



**GLADSTONE CITY COUNCIL MEETING  
CIVIC CENTER COUNCIL CHAMBERS  
September 13, 2022 – 6:30 PM**

---

6:30 p.m. - CALL TO ORDER  
ROLL CALL  
FLAG SALUTE

The City of Gladstone is abiding by guidelines set forth in House Bill 2560, which requires the governing body of the public body, to extent reasonably possible, to make all meetings accessible remotely through technological means and provide opportunity for members of general public to remotely submit oral and written testimony during meetings to extent in-person oral and written testimony is allowed. Therefore, this meeting will be open to the public both in person and virtually using the Zoom platform.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/89966654252?pwd=alFMcEtISUgvY0NXUGFLaXFmaHQvQT09>

Passcode: 225265

Or One tap mobile :

US: +17193594580,,89966654252#,,,,\*225265# or +17207072699,,89966654252#,,,,\*225265#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 719 359 4580 or +1 720 707 2699 or +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1 309 205 3325 or +1 312 626 6799 or +1 386 347 5053 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592

Webinar ID: 899 6665 4252

Passcode: 225265

If members of the public would like to comment on an agenda item (either virtually or in person) please email your comments to [bannick@ci.gladstone.or.us](mailto:bannick@ci.gladstone.or.us) prior to 12:00 p.m. (noon) on September 13, 2022.

The City Council will also have *Business from the Audience* at the end of the meeting. To speak during this time, (either virtually or in person) please email [bannick@ci.gladstone.or.us](mailto:bannick@ci.gladstone.or.us) prior to 12:00 p.m. (noon) on September 13, 2022 with your name, topic of discussion and city of residence.

(Zoom participant speaking instructions will be emailed to persons who request to speak and posted on the city's website)

**REPORT – CLACKAMAS FIRE DISTRICT #1 UPDATE – Fire Chief Nick Browne (no attachments)**

**AGENDA ADDITIONS OR CORRECTIONS**

**CONSENT AGENDA:**

1. Approval of August 9, 2022 Regular Minutes
2. Approval of July Bank Balances
3. Budget Report for Period ending 07-31-2022
4. Approval of July Check Register
5. Legal Costs on Projects

6. Department Head Monthly Reports for August 2022

**CORRESPONDENCE: None**

**REGULAR AGENDA:**

**7. CONTRACT FOR SHIELS OBLETZ JOHNSEN (SOJ) TO PROJECT MANAGE THE GLADSTONE PUBLIC WORKS FACILITY PROJECT**

Consider approval of a personal services contract between the City of Gladstone and Shiels Oblatz Johnson (SOJ) in the amount of \$262,020 for project management of the Gladstone Public Works Facility and authorizing the City Administrator to sign the agreement.

**8. ACCEPT A GRANT FROM THE OREGON DEPARTMENT HUMAN SERVICES FOR THE GLADSTONE SENIOR CENTER**

Consider accepting a grant from the Oregon Department Human Services, Office of Aging and People with Disabilities, and Community Services and Supports Unit in the amount of \$75,000 for congregate meal site modernization and improvements and enhanced transportation at the Gladstone Senior Center.

**9. RESOLUTION 1212 – TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON STATE PARKS AND RECREATION DEPARTMENT FOR A PAVED LOOP PATHWAY AT THE GLADSTONE NATURE PARK**

Consider adopting a resolution authorizing the City of Gladstone to apply for a local government grant from the Oregon Parks and Recreation Department for a paved loop pathway at the Gladstone Nature Park and delegating authority to the City Administrator to sign.

**10. PROJECT TURNKEY**

Clackamas County Board of Commissioners will receive funding for Project Turnkey, which is for the purpose of acquiring motels/hotels for transitional housing. One hotel is in Gladstone and the Board has asked for input from the Gladstone City Council (No Attachments).

**BUSINESS CARRIED FORWARD –**

**BUSINESS FROM THE AUDIENCE**

Visitors: This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others and must fill out a speaker card available in the back of the room prior to making a comment.

**BUSINESS FROM THE COUNCIL –** Council Monthly Activity Reports  
Preliminary City Council Agenda Planning Document

**ADJOURN**

**Upcoming Meeting Dates:**

- September 27, 2022 – City Volunteer Celebration at the Senior Center – 5:30 – 6:30 p.m.
- October 11, 2022 – City Council Meeting – 6:30 p.m.
- October 25, 2022 – City Council Work Session – 5:30 p.m.

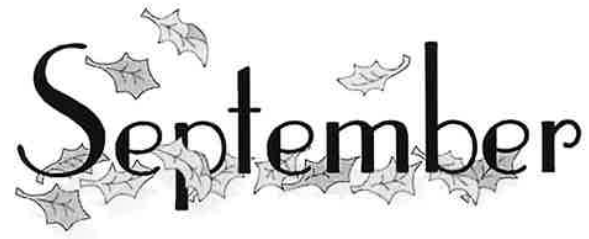
---

**MEETING ACCESSIBILITY SERVICES AND AMERICANS WITH DISABILITIES ACT (ADA) NOTICE**

The Civic Center is ADA accessible. Hearing devices may be requested from the City Recorder at least 48 hours prior to the meeting. Individuals requiring other assistance must make their request know 48 hours preceding the meeting by contacting the City Recorder at [bannick@ci.gladstone.or.us](mailto:bannick@ci.gladstone.or.us). Staff will do their best to respond in a timely manner and to accommodate requests.

**CLACKAMAS  
FIRE DISTRICT  
#1  
REPORT**

**(Verbal Only)**



September

**CONSENT AGENDA**



## **GLADSTONE CITY COUNCIL MEETING MINUTES OF AUGUST 9, 2022**

Meeting was called to order at 6:30 P.M. – (Via Zoom and In Person)

### **ROLL CALL:**

Mayor Tammy Stempel, Councilor Ripley, Councilor Alexander, Councilor Tracy, Councilor Todd, Councilor Hartman, Councilor Garlington

### **ABSENT:**

None

### **STAFF:**

Jacque Betz, City Administrator; Darren Caniparoli, Public Works Director; John Schmerber, Police Chief; Chad Jacobs, City Attorney; Tami Bannick, City Recorder

---

Mayor Stempel called the meeting to order and explained that the City is abiding by guidelines set forth in House Bill 2560, which requires that they make all meetings accessible remotely, through technologic means and provide the opportunity for the public to participate to the best of their ability. This meeting will be open to the public, both in person and virtually, using the Zoom platform. The Council members and staff will be in person, as well as those citizens who wish to attend in person. She went over the procedures that will be followed for the meeting and the meeting agenda.

### **REPORT FROM CLACKAMAS FIRE DISTRICT #1:**

Captain Michael Bauer said it has been a busy month. They had 153 calls for service and a lot of opportunities to engage with the public (National Night Out, Max Patterson kids' park days, Community Festival/parade/car show, etc.). They have gotten a lot of positive feedback. The station remodel project is in full swing and staying on schedule so far.

Chief Nick Browne said it has been great serving beside Chief Schmerber. They graduated 10 lateral hires on July 7<sup>th</sup>. The Fire District had 2,351 calls for service in July. The two-alarm fire in Gladstone brought approximately 40 firefighters to the fire – crews did an excellent job, as did the neighbor who called it in and helped get the family out. They deployed a task force to the McKinney Fire (2 type 3's, a water tender, and 2 task force leaders) without disruption to the service levels of the district/City. Employees established and delivered fire buckets containing first aid kits, ponchos, warming blankets, solar phone chargers, fire extinguishers, etc. to the houseless population on Newell Creek – funds were provided by the Oregon State Fire Marshals Office for that project. They have a joint oversight committee meeting this Thursday at 4:00 P.M.

### **AGENDA ADDITIONS OR CORRECTIONS:**

None.

### **CONSENT AGENDA:**

1. Approval of July 12, 2022 Regular Meeting Minutes
2. Approval of June Bank Balances
3. Budget Report for Period ending 6-30-2022
4. Approval of June Check Register
5. Legal Costs on Projects
6. Department Head Monthly Reports for July 2022
7. Consider approval of the Gladstone Community Event Sponsorship Program
8. Consider approval of a Traffic Safety Overtime Grant from the Oregon Department of Transportation (ODOT) for the Gladstone Police Department

*Councilor Hartman made a motion to approve the Consent Agenda. Motion was seconded by Councilors Todd and Alexander. Ms. Bannick took a roll call vote: Councilor Hartman – yes. Councilor Tracy – yes. Councilor Alexander – yes. Councilor Ripley – yes. Councilor Todd – yes. Councilor Garlington – yes. Mayor Stempel – yes. Motion approved with a unanimous vote.*

**CORRESPONDENCE:**

None.

Mayor Stempel said for those members of the public who wished to speak the deadline for accepting comments was noon today. They allow three minutes for public comment unless there are special circumstances and additional time has been approved beforehand by staff.

She said a few words about the role of the City Council. She feels it is important for everyone to understand their limitations: they represent the citizens of Gladstone and not their own personal agendas and beliefs. There have been many times when a decision being made doesn't align with what they would like personally but have made a decision based on what is based on the City as a whole. That doesn't mean that their personal beliefs have changed; just that they listened and acted accordingly. There are laws and rules they have to use as the basis of their decisions. They do not have the luxury of randomly making decisions, but instead they have to be consistent and take the path that is defensible. They appreciate everyone's time in participating in this process. Her goal is to keep the meeting respectful and engaging and she hopes everyone will help her do that.

**REGULAR AGENDA**

**9. CONTRACT FOR PHASE 1 PROGRESSIVE-DESIGN BUILD FOR THE PUBLIC WORKS FACILITY PROJECT:**

This would authorize the City Administrator to enter into an agreement with P&C Construction in the amount of \$273,675. Ms. Betz said the voters approved the City of Gladstone to borrow funds to build a new public works facility in November of 2021.

The project manager, Kim Knox (Shiels Oblatz Johnsen), also helped with the Gladstone Civic Center. She and Jeremiah Dodson (P&C Construction) went over the process they went through. They will reuse some of the existing building's structure and materials, which is a more sustainable strategy than building all new construction. This phase of the project is a preliminary design step – design the building and price it and come back later for a more informed cost proposal. The total budget is \$4.4 million. They will come back in December with a package to review. The projected completion of the project is Spring of 2024.

Mayor Stempel asked if the direction is to use an adaptive re-use model to renovate the existing building instead of a completely new building should the Council have been brought in sooner? Ms. Betz said if the Council wants to go a different route they would have to put a pause on the project and discuss the budget. Mr. Jacobs said they looked at the language used in the bond measure and in discussions with the Bond Council they were comfortable that this would constitute a new building/new use. Councilor Garlington said originally they were concerned with flooding issues at the site – Ms. Knox said the team will be looking at that right away.

*Councilor Hartman made a motion to authorize the City Administrator to enter into an agreement with P&C Construction to provide Phase 1 progressive design-build services for the Gladstone Public Works facility in the amount of \$273,675. Motion was seconded by Councilor Garlington. Ms. Bannick took a roll call vote: Councilor Garlington – yes. Councilor Todd – yes. Councilor*

*Ripley – yes. Councilor Alexander – yes. Councilor Tracy – yes. Councilor Hartman – yes. Mayor Stempel – yes. Motion passed with a unanimous vote.*

**10. MELDRUM BAR PARK CONCEPTUAL SITE PLAN:**

Mr. Caniparoli introduced the consultant for the project, Steve Roloff from ESA. Mr. Roloff gave a presentation of the site plan and the process they went through to come up the preferred conceptual site plan. They built off the ideas in the Parks Master Plan. They want to provide more ADA access to recreation amenities, enhance bicycle routes/connections, provide better access to the river front while protecting habitat, provide clearly defined parking areas, re-envision the staging/stockpiling area, better signage at entrance locations, reconsider the location of the RC and BMX tracks, etc. He went over the project website and community outreach process they went through – they received 158 responses to the survey. They did a second public survey with two concepts and received 133 responses. They discussed the results with the Parks & Recreation Board and came up with a draft preferred conceptual site plan, which is what they are presenting tonight. He went over concepts A and B. He went over some of the planned changes/improvements (restrooms, paths, parking, safety netting between ball fields, etc.). The total cost estimate is \$4,997,647. The next step is to finalize the preferred conceptual site plan and prepare a summary report.

Mayor Stempel went over the three options they have tonight – approve the resolution adopting the site plan as presented, approve it with modifications, or not approve it at all.

Councilor Garlington would like to see some sort of snack shack that would include restrooms and storage. She would also like to have park hosts. She asked if the viewpoint parking lot would be improved – yes. She would like to see a larger equipment storage facility for the sports teams.

Councilor Todd asked why the restroom by Dahl Beach costs so much – they cost a lot when building them from scratch. She asked about the size of the proposed stage. She asked what the cottonwood grove area would look like afterward – it would go back to its original state with native plants.

Councilor Hartman agreed with the snack shack and park hosts. She asked about bleachers in the sports areas – there is potential for that, but they anticipate utilizing what they have now. She would like more trash containers throughout the park. She asked about having one entry and exit point.

Councilor Alexander asked if they have to approve the site plan before they can look for grants – yes.

There was discussion regarding possible modifications (park hosts, enlarge the sports equipment shed, brick and mortar snack shack).

*Councilor Alexander made a motion to approve Resolution No. 1211 adopting the Meldrum Bar Park Site Plan as presented. Motion was seconded by Councilor Ripley.*

Discussion: Councilor Garlington feels the park host space needs to be included in the site plan. Mayor Stempel said it could be included in the Parks & Rec Board’s work plan. Mr. Caniparoli said there is plenty of space to add that and it wouldn’t effect anything nor be a large project. Mr. Jacobs said it is an advantage to include it in the site plan for grant opportunities, but if it’s not included it doesn’t mean it’s precluded from ever been added. Ms. Betz said there is nothing restricting them from adding a park host in the future and it could be incorporated down the road.



*Ms. Bannick took a roll call vote: Councilor Ripley – yes. Councilor Alexander – yes. Councilor Tracy – yes. Councilor Hartman – yes. Councilor Todd – yes. Councilor Garlington – yes. Mayor Stempel – yes. Motion passed with a unanimous vote.*

**11. CITY ADMINISTRATOR EMPLOYMENT CONTRACT DISCUSSION:**

Mr. Jacobs said the contract is expiring at the end of the year. They need to decide whether to negotiate a new contract, extend the current contract, or allow the current contract to expire. The legal concern is that if they allow the current contract to expire they have to allow 120 days' notice. The 120 days would come up at the end of the month, which is why it is coming before them tonight.

Mayor Stempel asked when the last review was done – Mr. Jacobs said they amended the contract to not require a review.

Councilor Garlington would like to negotiate a new contract but feels that everyone should be subject to reviews. Councilor Todd would like to extend the contract. Councilor Hartman is fine with a review and would like to negotiate a new contract. Councilor Tracy would like to negotiate a new contract but doesn't see the need for reviews. Councilor Alexander would like reviews and a new contract. Councilor Ripley feels they should do a review before any decisions are made. It was decided to negotiate a new contract and the City Attorney's office/HR Director will facilitate a review process. Mayor Stempel would like one Councilor to be involved – Councilor Tracy volunteered.

**12. INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITIES OF GLADSTONE, OREGON CITY, AND ST. HELENS FOR JUDICIAL SERVICES:**

Mr. Jacobs said this issue is coming out of some litigation in another city related to municipal court judges and their ability to serve in multiple jurisdictions. There is a State statute that specifically says that cities can provide municipal court judicial services to each other through an IGA as a process to alleviate any risk there. The IGA sets forth a process where St. Helens will be the lead city, but each city will continue to be responsible for administering its own municipal court, receiving the revenue from that court, having an individual contract with the judge, etc.

Councilor Garlington had a question regarding the timeline on notice in writing for termination. Mr. Jacobs said that would be determined by the individual contracts with the judge.

**PUBLIC COMMENT:**

Steve Johnson said the charter requires a municipal court judge to report to the City Council – it was not clear from the IGA, and without a staff report or a resolution it was difficult to determine that. He wants to make sure that the judge continues to report directly to the City Council on Gladstone issues. Mr. Jacobs said the language of the IGA requires each jurisdiction to continue to completely run its own municipal court, so nothing would change in that regard.

*Councilor Alexander made a motion to enter into the IGA between the cities of Gladstone, Oregon City, and St. Helens for judicial services. Motion was seconded by Councilor Todd. Ms. Bannick took a roll call vote: Councilor Tracy – yes. Councilor Alexander – yes. Councilor Ripley – yes. Councilor Hartman – yes. Councilor Todd – yes. Councilor Garlington – yes. Mayor Stempel – yes. Motion passed with a unanimous vote.*

**BUSINESS CARRIED FORWARD:**

None.

### **BUSINESS FROM THE AUDIENCE:**

Debbie Lumb wanted to talk about the “witch hunt” that is going on right now because of her and her sister. She said she did not harass a concerned citizen. She contacted a confirmed member of ANTIFA who is filming her right now. She said that Councilor Hartman is also a member of ANTIFA. Ms. Lum said her sister has no control over her. Ms. Lum contacted a person that was supposed to be a concerned citizen – she has been dealing with her for years. She said they constantly cause problems and lie. Ms. Lum doesn’t like liars. Councilor Tracy asked if they are putting our citizens and our city in a liable position because Ms. Lum is threatening our citizens in an open forum. Ms. Lum said that every time her brothers come here to raise a flag they get harassed. She said the real problem is not “us”, it’s “them”. She said she’s not going anywhere – she is here to stay. Every time a lie comes out she will be there to make sure she exposes it, and she will tell the truth.

Cierra Cook said she saw the Mayor and most of the City Council at the Community Festival. She said it was a phenomenal event – three days of bringing the community together and volunteers giving countless hours to provide services to our community. That is what Gladstone is about. That’s the spirit of Gladstone. The spirit of Gladstone is uplifting, supporting, and celebrating each other and that’s what they saw this last weekend. Her hope is that in the months remaining in this year that our City government can intentionally change the tone at City Hall to reflect that true spirit of Gladstone because that’s why many of us moved here. She hopes the positive momentum of the Community Festival can help propel us forward as a community. She asks that we focus on what brings us together as a community and not what pulls us apart. She thanked all the Rotarians and volunteers who did such a phenomenal job at the Community Festival. She thanked Councilors Todd and Garlington for their work on the parade.

### **BUSINESS FROM THE COUNCIL**

#### **Councilor Garlington:**

She also thanked the Rotarians and their volunteers for the job they did. Everyone she’s talked to said what a phenomenal job they did. She knows all the hours and effort that were involved. She enjoyed being involved in the parade. The Friends of Gladstone Nature Park walked in the parade – the woman who was dressed in a butterfly costume joined them. She lives at Tukwila Springs. She thanked everyone for welcoming the people who are new to the community.

She thanked Kim Argraves Huey for another great history article in the newspaper.

She encouraged people to volunteer to help WashCo Bikes - they refurbish/redistribute thousands of bikes to those who need them.

#### **Councilor Hartman:**

She also thanked everyone involved in the Community Festival – it was awesome to bring it back after three years.

She wanted to bring up the issue of homelessness – she thanked the Police Department for their efforts.

She would like to add a discussion of this topic to a work session so they can be proactive with the situation.

#### **Councilor Tracy:**

He said the Police Department handled an incredibly sensitive international case so successfully with a safe outcome. They deserve accolades for how well they handled the case.

**Councilor Alexander:**

He heard from a lot of out-of-town people that the Community Festival was the best one. He said the Police Department did a good job.

He talked to a woman who is a volunteer with AdoptOneBlock.org – there are nine people in Gladstone who pick up trash.

He thanked the Cross family for donating three antique chairs. They will be on display in the lobby soon.

He said they need to talk about a climate-controlled storage facility for the Historical Society.

**Councilor Ripley:**

He doesn't think he's seen that many people at the Community Festival parade in years.

**Mayor Stempel:**

She said the Food Pantry is open from 3-6 on Thursdays at the Hillside Christian Fellowship Church off Glen Echo – located in the back portable buildings. The number of families and homebound seniors they are serving is growing every week and growing in leaps and bounds. They are still looking for volunteers and donations (especially pasta, spaghetti sauce, cereal, and snacks). They will also be providing snacks to school kids. They are also providing food to 10 residents at Tukwila Springs as well. If anyone wants to drop off food she is there with the prep crew on Wednesdays from 2 – 3:30 P.M. She wanted to thank the people at Hillside Christian Fellowship Church – they don't charge them anything.

The Clackamas Count Coordinating Committee (C4) is focusing on the State Highway Plan and Tolling issue. They were able to get a 45-day extension on public comment – she encouraged everyone to comment. They created a formal diversion impacts group.

The Parks and Recreation Board meeting had a presentation from the Oregon State Parks discussing ADA and ABA (Architectural Barriers Act) – they went over accessibility issues. They also got an update on park maintenance – they only have one seasonal worker to do all of that. Vandalism is getting bad. They approved a grant ask to cover 50% of the paved outer loop at the Gladstone Nature Park – that will come before City Council soon. They made their choices on park amenities (benches, tables, trash receptacles).

