges (SDC's) and updated low-income utility assistance programs. Ms. Brucker went over the staff report. If this is approved the rates will go into effect on the July utility bills.

PUBLIC COMMENTS:

None.

Councilor Garlington made a motion to approve Resolution No. 1210, a Resolution repealing the Master Fee Schedule adopted under Resolution No. 1208 and adopting a new Master Fee Schedule. Motion was seconded by Councilor Hartman. Ms. Bannick took a roll call vote: Councilor Tracy – yes. Councilor Alexander – yes. Councilor Ripley – yes. Councilor Garlington – yes. Councilor Todd – yes. Councilor Hartman – yes. Mayor Stempel – yes. Motion passed with a unanimous vote.

9. AMENDMENT TO LIBRARY CONSTRUCTION AND OPERATION INTERGOVERNMENTAL AGREEMENT (IGA):

City Attorney Ashley Driscoll went over the background. The IGA was entered into in November 2019 between the City of Gladstone and Clackamas County for the construction of a 6,000 square foot library in the City of Gladstone in exchange for the City dispensing a lawsuit and agreeing to provide the County all Gladstone Library Service Area district tax revenue, plus \$200,000 per year for operations. The County has used up all six time extensions for construction – they have asked the City to consider a one-year extension/pause in order to address some issues. The original cost estimate for the Gladstone Library was \$4.9 million. Because of pandemic-related delays and inflationary impacts, the new estimate is now near \$8.6 million. The County is hoping that within this year-long pause some of the pandemic impacts will begin to alleviate. This has been discussed

during executive session. In this amendment the City is agreeing to a 12-month pause in the construction timeline, the County is committing to demolishing the former City Hall site by November 1, 2022, putting up a sign that reads “Future Site Of The Gladstone City Library”, and the County agreed to update its estimate at nine months from execution of this amendment. If the cost estimate at that time is \$7 million or less, the County will resume the construction timeline. The County Board of Commissioners has approved this. The City Attorney’s Office recommends that the City Council approve this amendment.

Councilor Ripley asked what prevents them from doing it again and again. He doesn’t trust them. Ms. Driscoll said there is a clause in the original IGA where either party can terminate and pay the price – if the County terminates, the City would receive \$360,000 toward construction of a new library, but would face many of same challenges that the County has.

Councilor Alexander asked what happens if the cost estimate is more than \$7 million after nine months. Ms. Driscoll said if, during the course of the year, the correction happens quicker and at the nine-month mark they get a new cost estimate that shows it’s under \$7 million, they would immediately begin resuming the timeline. Even if it is above \$7.5 million they would still be obligated to start at the 12-month mark.

Councilor Tracy thinks they all need to acknowledge that there will be an undeveloped piece of property in the middle of town.

Councilor Hartman asked if they can negotiate whether they give the County the tax revenue they are currently giving them or the \$200,000/per year because of this pause. Ms. Driscoll said those are significant parts of the negotiation of the primary IGA. She feels that making changes to those “gives” would not be well received by the County. If Gladstone terminates the agreement it would receive the operations/employees/revenue but wouldn’t have the \$8 million to build a new library. Councilor Todd wanted to clarify that if the City decided to build its own library it would involve going out for a bond and property taxes being increased. She asked if there was any way to pare down the costs – they have already looked at that and done everything they can to cut costs. Councilor Garlington asked who looks at the cost estimate – Ms. Betz said the County has control of the project and they have been a really good partner and want this project to move forward. She is confident that they will do everything they can to move this project forward. Councilor Garlington asked if they would lose any of the ARPA funds if they extend this timeline – Ms. Betz said the County’s funds are secured.

Ms. Betz said the City has to split the cost of demolition with the County – she would rather get it done sooner because the costs go up the longer they wait. She feels they need to get started now in order to get through the abatement.

Councilor Hartman made a motion to approve Amendment #1 to the Library Construction and Operation Intergovernmental Agreement (IGA) between Clackamas County and the City of Gladstone. Motion was seconded by Councilor Garlington. Ms. Bannick took a roll call vote: Councilor Hartman – yes. Councilor Tracy – yes. Councilor Alexander – yes. Councilor Ripley – yes. Councilor Garlington – yes. Councilor Todd – yes. Mayor Stempel – yes. Motion passed with a unanimous vote.

10. GLADSTONE POLICE DEPARTMENT BODY WORN CAMERAS (BWC’s):

Chief Schmerber went over the staff report. Agencies all over the state are moving to BWC’s. They want transparency. Cameras will provide evidence of events, behaviors, and hopefully minimize confrontations knowing that there are cameras. It’s an important tool. They assessed

three types of cameras – Motorola Solutions would be their recommendation. All uniformed officers would be wearing the cameras, and with Code Enforcement and Detectives under certain circumstances. A draft policy has already been developed. The City would own the equipment and there is a five-year subscription fee. All upgrades are free and there is a five-year no-fault warranty on all the equipment. They furnish new cameras after three years. Years one and two will be paid through ARPA funding. Years 3 – 5 will be built into the Police Department’s budget cycles.

Councilor Alexander feels this is something tangible that the public can see. It protects the public and the officers.

Councilor Tracy asked who controls the data – Chief Schmerber said once the data is uploaded it can’t be tampered with.

Councilor Hartman asked if Motorola offers security software that is aware if someone is hacking into the system – Chief Schmerber said yes.

Councilor Todd asked if this is for 20 cameras – yes.

Councilor Garlington asked if after five years they decide to go with another brand do they own the data – yes. There was further discussion regarding the warranty/equipment. Ms. Betz said this comes before City Council as a five-year package because it exceeds her spending authority. They want the community to understand the five-year package they are entering into for this equipment.

Councilor Alexander made a motion approve the purchase of 20 Motorola body worn cameras to include the subscription fees. Motion was seconded by Councilor Todd. Ms. Bannick took a roll call vote: Councilor Todd – yes. Councilor Garlington – yes. Councilor Ripley – yes. Councilor Alexander – yes. Councilor Tracy – yes. Councilor Hartman – yes. Mayor Stempel – yes. Motion passed with a unanimous vote.

11. PSILOCYBIN REGULATIONS IN GLADSTONE:

Mayor Stempel explained that this is to consider directing staff to prepare an ordinance declaring a ban on psilocybin service centers and the manufacture of psilocybin products in Gladstone and refer the question to the voters in the November election. Ms. Betz said this has already been approved by the State – they are in the process of licensing them. The Oregon Health Authority has begun the rulemaking process. This is a process issue as to whether they want to ban these in Gladstone. They went through a similar process when marijuana was legalized. These facilities cannot be located within 1,000 feet of a school or in a residential or commercial zone. Staff is asking for input on whether they want them to bring back an ordinance next month that refers this to the November ballot or wait until after the Oregon Health Authority has put their licensing and rulemaking into place and consider it on the November 2024 ballot. If they want to ban it now they need to have the ordinance in place next month.

Mayor Stempel asked Chief Schmerber if they have had any issues with the marijuana dispensaries – not to his knowledge. Ms. Betz said these would not generate any revenue for the City. Councilor Ripley thinks waiting would be the best idea.

Councilor Alexander agreed to wait until they have more information.

Councilor Tracy also agreed.

Councilor Hartman said these facilities aren't run the same way as marijuana dispensaries. She said over the next three days the County and State are having information sessions on Zoom. She agreed to wait.

Councilor Todd asked about the zoning regulations – Ms. Betz said they don't have that information yet. Councilor Todd feels they don't have enough information to put this on the ballot. Councilor Garlington asked if other jurisdictions have already jumped on this – Ms. Driscoll did not have an answer for that. Councilor Garlington agreed to give it time and see what happens. Mayor Stempel agreed to wait as well. She asked if they wait two years will this go through the Planning Commission like marijuana dispensaries did or if it would be a different process – Ms. Betz said it would probably be a design land use application. Ms. Driscoll said at any time they can implement time, place, and manner regulations and that would go through the land use process.

12. APPOINTMENT TO THE TRAFFIC SAFETY COMMISSION:

They have three vacancies now. This application is from Alexandra Hernandez. This would be for a term that expires 12/31/2024.

Ms. Betz took a roll call vote: Councilor Garlington – yes. Councilor Todd – yes. Councilor Hartman – yes. Councilor Tracy – yes. Councilor Alexander – yes. Councilor Ripley – yes. Mayor Stempel – yes. Alexandra Hernandez has been appointed with a unanimous vote.

BUSINESS CARRIED FORWARD:

Ms. Betz said in the packets they put a tentative outline of trying to align two-year work plans with the committees, commissions, and boards to align that with the City Council goal setting process in the next biennium budget.

BUSINESS FROM THE AUDIENCE:

None.

BUSINESS FROM THE COUNCIL:

Councilor Tracy:

He said the water plant is in great shape, they've got budgets together pretty tight, reserves are good, water outlook looks really good, the river was up high, they are doing a sand filter replacement and some R&R on the plants, and so far things have been really good this year. He commends the new staff, the general manager, and everyone who runs the plant.

Councilor Hartman:

She said it's amazing to see the splash pad open at Max Patterson Park and seeing everyone enjoying themselves.

Councilor Todd:

She hopes everyone will attend the Community Festival coming up the first weekend in August. There will be a Friday movie at the park, the parade on Saturday, and a car show on Sunday. If you want to be involved, let her know.

Councilor Garlington:

She thanked the Police and Fire Departments for putting on a fabulous Fourth of July picnic – there were a lot of people there. It was great to see people coming specifically for the picnic.

Mayor Stempel:

She said the Food Pantry is open from 3-6 on Thursdays at the Hillside Christian Fellowship Church off Glen Echo – located in the back portable buildings. The number of families and homebound seniors they are serving is growing every week and growing in leaps and bounds. They are still looking for volunteers and donations (especially pasta, spaghetti sauce, cereal, and snacks). If anyone wants to drop off food she is there with the prep crew on Wednesdays from 2 – 3:30 P.M. She wanted to thank the people at Hillside Christian Fellowship Church – they don’t charge them anything.

She attended the GEMS meeting – they discussed the Senior Center/Resource Center that will be in place in case of emergencies. They went over the basic roles of elected officials and what the hierarchy looks like during an incident. They need to get more people signed up for Flashpoint so the information gets pushed out. They will have a booth at the Community Festival in order to sign people up.

The Historical Society meeting started with the historian’s report and a book she discovered called “1947 Historic Homes of Clackamas County”. There are 30 houses highlighted. They received brochures for the first and second annual Gladstone Fourth of July picnic from the Gladstone Mercantile. They have a historic calendar for sale as a fundraiser and they will be available at the Community Festival.

Clackamas County Coordinating Committee (C4) is focusing on the State Highway Plan and tolling. They are crafting a letter asking for a 60-day extension on public comment because they don’t feel that they listened to the public comments that they received.

The Parks and Rec Board met last night and went over the preferred conceptual plan for Meldrum Bar Park. The outstanding issue was where to put the off-leash dog park – they decided to put it in the open area on the left at the top of the hill. The most popular items wanted per the survey were an event space, dog park, and paths/walkways. They also discussed standardizing amenities at the parks (benches, picnic tables, garbage receptacles).

Mayor Stempel asked for a motion to adjourn the meeting.

ADJOURN:

Councilor Garlington made a motion to adjourn the meeting. Motion was seconded by Councilor Alexander. Ms. Bannick took a roll call vote: Councilor Ripley – yes. Councilor Alexander – yes. Councilor Tracy – yes. Councilor Hartman – yes. Councilor Todd – yes. Councilor Garlington – yes. Mayor Stempel – yes. Motion passed unanimously.

Meeting was adjourned at 7:55 P.M.

Approved by the Mayor this _____ day of _____, 2022.

ATTEST:

Tamara Stempel, Mayor

Tami Bannick, City Recorder

BANK BALANCES						
Month Ending Balance						
Bank	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021
LGIP -City Of Gladstone #4472	\$ 14,618,555.95	\$ 16,086,612.67	\$ 15,727,856.31	\$ 15,795,396.86	\$ 20,111,020.82	\$ 20,354,455.64
LGIP - Urban Renewal Agency #4650	2,314,978.08	2,110,410.18	2,113,163.66	1,869,779.11	2,697,248.46	2,777,710.35
Checking Accounts:						
General Fund	250,969.98	191,092.64	271,148.46	222,271.87	271,723.01	162,804.93
Urban Renewal	18,506.22	18,506.29	18,506.36	18,506.43	17,815.43	17,815.57
Municipal Court	60,381.25	49,724.11	45,789.54	51,611.98	39,544.94	31,986.26
Totals	\$ 17,263,391.48	\$ 18,456,345.89	\$ 18,176,464.33	\$ 17,957,566.25	\$ 23,137,352.66	\$ 23,344,772.75
Bank	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022
LGIP -City Of Gladstone #4472	\$ 20,087,675.49	\$ 20,097,346.47	\$ 20,343,402.82	\$ 24,902,930.08	\$ 24,810,341.81	\$ 24,421,575.21
LGIP - Urban Renewal Agency #4650	2,766,567.83	2,738,908.09	2,767,381.65	2,773,275.43	2,778,203.97	2,797,280.38
Checking Accounts:						
General Fund	482,952.88	170,139.39	295,165.28	298,346.84	268,825.42	153,515.76
Urban Renewal	67,665.68	23,420.06	23,046.87	23,046.96	23,047.05	22,278.79
Municipal Court	35,119.57	51,006.46	56,358.49	53,882.06	57,351.27	70,616.57
Totals	\$ 23,439,981.45	\$ 23,080,820.47	\$ 23,485,355.11	\$ 28,051,481.37	\$ 27,937,769.52	\$ 27,465,266.71



Budget Report Account Summary

For Fiscal: 2021-2022 Period Ending: 06/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - GENERAL FUND							
Revenue							
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL							
RptType: 3000 - BEG FUND BAL.							
100-000-309999	BEGINNING FUND BALANCE	4,850,000.00	4,850,000.00	0.00	0.00	-4,850,000.00	0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	4,850,000.00	4,850,000.00	0.00	0.00	-4,850,000.00	0.00 %
RptType: 3100 - LOCAL TAXES							
100-000-310010	CURRENT YEAR TAXES	9,300,726.00	9,300,726.00	71,564.70	4,560,087.71	-4,740,638.29	49.03 %
100-000-310050	PRIOR YEAR TAXES	90,000.00	90,000.00	4,931.74	38,392.58	-51,607.42	42.66 %
100-000-314045	TRANSIENT LODGING TAX	250,000.00	250,000.00	2,311.54	121,244.15	-128,755.85	48.50 %
	RptType: 3100 - LOCAL TAXES Total:	9,640,726.00	9,640,726.00	78,807.98	4,719,724.44	-4,921,001.56	48.96 %
RptType: 3110 - STATE SHARED TAXES							
100-000-310170	STATE REVENUE SHARING	260,000.00	260,000.00	0.00	110,982.26	-149,017.74	42.69 %
100-000-311010	ALCOHOL TAX REVENUE	451,282.00	451,282.00	13,476.12	185,194.48	-266,087.52	41.04 %
100-000-311015	MARIJUANA TAX	55,221.00	55,221.00	0.00	31,232.20	-23,988.80	56.56 %
100-000-311020	CIGARETTE TAX REVENUE	17,800.00	17,800.00	834.19	9,167.01	-8,632.99	51.50 %
	RptType: 3110 - STATE SHARED TAXES Total:	784,303.00	784,303.00	14,310.31	336,575.95	-447,727.05	42.91 %
RptType: 3120 - RIGHT OF WAY FEES							
100-000-312010	GLADSTONE DISPOSAL FRANCHISE FEE	250,000.00	250,000.00	0.00	92,710.76	-157,289.24	37.08 %
100-000-312025	PGE FRANCHISE FEES	800,000.00	800,000.00	0.00	434,901.64	-365,098.36	54.36 %
100-000-312030	NW NATURAL GAS FRANCHISE FEE	227,000.00	227,000.00	0.00	101,441.34	-125,558.66	44.69 %
100-000-312040	COMCAST CABLE TV FRANCHISE FE	276,000.00	276,000.00	0.00	109,764.18	-166,235.82	39.77 %
	RptType: 3120 - RIGHT OF WAY FEES Total:	1,553,000.00	1,553,000.00	0.00	738,817.92	-814,182.08	47.57 %
RptType: 3130 - LICENSES AND PERMITS							
100-000-313010	BUSINESS LICENSE FEES	135,000.00	135,000.00	900.00	80,280.00	-54,720.00	59.47 %
100-000-313015	LIQUOR LICENSE RENEWALS	1,500.00	1,500.00	70.00	805.00	-695.00	53.67 %
100-000-313020	ALARM PERMITS	13,000.00	13,000.00	550.00	9,515.00	-3,485.00	73.19 %
100-000-313025	PARKING PERMITS	500,000.00	500,000.00	9,909.00	115,012.00	-384,988.00	23.00 %
	RptType: 3130 - LICENSES AND PERMITS Total:	649,500.00	649,500.00	11,429.00	205,612.00	-443,888.00	31.66 %
RptType: 3140 - CHARGES FOR SERVICES							
100-000-314010	RECREATION FEES	4,000.00	4,000.00	2,137.28	7,127.28	3,127.28	178.18 %
100-000-314015	SENIOR CENTER BUILDING RENTAL FE...	7,500.00	7,500.00	400.00	2,295.00	-5,205.00	30.60 %
100-000-314020	PLANNING APPLICATION FEES	35,000.00	35,000.00	0.00	31,657.20	-3,342.80	90.45 %
100-000-314025	SOCIAL SERVICES CONTRACT	80,000.00	80,000.00	2,857.68	30,644.26	-49,355.74	38.31 %
100-000-314030	LIEN SEARCH FEES	8,000.00	8,000.00	570.00	6,560.55	-1,439.45	82.01 %
	RptType: 3140 - CHARGES FOR SERVICES Total:	134,500.00	134,500.00	5,964.96	78,284.29	-56,215.71	58.20 %
RptType: 3150 - GRANTS							
100-000-315030	POLICE GRANTS	0.00	0.00	5,062.12	43,041.63	43,041.63	0.00 %
100-000-315040	FIRE GRANTS	50,000.00	50,000.00	0.00	200.00	-49,800.00	0.40 %
100-000-315055	MARINE BOARD MAINTENANCE GRA...	10,800.00	10,800.00	0.00	0.00	-10,800.00	0.00 %
100-000-315065	WES/GOOD NEIGHBOR GRANT	100,000.00	100,000.00	0.00	52,500.00	-47,500.00	52.50 %
100-000-315080	OTHER GRANTS	2,512,000.00	62,685.00	28,820.00	119,012.07	56,327.07	189.86 %
	RptType: 3150 - GRANTS Total:	2,672,800.00	223,485.00	33,882.12	214,753.70	-8,731.30	96.09 %
RptType: 3160 - DEBT SERVICE PROCEEDS							
100-000-381000	OFS-DEBT PROCEEDS	0.00	5,000,000.00	0.00	5,000,000.00	0.00	100.00 %
	RptType: 3160 - DEBT SERVICE PROCEEDS Total:	0.00	5,000,000.00	0.00	5,000,000.00	0.00	100.00 %
RptType: 3260 - FINES AND FORFEITURES							
100-000-326010	COURT FINES & FORFEITURES	705,000.00	705,000.00	26,122.42	332,827.09	-372,172.91	47.21 %
	RptType: 3260 - FINES AND FORFEITURES Total:	705,000.00	705,000.00	26,122.42	332,827.09	-372,172.91	47.21 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
RptType: 3301 - INTEREST							
100-000-330100	INTEREST	195,000.00	195,000.00	19,561.24	115,153.03	-79,846.97	59.05 %
	RptType: 3301 - INTEREST Total:	195,000.00	195,000.00	19,561.24	115,153.03	-79,846.97	59.05 %
RptType: 3600 - MISCELLANEOUS							
100-000-360000	ALL OTHER GF RECEIPTS	70,000.00	71,813.00	4,510.78	35,602.95	-36,210.05	49.58 %
100-000-361016	FIRST RESPONDER SUPPLIES REIMB	10,000.00	10,000.00	1,572.50	10,221.25	221.25	102.21 %
100-000-362212	TRAM TRIPS	10,000.00	10,000.00	885.00	5,133.55	-4,866.45	51.34 %
100-000-362213	MEAL DONATIONS	19,000.00	19,000.00	884.25	18,518.38	-481.62	97.47 %
	RptType: 3600 - MISCELLANEOUS Total:	109,000.00	110,813.00	7,852.53	69,476.13	-41,336.87	62.70 %
RptType: 3700 - OTHER							
100-000-371000	SALE OF SURPLUS EQUIP/PROPERTY	30,000.00	30,000.00	0.00	21,902.15	-8,097.85	73.01 %
	RptType: 3700 - OTHER Total:	30,000.00	30,000.00	0.00	21,902.15	-8,097.85	73.01 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	21,323,829.00	23,876,327.00	197,930.56	11,833,126.70	-12,043,200.30	49.56 %
Department: 910 - TRANSFER IN							
RptType: 3990 - TRANSFERS IN							
100-910-399205	TRANSFER IN FROM STREET FUND	367,284.00	458,255.00	0.00	88,022.00	-370,233.00	19.21 %
100-910-399228	TRANSFER IN FROM POLICE LEVY	135,023.00	133,842.00	0.00	26,526.00	-107,316.00	19.82 %
100-910-399229	TRANSFER IN FROM FIRE LEVY	72,243.00	71,611.00	0.00	14,096.00	-57,515.00	19.68 %
100-910-399390	TRANSFER IN FROM URBAN RENEWAL	490,814.00	490,814.00	0.00	245,403.57	-245,410.43	50.00 %
100-910-399730	TRANSFER IN FROM SEWER FUND	197,633.00	288,604.00	0.00	47,132.00	-241,472.00	16.33 %
100-910-399740	TRANSFER IN FROM WATER FUND	297,125.00	388,096.00	0.00	71,343.00	-316,753.00	18.38 %
100-910-399750	TRANSFER IN FROM STORM WATER	140,123.00	231,094.00	0.00	33,643.00	-197,451.00	14.56 %
	RptType: 3990 - TRANSFERS IN Total:	1,700,245.00	2,062,316.00	0.00	526,165.57	-1,536,150.43	25.51 %
	Department: 910 - TRANSFER IN Total:	1,700,245.00	2,062,316.00	0.00	526,165.57	-1,536,150.43	25.51 %
	Revenue Total:	23,024,074.00	25,938,643.00	197,930.56	12,359,292.27	-13,579,350.73	47.65 %
Expense							
Department: 121 - ADMIN							
RptCategory: 40 - PERSONNEL SERVICES							
100-121-431010	CITY ADMINISTRATOR	366,948.00	366,948.00	15,983.86	177,666.38	189,281.62	48.42 %
100-121-431020	CITY RECRDR/HR MGR	278,663.00	278,663.00	7,633.00	91,596.00	187,067.00	32.87 %
100-121-431030	FINANCE DIRECTOR (.80)	213,506.00	110,412.00	0.00	0.00	110,412.00	0.00 %
100-121-431070	OFFICE ASSISTANT	134,971.00	134,971.00	5,703.00	68,436.00	66,535.00	50.70 %
100-121-431500	ACCOUNTING CLERK	166,217.00	166,217.00	6,973.40	83,456.28	82,760.72	50.21 %
100-121-450500	CAREER RECOGNITION PAY	9,942.00	9,942.00	378.69	4,544.28	5,397.72	45.71 %
100-121-470000	ASSOCIATED PAYROLL COSTS	685,014.00	619,601.00	19,254.32	228,929.98	390,671.02	36.95 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	1,855,261.00	1,686,754.00	55,926.27	654,628.92	1,032,125.08	38.81 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-121-500110	CONTRACTUAL & PROFESSIONAL SER...	125,000.00	293,507.00	17,456.25	201,048.22	92,458.78	68.50 %
100-121-500120	MUNICIPAL AUDIT CONTRACT	82,000.00	82,000.00	0.00	39,315.00	42,685.00	47.95 %
100-121-500130	LEGAL FEES	200,000.00	200,000.00	17,685.32	103,300.80	96,699.20	51.65 %
100-121-500490	COUNCIL ACTIVITIES	25,000.00	25,000.00	202.95	1,489.72	23,510.28	5.96 %
100-121-500491	OUTSIDE AGENCY REQUESTS	47,000.00	47,000.00	0.00	2,000.00	45,000.00	4.26 %
100-121-500492	COUNTY PLANNING SERVICES CONTR...	160,000.00	160,000.00	10,243.85	52,189.27	107,810.73	32.62 %
100-121-510020	COMM PROMOTIONS/BUSINESS DEV	229,609.00	292,294.00	13,574.30	122,074.70	170,219.30	41.76 %
100-121-510021	TOURISM PROMOTION/ACTIVITIES	78,086.00	78,086.00	9,732.10	25,629.38	52,456.62	32.82 %
100-121-520120	BANK CHARGES	8,250.00	8,250.00	462.43	4,678.50	3,571.50	56.71 %
100-121-520320	FLEET FUEL, MAINTENANCE & REPAIR	500.00	500.00	0.00	63.86	436.14	12.77 %
100-121-520400	OFFICE SUPPLIES & EQUIPMENT	37,000.00	37,000.00	680.96	9,384.81	27,615.19	25.36 %
100-121-520450	CITY NEWSLETTER	80,000.00	80,000.00	3,104.51	40,277.76	39,722.24	50.35 %
100-121-530000	FIRE & LIABILITY INSURANCE	395,000.00	395,000.00	22,053.80	209,636.02	185,363.98	53.07 %
100-121-530200	EMERGENCY MANAGEMENT	5,000.00	5,000.00	42.75	502.23	4,497.77	10.04 %
100-121-530210	ARPA FUNDING	2,512,000.00	0.00	0.00	0.00	0.00	0.00 %
100-121-540110	EMPLOYEE APPRECIATION	5,000.00	5,000.00	150.00	2,473.96	2,526.04	49.48 %
100-121-540120	PERSONNEL RECRUITMENT	26,000.00	26,000.00	515.00	6,710.32	19,289.68	25.81 %
100-121-540200	DUES & MEMBERSHIPS	60,000.00	60,000.00	1,847.00	12,098.12	47,901.88	20.16 %
100-121-540220	TRAVEL, CONFERENCES & TRAINING	45,000.00	45,000.00	1,317.14	3,199.65	41,800.35	7.11 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-121-540230	MILEAGE REIMBURSEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-121-542000	PUBLICATIONS & SUBSCRIPTIONS	15,000.00	15,000.00	23.67	3,239.72	11,760.28	21.60 %
100-121-560120	TELEPHONES	28,000.00	28,000.00	661.99	8,006.83	19,993.17	28.60 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		4,165,445.00	1,884,637.00	99,754.02	847,318.87	1,037,318.13	44.96 %
Department: 121 - ADMIN Total:		6,020,706.00	3,571,391.00	155,680.29	1,501,947.79	2,069,443.21	42.05 %
Department: 122 - INFORMATION TECHNOLOGY							
RptCategory: 40 - PERSONNEL SERVICES							
100-122-432010	IT MANAGER	219,612.00	219,612.00	9,278.00	110,894.00	108,718.00	50.50 %
100-122-470000	ASSOCIATED PAYROLL COSTS	110,882.00	110,882.00	4,571.01	54,741.28	56,140.72	49.37 %
RptCategory: 40 - PERSONNEL SERVICES Total:		330,494.00	330,494.00	13,849.01	165,635.28	164,858.72	50.12 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-122-500110	CONTRACTUAL & PROFESSIONAL	10,000.00	10,000.00	112.50	4,990.00	5,010.00	49.90 %
100-122-500210	COMPUTER/TECHNOLOGY SERVICE	212,811.00	212,811.00	2,562.01	86,515.00	126,296.00	40.65 %
100-122-520400	OFFICE SUPPLIES & EQUIPMENT	40,260.00	40,260.00	1,855.18	15,650.82	24,609.18	38.87 %
100-122-540220	TRAVEL, CONFERENCES & TRAINING	800.00	800.00	0.00	0.00	800.00	0.00 %
100-122-540300	SMALL TOOLS, EQUIPMENT & SAFETY	600.00	600.00	0.00	15.99	584.01	2.67 %
100-122-560110	CELL PHONES, PAGERS & RADIOS	65,330.00	65,330.00	3,024.66	36,816.83	28,513.17	56.36 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		329,801.00	329,801.00	7,554.35	143,988.64	185,812.36	43.66 %
RptCategory: 60 - CAPITAL OUTLAY							
100-122-661018	COMPUTER & EQUIPMENT RESERVE	96,635.00	96,635.00	0.00	4,376.97	92,258.03	4.53 %
RptCategory: 60 - CAPITAL OUTLAY Total:		96,635.00	96,635.00	0.00	4,376.97	92,258.03	4.53 %
Department: 122 - INFORMATION TECHNOLOGY Total:		756,930.00	756,930.00	21,403.36	314,000.89	442,929.11	41.48 %
Department: 124 - FACILITIES							
RptCategory: 40 - PERSONNEL SERVICES							
100-124-437050	PUBLIC WORKS SUPERVISOR	18,065.00	18,065.00	713.07	8,288.34	9,776.66	45.88 %
100-124-437070	UTILITY WORKER II	86,171.00	86,171.00	2,301.02	27,310.25	58,860.75	31.69 %
100-124-439011	SEASONAL HELP	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
100-124-450100	OVERTIME	3,200.00	3,200.00	0.00	158.38	3,041.62	4.95 %
100-124-470000	ASSOCIATED PAYROLL COSTS	62,791.00	62,791.00	1,651.24	21,079.74	41,711.26	33.57 %
RptCategory: 40 - PERSONNEL SERVICES Total:		190,227.00	190,227.00	4,665.33	56,836.71	133,390.29	29.88 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-124-500110	CONTRACTUAL & PROFESSIONAL SER...	140,000.00	140,000.00	7,949.17	67,962.88	72,037.12	48.54 %
100-124-520130	OPERATIONS, MAINTENANCE & REPA...	120,000.00	120,000.00	2,080.15	22,137.86	97,862.14	18.45 %
100-124-540220	TRAVEL, CONFERENCES & TRAINING	4,000.00	4,000.00	0.00	90.00	3,910.00	2.25 %
100-124-540300	SMALL TOOLS, EQUIPMENT & SAFETY...	7,000.00	7,000.00	0.00	1,050.33	5,949.67	15.00 %
100-124-560100	UTILITIES	185,000.00	185,000.00	6,434.47	97,210.73	87,789.27	52.55 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		456,000.00	456,000.00	16,463.79	188,451.80	267,548.20	41.33 %
RptCategory: 60 - CAPITAL OUTLAY							
100-124-641000	FACILITY IMPROVEMENTS	320,000.00	320,000.00	11,913.00	97,479.65	222,520.35	30.46 %
100-124-641005	PUBLIC WORKS FACILITY CONSTRUCT...	0.00	4,949,000.00	10,481.95	10,481.95	4,938,518.05	0.21 %
100-124-641010	BUILDING REPAIR	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:		340,000.00	5,289,000.00	22,394.95	107,961.60	5,181,038.40	2.04 %
Department: 124 - FACILITIES Total:		986,227.00	5,935,227.00	43,524.07	353,250.11	5,581,976.89	5.95 %
Department: 220 - COURT							
RptCategory: 40 - PERSONNEL SERVICES							
100-220-432020	MUNICIPAL COURT CLERK	135,602.00	135,602.00	5,593.93	67,127.16	68,474.84	49.50 %
100-220-432035	COURT ADMINISTRATOR	172,124.00	172,124.00	7,270.00	84,464.00	87,660.00	49.07 %
100-220-450500	CAREER RECOGNITION PAY	4,302.00	4,302.00	181.75	2,111.64	2,190.36	49.09 %
100-220-470000	ASSOCIATED PAYROLL COSTS	170,667.00	170,667.00	6,988.18	82,846.44	87,820.56	48.54 %
RptCategory: 40 - PERSONNEL SERVICES Total:		482,695.00	482,695.00	20,033.86	236,549.24	246,145.76	49.01 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-220-500110	CONTRACTUAL & PROFESSIONAL SER...	1,000.00	1,000.00	0.00	288.00	712.00	28.80 %
100-220-500132	PROSECUTING ATTORNEY	72,000.00	72,000.00	7,000.00	39,540.00	32,460.00	54.92 %
100-220-500134	ATTORNEYS FOR INDIGENT CLIENTS	67,000.00	67,000.00	500.00	15,100.00	51,900.00	22.54 %
100-220-500136	MUNICIPAL COURT JUDGE	72,000.00	72,000.00	6,000.00	36,000.00	36,000.00	50.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-220-500137	PRO-TEM JUDGE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-220-500138	JURY EXPENSES	2,000.00	2,000.00	0.00	51.95	1,948.05	2.60 %
100-220-500282	COURTROOM SECURITY	16,000.00	16,000.00	4,898.40	12,672.40	3,327.60	79.20 %
100-220-520120	BANK CHARGES	8,000.00	8,000.00	1,240.81	5,109.74	2,890.26	63.87 %
100-220-520400	OFFICE SUPPLIES & EQUIPMENT	24,740.00	24,740.00	536.32	4,182.62	20,557.38	16.91 %
100-220-540220	TRAVEL, CONFERENCES & TRAINING	3,000.00	3,000.00	0.00	336.25	2,663.75	11.21 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		268,740.00	268,740.00	20,175.53	113,280.96	155,459.04	42.15 %
Department: 220 - COURT Total:		751,435.00	751,435.00	40,209.39	349,830.20	401,604.80	46.55 %