Mayor Stempel asked for a motion to adjourn the meeting.

**ADJOURN:**

*Councilor Tracy made a motion to adjourn the meeting. Motion was seconded by Councilor Hartman. Ms. Bannick took a roll call vote: Councilor Todd – yes. Councilor Hartman – yes. Councilor Garlington – yes. Councilor Tracy – yes. Councilor Alexander – yes. Councilor Ripley – yes. Mayor Stempel – yes. Motion passed unanimously.*

Meeting was adjourned at 8:25 P.M.

Approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Tamara Stempel, Mayor

\_\_\_\_\_  
Tami Bannick



<b>BANK BALANCES</b>						
Month Ending Balance						
<b>Bank</b>	<b>July 2022</b>	<b>August 2022</b>	<b>September 2022</b>	<b>October 2022</b>	<b>November 2022</b>	<b>December 2022</b>
LGIP -City Of Gladstone #4472	\$ 22,697,073.96					
LGIP - Urban Renewal Agency #4650	2,293,904.57					
<b>Checking Accounts:</b>						
General Fund	529,506.05					
Urban Renewal	530,928.01					
Municipal Court	42,419.76					
<b>Totals</b>	<b>\$ 26,093,832.35</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Bank</b>	<b>January 2023</b>	<b>February 2023</b>	<b>March 2023</b>	<b>April 2023</b>	<b>May 2023</b>	<b>June 2023</b>
LGIP -City Of Gladstone #4472						
LGIP - Urban Renewal Agency #4650						
<b>Checking Accounts:</b>						
General Fund						
Urban Renewal						
Municipal Court						
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>







City of Gladstone

# Budget Report

## Account Summary

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Revenue	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 100 - GENERAL FUND</b>								
<b>Department: 000 - UNDESIGNATED / NON DEPARTMENTAL</b>								
<b>RptType: 3000 - BEG FUND BAL.</b>								
<u>100-000-309999</u> BEGINNING FUND BALANCE	4,850,000.00	4,850,000.00	0.00	0.00	0.00	0.00	-4,850,000.00	0.00 %
<b>RptType: 3000 - BEG FUND BAL. Total:</b>	<b>4,850,000.00</b>	<b>4,850,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-4,850,000.00</b>	<b>0.00 %</b>
<b>RptType: 3100 - LOCAL TAXES</b>								
<u>100-000-310010</u> CURRENT YEAR TAXES	9,300,726.00	9,300,726.00	4,560,087.71	0.00	0.00	4,560,087.71	-4,740,638.29	49.03 %
<u>100-000-310050</u> PRIOR YEAR TAXES	90,000.00	90,000.00	38,392.58	0.00	0.00	38,392.58	-51,607.42	42.66 %
<u>100-000-314045</u> TRANSIENT LODGING TAX	250,000.00	250,000.00	161,568.24	0.00	0.00	161,568.24	-88,431.76	64.63 %
<b>RptType: 3100 - LOCAL TAXES Total:</b>	<b>9,640,726.00</b>	<b>9,640,726.00</b>	<b>4,760,048.53</b>	<b>0.00</b>	<b>0.00</b>	<b>4,760,048.53</b>	<b>-4,880,677.47</b>	<b>49.37 %</b>
<b>RptType: 3110 - STATE SHARED TAXES</b>								
<u>100-000-310170</u> STATE REVENUE SHARING	260,000.00	260,000.00	145,537.67	0.00	0.00	145,537.67	-114,462.33	55.98 %
<u>100-000-311010</u> ALCOHOL TAX REVENUE	451,282.00	451,282.00	225,061.16	0.00	0.00	225,061.16	-226,220.84	49.87 %
<u>100-000-311015</u> MARIJUANA TAX	55,221.00	55,221.00	43,376.05	0.00	0.00	43,376.05	-11,844.95	78.55 %
<u>100-000-311020</u> CIGARETTE TAX REVENUE	17,800.00	17,800.00	9,896.18	0.00	0.00	9,896.18	-7,903.82	55.60 %
<b>RptType: 3110 - STATE SHARED TAXES Total:</b>	<b>784,303.00</b>	<b>784,303.00</b>	<b>423,871.06</b>	<b>0.00</b>	<b>0.00</b>	<b>423,871.06</b>	<b>-360,431.94</b>	<b>54.04 %</b>
<b>RptType: 3120 - RIGHT OF WAY FEES</b>								
<u>100-000-312010</u> GLADSTONE DISPOSAL FRANCHISE FEE	250,000.00	250,000.00	121,293.22	0.00	0.00	121,293.22	-128,706.78	48.52 %
<u>100-000-312025</u> PGE FRANCHISE FEES	800,000.00	800,000.00	434,901.64	0.00	0.00	434,901.64	-365,098.36	54.36 %
<u>100-000-312030</u> NW NATURAL GAS FRANCHISE FEE	227,000.00	227,000.00	129,677.43	0.00	0.00	129,677.43	-97,322.57	57.13 %
<u>100-000-312040</u> COMCAST CABLE TV FRANCHISE FE	276,000.00	276,000.00	145,973.30	0.00	0.00	145,973.30	-130,026.70	52.89 %
<b>RptType: 3120 - RIGHT OF WAY FEES Total:</b>	<b>1,553,000.00</b>	<b>1,553,000.00</b>	<b>831,845.59</b>	<b>0.00</b>	<b>0.00</b>	<b>831,845.59</b>	<b>-721,154.41</b>	<b>53.56 %</b>
<b>RptType: 3130 - LICENSES AND PERMITS</b>								
<u>100-000-313010</u> BUSINESS LICENSE FEES	135,000.00	135,000.00	80,280.00	640.00	640.00	80,920.00	-54,080.00	59.94 %
<u>100-000-313015</u> LIQUOR LICENSE RENEWALS	1,500.00	1,500.00	805.00	0.00	0.00	805.00	-695.00	53.67 %
<u>100-000-313020</u> ALARM PERMITS	13,000.00	13,000.00	9,515.00	550.00	550.00	10,065.00	-2,935.00	77.42 %
<u>100-000-313025</u> PARKING PERMITS	500,000.00	500,000.00	115,012.00	15,747.00	15,747.00	130,759.00	-369,241.00	26.15 %
<b>RptType: 3130 - LICENSES AND PERMITS Total:</b>	<b>649,500.00</b>	<b>649,500.00</b>	<b>205,612.00</b>	<b>16,937.00</b>	<b>16,937.00</b>	<b>222,549.00</b>	<b>-426,951.00</b>	<b>34.26 %</b>
<b>RptType: 3140 - CHARGES FOR SERVICES</b>								
<u>100-000-314010</u> RECREATION FEES	4,000.00	4,000.00	7,127.28	229.85	229.85	7,357.13	3,357.13	183.93 %
<u>100-000-314015</u> SENIOR CENTER BUILDING RENTAL FEES	7,500.00	7,500.00	2,295.00	180.00	180.00	2,475.00	-5,025.00	33.00 %
<u>100-000-314020</u> PLANNING APPLICATION FEES	35,000.00	35,000.00	32,757.20	0.00	0.00	32,757.20	-2,242.80	93.59 %
<u>100-000-314025</u> SOCIAL SERVICES CONTRACT	80,000.00	80,000.00	46,613.46	0.00	0.00	46,613.46	-33,386.54	58.27 %



**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<u>100-000-314030</u> LIEN SEARCH FEES	8,000.00	8,000.00	6,560.55	360.00	360.00	6,920.55	-1,079.45	86.51 %
<b>RptType: 3140 - CHARGES FOR SERVICES Total:</b>	<b>134,500.00</b>	<b>134,500.00</b>	<b>95,353.49</b>	<b>769.85</b>	<b>769.85</b>	<b>96,123.34</b>	<b>-38,376.66</b>	<b>71.47 %</b>
<b>RptType: 3150 - GRANTS</b>								
<u>100-000-315030</u> POLICE GRANTS	0.00	0.00	47,831.53	0.00	0.00	47,831.53	47,831.53	0.00 %
<u>100-000-315040</u> FIRE GRANTS	50,000.00	50,000.00	200.00	0.00	0.00	200.00	-49,800.00	0.40 %
<u>100-000-315055</u> MARINE BOARD MAINTENANCE GRANT	10,800.00	10,800.00	0.00	0.00	0.00	0.00	-10,800.00	0.00 %
<u>100-000-315065</u> WES/GOOD NEIGHBOR GRANT	100,000.00	100,000.00	52,500.00	0.00	0.00	52,500.00	-47,500.00	52.50 %
<u>100-000-315080</u> OTHER GRANTS	62,685.00	62,685.00	169,499.47	0.00	0.00	169,499.47	106,814.47	270.40 %
<b>RptType: 3150 - GRANTS Total:</b>	<b>223,485.00</b>	<b>223,485.00</b>	<b>270,031.00</b>	<b>0.00</b>	<b>0.00</b>	<b>270,031.00</b>	<b>46,546.00</b>	<b>120.83 %</b>
<b>RptType: 3160 - DEBT SERVICE PROCEEDS</b>								
<u>100-000-381000</u> OFS-DEBT PROCEEDS	5,000,000.00	5,000,000.00	5,000,000.00	0.00	0.00	5,000,000.00	0.00	100.00 %
<b>RptType: 3160 - DEBT SERVICE PROCEEDS Total:</b>	<b>5,000,000.00</b>	<b>5,000,000.00</b>	<b>5,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000,000.00</b>	<b>0.00</b>	<b>100.00 %</b>
<b>RptType: 3260 - FINES AND FORFEITURES</b>								
<u>100-000-326010</u> COURT FINES & FORFEITURES	705,000.00	705,000.00	334,115.89	49,872.39	49,872.39	383,988.28	-321,011.72	54.47 %
<b>RptType: 3260 - FINES AND FORFEITURES Total:</b>	<b>705,000.00</b>	<b>705,000.00</b>	<b>334,115.89</b>	<b>49,872.39</b>	<b>49,872.39</b>	<b>383,988.28</b>	<b>-321,011.72</b>	<b>54.47 %</b>
<b>RptType: 3301 - INTEREST</b>								
<u>100-000-330100</u> INTEREST	195,000.00	195,000.00	115,153.03	24,330.01	24,330.01	139,483.04	-55,516.96	71.53 %
<b>RptType: 3301 - INTEREST Total:</b>	<b>195,000.00</b>	<b>195,000.00</b>	<b>115,153.03</b>	<b>24,330.01</b>	<b>24,330.01</b>	<b>139,483.04</b>	<b>-55,516.96</b>	<b>71.53 %</b>
<b>RptType: 3600 - MISCELLANEOUS</b>								
<u>100-000-360000</u> ALL OTHER GF RECEIPTS	71,813.00	71,813.00	35,602.95	789.34	789.34	36,392.29	-35,420.71	50.68 %
<u>100-000-361016</u> FIRST RESPONDER SUPPLIES REIMB	10,000.00	10,000.00	10,221.25	0.00	0.00	10,221.25	221.25	102.21 %
<u>100-000-362212</u> TRAM TRIPS	10,000.00	10,000.00	5,133.55	581.00	581.00	5,714.55	-4,285.45	57.15 %
<u>100-000-362213</u> MEAL DONATIONS	19,000.00	19,000.00	18,518.38	581.25	581.25	19,099.63	99.63	100.52 %
<b>RptType: 3600 - MISCELLANEOUS Total:</b>	<b>110,813.00</b>	<b>110,813.00</b>	<b>69,476.13</b>	<b>1,951.59</b>	<b>1,951.59</b>	<b>71,427.72</b>	<b>-39,385.28</b>	<b>64.46 %</b>
<b>RptType: 3700 - OTHER</b>								
<u>100-000-371000</u> SALE OF SURPLUS EQUIP/PROPERTY	30,000.00	30,000.00	21,902.15	0.00	0.00	21,902.15	-8,097.85	73.01 %
<b>RptType: 3700 - OTHER Total:</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>21,902.15</b>	<b>0.00</b>	<b>0.00</b>	<b>21,902.15</b>	<b>-8,097.85</b>	<b>73.01 %</b>
<b>Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:</b>	<b>23,876,327.00</b>	<b>23,876,327.00</b>	<b>12,127,408.87</b>	<b>93,860.84</b>	<b>93,860.84</b>	<b>12,221,269.71</b>	<b>-11,655,057.29</b>	<b>51.19 %</b>
<b>Department: 910 - TRANSFER IN</b>								
<b>RptType: 3990 - TRANSFERS IN</b>								
<u>100-910-399205</u> TRANSFER IN FROM STREET FUND	458,255.00	458,255.00	176,444.00	0.00	0.00	176,444.00	-281,811.00	38.50 %
<u>100-910-399228</u> TRANSFER IN FROM POLICE LEVY	133,842.00	133,842.00	53,052.00	0.00	0.00	53,052.00	-80,790.00	39.64 %
<u>100-910-399229</u> TRANSFER IN FROM FIRE LEVY	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	-45,768.00	36.09 %
<u>100-910-399390</u> TRANSFER IN FROM URBAN RENEWAL	490,814.00	490,814.00	245,403.57	0.00	0.00	245,403.57	-245,410.43	50.00 %
<u>100-910-399730</u> TRANSFER IN FROM SEWER FUND	288,604.00	288,604.00	94,264.00	0.00	0.00	94,264.00	-194,340.00	32.66 %
<u>100-910-399740</u> TRANSFER IN FROM WATER FUND	388,096.00	388,096.00	142,686.00	0.00	0.00	142,686.00	-245,410.00	36.77 %

**Budget Report**

**For Fiscal: 2022-2023 Period Ending: 07/31/2022**

100-10-399750	TRANSFER IN FROM STORM WATER	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used	
										2021-2022 Activity
		231,094.00	231,094.00	67,286.00	0.00	0.00	67,286.00	-163,808.00	29.12 %	
	<b>RptType: 3990 - TRANSFERS IN Total:</b>	<b>2,062,316.00</b>	<b>2,062,316.00</b>	<b>804,978.57</b>	<b>0.00</b>	<b>0.00</b>	<b>804,978.57</b>	<b>-1,257,337.43</b>	<b>39.03 %</b>	
	<b>Department: 910 - TRANSFER IN Total:</b>	<b>2,062,316.00</b>	<b>2,062,316.00</b>	<b>804,978.57</b>	<b>0.00</b>	<b>0.00</b>	<b>804,978.57</b>	<b>-1,257,337.43</b>	<b>39.03 %</b>	
	<b>Revenue Total:</b>	<b>25,938,643.00</b>	<b>25,938,643.00</b>	<b>12,932,387.44</b>	<b>93,860.84</b>	<b>93,860.84</b>	<b>13,026,248.28</b>	<b>-12,912,394.72</b>	<b>50.22 %</b>	
<b>Expense</b>										
<b>Department: 121 - ADMIN</b>										
<b>RptCategory: 40 - PERSONNEL SERVICES</b>										
100-121-431010	CITY ADMINISTRATOR	366,948.00	366,948.00	177,666.38	15,066.98	15,066.98	192,733.36	174,214.64	52.52 %	
100-121-431020	CITY RECRDR/HR MGR	278,663.00	278,663.00	91,596.00	8,178.00	8,178.00	99,774.00	178,889.00	35.80 %	
100-121-431030	FINANCE DIRECTOR (.80)	110,412.00	110,412.00	0.00	0.00	0.00	0.00	110,412.00	0.00 %	
100-121-431070	OFFICE ASSISTANT	134,971.00	134,971.00	68,436.00	6,109.00	6,109.00	74,545.00	60,426.00	55.23 %	
100-121-431500	ACCOUNTING CLERK	166,217.00	166,217.00	83,456.28	7,301.85	7,301.85	90,758.13	75,458.87	54.60 %	
100-121-450500	CAREER RECOGNITION PAY	9,942.00	9,942.00	4,544.28	647.58	647.58	5,191.86	4,750.14	52.22 %	
100-121-470000	ASSOCIATED PAYROLL COSTS	619,601.00	619,601.00	228,929.98	19,737.27	19,737.27	248,667.25	370,933.75	40.13 %	
	<b>RptCategory: 40 - PERSONNEL SERVICES Total:</b>	<b>1,686,754.00</b>	<b>1,686,754.00</b>	<b>654,628.92</b>	<b>57,040.68</b>	<b>57,040.68</b>	<b>711,669.60</b>	<b>975,084.40</b>	<b>42.19 %</b>	
<b>RptCategory: 50 - MATERIAL AND SERVICES</b>										
100-121-500110	CONTRACTUAL & PROFESSIONAL SERVICE	293,507.00	293,507.00	262,677.62	5,130.00	5,130.00	267,807.62	25,699.38	91.24 %	
100-121-500120	MUNICIPAL AUDIT CONTRACT	82,000.00	82,000.00	39,315.00	0.00	0.00	39,315.00	42,685.00	47.95 %	
100-121-500130	LEGAL FEES	200,000.00	200,000.00	103,300.80	0.00	0.00	103,300.80	96,699.20	51.65 %	
100-121-500490	COUNCIL ACTIVITIES	25,000.00	25,000.00	1,489.72	2,095.95	2,095.95	3,585.67	21,414.33	14.34 %	
100-121-500491	OUTSIDE AGENCY REQUESTS	47,000.00	47,000.00	2,000.00	0.00	0.00	2,000.00	45,000.00	4.26 %	
100-121-500492	COUNTY PLANNING SERVICES CONTRACT	160,000.00	160,000.00	54,288.86	0.00	0.00	54,288.86	105,711.14	33.93 %	
100-121-510020	COMM PROMOTIONS/BUSINESS DEV	292,294.00	292,294.00	60,805.30	0.00	0.00	60,805.30	231,488.70	20.80 %	
100-121-510021	TOURISM PROMOTION/ACTIVITIES	78,086.00	78,086.00	25,629.38	5,750.00	5,750.00	31,379.38	46,706.62	40.19 %	
100-121-520120	BANK CHARGES	8,250.00	8,250.00	4,678.50	439.80	439.80	5,118.30	3,131.70	62.04 %	
100-121-520320	FLEET FUEL, MAINTENANCE & REPAIR	500.00	500.00	63.86	7.99	7.99	71.85	428.15	14.37 %	
100-121-520400	OFFICE SUPPLIES & EQUIPMENT	37,000.00	37,000.00	9,384.81	696.11	696.11	10,080.92	26,919.08	27.25 %	
100-121-520450	CITY NEWSLETTER	80,000.00	80,000.00	40,277.76	3,191.50	3,191.50	43,469.26	36,530.74	54.34 %	
100-121-530000	FIRE & LIABILITY INSURANCE	395,000.00	395,000.00	209,636.02	0.00	0.00	209,636.02	185,363.98	53.07 %	
100-121-530200	EMERGENCY MANAGEMENT	5,000.00	5,000.00	502.23	42.75	42.75	544.98	4,455.02	10.90 %	
100-121-540110	EMPLOYEE APPRECIATION	5,000.00	5,000.00	2,473.96	21.10	21.10	2,495.06	2,504.94	49.90 %	
100-121-540120	PERSONNEL RECRUITMENT	26,000.00	26,000.00	6,710.32	60.00	60.00	6,770.32	19,229.68	26.04 %	
100-121-540200	DUES & MEMBERSHIPS	60,000.00	60,000.00	12,098.12	9,733.36	9,733.36	21,831.48	38,168.52	36.39 %	
100-121-540220	TRAVEL, CONFERENCES & TRAINING	45,000.00	45,000.00	3,199.65	400.00	400.00	3,599.65	41,400.35	8.00 %	
100-121-540230	MILEAGE REIMBURSEMENT	2,000.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00 %	
100-121-542000	PUBLICATIONS & SUBSCRIPTIONS	15,000.00	15,000.00	3,239.72	0.00	0.00	3,239.72	11,760.28	21.60 %	
100-121-560100	UTILITIES	28,000.00	28,000.00	0.00	0.00	0.00	0.00	28,000.00	0.00 %	
100-121-560120	TELEPHONES	0.00	0.00	8,006.83	670.06	670.06	8,676.89	-8,676.89	0.00 %	
	<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>	<b>1,884,637.00</b>	<b>1,884,637.00</b>	<b>849,778.46</b>	<b>28,238.62</b>	<b>28,238.62</b>	<b>878,017.08</b>	<b>1,006,619.92</b>	<b>46.59 %</b>	
	<b>Department: 121 - ADMIN Total:</b>	<b>3,571,391.00</b>	<b>3,571,391.00</b>	<b>1,504,407.38</b>	<b>85,279.30</b>	<b>85,279.30</b>	<b>1,589,686.68</b>	<b>1,981,704.32</b>	<b>44.51 %</b>	

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

**Department: 122 - INFORMATION TECHNOLOGY**

**RptCategory: 40 - PERSONNEL SERVICES**

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<u>100-122-432010</u> IT MANAGER	219,612.00	219,612.00	110,894.00	9,467.00	9,467.00	120,361.00	99,251.00	54.81 %
<u>100-122-470000</u> ASSOCIATED PAYROLL COSTS	110,882.00	110,882.00	54,741.28	4,633.26	4,633.26	59,374.54	51,507.46	53.55 %
<b>RptCategory: 40 - PERSONNEL SERVICES Total:</b>	<b>330,494.00</b>	<b>330,494.00</b>	<b>165,635.28</b>	<b>14,100.26</b>	<b>14,100.26</b>	<b>179,735.54</b>	<b>150,758.46</b>	<b>54.38 %</b>

**RptCategory: 50 - MATERIAL AND SERVICES**

<u>100-122-500110</u> CONTRACTUAL & PROFESSIONAL	10,000.00	10,000.00	4,990.00	0.00	0.00	4,990.00	5,010.00	49.90 %
<u>100-122-500210</u> COMPUTER/TECHNOLOGY SERVICE	212,811.00	212,811.00	88,845.29	8,303.99	8,303.99	97,149.28	115,661.72	45.65 %
<u>100-122-520400</u> OFFICE SUPPLIES & EQUIPMENT	40,260.00	40,260.00	15,650.82	885.28	885.28	16,536.10	23,723.90	41.07 %
<u>100-122-540220</u> TRAVEL, CONFERENCES & TRAINING	800.00	800.00	0.00	0.00	0.00	0.00	800.00	0.00 %
<u>100-122-540300</u> SMALL TOOLS, EQUIPMENT & SAFETY	600.00	600.00	15.99	0.00	0.00	15.99	584.01	2.67 %
<u>100-122-560110</u> CELL PHONES, PAGERS & RADIOS	65,330.00	65,330.00	36,816.83	2,587.31	2,587.31	39,404.14	25,925.86	60.32 %
<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>	<b>329,801.00</b>	<b>329,801.00</b>	<b>146,318.93</b>	<b>11,776.58</b>	<b>11,776.58</b>	<b>158,095.51</b>	<b>171,705.49</b>	<b>47.94 %</b>

**RptCategory: 60 - CAPITAL OUTLAY**

<u>100-122-661018</u> COMPUTER & EQUIPMENT RESERVE	96,635.00	96,635.00	4,376.97	0.00	0.00	4,376.97	92,258.03	4.53 %
<b>RptCategory: 60 - CAPITAL OUTLAY Total:</b>	<b>96,635.00</b>	<b>96,635.00</b>	<b>4,376.97</b>	<b>0.00</b>	<b>0.00</b>	<b>4,376.97</b>	<b>92,258.03</b>	<b>4.53 %</b>
<b>Department: 122 - INFORMATION TECHNOLOGY Total:</b>	<b>756,930.00</b>	<b>756,930.00</b>	<b>316,331.18</b>	<b>25,876.84</b>	<b>25,876.84</b>	<b>342,208.02</b>	<b>414,721.98</b>	<b>45.21 %</b>

**Department: 124 - FACILITIES**

**RptCategory: 40 - PERSONNEL SERVICES**

<u>100-124-437050</u> PUBLIC WORKS SUPERVISOR	18,065.00	18,065.00	8,288.34	727.59	727.59	9,015.93	9,049.07	49.91 %
<u>100-124-437070</u> UTILITY WORKER II	86,171.00	86,171.00	27,310.25	2,347.89	2,347.89	29,658.14	56,512.86	34.42 %
<u>100-124-439011</u> SEASONAL HELP	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00 %
<u>100-124-450100</u> OVERTIME	3,200.00	3,200.00	158.38	0.00	0.00	158.38	3,041.62	4.95 %
<u>100-124-470000</u> ASSOCIATED PAYROLL COSTS	62,791.00	62,791.00	21,079.74	1,673.84	1,673.84	22,753.58	40,037.42	36.24 %
<b>RptCategory: 40 - PERSONNEL SERVICES Total:</b>	<b>190,227.00</b>	<b>190,227.00</b>	<b>56,836.71</b>	<b>4,749.32</b>	<b>4,749.32</b>	<b>61,586.03</b>	<b>128,640.97</b>	<b>32.38 %</b>

**RptCategory: 50 - MATERIAL AND SERVICES**

<u>100-124-500110</u> CONTRACTUAL & PROFESSIONAL SERVICE	140,000.00	140,000.00	67,962.88	3,783.59	3,783.59	71,746.47	68,253.53	51.25 %
<u>100-124-520130</u> OPERATIONS, MAINTENANCE & REPAIRS	120,000.00	120,000.00	22,137.86	2,027.09	2,027.09	24,164.95	95,835.05	20.14 %
<u>100-124-540220</u> TRAVEL, CONFERENCES & TRAINING	4,000.00	4,000.00	90.00	0.00	0.00	90.00	3,910.00	2.25 %
<u>100-124-540300</u> SMALL TOOLS, EQUIPMENT & SAFETY SUP	7,000.00	7,000.00	1,055.81	218.85	218.85	1,274.66	5,725.34	18.21 %
<u>100-124-560100</u> UTILITIES	185,000.00	185,000.00	97,210.73	6,593.39	6,593.39	103,804.12	81,195.88	56.11 %
<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>	<b>456,000.00</b>	<b>456,000.00</b>	<b>188,457.28</b>	<b>12,622.92</b>	<b>12,622.92</b>	<b>201,080.20</b>	<b>254,919.80</b>	<b>44.10 %</b>

**RptCategory: 60 - CAPITAL OUTLAY**

<u>100-124-641000</u> FACILITY IMPROVEMENTS	320,000.00	320,000.00	44,947.21	45,630.92	45,630.92	90,578.13	229,421.87	28.31 %
<u>100-124-641005</u> PUBLIC WORKS FACILITY CONSTRUCTION	4,949,000.00	4,949,000.00	51,101.39	0.00	0.00	51,101.39	4,897,898.61	1.03 %
<u>100-124-641010</u> BUILDING REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00 %
<b>RptCategory: 60 - CAPITAL OUTLAY Total:</b>	<b>5,289,000.00</b>	<b>5,289,000.00</b>	<b>96,048.60</b>	<b>45,630.92</b>	<b>45,630.92</b>	<b>141,679.52</b>	<b>5,147,320.48</b>	<b>2.68 %</b>
<b>Department: 124 - FACILITIES Total:</b>	<b>5,935,227.00</b>	<b>5,935,227.00</b>	<b>341,342.59</b>	<b>63,003.16</b>	<b>63,003.16</b>	<b>404,345.75</b>	<b>5,530,881.25</b>	<b>6.81 %</b>

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

**Department: 220 - COURT**

**RptCategory: 40 - PERSONNEL SERVICES**

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<u>100-220-432020</u>	135,602.00	135,602.00	67,127.16	5,707.23	5,707.23	72,834.39	62,767.61	53.71 %
<u>100-220-432035</u>	172,124.00	172,124.00	84,464.00	7,417.00	7,417.00	91,881.00	80,243.00	53.38 %
<u>100-220-450100</u>	4,302.00	4,302.00	0.00	0.00	0.00	0.00	4,302.00	0.00 %
<u>100-220-450500</u>	0.00	0.00	2,111.64	222.51	222.51	2,334.15	-2,334.15	0.00 %
<u>100-220-470000</u>	170,667.00	170,667.00	82,846.44	7,090.97	7,090.97	89,937.41	80,729.59	52.70 %
<b>RptCategory: 40 - PERSONNEL SERVICES Total:</b>	<b>482,695.00</b>	<b>482,695.00</b>	<b>236,549.24</b>	<b>20,437.71</b>	<b>20,437.71</b>	<b>256,986.95</b>	<b>225,708.05</b>	<b>53.24 %</b>

**RptCategory: 50 - MATERIAL AND SERVICES**

<u>100-220-500110</u>	1,000.00	1,000.00	288.00	0.00	0.00	288.00	712.00	28.80 %
<u>100-220-500132</u>	72,000.00	72,000.00	39,540.00	3,500.00	3,500.00	43,040.00	28,960.00	59.78 %
<u>100-220-500134</u>	67,000.00	67,000.00	15,100.00	1,650.00	1,650.00	16,750.00	50,250.00	25.00 %
<u>100-220-500136</u>	72,000.00	72,000.00	36,000.00	3,000.00	3,000.00	39,000.00	33,000.00	54.17 %
<u>100-220-500137</u>	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00 %
<u>100-220-500138</u>	2,000.00	2,000.00	51.95	0.00	0.00	51.95	1,948.05	2.60 %
<u>100-220-500282</u>	16,000.00	16,000.00	12,672.40	0.00	0.00	12,672.40	3,327.60	79.20 %
<u>100-220-520120</u>	8,000.00	8,000.00	5,109.74	0.00	0.00	5,109.74	2,890.26	63.87 %
<u>100-220-520400</u>	24,740.00	24,740.00	4,207.21	13.98	13.98	4,221.19	20,518.81	17.06 %
<u>100-220-540220</u>	3,000.00	3,000.00	336.25	0.00	0.00	336.25	2,663.75	11.21 %
<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>	<b>268,740.00</b>	<b>268,740.00</b>	<b>113,305.55</b>	<b>8,163.98</b>	<b>8,163.98</b>	<b>121,469.53</b>	<b>147,270.47</b>	<b>45.20 %</b>

3 -

51

Department: 220 - COURT Total:

<b>751,435.00</b>	<b>751,435.00</b>	<b>349,854.79</b>	<b>28,601.69</b>	<b>28,601.69</b>	<b>28,601.69</b>	<b>378,456.48</b>	<b>372,978.52</b>	<b>50.36 %</b>
-------------------	-------------------	-------------------	------------------	------------------	------------------	-------------------	-------------------	----------------

**Department: 240 - POLICE**

**RptCategory: 40 - PERSONNEL SERVICES**

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<u>100-240-432110</u>	296,076.00	296,076.00	142,904.52	12,686.00	12,686.00	155,590.52	140,485.48	52.55 %
<u>100-240-432130</u>	243,912.00	243,912.00	115,713.49	9,940.00	9,940.00	125,653.49	118,258.51	51.52 %
<u>100-240-432140</u>	335,616.00	335,616.00	178,659.63	15,173.78	15,173.78	193,833.41	141,782.59	57.75 %
<u>100-240-432160</u>	1,213,547.00	1,213,547.00	566,934.69	50,514.02	50,514.02	617,448.71	596,098.29	50.88 %
<u>100-240-432170</u>	574,524.00	574,524.00	277,280.75	22,732.85	22,732.85	300,013.60	274,510.40	52.22 %
<u>100-240-432182</u>	62,616.00	62,616.00	33,305.80	2,151.55	2,151.55	35,457.35	27,158.65	56.63 %
<u>100-240-432185</u>	119,256.00	119,256.00	59,028.00	4,919.00	4,919.00	63,947.00	55,309.00	53.62 %
<u>100-240-450100</u>	267,000.00	267,000.00	244,764.85	18,057.23	18,057.23	262,822.08	4,177.92	98.44 %
<u>100-240-450200</u>	25,000.00	25,000.00	15,769.89	3,295.68	3,295.68	19,065.57	5,934.43	76.26 %
<u>100-240-450300</u>	123,530.00	123,530.00	57,225.94	4,755.56	4,755.56	61,981.50	61,548.50	50.18 %
<u>100-240-450500</u>	5,656.00	5,656.00	3,947.42	439.47	439.47	4,386.89	1,269.11	77.56 %
<u>100-240-470000</u>	1,927,794.00	1,927,794.00	898,304.19	77,209.56	77,209.56	975,513.75	952,280.25	50.60 %
<b>RptCategory: 40 - PERSONNEL SERVICES Total:</b>	<b>5,194,527.00</b>	<b>5,194,527.00</b>	<b>2,593,839.17</b>	<b>221,874.70</b>	<b>221,874.70</b>	<b>2,815,713.87</b>	<b>2,378,813.13</b>	<b>54.21 %</b>

**RptCategory: 50 - MATERIAL AND SERVICES**

<u>100-240-500110</u>	145,000.00	145,000.00	37,254.20	21,650.00	21,650.00	58,904.20	86,095.80	40.62 %
<u>100-240-500284</u>	14,600.00	14,600.00	5,691.50	0.00	0.00	5,691.50	8,908.50	38.98 %
<u>100-240-500498</u>	145,000.00	145,000.00	0.00	5,111.50	5,111.50	5,111.50	139,888.50	3.53 %

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance		
							Favorable (Unfavorable)	Percent Used	
100-240-510044	9,500.00	9,500.00	0.00	0.00	0.00	0.00	9,500.00	0.00 %	
100-240-520100	87,328.00	87,328.00	17,363.66	1,763.28	1,763.28	19,126.94	68,201.06	21.90 %	
100-240-520112	68,000.00	68,000.00	35,104.03	0.00	0.00	35,104.03	32,895.97	51.62 %	
100-240-520320	158,000.00	158,000.00	93,479.27	7,894.23	7,894.23	101,373.50	56,626.50	64.16 %	
100-240-520340	0.00	0.00	15.15	0.00	0.00	15.15	-15.15	0.00 %	
100-240-520345	4,000.00	4,000.00	2,293.14	0.00	0.00	2,293.14	1,706.86	57.33 %	
100-240-520400	36,400.00	36,400.00	14,463.17	1,194.67	1,194.67	15,657.84	20,742.16	43.02 %	
100-240-540110	12,000.00	12,000.00	2,593.51	87.00	87.00	2,680.51	9,319.49	22.34 %	
100-240-540200	18,550.00	18,550.00	1,040.35	0.00	0.00	1,040.35	17,509.65	5.61 %	
100-240-540220	74,200.00	74,200.00	24,554.76	-319.24	-319.24	24,235.52	49,964.48	32.66 %	
100-240-540301	39,600.00	39,600.00	14,473.44	4,601.52	4,601.52	19,074.96	20,525.04	48.17 %	
100-240-542000	5,000.00	5,000.00	2,723.65	167.00	167.00	2,890.65	2,109.35	57.81 %	
100-240-560120	20,200.00	20,200.00	9,811.99	821.08	821.08	10,633.07	9,566.93	52.64 %	
<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>		<b>837,378.00</b>	<b>260,861.82</b>	<b>42,971.04</b>	<b>42,971.04</b>	<b>303,832.86</b>	<b>533,545.14</b>	<b>36.28 %</b>	
<b>RptCategory: 60 - CAPITAL OUTLAY</b>									
100-240-651000	172,500.00	172,500.00	61,861.31	0.00	0.00	61,861.31	110,638.69	35.86 %	
<b>RptCategory: 60 - CAPITAL OUTLAY Total:</b>		<b>172,500.00</b>	<b>61,861.31</b>	<b>0.00</b>	<b>0.00</b>	<b>61,861.31</b>	<b>110,638.69</b>	<b>35.86 %</b>	
<b>Department: 240 - POLICE Total:</b>									
		<b>6,204,405.00</b>	<b>2,916,562.30</b>	<b>264,845.74</b>	<b>264,845.74</b>	<b>3,181,408.04</b>	<b>3,022,996.96</b>	<b>51.28 %</b>	
<b>Department: 250 - FIRE</b>									
<b>RptCategory: 40 - PERSONNEL SERVICES</b>									
100-250-432210	268,716.00	268,716.00	121,988.54	0.00	0.00	121,988.54	146,727.46	45.40 %	
100-250-432220	136,620.00	136,620.00	0.00	0.00	0.00	0.00	136,620.00	0.00 %	
100-250-432240	569,088.00	569,088.00	219,683.39	0.00	0.00	219,683.39	349,404.61	38.60 %	
100-250-432900	635,264.00	635,264.00	273,496.72	0.00	0.00	273,496.72	361,767.28	43.05 %	
100-250-450100	64,070.00	64,070.00	147,682.03	0.00	0.00	147,682.03	-83,612.03	230.50 %	
100-250-470000	935,446.00	935,446.00	351,397.74	0.00	0.00	351,397.74	584,048.26	37.56 %	
100-250-470040	0.00	0.00	1,364.10	0.00	0.00	1,364.10	-1,364.10	0.00 %	
<b>RptCategory: 40 - PERSONNEL SERVICES Total:</b>		<b>2,609,204.00</b>	<b>1,115,612.52</b>	<b>0.00</b>	<b>0.00</b>	<b>1,115,612.52</b>	<b>1,493,591.48</b>	<b>42.76 %</b>	
<b>RptCategory: 50 - MATERIAL AND SERVICES</b>									
100-250-500110	82,000.00	82,000.00	342,082.15	537,005.00	537,005.00	879,087.15	-797,087.15	1,072.06 %	
100-250-500150	29,000.00	29,000.00	11,310.00	0.00	0.00	11,310.00	17,690.00	39.00 %	
100-250-500498	192,500.00	192,500.00	86,648.42	0.00	0.00	86,648.42	105,851.58	45.01 %	
100-250-510022	50,000.00	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00 %	
100-250-520122	5,000.00	5,000.00	270.00	0.00	0.00	270.00	4,730.00	5.40 %	
100-250-520124	55,650.00	55,650.00	21,287.19	0.00	0.00	21,287.19	34,362.81	38.25 %	
100-250-520200	86,300.00	86,300.00	44,844.88	1,050.00	1,050.00	45,894.88	40,405.12	53.18 %	
100-250-520320	134,200.00	134,200.00	39,460.32	0.00	0.00	39,460.32	94,739.68	29.40 %	
100-250-520400	0.00	0.00	104.37	0.00	0.00	104.37	-104.37	0.00 %	
100-250-540130	26,000.00	26,000.00	3,684.45	0.00	0.00	3,684.45	22,315.55	14.17 %	
100-250-540200	5,000.00	5,000.00	1,922.92	0.00	0.00	1,922.92	3,077.08	38.46 %	

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
100-250-540224	15,000.00	15,000.00	1,536.50	0.00	0.00	1,536.50	13,463.50	10.24 %
100-250-540225	65,000.00	65,000.00	9,269.18	0.00	0.00	9,269.18	55,730.82	14.26 %
100-250-540301	25,000.00	25,000.00	3,782.49	0.00	0.00	3,782.49	21,217.51	15.13 %
100-250-560110	36,000.00	36,000.00	19,680.00	0.00	0.00	19,680.00	16,320.00	54.67 %
<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>	<b>806,650.00</b>	<b>806,650.00</b>	<b>585,882.87</b>	<b>538,055.00</b>	<b>538,055.00</b>	<b>1,123,937.87</b>	<b>-317,287.87</b>	<b>139.33 %</b>
<b>RptCategory: 60 - CAPITAL OUTLAY</b>								
100-250-641000	350,000.00	350,000.00	19,788.93	0.00	0.00	19,788.93	330,211.07	5.65 %
100-250-661018	0.00	0.00	29,117.14	0.00	0.00	29,117.14	-29,117.14	0.00 %
<b>RptCategory: 60 - CAPITAL OUTLAY Total:</b>	<b>350,000.00</b>	<b>350,000.00</b>	<b>48,906.07</b>	<b>0.00</b>	<b>0.00</b>	<b>48,906.07</b>	<b>301,093.93</b>	<b>13.97 %</b>
<b>Department: 250 - FIRE Total:</b>	<b>3,765,854.00</b>	<b>3,765,854.00</b>	<b>1,750,401.46</b>	<b>538,055.00</b>	<b>538,055.00</b>	<b>2,288,456.46</b>	<b>1,477,397.54</b>	<b>60.77 %</b>
<b>Department: 526 - PARKS</b>								
<b>RptCategory: 40 - PERSONNEL SERVICES</b>								
100-526-437049	46,111.00	46,111.00	22,960.78	2,087.40	2,087.40	25,048.18	21,062.82	54.32 %
100-526-437050	81,292.00	81,292.00	37,297.60	3,274.16	3,274.16	40,571.76	40,720.24	49.91 %
100-526-437051	19,919.00	19,919.00	0.00	0.00	0.00	0.00	19,919.00	0.00 %
100-526-437055	20,695.00	20,695.00	11,725.60	1,716.04	1,716.04	13,441.64	7,253.36	64.95 %
100-526-437070	144,436.00	144,436.00	27,794.92	2,347.88	2,347.88	30,142.80	114,293.20	20.87 %
100-526-437071	86,171.00	86,171.00	59,544.00	4,435.35	4,435.35	63,979.35	22,191.65	74.25 %
100-526-439011	100,000.00	100,000.00	23,423.05	2,867.77	2,867.77	26,290.82	73,709.18	26.29 %
100-526-450100	11,000.00	11,000.00	1,165.19	21.86	21.86	1,187.05	9,812.95	10.79 %
100-526-470000	285,143.00	285,143.00	83,952.58	7,596.55	7,596.55	91,549.13	193,593.87	32.11 %
<b>RptCategory: 40 - PERSONNEL SERVICES Total:</b>	<b>794,767.00</b>	<b>794,767.00</b>	<b>267,863.72</b>	<b>24,347.01</b>	<b>24,347.01</b>	<b>292,210.73</b>	<b>502,556.27</b>	<b>36.77 %</b>
<b>RptCategory: 50 - MATERIAL AND SERVICES</b>								
100-526-500110	20,400.00	20,400.00	34,149.93	114.84	114.84	34,264.77	-13,864.77	167.96 %
100-526-520120	0.00	0.00	4,998.08	481.93	481.93	5,480.01	-5,480.01	0.00 %
100-526-520130	145,000.00	145,000.00	82,771.60	4,669.72	4,669.72	87,441.32	57,558.68	60.30 %
100-526-520132	70,000.00	70,000.00	1,300.00	0.00	0.00	1,300.00	68,700.00	1.86 %
100-526-520220	0.00	0.00	225.06	0.00	0.00	225.06	-225.06	0.00 %
100-526-520320	45,000.00	45,000.00	17,524.34	1,412.98	1,412.98	18,937.32	26,062.68	42.08 %
100-526-520400	5,000.00	5,000.00	2,132.09	43.65	43.65	2,175.74	2,824.26	43.51 %
100-526-540220	3,500.00	3,500.00	419.15	0.00	0.00	419.15	3,080.85	11.98 %
100-526-540300	20,000.00	20,000.00	3,974.32	49.94	49.94	4,024.26	15,975.74	20.12 %
100-526-540400	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00 %
100-526-560100	70,000.00	70,000.00	38,418.98	4,064.32	4,064.32	42,483.30	27,516.70	60.69 %
<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>	<b>381,900.00</b>	<b>381,900.00</b>	<b>185,913.55</b>	<b>10,837.38</b>	<b>10,837.38</b>	<b>196,750.93</b>	<b>185,149.07</b>	<b>51.52 %</b>
<b>RptCategory: 60 - CAPITAL OUTLAY</b>								
100-526-660100	87,344.00	87,344.00	0.00	0.00	0.00	0.00	87,344.00	0.00 %