Department: 240 - POLICE

RptCategory: 40 - PERSONNEL SERVICES

100-240-432110	POLICE CHIEF	296,076.00	296,076.00	12,434.00	142,685.00	153,391.00	48.19 %
100-240-432130	POLICE LIEUTENANT	243,912.00	243,912.00	9,742.00	115,656.56	128,255.44	47.42 %
100-240-432140	POLICE DETECTIVE	335,616.00	335,616.00	15,122.08	178,659.63	156,956.37	53.23 %
100-240-432160	POLICE OFFICER	1,213,547.00	1,213,547.00	49,888.38	566,934.69	646,612.31	46.72 %
100-240-432170	POLICE SERGEANT	574,524.00	574,524.00	23,850.71	277,280.75	297,243.25	48.26 %
100-240-432182	PROPERTY ROOM TECHNICIAN	62,616.00	62,616.00	2,304.31	33,305.80	29,310.20	53.19 %
100-240-432185	POLICE RECORDS CLERK	119,256.00	119,256.00	4,919.00	59,028.00	60,228.00	49.50 %
100-240-450100	OVERTIME	267,000.00	267,000.00	17,096.85	245,041.30	21,958.70	91.78 %
100-240-450200	HOLIDAY PAY	25,000.00	25,000.00	3,948.91	15,769.89	9,230.11	63.08 %
100-240-450300	PROFICIENCY PAY	123,530.00	123,530.00	4,717.94	57,225.94	66,304.06	46.33 %
100-240-450500	CAREER RECOGNITION PAY	5,656.00	5,656.00	284.06	3,947.42	1,708.58	69.79 %
100-240-470000	ASSOCIATED PAYROLL COSTS	1,927,794.00	1,927,794.00	75,055.53	898,304.19	1,029,489.81	46.60 %
RptCategory: 40 - PERSONNEL SERVICES Total:		5,194,527.00	5,194,527.00	219,363.77	2,593,839.17	2,600,687.83	49.93 %

RptCategory: 50 - MATERIAL AND SERVICES

100-240-500110	CONTRACTUAL & PROFESSIONAL SER...	145,000.00	145,000.00	571.95	37,254.20	107,745.80	25.69 %
100-240-500284	PARK PATROL	14,600.00	14,600.00	0.00	5,691.50	8,908.50	38.98 %
100-240-500498	SHARE COST CCOM DISPATCH	145,000.00	145,000.00	0.00	0.00	145,000.00	0.00 %
100-240-510044	JUVENILE DIVERSION PROGRAM	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00 %
100-240-520100	OPERATIONAL SUPPLIES AND EXPENS...	87,328.00	87,328.00	3,621.93	17,004.37	70,323.63	19.47 %
100-240-520112	FIREARMS/AMMUNITION	68,000.00	68,000.00	17,063.18	35,104.03	32,895.97	51.62 %
100-240-520320	FLEET FUEL, MAINTENANCE & REPAIR	158,000.00	158,000.00	10,399.68	93,479.27	64,520.73	59.16 %
100-240-520340	RADIO MAINTENANCE REPLACEMENT	0.00	0.00	15.15	15.15	-15.15	0.00 %
100-240-520345	RADAR MAINTENANCE REPLACEMENT	4,000.00	4,000.00	43.14	2,293.14	1,706.86	57.33 %
100-240-520400	OFFICE SUPPLIES & EQUIPMENT	36,400.00	36,400.00	796.46	14,463.17	21,936.83	39.73 %
100-240-540110	EMPLOYEE APPRECIATION	12,000.00	12,000.00	289.50	2,593.51	9,406.49	21.61 %
100-240-540200	DUES & MEMBERSHIPS	18,550.00	18,550.00	0.00	1,040.35	17,509.65	5.61 %
100-240-540220	TRAVEL, CONFERENCES & TRAINING	74,200.00	74,200.00	1,095.80	24,554.76	49,645.24	33.09 %
100-240-540301	UNIFORMS AND SAFETY EQUIPMENT	39,600.00	39,600.00	880.72	14,473.44	25,126.56	36.55 %
100-240-542000	PUBLICATIONS & SUBSCRIPTIONS	5,000.00	5,000.00	350.00	2,723.65	2,276.35	54.47 %
100-240-560120	TELEPHONES	20,200.00	20,200.00	811.20	9,811.99	10,388.01	48.57 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		837,378.00	837,378.00	35,938.71	260,502.53	576,875.47	31.11 %

RptCategory: 60 - CAPITAL OUTLAY

100-240-651000	VEHICLES AND EQUIPMENT RESERVES	172,500.00	172,500.00	0.00	61,861.31	110,638.69	35.86 %
RptCategory: 60 - CAPITAL OUTLAY Total:		172,500.00	172,500.00	0.00	61,861.31	110,638.69	35.86 %

Department: 240 - POLICE Total: 6,204,405.00 6,204,405.00 255,302.48 2,916,203.01 3,288,201.99 47.00 %

Department: 250 - FIRE

RptCategory: 40 - PERSONNEL SERVICES

100-250-432210	FIRE CHIEF	268,716.00	268,716.00	3,651.54	121,988.54	146,727.46	45.40 %
100-250-432220	EXECUTIVE ASSISTANT	136,620.00	136,620.00	0.00	0.00	136,620.00	0.00 %
100-250-432240	FIRE CAPTAIN	569,088.00	569,088.00	18,781.64	219,683.39	349,404.61	38.60 %
100-250-432290	ON-CALL FIREFIGHTERS	635,264.00	635,264.00	2,555.50	273,496.72	361,767.28	43.05 %
100-250-450100	OVERTIME	64,070.00	64,070.00	5,490.06	147,682.03	-83,612.03	230.50 %
100-250-470000	ASSOCIATED PAYROLL COSTS	935,446.00	935,446.00	5,214.86	351,397.74	584,048.26	37.56 %
100-250-470040	LIFE & DISABILITY INSURANCE	0.00	0.00	0.00	1,364.10	-1,364.10	0.00 %
RptCategory: 40 - PERSONNEL SERVICES Total:		2,609,204.00	2,609,204.00	35,693.60	1,115,612.52	1,493,591.48	42.76 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 50 - MATERIAL AND SERVICES							
100-250-500110	CONTRACTUAL & PROFESSIONAL SER...	82,000.00	82,000.00	273,206.73	342,082.15	-260,082.15	417.17 %
100-250-500150	MEDICAL DIRECTOR CONTRACT	29,000.00	29,000.00	0.00	11,310.00	17,690.00	39.00 %
100-250-500498	SHARE COST CCOM DISPATCH	192,500.00	192,500.00	0.00	86,648.42	105,851.58	45.01 %
100-250-510022	FIRE GRANTS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
100-250-520122	FIRE PREVENTION & INVESTIGATION	5,000.00	5,000.00	0.00	270.00	4,730.00	5.40 %
100-250-520124	FIRST RESPONDER SUPPLIES	55,650.00	55,650.00	0.00	21,287.19	34,362.81	38.25 %
100-250-520200	BLDG MAINTENANCE & SUPPLIES	86,300.00	86,300.00	3,646.48	44,844.88	41,455.12	51.96 %
100-250-520320	FLEET FUEL, MAINTENANCE & REPAIR	134,200.00	134,200.00	2,160.00	39,460.32	94,739.68	29.40 %
100-250-520400	OFFICE SUPPLIES & EQUIPMENT	0.00	0.00	30.40	104.37	-104.37	0.00 %
100-250-540130	PHYSICAL EXAMINATIONS	26,000.00	26,000.00	796.00	3,684.45	22,315.55	14.17 %
100-250-540200	DUES & MEMBERSHIPS	5,000.00	5,000.00	0.00	1,922.92	3,077.08	38.46 %
100-250-540224	EMS TRAINING & RECERTIFICATION	15,000.00	15,000.00	0.00	1,536.50	13,463.50	10.24 %
100-250-540225	FIREFIGHTER TRAINING	65,000.00	65,000.00	0.00	9,269.18	55,730.82	14.26 %
100-250-540301	UNIFORMS AND SAFETY EQUIPMENT	25,000.00	25,000.00	0.00	3,782.49	21,217.51	15.13 %
100-250-560110	CELL PHONES, PAGERS, RADIOS	36,000.00	36,000.00	0.00	19,680.00	16,320.00	54.67 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		806,650.00	806,650.00	279,839.61	585,882.87	220,767.13	72.63 %
RptCategory: 60 - CAPITAL OUTLAY							
100-250-641000	FACILITY IMPROVEMENTS	350,000.00	350,000.00	0.00	7,875.93	342,124.07	2.25 %
100-250-661018	RADIO & COMPUTER RESERVE	0.00	0.00	29,117.14	29,117.14	-29,117.14	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:		350,000.00	350,000.00	29,117.14	36,993.07	313,006.93	10.57 %
Department: 250 - FIRE Total:		3,765,854.00	3,765,854.00	344,650.35	1,738,488.46	2,027,365.54	46.16 %
Department: 526 - PARKS							
RptCategory: 40 - PERSONNEL SERVICES							
100-526-437049	PUBLIC WORKS DIRECTOR	46,111.00	46,111.00	2,045.80	22,960.78	23,150.22	49.79 %
100-526-437050	PUBLIC WORKS SUPERVISOR	81,292.00	81,292.00	3,208.81	37,297.60	43,994.40	45.88 %
100-526-437051	PW OPERATIONS MANAGER	19,919.00	19,919.00	0.00	0.00	19,919.00	0.00 %
100-526-437055	PW ADMIN ASSISTANT	20,695.00	20,695.00	1,246.71	11,725.60	8,969.40	56.66 %
100-526-437070	UTILITY WORKER, JOURNEY	144,436.00	144,436.00	2,301.02	27,794.92	116,641.08	19.24 %
100-526-437071	UTILITY WORKER II	86,171.00	86,171.00	4,962.00	59,544.00	26,627.00	69.10 %
100-526-439011	SEASONAL HELP	100,000.00	100,000.00	2,822.40	23,423.05	76,576.95	23.42 %
100-526-450100	OVERTIME	11,000.00	11,000.00	13.59	1,165.19	9,834.81	10.59 %
100-526-450500	CAREER RECOGNITION PAY	285,143.00	0.00	0.00	0.00	0.00	0.00 %
100-526-470000	ASSOCIATED PAYROLL COSTS	0.00	285,143.00	7,049.65	83,952.58	201,190.42	29.44 %
RptCategory: 40 - PERSONNEL SERVICES Total:		794,767.00	794,767.00	23,649.98	267,863.72	526,903.28	33.70 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-526-500110	CONTRACTUAL & PROFESSIONAL SER...	20,400.00	20,400.00	2,147.34	33,841.36	-13,441.36	165.89 %
100-526-520120	BANK CHARGES	0.00	0.00	481.94	4,998.08	-4,998.08	0.00 %
100-526-520130	OPERATIONS, MAINTENANCE & REPA...	145,000.00	145,000.00	6,580.71	81,558.00	63,442.00	56.25 %
100-526-520132	HAZARDOUS TREE REMOVAL	70,000.00	70,000.00	1,300.00	1,300.00	68,700.00	1.86 %
100-526-520220	EQUIPMENT OPERATION/MAINTENA...	0.00	0.00	0.00	225.06	-225.06	0.00 %
100-526-520320	FLEET FUEL, MAINTENANCE & REPAIR	45,000.00	45,000.00	1,280.14	17,524.34	27,475.66	38.94 %
100-526-520400	OFFICE SUPPLIES & EQUIPMENT	5,000.00	5,000.00	35.51	2,116.30	2,883.70	42.33 %
100-526-540220	TRAVEL, CONFERENCES & TRAINING	3,500.00	3,500.00	0.00	419.15	3,080.85	11.98 %
100-526-540300	SMALL TOOLS, EQUIPMENT & SAFETY...	20,000.00	20,000.00	0.00	3,922.04	16,077.96	19.61 %
100-526-540400	DUMPING, HAULING, GARBAGE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-526-560100	UTILITIES	70,000.00	70,000.00	2,597.63	38,418.98	31,581.02	54.88 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		381,900.00	381,900.00	14,423.27	184,323.31	197,576.69	48.26 %
RptCategory: 60 - CAPITAL OUTLAY							
100-526-660100	EQUIPMENT REPLACEMENT RESERVES	87,344.00	87,344.00	0.00	0.00	87,344.00	0.00 %
100-526-676050	SYSTEM IMPROVEMENTS & PROJECTS	799,285.00	758,853.00	1,475.00	51,552.50	707,300.50	6.79 %
RptCategory: 60 - CAPITAL OUTLAY Total:		886,629.00	846,197.00	1,475.00	51,552.50	794,644.50	6.09 %
Department: 526 - PARKS Total:		2,063,296.00	2,022,864.00	39,548.25	503,739.53	1,519,124.47	24.90 %
Department: 527 - RECREATION							
RptCategory: 40 - PERSONNEL SERVICES							
100-527-435110	FIELD MAINTENANCE CREW	32,000.00	32,000.00	0.00	0.00	32,000.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-527-435120	RECREATION COORDINATOR	28,000.00	28,000.00	229.32	229.32	27,770.68	0.82 %
100-527-470000	ASSOCIATED PAYROLL COSTS	6,000.00	6,000.00	27.36	27.36	5,972.64	0.46 %
RptCategory: 40 - PERSONNEL SERVICES Total:		66,000.00	66,000.00	256.68	256.68	65,743.32	0.39 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-527-510062	SUMMER PROGRAMS	3,000.00	3,000.00	32.73	790.77	2,209.23	26.36 %
100-527-510064	SPECIAL EVENTS	5,000.00	5,000.00	0.00	1,616.99	3,383.01	32.34 %
100-527-520136	MAINTENANCE & SUPPLIES	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		10,200.00	10,200.00	32.73	2,407.76	7,792.24	23.61 %
Department: 527 - RECREATION Total:		76,200.00	76,200.00	289.41	2,664.44	73,535.56	3.50 %
Department: 528 - SENIOR CENTER							
RptCategory: 40 - PERSONNEL SERVICES							
100-528-435210	COMMUNITY SERVICES MANAGER	0.00	209,121.00	7,633.00	65,643.89	143,477.11	31.39 %
100-528-435240	TRAM DRIVER	61,903.00	61,903.00	1,309.77	30,527.48	31,375.52	49.32 %
100-528-435250	NUTRITION CATERER	49,406.00	49,406.00	4,600.84	38,659.83	10,746.17	78.25 %
100-528-435280	CENTER ASSISTANT	113,713.00	113,713.00	5,431.00	58,659.39	55,053.61	51.59 %
100-528-435295	BUILDING MONITOR	10,000.00	10,000.00	35.00	371.00	9,629.00	3.71 %
100-528-450500	CAREER RECOGNITION PAY	1,857.00	1,857.00	0.00	516.25	1,340.75	27.80 %
100-528-470000	ASSOCIATED PAYROLL COSTS	126,157.00	199,770.00	9,802.23	83,685.87	116,084.13	41.89 %
RptCategory: 40 - PERSONNEL SERVICES Total:		363,036.00	645,770.00	28,811.84	278,063.71	367,706.29	43.06 %
RptCategory: 50 - MATERIAL AND SERVICES							
100-528-500110	CONTRACTUAL & PROFESSIONAL SER...	0.00	0.00	0.00	584.32	-584.32	0.00 %
100-528-510075	NUTRITION PROGRAM SUPPLIES	40,000.00	40,000.00	1,001.06	5,119.40	34,880.60	12.80 %
100-528-520140	TRAM EXPENSES	14,500.00	14,500.00	523.35	4,518.59	9,981.41	31.16 %
100-528-520190	MISCELLANEOUS EQUIPMENT	8,250.00	8,250.00	2,776.88	3,723.68	4,526.32	45.14 %
100-528-520200	BLDG MAINTENANCE & SUPPLIES	9,360.00	9,360.00	520.75	2,471.25	6,888.75	26.40 %
100-528-520320	FLEET FUEL, MAINTENANCE & REPAIR	2,750.00	2,750.00	0.00	823.73	1,926.27	29.95 %
100-528-520400	OFFICE SUPPLIES & EQUIPMENT	13,000.00	13,000.00	309.82	3,286.77	9,713.23	25.28 %
100-528-540200	DUES & MEMBERSHIPS	3,200.00	3,200.00	20.00	219.00	2,981.00	6.84 %
100-528-540220	TRAVEL, CONFERENCES & TRAINING	0.00	0.00	0.00	20.34	-20.34	0.00 %
100-528-540230	MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00	200.00	0.00 %
100-528-560120	TELEPHONES	7,000.00	7,000.00	127.06	1,540.81	5,459.19	22.01 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		98,260.00	98,260.00	5,278.92	22,307.89	75,952.11	22.70 %
Department: 528 - SENIOR CENTER Total:		461,296.00	744,030.00	34,090.76	300,371.60	443,658.40	40.37 %
Department: 529 - LIBRARY							
RptCategory: 50 - MATERIAL AND SERVICES							
100-529-500110	CONTRACTUAL & PROFESSIONAL SER...	418,180.00	418,180.00	0.00	206,338.00	211,842.00	49.34 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		418,180.00	418,180.00	0.00	206,338.00	211,842.00	49.34 %
Department: 529 - LIBRARY Total:		418,180.00	418,180.00	0.00	206,338.00	211,842.00	49.34 %
Department: 600 - DEBT SERVICE							
RptCategory: 70 - DEBT SERVICE							
100-600-720040	DEBT PRINCIPAL	340,168.00	604,398.00	0.00	207,889.00	396,509.00	34.40 %
100-600-730040	DEBT SERVICE - INTEREST	150,646.00	290,732.00	0.00	91,943.68	198,788.32	31.62 %
100-600-740040	OFU - ISSUANCE COSTS	0.00	51,000.00	0.00	50,076.83	923.17	98.19 %
RptCategory: 70 - DEBT SERVICE Total:		490,814.00	946,130.00	0.00	349,909.51	596,220.49	36.98 %
Department: 600 - DEBT SERVICE Total:		490,814.00	946,130.00	0.00	349,909.51	596,220.49	36.98 %
Department: 990 - CONTINGENCY							
RptCategory: 90 - OTHER							
100-990-910000	CONTINGENCY FUNDS	1,028,731.00	745,997.00	0.00	0.00	745,997.00	0.00 %
RptCategory: 90 - OTHER Total:		1,028,731.00	745,997.00	0.00	0.00	745,997.00	0.00 %
Department: 990 - CONTINGENCY Total:		1,028,731.00	745,997.00	0.00	0.00	745,997.00	0.00 %
Expense Total:		23,024,074.00	25,938,643.00	934,698.36	8,536,743.54	17,401,899.46	32.91 %
Fund: 100 - GENERAL FUND Surplus (Deficit):		0.00	0.00	-736,767.80	3,822,548.73	3,822,548.73	0.00 %

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used	
Fund: 105 - AMERICAN RESCUE PLAN RESERVE FUND							
Revenue							
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL							
RptType: 3150 - GRANTS							
105-000-315080	0.00	2,737,344.00	0.00	20,000.00	-2,717,344.00	0.73 %	
	RptType: 3150 - GRANTS Total:	0.00	2,737,344.00	0.00	20,000.00	-2,717,344.00	0.73 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	0.00	2,737,344.00	0.00	20,000.00	-2,717,344.00	0.73 %
	Revenue Total:	0.00	2,737,344.00	0.00	20,000.00	-2,717,344.00	0.73 %
Expense							
Department: 150 - ARPA GRANT							
RptCategory: 50 - MATERIAL AND SERVICES							
105-150-500110	0.00	200,000.00	0.00	30,000.00	170,000.00	15.00 %	
105-150-530200	0.00	50,000.00	0.00	0.00	50,000.00	0.00 %	
105-150-530210	0.00	1,277,344.00	0.00	0.00	1,277,344.00	0.00 %	
	RptCategory: 50 - MATERIAL AND SERVICES Total:	0.00	1,527,344.00	0.00	30,000.00	1,497,344.00	1.96 %
	Department: 150 - ARPA GRANT Total:	0.00	1,527,344.00	0.00	30,000.00	1,497,344.00	1.96 %
Department: 920 - TRANSFER OUT							
RptCategory: 89 - TRANSFERS OUT							
105-920-899730	0.00	1,210,000.00	0.00	0.00	1,210,000.00	0.00 %	
	RptCategory: 89 - TRANSFERS OUT Total:	0.00	1,210,000.00	0.00	0.00	1,210,000.00	0.00 %
	Department: 920 - TRANSFER OUT Total:	0.00	1,210,000.00	0.00	0.00	1,210,000.00	0.00 %
	Expense Total:	0.00	2,737,344.00	0.00	30,000.00	2,707,344.00	1.10 %
	Fund: 105 - AMERICAN RESCUE PLAN RESERVE FUND Surplus (Deficit):	0.00	0.00	0.00	-10,000.00	-10,000.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 205 - ROAD AND STREET FUND							
Revenue							
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL							
RptType: 3000 - BEG FUND BAL.							
205-000-309999	BEGINNING FUND BALANCE	2,900,000.00	2,900,000.00	0.00	0.00	-2,900,000.00	0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	2,900,000.00	2,900,000.00	0.00	0.00	-2,900,000.00	0.00 %
RptType: 3100 - LOCAL TAXES							
205-000-310060	VEHICLE REGISTRATION FEES	370,000.00	370,000.00	0.00	211,591.59	-158,408.41	57.19 %
	RptType: 3100 - LOCAL TAXES Total:	370,000.00	370,000.00	0.00	211,591.59	-158,408.41	57.19 %
RptType: 3110 - STATE SHARED TAXES							
205-000-310140	STATE HIGHWAY TAXES	1,817,551.00	1,817,551.00	83,423.52	957,213.27	-860,337.73	52.67 %
	RptType: 3110 - STATE SHARED TAXES Total:	1,817,551.00	1,817,551.00	83,423.52	957,213.27	-860,337.73	52.67 %
RptType: 3120 - RIGHT OF WAY FEES							
205-000-312050	RIGHT OF WAY - TELECOM	375,000.00	375,000.00	349.02	97,238.80	-277,761.20	25.93 %
205-000-312055	RIGHT OF WAY - OTHER	200,000.00	200,000.00	153.00	64,443.19	-135,556.81	32.22 %
205-000-312060	ROW LICENSES & APP FEES	1,500.00	1,500.00	0.00	285.00	-1,215.00	19.00 %
	RptType: 3120 - RIGHT OF WAY FEES Total:	576,500.00	576,500.00	502.02	161,966.99	-414,533.01	28.09 %
RptType: 3141 - SDC							
205-000-314075	TRANSPORTATION SDC'S	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
	RptType: 3141 - SDC Total:	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
RptType: 3600 - MISCELLANEOUS							
205-000-360000	ALL OTHER ROAD/STREET RECEIPTS	60,000.00	60,000.00	4,095.00	27,120.00	-32,880.00	45.20 %
	RptType: 3600 - MISCELLANEOUS Total:	60,000.00	60,000.00	4,095.00	27,120.00	-32,880.00	45.20 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	5,744,051.00	5,744,051.00	88,020.54	1,357,891.85	-4,386,159.15	23.64 %
Department: 910 - TRANSFER IN							
RptType: 3990 - TRANSFERS IN							
205-910-399730	TRANSFER IN FROM SEWER FUND	430,925.00	430,925.00	0.00	96,715.00	-334,210.00	22.44 %
205-910-399740	TRANSFER IN FROM WATER FUND	282,000.00	282,000.00	0.00	73,407.00	-208,593.00	26.03 %
205-910-399750	TRANSFER IN FROM STORM WATER	104,100.00	104,100.00	0.00	22,670.00	-81,430.00	21.78 %
	RptType: 3990 - TRANSFERS IN Total:	817,025.00	817,025.00	0.00	192,792.00	-624,233.00	23.60 %
	Department: 910 - TRANSFER IN Total:	817,025.00	817,025.00	0.00	192,792.00	-624,233.00	23.60 %
	Revenue Total:	6,561,076.00	6,561,076.00	88,020.54	1,550,683.85	-5,010,392.15	23.63 %
Expense							
Department: 305 - ROAD AND STREET							
RptCategory: 40 - PERSONNEL SERVICES							
205-305-437049	PUBLIC WORKS DIRECTOR	46,112.00	46,112.00	2,045.80	22,960.78	23,151.22	49.79 %
205-305-437050	PUBLIC WORKS SUPERVISOR	81,292.00	81,292.00	3,208.81	37,297.59	43,994.41	45.88 %
205-305-437051	PW OPERATIONS MANAGER	44,817.00	44,817.00	0.00	0.00	44,817.00	0.00 %
205-305-437055	PW ADMIN ASSISTANT	46,564.00	46,564.00	2,031.71	22,819.96	23,744.04	49.01 %
205-305-437070	UTILITY WORKER, JOURNEY	378,527.00	378,527.00	10,743.98	143,267.52	235,259.48	37.85 %
205-305-439011	SEASONAL HELP	50,000.00	50,000.00	0.00	19,707.28	30,292.72	39.41 %
205-305-450100	OVERTIME	8,000.00	8,000.00	30.57	3,217.95	4,782.05	40.22 %
205-305-450500	CAREER RECOGNITION PAY	0.00	0.00	294.98	3,633.73	-3,633.73	0.00 %
205-305-470000	ASSOCIATED PAYROLL COSTS	374,085.00	374,085.00	12,975.03	166,039.67	208,045.33	44.39 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	1,029,397.00	1,029,397.00	31,330.88	418,944.48	610,452.52	40.70 %
RptCategory: 50 - MATERIAL AND SERVICES							
205-305-500110	CONTRACTUAL & PROFESSIONAL SER...	46,000.00	46,000.00	535.98	8,084.32	37,915.68	17.57 %
205-305-520130	OPERATIONS, MAINTENANCE & REPA...	600,000.00	600,000.00	6,631.76	252,300.49	347,699.51	42.05 %
205-305-520172	STREET LIGHT MAINTENANCE	200,000.00	200,000.00	7,100.27	79,349.76	120,650.24	39.67 %
205-305-520176	TRAFFIC SIGNAL MAINTENANCE	16,000.00	16,000.00	152.03	5,999.63	10,000.37	37.50 %
205-305-520178	STREET SIGN MAINTENANCE	100,000.00	100,000.00	0.00	30,250.70	69,749.30	30.25 %
205-305-520320	FLEET FUEL, MAINTENANCE & REPAIR	65,000.00	65,000.00	1,307.92	16,649.72	48,350.28	25.61 %
205-305-520400	OFFICE SUPPLIES & EQUIPMENT	5,000.00	5,000.00	35.51	1,198.59	3,801.41	23.97 %
205-305-540220	TRAVEL, CONFERENCES & TRAINING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
205-305-540300	SMALL TOOLS, EQUIPMENT & SAFETY...	40,000.00	40,000.00	0.00	2,565.33	37,434.67	6.41 %

Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
205-305-540400	DUMPING, HAULING, GARBAGE	5,000.00	5,000.00	2,140.00	4,972.00	28.00	99.44 %
205-305-560100	UTILITIES	2,500.00	2,500.00	53.73	644.56	1,855.44	25.78 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		1,084,500.00	1,084,500.00	17,957.20	402,015.10	682,484.90	37.07 %
RptCategory: 60 - CAPITAL OUTLAY							
205-305-660100	EQUIPMENT REPLACEMENT RESERVES	622,000.00	622,000.00	0.00	85,725.60	536,274.40	13.78 %
205-305-675056	BIKEWAY & SIDEWALK IMPROVEMENT	90,175.00	90,175.00	0.00	0.00	90,175.00	0.00 %
205-305-676050	SYSTEM IMPROVEMENTS & PROJECTS	1,581,935.00	1,490,964.00	30,770.31	123,285.60	1,367,678.40	8.27 %
205-305-678090	RESERVE FROM SDC'S	550,570.00	550,570.00	0.00	0.00	550,570.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:		2,844,680.00	2,753,709.00	30,770.31	209,011.20	2,544,697.80	7.59 %
Department: 305 - ROAD AND STREET Total:		4,958,577.00	4,867,606.00	80,058.39	1,029,970.78	3,837,635.22	21.16 %
Department: 920 - TRANSFER OUT							
RptCategory: 89 - TRANSFERS OUT							
205-920-899100	TRANSFER OUT TO GENERAL FUND	367,284.00	458,255.00	0.00	88,022.00	370,233.00	19.21 %
205-920-899730	TRANSFER OUT TO SEWER FUND	278,405.00	278,405.00	0.00	56,832.00	221,573.00	20.41 %
205-920-899740	TRANSFER OUT TO WATER	278,405.00	278,405.00	0.00	56,832.00	221,573.00	20.41 %
205-920-899750	TRANSFER OUT TO STORM	278,405.00	278,405.00	0.00	56,832.00	221,573.00	20.41 %
RptCategory: 89 - TRANSFERS OUT Total:		1,202,499.00	1,293,470.00	0.00	258,518.00	1,034,952.00	19.99 %
Department: 920 - TRANSFER OUT Total:		1,202,499.00	1,293,470.00	0.00	258,518.00	1,034,952.00	19.99 %
Department: 990 - CONTINGENCY							
RptCategory: 90 - OTHER							
205-990-910000	CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
RptCategory: 90 - OTHER Total:		400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
Department: 990 - CONTINGENCY Total:		400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
Expense Total:		6,561,076.00	6,561,076.00	80,058.39	1,288,488.78	5,272,587.22	19.64 %
Fund: 205 - ROAD AND STREET FUND Surplus (Deficit):		0.00	0.00	7,962.15	262,195.07	262,195.07	0.00 %

Budget Report

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 228 - POLICE LEVY FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
228-000-309999	BEGINNING FUND BALANCE	140,000.00	140,000.00	0.00	0.00	-140,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	140,000.00	140,000.00	0.00	0.00	-140,000.00 0.00 %
RptType: 3100 - LOCAL TAXES						
228-000-310020	CURRENT LEVY TAX	1,416,016.00	1,416,016.00	10,903.02	694,737.87	-721,278.13 49.06 %
228-000-310050	PRIOR YEAR TAXES	16,000.00	16,000.00	751.36	5,849.18	-10,150.82 36.56 %
	RptType: 3100 - LOCAL TAXES Total:	1,432,016.00	1,432,016.00	11,654.38	700,587.05	-731,428.95 48.92 %
RptType: 3301 - INTEREST						
228-000-330100	INTEREST	2,000.00	2,000.00	155.97	1,517.03	-482.97 75.85 %
	RptType: 3301 - INTEREST Total:	2,000.00	2,000.00	155.97	1,517.03	-482.97 75.85 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	1,574,016.00	1,574,016.00	11,810.35	702,104.08	-871,911.92 44.61 %
	Revenue Total:	1,574,016.00	1,574,016.00	11,810.35	702,104.08	-871,911.92 44.61 %
Expense						
Department: 245 - POLICE LEVY						
RptCategory: 40 - PERSONNEL SERVICES						
228-245-432160	POLICE OFFICER	167,808.00	167,808.00	7,716.38	95,466.49	72,341.51 56.89 %
228-245-432165	SCHOOL RESOURCE OFFICER	167,808.00	167,808.00	7,558.43	90,896.38	76,911.62 54.17 %
228-245-432180	MUNICIPAL ORDINANCE SPECIALIST	138,070.00	138,070.00	5,695.00	68,340.00	69,730.00 49.50 %
228-245-432195	EXECUTIVE ASSISTANT	148,644.00	148,644.00	6,188.60	71,979.60	76,664.40 48.42 %
228-245-450100	OVERTIME	40,000.00	40,000.00	1,437.67	14,755.93	25,244.07 36.89 %
228-245-450200	HOLIDAY PAY	8,000.00	8,000.00	638.97	958.45	7,041.55 11.98 %
228-245-450300	PROFICIENCY PAY	52,860.00	52,860.00	1,804.55	20,507.98	32,352.02 38.80 %
228-245-450500	CAREER RECOGNITION PAY	3,428.00	3,428.00	227.78	2,752.58	675.42 80.30 %
228-245-470000	ASSOCIATED PAYROLL COSTS	471,308.00	471,308.00	22,383.40	261,188.11	210,119.89 55.42 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	1,197,926.00	1,197,926.00	53,650.78	626,845.52	571,080.48 52.33 %
RptCategory: 50 - MATERIAL AND SERVICES						
228-245-500498	SHARE COST CCOM DISPATCH	152,250.00	152,250.00	12,064.08	144,769.00	7,481.00 95.09 %
228-245-510032	SRO EXPENSES	4,000.00	4,000.00	451.17	1,560.62	2,439.38 39.02 %
228-245-510040	K-9 EXPENSES	14,000.00	14,000.00	265.97	3,568.70	10,431.30 25.49 %
228-245-510041	SWAT PROGRAM	8,200.00	8,200.00	0.00	0.00	8,200.00 0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	178,450.00	178,450.00	12,781.22	149,898.32	28,551.68 84.00 %
	Department: 245 - POLICE LEVY Total:	1,376,376.00	1,376,376.00	66,432.00	776,743.84	599,632.16 56.43 %
Department: 920 - TRANSFER OUT						
RptCategory: 89 - TRANSFERS OUT						
228-920-899100	TRANSFER OUT TO GENERAL FUND	133,842.00	133,842.00	0.00	26,526.00	107,316.00 19.82 %
	RptCategory: 89 - TRANSFERS OUT Total:	133,842.00	133,842.00	0.00	26,526.00	107,316.00 19.82 %
	Department: 920 - TRANSFER OUT Total:	133,842.00	133,842.00	0.00	26,526.00	107,316.00 19.82 %
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
228-990-910000	CONTINGENCY FUNDS	63,798.00	63,798.00	0.00	0.00	63,798.00 0.00 %
	RptCategory: 90 - OTHER Total:	63,798.00	63,798.00	0.00	0.00	63,798.00 0.00 %
	Department: 990 - CONTINGENCY Total:	63,798.00	63,798.00	0.00	0.00	63,798.00 0.00 %
	Expense Total:	1,574,016.00	1,574,016.00	66,432.00	803,269.84	770,746.16 51.03 %
	Fund: 228 - POLICE LEVY FUND Surplus (Deficit):	0.00	0.00	-54,621.65	-101,165.76	-101,165.76 0.00 %

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 229 - FIRE LEVY FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
229-000-309999	BEGINNING FUND BALANCE	255,000.00	255,000.00	0.00	0.00	-255,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	255,000.00	255,000.00	0.00	0.00	-255,000.00 0.00 %
RptType: 3100 - LOCAL TAXES						
229-000-310020	CURRENT LEVY TAX	645,536.00	645,536.00	4,966.25	316,448.34	-329,087.66 49.02 %
229-000-310050	PRIOR YEAR TAXES	8,000.00	8,000.00	342.24	2,664.27	-5,335.73 33.30 %
	RptType: 3100 - LOCAL TAXES Total:	653,536.00	653,536.00	5,308.49	319,112.61	-334,423.39 48.83 %
RptType: 3301 - INTEREST						
229-000-330100	INTEREST	5,000.00	5,000.00	372.76	2,317.10	-2,682.90 46.34 %
	RptType: 3301 - INTEREST Total:	5,000.00	5,000.00	372.76	2,317.10	-2,682.90 46.34 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	913,536.00	913,536.00	5,681.25	321,429.71	-592,106.29 35.19 %
	Revenue Total:	913,536.00	913,536.00	5,681.25	321,429.71	-592,106.29 35.19 %
Expense						
Department: 255 - FIRE LEVY						
RptCategory: 40 - PERSONNEL SERVICES						
229-255-432230	TRAINING CAPTAIN	208,666.00	208,666.00	0.00	78,981.62	129,684.38 37.85 %
229-255-439010	PART TIME	49,508.00	49,508.00	0.00	0.00	49,508.00 0.00 %
229-255-470000	ASSOCIATED PAYROLL COSTS	155,388.00	155,388.00	0.00	63,772.07	91,615.93 41.04 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	413,562.00	413,562.00	0.00	142,753.69	270,808.31 34.52 %
RptCategory: 50 - MATERIAL AND SERVICES						
229-255-500110	CONTRACTUAL & PROFESSIONAL SER...	20,000.00	20,000.00	0.00	0.00	20,000.00 0.00 %
229-255-520126	SCBA & TURNOUT MAINTENANCE	20,000.00	20,000.00	0.00	4,428.65	15,571.35 22.14 %
229-255-520365	EQUIPMENT TESTING & SERVICE	20,000.00	20,000.00	0.00	5,262.10	14,737.90 26.31 %
229-255-520400	OFFICE SUPPLIES & EQUIPMENT	6,000.00	6,000.00	0.00	5,082.87	917.13 84.71 %
229-255-560110	CELL PHONES, PAGERS, RADIOS	6,000.00	6,000.00	0.00	0.00	6,000.00 0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	72,000.00	72,000.00	0.00	14,773.62	57,226.38 20.52 %
RptCategory: 60 - CAPITAL OUTLAY						
229-255-660116	FIRE APPARATUS	100,000.00	100,000.00	0.00	0.00	100,000.00 0.00 %
229-255-660120	FIRE, EMS & EXTRICATION EQUIPME...	102,000.00	102,000.00	0.00	5,377.30	96,622.70 5.27 %
229-255-661012	TURN-OUTS & SCBA RESERVE	105,000.00	105,000.00	0.00	0.00	105,000.00 0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	307,000.00	307,000.00	0.00	5,377.30	301,622.70 1.75 %
	Department: 255 - FIRE LEVY Total:	792,562.00	792,562.00	0.00	162,904.61	629,657.39 20.55 %
Department: 920 - TRANSFER OUT						
RptCategory: 89 - TRANSFERS OUT						
229-920-899100	TRANSFER OUT TO GENERAL FUND	71,611.00	71,611.00	0.00	14,096.00	57,515.00 19.68 %
	RptCategory: 89 - TRANSFERS OUT Total:	71,611.00	71,611.00	0.00	14,096.00	57,515.00 19.68 %
	Department: 920 - TRANSFER OUT Total:	71,611.00	71,611.00	0.00	14,096.00	57,515.00 19.68 %
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
229-990-910000	CONTINGENCY FUNDS	49,363.00	49,363.00	0.00	0.00	49,363.00 0.00 %
	RptCategory: 90 - OTHER Total:	49,363.00	49,363.00	0.00	0.00	49,363.00 0.00 %
	Department: 990 - CONTINGENCY Total:	49,363.00	49,363.00	0.00	0.00	49,363.00 0.00 %
	Expense Total:	913,536.00	913,536.00	0.00	177,000.61	736,535.39 19.38 %
	Fund: 229 - FIRE LEVY FUND Surplus (Deficit):	0.00	0.00	5,681.25	144,429.10	144,429.10 0.00 %

Budget Report

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 390 - URBAN RENEWAL FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
390-000-309999	BEGINNING FUND BALANCE	2,240,000.00	2,240,000.00	0.00	0.00	-2,240,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	2,240,000.00	2,240,000.00	0.00	0.00	-2,240,000.00 0.00 %
RptType: 3100 - LOCAL TAXES						
390-000-310010	CURRENT YEAR TAXES	2,074,839.00	2,074,839.00	15,630.77	996,273.78	-1,078,565.22 48.02 %
390-000-310050	PRIOR YEAR TAXES	30,000.00	30,000.00	1,106.20	9,300.59	-20,699.41 31.00 %
	RptType: 3100 - LOCAL TAXES Total:	2,104,839.00	2,104,839.00	16,736.97	1,005,574.37	-1,099,264.63 47.77 %
RptType: 3150 - GRANTS						
390-000-315080	OTHER GRANTS	26,000.00	26,000.00	0.00	0.00	-26,000.00 0.00 %
	RptType: 3150 - GRANTS Total:	26,000.00	26,000.00	0.00	0.00	-26,000.00 0.00 %
RptType: 3301 - INTEREST						
390-000-330100	INTEREST	0.00	0.00	2,339.53	15,784.82	15,784.82 0.00 %
	RptType: 3301 - INTEREST Total:	0.00	0.00	2,339.53	15,784.82	15,784.82 0.00 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	4,370,839.00	4,370,839.00	19,076.50	1,021,359.19	-3,349,479.81 23.37 %
	Revenue Total:	4,370,839.00	4,370,839.00	19,076.50	1,021,359.19	-3,349,479.81 23.37 %
Expense						
Department: 410 - URBAN RENEWAL						
RptCategory: 50 - MATERIAL AND SERVICES						
390-410-500110	CONTRACTUAL & PROFESSIONAL SER...	154,000.00	154,000.00	768.35	1,832.63	152,167.37 1.19 %
390-410-500120	MUNICIPAL AUDIT CONTRACT	15,000.00	15,000.00	0.00	7,650.00	7,350.00 51.00 %
390-410-530000	FIRE & LIABILITY INSURANCE	30,000.00	30,000.00	0.00	0.00	30,000.00 0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	199,000.00	199,000.00	768.35	9,482.63	189,517.37 4.77 %
RptCategory: 70 - DEBT SERVICE						
390-410-730030	DEBT SERVICE PRINCIPAL	929,881.00	929,881.00	0.00	458,092.00	471,789.00 49.26 %
390-410-730040	DEBT SERVICE - INTEREST	147,235.00	147,235.00	0.00	80,454.04	66,780.96 54.64 %
	RptCategory: 70 - DEBT SERVICE Total:	1,077,116.00	1,077,116.00	0.00	538,546.04	538,569.96 50.00 %
RptCategory: 89 - TRANSFERS OUT						
390-410-899100	TRANSFER OUT TO GENERAL FUND	490,814.00	490,814.00	0.00	245,403.57	245,410.43 50.00 %
	RptCategory: 89 - TRANSFERS OUT Total:	490,814.00	490,814.00	0.00	245,403.57	245,410.43 50.00 %
	Department: 410 - URBAN RENEWAL Total:	1,766,930.00	1,766,930.00	768.35	793,432.24	973,497.76 44.90 %
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
390-990-910000	CONTINGENCY FUNDS	2,603,909.00	2,603,909.00	0.00	0.00	2,603,909.00 0.00 %
	RptCategory: 90 - OTHER Total:	2,603,909.00	2,603,909.00	0.00	0.00	2,603,909.00 0.00 %
	Department: 990 - CONTINGENCY Total:	2,603,909.00	2,603,909.00	0.00	0.00	2,603,909.00 0.00 %
	Expense Total:	4,370,839.00	4,370,839.00	768.35	793,432.24	3,577,406.76 18.15 %
	Fund: 390 - URBAN RENEWAL FUND Surplus (Deficit):	0.00	0.00	18,308.15	227,926.95	227,926.95 0.00 %

Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 730 - SEWER FUND							
Revenue							
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL							
RptType: 3000 - BEG FUND BAL.							
730-000-309999	BEGINNING FUND BALANCE	2,320,000.00	2,320,000.00	0.00	0.00	-2,320,000.00	0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	2,320,000.00	2,320,000.00	0.00	0.00	-2,320,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES							
730-000-314050	OAK LODGE SANITARY	1,785,000.00	1,785,000.00	71,456.74	851,417.88	-933,582.12	47.70 %
730-000-314055	TRI-CITY SERVICE DISTRICT	6,050,000.00	6,050,000.00	251,234.02	3,005,894.90	-3,044,105.10	49.68 %
730-000-314080	CONNECTION FEES	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
	RptType: 3140 - CHARGES FOR SERVICES Total:	7,845,000.00	7,845,000.00	322,690.76	3,857,312.78	-3,987,687.22	49.17 %
RptType: 3141 - SDC							
730-000-314110	SEWER SDCS	20,000.00	20,000.00	0.00	5,849.28	-14,150.72	29.25 %
730-000-314111	SDC Reimbursement Fee	0.00	0.00	0.00	243.72	243.72	0.00 %
	RptType: 3141 - SDC Total:	20,000.00	20,000.00	0.00	6,093.00	-13,907.00	30.47 %
RptType: 3600 - MISCELLANEOUS							
730-000-360000	ALL OTHER SEWER RECEIPTS	4,000.00	4,000.00	0.00	485.00	-3,515.00	12.13 %
	RptType: 3600 - MISCELLANEOUS Total:	4,000.00	4,000.00	0.00	485.00	-3,515.00	12.13 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	10,189,000.00	10,189,000.00	322,690.76	3,863,890.78	-6,325,109.22	37.92 %
Department: 910 - TRANSFER IN							
RptType: 3990 - TRANSFERS IN							
730-910-399105	OPERATING TRANSFERS IN-ARPA RES,...	0.00	1,210,000.00	0.00	0.00	-1,210,000.00	0.00 %
730-910-399205	TRANSFER IN FROM ROAD & STREET ...	278,405.00	278,405.00	0.00	56,832.00	-221,573.00	20.41 %
	RptType: 3990 - TRANSFERS IN Total:	278,405.00	1,488,405.00	0.00	56,832.00	-1,431,573.00	3.82 %
	Department: 910 - TRANSFER IN Total:	278,405.00	1,488,405.00	0.00	56,832.00	-1,431,573.00	3.82 %
	Revenue Total:	10,467,405.00	11,677,405.00	322,690.76	3,920,722.78	-7,756,682.22	33.58 %
Expense							
Department: 703 - SEWER							
RptCategory: 40 - PERSONNEL SERVICES							
730-703-431500	ACCOUNTING CLERK	30,606.00	30,606.00	1,231.75	14,500.35	16,105.65	47.38 %
730-703-437049	PUBLIC WORKS DIRECTOR	46,111.00	46,111.00	2,045.80	22,960.78	23,150.22	49.79 %
730-703-437050	PUBLIC WORKS SUPERVISOR	70,147.00	70,147.00	3,093.34	35,677.70	34,469.30	50.86 %
730-703-437051	PW OPERATIONS MANAGER	44,817.00	44,817.00	0.00	0.00	44,817.00	0.00 %
730-703-437055	PW ADMIN ASSISTANT	46,564.00	46,564.00	2,031.71	22,819.96	23,744.04	49.01 %
730-703-437070	UTILITY WORKER, JOURNEY	129,372.00	129,372.00	6,217.43	72,784.22	56,587.78	56.26 %
730-703-437071	UTILITY WORKER II	117,444.00	117,444.00	4,256.00	51,660.65	65,783.35	43.99 %
730-703-439011	SEASONAL HELP	40,000.00	40,000.00	0.00	15,160.21	24,839.79	37.90 %
730-703-450100	OVERTIME	10,000.00	10,000.00	178.63	2,088.02	7,911.98	20.88 %
730-703-450500	CAREER RECOGNITION PAY	0.00	0.00	214.37	2,441.51	-2,441.51	0.00 %
730-703-470000	ASSOCIATED PAYROLL COSTS	287,061.00	287,061.00	11,452.51	136,114.63	150,946.37	47.42 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	822,122.00	822,122.00	30,721.54	376,208.03	445,913.97	45.76 %
RptCategory: 50 - MATERIAL AND SERVICES							
730-703-500110	CONTRACTUAL & PROFESSIONAL SER...	61,000.00	61,000.00	424.70	17,888.51	43,111.49	29.33 %
730-703-500452	SDC PASS THROUGH TO TCSD	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
730-703-500456	OAK LODGE SANITARY DISTRICT	1,128,937.00	1,128,937.00	93,061.89	558,371.34	570,565.66	49.46 %
730-703-500458	WATER ENVIRONMENT SERVICES (W...	2,738,092.00	2,738,092.00	224,422.60	1,327,826.80	1,410,265.20	48.49 %
730-703-520120	BANK CHARGES	36,000.00	36,000.00	4,323.35	33,013.18	2,986.82	91.70 %
730-703-520130	OPERATIONS, MAINTENANCE & REPA...	115,000.00	115,000.00	651.06	22,369.46	92,630.54	19.45 %
730-703-520320	FLEET FUEL, MAINTENANCE & REPAIR	55,000.00	55,000.00	1,381.26	21,652.33	33,347.67	39.37 %
730-703-520400	OFFICE SUPPLIES & EQUIPMENT	8,000.00	8,000.00	132.68	1,968.14	6,031.86	24.60 %
730-703-520430	UTILITY BILLS & POSTAGE	16,000.00	16,000.00	775.92	8,042.14	7,957.86	50.26 %
730-703-540220	TRAVEL, CONFERENCES & TRAINING	5,000.00	5,000.00	0.00	970.26	4,029.74	19.41 %
730-703-540300	SMALL TOOLS, EQUIPMENT & SAFETY...	20,000.00	20,000.00	0.00	9,084.16	10,915.84	45.42 %
730-703-540400	DUMPING, HAULING, GARBAGE	5,500.00	5,500.00	2,140.00	4,777.90	722.10	86.87 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
730-703-560100	UTILITIES	6,500.00	6,500.00	111.19	1,334.49	5,165.51	20.53 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	4,205,029.00	4,205,029.00	327,424.65	2,007,298.71	2,197,730.29	47.74 %
	RptCategory: 60 - CAPITAL OUTLAY						
730-703-660100	EQUIPMENT REPLACEMENT RESERVES	665,000.00	665,000.00	0.00	0.00	665,000.00	0.00 %
730-703-676050	SYSTEM IMPROVEMENTS & PROJECTS	3,352,732.00	4,471,761.00	0.00	310,646.78	4,161,114.22	6.95 %
730-703-678090	RESERVE FROM SDC'S	393,964.00	393,964.00	0.00	0.00	393,964.00	0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	4,411,696.00	5,530,725.00	0.00	310,646.78	5,220,078.22	5.62 %
	Department: 703 - SEWER Total:	9,438,847.00	10,557,876.00	358,146.19	2,694,153.52	7,863,722.48	25.52 %
	Department: 920 - TRANSFER OUT						
	RptCategory: 89 - TRANSFERS OUT						
730-920-899100	TRANSFER OUT TO GENERAL FUND	197,633.00	288,604.00	0.00	47,132.00	241,472.00	16.33 %
730-920-899205	TRANSFER OUT TO ROAD & STREET F...	430,925.00	430,925.00	0.00	96,715.00	334,210.00	22.44 %
	RptCategory: 89 - TRANSFERS OUT Total:	628,558.00	719,529.00	0.00	143,847.00	575,682.00	19.99 %
	Department: 920 - TRANSFER OUT Total:	628,558.00	719,529.00	0.00	143,847.00	575,682.00	19.99 %
	Department: 990 - CONTINGENCY						
	RptCategory: 90 - OTHER						
730-990-910000	CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
	RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
	Department: 990 - CONTINGENCY Total:	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
	Expense Total:	10,467,405.00	11,677,405.00	358,146.19	2,838,000.52	8,839,404.48	24.30 %
	Fund: 730 - SEWER FUND Surplus (Deficit):	0.00	0.00	-35,455.43	1,082,722.26	1,082,722.26	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 740 - WATER FUND							
Revenue							
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL							
RptType: 3000 - BEG FUND BAL.							
740-000-309999	BEGINNING FUND BALANCE	3,868,000.00	3,868,000.00	0.00	0.00	-3,868,000.00	0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	3,868,000.00	3,868,000.00	0.00	0.00	-3,868,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES							
740-000-314060	WATER SERVICE REVENUE	5,200,000.00	5,200,000.00	187,328.79	2,587,611.93	-2,612,388.07	49.76 %
740-000-314080	WATER SERVICE CONNECTIONS	10,000.00	10,000.00	0.00	548.02	-9,451.98	5.48 %
	RptType: 3140 - CHARGES FOR SERVICES Total:	5,210,000.00	5,210,000.00	187,328.79	2,588,159.95	-2,621,840.05	49.68 %
RptType: 3141 - SDC							
740-000-314110	WATER SDC'S	50,000.00	50,000.00	0.00	0.00	-50,000.00	0.00 %
	RptType: 3141 - SDC Total:	50,000.00	50,000.00	0.00	0.00	-50,000.00	0.00 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	9,128,000.00	9,128,000.00	187,328.79	2,588,159.95	-6,539,840.05	28.35 %
Department: 910 - TRANSFER IN							
RptType: 3990 - TRANSFERS IN							
740-910-399205	TRANSFER IN FROM ROAD & STREET ...	278,405.00	278,405.00	0.00	56,832.00	-221,573.00	20.41 %
	RptType: 3990 - TRANSFERS IN Total:	278,405.00	278,405.00	0.00	56,832.00	-221,573.00	20.41 %
	Department: 910 - TRANSFER IN Total:	278,405.00	278,405.00	0.00	56,832.00	-221,573.00	20.41 %
	Revenue Total:	9,406,405.00	9,406,405.00	187,328.79	2,644,991.95	-6,761,413.05	28.12 %
Expense							
Department: 704 - WATER							
RptCategory: 40 - PERSONNEL SERVICES							
740-704-431500	ACCOUNTING CLERK	36,727.00	36,727.00	1,478.10	17,400.42	19,326.58	47.38 %
740-704-437049	PUBLIC WORKS DIRECTOR	46,111.00	46,111.00	2,045.80	22,960.78	23,150.22	49.79 %
740-704-437050	PUBLIC WORKS SUPERVISOR	72,273.00	72,273.00	3,161.58	36,612.81	35,660.19	50.66 %
740-704-437051	PW OPERATIONS MANAGER	44,817.00	44,817.00	0.00	0.00	44,817.00	0.00 %
740-704-437055	PW ADMIN ASSISTANT	46,564.00	46,564.00	2,031.71	22,819.96	23,744.04	49.01 %
740-704-437070	UTILITY WORKER, JOURNEY	145,818.00	145,818.00	5,100.31	57,655.71	88,162.29	39.54 %
740-704-437071	UTILITY WORKER II	238,650.00	238,650.00	4,256.00	45,761.69	192,888.31	19.18 %
740-704-439011	SEASONAL HELP	40,000.00	40,000.00	0.00	5,119.76	34,880.24	12.80 %
740-704-450100	OVERTIME	10,000.00	10,000.00	30.57	1,349.11	8,650.89	13.49 %
740-704-450500	CAREER RECOGNITION PAY	0.00	0.00	29.85	345.30	-345.30	0.00 %
740-704-470000	ASSOCIATED PAYROLL COSTS	434,079.00	434,079.00	9,304.09	105,540.58	328,538.42	24.31 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	1,115,039.00	1,115,039.00	27,438.01	315,566.12	799,472.88	28.30 %
RptCategory: 50 - MATERIAL AND SERVICES							
740-704-500110	CONTRACTUAL & PROFESSIONAL SER...	71,000.00	71,000.00	1,424.67	39,755.65	31,244.35	55.99 %
740-704-500240	METER READING CONTRACT	65,000.00	65,000.00	2,379.81	27,507.41	37,492.59	42.32 %
740-704-500425	WHOLESALE WATER	1,300,000.00	1,300,000.00	39,061.78	561,240.18	738,759.82	43.17 %
740-704-520120	BANK CHARGES	36,000.00	36,000.00	4,288.39	32,313.38	3,686.62	89.76 %
740-704-520130	OPERATIONS, MAINTENANCE & REPA...	300,000.00	300,000.00	44,607.73	96,266.10	203,733.90	32.09 %
740-704-520162	LABORATORY WATER TESTS	40,000.00	40,000.00	74.00	12,544.00	27,456.00	31.36 %
740-704-520165	FIRE HYDRANT MAINTENANCE & REP...	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
740-704-520320	FLEET FUEL, MAINTENANCE & REPAIR	45,000.00	45,000.00	1,281.61	18,947.22	26,052.78	42.10 %
740-704-520400	OFFICE SUPPLIES & EQUIPMENT	6,000.00	6,000.00	132.68	1,999.85	4,000.15	33.33 %
740-704-520430	UTILITY BILLS & POSTAGE	16,000.00	16,000.00	775.92	8,042.14	7,957.86	50.26 %
740-704-540220	TRAVEL, CONFERENCES & TRAINING	10,000.00	10,000.00	0.00	1,822.26	8,177.74	18.22 %
740-704-540300	SMALL TOOLS, EQUIPMENT & SAFETY...	20,000.00	20,000.00	253.93	10,142.19	9,857.81	50.71 %
740-704-540400	DUMPING, HAULING, GARBAGE	10,000.00	10,000.00	0.00	8,170.29	1,829.71	81.70 %
740-704-560100	UTILITIES	55,000.00	55,000.00	1,511.18	20,758.29	34,241.71	37.74 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	2,014,000.00	2,014,000.00	95,791.70	839,508.96	1,174,491.04	41.68 %
RptCategory: 60 - CAPITAL OUTLAY							
740-704-660100	EQUIPMENT REPLACEMENT RESERVES	279,000.00	279,000.00	0.00	0.00	279,000.00	0.00 %
740-704-676050	SYSTEM IMPROVEMENTS & PROJECTS	4,051,396.00	3,960,425.00	17,738.00	78,226.55	3,882,198.45	1.98 %

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
740-704-678090 RESERVE FROM SDC'S	609,610.00	609,610.00	0.00	0.00	609,610.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	4,940,006.00	4,849,035.00	17,738.00	78,226.55	4,770,808.45	1.61 %
RptCategory: 70 - DEBT SERVICE						
740-704-720040 2005 BONDED DEBT/PRINCIPAL	331,000.00	331,000.00	0.00	165,000.00	166,000.00	49.85 %
740-704-730040 2005 BONDED DEBT/INTEREST	27,235.00	27,235.00	0.00	15,255.90	11,979.10	56.02 %
RptCategory: 70 - DEBT SERVICE Total:	358,235.00	358,235.00	0.00	180,255.90	177,979.10	50.32 %
Department: 704 - WATER Total:	8,427,280.00	8,336,309.00	140,967.71	1,413,557.53	6,922,751.47	16.96 %
Department: 920 - TRANSFER OUT						
RptCategory: 89 - TRANSFERS OUT						
740-920-899100 TRANSFER OUT TO GENERAL FUND	297,125.00	388,096.00	0.00	71,343.00	316,753.00	18.38 %
740-920-899205 TRANSFER OUT TO ROAD & STREET F...	282,000.00	282,000.00	0.00	73,407.00	208,593.00	26.03 %
RptCategory: 89 - TRANSFERS OUT Total:	579,125.00	670,096.00	0.00	144,750.00	525,346.00	21.60 %
Department: 920 - TRANSFER OUT Total:	579,125.00	670,096.00	0.00	144,750.00	525,346.00	21.60 %
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
740-990-910000 CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
Department: 990 - CONTINGENCY Total:	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
Expense Total:	9,406,405.00	9,406,405.00	140,967.71	1,558,307.53	7,848,097.47	16.57 %
Fund: 740 - WATER FUND Surplus (Deficit):	0.00	0.00	46,361.08	1,086,684.42	1,086,684.42	0.00 %

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 750 - STORM WATER FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
750-000-309999	BEGINNING FUND BALANCE	1,040,000.00	1,040,000.00	0.00	0.00	-1,040,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	1,040,000.00	1,040,000.00	0.00	0.00	-1,040,000.00 0.00 %
RptType: 3140 - CHARGES FOR SERVICES						
750-000-314060	STORM REVENUE	1,898,000.00	1,898,000.00	78,599.38	924,970.21	-973,029.79 48.73 %
	RptType: 3140 - CHARGES FOR SERVICES Total:	1,898,000.00	1,898,000.00	78,599.38	924,970.21	-973,029.79 48.73 %
RptType: 3141 - SDC						
750-000-314110	STORMWATER SDC'S	11,000.00	11,000.00	0.00	0.00	-11,000.00 0.00 %
	RptType: 3141 - SDC Total:	11,000.00	11,000.00	0.00	0.00	-11,000.00 0.00 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	2,949,000.00	2,949,000.00	78,599.38	924,970.21	-2,024,029.79 31.37 %
Department: 910 - TRANSFER IN						
RptType: 3990 - TRANSFERS IN						
750-910-399205	TRANSFER IN FROM ROAD & STREET ...	278,405.00	278,405.00	0.00	56,832.00	-221,573.00 20.41 %
	RptType: 3990 - TRANSFERS IN Total:	278,405.00	278,405.00	0.00	56,832.00	-221,573.00 20.41 %
	Department: 910 - TRANSFER IN Total:	278,405.00	278,405.00	0.00	56,832.00	-221,573.00 20.41 %
	Revenue Total:	3,227,405.00	3,227,405.00	78,599.38	981,802.21	-2,245,602.79 30.42 %
Expense						
Department: 705 - PUBLIC WORKS DIRECTOR						
RptCategory: 40 - PERSONNEL SERVICES						
750-705-431500	ACCOUNTING CLERK	30,606.00	30,606.00	1,231.75	14,500.34	16,105.66 47.38 %
750-705-437049	PUBLIC WORKS DIRECTOR	46,111.00	46,111.00	2,045.80	22,960.76	23,150.24 49.79 %
750-705-437050	PUBLIC WORKS SUPERVISOR	70,147.00	70,147.00	3,093.34	35,517.64	34,629.36 50.63 %
750-705-437051	PW OPERATIONS MANAGER	44,817.00	44,817.00	0.00	0.00	44,817.00 0.00 %
750-705-437055	PW ADMIN ASSISTANT	46,564.00	46,564.00	2,031.76	22,819.79	23,744.21 49.01 %
750-705-437070	UTILITY WORKER, JOURNEY	0.00	0.00	4,727.00	55,192.77	-55,192.77 0.00 %
750-705-437071	UTILITY WORKER II	103,980.00	103,980.00	0.00	0.00	103,980.00 0.00 %
750-705-439011	SEASONAL HELP	40,000.00	40,000.00	0.00	14,508.00	25,492.00 36.27 %
750-705-450100	OVERTIME	5,000.00	5,000.00	30.57	1,394.19	3,605.81 27.88 %
750-705-450500	CAREER RECOGNITION PAY	0.00	0.00	28.97	335.17	-335.17 0.00 %
750-705-470000	ASSOCIATED PAYROLL COSTS	180,486.00	180,486.00	6,645.04	79,964.10	100,521.90 44.30 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	567,711.00	567,711.00	19,834.23	247,192.76	320,518.24 43.54 %
RptCategory: 50 - MATERIAL AND SERVICES						
750-705-500110	CONTRACTUAL & PROFESSIONAL SER...	41,000.00	41,000.00	3,580.05	24,928.20	16,071.80 60.80 %
750-705-520120	BANK CHARGES	36,000.00	36,000.00	4,323.95	33,015.52	2,984.48 91.71 %
750-705-520130	OPERATIONS, MAINTENANCE & REPA...	65,000.00	65,000.00	981.64	29,980.15	35,019.85 46.12 %
750-705-520320	FLEET FUEL, MAINTENANCE & REPAIR	20,000.00	20,000.00	1,355.41	21,032.91	-1,032.91 105.16 %
750-705-520400	OFFICE SUPPLIES & EQUIPMENT	5,000.00	5,000.00	132.68	1,967.87	3,032.13 39.36 %
750-705-520430	UTILITY BILLS & POSTAGE	16,000.00	16,000.00	776.15	8,044.57	7,955.43 50.28 %
750-705-540220	TRAVEL, CONFERENCES & TRAINING	4,000.00	4,000.00	0.00	96.34	3,903.66 2.41 %
750-705-540300	SMALL TOOLS, EQUIPMENT & SAFETY...	11,000.00	11,000.00	0.00	7,434.65	3,565.35 67.59 %
750-705-540400	DUMPING, HAULING, GARBAGE	5,000.00	5,000.00	0.00	2,197.81	2,802.19 43.96 %
750-705-560100	UTILITIES	3,000.00	3,000.00	53.73	644.59	2,355.41 21.49 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	206,000.00	206,000.00	11,203.61	129,342.61	76,657.39 62.79 %
RptCategory: 60 - CAPITAL OUTLAY						
750-705-660100	EQUIPMENT REPLACEMENT RESERVES	115,000.00	115,000.00	0.00	0.00	115,000.00 0.00 %
750-705-676050	SYSTEM IMPROVEMENTS & PROJECTS	1,894,471.00	1,803,500.00	112,565.30	186,939.76	1,616,560.24 10.37 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	2,009,471.00	1,918,500.00	112,565.30	186,939.76	1,731,560.24 9.74 %
	Department: 705 - PUBLIC WORKS DIRECTOR Total:	2,783,182.00	2,692,211.00	143,603.14	563,475.13	2,128,735.87 20.93 %
Department: 920 - TRANSFER OUT						
RptCategory: 89 - TRANSFERS OUT						
750-920-899100	TRANSFER OUT TO GENERAL FUND	140,123.00	231,094.00	0.00	33,643.00	197,451.00 14.56 %

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
750-920-899205 TRANSFER OUT TO ROAD & STREET F...	104,100.00	104,100.00	0.00	22,670.00	81,430.00	21.78 %
RptCategory: 89 - TRANSFERS OUT Total:	244,223.00	335,194.00	0.00	56,313.00	278,881.00	16.80 %
Department: 920 - TRANSFER OUT Total:	244,223.00	335,194.00	0.00	56,313.00	278,881.00	16.80 %
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
750-990-910000 CONTINGENCY FUNDS	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
RptCategory: 90 - OTHER Total:	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
Department: 990 - CONTINGENCY Total:	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
Expense Total:	3,227,405.00	3,227,405.00	143,603.14	619,788.13	2,607,616.87	19.20 %
Fund: 750 - STORM WATER FUND Surplus (Deficit):	0.00	0.00	-65,003.76	362,014.08	362,014.08	0.00 %