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance	
							Favorable (Unfavorable)	Percent Used
100-526-676050	758,853.00	758,853.00	55,150.00	0.00	0.00	55,150.00	703,703.00	7.27 %
SYSTEM IMPROVEMENTS & PROJECTS								
<b>RptCategory: 60 - CAPITAL OUTLAY Total:</b>								
	846,197.00	846,197.00	55,150.00	0.00	0.00	55,150.00	791,047.00	6.52 %
<b>Department: 526 - PARKS Total:</b>								
	2,022,864.00	2,022,864.00	508,927.27	35,184.39	35,184.39	544,111.66	1,478,752.34	26.90 %
<b>Department: 527 - RECREATION</b>								
<b>RptCategory: 40 - PERSONNEL SERVICES</b>								
100-527-435110	32,000.00	32,000.00	0.00	0.00	0.00	0.00	32,000.00	0.00 %
100-527-435120	28,000.00	28,000.00	229.32	1,458.05	1,458.05	1,687.37	26,312.63	6.03 %
100-527-470000	6,000.00	6,000.00	27.36	529.40	529.40	556.76	5,443.24	9.28 %
ASSOCIATED PAYROLL COSTS								
<b>RptCategory: 40 - PERSONNEL SERVICES Total:</b>								
	66,000.00	66,000.00	256.68	1,987.45	1,987.45	2,244.13	63,755.87	3.40 %
<b>RptCategory: 50 - MATERIAL AND SERVICES</b>								
100-527-510062	3,000.00	3,000.00	980.91	326.16	326.16	1,307.07	1,692.93	43.57 %
100-527-510064	5,000.00	5,000.00	1,616.99	0.00	0.00	1,616.99	3,383.01	32.34 %
100-527-520136	2,200.00	2,200.00	0.00	0.00	0.00	0.00	2,200.00	0.00 %
MAINTENANCE & SUPPLIES								
<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>								
	10,200.00	10,200.00	2,597.90	326.16	326.16	2,924.06	7,275.94	28.67 %
<b>Department: 527 - RECREATION Total:</b>								
	76,200.00	76,200.00	2,854.58	2,313.61	2,313.61	5,168.19	71,031.81	6.78 %
<b>Department: 528 - SENIOR CENTER</b>								
<b>RptCategory: 40 - PERSONNEL SERVICES</b>								
100-528-435210	209,121.00	209,121.00	65,643.89	7,788.00	7,788.00	73,431.89	135,689.11	35.11 %
100-528-435240	61,903.00	61,903.00	30,527.48	2,111.38	2,111.38	32,638.86	29,264.14	52.73 %
100-528-435250	49,406.00	49,406.00	38,659.83	5,346.36	5,346.36	44,006.19	5,399.81	89.07 %
100-528-435280	113,713.00	113,713.00	58,659.39	5,541.00	5,541.00	64,200.39	49,512.61	56.46 %
100-528-435295	10,000.00	10,000.00	371.00	61.00	61.00	432.00	9,568.00	4.32 %
100-528-450500	1,857.00	1,857.00	516.25	55.41	55.41	571.66	1,285.34	30.78 %
100-528-470000	199,770.00	199,770.00	83,685.87	10,788.73	10,788.73	94,474.60	105,295.40	47.29 %
ASSOCIATED PAYROLL COSTS								
<b>RptCategory: 40 - PERSONNEL SERVICES Total:</b>								
	645,770.00	645,770.00	278,063.71	31,691.88	31,691.88	309,755.59	336,014.41	47.97 %
<b>RptCategory: 50 - MATERIAL AND SERVICES</b>								
100-528-500110	0.00	0.00	584.32	0.00	0.00	584.32	-584.32	0.00 %
100-528-510075	40,000.00	40,000.00	5,763.02	375.96	375.96	6,138.98	33,861.02	15.35 %
100-528-520140	14,500.00	14,500.00	4,518.59	473.14	473.14	4,991.73	9,508.27	34.43 %
100-528-520190	8,250.00	8,250.00	3,986.87	925.26	925.26	4,912.13	3,337.87	59.54 %
100-528-520200	9,360.00	9,360.00	2,471.25	70.00	70.00	2,541.25	6,818.75	27.15 %
100-528-520320	2,750.00	2,750.00	823.73	0.00	0.00	823.73	1,926.27	29.95 %
100-528-520400	13,000.00	13,000.00	3,296.84	43.88	43.88	3,340.72	9,659.28	25.70 %
100-528-540200	3,200.00	3,200.00	219.00	0.00	0.00	219.00	2,981.00	6.84 %
100-528-540220	0.00	0.00	20.34	0.00	0.00	20.34	-20.34	0.00 %
100-528-540230	200.00	200.00	0.00	0.00	0.00	0.00	200.00	0.00 %
100-528-560120	7,000.00	7,000.00	1,540.81	128.61	128.61	1,669.42	5,330.58	23.85 %
TELEPHONES								
<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>								
	98,260.00	98,260.00	23,224.77	2,016.85	2,016.85	25,241.62	73,018.38	25.69 %
<b>Department: 528 - SENIOR CENTER Total:</b>								
	744,030.00	744,030.00	301,288.48	33,708.73	33,708.73	334,997.21	409,032.79	45.02 %

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Department: 529 - LIBRARY</b>								
<b>RptCategory: 50 - MATERIAL AND SERVICES</b>								
<u>100-529-500110</u>	418,180.00	418,180.00	206,338.00	0.00	0.00	206,338.00	211,842.00	49.34 %
	<b>418,180.00</b>	<b>418,180.00</b>	<b>206,338.00</b>	<b>0.00</b>	<b>0.00</b>	<b>206,338.00</b>	<b>211,842.00</b>	<b>49.34 %</b>
	RptCategory: 50 - MATERIAL AND SERVICES Total:							
	Department: 529 - LIBRARY Total:							
<b>Department: 600 - DEBT SERVICE</b>								
<b>RptCategory: 70 - DEBT SERVICE</b>								
<u>100-600-720040</u>	604,398.00	604,398.00	207,889.00	0.00	0.00	207,889.00	396,509.00	34.40 %
<u>100-600-730040</u>	290,732.00	290,732.00	91,943.68	0.00	0.00	91,943.68	198,788.32	31.62 %
<u>100-600-740040</u>	51,000.00	51,000.00	50,076.83	0.00	0.00	50,076.83	923.17	98.19 %
	<b>946,130.00</b>	<b>946,130.00</b>	<b>349,909.51</b>	<b>0.00</b>	<b>0.00</b>	<b>349,909.51</b>	<b>596,220.49</b>	<b>36.98 %</b>
	RptCategory: 70 - DEBT SERVICE Total:							
	Department: 600 - DEBT SERVICE Total:							
<b>Department: 990 - CONTINGENCY</b>								
<b>RptCategory: 90 - OTHER</b>								
<u>100-990-910000</u>	745,997.00	745,997.00	0.00	0.00	0.00	0.00	745,997.00	0.00 %
	<b>745,997.00</b>	<b>745,997.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>745,997.00</b>	<b>0.00 %</b>
	RptCategory: 90 - OTHER Total:							
	Department: 990 - CONTINGENCY Total:							
	<b>25,938,643.00</b>	<b>25,938,643.00</b>	<b>8,548,217.54</b>	<b>1,076,868.46</b>	<b>1,076,868.46</b>	<b>9,625,086.00</b>	<b>16,313,557.00</b>	<b>37.11 %</b>
	Expense Total:							
	<b>0.00</b>	<b>0.00</b>	<b>4,384,169.90</b>	<b>-983,007.62</b>	<b>-983,007.62</b>	<b>3,401,162.28</b>	<b>3,401,162.28</b>	<b>0.00 %</b>
	Fund: 100 - GENERAL FUND Surplus (Deficit):							



	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 105 - AMERICAN RESCUE PLAN RESERVE FUND</b>								
<b>Revenue</b>								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3150 - GRANTS								
OTHER GRANTS (ARPA)	0.00	2,737,344.00	30,000.00	0.00	0.00	30,000.00	-2,707,344.00	1.10 %
RptType: 3150 - GRANTS Total:	0.00	2,737,344.00	30,000.00	0.00	0.00	30,000.00	-2,707,344.00	1.10 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	0.00	2,737,344.00	30,000.00	0.00	0.00	30,000.00	-2,707,344.00	1.10 %
Revenue Total:	0.00	2,737,344.00	30,000.00	0.00	0.00	30,000.00	-2,707,344.00	1.10 %
<b>Expense</b>								
Department: 150 - ARPA GRANT								
RptCategory: 40 - PERSONNEL SERVICES								
105-150-450900 RECOGNITION AWARD	0.00	0.00	0.00	102,500.00	102,500.00	102,500.00	-102,500.00	0.00 %
105-150-470000 ASSOCIATED PAYROLL COSTS	0.00	0.00	0.00	28,495.81	28,495.81	28,495.81	-28,495.81	0.00 %
RptCategory: 40 - PERSONNEL SERVICES Total:	0.00	0.00	0.00	130,995.81	130,995.81	130,995.81	-130,995.81	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES								
105-150-500110 CONTRACTUAL & PROFESSIONAL SERVICE	0.00	200,000.00	30,000.00	10,000.00	10,000.00	40,000.00	160,000.00	20.00 %
105-150-530200 EMERGENCY MANAGEMENT	0.00	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00 %
105-150-530210 ARPA FUNDING (TBD)	0.00	1,277,344.00	0.00	0.00	0.00	0.00	1,277,344.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	0.00	1,527,344.00	30,000.00	10,000.00	10,000.00	40,000.00	1,487,344.00	2.62 %
Department: 150 - ARPA GRANT Total:	0.00	1,527,344.00	30,000.00	140,995.81	140,995.81	170,995.81	1,356,348.19	11.20 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
OPERATING TRANSFER OUT - SEWER FUN	0.00	1,210,000.00	0.00	0.00	0.00	0.00	1,210,000.00	0.00 %
RptCategory: 89 - TRANSFERS OUT Total:	0.00	1,210,000.00	0.00	0.00	0.00	0.00	1,210,000.00	0.00 %
Department: 920 - TRANSFER OUT Total:	0.00	1,210,000.00	0.00	0.00	0.00	0.00	1,210,000.00	0.00 %
Expense Total:	0.00	2,737,344.00	30,000.00	140,995.81	140,995.81	170,995.81	2,566,348.19	6.25 %
<b>Fund: 105 - AMERICAN RESCUE PLAN RESERVE FUND Surplus (Deficit):</b>	0.00	0.00	0.00	-140,995.81	-140,995.81	-140,995.81	-140,995.81	0.00 %

Budget Report For Fiscal: 2022-2023 Period Ending: 07/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 205 - ROAD AND STREET FUND</b>								
<b>Revenue</b>								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
205-000-309999	2,900,000.00	2,900,000.00	0.00	0.00	0.00	0.00	-2,900,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total: 2,900,000.00								
RptType: 3100 - LOCAL TAXES								
205-000-310060	370,000.00	370,000.00	250,270.30	0.00	0.00	250,270.30	-119,729.70	67.64 %
RptType: 3100 - LOCAL TAXES Total: 370,000.00								
RptType: 3110 - STATE SHARED TAXES								
205-000-310140	1,817,551.00	1,817,551.00	1,040,013.74	0.00	0.00	1,040,013.74	-777,537.26	57.22 %
RptType: 3110 - STATE SHARED TAXES Total: 1,817,551.00								
RptType: 3120 - RIGHT OF WAY FEES								
205-000-312050	375,000.00	375,000.00	115,420.19	0.00	0.00	115,420.19	-259,579.81	30.78 %
205-000-312055	200,000.00	200,000.00	104,089.96	2,685.00	2,685.00	106,774.96	-93,225.04	53.39 %
205-000-312060	1,500.00	1,500.00	285.00	0.00	0.00	285.00	-1,215.00	19.00 %
RptType: 3120 - RIGHT OF WAY FEES Total: 576,500.00								
RptType: 3141 - SDC								
205-000-314075	20,000.00	20,000.00	0.00	0.00	0.00	0.00	-20,000.00	0.00 %
RptType: 3141 - SDC Total: 20,000.00								
RptType: 3600 - MISCELLANEOUS								
205-000-360000	60,000.00	60,000.00	25,220.00	1,040.00	1,040.00	26,260.00	-33,740.00	43.77 %
RptType: 3600 - MISCELLANEOUS Total: 60,000.00								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total: 5,744,051.00								
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
205-910-399730	430,925.00	430,925.00	192,866.00	0.00	0.00	192,866.00	-238,059.00	44.76 %
205-910-399740	282,000.00	282,000.00	129,408.00	0.00	0.00	129,408.00	-152,592.00	45.89 %
205-910-399750	104,100.00	104,100.00	46,248.00	0.00	0.00	46,248.00	-57,852.00	44.43 %
RptType: 3990 - TRANSFERS IN Total: 817,025.00								
Department: 910 - TRANSFER IN Total: 817,025.00								
Revenue Total: 6,561,076.00								
<b>Expense</b>								
Department: 305 - ROAD AND STREET								
RptCategory: 40 - PERSONNEL SERVICES								
205-305-437049	46,112.00	46,112.00	22,960.78	2,087.40	2,087.40	25,048.18	21,063.82	54.32 %
205-305-437050	81,292.00	81,292.00	37,297.59	3,274.17	3,274.17	40,571.76	40,720.24	49.91 %
205-305-437051	44,817.00	44,817.00	0.00	0.00	0.00	0.00	44,817.00	0.00 %

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance		
							Favorable (Unfavorable)	Percent Used	
205-305-437055	46,564.00	46,564.00	22,819.96	2,566.68	2,566.68	25,386.64	21,177.36	54.52 %	
205-305-437070	378,527.00	378,527.00	143,267.52	11,337.98	11,337.98	154,605.50	223,921.50	40.84 %	
205-305-439011	50,000.00	50,000.00	19,707.28	0.00	0.00	19,707.28	30,292.72	39.41 %	
205-305-450100	8,000.00	8,000.00	3,217.95	49.17	49.17	3,267.12	4,732.88	40.84 %	
205-305-450500	0.00	0.00	3,633.73	462.32	462.32	4,096.05	-4,096.05	0.00 %	
205-305-470000	374,085.00	374,085.00	166,039.67	13,622.77	13,622.77	179,662.44	194,422.56	48.03 %	
<b>RptCategory: 40 - PERSONNEL SERVICES Total:</b>	<b>1,029,397.00</b>	<b>1,029,397.00</b>	<b>418,944.48</b>	<b>33,400.49</b>	<b>33,400.49</b>	<b>452,344.97</b>	<b>577,052.03</b>	<b>43.94 %</b>	
<b>RptCategory: 50 - MATERIAL AND SERVICES</b>									
205-305-500110	46,000.00	46,000.00	8,084.32	1,258.59	1,258.59	9,342.91	36,657.09	20.31 %	
205-305-520130	600,000.00	600,000.00	253,365.19	2,077.71	2,077.71	255,442.90	344,557.10	42.57 %	
205-305-520172	200,000.00	200,000.00	79,349.76	7,171.29	7,171.29	86,521.05	113,478.95	43.26 %	
205-305-520176	16,000.00	16,000.00	5,999.63	0.00	0.00	5,999.63	10,000.37	37.50 %	
205-305-520178	100,000.00	100,000.00	30,250.70	0.00	0.00	30,250.70	69,749.30	30.25 %	
205-305-520320	65,000.00	65,000.00	16,649.72	1,310.00	1,310.00	17,959.72	47,040.28	27.63 %	
205-305-520400	5,000.00	5,000.00	1,214.38	43.65	43.65	1,258.03	3,741.97	25.16 %	
205-305-540220	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00 %	
205-305-540300	40,000.00	40,000.00	2,617.61	0.00	0.00	2,617.61	37,382.39	6.54 %	
205-305-540400	5,000.00	5,000.00	4,972.00	674.93	674.93	5,646.93	-646.93	112.94 %	
205-305-560100	2,500.00	2,500.00	644.56	54.38	54.38	698.94	1,801.06	27.96 %	
<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>	<b>1,084,500.00</b>	<b>1,084,500.00</b>	<b>403,147.87</b>	<b>12,590.55</b>	<b>12,590.55</b>	<b>415,738.42</b>	<b>668,761.58</b>	<b>38.33 %</b>	
<b>RptCategory: 60 - CAPITAL OUTLAY</b>									
205-305-660100	622,000.00	622,000.00	85,725.60	0.00	0.00	85,725.60	536,274.40	13.78 %	
205-305-675056	90,175.00	90,175.00	0.00	0.00	0.00	0.00	90,175.00	0.00 %	
205-305-676050	1,490,964.00	1,490,964.00	123,585.10	3,080.00	3,080.00	126,665.10	1,364,298.90	8.50 %	
205-305-678090	550,570.00	550,570.00	0.00	0.00	0.00	0.00	550,570.00	0.00 %	
<b>RptCategory: 60 - CAPITAL OUTLAY Total:</b>	<b>2,753,709.00</b>	<b>2,753,709.00</b>	<b>209,310.70</b>	<b>3,080.00</b>	<b>3,080.00</b>	<b>212,390.70</b>	<b>2,541,318.30</b>	<b>7.71 %</b>	
<b>Department: 305 - ROAD AND STREET Total:</b>	<b>4,867,606.00</b>	<b>4,867,606.00</b>	<b>1,031,403.05</b>	<b>49,071.04</b>	<b>49,071.04</b>	<b>1,080,474.09</b>	<b>3,787,131.91</b>	<b>22.20 %</b>	
<b>Department: 920 - TRANSFER OUT</b>									
<b>RptCategory: 89 - TRANSFERS OUT</b>									
205-920-899100	458,255.00	458,255.00	176,444.00	0.00	0.00	176,444.00	281,811.00	38.50 %	
205-920-899730	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	160,742.00	42.26 %	
205-920-899740	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	160,742.00	42.26 %	
205-920-899750	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	160,742.00	42.26 %	
<b>RptCategory: 89 - TRANSFERS OUT Total:</b>	<b>1,293,470.00</b>	<b>1,293,470.00</b>	<b>529,433.00</b>	<b>0.00</b>	<b>0.00</b>	<b>529,433.00</b>	<b>764,037.00</b>	<b>40.93 %</b>	
<b>Department: 920 - TRANSFER OUT Total:</b>	<b>1,293,470.00</b>	<b>1,293,470.00</b>	<b>529,433.00</b>	<b>0.00</b>	<b>0.00</b>	<b>529,433.00</b>	<b>764,037.00</b>	<b>40.93 %</b>	

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Department: 990 - CONTINGENCY

RptCategory: 90 - OTHER

[205-990-910000](#)

CONTINGENCY FUNDS

RptCategory: 90 - OTHER Total:

Department: 990 - CONTINGENCY Total:

Expense Total:

Fund: 205 - ROAD AND STREET FUND Surplus (Deficit):

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance	
							Favorable	(Unfavorable)
	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
	6,561,076.00	6,561,076.00	1,560,836.05	49,071.04	49,071.04	1,609,907.09	4,951,168.91	24.54 %
	0.00	0.00	342,985.14	-45,346.04	-45,346.04	297,639.10	297,639.10	0.00 %

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 228 - POLICE LEVY FUND</b>								
<b>Revenue</b>								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
<u>228-000-309999</u>	140,000.00	140,000.00	0.00	0.00	0.00	0.00	-140,000.00	0.00 %
BEGINNING FUND BALANCE	140,000.00	140,000.00	0.00	0.00	0.00	0.00	-140,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	140,000.00	140,000.00	0.00	0.00	0.00	0.00	-140,000.00	0.00 %
RptType: 3100 - LOCAL TAXES								
<u>228-000-310020</u>	1,416,016.00	1,416,016.00	694,737.87	0.00	0.00	694,737.87	-721,278.13	49.06 %
CURRENT LEVY TAX	1,416,016.00	1,416,016.00	694,737.87	0.00	0.00	694,737.87	-721,278.13	49.06 %
<u>228-000-310050</u>	16,000.00	16,000.00	5,849.18	0.00	0.00	5,849.18	-10,150.82	36.56 %
PRIOR YEAR TAXES	16,000.00	16,000.00	5,849.18	0.00	0.00	5,849.18	-10,150.82	36.56 %
RptType: 3100 - LOCAL TAXES Total:	1,432,016.00	1,432,016.00	700,587.05	0.00	0.00	700,587.05	-731,428.95	48.92 %
RptType: 3301 - INTEREST								
<u>228-000-330100</u>	2,000.00	2,000.00	1,517.03	-38.75	-38.75	1,478.28	-521.72	73.91 %
INTEREST	2,000.00	2,000.00	1,517.03	-38.75	-38.75	1,478.28	-521.72	73.91 %
RptType: 3301 - INTEREST Total:	2,000.00	2,000.00	1,517.03	-38.75	-38.75	1,478.28	-521.72	73.91 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	1,574,016.00	1,574,016.00	702,104.08	-38.75	-38.75	702,065.33	-871,950.67	44.60 %
Revenue Total:	1,574,016.00	1,574,016.00	702,104.08	-38.75	-38.75	702,065.33	-871,950.67	44.60 %
<b>Expense</b>								
Department: 245 - POLICE LEVY								
RptCategory: 40 - PERSONNEL SERVICES								
<u>228-245-432160</u>	167,808.00	167,808.00	95,466.49	7,536.67	7,536.67	103,003.16	64,804.84	61.38 %
POLICE OFFICER	167,808.00	167,808.00	95,466.49	7,536.67	7,536.67	103,003.16	64,804.84	61.38 %
<u>228-245-432165</u>	167,808.00	167,808.00	90,896.38	7,531.27	7,531.27	98,427.65	69,380.35	58.65 %
SCHOOL RESOURCE OFFICER	167,808.00	167,808.00	90,896.38	7,531.27	7,531.27	98,427.65	69,380.35	58.65 %
<u>228-245-432180</u>	138,070.00	138,070.00	68,340.00	5,695.00	5,695.00	74,035.00	64,035.00	53.62 %
MUNICIPAL ORDINANCE SPECIALIST	138,070.00	138,070.00	68,340.00	5,695.00	5,695.00	74,035.00	64,035.00	53.62 %
<u>228-245-432195</u>	148,644.00	148,644.00	71,979.60	6,416.24	6,416.24	78,395.84	70,248.16	52.74 %
EXECUTIVE ASSISTANT	148,644.00	148,644.00	71,979.60	6,416.24	6,416.24	78,395.84	70,248.16	52.74 %
<u>228-245-450100</u>	40,000.00	40,000.00	14,755.93	928.50	928.50	15,684.43	24,315.57	39.21 %
OVERTIME	40,000.00	40,000.00	14,755.93	928.50	928.50	15,684.43	24,315.57	39.21 %
<u>228-245-450200</u>	8,000.00	8,000.00	958.45	0.00	0.00	958.45	7,041.55	11.98 %
HOLIDAY PAY	8,000.00	8,000.00	958.45	0.00	0.00	958.45	7,041.55	11.98 %
<u>228-245-450300</u>	52,860.00	52,860.00	20,507.98	1,495.84	1,495.84	22,003.82	30,856.18	41.63 %
PROFICIENCY PAY	52,860.00	52,860.00	20,507.98	1,495.84	1,495.84	22,003.82	30,856.18	41.63 %
<u>228-245-450500</u>	3,428.00	3,428.00	2,752.58	222.93	222.93	2,975.51	452.49	86.80 %
CAREER RECOGNITION PAY	3,428.00	3,428.00	2,752.58	222.93	222.93	2,975.51	452.49	86.80 %
<u>228-245-470000</u>	471,308.00	471,308.00	261,188.11	20,643.96	20,643.96	281,832.07	189,475.93	59.80 %
ASSOCIATED PAYROLL COSTS	471,308.00	471,308.00	261,188.11	20,643.96	20,643.96	281,832.07	189,475.93	59.80 %
RptCategory: 40 - PERSONNEL SERVICES Total:	1,197,926.00	1,197,926.00	626,845.52	50,470.41	50,470.41	677,315.93	520,610.07	56.54 %
RptCategory: 50 - MATERIAL AND SERVICES								
<u>228-245-500498</u>	152,250.00	152,250.00	144,769.00	7,481.00	7,481.00	152,250.00	0.00	100.00 %
SHARE COST CCOM DISPATCH	152,250.00	152,250.00	144,769.00	7,481.00	7,481.00	152,250.00	0.00	100.00 %
<u>228-245-510032</u>	4,000.00	4,000.00	1,560.62	0.00	0.00	1,560.62	2,439.38	39.02 %
SRO EXPENSES	4,000.00	4,000.00	1,560.62	0.00	0.00	1,560.62	2,439.38	39.02 %
<u>228-245-510040</u>	14,000.00	14,000.00	3,568.70	240.00	240.00	3,808.70	10,191.30	27.21 %
K-9 EXPENSES	14,000.00	14,000.00	3,568.70	240.00	240.00	3,808.70	10,191.30	27.21 %
<u>228-245-510041</u>	8,200.00	8,200.00	0.00	0.00	0.00	0.00	8,200.00	0.00 %
SWAT PROGRAM	8,200.00	8,200.00	0.00	0.00	0.00	0.00	8,200.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	178,450.00	178,450.00	149,898.32	7,721.00	7,721.00	157,619.32	20,830.68	88.33 %
Department: 245 - POLICE LEVY Total:	1,376,376.00	1,376,376.00	776,743.84	58,191.41	58,191.41	834,935.25	541,440.75	60.66 %

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Department: 920 - TRANSFER OUT</b>								
<b>RptCategory: 89 - TRANSFERS OUT</b>								
TRANSFER OUT TO GENERAL FUND	133,842.00	133,842.00	53,052.00	0.00	0.00	53,052.00	80,790.00	39.64 %
<b>RptCategory: 89 - TRANSFERS OUT Total:</b>	<b>133,842.00</b>	<b>133,842.00</b>	<b>53,052.00</b>	<b>0.00</b>	<b>0.00</b>	<b>53,052.00</b>	<b>80,790.00</b>	<b>39.64 %</b>
<b>Department: 920 - TRANSFER OUT Total:</b>	<b>133,842.00</b>	<b>133,842.00</b>	<b>53,052.00</b>	<b>0.00</b>	<b>0.00</b>	<b>53,052.00</b>	<b>80,790.00</b>	<b>39.64 %</b>
<b>Department: 990 - CONTINGENCY</b>								
<b>RptCategory: 90 - OTHER</b>								
CONTINGENCY FUNDS	63,798.00	63,798.00	0.00	0.00	0.00	0.00	63,798.00	0.00 %
<b>RptCategory: 90 - OTHER Total:</b>	<b>63,798.00</b>	<b>63,798.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>63,798.00</b>	<b>0.00 %</b>
<b>Department: 990 - CONTINGENCY Total:</b>	<b>63,798.00</b>	<b>63,798.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>63,798.00</b>	<b>0.00 %</b>
Expense Total:	1,574,016.00	1,574,016.00	829,795.84	58,191.41	58,191.41	887,987.25	686,028.75	56.42 %
<b>Fund: 228 - POLICE LEVY FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-127,691.76</b>	<b>-58,230.16</b>	<b>-58,230.16</b>	<b>-185,921.92</b>	<b>-185,921.92</b>	<b>0.00 %</b>

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 229 - FIRE LEVY FUND</b>								
<b>Revenue</b>								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
<u>229-000-309999</u>	255,000.00	255,000.00	0.00	0.00	0.00	0.00	-255,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	255,000.00	255,000.00	0.00	0.00	0.00	0.00	-255,000.00	0.00 %
RptType: 3100 - LOCAL TAXES								
<u>229-000-310020</u>	645,536.00	645,536.00	316,448.34	0.00	0.00	316,448.34	-329,087.66	49.02 %
<u>229-000-310050</u>	8,000.00	8,000.00	2,664.27	0.00	0.00	2,664.27	-5,335.73	33.30 %
RptType: 3100 - LOCAL TAXES Total:	653,536.00	653,536.00	319,112.61	0.00	0.00	319,112.61	-334,423.39	48.83 %
RptType: 3301 - INTEREST								
<u>229-000-330100</u>	5,000.00	5,000.00	2,317.10	437.91	437.91	2,755.01	-2,244.99	55.10 %
RptType: 3301 - INTEREST Total:	5,000.00	5,000.00	2,317.10	437.91	437.91	2,755.01	-2,244.99	55.10 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	913,536.00	913,536.00	321,429.71	437.91	437.91	321,867.62	-591,668.38	35.23 %
Revenue Total:	913,536.00	913,536.00	321,429.71	437.91	437.91	321,867.62	-591,668.38	35.23 %
<b>Expense</b>								
Department: 255 - FIRE LEVY								
RptCategory: 40 - PERSONNEL SERVICES								
<u>229-255-432230</u>	208,666.00	208,666.00	78,981.62	0.00	0.00	78,981.62	129,684.38	37.85 %
<u>229-255-439010</u>	49,508.00	49,508.00	0.00	0.00	0.00	0.00	49,508.00	0.00 %
<u>229-255-470000</u>	155,388.00	155,388.00	63,772.07	0.00	0.00	63,772.07	91,615.93	41.04 %
RptCategory: 40 - PERSONNEL SERVICES Total:	413,562.00	413,562.00	142,753.69	0.00	0.00	142,753.69	270,808.31	34.52 %
RptCategory: 50 - MATERIAL AND SERVICES								
<u>229-255-500110</u>	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00 %
<u>229-255-520126</u>	20,000.00	20,000.00	4,428.65	0.00	0.00	4,428.65	15,571.35	22.14 %
<u>229-255-520365</u>	20,000.00	20,000.00	5,262.10	0.00	0.00	5,262.10	14,737.90	26.31 %
<u>229-255-520400</u>	6,000.00	6,000.00	5,082.87	0.00	0.00	5,082.87	917.13	84.71 %
<u>229-255-560110</u>	6,000.00	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	72,000.00	72,000.00	14,773.62	0.00	0.00	14,773.62	57,226.38	20.52 %
RptCategory: 60 - CAPITAL OUTLAY								
<u>229-255-660116</u>	100,000.00	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00 %
<u>229-255-660120</u>	102,000.00	102,000.00	5,377.30	0.00	0.00	5,377.30	96,622.70	5.27 %
<u>229-255-661012</u>	105,000.00	105,000.00	0.00	0.00	0.00	0.00	105,000.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	307,000.00	307,000.00	5,377.30	0.00	0.00	5,377.30	301,622.70	1.75 %
Department: 255 - FIRE LEVY Total:	792,562.00	792,562.00	162,904.61	0.00	0.00	162,904.61	629,657.39	20.55 %

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

		Original	Current	2021-2022	July	2022-2023	Total Activity	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Activity		Favorable	Used
								(Unfavorable)	
<b>Department: 920 - TRANSFER OUT</b>									
<b>RptCategory: 89 - TRANSFERS OUT</b>									
<u>229-920-899100</u>									
TRANSFER OUT TO GENERAL FUND		71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	45,768.00	36.09 %
<b>RptCategory: 89 - TRANSFERS OUT Total:</b>		<b>71,611.00</b>	<b>71,611.00</b>	<b>25,843.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,843.00</b>	<b>45,768.00</b>	<b>36.09 %</b>
<b>Department: 920 - TRANSFER OUT Total:</b>		<b>71,611.00</b>	<b>71,611.00</b>	<b>25,843.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,843.00</b>	<b>45,768.00</b>	<b>36.09 %</b>
<b>Department: 990 - CONTINGENCY</b>									
<b>RptCategory: 90 - OTHER</b>									
<u>229-990-910000</u>									
CONTINGENCY FUNDS		49,363.00	49,363.00	0.00	0.00	0.00	0.00	49,363.00	0.00 %
<b>RptCategory: 90 - OTHER Total:</b>		<b>49,363.00</b>	<b>49,363.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>49,363.00</b>	<b>0.00 %</b>
<b>Department: 990 - CONTINGENCY Total:</b>		<b>49,363.00</b>	<b>49,363.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>49,363.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>		<b>913,536.00</b>	<b>913,536.00</b>	<b>188,747.61</b>	<b>0.00</b>	<b>0.00</b>	<b>188,747.61</b>	<b>724,788.39</b>	<b>20.66 %</b>
<b>Fund: 229 - FIRE LEVY FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>132,682.10</b>	<b>437.91</b>	<b>437.91</b>	<b>133,120.01</b>	<b>133,120.01</b>	<b>0.00 %</b>



	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Revenue</b>								
Fund: 390 - URBAN RENEWAL FUND								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
390-000-309999	2,240,000.00	2,240,000.00	0.00	0.00	0.00	0.00	-2,240,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total: 2,240,000.00								
RptType: 3100 - LOCAL TAXES								
390-000-310010	2,074,839.00	2,074,839.00	996,273.78	0.00	0.00	996,273.78	-1,078,565.22	48.02 %
390-000-310050	30,000.00	30,000.00	9,300.59	0.00	0.00	9,300.59	-20,699.41	31.00 %
RptType: 3100 - LOCAL TAXES Total: 2,104,839.00								
RptType: 3150 - GRANTS								
390-000-315080	26,000.00	26,000.00	0.00	0.00	0.00	0.00	-26,000.00	0.00 %
RptType: 3150 - GRANTS Total: 26,000.00								
RptType: 3301 - INTEREST								
390-000-330100	0.00	0.00	15,784.82	2,885.86	2,885.86	18,670.68	18,670.68	0.00 %
RptType: 3301 - INTEREST Total: 15,784.82								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total: 4,370,839.00								
Revenue Total: 4,370,839.00								
<b>Expense</b>								
Department: 410 - URBAN RENEWAL								
RptCategory: 50 - MATERIAL AND SERVICES								
390-410-500110	154,000.00	154,000.00	1,832.63	0.00	0.00	1,832.63	152,167.37	1.19 %
390-410-500120	15,000.00	15,000.00	7,650.00	0.00	0.00	7,650.00	7,350.00	51.00 %
390-410-530000	30,000.00	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total: 199,000.00								
RptCategory: 70 - DEBT SERVICE								
390-410-730030	929,881.00	929,881.00	458,092.00	0.00	0.00	458,092.00	471,789.00	49.26 %
390-410-730040	147,235.00	147,235.00	80,454.04	0.00	0.00	80,454.04	66,780.96	54.64 %
RptCategory: 70 - DEBT SERVICE Total: 1,077,116.00								
RptCategory: 89 - TRANSFERS OUT								
390-410-899100	490,814.00	490,814.00	245,403.57	0.00	0.00	245,403.57	245,410.43	50.00 %
RptCategory: 89 - TRANSFERS OUT Total: 490,814.00								
Department: 410 - URBAN RENEWAL Total: 1,766,930.00								
RptCategory: 410 - URBAN RENEWAL Total: 1,766,930.00								

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Department: 990 - CONTINGENCY

RptCategory: 90 - OTHER

390-990-910000

CONTINGENCY FUNDS

RptCategory: 90 - OTHER Total:

Department: 990 - CONTINGENCY Total:

Expense Total:

Fund: 390 - URBAN RENEWAL FUND Surplus (Deficit):

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance	
							Favorable	(Unfavorable)
	2,603,909.00	2,603,909.00	0.00	0.00	0.00	0.00	2,603,909.00	0.00 %
	<b>2,603,909.00</b>	<b>2,603,909.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,603,909.00</b>	<b>0.00 %</b>
	<b>2,603,909.00</b>	<b>2,603,909.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,603,909.00</b>	<b>0.00 %</b>
	<b>4,370,839.00</b>	<b>4,370,839.00</b>	<b>793,432.24</b>	<b>0.00</b>	<b>0.00</b>	<b>793,432.24</b>	<b>3,577,406.76</b>	<b>18.15 %</b>
	<b>0.00</b>	<b>0.00</b>	<b>227,926.95</b>	<b>2,885.86</b>	<b>2,885.86</b>	<b>230,812.81</b>	<b>230,812.81</b>	<b>0.00 %</b>

Fund:	730 - SEWER FUND	Revenue	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used	
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL											
RptType: 3000 - BEG FUND BAL.											
730-000-309999	BEGINNING FUND BALANCE	2,320,000.00	2,320,000.00	0.00	0.00	0.00	0.00	0.00	-2,320,000.00	0.00 %	
RptType: 3000 - BEG FUND BAL. Total:		2,320,000.00	2,320,000.00	0.00	0.00	0.00	0.00	0.00	-2,320,000.00	0.00 %	
RptType: 3140 - CHARGES FOR SERVICES											
730-000-314050	OAK LODGE SANITARY	1,785,000.00	1,785,000.00	851,417.88	74,418.48	74,418.48	925,836.36	-859,163.64	51.87 %		
730-000-314055	TRI-CITY SERVICE DISTRICT	6,050,000.00	6,050,000.00	3,005,894.90	261,025.49	261,025.49	3,266,920.39	-2,783,079.61	54.00 %		
730-000-314080	CONNECTION FEES	10,000.00	10,000.00	0.00	0.00	0.00	0.00	-10,000.00	0.00 %		
RptType: 3140 - CHARGES FOR SERVICES Total:		7,845,000.00	7,845,000.00	3,857,312.78	335,443.97	335,443.97	4,192,756.75	-3,652,243.25	53.44 %		
RptType: 3141 - SDC											
730-000-314110	SEWER SDCS	20,000.00	20,000.00	5,849.28	0.00	0.00	5,849.28	-14,150.72	29.25 %		
730-000-314111	SDC Reimbursement Fee	0.00	0.00	243.72	0.00	0.00	243.72	243.72	0.00 %		
RptType: 3141 - SDC Total:		20,000.00	20,000.00	6,093.00	0.00	0.00	6,093.00	-13,907.00	30.47 %		
RptType: 3600 - MISCELLANEOUS											
730-000-360000	ALL OTHER SEWER RECEIPTS	4,000.00	4,000.00	2,385.00	0.00	0.00	2,385.00	-1,615.00	59.63 %		
RptType: 3600 - MISCELLANEOUS Total:		4,000.00	4,000.00	2,385.00	0.00	0.00	2,385.00	-1,615.00	59.63 %		
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:		10,189,000.00	10,189,000.00	3,865,790.78	335,443.97	335,443.97	4,201,234.75	-5,987,765.25	41.23 %		
Department: 910 - TRANSFER IN											
RptType: 3990 - TRANSFERS IN											
730-910-399105	OPERATING TRANSFERS IN-ARPA RES, FU	1,210,000.00	1,210,000.00	0.00	0.00	0.00	0.00	-1,210,000.00	0.00 %		
730-910-399205	TRANSFER IN FROM ROAD & STREET FUN	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %		
RptType: 3990 - TRANSFERS IN Total:		1,488,405.00	1,488,405.00	117,663.00	0.00	0.00	117,663.00	-1,370,742.00	7.91 %		
Department: 910 - TRANSFER IN Total:		1,488,405.00	1,488,405.00	117,663.00	0.00	0.00	117,663.00	-1,370,742.00	7.91 %		
Revenue Total:		11,677,405.00	11,677,405.00	3,983,453.78	335,443.97	335,443.97	4,318,897.75	-7,358,507.25	36.99 %		
Expense											
Department: 703 - SEWER											
RptCategory: 40 - PERSONNEL SERVICES											
730-703-431500	ACCOUNTING CLERK	30,606.00	30,606.00	14,500.35	1,491.07	1,491.07	15,991.42	14,614.58	52.25 %		
730-703-437049	PUBLIC WORKS DIRECTOR	46,111.00	46,111.00	22,960.78	2,087.40	2,087.40	25,048.18	21,062.82	54.32 %		
730-703-437050	PUBLIC WORKS SUPERVISOR	70,147.00	70,147.00	35,677.70	2,885.41	2,885.41	38,563.11	31,583.89	54.97 %		
730-703-437051	PW OPERATIONS MANAGER	44,817.00	44,817.00	0.00	0.00	0.00	0.00	44,817.00	0.00 %		
730-703-437055	PW ADMIN ASSISTANT	46,564.00	46,564.00	22,819.96	2,566.68	2,566.68	25,386.64	21,177.36	54.52 %		
730-703-437070	UTILITY WORKER, JOURNEY	129,372.00	129,372.00	72,784.22	6,202.35	6,202.35	78,986.57	50,385.43	61.05 %		
730-703-437071	UTILITY WORKER II	117,444.00	117,444.00	51,660.65	4,744.15	4,744.15	56,404.80	61,039.20	48.03 %		
730-703-439011	SEASONAL HELP	40,000.00	40,000.00	15,160.21	0.00	0.00	15,160.21	24,839.79	37.90 %		
730-703-450100	OVERTIME	10,000.00	10,000.00	2,088.02	75.60	75.60	2,163.62	7,836.38	21.64 %		
730-703-450500	CAREER RECOGNITION PAY	0.00	0.00	2,441.51	299.39	299.39	2,740.90	-2,740.90	0.00 %		