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 801 - MUNICIPAL COURT TRUST FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
801-000-309999	BEGINNING FUND BALANCE	40,000.00	40,000.00	0.00	0.00	-40,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	40,000.00	40,000.00	0.00	0.00	-40,000.00 0.00 %
RptType: 3260 - FINES AND FORFEITURES						
801-000-326020	CITY OF GLADSTONE FINES/FEES	735,000.00	735,000.00	49,872.39	350,730.31	-384,269.69 47.72 %
801-000-326030	CLACKAMAS COUNTY FINES/FEES	22,000.00	22,000.00	1,677.69	14,867.79	-7,132.21 67.58 %
801-000-326040	STATE OF OREGON FINES/FEES	85,000.00	85,000.00	6,351.50	56,534.36	-28,465.64 66.51 %
801-000-326050	RESTITUTION	3,000.00	3,000.00	0.00	0.00	-3,000.00 0.00 %
801-000-326060	BOND	5,000.00	5,000.00	-14,945.05	-5,013.46	-10,013.46 100.27 %
	RptType: 3260 - FINES AND FORFEITURES Total:	850,000.00	850,000.00	42,956.53	417,119.00	-432,881.00 49.07 %
RptType: 3600 - MISCELLANEOUS						
801-000-360000	ALL OTHER COURT FEES	0.00	0.00	140.00	140.00	140.00 0.00 %
	RptType: 3600 - MISCELLANEOUS Total:	0.00	0.00	140.00	140.00	140.00 0.00 %
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	890,000.00	890,000.00	43,096.53	417,259.00	-472,741.00 46.88 %
	Revenue Total:	890,000.00	890,000.00	43,096.53	417,259.00	-472,741.00 46.88 %
Expense						
Department: 220 - COURT						
RptCategory: 50 - MATERIAL AND SERVICES						
801-220-500500	CITY OF GLADSTONE FINES & FEES	735,000.00	735,000.00	24,322.42	291,037.69	443,962.31 39.60 %
801-220-500510	CLACKAMAS COUNTY FINES & FEES	22,000.00	22,000.00	1,173.69	14,314.84	7,685.16 65.07 %
801-220-500520	STATE OF OREGON FINES & FEES	85,000.00	85,000.00	3,561.51	88,200.89	-3,200.89 103.77 %
801-220-500530	RESTITUTION	3,000.00	3,000.00	0.00	0.00	3,000.00 0.00 %
801-220-500540	BOND - COURT	5,000.00	5,000.00	0.00	0.00	5,000.00 0.00 %
801-220-500550	ALL OTHER FEES & FINES	40,000.00	0.00	140.00	140.00	-140.00 0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	890,000.00	850,000.00	29,197.62	393,693.42	456,306.58 46.32 %
	Department: 220 - COURT Total:	890,000.00	850,000.00	29,197.62	393,693.42	456,306.58 46.32 %
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
801-990-910000	CONTINGENCY FUNDS	0.00	40,000.00	0.00	0.00	40,000.00 0.00 %
	RptCategory: 90 - OTHER Total:	0.00	40,000.00	0.00	0.00	40,000.00 0.00 %
	Department: 990 - CONTINGENCY Total:	0.00	40,000.00	0.00	0.00	40,000.00 0.00 %
	Expense Total:	890,000.00	890,000.00	29,197.62	393,693.42	496,306.58 44.24 %
	Fund: 801 - MUNICIPAL COURT TRUST FUND Surplus (Deficit):	0.00	0.00	13,898.91	23,565.58	23,565.58 0.00 %
	Report Surplus (Deficit):	0.00	0.00	-799,637.10	6,900,920.43	6,900,920.43 0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	-736,767.80	3,822,548.73	3,822,548.73
105 - AMERICAN RESCUE PLAN RESE	0.00	0.00	0.00	-10,000.00	-10,000.00
205 - ROAD AND STREET FUND	0.00	0.00	7,962.15	262,195.07	262,195.07
228 - POLICE LEVY FUND	0.00	0.00	-54,621.65	-101,165.76	-101,165.76
229 - FIRE LEVY FUND	0.00	0.00	5,681.25	144,429.10	144,429.10
390 - URBAN RENEWAL FUND	0.00	0.00	18,308.15	227,926.95	227,926.95
730 - SEWER FUND	0.00	0.00	-35,455.43	1,082,722.26	1,082,722.26
740 - WATER FUND	0.00	0.00	46,361.08	1,086,684.42	1,086,684.42
750 - STORM WATER FUND	0.00	0.00	-65,003.76	362,014.08	362,014.08
801 - MUNICIPAL COURT TRUST FUND	0.00	0.00	13,898.91	23,565.58	23,565.58
Report Surplus (Deficit):	0.00	0.00	-799,637.10	6,900,920.43	6,900,920.43

CHECK REGISTER FOR JUNE 2022

Check Date	Check No.	Vendor	Amount	Line Item Description
06/01/2022	92104 - 92111	Payroll Checks	21,750.86	Payroll Checks
06/01/2022	92112 - 92118	UB Refund Checks	423.37	UB Refund Checks - PW
06/02/2022	191	Beery Elsner & Hammond LLP	25,211.98	Legal Fees 03/22 & 04/22, billed late by BEH
06/02/2022	192	Metereaders	2,379.12	Metereading - PW
06/02/2022	92119	AutoZone, Inc	6.99	Vehicle Maintenance - PD
06/02/2022	92120	Bravo Land Care & Maintenance	945.00	Landscape Maintenance - PW
06/02/2022	92121	Brian Lowry Trucking LLC	6,670.00	Hauling Materieals - PW
06/02/2022	92122	Brown & Caldwell	1,275.50	Professional Fees - PW
06/02/2022	92123	Byer's Septic Tank Service	1,160.00	MB Park Pit Toilet Pumping - PW
06/02/2022	92124	CESSCO Inc.	44.67	Equipment Maintenance Parts - PW
06/02/2022	92125	Clackamas Fire District #1	3,658.08	Vehicle Maintenance - FD
06/02/2022	92126	Cummins Northwest	260.08	Generator Replacement Battery - PW
06/02/2022	92127	Environment Science Associates	3,115.00	MB Site Plan - PW
06/02/2022	92128	General Tree Service	4,382.00	Park Surfaces Weed Control - PW
06/02/2022	92129	Grainger	156.32	Fountain Heads/Safety Supplies - PW
06/02/2022	92130	J. Thayer Co.	31.90	Name Plates - Admin
06/02/2022	92131	Jill Tate	315.00	Transcription Service - Admin
06/02/2022	92132	Les Schwab Tires	240.18	Vehicle Maintenance - PD
06/02/2022	92133	North Clackamas Chamber	495.00	Annual Membership
06/02/2022	92134	Northwest Natural Gas	971.13	Natural Gas Usage - All Depts.
06/02/2022	92135	Oregon Bureau of Labor & Industry	427.72	Barclay Storm Line Project Fee - PW
06/02/2022	92136	Oregon Health Authority	2,400.00	Annual Water System Fee - PW
06/02/2022	92137	Pacific Fence & Wire Co.	1,077.00	PD Fence/Gate Repairs - PW
06/02/2022	92138	PACWEST Machinery LLC	1,578.68	Street Sweeper Brooms - PW
06/02/2022	92139	Portland General Electric	6,765.41	Electric Usage - All Depts.
06/02/2022	92140	Quaranto & Associates, LLC	150.00	Indigent Defense - CT
06/02/2022	92141	Stein Oil Co. Inc.	3,143.84	Gasoline - PW/SC
06/02/2022	92142	Swank Motion Pictures, Inc.	495.00	DVD Commercial Use - PW
06/02/2022	92143	VenTek International	2,592.08	Parking Fee Station Repairs - PW
06/02/2022	92144	Verizon Wireless	2,985.96	Cell Phone/Data Lines - IT
06/02/2022	92145	Water Environment Services	107,424.43	Sewer Billing/Pump Maintenance - PW
06/03/2022	92146	Clackamas Co. HHS	50.00	Summer Program Fee - PW
06/03/2022	92147	Clackamas Co. HHS	50.00	Summer Program Fee - PW
06/07/2022	92148	Chase	54,429.11	Debt Service - Public Works Facility
06/10/2022	92149	Amazon Capital Services	84.84	Office Supplies - Admin
06/10/2022	92150	BMS Technologies	2,327.99	UB Printing/Mailing - PW
06/10/2022	92151	Christopher Mott	97.86	Vehicle Parts Reimbursement - PW
06/10/2022	92152	Clackamas County Finance Department	7,010.65	Planning Services - Admin
06/10/2022	92153	Comcast	52.50	Digital TV Receivers - IT
06/10/2022	92154	Gold Wrench	352.25	Vehicle Maintenance - PD
06/10/2022	92155	ICMA Membership Renewals	1,352.00	Annual Renewal/Betz - Admin
06/10/2022	92156	Industrial Tire Service	1,450.55	Vehicle Maintenance - PW
06/10/2022	92157	KinTechnology, Inc.	112.50	Renew SSL Certificate - IT
06/10/2022	92158	Kristi Walls	15.80	Expense Reimbursement - PD
06/10/2022	92159	Les Schwab Tires	1,389.46	Vehicle Maintenance - PD
06/10/2022	92160	Lori Bell	3,000.00	Tourism Promotion - Admin
06/10/2022	92161	Oak Lodge Water Services	1,280.78	Water Purchases - PW
06/10/2022	92162	Office Depot	238.61	Office Supplies - Admin/CT
06/10/2022	92163	Pamplin Media Group	2,026.00	Newsletter Printing
06/10/2022	92164	Paramount Pest Control Inc	156.00	Pest Control - PW
06/10/2022	92165	Pet Waste Eliminator	400.00	Pet Waste Bags - PW
06/10/2022	92166	TransUnion Risk and Alternative	75.00	Data Research - PD
06/10/2022	92167	Waite Concrete Products LLC	13,057.51	Catch Basins - PW
06/10/2022	92168	Walter E. Nelson Co.	2,055.48	Janitorial Supplies - PW
06/10/2022	193	US Bank	26,321.24	P-Card Purchases - All Depts.
06/16/2022	194	Amy Lindgren Law, LLC	3,000.00	Judge Contract Services - CT
06/16/2022	195	Lundquist, Kyndre	3,500.00	Prosecutor Contract - CT

CHECK REGISTER FOR JUNE 2022

Check Date	Check No.	Vendor	Amount	Line Item Description
06/16/2022	196	Nancy McDonald	6,000.00	HR Consultant - Admin
06/16/2022	197	Satcom Global Ltd.	42.75	Satellite Phone Access - PD
06/16/2022	92169	Aramark	97.82	Coverall/Mat Rental - PW
06/16/2022	92170	Brian Lowry Trucking LLC	4,280.00	Materials Hauling - PW
06/16/2022	92171	BridgePay Network Solutions, LLC	170.00	UB Online Payment Fees - PW
06/16/2022	92172	Buel's Impressions Printing	44.00	Business Card Printing - PD
06/16/2022	92173	Clackamas County Finance Department	1,275.97	Traffic Signal Maintenance - PW
06/16/2022	92174	Clackamas Fire District #1	29,741.62	IGA Contract Services - Admin
06/16/2022	92175	General Tree Service	485.00	Weed Control - PW
06/16/2022	92176	Industrial Tire Service	803.38	Vehicle Maintenance - PW
06/16/2022	92177	UB Refund Check	248.26	UB Refund Check - PW
06/16/2022	92178	League of Oregon Cities	40.00	Job Postings - Admin
06/16/2022	92179	North Clackamas County Water	34,016.95	Water Usage - PW
06/16/2022	92180	Northwest Success, Inc.	2,253.31	Janitorial Services - PW
06/16/2022	92181	Oregon Government Ethics Commission	548.82	Annual Gov. Ethics Assessment - Admin
06/16/2022	92182	Pacific Office Automation Inc	202.70	Copier Lease/Usage - IT
06/16/2022	92183	Petty Cash for benefit of City Hall	67.24	Petty Cash Reimbursement - Admin
06/16/2022	92184	Pitney Bowes	1,348.73	Postage - All Depts
06/16/2022	92185	Pitney Bowes Global Financial Svcs.	483.60	Postage Meter Lease - All Depts
06/16/2022	92186	PORAC Legal Defense Fund	350.00	Legal Fee Insurance - PD
06/16/2022	92187	Shiels Oblatz Johnsen	4,900.00	Professional Fees/PW Facility - PW
06/16/2022	92188	Smith-Wagar Brucker Consulting Inc.	10,033.75	Financial Consulting - Admin
06/16/2022	92189	Stein Oil Co. Inc.	5,708.20	Gasoline - PD/FD/PW/SC
06/16/2022	92190	The TSM SHOP	3,200.00	Promotional Supplies Screen Printing - Admin
06/16/2022	92191	Washington Federal	172,811.20	Debt Service - Water Utility Fund
06/16/2022	92192	Workplace Results LLC	375.00	Mediation - Admin
06/16/2022	92193	WorkSAFE Service Inc	53.00	Drug Testing - Admin
06/23/2022	198	Beery Elsner & Hammond LLP	13,216.76	Legal Fees for May - Admin
06/23/2022	199	Metereaders	2,379.81	Metereading - PW
06/23/2022	92194	8x8, Inc.	1,815.17	Monthly Phone Service - IT
06/23/2022	92195	Allstream	138.13	Land Lines - PW
06/23/2022	92196	AXON Enterprise, Inc.	15,600.18	Taser Maintenance Agreement - PD
06/23/2022	92197	Backflow Management Inc	2,625.00	Water Testing - PW
06/23/2022	92198	Bravo Land Care & Maintenance	945.00	Landscaping Maintenance - PW
06/23/2022	92199	Canon Financial Services, Inc.	1,211.36	Copier Lease/Usage - IT
06/23/2022	92200	Clackamas County Finance Department	12,064.08	Dispatch Fees - PD
06/23/2022	92201	Cummins Sales and Service	3,449.91	Generator Annual Service - PW
06/23/2022	92202	Edge Analytical, Inc.	74.00	Edge Analytical - Water Testing
06/23/2022	92203	Favorite Things Marketplace	150.00	FD Ceremony Refreshments - Admin
06/23/2022	92204	H.D. Fowler Co. Inc.	14,716.32	Stock Water Parts - PW
06/23/2022	92205	Ian Jeffrey Slavin	2,800.00	Indigent Defense - CT
06/23/2022	92206	Office Depot	68.09	Office Supplies - Admin
06/23/2022	92207	One Call Concepts Inc	90.00	Utility Locates - PW
06/23/2022	92208	Oregon Patrol Service	676.00	Courtroom Security - CT
06/23/2022	92209	Paramount Pest Control Inc	81.00	Pest Control - PW
06/23/2022	92210	Portland General Electric	6,535.84	Street Light Electric Usage - PW
06/23/2022	92211	SymbolArts, LLC	320.00	Badges - PD
06/23/2022	92212	Void	-	
06/23/2022	92213	Voic	-	
06/23/2022	92214	United States Postal Service	1,078.51	Newsletter Postage - Admin
06/23/2022	92215	VenTek International	1,312.70	Parking Kiosk Repairs - PW
06/23/2022	92216	Walter E. Nelson Co.	69.35	Janitorial Supplies - PW
06/23/2022	92217	Wilsonville Lock & Security	122.85	Alarm Monitoring - PW
06/28/2022	200	Cycle Express	4,000.00	FD Office Rent - Admin
06/28/2022	92218	Cintas First Aid Lockbox	90.00	Watercooler Agreements - PD/Admin
06/28/2022	92219	Clackamas 800 Radio Group	26,212.45	Radio Purchase Balance - FD
06/28/2022	92220	Comcast	52.00	Cable/Internet - IT

CHECK REGISTER FOR JUNE 2022

Check Date	Check No.	Vendor	Amount	Line Item Description
06/28/2022	92221	Johnson Controls	424.00	SC Kitchen Hood Inspection - PW
06/28/2022	92222	Maxwell Rentals	1,050.00	FD Apartment Rental - FD
06/28/2022	92223	Mountain View Kennel	120.00	K9 Boarding - PD
06/28/2022	92224	Pacific Mobile Structures, Inc.	498.00	Portable Office Rental - PW
06/28/2022	92225	Tyler Technologies, Inc.	3,509.77	Court Software Annual Maint. - IT
06/29/2022	201	HRA VEBA Plan	2,625.25	Employer VEBA contribution
06/29/2022	202	ICMA-Rc	7,903.85	Voluntary Payroll Deferred Comp
06/29/2022	92226	Axa Equi-Vest	7,159.04	Voluntary Payroll Deferred Comp
06/29/2022	92227	CIS Trust	65,648.33	Monthly Health Insurance
06/29/2022	92228	Clackamas Community Federal Credit Union	1,336.76	GPA Union Dues
06/29/2022	92229	Equitable	1,278.06	Non-PERS Retirement Pmt
06/29/2022	92230	Equitable Financial Life Insurance Co.	86.00	Non-PERS Retirement Pmt
06/29/2022	92231	Oregon AFSCME Council #75	1,023.32	AFSCME Union Dues
06/30/2022	92232	Centerline Concepts Land Surveying, Inc.	725.00	Survey Work - PW
06/30/2022	92233	Cintas First Aid Lockbox	93.52	First Aid Supplies - Admin/PW/SC
06/30/2022	92234	Crafco, Inc.	4,710.00	Road Maintenance Supplies - PW
06/30/2022	92235	Curtis, L. N. Co.	299.50	Uniforms - PD
06/30/2022	92236	Edginton Properties	375.00	Quarterly Parking Space - PD
06/30/2022	92237	Kristi Walls	171.76	Reimb. - 4th of July Supplies - PD
06/30/2022	92238	League of Oregon Cities	35.00	Councilor Training Class - Admin
06/30/2022	92239	Lithia Motors Support Services	166.51	Vehicle Maintenance - PD
06/30/2022	92240	Multnomah County	1,000.00	Regional Water Coalition - PW
06/30/2022	92241	Northwest Natural Gas	1,316.05	Gas Main Repairs - PW
06/30/2022	92242	Northwest Project Services	1,170.00	Professional Fees - Parking Kiosk - PW
06/30/2022	92243	Pitney Bowes Inc.	19.54	Meter Supplies - Admin
06/30/2022	92244	SAIF Corporation	57,921.66	FY 22-23 Workers' Comp - Admin
06/30/2022	92245	Sign Guy	250.00	Vehicle Maintenance - PD
06/30/2022	92246	Sisul Engineering	4,143.75	Professional Fees - PW
06/30/2022	92247	Star Cars LLC	611.05	Vehicle Modification - PD
06/30/2022	92248	Stein Oil Co. Inc.	5,767.36	Gasoline - PD/PW/SC
06/30/2022	92249	Stop Stick, Ltd	1,020.40	Stop Sticks - PD
		Total:	890,352.72	
		<u>Urban Renewal Fund Checks:</u>		
06/14/2022	5535	Oregon Government Ethics Commission	768.35	Annual Gov. Ethics Assessment - Admin
		Total June 2022 Checks:	<u>891,121.07</u>	

ATTORNEY CHARGES

Attorneys:	July, 2021	Aug, 2021	Sept, 2021	Oct, 2021	Nov, 2021	Dec, 2021	Totals
City Charter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Elections	869.50	392.00	147.00	147.00	-	24.50	1,580.00
Finance	-	-	-	-	73.50	-	73.50
General	916.50	294.00	-	-	663.30	3,023.83	4,897.63
Public Works Facility Project	-	-	-	-	-	147.00	147.00
Meeting Attendance	-	-	-	-	-	245.00	245.00
Governance/City Council	3,409.72	931.00	1,053.50	2,303.00	171.50	5,379.40	13,248.12
Meeting Attendance	1,095.90	955.50	-	1,573.30	441.00	1,298.50	5,364.20
Intergovernmental	-	-	514.50	-	1,445.50	416.50	2,376.50
Meeting Attendance	-	-	-	-	-	-	-
Land Use/ Community Development	-	-	-	-	-	49.00	49.00
Meeting Attendance	-	-	-	-	-	-	-
Parks & Recreation	23.50	926.94	-	-	-	-	950.44
Personnel/Labor	399.50	1,461.00	-	6,448.25	1,425.90	376.25	10,110.90
Public Records & Meetings	258.50	49.00	1,943.00	269.50	147.00	184.00	2,851.00
Public Safety	-	-	-	1,161.98	1,347.50	124.40	2,633.88
Public Works	868.50	850.29	1,555.75	-	-	392.00	3,666.54
Real Property Transactions	-	-	-	-	-	-	-
Risk Management/Litigation	-	-	-	539.00	-	-	539.00
Rights of Way-Telecommunications	-	-	-	-	-	-	-
Urban Renewal	-	-	691.00	-	-	-	691.00
Total	\$ 7,841.62	\$ 5,859.73	\$ 5,904.75	\$ 12,442.03	\$ 5,715.20	\$ 11,660.38	\$ 49,423.71

Attorneys:	Jan, 2022	Feb, 2022	Mar, 2022	Apr, 2022	May, 2022	June, 2022	Totals for Year
City Charter	\$ -	\$ -	\$ -	\$ -	\$ 2,278.50	\$ 1,127.64	\$ 3,406.14
Elections	-	49.00	-	-	-	-	1,629.00
Finance	103.00	122.50	73.50	355.50	563.50	13.50	1,305.00
General	171.50	810.10	514.50	514.50	600.68	-	7,508.91
Civic Center Project	-	-	-	-	-	-	147.00
Meeting Attendance	-	-	-	-	-	-	245.00
Governance/City Council	906.50	1,879.58	49.00	4,678.44	980.00	269.50	22,011.14
Meeting Attendance	710.50	882.00	1,690.50	1,494.00	897.56	931.00	11,969.76
Intergovernmental	122.50	220.50	49.00	-	-	1,731.00	4,499.50
Meeting Attendance	-	-	1,519.00	-	-	-	1,519.00
Land Use/ Community Development	-	857.50	-	78.23	622.00	1,057.50	2,664.23
Meeting Attendance	-	367.50	-	-	-	-	367.50
Parks & Recreation	-	-	196.00	24.50	-	-	1,170.94
Personnel/Labor	-	-	-	-	-	-	10,110.90
AFSCME	-	-	-	-	-	-	-
GPA	245.00	514.50	1,583.56	2,138.56	729.00	2,085.00	7,295.62
Fire	-	-	-	-	-	-	-
City Administration	122.50	-	318.50	-	-	-	441.00
Personnel Handbook	-	-	-	-	-	-	-
Meeting Attendance	-	1,672.62	-	-	294.00	2,995.62	4,962.24
Public Records & Meetings	24.50	-	-	686.00	73.50	-	3,635.00
Public Safety	24.50	1,016.50	686.00	2,523.50	2,107.00	245.00	9,236.38
Public Works	637.00	11.05	455.50	1,514.51	2,058.50	2,215.50	10,558.60
Real Property Transactions	441.00	-	-	-	-	-	441.00
Risk Management/Litigation	465.50	-	-	-	-	122.50	1,127.00
Rights of Way-Telecommunications	-	-	-	-	-	423.00	423.00
Urban Renewal	-	-	-	-	-	-	691.00
Total	\$ 3,974.00	\$ 8,403.35	\$ 7,135.06	\$ 14,007.74	\$ 11,204.24	\$ 13,216.76	\$ 107,364.86



Public Works

Staff Report for July 2022

Report Date : July 30, 2022
To : Jacque M. Betz, City Administrator
Copy : Mayor and City Council
From : Darren Caniparoli, Public Works Director

PARKS:

- Weekly mowing schedule in place for all city parks.
- Installed trash bag stand as part of the Clackamas River Basin Council's cleanup project at Cross Park.
- Cleaned up homeless camp in Meldrum Bar Park
- Fertilizing at all city park locations has been completed.
- Sidewalk repaired at Dierickx Park



During the recent SDA retreat volunteers took on several community volunteer projects, one was continuing work started by the Estuary Project to clear invasive plants near the water's edge at Meldrum Bar Park. We appreciate all of the hard work from our SDA neighbors!



Vandalism is an ongoing issue for the Public Works Dept.

Below are random pictures to show the extent of occurrences this past month. Crews deal with graffiti clean-up daily in our parks in addition to other forms of vandalism.

- Outside wall of Meldrum Park “Flush” restroom tagged with a large amount of graffiti.
- Meldrum “Pit” restroom and Meldrum “Flush” restroom interiors vandalized by graffiti.
- Men’s restroom at High Rocks was vandalized.
- Bulk Head (bridge columns) at High Rocks tagged with graffiti



STREETS:

Public Works partnered up with the City of Hillsboro to facilitate a multi-city contract for the annual Slurry Seal Project which will be underway in the coming weeks. The Streets Dept. has been working to complete asphalt patching, crack sealing and skin patching in multiple areas around town in preparation for the upcoming project. All the hard work will pay off greatly once the slurry seal material has been applied.



You may have noticed the Clackamas County street striping crew in town a couple weeks ago, the City of Gladstone works with the county to be able to complete this important part of traffic safety.

FACILITIES:

The Facilities Dept. continues with bi-weekly inspections and repairs when needed at all City facilities, including inspections of the janitorial crew and cleaning of security camera lenses.

- Hole drilled through the counter of PD front desk for placement of wiring.
- Wireless dishes removed from Fire Department building
- Damaged irrigation line at Senior Center repaired
- Angle iron added to City Council dais to prevent damage from chairs
- Power outlet replaced at the Splash Pad
- Siding on FD building repaired
- Office prepped for new police Sergeant Graves
- Wall patched and painted in Civic Center Men's Room.
- Fixed door knob in Quiet Room
- Inner entry door at Senior Center was warranty repaired by Advanced Locking Solutions

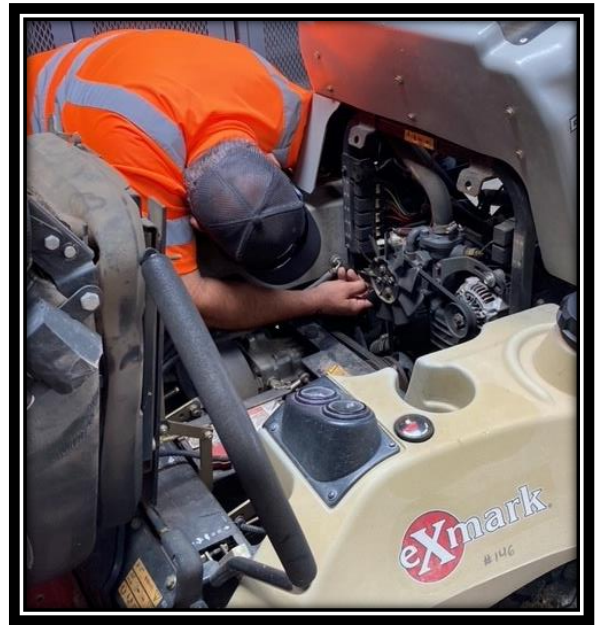


Crews worked to repair an irrigation line at the Senior Center that was damaged within the new garden area. The line was near a newly installed fence post and appears to have been damaged by the contractor.