Budget Report

For Fiscal: 2022-2023 Period Ending: 07/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
ASSOCIATED PAYROLL COSTS								
<u>730-703-470000</u>	287,061.00	287,061.00	136,114.63	12,871.01	12,871.01	148,985.64	138,075.36	51.90 %
<b>RptCategory: 40 - PERSONNEL SERVICES Total:</b>	<b>822,122.00</b>	<b>822,122.00</b>	<b>376,208.03</b>	<b>33,223.06</b>	<b>33,223.06</b>	<b>409,431.09</b>	<b>412,690.91</b>	<b>49.80 %</b>
<b>RptCategory: 50 - MATERIAL AND SERVICES</b>								
<u>730-703-500110</u>	61,000.00	61,000.00	18,526.97	2,597.59	2,597.59	21,124.56	39,875.44	34.63 %
<u>730-703-500452</u>	10,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00 %
<u>730-703-500456</u>	1,128,937.00	1,128,937.00	531,782.22	0.00	0.00	531,782.22	597,154.78	47.10 %
<u>730-703-500458</u>	2,738,092.00	2,738,092.00	1,327,826.80	120,741.27	120,741.27	1,448,568.07	1,289,523.93	52.90 %
<u>730-703-520120</u>	36,000.00	36,000.00	33,013.18	2,144.88	2,144.88	35,158.06	841.94	97.66 %
<u>730-703-520130</u>	115,000.00	115,000.00	23,054.57	538.00	538.00	23,592.57	91,407.43	20.52 %
<u>730-703-520320</u>	55,000.00	55,000.00	24,925.73	1,438.65	1,438.65	26,364.38	28,635.62	47.94 %
<u>730-703-520400</u>	8,000.00	8,000.00	1,983.93	43.65	43.65	2,027.58	5,972.42	25.34 %
<u>730-703-520430</u>	16,000.00	16,000.00	8,042.14	653.89	653.89	8,696.03	7,303.97	54.35 %
<u>730-703-540220</u>	5,000.00	5,000.00	970.26	0.00	0.00	970.26	4,029.74	19.41 %
<u>730-703-540300</u>	20,000.00	20,000.00	9,206.76	24.97	24.97	9,231.73	10,768.27	46.16 %
<u>730-703-540400</u>	5,500.00	5,500.00	4,777.90	675.14	675.14	5,453.04	46.96	99.15 %
<u>730-703-560100</u>	6,500.00	6,500.00	1,334.49	109.79	109.79	1,444.28	5,055.72	22.22 %
<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>	<b>4,205,029.00</b>	<b>4,205,029.00</b>	<b>1,985,444.95</b>	<b>128,967.83</b>	<b>128,967.83</b>	<b>2,114,412.78</b>	<b>2,090,616.22</b>	<b>50.28 %</b>
<b>RptCategory: 60 - CAPITAL OUTLAY</b>								
<u>730-703-660100</u>	665,000.00	665,000.00	0.00	0.00	0.00	0.00	665,000.00	0.00 %
<u>730-703-676050</u>	4,471,761.00	4,471,761.00	318,404.54	0.00	0.00	318,404.54	4,153,356.46	7.12 %
<u>730-703-678090</u>	393,964.00	393,964.00	0.00	0.00	0.00	0.00	393,964.00	0.00 %
<b>RptCategory: 60 - CAPITAL OUTLAY Total:</b>	<b>5,530,725.00</b>	<b>5,530,725.00</b>	<b>318,404.54</b>	<b>0.00</b>	<b>0.00</b>	<b>318,404.54</b>	<b>5,212,320.46</b>	<b>5.76 %</b>
<b>Department: 703 - SEWER Total:</b>	<b>10,557,876.00</b>	<b>10,557,876.00</b>	<b>2,680,057.52</b>	<b>162,190.89</b>	<b>162,190.89</b>	<b>2,842,248.41</b>	<b>7,715,627.59</b>	<b>26.92 %</b>
<b>Department: 920 - TRANSFER OUT</b>								
<b>RptCategory: 89 - TRANSFERS OUT</b>								
<u>730-920-899100</u>	288,604.00	288,604.00	94,264.00	0.00	0.00	94,264.00	194,340.00	32.66 %
<u>730-920-899205</u>	430,925.00	430,925.00	192,866.00	0.00	0.00	192,866.00	238,059.00	44.76 %
<b>RptCategory: 89 - TRANSFERS OUT Total:</b>	<b>719,529.00</b>	<b>719,529.00</b>	<b>287,130.00</b>	<b>0.00</b>	<b>0.00</b>	<b>287,130.00</b>	<b>432,399.00</b>	<b>39.91 %</b>
<b>Department: 920 - TRANSFER OUT Total:</b>	<b>719,529.00</b>	<b>719,529.00</b>	<b>287,130.00</b>	<b>0.00</b>	<b>0.00</b>	<b>287,130.00</b>	<b>432,399.00</b>	<b>39.91 %</b>
<b>Department: 990 - CONTINGENCY</b>								
<b>RptCategory: 90 - OTHER</b>								
<u>730-990-910000</u>	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
<b>RptCategory: 90 - OTHER Total:</b>	<b>400,000.00</b>	<b>400,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400,000.00</b>	<b>0.00 %</b>
<b>Department: 990 - CONTINGENCY Total:</b>	<b>400,000.00</b>	<b>400,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400,000.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>	<b>11,677,405.00</b>	<b>11,677,405.00</b>	<b>2,967,187.52</b>	<b>162,190.89</b>	<b>162,190.89</b>	<b>3,129,378.41</b>	<b>8,548,026.59</b>	<b>26.80 %</b>
<b>Fund: 730 - SEWER FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>1,016,266.26</b>	<b>173,253.08</b>	<b>173,253.08</b>	<b>1,189,519.34</b>	<b>1,189,519.34</b>	<b>0.00 %</b>

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 740 - WATER FUND</b>								
<b>Revenue</b>								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
740-000-309999	3,868,000.00	3,868,000.00	0.00	0.00	0.00	0.00	-3,868,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	<b>3,868,000.00</b>	<b>3,868,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-3,868,000.00</b>	<b>0.00 %</b>
RptType: 3140 - CHARGES FOR SERVICES								
740-000-314060	5,200,000.00	5,200,000.00	2,587,611.93	230,617.34	230,617.34	2,818,229.27	-2,381,770.73	54.20 %
740-000-314080	10,000.00	10,000.00	548.02	0.00	0.00	548.02	-9,451.98	5.48 %
RptType: 3140 - CHARGES FOR SERVICES Total:	<b>5,210,000.00</b>	<b>5,210,000.00</b>	<b>2,588,159.95</b>	<b>230,617.34</b>	<b>230,617.34</b>	<b>2,818,777.29</b>	<b>-2,391,222.71</b>	<b>54.10 %</b>
RptType: 3141 - SDC								
740-000-314110	50,000.00	50,000.00	0.00	0.00	0.00	0.00	-50,000.00	0.00 %
RptType: 3141 - SDC Total:	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-50,000.00</b>	<b>0.00 %</b>
RptType: 3600 - MISCELLANEOUS								
740-000-360000	0.00	0.00	0.00	500.00	500.00	500.00	500.00	0.00 %
RptType: 3600 - MISCELLANEOUS Total:	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00 %</b>
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	<b>9,128,000.00</b>	<b>9,128,000.00</b>	<b>2,588,159.95</b>	<b>231,117.34</b>	<b>231,117.34</b>	<b>2,819,277.29</b>	<b>-6,308,722.71</b>	<b>30.89 %</b>
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
740-910-399205	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
RptType: 3990 - TRANSFERS IN Total:	<b>278,405.00</b>	<b>278,405.00</b>	<b>117,663.00</b>	<b>0.00</b>	<b>0.00</b>	<b>117,663.00</b>	<b>-160,742.00</b>	<b>42.26 %</b>
Department: 910 - TRANSFER IN Total:	<b>278,405.00</b>	<b>278,405.00</b>	<b>117,663.00</b>	<b>0.00</b>	<b>0.00</b>	<b>117,663.00</b>	<b>-160,742.00</b>	<b>42.26 %</b>
Revenue Total:	<b>9,406,405.00</b>	<b>9,406,405.00</b>	<b>2,705,822.95</b>	<b>231,117.34</b>	<b>231,117.34</b>	<b>2,936,940.29</b>	<b>-6,469,464.71</b>	<b>31.22 %</b>
<b>Expense</b>								
Department: 704 - WATER								
RptCategory: 40 - PERSONNEL SERVICES								
740-704-431500	36,727.00	36,727.00	17,400.42	1,789.30	1,789.30	19,189.72	17,537.28	52.25 %
740-704-437049	46,111.00	46,111.00	22,960.78	2,087.40	2,087.40	25,048.18	21,062.82	54.32 %
740-704-437050	72,273.00	72,273.00	36,612.81	2,947.35	2,947.35	39,560.16	32,712.84	54.74 %
740-704-437051	44,817.00	44,817.00	0.00	0.00	0.00	0.00	44,817.00	0.00 %
740-704-437055	46,564.00	46,564.00	22,819.96	2,566.68	2,566.68	25,386.64	21,177.36	54.52 %
740-704-437070	145,818.00	145,818.00	57,655.71	5,950.44	5,950.44	63,606.15	82,211.85	43.62 %
740-704-437071	238,650.00	238,650.00	45,761.69	7,102.55	7,102.55	52,864.24	185,785.76	22.15 %
740-704-439011	40,000.00	40,000.00	5,119.76	0.00	0.00	5,119.76	34,880.24	12.80 %
740-704-450100	10,000.00	10,000.00	1,349.11	49.17	49.17	1,398.28	8,601.72	13.98 %
740-704-450500	0.00	0.00	345.30	55.61	55.61	400.91	-400.91	0.00 %
740-704-470000	434,079.00	434,079.00	105,540.58	12,343.46	12,343.46	117,884.04	316,194.96	27.16 %
RptCategory: 40 - PERSONNEL SERVICES Total:	<b>1,115,039.00</b>	<b>1,115,039.00</b>	<b>315,566.12</b>	<b>34,891.96</b>	<b>34,891.96</b>	<b>350,458.08</b>	<b>764,580.92</b>	<b>31.43 %</b>

**Budget Report**

**For Fiscal: 2022-2023 Period Ending: 07/31/2022**

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance				
							Favorable (Unfavorable)	Percent Used			
<b>RptCategory: 50 - MATERIAL AND SERVICES</b>											
<a href="#">740-704-500140</a>	71,000.00	71,000.00	40,523.92	9,162.09	9,162.09	49,686.01	21,313.99	69.98 %			
<a href="#">740-704-500240</a>	65,000.00	65,000.00	27,507.41	2,379.81	2,379.81	29,887.22	35,112.78	45.98 %			
<a href="#">740-704-500425</a>	1,300,000.00	1,300,000.00	561,240.18	1,280.78	1,280.78	562,520.96	737,479.04	43.27 %			
<a href="#">740-704-520120</a>	36,000.00	36,000.00	32,313.38	2,039.88	2,039.88	34,353.26	1,646.74	95.43 %			
<a href="#">740-704-520130</a>	300,000.00	300,000.00	96,836.92	9,231.74	9,231.74	106,068.66	193,931.34	35.36 %			
<a href="#">740-704-520162</a>	40,000.00	40,000.00	12,581.00	74.00	74.00	12,655.00	27,345.00	31.64 %			
<a href="#">740-704-520165</a>	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %			
<a href="#">740-704-520310</a>	0.00	0.00	-158.12	0.00	0.00	-158.12	158.12	0.00 %			
<a href="#">740-704-520320</a>	45,000.00	45,000.00	18,994.30	1,438.64	1,438.64	20,432.94	24,567.06	45.41 %			
<a href="#">740-704-520400</a>	6,000.00	6,000.00	2,015.64	43.65	43.65	2,059.29	3,940.71	34.32 %			
<a href="#">740-704-520430</a>	16,000.00	16,000.00	8,042.14	653.89	653.89	8,696.03	7,303.97	54.35 %			
<a href="#">740-704-540220</a>	10,000.00	10,000.00	1,822.26	0.00	0.00	1,822.26	8,177.74	18.22 %			
<a href="#">740-704-540300</a>	20,000.00	20,000.00	10,264.78	24.97	24.97	10,289.75	9,710.25	51.45 %			
<a href="#">740-704-540400</a>	10,000.00	10,000.00	8,170.29	0.00	0.00	8,170.29	1,829.71	81.70 %			
<a href="#">740-704-560100</a>	55,000.00	55,000.00	20,758.29	1,757.19	1,757.19	22,515.48	32,484.52	40.94 %			
<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>							<b>2,014,000.00</b>	<b>2,014,000.00</b>	<b>869,999.03</b>	<b>1,145,000.97</b>	<b>43.15 %</b>
<b>RptCategory: 60 - CAPITAL OUTLAY</b>											
<a href="#">740-704-660100</a>	279,000.00	279,000.00	0.00	0.00	0.00	0.00	279,000.00	0.00 %			
<a href="#">740-704-676050</a>	3,960,425.00	3,960,425.00	78,226.55	0.00	0.00	78,226.55	3,882,198.45	1.98 %			
<a href="#">740-704-678090</a>	609,610.00	609,610.00	0.00	0.00	0.00	0.00	609,610.00	0.00 %			
<b>RptCategory: 60 - CAPITAL OUTLAY Total:</b>							<b>4,849,035.00</b>	<b>4,849,035.00</b>	<b>78,226.55</b>	<b>4,770,808.45</b>	<b>1.61 %</b>
<b>RptCategory: 70 - DEBT SERVICE</b>											
<a href="#">740-704-720040</a>	331,000.00	331,000.00	165,000.00	0.00	0.00	165,000.00	166,000.00	49.85 %			
<a href="#">740-704-730040</a>	27,235.00	27,235.00	15,255.90	0.00	0.00	15,255.90	11,979.10	56.02 %			
<b>RptCategory: 70 - DEBT SERVICE Total:</b>							<b>358,235.00</b>	<b>358,235.00</b>	<b>180,255.90</b>	<b>177,979.10</b>	<b>50.32 %</b>
<b>Department: 704 - WATER Total:</b>							<b>8,336,309.00</b>	<b>8,336,309.00</b>	<b>62,978.60</b>	<b>6,858,369.44</b>	<b>17.73 %</b>
<b>Department: 920 - TRANSFER OUT</b>											
<b>RptCategory: 89 - TRANSFERS OUT</b>											
<a href="#">740-920-899100</a>	388,096.00	388,096.00	142,686.00	0.00	0.00	142,686.00	245,410.00	36.77 %			
<a href="#">740-920-899205</a>	282,000.00	282,000.00	129,408.00	0.00	0.00	129,408.00	152,592.00	45.89 %			
<b>RptCategory: 89 - TRANSFERS OUT Total:</b>							<b>670,096.00</b>	<b>670,096.00</b>	<b>272,094.00</b>	<b>398,002.00</b>	<b>40.61 %</b>
<b>Department: 920 - TRANSFER OUT Total:</b>							<b>670,096.00</b>	<b>670,096.00</b>	<b>272,094.00</b>	<b>398,002.00</b>	<b>40.61 %</b>

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Department: 990 - CONTINGENCY  
 RptCategory: 90 - OTHER

CONTINGENCY FUNDS		Original		Current		2021-2022		July		2022-2023		Variance	
		Total Budget	Total Budget	Total Budget	Activity	Activity	Activity	Activity	Activity	Activity	Total Activity	Favorable (Unfavorable)	Percent Used
RptCategory: 90 - OTHER Total:		400,000.00	400,000.00	400,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Department: 990 - CONTINGENCY Total:		400,000.00	400,000.00	400,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Expense Total:		9,406,405.00	9,406,405.00	1,687,054.96	62,978.60	62,978.60	1,750,033.56	7,656,371.44	18.60 %				
Fund: 740 - WATER FUND Surplus (Deficit):		0.00	0.00	1,018,767.99	168,138.74	168,138.74	1,186,906.73	1,186,906.73	0.00 %				

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 750 - STORM WATER FUND</b>								
<b>Revenue</b>								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
750-000-309999	1,040,000.00	1,040,000.00	0.00	0.00	0.00	0.00	-1,040,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	1,040,000.00	1,040,000.00	0.00	0.00	0.00	0.00	-1,040,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES								
750-000-314060	1,898,000.00	1,898,000.00	924,970.21	78,582.59	78,582.59	1,003,552.80	-894,447.20	52.87 %
RptType: 3140 - CHARGES FOR SERVICES Total:	1,898,000.00	1,898,000.00	924,970.21	78,582.59	78,582.59	1,003,552.80	-894,447.20	52.87 %
RptType: 3141 - SDC								
750-000-314110	11,000.00	11,000.00	0.00	0.00	0.00	0.00	-11,000.00	0.00 %
RptType: 3141 - SDC Total:	11,000.00	11,000.00	0.00	0.00	0.00	0.00	-11,000.00	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	2,949,000.00	2,949,000.00	924,970.21	78,582.59	78,582.59	1,003,552.80	-1,945,447.20	34.03 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
750-910-399205	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
RptType: 3990 - TRANSFERS IN Total:	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
Department: 910 - TRANSFER IN Total:	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
Revenue Total:	3,227,405.00	3,227,405.00	1,042,633.21	78,582.59	78,582.59	1,121,215.80	-2,106,189.20	34.74 %
<b>Expense</b>								
Department: 705 - PUBLIC WORKS DIRECTOR								
RptCategory: 40 - PERSONNEL SERVICES								
750-705-431500	30,606.00	30,606.00	14,500.34	1,491.07	1,491.07	15,991.41	14,614.59	52.25 %
750-705-437049	46,111.00	46,111.00	22,960.76	2,087.40	2,087.40	25,048.16	21,062.84	54.32 %
750-705-437050	70,147.00	70,147.00	35,517.64	2,885.42	2,885.42	38,403.06	31,743.94	54.75 %
750-705-437051	44,817.00	44,817.00	0.00	0.00	0.00	0.00	44,817.00	0.00 %
750-705-437055	46,564.00	46,564.00	22,819.79	2,566.60	2,566.60	25,386.39	21,177.61	54.52 %
750-705-437070	0.00	0.00	55,192.77	0.00	0.00	55,192.77	-55,192.77	0.00 %
750-705-437071	103,980.00	103,980.00	0.00	4,822.00	4,822.00	4,822.00	99,158.00	4.64 %
750-705-439011	40,000.00	40,000.00	14,508.00	0.00	0.00	14,508.00	25,492.00	36.27 %
750-705-450100	5,000.00	5,000.00	1,394.19	49.13	49.13	1,443.32	3,556.68	28.87 %
750-705-450500	0.00	0.00	335.17	53.98	53.98	389.15	-389.15	0.00 %
750-705-470000	180,486.00	180,486.00	79,964.10	7,916.14	7,916.14	87,880.24	92,605.76	48.69 %
RptCategory: 40 - PERSONNEL SERVICES Total:	567,711.00	567,711.00	247,192.76	21,871.74	21,871.74	269,064.50	298,646.50	47.39 %
RptCategory: 50 - MATERIAL AND SERVICES								
750-705-500110	41,000.00	41,000.00	25,566.47	708.62	708.62	26,275.09	14,724.91	64.09 %
750-705-520120	36,000.00	36,000.00	33,015.52	2,144.88	2,144.88	35,160.40	839.60	97.67 %
750-705-520130	65,000.00	65,000.00	30,140.13	990.00	990.00	31,130.13	33,869.87	47.89 %
750-705-520320	20,000.00	20,000.00	21,079.98	0.00	0.00	21,079.98	-1,079.98	105.40 %