FLEET:

- PT Cruiser tail light repaired
- Ex-mark mower #146 throttle cable repaired
- Centrifugal clutch replaced on Tack Trailer #147
- Filters replaced on Kubota UTV #3
- Filters replaced on John Deere mower #84



WATER:

- Performed investigations at the Webster Reservoirs in order to update reservoir complex mapping. Performed investigations and developing a list of water system normally closed valves in preparation for water system unidirectional flushing program development.
- Completed prepping utilities for slurry seal and streets paving project.
- Repaired leaking $\frac{3}{4}$ " black poly material water service on W. Clarendon.
- Repaired leaking $\frac{3}{4}$ " copper material water service on Stone Oaks Ct.
- Performed an abandonment of an old unused 4" AC water main at the intersection of Beatrice and Abernethy in preparation for the streets paving projects.
- Extended a blowoff riser pipe on Simmons Ct in preparation for the streets paving project.
- Relocated a water meter on Oatfield Rd in order to make accessible for meter reading/maintenance.

As part of our key valve maintenance/accessibility program. We recently had GC systems to look at two pressure reducing valves (PRV) on Clarendon (one at Barton and one at Columbia). In the past these valves served the purpose of reducing transmission line pressure to a safe and usable level as it entered the distribution system. The City now feeds the low zone distribution system via gravity flow from the Webster Reservoir, making these pressure reducing valve no longer necessary. GC systems manipulated the valve settings so that they are safely locked in the open flow through positions.





GC Systems performed routine maintenance on the 8" and 2.5" pressure reducing valves on Valley View Dr. These valves serve as an intertie with Oak Lodge and open up to allow water into the high zone when they sense a drop in pressure as result of fire flows or pump failure etc.



Crews worked to relocate a water meter which was located on Oatfield Rd. to make it easier for the meter reader to access and safely read.

Crews worked to replace a water line on Shadow Ct. which crews have repaired multiple times in the past. Crews installed a new mainline which will reduce the possibility of future leaks on this line. Once the repair was completed crews restored the retaining wall and area.



SEWER:

- Locates/GIS map updates ongoing
- Routine monitoring of Smartcover/flowmeter telemetry.
- Completed prepping utilities for street slurry project.
- Completed prepping utilities for street paving project.
- Responded to a sinkhole on West. Arlington. Performed inspections of sewer, water, storm systems and backfilled sinkhole. No issues with utilities were found.
- Completed routine quarterly hot spot sewer line cleaning. 16 total pipe sections. 5,231 feet total.

STORM:

- Locates/GIS map updates ongoing.
- Catch basin/headwall cleaning to mitigate flooding.
- Completed City wide street sweeping.
- Completed prepping utilities for slurry seal and asphalt repair projects.
- Ditch cleaning maintenance on roughly 500 feet of storm water ditch on Rinearson Creek and Edgewater Rd.
- Cleaned roughly 500 feet of storm line on Watts St in order to mitigate flooding at the Glen Echo wetlands.
- Cleaned catch basins and stormwater quality structures in City owned facilities as well as public ROW in area 1 of the leaf up zone.

Crews repaired a broken catch basin which had also sunk below the roadway causing a hazard. Pictures show the broken basin and the final product after repairs were made.



SAFETY TRAINING:

Public Works Staff completed safety training regarding safety when dealing with "insects and critters".

PROJECTS:

The Barclay Stormline Project is moving along, crews have completed the installation of the stormline and working to complete the installation of the last manhole and catch basin. Crews will be working on the roadway reconstruction and ADA ramps in the coming weeks. This project has run very smoothly and we anticipate it to be completed on schedule!

Gladstone Fire Station Remodel Project got underway earlier this month and Petra Design is making good headway in the early stages of the project. Appliances are being ordered, flooring, tile and other design elements are being chosen and we are happy with the progress of the project to date.

Annual Slurry Seal Project is scheduled for August 8th & 9th notifications have gone out to all residents whom will be affected by this project and we will be putting out additional information on social media. Blackline Inc. will be the contractor and we anticipate this project will go smoothly.

Pavement Repair Project is scheduled the week of August 8th, notifications have gone out to all residents whom will be affected by this project and we will be putting out additional information on social media. K & L Industries will be the contractor and we anticipate this project will go smoothly.

ADMINISTRATION:

- Working with Kittelson & Associates to finalize drawings for the Webster & Cason crossing project.
- Working with DEQ and Clackamas County Co-permittees to revise NPDES stormwater permit mercury TMDL (Total Maximum Daily Load) implementation plan to address updated EPA/DEQ standards.
- Working with Oak Lodge Water Services to update and clarify our IGA (intergovernmental agreement)
- Working on OHA (OR Health Authority) state drinking water program and 2019 water system survey deficiencies corrective actions.
- Working with Clackamas County Co-Permittees to meet new DEQ MS4 Permit Requirements
- Evergreen Ln Storm Line project, submission of easement documents to Clackamas County, pending final approval.
- Working with Regional Water Providers Consortium partners on emergency preparedness.
- ROW Permit audits continue with our local utility companies and Franchise holders.
- Public Works has taken over the management of the ROW program and will be working to develop a process for management of the program. Currently working on organizing records and getting licensing letters out for renewals.
- ROW Permit management: Identifying and working on resolutions regarding unlicensed contractors working within our ROW under permit issued to Franchise holders.
- Project Data Collection: As-Builts and Stormwater Management Agreements.
- North Clackamas Watershed Project planning.
- Final administrative steps for the Annual Slurry Seal Project, residential and business notifications have been put out.

Keep Moving Forward...

~ Walt Disney

Gladstone Police Department
Monthly Report
July 2022





GLADSTONE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

JULY 2022



"Respect ~ Service ~ Character ~ Passion"

GENERAL STATISTICS/TYPE	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	TOP 5 TRAFFIC CITE CHARGES
Dispatched Incidents	688	3,696	4,022	-8.11%	Driving While Suspended 20
Officer Initiated Incidents	366	3,115	3,947	-21.08%	Driving Uninsured 12
Total Number of Incidents	1,054	6,811	7,969	-14.53%	Speeding 10
Police Reports Filed	354	2,191	2,209	-0.81%	Improper Display of License 6
Traffic Contacts	145	1,767	1,981	-10.80%	Unlawful Cell Phone Use 2
Citations Issued (Charges)	74	1,107	1,355	-18.30%	ALARM ADMINISTRATION REPORT
Parking Citations	66	94	122	-22.95%	
DUII	2	21	21	0.00%	Renewals Billed 19
Community Policing Contacts	35	161	146	10.27%	Renewal Fees Collected \$350.00
Murders	0	0	0	0.00%	New Permits Issued 4
K9 Deployments	N/A	N/A	17	#VALUE!	False Alarms w/No Permit 6
Tow Releases	1	10	28	-64.29%	1st false Alarm Events 7
					2nd False Alarm Events 0
					3rd False Alarm Events 2
					False Alarm fees collected \$50.00
					False Alarm fees billed \$200.00



**GLADSTONE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT**

JULY 2022
"Respect ~ Service ~ Character ~ Passion"



SELECTED CALLS FOR SERVICE**	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	SPECIFIC OVERTIME CATAGORIES	HOURS
Abuse/Neglect	5	27	17	58.82%	Shift Coverage	219.5
Accident/Injury or Fatal	3	12	10	20.00%	Court	34.25
Accident/Property Damage	8	47	44	6.82%	Training	10
Assault	7	21	19	10.53%	Presentations/Meetings	3
Burglary	8	19	21	-9.52%	Traffic Grant	0
Domestic Disputes	22	115	109	5.50%	Special Assignment	0
Drugs/Narcotics	3	10	26	-61.54%	K9	6
Disturbance-Fights-Noise	19	101	112	-9.82%	SRO	0
Forgery/Fraud	4	54	60	-10.00%		
Hit and Run	4	27	44	-38.64%		
Ordinanace Violations	16	68	126	-46.03%		
Runaway/Missing	7	36	44	-18.18%		
Sex Offense	4	33	21	57.14%		
Suicide Attempt/Threat	6	33	58	-43.10%		
Suspicious Person or Circumstance	96	454	393	15.52%		
Thefts	31	166	130	27.69%		
Trespass/Prowler	20	88	79	11.39%		
Vandalism	9	69	63	9.52%		
Vehicles Recovered	11	29	15	93.33%		
Vehicles Stolen	13	56	28	100.00%		
Death(Not Suicide/Murder)	1	8	12	-33.33%		

**Coded at time of dispatch, not final disposition



**GLADSTONE POLICE DEPARTMENT
BIAS MONTHLY REPORT TO
CITY ADMINISTRATOR AND COUNCIL**



BIAS MONTHLY REPORT

Reported by: Kristi Walls, Executive Assistant

July 2022

Bias Crimes and Incidents. The definition of a Bias crime can be found in the Oregon Revised Statutes at:

166.155 (Bias Crime in the second degree)

166.165 (Bias Crime in the first degree)

- We had no bias crimes or incidents this month.



**GLADSTONE POLICE DEPARTMENT
CODE ENFORCEMENT MONTHLY
REPORT TO CHIEF AND COUNCIL**



**CODE ENFORCEMENT OFFICER
MONTHLY REPORT**

Prepared by Sean Boyle

July 2022

- 1 Abandoned Vehicle
- 1 Public Assist
- 23 Community Contacts
- 17 Details
- 18 Follow Ups
- 15 Ordinance Violations
- 13 Parking Complaints
- 8 Premise Checks
- 3 Property Calls
- 3 Assist GPD/GFD
- 102 Total**

NEW CASES



22-015262 – Complaint about overgrown vegetation creating a hazard at an intersection. Working with property owner to gain compliance.

22-015569 – Complaint about overgrown vegetation. Working with property owner to gain compliance.



**CODE ENFORCEMENT OFFICER
MONTHLY REPORT Continued.....**

22-016259 – Complaint about overgrown vegetation. Property owner is on fixed income and has physical limitations. Working to help owner through community partners.



22-016808 – Complaint about overgrown vegetation. Working with tenants to gain compliance.



22-016817 – Complaint about vegetation obstructing the sidewalk. Notices sent to property owners.



**CODE ENFORCEMENT OFFICER
MONTHLY REPORT Continued.....**

22-016819 – Complaint about vegetation obstructing the sidewalk and damaged sidewalk. Notices sent to property owners.



22-016895 – Complaint about overgrown vegetation and possible unsecured pool. Notices sent to property owners.



22-016896 – Complaint about overgrown vegetation. Notices sent to property owners.



**CODE ENFORCEMENT OFFICER
MONTHLY REPORT Continued.....**

22-016897 – Complaint about overgrown vegetation. Notices sent to property owners.



22-017001 – Complaint about overgrown tree blocking stop sign. Working with owner for compliance.



22-015842 – Complaint about couch in right of way. Contacted owner and couch was removed.



The hot weather this month brought with it increased activities to our parks along the rivers. Extra time was dedicated to enforcement resulting in 26 Parking Citations issued.



GLADSTONE POLICE DEPARTMENT DETECTIVES MONTHLY REPORT TO CHIEF AND COUNCIL



DETECTIVES MONTHLY REPORT

Prepared by Detective Fich

July 2022

New Cases Assigned:

1. 22-014859 International Agency Assist/Kidnapping. After-hours call-out on 07/01/22
2. 22-015915 Sexual Abuse. Assigned 07/15/22
3. 22-010829 Multi-jurisdiction Sexual Abuse Investigation. Agency assist reopened at the request of DHS and State of Iowa on 07/07/22

Current Caseload:

1. 21-026160 Sexual Abuse. Assigned 12/3/21
2. 22-005774 Elder Financial Abuse. Assigned 03/09/22
3. 22-009897 Rape. Assigned 05/05/22
4. 22-011316 Sexual Abuse. Assigned 05/18/22
5. 22-011974 Rape. GPD Detective call-out on 05/27/22
6. 22-012327 Robbery I. Assigned 05/31/22

Cases Cleared:

1. 22-014535 Encouraging Child Sexual Abuse. Case reassigned to the FBI on 07/07/22 due to suspect's involvement in GPD Case 22-014859
2. 22-014859 International Agency Assist/Kidnapping. Missing Canadian child recovered and all requested tasks completed on 07/07/22. (See Highlights)
3. 22-015915 Sexual Abuse. Case referred to Clackamas County Sheriff's Office on 07/18/22.
4. 22-010829 Multi-jurisdiction Sexual Abuse Investigation. Case Referred to Portland Police Bureau, Vancouver (WA) Police Department, Iowa Department of Public Safety, and Clackamas County District Attorney's Office on 7/27/22. (See Highlights)

Sex Offender Registrations Completed: 0



GLADSTONE POLICE DEPARTMENT DETECTIVES MONTHLY REPORT TO CHIEF AND COUNCIL



DETECTIVES MONTHLY REPORT Continued.....

Highlights/Noteworthy:



Lila Smith billboards across Canada

Thanks to everyone. I like to give special thanks to Det Tony FICH who quickly took my info, while off-duty, and acted upon it.

About an hour and a half ago, 3 of us from our team gave the great news to the parents. They wanted to thank everyone on both sides of the border. I have almost 26 years police experience and very little keeps me up at night; however this investigation did.

████████████████████ Again, on behalf of the Edmonton Police Service, Thank-you. James.



EDMONTON POLICE SERVICE Media Release

Missing 13-year-old female found in Oregon

After an extensive investigation, 13-year-old Lila Smith, who went missing on Friday, June 24, 2022, has been found in Oregon, U.S. this morning.

This investigation is a success thanks to the many partners involved, including various specialized Edmonton Police Service units, as well as, ALERT (Alberta Law Enforcement Response Teams), Northern Alberta ICE Unit, RCMP, Abbotsford Police, US Customs and Border Patrol, CBSA, **Gladstone Police (Oregon)**, Oregon City Police, and the FBI.

A 41-year-old Oregon male suspect is in custody and will be facing charges of *Child Luring* and additional charges may follow as the investigation progresses. Lila has been taken to a local children's hospital for precautionary examination. Her family was notified earlier this morning and arrangements are being made to return Lila safely back to her family.



**GLADSTONE POLICE DEPARTMENT
DETECTIVES MONTHLY REPORT
TO CHIEF AND COUNCIL**



**DETECTIVES MONTHLY REPORT
Continued.....**

“Many may be wondering why an AMBER Alert was not issued in this case. At the initial stages of this investigation, there was no evidence to suggest she was with someone, so this file did not meet the criteria,” explains Staff Sergeant James Vanderland of EPS’ Historical Crimes Section. “An AMBER Alert was being prepared once we confirmed the credible tip of the suspect’s identity, his location, and his vehicle description; however, we were advised that the suspect was no longer in Canada so an AMBER Alert was no longer feasible.”



THE UNITED STATES
DEPARTMENT of JUSTICE

United States Attorney's Office
Southern District of Iowa

FOR IMMEDIATE RELEASE
July 21, 2022
SDIA.gov | @USAO_SDIA

Contact: MacKenzie Tubbs
Public Information Officer
USAIAS.PAO@usdoj.gov

**West Des Moines Man Charged for Sexually Exploiting and
Enticing Numerous Minors**

DES MOINES, IOWA – A federal grand jury in Des Moines returned an indictment on July 20, 2022, charging a West Des Moines man with exploiting minors to produce child pornography and attempting to entice and persuade other minors to do the same thing.

According to court documents, Jonathan Francis Speidel, age 30, used the social media application Snapchat to manipulate and entice numerous children to produce child pornography for him. Speidel had multiple Snapchat usernames, including “Letsbsng” and “SD_Backupacct.”

Speidel is charged with twenty-eight crimes, including seven counts of Sexual Exploitation and Attempted Sexual Exploitation of a Minor, eight counts of Enticement and Attempted Enticement of a Minor, four counts of Transportation of Child Pornography, five counts of Receipt of Child Pornography, one count of Possession of Child Pornography, and three counts of Transfer and Attempted Transfer of Obscene Material to a Minor.

Speidel has been ordered to remain in custody until his trial or sentencing. If convicted, Speidel faces a mandatory minimum fifteen-year prison sentence and a maximum penalty of life in prison.

If you have information relevant to this investigation, please contact JSpeidel@fbi.gov, an email account dedicated to identifying possible victims.

The prosecution is the result of an investigation by the FBI Human Trafficking and Child Exploitation Task Force, the Iowa Department of Criminal Investigations (DCI) Internet Crimes Against Children Task Force, the North Olmsted (Ohio) Police Department, and the Gladstone (Oregon) Police Department. The investigation remains ongoing.

U.S. Attorney Richard D. Westphal of the Southern District of Iowa made the announcement. Assistant U.S. Attorney Kyle Essley is prosecuting the case.



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT

Prepared by Sgt. Okerman

July 2022

7/4 In the early morning hours Officers assisted CCSO with an alarm call at the Red White and Blue thrift store. GPD assisted with locating and determining a suspect had burglarized the building.

Officers were out on patrol all night responding to sightings of illegal fireworks. There were a significantly lower number of calls than the previous year and all contacts were positive and cooperation was received. Officers did not have to go back to any address.

7/17 In the afternoon a stolen vehicle was recovered on Caldwell Rd. Overnight a vehicle was stolen from Edgewater Rd and there was an attempt to steal a vehicle on Glen Echo Ave.

7/18 Officers responded to a domestic disturbance The suspect had poured lighter fluid on his girlfriend's car and threatened to light it on fire if she tried to leave. When officers arrived, the suspect retreated into the house. Additional officers were called to the scene and attempts to contact the suspect were made. It was learned there were firearms in the home the suspect had access. The house was contained until arrangements could be made to contact all the residents for a safe place to stay for the night. The situation was safely resolved by leaving the suspect in the house to be arrested at another time.

7/19 A crash between a SUV and a motorcycle happened at McLoughlin Blvd and W Gloucester St. The SUV ran a red light and the motorcycle crashed into the SUV. The motorcycle rider was transported to the hospital with non-life threatening injuries.

7/31 Officers checked under the freeway and railroad bridges along the Clackamas River. Two new camps had been set up. All the people at the camps were contacted and offered resources which they were all familiar with. They were notified of the illegal camps and given notice to vacate the area. Officers will check up in a few days.



GLADSTONE POLICE DEPARTMENT RECORDS UNIT MONTHLY REPORT TO CHIEF AND COUNCIL



RECORDS UNIT MONTHLY REPORT

Reported by: Executive Assistant Kristi Walls

July 2022



We wished Sergeant James Leake a fond farewell as he retired and moved to another state. We wish him well.

The annual Fourth of July BBQ was a huge hit. We gave out 500 hotdogs, chips and cookies in 2 and ½ hours! A big thank you to Gladstone Safeway for their generous contribution to the BBQ!

Don't forget to watch our website and our Face Book page for our Monthly "Where is K9 Nanuk" photo contest. The first person to guess where K9 Nanuk is and contact me at kwalls@gladstoneoregon.us will win a prize.

Nicole Racioppi was the first person to guess correctly last month.

We gave away several bicycle helmets this month. Stop by the police department to get your free bicycle helmet. Adults and children are welcome. We are here to help you Monday through Friday from 9:00am – 4:00pm.

You can view the 2020 annual report on our web page at [Monthly Reports | Gladstone, Oregon](#)

The 2021 Annual report is coming soon!





GLADSTONE POLICE DEPARTMENT TRAINING UNIT MONTHLY REPORT TO CHIEF AND COUNCIL



TRAINING UNIT MONTHLY REPORT

Prepared by: Sergeant Okerman

July 2022

The training unit strives to keep all Police Department members updated on legal and training issues. This is no small task considering that to maintain certification as a Police Officer in Oregon you must meet minimum requirements based on required annual or semi-annual training mandates. We also strive to send Officers to training that may not be required, but relate to a particular Officer's field of expertise or for purposes of career development.

Officer	Training	Mandatory State/Federal	Hours
Day	FTO School	No	32
Total			32

Officer Day attended Field Training Officer School and is now a certified FTO. He will begin training new recruits very soon.

Newly promoted Sgt. Graves began his sergeant field training this month. More training for him will happen next month before he begins regular supervision duties.

Officer Crotchett graduated from the Basic Police Academy this month. Chief Schmerber and Sgt. Okerman were able to attend the graduation. We are very excited to have him back at the department. He is back in field training.

Officer Pavey continues at the academy and doing well.





City of Gladstone Monthly Planning Report July 2022

PUBLIC CONTACTS/PLANNING ACTIONS

CUSTOMER CONTACT/ Planning Actions	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YEAR TOTALS
Customer Service Counter Contacts	1	2	1	1	0	3	2						10
Customer phone/email Contacts	47	67	52	68	64	70	38						406
Building Permits with Land Use Review	4	4	6	11	1	4	6						32
Pre-application Conferences	1	0	0	0	0	0	0						1
Administrative Decisions	0	1	1	1	0	1							4

PLANNING COMMISSION ACTIONS/DECISIONS

- Work Session on Downtown Overlay District
- Z02073-22-D for ATM - Approved.

CITY COUNCIL LAND USE ACTIONS/DECISIONS

- None

PRE-APPLICATION CONFERENCES

- None

ADMINISTRATIVE PERMITS

- ZINFO0159-22 – Zoning Verification Letter

BUILDING PERMITS WITH LAND USE REVIEW

JULY

Date	Address	Building Permit #	Description
07/19/2022	170 W BERKELEY ST	B0351122	Fire Damage Repair
07/19/2022	525 PORTLAND AVE	B0371022	Demolition
07/19/2022	19605 RIVER RD	MH0005422	Manufactured Home Placement
07/19/2022	360 E JERSEY ST	B0230422	Addition
07/26/2022	6075 DUNIWAY AVE	B0443922	New Construction Needs Land Use approval
07/26/2022	305 W EXETER ST	B0376222	Garage conversion to ADU

FUTURE ITEMS/PROPERTY UPDATES

Date	Topic
	Downtown Overlay District and C-2 Zoning amendments

GLADSTONE MUNICIPAL COURT FROM JULY 2022

General Court Information from July 2022

- 42 traffic citations filed
- 160 violations disposed
- 2 misdemeanors filed
- 9 misdemeanors disposed
- 50 charges were placed on a payment plan
- 20 warrants were issued
- 31 payment reminders were mailed to defendants
- 109 driver's licenses were requested suspended
- 31 driver's licenses were released
- 78 cases were sent to collections
- 0 Jury trial was held
- \$51,636.25 in violation fees assessed
- \$24,562.98 in violation fees paid
- \$7,921.38 in misdemeanor fees assessed
- \$3,411.36 in misdemeanor fees paid
- \$10,336.24 collected with The Western Agency
- \$1,229.29 collected with Department of Revenue

	Traffic Issued 2020	Traffic Issued 2021	Traffic Issued 2022	Traffic Viol Disp 2020	Traffic Viol Disp 2021	Traffic Viol Disp 2022	Misd. Issued 2020	Misd. Issued 2021	Misd. Issued 2022	Misd. Disp. 2020	Misd. Disp. 2021	Misd. Disp. 2022	Parking 2020	Parking 2021	Parking 2022
Jan	66	96	78	63	197	97	14	6	2	10	14	3	4	3	0
Feb	74	49	86	52	117	115	8	5	13	3	8	8	1	2	0
Mar	41	157	62	40	87	122	3	6	3	0	10	8	6	3	1
Apr	15	107	118	2	137	93	6	6	13	0	6	2	1	8	3
May	96	92	76	6	173	189	9	5	4	0	6	9	1	9	40
Jun	56	177	118	99	93	150	12	5	13	6	7	8	1	49	13
Jul	31	146	42	79	254	160	17	21	2	12	4	9	42	45	61
Aug	45	101		79	199		4	7		16	10		15	19	
Sep	40	127		75	144		4	7		7	7		4	12	
Oct	87	55		70	199		18	2		4	10		4	4	
Nov	75	70		42	87		8	8		5	3		2	8	
Dec	138	55		116	85		4	0		6	7		3	1	
Total	764	1232	580	723	1772	926	107	78	50	69	92	47	84	163	118

GLADSTONE MUNICIPAL COURT FROM JULY 2022

TRAFFIC FINE & FEES ASSESSED AND PAID BY YEAR

	Traffic Fees Assessed 2020	Traffic Fees Assessed 2021	Traffic Fees Assessed 2022	Traffic Fees Paid 2020	Traffic Fees Paid 2021	Traffic Fees Paid 2022
Jan	15,262.31	51,046.00	35,192.50	12,033.23	16,230.42	18,573.88
Feb	12,164.00	31,940.00	30,750.00	13,100.56	32,689.75	25,724.67
Mar	10,352.00	22,844.00	33,126.10	13,679.23	16,401.78	36,100.00
Apr	140.00	39,964.84	28,805.00	31,774.84	40,979.85	26,349.01
May	1,215.00	50,745.00	57,275.00	14,868.25	22,791.29	27,039.72
Jun	26,875.00	28,460.00	38,788.00	22,791.29	23,934.76	42,927.32
July	22,818.60	22,818.60	51,636.25	27,548.18	43,103.86	24,562.98
Aug	15,771.00	53,950.00		19,930.32	26,648.20	
Sept	18,286.00	44,225.00		22,475.85	25,539.13	
Oct	16,418.00	47,026.00		15,460.94	28,491.79	
Nov	11,270.00	26,505.00		26,560.94	21,086.93	
Dec	27,703.00	30,290.00		34,966.66	17,573.05	
Total	\$178,274.91	\$449,814.44	\$275,572.85	\$255,190.29	\$315,470.81	201,277.58

MISDEAMNOR FINE & FEES ASSESSED AND PAID BY YEAR

	Misdemeanor Fees Assessed 2020	Misdemeanor Fees Assessed 2021	Misdemeanor Fees Assessed 2022	Misdemeanor Fees Paid 2020	Misdemeanor Fees Paid 2021	Misdemeanor Fees Paid 2022
Jan	8,068.00	13,698.48	2,136.00	9,339.58	7,346.08	3,771.92
Feb	1,752.43	5,511.00	6,511.00	4,835.81	5,267.95	10,412.41
Mar	0.00	4,308.00	5,831.62	4,128.28	10,012.54	6,955.75
Apr	0.00	4,128.28	963.00	8,813.88	14,939.91	6,962.43
May	0.00	4,737.00	7,062.00	8,813.88	5,646.16	1,841.15
Jun	1,992.00	9,960.01	7,183.00	12,771.61	5,179.63	9,152.68
July	12,876.95	4,381.00	7,921.38	5,587.53	6,741.67	3,411.36
Aug	9,304.00	14,716.00		5,567.12	10,463.60	
Sept	3,123.09	30,584.00		8,472.56	6,507.01	
Oct	2,223.80	5,546.00		6,807.68	9,914.75	
Nov	3,536.00	5,463.00		4,474.00	5,557.93	
Dec	2,919.00	3,786.00		8,249.10	1,834.12	
Total	\$45,795.27	\$106,818.77	\$37,608.00	\$70,233.27	\$89,411.35	\$42,507.70

Monthly Report Date: August 2022

To: City Administrator, Jacque Betz

From: Community Services Manager, Tiffany Kirkpatrick, MA

Current Staffing: 1. Full-time Manager 2. Full-time Office/Program Assistant II. 3. Full-time Nutrition Assistant 4. Half-time bus driver

The center continues to thrive and engage our senior population through our activities, lunch and food box program. In July we held our monthly Senior Advisory Board meeting, Gladstone Senior Foundation, and Gladstone Emergency Management team meetings. We have spent much time working toward the presentation of a newly created garden space at the center. The organization and labor on this beautification project was a clear highlight of July.



Services we provide;

- 1) The center captured **90 Info and Assistance calls** coming in about inquiries regarding program/service needs, transportation, follow-up etc.
- 2) The center handled **98 reassurance calls** out into the community to assist participants, gather resource info to assist, follow-up with other organizations/businesses that provide services. As well as **28 case management calls** to direct plan, support and assist our senior participants navigate the system.

Guest Attendance

Total number of participants/guests, 576 into the center in JULY



Food Program/Home Deliveries and Volunteers)

1. The center continues to have a highly active volunteer staff who have helped us serve food in and out of the center. A total of **168 in-dining meals** were served in July to our guests/participants. **We delivered 1470 Homebound Meals** to Gladstone community members.

2. Over the month, **391 food boxes** were sourced, prepped, and delivered to the community of Gladstone.
3. We reported **470 volunteer hours over** the month, and **12 new volunteers**. We a total of **85 active volunteers**.
4. We received/collected **2721 food donations** from Gleaners, Food Bank and other walk-in community members which sustained our Food Box Program in July.

August highlights at the center

Meetings, Community Outreach and Education and Events:

1. **Senior Advisory Board-** We will complete a newly envisioned mission statement. Work that we have started, and continue to work on during our meetings. We have included our primary services, and also future vision of the center programs and services. To be continue at our September meeting.
2. **GEMS – Gladstone Emergency Management** met and worked out a clearer plan to have a monthly educational/training open to public, as well as hold a table with an explanation of GEMS and opportunities to volunteer during an emergency. GEMS will also work to provide a link to relevant emergency info on the city website.
3. **Garden Project:** We continue to work on the gardening details (hard scape, land scape, gathering volunteers, working with PW and others to map out the design concept). We anticipate the Garden Dedication on Thursday, August 2nd at 1:30pm and have invited the Clackamas Review (they will attend according to Raymond), along with many other members of the community, to come celebrate.

Connections made to collaborate on Education/Events at the center:

- a. SDA Conference held their annual camp meeting and provided a service day at the center, and planted flowers and Japanese maple trees in Puderbaugh greenspace; A large tradition Christmas for the greenspace in early August will be the city Christmas tree and will go in, in early to August. The group will also stain the senior center cedar fence. Organizer of the Community Service Day- Benjamin, was awesome and provided 100 vegan Pronto pups to the center and any city volunteer/employee on their service day.
- b. Pastor Nate – of local SDA church on Webster organized the annual FUN RUN event in July and all funds will benefit the center's food box program through their donation to the Gladstone Senior Foundation.
- c. Oregon City Children's Theatre performed several musical pieces during our lunch hour. The smiles on all of participant's faces was PRICELESS, and the leader of the theatre asked to schedule a monthly performance at the center.



City of Gladstone Staff Report

Report Date: August 2, 2022
Meeting Date: August 9, 2022
To: Gladstone City Council
From: Jacque Betz, City Administrator

AGENDA ITEM

Consider approval of the Gladstone Community Event Sponsorship Program.

BACKGROUND

On July 26, 2022 the City Council held a work session to discuss the proposed Gladstone Community Event Sponsorship Program. In attendance was Jim Austin, the Development & Community Relations Coordinator from Oregon's Mt. Hood Territory and the City's tourism liaison Lori Bell. Ms. Bell also provided a brief overview of the City's use of transient lodging tax dollars since the ordinance was implemented in 2017.

It was the consensus of the City Council for staff to make the recommended changes and to place this program on the Gladstone City Council regular meeting of August 9, 2022's consent agenda.

Attachments included in the packet are as follows:

1. Gladstone Community Event Sponsorship Program in "track changes"
2. Gladstone Community Event Sponsorship Program "clean copy"
3. Gladstone Community Event Sponsorship Application
4. Community Grant Program Report

COST IMPACT

The City will allocate \$50,000 from the transient lodging tax towards this program. Sponsorship funds have a maximum up to \$5,000 per event and are available for one event per organization, per year.

RECOMMENDED STAFF ACTION

Staff recommends approval of the Gladstone Community Event Sponsorship Program.

Department Head
Signature

Date


City Administrator
Signature

8/3/22
Date



Gladstone Community Event Sponsorship Program

Thank you for your interest in hosting an event in the City of Gladstone. The 2003 Oregon Legislature passed House Bill (HB) 2667 to establish a state lodging tax. A portion of the revenue this tax generates must go towards tourism promotion in Oregon.

Tourism promotion means any of the following activities; "(a) Advertising, publicizing, or distributing information for the purpose of attracting welcoming tourists; (b) conducting strategic planning and research necessary to stimulate future tourism development; (c) operating tourism promotion agencies; and (d) marketing special events and festivals designed to attract tourists" (ORS 320.300(7)).

Funding for Gladstone tourism efforts, including some community events, comes from the Transient Lodging Tax (TLT) collected by all lodging properties in Gladstone from guests at their properties.

Gladstone Event Sponsorship Program

The Gladstone Event Sponsorship Program is designed to assist the development/marketing of festivals and community events, and to improve or enhance existing festivals and events in Gladstone. This sponsorship requires a one-to-one cash "match" by the applicant and is payable only as reimbursement for agreed-upon expenses. Proposed expenses are agreed upon once application is reviewed by committee and an award is approved. Gladstone is interested in supporting projects that are aligned with proposed deliverables from the Gladstone Tourism Strategy. Community Events is one agreed area to support tourism in the city.

Sponsorship funds have a maximum up to \$5,000 per event and are available from one event per organization, per year. The Gladstone Event Sponsorship Program Fund is up to \$50,000. Criteria for the program includes:

- Must demonstrate partnerships that leverage TLT funds and create a broad economic impact for the destination served by the proposed event or festival.
- Funding is not intended to be an annual award for ongoing expenses.
- If designated for an existing festival or event funds must be used for expanded, new marketing or development plans.

Application process:

- Applications will be received on a quarterly basis (schedule below). Funds must be spent within one year of being awarded.
 - August 31st deadline for an award October 1st
 - November 30th deadline for an award January 1st

- o February 28th deadline for an award April 1st
- o May 31st deadline for an award July 1st

- Applications must be mailed to contactform@ci.gladstone.or.us

Application Review:

- A committee consisting of the finance consultant, one employee from the Mt. Hood Territory Destination Management, a representative from the hospitality industry, and the City's tourism consultant will review applications. Each application will be rated against the listed criteria and recommendations will be made to the City Administrator for final award notifications.

A brief written report (outline provided upon receipt of sponsorship award) must be submitted to the City of Gladstone, City Administrator, within 30 days of the event conclusion.

Application Rating Criteria:

These rating criteria are used by the City of Gladstone to evaluate event sponsorship applications. Applications with less than 6 points will not be eligible for funding.

(Maximum points earned per each criterion-2)

1. ~~Proof of 501c3 organization or private business sponsorship is provided. Multiple sources of funding and/or earned income for the festival/event are secure and confirmed~~

4-2. Festival/Event has written support of the community, local businesses, civic organizations, and/or chamber of commerce.

2-3. Staff/volunteers have festival management experience and/or professional consulting.

3-4. Overall application demonstrates a project ready to move forward and a high likelihood of success.

~~4-1. Multiple sources of funding and/or earned income for the festival/event are secure and confirmed. Proof of 501c3 organization or private business sponsorship is provided.~~

5. Festival/event is identified in the Gladstone Tourism Strategy. A community event must relate to existing city products or assets and is in an accessible and "visitor-friendly" location.

6-7. Festival/event has measurable goals for economic impact on the community, expressed in terms of visitor spending and/or room nights sold, and the application demonstrates potential for positive economic impact.

If festival/event or sponsoring organization has received Gladstone TLT funding in the past and the previous activity was incomplete or unsatisfactorily managed, there is potential to have up to six points deducted from final score.

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The rating of this application will be based on the above detailed criteria and within the frameworks of the Gladstone Tourism Strategy, which can be found here: [Link to City of Gladstone document.](#)



Gladstone Community Event Sponsorship Program

Thank you for your interest in hosting an event in the City of Gladstone. The 2003 Oregon Legislature passed House Bill (HB) 2667 to establish a state lodging tax. A portion of the revenue this tax generates must go towards tourism promotion in Oregon.

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- May 31st deadline for an award July 1st
- Applications must be mailed to contactform@ci.gladstone.or.us

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- A committee consisting of the finance consultant, one employee from the Mt. Hood Territory Destination Management, a representative from the hospitality industry, and the City's tourism consultant will review applications. Each application will be rated against the listed criteria and recommendations will be made to the City Administrator for final award notifications.

A brief written report (outline provided upon receipt of sponsorship award) must be submitted to the City of Gladstone, City Administrator, within 30 days of the event conclusion. Sample report checklist provided as separate document.

Application Rating Criteria:

These rating criteria are used by the City of Gladstone to evaluate event sponsorship applications. Applications with less than 6 points will not be eligible for funding.

(Maximum points earned per each criterion-2)

1. Proof of 501c3 organization or private business sponsorship is provided. Multiple sources of funding and/or earned income for the festival/event are secure and confirmed
2. Staff/volunteers have festival management experience and/or professional consulting.
3. Overall application demonstrates a project ready to move forward and a high likelihood of success.
4. Festival/Event has written support of the community, local businesses, civic organizations, and/or chamber of commerce.
5. Festival/event is identified in the Gladstone Tourism Strategy. A community event must relate to existing city products or assets and is in an accessible and "visitor-friendly" location.
6. Festival/event has measurable goals for economic impact on the community, expressed in terms of visitor spending and/or room nights sold, and the application demonstrates potential for positive economic impact.

If festival/event or sponsoring organization has received Gladstone TLT funding in the past and the previous activity was incomplete or unsatisfactorily managed, there is potential to have up to six points deducted from final score.

The rating of this application will be based on the above detailed criteria and within the frameworks of the Gladstone Tourism Strategy, which can be found here: [Link to City of Gladstone document.](#)



Festival/ Community Event Sponsorship *Application Cover Page*

**PLEASE EMAIL YOUR APPLICATION AND SUPPORTING DOCUMENTATION TO
CONTACTFORM@CI.GLADSTONE.OR.US**

Application submitted by: _____

Contact Name: _____

Signature: _____

Date: _____

Total amount of matching funds requested: _____

Application submitted for: _____

Organization: _____

Address: _____

Phone: Fax: _____

Organization Federal ID number: _____

Nonprofit: YES NO If YES, type of nonprofit: _____

Festival/Community Event Title: _____

Physical location, date, and times of Festival/Event: _____

Provide a copy of the IRS certification letter or IRS file # as proof of 501c3 status:

Classify your Festival/Community Event (please check one):

____ DEVELOPMENT

____ MARKETING project

____ NEW COMMUNITY EVENT

____ ESTABLISHED COMMUNITY EVENT

Festival/Event Date: Funding Requested: \$ _____

Event Sponsorship Program Application

1. Festival/Event description: (What is this festival/community event celebrating? Why is it being held?) *(Answer requires a fifty-word minimum)*

2. Explain how this Festival/Community Event fits into Gladstone community/city's overall tourism plan *(Answer requires a fifty-word minimum)*

3. List all other organizations/groups involved in this Festival/Community Event and explain their role: *(Answer requires a fifty-word minimum)*

4. Explain the funding sources for your Festival/Event. Include major sponsors/vendors.

5. List Festival/Event management experience at both the staff and volunteer level and/or professional event consultation. *(Answer requires a fifty-word minimum)*

6. Describe the target audience/attendees or participants for your Festival/Event. How many attended in the past? How do you learn about your audience profile? What is your projected attendance? *(Answer requires a fifty-word minimum)*

7. Describe the Festival/Community Event's potential for attracting overnight visitors to Gladstone. Include lodging partners, advertising/promotion efforts, and any other relevant information: *(Answer requires a fifty-word minimum)*

8. Target Markets Product/Theme Areas *(Check all that apply)*

Meetings Agritourism Leisure Recreation Packaged Travel
 Heritage/Cultural Other (explain) _____

9. Submission of this application signifies that you agree to the terms and conditions set forth by the City of Gladstone (initial each line, your initial indicates you agree with the following):

- Approved use of Gladstone city logo
- Approved Special Events Permit
- Sharing of Zip Code and Attendance Information
- One-page, post-event report due within 30 days of Event)

Applicant Signature: _____

COMMUNITY GRANT PROGRAM REPORT

PROPOSED

- Ticket sales report
- Zip code documented
- Vendor list provided
- Advertising cited
- Partners documented
- Permits obtained
- Volunteer data provided
- Sales documented
- Safety plan provided

CHANGES

- Visitor count
- Parking
- Entrance and/or Exit flow

Miscellaneous adjustments

-
-
-
-
-

City of Gladstone Staff Report

Report Date: 08-3-2022
Meeting Date: 08-9-2022
To: Gladstone City Council
From: John Schmerber, Chief of Police

AGENDA ITEM

Traffic safety high visibility enforcement grant

History/Background

Over the years, the Gladstone Police Department (GPD) has applied for and received traffic safety grants, paying overtime for officers to enforce traffic related issues to include, speeding, pedestrian safety, distracted driving, safety belt/child passenger safety and driving while impaired. Upon receiving the dedicated grant funds awarded by Oregon Impact and or Oregon Department of Transportation, the police department has planned and organized enforcement missions that identified traffic related violations.

Proposal

The Gladstone Police Department has made traffic safety a core priority for the city. Speeding vehicles are common complaints the police department receives and we make concentrated efforts to reduce these types of violations. Just as important is reducing the number of impaired drivers and distracted drivers on our city streets. As a result of our traffic safety initiatives, the police department applied for grant money to assist with funding mission driven enforcement by our police department. We are honored to report that the Oregon Department of Transportation and Oregon Impact has awarded the Gladstone Police Department a total of \$40,000 of grant funding, however, due to logistical issues and complications, the police department would like to accept \$36,000 of grant funding for the following traffic initiatives. (Grant year October 1, 2022- September 30, 2023)

- Impaired Driving Enforcement = \$8,000
- Speed Enforcement = \$10,000
- Safety Belts/Child Passenger Safety Enforcement = \$10,000
- Distracted Driving Enforcement = \$8,000

Having the ability to increase officer presence along with partnering with neighboring agencies is a significant advantage in increasing safety within the City of Gladstone.

Options

1. To accept the grant money for strategic traffic safety high visibility enforcement.
2. Not to accept the money and maintain what we are currently doing, absorbing all costs associated.

Cost Impact

20% match by Gladstone Police. This is done through on duty personnel. No other costs associated.

Recommended Staff Action

Staff recommends accepting the grant funding. The Gladstone Police Department will need to accept or decline no later than August 12, 2022.

 8/3/22

Department Head
Signature

Date

 8/3/22

City Administrator
Signature

Date



7/27/2022

Congratulations!

The Gladstone Police Department has been awarded \$40,000 in High Visibility Overtime Enforcement grant(s) from the Oregon Department of Transportation – Transportation Safety Office (TSO) for the FFY2023 grant year (October 1, 2022 – September 30, 2023). **This includes those overtime grants that are managed by both Oregon Impact (OI) and ODOT TSO.**

If you would like to accept some or all of these overtime grants, please submit your reply to this email TSOHVEGrant@odot.state.or.us acknowledging the grants your agency accepts **and the grant amount per each award** by close of business, **Friday, August 12, 2022**. Your agency's TSO Grant Manager[s], and/or OI will send you the Project Agreement paperwork to finalize each award.

Program Area: Impaired Driving Enforcement

Grant Name: Impaired Driving OT Enforcement

Award Amount: \$8,000

Grant Manager: Yvonne McNeil, Oregon Impact

Accept Award Decline Award

Program Area: Speed Enforcement

Grant Name: Speed OT Enforcement

Award Amount: \$10,000

Grant Manager: Yvonne McNeil, Oregon Impact

Accept Award Decline Award

Program Area: Safety Belts/Child Passenger Safety Enforcement

Grant Name: Safety Belt/Child Passenger Safety OT Enforcement

Award Amount: \$10,000

Grant Manager: Kelly Mason, ODOT TSO

Accept Award Decline Award

Program Area: Pedestrian Safety Enforcement

Grant Name: Pedestrian OT Enforcement

Award Amount: \$4,000

Grant Manager: Yvonne McNeil, Oregon Impact

Accept Award Decline Award

Program Area: Distracted Driving Enforcement

Grant Name: Distracted Driving OT Enforcement

Award Amount: \$8,000

Grant Manager: Yvonne McNeil, Oregon Impact

Accept Award Decline Award

This letter is a notification only, and not the grant project agreement. Additional paperwork and signatures are needed before execution; i.e., **do not conduct any billable work on these projects until you receive an actual executed grant agreement from either TSO and/or Oregon Impact (depending on the type of grant awarded)**. Otherwise, you will not be reimbursed for that work.

If you have any questions or need more information, please contact TSO's Grant Assistant, Naomi Dwyer at (503) 949-8914 or at TSOHVEGrant@odot.state.or.us

We look forward to partnering with you this year on such an important life-saving program, and thank you for all that you do.

Sincerely,



Traci Pearl
Transportation Safety Office



REGULAR AGENDA

City of Gladstone
Staff Report

Report Date: August 2, 2022
Meeting Date: August 9, 2022
To: Gladstone City Council
Via:
From: Jacque M. Betz, City Administrator

AGENDA ITEM

Consider authorizing the City Administrator to enter into an agreement with P&C Construction to provide Phase I Progressive Design-Build Services for the Gladstone Public Works Facility, in the amount of \$273,675.

History/Background/Proposal

A summary of the City of Gladstone's Progressive Design-Build Procurement process for the Gladstone Public Works Facility Project has been prepared by Project Manager Kim Knox and is attached to the staff report.

Options

- The City could choose not to approve the contract and provide alternative direction.

Cost Impact

The funds for Phase I of the Progressive Design-Build Services for the Public Works Facility in the amount of \$273,675 are funded from the Public Works Capital Fund line item 100-124-641005.

Recommended Staff Action

Consider authorizing the City Administrator to approve enter into an agreement with P&C Construction to provide Phase I Progressive Design-Build Services for the Gladstone Public Works Facility, in the amount of \$273,675.

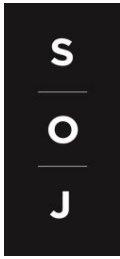
Department Head
Signature

Date

 8/3/22

City Administrator
Signature

Date



MEMORANDUM

TO: Jacque Betz, City Administrator

FROM: Kim Knox, Project Manager
Shiels Oblatz Johnsen (SOJ)

DATE: August 3, 2022

SUBJECT: Gladstone Public Works Project – Design-Build Team Recommendation

Below and attached is a summary of the City of Gladstone’s Progressive Design-Build Procurement for the Gladstone Public Works Project (“Project”).

Request for Proposals. On May 4, 2022, the City issued a Request for Proposals (RFP) for a Progressive Design-Build Procurement for the Project. The RFP was advertised in the Daily Journal of Commerce and posted on the City’s website. A mandatory pre-proposal meeting was held at the Public Works Facility on May 19th, 2022 (participant sign-in sheet, Attachment A).

Proposals. On June 7th, 2022, the City of Gladstone received one proposal from P&C Construction / Scott Edwards Architects. The City’s selection committee made up of the Gladstone’s City Administrator, Gladstone Public Works Director and Oregon City’s Assistant Public Works Director evaluated the proposal, deemed it to be complete and scheduled a follow-up interview with the P&C Construction DB team. Gladstone City Attorney and Shiels Oblatz Johnsen also participated in the review and interview.

Based upon successful discussions with the Design-Builder, the selection committee recommends City Council enter into an agreement with **P&C Construction** to provide Phase 1 Progressive Design-Build services for a contract amount of \$273,675

Design-Builder Team. Brian Shoemaker, P&C Construction Vice President, would lead the team as Project Executive with Jeremiah Dodson and Jared Steagall serving as Project Managers for design and construction phases respectively. Scott Edwards Architects’ Sid Scott and Brandon Dole would serve as the Principal-in-Charge and Project Manager respectively and be responsible for overall management of the design team.

Strengths of P&C Construction / SEA Team:

- Strong portfolio of successful, similar size and scope projects for public clients
- Progressive Design-build approach that advances the project within City’s budget
- Established Contractor and Architect collaboration on prior projects
- Prior design-build experience
- Knowledge and experience working with City of Gladstone

Project Budget. The Request for Proposals included a target Design-Build budget of \$4.4 million based upon preliminary programming work prepared for the City in 2020. Since then, rising labor and material costs throughout the region have been experiencing significantly higher annual cost escalation in the range of 10 - 13%.

As part of their RFP submittal, Proposers were asked to provide perspectives on the feasibility of the 2020 budget in their RFP response. P&C Construction provided project budgets for both new construction and building renovation to deliver the desired program. While the projected cost using a renovation approach was within the City’s target budget, projected cost for new construction was not.

The selection committee recommends proceeding with a renovation project which:

- Supports Public Works’ desired new functions for an estimated \$2 million lower cost
- Utilizes existing structure and materials in a more sustainable construction approach
- Minimizes impact of potential supply chain issues
- Provides creative design solutions to enhance the facility’s presence on Portland Avenue

What Council is Approving with the AIA A141 Agreement

The Request for Proposals solicitation included AIA Document A141 and Exhibits A and B describing the City’s contract terms. P&C Construction had no requested clarifications or modifications to that agreement. Key elements contained in the Agreement include:

Building Program	Consistent with the program identified in the RFP (see AIA A141 paragraph 1.1.1)
Project Budget	\$ 4,400,000 Base Project Budget (see AIA A141 paragraph 1.1.6).
Phase 1 Scope of Work	<p>P&C has proposed a Phase 1 Budget of \$273,675 for this work; supplemental information regarding the team and tasks is attached in the P&C Proposal dated August 3, 2022 and AIA A141, Article 4.</p> <p>Upon completion of Phase 1 work, the Design-Builder will have collaborated with the City to complete a Preliminary Design and establish a Guaranteed Maximum Price (GMP) for completion of the Project. The GMP would be approved as an amendment to the AIA A141 Agreement prior to commencing Phase 2 work.</p>
Phase 2 Scope of Work	Consistent with the program identified in RFP (see AIA A141 Article 5).
Schedule	<p>P&C has committed to complete Phase 1 work by October, 2022 assuming Council authorizes the contract by on August 9, 2022.</p> <p>Projected building occupancy is Spring of 2024.</p>
Attachment A:	Pre-proposal Meeting Sign-in Sheet dated May 19, 2022

Gladstone Public Works Building Project
 Mandatory Pre-Proposal Meeting May 19, 2022
 Sign-In Sheet

The following firms have participated in the pre-proposal meeting held at Gladstone Public Works Facility, 18595 Portland Avenue.