**Budget Report**

For Fiscal: 2022-2023 Period Ending: 07/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance	
							Favorable (Unfavorable)	Percent Used
750-705-520400	5,000.00	5,000.00	1,983.66	43.70	43.70	2,027.36	2,972.64	40.55 %
750-705-520430	16,000.00	16,000.00	8,044.57	654.08	654.08	8,698.65	7,301.35	54.37 %
750-705-540220	4,000.00	4,000.00	96.34	0.00	0.00	96.34	3,903.66	2.41 %
750-705-540300	11,000.00	11,000.00	7,557.24	24.97	24.97	7,582.21	3,417.79	68.93 %
750-705-540400	5,000.00	5,000.00	2,197.81	674.93	674.93	2,872.74	2,127.26	57.45 %
750-705-560100	3,000.00	3,000.00	644.59	54.39	54.39	698.98	2,301.02	23.30 %
<b>RptCategory: 50 - MATERIAL AND SERVICES Total:</b>	<b>206,000.00</b>	<b>206,000.00</b>	<b>130,326.31</b>	<b>5,295.57</b>	<b>5,295.57</b>	<b>135,621.88</b>	<b>70,378.12</b>	<b>65.84 %</b>
<b>RptCategory: 60 - CAPITAL OUTLAY</b>								
750-705-660100	115,000.00	115,000.00	0.00	0.00	0.00	0.00	115,000.00	0.00 %
750-705-676050	1,803,500.00	1,803,500.00	186,939.76	3,787.50	3,787.50	190,727.26	1,612,772.74	10.58 %
<b>RptCategory: 60 - CAPITAL OUTLAY Total:</b>	<b>1,918,500.00</b>	<b>1,918,500.00</b>	<b>186,939.76</b>	<b>3,787.50</b>	<b>3,787.50</b>	<b>190,727.26</b>	<b>1,727,772.74</b>	<b>9.94 %</b>
<b>Department: 705 - PUBLIC WORKS DIRECTOR Total:</b>	<b>2,692,211.00</b>	<b>2,692,211.00</b>	<b>564,458.83</b>	<b>30,954.81</b>	<b>30,954.81</b>	<b>595,413.64</b>	<b>2,096,797.36</b>	<b>22.12 %</b>
<b>Department: 920 - TRANSFER OUT</b>								
<b>RptCategory: 89 - TRANSFERS OUT</b>								
750-920-899100	231,094.00	231,094.00	67,286.00	0.00	0.00	67,286.00	163,808.00	29.12 %
750-920-899205	104,100.00	104,100.00	46,248.00	0.00	0.00	46,248.00	57,852.00	44.43 %
<b>RptCategory: 89 - TRANSFERS OUT Total:</b>	<b>335,194.00</b>	<b>335,194.00</b>	<b>113,534.00</b>	<b>0.00</b>	<b>0.00</b>	<b>113,534.00</b>	<b>221,660.00</b>	<b>33.87 %</b>
<b>Department: 920 - TRANSFER OUT Total:</b>	<b>335,194.00</b>	<b>335,194.00</b>	<b>113,534.00</b>	<b>0.00</b>	<b>0.00</b>	<b>113,534.00</b>	<b>221,660.00</b>	<b>33.87 %</b>
<b>Department: 990 - CONTINGENCY</b>								
<b>RptCategory: 90 - OTHER</b>								
750-990-910000	200,000.00	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00 %
<b>RptCategory: 90 - OTHER Total:</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00 %</b>
<b>Department: 990 - CONTINGENCY Total:</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>	<b>3,227,405.00</b>	<b>3,227,405.00</b>	<b>677,992.83</b>	<b>30,954.81</b>	<b>30,954.81</b>	<b>708,947.64</b>	<b>2,518,457.36</b>	<b>21.97 %</b>
<b>Fund: 750 - STORM WATER FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>364,640.38</b>	<b>47,627.78</b>	<b>47,627.78</b>	<b>412,268.16</b>	<b>412,268.16</b>	<b>0.00 %</b>

	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 801 - MUNICIPAL COURT TRUST FUND</b>								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
801-000-309999	40,000.00	40,000.00	0.00	0.00	0.00	0.00	-40,000.00	0.00 %
BEGINNING FUND BALANCE	40,000.00	40,000.00	0.00	0.00	0.00	0.00	-40,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	40,000.00	40,000.00	0.00	0.00	0.00	0.00	-40,000.00	0.00 %
RptType: 3260 - FINES AND FORFEITURES								
801-000-326020	735,000.00	735,000.00	350,730.31	22,804.55	22,804.55	373,534.86	-361,465.14	50.82 %
CITY OF GLADSTONE FINES/FEES	735,000.00	735,000.00	350,730.31	22,804.55	22,804.55	373,534.86	-361,465.14	50.82 %
801-000-326030	22,000.00	22,000.00	14,867.79	1,297.81	1,297.81	16,165.60	-5,834.40	73.48 %
CLACKAMAS COUNTY FINES/FEES	22,000.00	22,000.00	14,867.79	1,297.81	1,297.81	16,165.60	-5,834.40	73.48 %
801-000-326040	85,000.00	85,000.00	56,534.36	4,556.35	4,556.35	61,090.71	-23,909.29	71.87 %
STATE OF OREGON FINES/FEES	85,000.00	85,000.00	56,534.36	4,556.35	4,556.35	61,090.71	-23,909.29	71.87 %
801-000-326050	3,000.00	3,000.00	0.00	0.00	0.00	0.00	-3,000.00	0.00 %
RESTITUTION	3,000.00	3,000.00	0.00	0.00	0.00	0.00	-3,000.00	0.00 %
801-000-326060	5,000.00	5,000.00	-5,013.46	323.86	323.86	-4,689.60	-9,689.60	93.79 %
BOND	5,000.00	5,000.00	-5,013.46	323.86	323.86	-4,689.60	-9,689.60	93.79 %
RptType: 3260 - FINES AND FORFEITURES Total:	850,000.00	850,000.00	417,119.00	28,982.57	28,982.57	446,101.57	-403,898.43	52.48 %
RptType: 3600 - MISCELLANEOUS								
801-000-360000	0.00	0.00	140.00	0.00	0.00	140.00	140.00	0.00 %
ALL OTHER COURT FEES	0.00	0.00	140.00	0.00	0.00	140.00	140.00	0.00 %
RptType: 3600 - MISCELLANEOUS Total:	0.00	0.00	140.00	0.00	0.00	140.00	140.00	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	890,000.00	890,000.00	417,259.00	28,982.57	28,982.57	446,241.57	-443,758.43	50.14 %
Revenue Total:	890,000.00	890,000.00	417,259.00	28,982.57	28,982.57	446,241.57	-443,758.43	50.14 %
Expense								
Department: 220 - COURT								
RptCategory: 50 - MATERIAL AND SERVICES								
801-220-500500	735,000.00	735,000.00	291,037.69	49,872.39	49,872.39	340,910.08	394,089.92	46.38 %
CITY OF GLADSTONE FINES & FEES	735,000.00	735,000.00	291,037.69	49,872.39	49,872.39	340,910.08	394,089.92	46.38 %
801-220-500510	22,000.00	22,000.00	14,314.84	1,677.69	1,677.69	15,992.53	6,007.47	72.69 %
CLACKAMAS COUNTY FINES & FEES	22,000.00	22,000.00	14,314.84	1,677.69	1,677.69	15,992.53	6,007.47	72.69 %
801-220-500520	85,000.00	85,000.00	88,200.89	6,351.50	6,351.50	94,552.39	-9,552.39	111.24 %
STATE OF OREGON FINES & FEES	85,000.00	85,000.00	88,200.89	6,351.50	6,351.50	94,552.39	-9,552.39	111.24 %
801-220-500530	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00 %
RESTITUTION	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00 %
801-220-500540	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00 %
BOND - COURT	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00 %
801-220-500550	0.00	0.00	140.00	0.00	0.00	140.00	-140.00	0.00 %
ALL OTHER FEES & FINES	0.00	0.00	140.00	0.00	0.00	140.00	-140.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	850,000.00	850,000.00	393,693.42	57,901.58	57,901.58	451,595.00	398,405.00	53.13 %
Department: 220 - COURT Total:	850,000.00	850,000.00	393,693.42	57,901.58	57,901.58	451,595.00	398,405.00	53.13 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
801-990-910000	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
CONTINGENCY FUNDS	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
RptCategory: 90 - OTHER Total:	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
Department: 990 - CONTINGENCY Total:	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
Expense Total:	890,000.00	890,000.00	393,693.42	57,901.58	57,901.58	451,595.00	438,405.00	50.74 %
Fund: 801 - MUNICIPAL COURT TRUST FUND Surplus (Deficit):	0.00	0.00	23,565.58	-28,919.01	-28,919.01	-5,353.43	-5,353.43	0.00 %
Report Surplus (Deficit):	0.00	0.00	7,383,312.54	-864,155.27	-864,155.27	6,519,157.27	6,519,157.27	0.00 %

## Fund Summary

Fund	Original Total Budget	Current Total Budget	2021-2022 Activity	July Activity	2022-2023 Activity	Total Activity	Variance
							Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	4,384,169.90	-983,007.62	-983,007.62	3,401,162.28	3,401,162.28
105 - AMERICAN RESCUE PLAN R	0.00	0.00	0.00	-140,995.81	-140,995.81	-140,995.81	-140,995.81
205 - ROAD AND STREET FUND	0.00	0.00	342,985.14	-45,346.04	-45,346.04	297,639.10	297,639.10
228 - POLICE LEVY FUND	0.00	0.00	-127,691.76	-58,230.16	-58,230.16	-185,921.92	-185,921.92
229 - FIRE LEVY FUND	0.00	0.00	132,682.10	437.91	437.91	133,120.01	133,120.01
390 - URBAN RENEWAL FUND	0.00	0.00	227,926.95	2,885.86	2,885.86	230,812.81	230,812.81
730 - SEWER FUND	0.00	0.00	1,016,266.26	173,253.08	173,253.08	1,189,519.34	1,189,519.34
740 - WATER FUND	0.00	0.00	1,018,767.99	168,138.74	168,138.74	1,186,906.73	1,186,906.73
750 - STORM WATER FUND	0.00	0.00	364,640.38	47,627.78	47,627.78	412,268.16	412,268.16
801 - MUNICIPAL COURT TRUST	0.00	0.00	23,565.58	-28,919.01	-28,919.01	-5,353.43	-5,353.43
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>7,383,312.54</b>	<b>-864,155.27</b>	<b>-864,155.27</b>	<b>6,519,157.27</b>	<b>6,519,157.27</b>



## CHECK REGISTER FOR JULY 2022

Check Date	Check No.	Vendor	Amount	Line Item Description
07/01/2022	92250	Water Environment Services	120,331.30	May, 2022 Sewer Billing - PW
07/01/2022	92251 - 92252	Final Paychecks	6,078.37	Final Paychecks
07/05/2022	92253 - 92258	UB Refund Checks	773.91	UB Refund Checks - PW
07/06/2022	203	Lundquist, Kyndre	3,500.00	Prosecutor Contract - Ct
07/06/2022	204	Nancy McDonald	6,045.00	HR Consultant Contract - Admin
07/06/2022	92259	4Imprint, Inc.	532.10	Pet Bag Dispensers - Admin
07/06/2022	92260	Aramark	81.66	Coverall/Mat Rental - PW
07/06/2022	92261	City Wide Tree Service Inc.	2,917.00	Labor/Crane for Water Tower Inspection - PW
07/06/2022	92262	Clackamas 800 Radio Group	2,904.69	Radio Cost Balance - FD
07/06/2022	92263	Gold Wrench	993.55	Vehicle Maintenance - PD
07/06/2022	92264	Moore Iacofano Goltsman, Inc.	9,974.30	Professional Fees - Admin
07/06/2022	92265	Northwest Success, Inc.	2,253.31	Janitorial Service - PW
07/06/2022	92266	Pamplin Media Group	52.00	Subscription - PD
07/06/2022	92267	Paramount Pest Control Inc	75.00	Pest Control - PW
07/06/2022	92268	Smith-Wagar Brucker Consulting Inc.	11,126.25	Financial Consulting - Admin
07/06/2022	92269	Society of St. Vincent de Paul	10,000.00	ARPA Fund Distribution - Admin
07/06/2022	92270	Stericycle	196.95	Shredding Service - PD
07/06/2022	92271	Water Environment Services	112,211.30	June, 2022 Sewer Billing - PW
07/08/2022	205	Amy Lindgren Law, LLC	3,000.00	Judge Contract Services - CT
07/08/2022	92272	Brown & Caldwell	1,404.75	Professional Fees - Admin
07/08/2022	92273	Clackamas County Finance Department	11,387.88	Planning/Fingerprint/Signals - Admin/PW
07/08/2022	92274	Comcast	52.50	Digital TV Receivers - IT
07/08/2022	92275	Curtis, L. N. Co.	261.22	Uniforms - PD
07/08/2022	92276	Daily Journal of Commerce	82.35	Bid Publicatin - PW
07/08/2022	92277	Environment Science Associates	305.00	MB Park Site Plan - PW
07/08/2022	92278	Ferguson Waterworks #3011	18,231.53	Stock Water Parts - PW
07/08/2022	92279	Hawkins Delafield & Wood LLP	222.50	Bond Counsel Services - Admin
07/08/2022	92280	Jim Smith Excavating Inc	156,035.95	Construction - Barclay Ave - PW
07/08/2022	92281	John Southgate LLC	3,600.00	Professional Fees - PW
07/08/2022	92282	KPTV/KPDX	500.00	Clean Water Ad Campaign - PW
07/08/2022	92283	LancePacific LLC	135.00	Monitoring - PW
07/08/2022	92284	Laserwerks	80.00	Name Badges - Admin
07/08/2022	92285	League of Oregon Cities	9,733.36	Annual Membership dues - Admin
07/08/2022	92286	Lord & Associates Inc	930.00	Flagging Services - PW
07/08/2022	92287	Lori Bell	3,000.00	Professional Fees - Admin
07/08/2022	92288	Northwest Natural Gas	464.98	Natural Gas Usage - All Depts.
07/08/2022	92289	Oak Lodge Water Services	93,061.89	June, 2022 Sewer Services - PW
07/08/2022	92290	Office Depot	85.38	Office Supplies - Admin
07/08/2022	92291	One Call Concepts Inc	129.60	Utility Locates - PW
07/08/2022	92292	Oregon Patrol Service	3,546.40	Park Security - PD
07/08/2022	92293	Pamplin Media Group	2,026.00	Newsletter Printing - Admin
07/08/2022	92294	Portland General Electric	6,403.93	Utility Usage - All Depts.
07/08/2022	92295	SAIF Corporation	2,100.79	FY 22-23 Workers' Comp Balance - Admin
07/08/2022	92296	Secure Pacific Corporation	210.00	Monitoring - PW
07/08/2022	92297	Simplot Partners	4,680.00	Landscape Supplies - PW
07/08/2022	92298	SiteOne Landscape Supply	540.94	Landscape Supplies - PW
07/08/2022	92299	South County Asphalt LLC	67.32	Asphalt - PW
07/08/2022	92300	Traffic Safety Supply Co. Inc.	1,669.90	Barricades/Signs - PW
07/08/2022	92301	Verizon Wireless	2,920.16	Cell Phone Usage - All Depts
07/11/2022	210	US Bank Corporate Payment	27,507.28	P-Card Purchases - All Depts.
07/11/2022	92302	Clackamas Fire District	782,150.11	Emp Accruals/June & QTR1 IGA - Admin
07/21/2022	206	Gladstone Municipal Court	1,240.81	Reimburse Bank Fees - Admin
07/21/2022	207	Satcom Global Ltd.	42.75	Satellite Phone Access - PD
07/21/2022	92303	8x8, Inc.	1,837.28	Monthly Phone Service - IT
07/21/2022	92304	Adventist Health Medical Center	796.00	Physicals - FD
07/21/2022	92305	Allstream	140.76	Land Lines - PW
07/21/2022	92306	American Medical Response	200.00	Blood Draw - PD

## CHECK REGISTER FOR JULY 2022

Check Date	Check No.	Vendor	Amount	Line Item Description
07/21/2022	92307	Andrea Christopher	37.00	Parking Pass Refund - PW
07/21/2022	92308	Aramark	40.83	Coverall/Mat Rental - PW
07/21/2022	92309	BMS Technologies	1,961.86	Utility Bill Printing/Mailing - PW
07/21/2022	92310	Bravo Land Care & Maintenance	1,365.00	Landscape Maintenance - PW
07/21/2022	92311	Brian Lowry Trucking LLC	2,025.00	Hauling Service - PW
07/21/2022	92312	BridgePay Network Solutions, LLC	175.30	UB Online Payment Fees - PW
07/21/2022	92313	Cintas First Aid Lockbox	1,061.37	Safety/First Aid/Watercooler - PD/Admin
07/21/2022	92314	City of Oregon City	324.00	GIS Services - PW
07/21/2022	92315	Clackamas 800 Radio Group	19,680.00	Radio Operation Costs - PD
07/21/2022	92316	Comcast	52.00	Internet/Cable - IT
07/21/2022	92317	Edge Analytical, Inc.	74.00	Water Testing - PW
07/21/2022	92318	FBI National Academy Associates	30.00	Meeting Fee - PD
07/21/2022	92319	Galls, LLC	35.63	Uniforms - PD
07/21/2022	92320	Gladstone Historical Society	50.00	Calendars - Admin
07/21/2022	92321	Gold Wrench	1,330.00	Vehicle Maintenance - PD
07/21/2022	92322	Ian Jeffrey Slavin	1,900.00	Indigent Defense - CT
07/21/2022	92323	J. Thayer Co.	47.85	Name Plates - Admin
07/21/2022	92324	Jill Tate	285.00	Transcription - Admin
07/21/2022	92325	Mary Sacksteder	108.36	Damage Reimbursement - PW
07/21/2022	92326	Oak Lodge Water Services	1,886.80	Water Purchases - PW
07/21/2022	92327	Oregon DMV	11.00	Driving Records - PD/Admin
07/21/2022	92328	Oregon Patrol Service	676.00	Courtroom Security - CT
07/21/2022	92329	Owen Equipment Company	56.26	Vactor Truck Supplies - PW
07/21/2022	92330	Rotator, LLC	1,200.00	Historic Signage Design - Admin
07/21/2022	92331	Sherwin Williams Co.	86.23	Paint Cleaner - PW
07/21/2022	92332	Shiels Obletz Johnsen	5,359.45	Professional Fees/PW Bldg - Admin
07/21/2022	92333	Sisul Engineering	4,593.75	Professional Fees - PW
07/21/2022	92334	SiteOne Landscape Supply	294.93	Landscape Supplies - PW
07/21/2022	92335	Stein Oil Co. Inc.	6,045.85	Gasoline - PD/PW/SC
07/21/2022	92336	TransUnion Risk and Alternative	75.00	Data Research - PD
07/21/2022	92337	Tyler Technologies, Inc.	6,145.00	UB Online Payment Quarterly Fees - PW
07/21/2022	92338	Water Environment Services	813.60	Central Lab Fees - PW
07/21/2022	92339	WorkSAFE Service Inc	57.00	Drug Testing - Admin
07/27/2022	92340	Maxwell Rentals	1,050.00	Apartment Rental - FD
07/27/2022	92341	Pacific Mobile Structures	498.00	Mobile Office Rental - WP
07/28/2022	208	Beery Elsner & Hammond LLP	4,468.56	Legal Fees - Admin
07/28/2022	209	Metereaders	2,379.81	Metereading - PW
07/28/2022	92342	Aramark	81.66	Coverall/Mat Rental - PW
07/28/2022	92343	Brown & Caldwell	937.00	Professional Fees - PW
07/28/2022	92344	Buel's Impressions Printing	44.00	Business Card Printing - PD
07/28/2022	92345	Canon Financial Services, Inc.	1,164.66	Copier Leases/Usage - IT
07/28/2022	92346	Centerline Concepts Land Surveying, Inc.	695.00	Surveying - PW
07/28/2022	92347	Cintas First Aid Lockbox	60.15	Cleaner/Watercooler - PD
07/28/2022	92348	City of Lake Oswego	1,900.00	Dispatch Services - PD
07/28/2022	92349	City of Portland	6,787.00	Annual Consortium Dues - PW
07/28/2022	92350	Clackamas County Finance Department	13,123.50	Ammo/Dispatch - PD
07/28/2022	92351	Clackamas ESD	2,562.01	Qtrly Data Storage - IT
07/28/2022	92352	Curtis, L. N. Co.	370.75	Uniforms - PD
07/28/2022	92353	North Clackamas County	37,174.98	June, 2022 Water Billing - PW
07/28/2022	92354	Northwest Parking Equipment Company	622.60	Parking Kiosk Receipt Paper - PW
07/28/2022	92355	Office Depot	223.92	Office Supplies - Admin
07/28/2022	92356	Oregon Patrol Service	152.00	Meeting Security - Admin
07/28/2022	92357	Pacific Office Automation Inc	161.74	Copier Leases/Usage - IT
07/28/2022	92358	Petra Design Build, LLC	11,913.00	FD Remodel - PW
07/28/2022	92359	Referral Refrigeration Inc.	636.00	Freezer Maintenance - PW
07/28/2022	92360	Sign Guy	150.00	Vehicle Maintenance - PD
07/28/2022	92361	Stein Oil Co. Inc.	5,667.46	Gasoline - PD/PW/SC