Respondent Company	Individual Representing Respondent (List all individuals at meeting representing the Respondent)	Individual's Company (if different from Respondent Company)	Respondent Contact / Address / Email / Phone	Check to receive email notice of Addenda
ZCS ENGINEERING & ARCHITECTURE	KRIS TOWNING BLAKE DAVIS		ZACH STOKES ZACH@ZCSA.COM 524 MAIN STREET SUITE 2 OREGON CITY, OR 97045 503-657-2208	✓
BRENIK CONSTRUCTION	ALYSE SABO		VIJAY DANIEL VDANIEL@BRENIK.COM 1026 SE STARK, PORTLAND, OR 97214 (503) 522-0518	✓

Placeholder for documents:

4. AIA A141 Document Standard Form of Agreement Between Owner and Design-Builder
5. AIA A141 – Exhibit A
6. AIA A141 – Exhibit B
7. AIA A141 – Exhibit C

These documents will be provided to the City Council and public by end of day Friday August 5, 2022.

City of Gladstone Staff Report

Report Date : August 1, 2022
Meeting Date : August 9, 2022
To : Jacque Betz, City Administrator
Mayor and City Council
From : Darren Caniparoli, Public Works Director

AGENDA ITEM

To adopt the Meldrum Bar Park Site Plan, pursuant to Resolution No.1211 "A Resolution adopting the Meldrum Bar Park Site Plan".

History/Background

In 2017, the City of Gladstone approved a Master Plan for its park system. The Parks Master Plan serves as a critically important document, setting forth the City's ten-year strategic vision for its parks and open spaces. The 2017 Master Plan lays out a number of objectives and specific projects for Meldrum Bar Park. Consequently, the Master Plan identified the creation of a site plan for Meldrum Bar Park as a strategic priority.

In July 2021 the City contracted with Environmental Science Associates (ESA) to develop the Meldrum Bar Park Site Plan. ESA launched a website focusing on community outreach for this project, the website included information about the park and its amenities, specifically it was utilized to launch two user surveys to identify needs and wants from residents and park users. Additionally, staff and ESA representatives met with groups identified as stake holders to gather input from our largest organized user groups. In March of 2022 the first of two community surveys were launched, in total the two surveys garnered 298 responses, this information was incorporated into the development of the proposed site plan.

On July 11, 2022, ESA presented the final rendition of the Meldrum Bar Park Site Plan to the Gladstone Parks and Recreation Board, the Parks and Recreation Board voted to approve the site plan bringing it forth to the City Council for approval.

A copy of the proposed Meldrum Bar Park Site Plan and supporting documents is attached hereto, marked Exhibit A.

OPTIONS:

- Option 1: Approve the resolution adopting the Meldrum Bar Park Site Plan as presented.
- Option 2: Approve the resolution adopting the Meldrum Bar Park Site Plan with modifications.
- Option 3: Do not approve the Meldrum Bar Park Site Plan

COST IMPACT:

While there is no cost impact in adopting the Meldrum Bar Park Site Plan, the Capital Improvements Plan outlined in the site plan totals and estimated at \$4,997,647.00. The funding sources include the General Fund; private funds; dedications and donations; grants; potential system development charges and other sources.

Recommended Staff Action

Staff recommends City Council adopt the Meldrum Bar Park Site Plan with the following motion:

"I make a motion to approve Resolution No. 1211 adopting the Meldrum Bar Park Site Plan".


Darren Caniparoli
Public Works Director

8/2/22
Date


Jacquie Betz
City Administrator

8/3/22
Date

RESOLUTION NO. 1211
CITY OF GLADSTONE, OREGON

A Resolution Adopting a Meldrum Bar Park Site Plan

WHEREAS, the City does not currently have a Meldrum Bar Park Site Plan; and

WHEREAS, the City desires to make a master plan for Meldrum Bar Park to guide park redevelopment, as identified in the 2017 Gladstone Parks Master Plan; and

WHEREAS, in 2021 the City contracted with Environmental Science Associates (ESA) to conduct public outreach, and solicit public information in the form of surveys to solicit input from citizens on the concepts and amenities for Meldrum Bar Park as well as meeting with User Groups identified as stake holders to gather input from the organized user groups; and

WHEREAS, Environmental Science Associates presented the final rendition of the Meldrum Bar Park Site Plan to the Park and Recreation Advisory Board in July 2022 with a Meldrum Bar Park Site Plan, attached hereto and marked Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Gladstone, a municipal corporation of the State of Oregon, the following:

The City does hereby adopt the Meldrum Bar Park Site Plan.

This Resolution becomes effective upon approval.

This Resolution adopted by the Gladstone City Council this ____ day of _____, 2022.

ATTEST:

Tamara Stempel, Mayor

Tami Bannick, City Recorder

Meldrum Bar Park Conceptual Site Plan - Preferred Concept

OPINION OF PROBABLE CONSTRUCTION COSTS - Preferred Concept

Item	Quantity	Unit	Unit Price	Cost	NOTES
Park Entrances					
Temporary Traffic Control	1	LS	\$2,500.00	\$2,500	
Construction Survey & Staking	1	LS	\$2,000.00	\$2,000	
Erosion & Sediment Controls	1	LS	\$1,000.00	\$1,000	
Clearing and Grubbing	9,800	SF	\$0.25	\$2,450	footprint of all paving (bypass lane, path)
Excavation	375	CY	\$15.00	\$5,625	12" at bypass lane and path
Asphalt Paving (with 8" base)	5,400	SF	\$5.50	\$29,700	Bypass lane
Concrete Curb	300	LF	\$20.00	\$6,000	Bypass lane
Stormwater Basin	600	SF	\$8.50	\$5,100	Excavation and plantings
Striping	300	LF	\$1.00	\$300	
Paved Paths (asphalt w/8" base)	4,400	SF	\$5.00	\$22,000	8' width, extends to crosswalk
Entry Signage	1	EA	\$12,000.00	\$12,000	
Entry Signage (at Jensen Rd Bike Path)	1	EA	\$8,000.00	\$8,000	
Seeding	20,000	SF	\$0.15	\$3,000	Disturbed areas
Trees	8	EA	\$400.00	\$3,200	Includes 8 trees on entrance path
Irrigation	10,000	SF	\$1.75	\$17,500	Tree plantings and along path/road
				\$120,375	
BMX Pump Track Relocation					
Construction Survey	1	LS	\$1,000.00	\$1,000	
Erosion & Sediment Controls	1	LS	\$1,500.00	\$1,500	
Pump Track Construction	30,000	SF	\$5.50	\$165,000	
Rehab of Existing BMX Area	30,000	SF	\$1.50	\$45,000	
Picnic Shelter (small)	1	EA	\$60,000.00	\$60,000	
Signage	4	EA	\$600.00	\$2,400	
Stormwater Basin	3,000	SF	\$8.50	\$25,500	Excavation and plantings
Water Line and Spigot	180	LF	\$75.00	\$13,500	
Benches	6	EA	\$1,500.00	\$9,000	
Waste Receptacles	1	EA	\$1,800.00	\$1,800	
Fencing (screening)	560	LF	\$50.00	\$28,000	
Landscape and Screening	7,000	SF	\$2.50	\$17,500	
Irrigation	7,000	SF	\$1.75	\$12,250	
				\$382,450	
RC Car Track Relocation					
Construction Survey	1	LS	\$500.00	\$500	
Erosion & Sediment Controls	1	LS	\$1,500.00	\$1,500	
Track Construction	12,000	SF	\$3.50	\$42,000	
Rehab of Existing Track Area	12,000	SF	\$1.50	\$18,000	
Picnic Shelter (small)	1	EA	\$60,000.00	\$60,000	
Signage	4	EA	\$600.00	\$2,400	
Stormwater Swale and Plantings	1,200	SF	\$4.50	\$5,400	
Water Line and Spigot	150	LF	\$75.00	\$11,250	
Benches	6	EA	\$1,500.00	\$9,000	
Waste Receptacles	1	EA	\$1,800.00	\$1,800	
Fencing (screening)	480	LF	\$50.00	\$24,000	
Landscape and Screening	6,000	SF	\$2.50	\$15,000	
Irrigation	6,000	SF	\$1.75	\$10,500	
				\$201,350	
Off-Leash Dog Area					
Construction Survey	1	LS	\$1,500.00	\$1,500	
Erosion & Sediment Controls	1	LS	\$1,000.00	\$1,000	
Asphalt Paving (with 8" base)	8,000	SF	\$5.50	\$44,000	Parking lot
Striping	2,000	LF	\$1.00	\$2,000	
Signage	8	EA	\$600.00	\$4,800	
Stormwater Basin	800	SF	\$8.50	\$6,800	
Concrete Pad for Portable Toilet	300	SF	\$8.50	\$2,550	
Fencing and Gates	1,200	LF	\$18.00	\$21,600	

Meldrum Bar Park Conceptual Site Plan - Preferred Concept

Item	Quantity	Unit	Unit Price	Cost	NOTES
Water Line and Spigot	350	LF	\$75.00	\$26,250	
Benches	4	EA	\$1,500.00	\$6,000	
Waste Receptacles	2	EA	\$1,800.00	\$3,600	
Fencing (screening)	825	LF	\$50.00	\$41,250	
Landscape and Screening	8,250	SF	\$2.50	\$20,625	
Irrigation	70,000	SF	\$1.75	\$122,500	
				\$304,475	
Sports Fields Improvements					
Construction Survey	1	LS	\$800.00	\$800	
Safety Netting and Poles	4	EA	\$40,000.00	\$160,000	One netting system for each of 4 fields
Picnic Shelter (large)	1	EA	\$80,000.00	\$80,000	
Paved Paths (asphalt w/8" base)	9,000	SF	\$5.00	\$45,000	8' width, asphalt with 8" base, ADA
Storage Container	1	LS	\$6,000.00	\$6,000	
				\$291,800	
Event Space and Stage					
Construction Survey	1	LS	\$1,000.00	\$1,000	
Stage with Roof	1	LS	\$200,000.00	\$200,000	
Electrical Service	1	LS	\$10,000.00	\$10,000	
ADA Path Improvements	1,200	SF	\$5.00	\$6,000	
Drainage Improvements	1	LS	\$15,000.00	\$15,000	
Hillside Plantings for Buffering & Habitat	25,000	SF	\$1.00	\$25,000	
				\$257,000	
Riverfront Improvements					
Construction Survey	1	LS	\$2,000.00	\$2,000	
Erosion & Sediment Controls	1	LS	\$2,500.00	\$2,500	
Asphalt Demolition	4,000	SF	\$1.00	\$4,000	
Timber Guardrail	500	LF	\$29.00	\$14,500	
ADA Parking Signage	4	EA	\$600.00	\$2,400	
Parking Striping	500	LF	\$1.00	\$500	
Sidewalk (concrete with 4" base)	3,000	SF	\$8.50	\$25,500	Viewpoint and path to Confluence Overlook
Confluence Viewpoint	1	LS	\$20,000.00	\$20,000	
Signage - Interpretive	2	EA	\$3,000.00	\$6,000	
Native Riparian Plantings	20,000	SF	\$1.50	\$30,000	
Picnic Shelters (large)	2	EA	\$80,000.00	\$160,000	Includes shelter at "orchard" area
Concrete Paths and Plaza	4,500	SF	\$8.50	\$38,250	At river access area
Picnic Tables	15	EA	\$800.00	\$12,000	
Steps and low walls	150	LF	\$400.00	\$60,000	
Landscape	3,000	SF	\$2.50	\$7,500	
Seeding	2,000	SF	\$0.15	\$300	
				\$385,450	
Parking Improvements					
Construction Survey	1	LS	\$4,500.00	\$4,500	
Asphalt Paving (parking pods)	45,000	SF	\$5.50	\$247,500	Includes 8" base
Striping	2,000	LF	\$1.00	\$2,000	
Signage	32	EA	\$600.00	\$19,200	
Stormwater Basins	4,500	SF	\$8.50	\$38,250	
Overflow Parking Area	1	LS	\$40,000.00	\$40,000	Guardrail and Gravel
ADA Parking Stall at Boat Launch	1	LS	\$1,000.00	\$1,000	Striping and signage
				\$352,450	
Paved Paths and Crossings					
Construction Survey	1	LS	\$5,000.00	\$5,000	
Paved Paths (asphalt w/8" base)	60,000	SF	\$5.00	\$300,000	10' width, asphalt with 8" base
Raised Crosswalk	4	EA	\$8,000.00	\$32,000	
				\$337,000	

Meldrum Bar Park Conceptual Site Plan - Preferred Concept

Item	Quantity	Unit	Unit Price	Cost	NOTES
Playground Renovation					
Construction Survey	1	LS	\$800.00	\$800	
Excavation	75	CY	\$15.00	\$1,125	enlarge by 1,000 SF
Curbing	225	LF	\$40.00	\$9,000	
Concrete Paving (concrete with 4" base)	1,500	SF	\$8.50	\$12,750	
Drainage	1	LS	\$5,000.00	\$5,000	
Safety Surfacing	3,200	SF	\$28.00	\$89,600	
Benches	6	EA	\$1,500.00	\$9,000	
Play Equipment	5	EA	\$20,000.00	\$100,000	
Landscape	600	SF	\$2.50	\$1,500	
				\$228,775	
Restroom (Dahl Beach)					
Restroom (2 stall, plumbed)	1	EA	\$350,000.00	\$350,000	
Site Improvements	1	LS	\$25,000.00	\$25,000	
				\$375,000	
Wayfinding Signage					
Pedestrian Signage with post and foundation	3	EA	\$2,500.00	\$7,500	
Vehicular Signage	2	EA	\$800.00	\$1,600	
				\$9,100	

CONSTRUCTION SUBTOTAL \$3,245,225

BONDING AND INSURANCE (2%) \$64,905
MOBILIZATION / DEMOBILIZATION (8%) \$259,618
CONTINGENCY (40%) \$1,427,899

GRAND TOTAL \$4,997,647



Legend

- Park Boundary
- FEMA Floodway
- Flood Management Areas (FM)
- Water Quality Resource Areas (WQ)
- Wetlands
- Existing Paved Paths



Reconsider use and size of staging/stockpile area, and screen views into the area

Improve wayfinding signage at intersection

Improve the BMX track design to make it more accessible for beginners and younger riders

Reconsider ADA parking arrangement for vehicles and trailers

Review location of the RC car track in relation to the Water Quality Resource Area District and the other recreational opportunities along the river bank

Legend

- Park Boundary
- FEMA Floodway
- - - Flood Management Areas (FM)
- - - Water Quality Resource Areas (WQ)
- ▨ Wetlands
- Existing Paved Paths
- Gateway and Wayfinding Opportunities
- Roadway Corridor Improvements
- Improvement Areas
- Active Recreation Facility Improvements

Renovate playground and improve ADA access around playground, restroom, and picnic areas

Provide a safe pathway for pedestrians and bicyclists and improve the parking areas along the roadway

Provide ADA parking and improve accessibility of existing paved paths

Improve park entrance with signage, pass-through lane, and a recognizable gateway feature

Improve entrance for pedestrians and bicyclists

Improve ADA access to ballfields, parking, and restroom. Provide amenities such as water bottle station and shade.

Improve ADA access around backstop and dugout

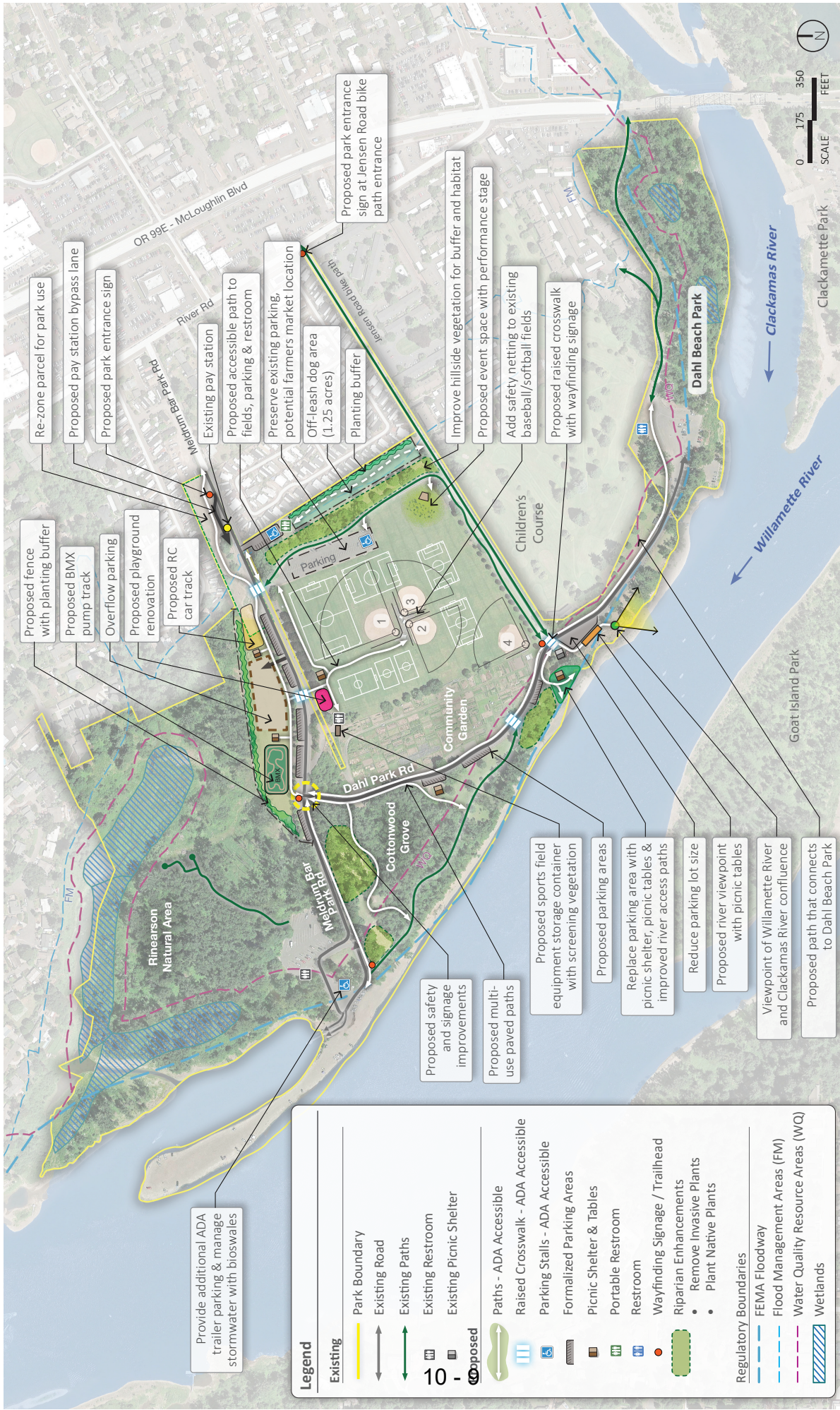
Rinearson Natural Area
Protect existing habitat

Cottonwood Grove
Protect existing habitat

Provide a safe pathway for pedestrians and bicyclists and improve the small parking areas

Improve river bank access, provide picnic areas, update parking, and enhance riparian habitat

Improve pedestrian and bicyclist safety, connect paved paths, provide a river confluence overlook, and improve parking areas



PREFERRED CONCEPTUAL SITE PLAN
 MELDRUM BAR PARK

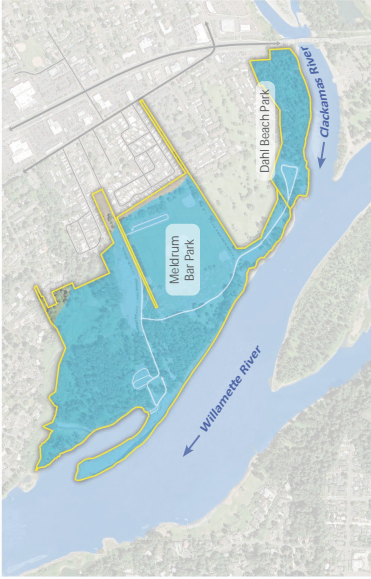






Wetlands

Wetlands are important habitat and water quality features. They are protect by local, state, and federal regulations. Development impacts to wetlands should be avoided or minimized and any unavoidable impacts must be mitigated with approval from reviewing agencies.



Flood Management Areas

Gladstone Municipal Code 17.29 - This mapped area includes the FEMA 100-year floodplain, the extents of the 1996 flood, and the floodway. These areas are subject to flood impacts. Development opportunities are restricted and must be reviewed by local and federal authorities.



Floodway

Gladstone Municipal Code 17.29 - Floodways are a component of the larger Flood Management Area District. They protect the river's ability to convey floodwaters downstream. Development in the floodway is restricted and requires hydrologic modeling.



Water Quality Resource Areas

Gladstone Municipal Code 17.27 - These mapped areas protect wetlands, rivers, and streams by providing a vegetated buffer around the water resource. Development is restricted and guided by City code to protect water quality.



Habitat Conservation Areas

Gladstone Municipal Code 17.25 - These mapped areas protect wildlife habitat. Development is restricted and guided by city code and habitat mitigation for new development may be required.



Willamette River Greenway

Gladstone Municipal Code 17.28 - This mapped area helps protect the functions and values of the Willamette River corridor. Development in this area must comply with standards that are intended to protect, maintain, preserve, or enhance the natural, scenic, historic, and recreational qualities of the greenway.

AGENDA
ITEM #11
NO
ATTACHMENTS

**CITY COUNCIL
MONTHLY
ACTIVITY
REPORTS**

MAYOR TAMMY STEMPEL

JULY 2022 – CIVIC ACTIVITY DETAIL

MEETINGS - ACTIVITIES

- 7/2/2022 - Make Cookies for 4th of July BBQ
- 7/3/2022 - Make Cookies for 4th of July BBQ
- 7/4/2022 - Make Cookies for 4th of July BBQ
- Police & Fire Dept. 4th of July Community BBQ
- 7/5/2022 - Citizen Meeting - Parks
- 7/6/2022 - Food Pantry
- 7/7/2022 - C4 Meeting
- Governors Meeting
- 7/9/2022 - Citizen Meeting – Tolling
- Review Council Packet
- 7/10/2022 - Review Council Packet
- 7/11/2022 - C4 Executive Committee Meeting
- Parks and Rec Board Meeting
- 7/12/2022 - City Council Meeting
- 7/13/2022 - Food Pantry
- Gladstone Toyota Meeting – Economic Development
- Citizen Meeting - Schools
- 7/14/2022 - Agenda Review with Jacque
- WES Advisory Council
- 7/19/2022 - Senior Center Advisory Group Meeting
- 7/20/2022 - GEMS Meeting
- Food Pantry
- 7/21/2022 - Historical Society Meeting
- Tolling Meeting
- 7/26/2022 - City Council Work session

- 7/27/2022 - Food Pantry
- 7/28/2022 - Food Pantry
- 7/29/2022 - Check in with Regional Mayors
 - Tolling Meeting

**Throughout the month review of social media, responses to email, phone conversations with regional elected officials and staff, and other direct phone calls.

NOTES

Tami Bannick

From: Mindy Garlington
Sent: Wednesday, August 3, 2022 4:48 PM
To: Tami Bannick
Subject: Re: City Council Monthly Activity Report

6/2/2022 Fire Department 9:00am
6/3/2022 LOC Women's Caucus 12-1
6/7/2022 City Council Executive Session
6/8/2022 School Board Budget Meeting
6/9/2022 Friends of Gladstone Nature Park 7:00pm
6/13/2022 Parks Board 6:30pm
6/14/2022 City Council 6:30
6/16/2022 County Library Board Interviews 5:30pm (day 1)
6/17/2022 County Library Board Interviews 5:30pm (day 2)
6/17/2022 Fire Dept BBQ 12-2
6/19/2022 Fathers Day
6/21/2022 LOC Women's Caucus Noon
6/25/2022 Butterfly Hill Event & Dedication Metro/Parks 8-2:30
6/27/2022 Tukwila Ribbon Cutting 11:00am
6/28/2022 City Council work Session 5:30
6/29/2022 Gladstone Open House (Zoning) 5:30 Senior Center
6/30/2022 LOC DEI 1st meeting
7/1/2022 LOC Board - noon CXL'd
7/4/2022 HOLIDAY
7/5/2022 LOC Women's 9-10
7/7/2022 LOC - DEI 6-7pm
7/11/2022 Research Justice Study 2-4pm
7/12/2022 City Council
7/13/2022 Local Meeting 7pm
7/14/2022 FOGNP 7pm
7/19/2022 LOC Women's Caucus CXL'd

7/21/2022 Clackamas County Library Board 5:30 - 7pm

7/26/2022 Council Work Session - 5:30pm

Mindy Garlington GCC President

"One of the greatest gifts you can give is your time"