**CHECK REGISTER FOR JULY 2022**

<b>Check Date</b>	<b>Check No.</b>	<b>Vendor</b>	<b>Amount</b>	<b>Line Item Description</b>
07/28/2022	92362	United States Postal Service	1,165.50	Newsletter Postage
07/29/2022	211	HRA VEBA Plan	3,541.78	Employer VEBA contribution
07/29/2022	212	ICMA-Rc	6,676.39	Voluntary Payroll Deferred Comp
07/29/2022	92363	Axa Equi-Vest	7,174.16	Voluntary Payroll Deferred Comp
07/29/2022	92364	CIS Trust	68,002.81	Monthly Health Insurance
07/29/2022	92365	CIS Trust	22,053.80	Liability Aggregate Deductible - Admin
07/29/2022	92366	Clackamas Community Federal Credit Union	1,336.76	GPA Union Dues
07/29/2022	92367	Equitable	1,837.58	Non-PERS Retirement Pmt
07/29/2022	92368	Equitable Financial Life Insurance Co.	86.00	Non-PERS Retirement Pmt
07/29/2022	92369	Oregon AFSCME Council #75	1,187.05	AFSCME Union Dues
Total General Fund Checks:			<u>\$ 1,694,600.71</u>	
<u>Urban Renewal Fund Checks:</u>			-	
Total July 2022 Checks:			<u><u>\$ 1,694,600.71</u></u>	







**ATTORNEY CHARGES**

<b>Attorneys:</b>	<b>July, 2022</b>	<b>Aug, 2022</b>	<b>Sept, 2022</b>	<b>Oct, 2022</b>	<b>Nov, 2022</b>	<b>Dec, 2022</b>	<b>Totals</b>
City Charter	\$ -						\$ -
Elections	-						-
Finance	-						-
General	570.00						570.00
Meeting Attendance	-						-
Governance/City Council	399.00						399.00
Meeting Attendance	399.00						399.00
Intergovernmental	85.50						85.50
Meeting Attendance	-						-
Land Use/ Community Development	-						-
Meeting Attendance	-						-
Parks & Recreation	-						-
Personnel/Labor	-						-
GPA	57.00						57.00
City Administration	513.00						513.00
Personnel Handbook	-						-
Meeting Attendance	-						-
Public Records & Meetings	142.50						142.50
Public Safety	57.00						57.00
Public Works	997.50						997.50
Public Works Facility Project	973.49						973.49
Real Property Transactions	-						-
Risk Management/Litigation	-						-
Rights of Way-Telecommunications	-						-
Urban Renewal	-						-
<b>Total</b>	<b>\$ 4,193.99</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,193.99</b>

<b>Attorneys:</b>	<b>Jan, 2023</b>	<b>Feb, 2023</b>	<b>Mar, 2023</b>	<b>Apr, 2023</b>	<b>May, 2023</b>	<b>June, 2023</b>	<b>Totals for Year</b>
City Charter							\$ -
Elections							-
Finance							-
General							570.00
Meeting Attendance							-
Governance/City Council							399.00
Meeting Attendance							399.00
Intergovernmental							85.50
Meeting Attendance							-
Land Use/ Community Development							-
Meeting Attendance							-
Parks & Recreation							-
Personnel/Labor							-
GPA							57.00
City Administration							513.00
Personnel Handbook							-
Meeting Attendance							-
Public Records & Meetings							142.50
Public Safety							57.00
Public Works							997.50
Public Works Facility Project							973.49
Real Property Transactions							-
Risk Management/Litigation							-
Rights of Way-Telecommunications							-
Urban Renewal							-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,193.99</b>







# Public Works

## Staff Report for August 2022

---

Report Date : August 31, 2022  
To : Jacque M. Betz, City Administrator  
Copy : Mayor and City Council  
From : Darren Caniparoli, Public Works Director

---

### PARKS:

Ongoing maintenance in our city parks continues, mowing of our high use parks is being completed on a weekly basis, while edging is being completed bi-weekly. Staff currently is doing trash pick-up and cleaning bathrooms two days a week while staying on top of graffiti removal and illegal dumping within our parks.

In addition to regular maintenance staff has completed several repair items:

- New restroom placards added to Max Patterson Park
- New "Rules" sign added to the pickleball court at Max Patterson Park
- Magnetic lock release signs added to all restrooms.
- Removed damaged electrical cable from Cross Park storage shed
- Parking space stripping completed at Cross Park, and parts of Meldrum Bar Park
- Manual watering of Charles Ames Park, while awaiting replacement parts for failed irrigation controller.

Vandalism is still plaguing our parks, while this has always been an issue it is a costly issue for the Public Works Dept. Below are descriptions, locations and pictures to show the extent of some of the occurrences this past month.

- High Rocks restroom tagged with graffiti inside and outside.
- High Rocks bridge column tagged (again)



- Senior Center tagged with graffiti on storage shed and emergency generator
- Three trees chopped with a hatchet at Meldrum Bar Park
- Dierickx baseball storage shed tagged with graffiti



## STREETS:

The Streets Dept. has been taking advantage of the nice weather, skin patching is ongoing in multiple areas of town. Recently we had two large scale street projects, streets not included in the project areas will see crews working to complete as much “skin patching” as they possibly can before the weather turns. As of the end of this month crews have laid, 27.41 tons of asphalt throughout various areas of the city.

Crews have also been working to install new “Stop Bars” in lower Gladstone following the completion of the paving and slurry seal projects. Crews have freshened up and cleaned up school signage, curbs, and crosswalks with the beginning of school year upon us.



## FACILITIES:

- PD office entry door not staying closed was repaired.
- Exchanged batteries in PD parking gate sensors
- Parking lot paint stripping completed at the Senior Center,
- Cut irrigation line repaired in Civic Center parking lot

## COMMUNITY FESTIVAL:

The Public Works Dept. was active assisting with multiple aspects of the first Gladstone Community Festival since the pandemic. Staff started prepping weeks prior to make sure that all of the needs of the festival were met. Staff assisted in multiple areas and also took part in the Parade!



- Assisted with “Dime-O-Matic Carnival” canopy set-ups and takedowns
- Assisted with mixing and distributing mortar for the “Stepping Stone Craft Day”
- Assisted with moving books from Kraxberger Middle School and the Senior Center, to John Wetten Elementary for the Community Festival annual book sale.
- Assisted with traffic control, event setup, participation, and maintenance for the Gladstone Community Festival
- Provided traffic control devices and guidance for the Gladstone High School Multi-Class Reunion
- Provided traffic control devices and guidance for the Gladstone Cultural Festival Car Show





## WATER:

- Utility billing service orders.
- Hazard meter box repairs/meter maintenance ongoing.
- Utility locates, GIS map updates ongoing.
- Routine coliform sampling, system chlorine residual monitoring ongoing.
- Routine pumpstation/reservoir inspections ongoing.
- Utility billing door hangers for nonpayment.
- Utility billing water shutoffs for nonpayment.
- Performing investigations at the Webster Reservoirs in order to update reservoir complex mapping.
- Performing investigations to locate water system check valves and pressure regulating valves which play a key role in separating pressure zones.



The crew uncovered and relocated the Cornell bike path 8" pressure reducing valve vault lid. The access hole was originally in a customer's back yard. Repositioning the vault lid so that the PRV is accessible in the bike path which is within the City ROW instead of on private property.

Crews repaired a 1" black poly material water service damaged by a contractor at the intersection of E. Exeter at Harvard.



- Repaired leaking ¾" black poly material water service on W. Clarendon.
- Repaired leaking ¾" black poly material on Shadow Ct.
- Repaired a leaking ¾" black poly material water service on E. Gloucester (damaged by contractor).
- Repaired a leaking 1" black poly material water service on E. Exeter (damaged by contractor).
- Repaired faulty variable speed pump at Webster Reservoir. The faulty pump was causing pressure spikes and dips in the high pressure zone.
- Performed routine fire hydrant maintenance.

Repaired 3 leaking 1" copper water services on Barclay Ave in preparation for streets paving project.



### SEWER:

- Locates/GIS map updates ongoing.
- Routine monitoring of Smartcover/flowmeter telemetry.
- Responded to a sinkhole on Chessington Ln. Performed preliminary inspections of sewer, water, storm systems and backfilled sinkhole.
- Performed site investigations for I/I project.

### STORM:

- Locates/GIS map updates ongoing.
- Catch basin/headwall cleaning to mitigate flooding.
- Completed Citywide street sweeping.
- Routine catch basin cleaning areas 1 through 4. Roughly 464 catch basins cleaned.
- Performed ditch cleaning maintenance on roughly 800 feet storm water ditch.

### SAFETY TRAINING:

- Compressed Gas training was completed by all Public Works crew members

## PROJECTS:

The Public Works Department has been extremely busy with projects in recent months! We had a fast and furious week with paving projects which went very smoothly. We also saw the completion of the Barclay Avenue Stormline Project in the last couple days of the month and the ADA Ramp Replacement Project that is part of the Community Development Block Grant (CDBG) program with Clackamas County is in its final stages.

### Annual Slurry Seal Project & Pavement Repair Project

The City of Gladstone Public Works Department spent  $\frac{3}{4}$  of a million (budgeted) dollars from the Streets Fund to improve city streets by completing the Pavement Repair Project and the Annual Slurry Seal Project this week in Gladstone. The City of Gladstone remains committed to improving our infrastructure, and we thank all the residents for their patience while these projects were completed. The streets look fantastic!



## Barlcay Ave. Stormline Project



## ADA Ramp CBDG Project



## ADMINISTRATION:

- Working with Kittelson & Associates to finalize drawings for the Webster & Cason crossing project, 100% drawings have been received and are being reviewed.
- Working with DEQ and Clackamas County Co-permittees to revise NPDES stormwater permit mercury TMDL (Total Maximum Daily Load) implementation plan to address updated EPA/DEQ standards.
- Working with Oak Lodge Water Services to update and clarify our IGA (intergovernmental agreement)
- Working on OHA (OR Health Authority) state drinking water program and 2019 water system survey deficiencies corrective actions.
- Working with Clackamas County Co-Permittees to meet new DEQ MS4 Permit Requirements
- Evergreen Ln Storm Line project, submission of easement documents to Clackamas County, pending final approval.
- Working with Regional Water Providers Consortium partners on emergency preparedness.
- ROW Permit audits continue with our local utility companies and Franchise holders.
- Public Works has taken over the management of the ROW program and will be working to develop a process for management of the program. Currently working on organizing records and getting licensing letters out for renewals.
- ROW Permit management: Identifying and working on resolutions regarding unlicensed contractors working within our ROW under permit issued to Franchise holders.
- Project Data Collection: As-Builts and Stormwater Management Agreements.
- North Clackamas Watershed Project planning.
- Working with Brown and Caldwell to develop water system unidirectional flushing (UDF) maintenance program.
- Preparing to make contract amendments to the Brown and Caldwell stormwater contract.

*Today's accomplishments were yesterday's impossibilities.*

*~Robert H. Schuller*

**Gladstone Police Department**  
**Monthly Report**  
**August 2022**





# GLADSTONE POLICE DEPARTMENT CHIEF'S MONTHLY REPORT TO CITY ADMINISTRATOR AND COUNCIL



## CHIEF'S REPORT

August 2022

Greetings,

As a reminder, local elections take place on November 8<sup>th</sup>, 2022. Before posting political signs, here are some helpful reminders:

- Residential properties may have two temporary signs with a total maximum size of 16 square feet for both signs.
- No sign shall extend into the public right of way; temporary signs must observe half of the zoning district setback which typically means the signs must be back 10 feet from the street property line, not the curb line.
- No sign shall be attached to a tree or utility pole.

As mentioned above, signs are not to be placed in the public right of way as outlined in the Gladstone Municipal Code. The police department is asking for the communities help in adhering to the sign code as any sign placed in the public right of way will be strictly enforced.

For more sign details you can visit the police departments website and view Chapter 17.52 of the Municipal Code.

Thank you in advance, I hope you have a wonderful and safe September.

Sincerely,

A handwritten signature in black ink, appearing to read "John Schmerber".

John Schmerber, Chief of Police



**GLADSTONE POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT**

**AUGUST 2022**



*"Respect ~Service ~Character ~Passion"*

GENERAL STATISTICS/TYPE	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	TOP 5 TRAFFIC CITE CHARGES	
Dispatched Incidents	701	4,397	4,583	-4.06%	Driving Uninsured	12
Officer Initiated Incidents	281	3,396	4,441	-23.53%	Driving While Suspended	11
Total Number of Incidents	982	7,793	9,024	-13.64%	Speeding	9
Police Reports Filed	362	2,553	2,560	-0.27%	Fail to Obey Traffic Control Device	4
Traffic Contacts	108	1,875	2,209	-15.12%	Improper Display of Plates	4
Citations Issued (Charges)	57	1,164	1,546	-24.71%	<b>ALARM ADMINISTRATION REPORT</b>	
Parking Citations	24	118	147	-19.73%		
DUII	5	26	27	-3.70%	Renewals Billed	14
Community Policing Contacts	16	177	178	-0.56%	Renewal Fees Collected	\$425.00
Murders	0	0	0	0.00%	New Permits Issued	5
K9 Deployments	4	31	19	63.16%	False Alarms w/No Permit	2
Tow Releases	1	11	32	-65.63%	1st false Alarm Events	7
					2nd False Alarm Events	1
					3rd False Alarm Events	1
					4th False Alarm Events	1
					False Alarm fees collected	\$50.00
					False Alarm fees billed	\$300.00





GLADSTONE POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT

**AUGUST 2022**



"Respect ~Service ~Character ~Passion"

SELECTED CALLS FOR SERVICE**	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	SPECIFIC OVERTIME CATAGORIES	HOURS
Abuse/Neglect	0	27	18	50.00%	Shift Coverage	224
Accident/Injury or Fatal	3	15	10	50.00%	Court	18
Accident/Property Damage	6	53	48	10.42%	Training	1.75
Assault	8	29	19	52.63%	Presentations/Meetings	3.5
Burglary	2	21	23	-8.70%	Traffic Grant	0
Domestic Disputes	17	132	122	8.20%	Special Assignment	55.5
Drugs/Narcotics	4	14	28	-50.00%	K9	15.5
Disturbance-Fights-Noise	16	117	131	-10.69%	SRO	0
Forgery/Fraud	4	58	68	-14.71%		
Hit and Run	5	32	49	-34.69%		
Ordinance Violations	14	82	138	-40.58%		
Runaway/Missing	9	45	48	-6.25%		
Sex Offense	5	38	24	58.33%		
Suicide Attempt/Threat	8	41	68	-39.71%		
Suspicious Person or Circumstance	88	542	465	16.56%		
Thefts	25	191	153	24.84%		
Trespass/Prowler	20	108	100	8.00%		
Vandalism	12	81	77	5.19%		
Vehicles Recovered	3	32	19	68.42%		
Vehicles Stolen	11	67	32	109.38%		
Death(Not Suicide/Murder)	2	10	13	-23.08%		

\*\*Coded at time of dispatch, not final disposition



**GLADSTONE POLICE DEPARTMENT  
BIAS MONTHLY REPORT TO  
CITY ADMINISTRATOR AND COUNCIL**



**BIAS MONTHLY REPORT**

**Reported by: Kristi Walls, Executive Assistant**

**August 2022**

Bias Crimes and Incidents. The definition of a Bias crime can be found in the Oregon Revised Statutes at:

166.155 (Bias Crime in the second degree)

166.165 (Bias Crime in the first degree)

- We had no bias crimes or incidents this month.



# GLADSTONE POLICE DEPARTMENT CODE ENFORCEMENT MONTHLY REPORT TO CHIEF AND COUNCIL



## CODE ENFORCEMENT OFFICER MONTHLY REPORT

Prepared by Sean Boyle

August 2022

1	Abandoned Vehicle
9	Community Contacts
10	Details
31	Follow Ups
12	Ordinance Violations
18	Parking Complaints
7	Premise Checks
9	Assist GPD/GFD
3	Hazards
11	Property Room Detail
111	Total Calls

### NEW CASES

22-017295 Complaint about sidewalk in disrepair creating a tripping hazard. 60-day notice to repair mailed to the property owner.



22-018142 Complaint about an abandoned RV trailer. Trailer towed as abandoned/hazard.

## **CODE ENFORCEMENT OFFICER MONTHLY REPORT Continued.....**

22-018460 Complaint about overgrown vegetation. Violation corrected.

22-018601 Complaint about sidewalk in disrepair creating a tripping hazard. 60 Day notice mailed to the property owner.



22-018603 Complaint about overgrown vegetation. Property owner issued a citation for noxious vegetation and scattering rubbish.



22-018979 Complaint about junk vehicle storage. In contact with tenant working on a compliance plan.

**CODE ENFORCEMENT OFFICER  
MONTHLY REPORT Continued.....**

22-019043 Complaint about location being used as a vehicle repair business. Code Violation Notice to property owner. Clean up has already started.



22-019061 Complaint about occupied motorhome on the property. Contact made with property owner and occupant. Working on a compliance plan.

**CASE UPDATES**

22-015262 Complaint about clear vision obstruction. Violation corrected.





# GLADSTONE POLICE DEPARTMENT DETECTIVES MONTHLY REPORT TO CHIEF AND COUNCIL



## DETECTIVES MONTHLY REPORT

**Prepared by Detective Fich**

**August 2022**

**New Cases Assigned:**

1. 22-017283 Suspicious Injury to Child. Assigned 08/02/22
2. 22-018512 Child Pornography. Assigned 08/23/2022

**Current Caseload:**

1. 21-026160 Sexual Abuse. Assigned 12/3/21
2. 22-005774 Elder Financial Abuse. Assigned 03/09/22
3. 22-011316 Sexual Abuse. Assigned 05/18/22
4. 22-011974 Rape. GPD Detective call-out on 05/27/22
5. 22-012327 Robbery I. Assigned 05/31/22
6. 22-017283 Suspicious Injury to Child. Assigned 08/02/22
7. 22-018512 Child Pornography. Assigned 08/23/2022

**Cases Cleared:**

1. 22-009897 Rape. Case Suspended on 8/23/2022 pending victim cooperation

**Sex Offender Registrations Completed: 0**

**Highlights/Noteworthy:**

Nothing to report



**GLADSTONE POLICE DEPARTMENT**  
**K9 MONTHLY REPORT**  
**TO CHIEF AND COUNCIL**



**K9 MONTHLY REPORT**

**Prepared by: Officer Olson**

**August 2022**

K9 Nanuk is a six year-old German Shepherd born in Slovakia. At seven weeks old K9 Nanuk was sold to a man in Germany who started training K9 Nanuk. In Germany in order to breed a dog they must achieve a sport title. In Germany the primary sport is schutzhund. schutzhund training is comprised of three separate parts, they are obedience, tracking, and protection work. You can accomplish three levels of titles from this training. K9 Nanuk was imprinted with the beginning knowledge in schutzhund training however he was sold at a young age and he had not achieved a title. Most working dogs are sold to kennels where police agencies purchase them with some sport dog training up to titled dogs in sport training. The training is then adapted to police work.

Officer	K9 Deployments GPD	K9 Deployments Other Agencies	K9 Training Hours
Olson	1	3	20

This month K9 Nanuk was deployed to four calls for service.

K9 Nanuk and I responded to assist Clackamas County Sheriff’s Office for a subject who had a felony warrant. The subject refused to follow orders. The was taken into custody without a use of force or injury to any officers or the wanted person.



# GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



## OPERATIONS MONTHLY REPORT

Prepared by Sgt. Okerman

August 2022

8/2 A National Night Out event on Via Monte Mar was well attended by the neighborhood. Gladstone Police Department staff attended and Chief Schmerber gave a few words to the crowd.



Officers checked a previously seen camp under the Union Pacific Rail Road bridge. There was one tent still there. Officers contacted the occupants and learned one of them had a warrant for felony assault out of Multnomah County. That subject was arrested and the others were issued trespass notices. The area was cleaned up the next day.

8/3 In the early morning hours a house fire was reported on Monte Verde Dr. Officers responded to assist the Fire Department with immediate evacuations and scene safety.





**OPERATIONS MONTHLY REPORT  
Continued.....**

8/5-8/7 The Gladstone Community Festival! There were many positive contacts with citizens at the Police Department booth. Many were able to meet K9 Nanuk. Officers patrolled the event at Max Patterson Park on Friday and Saturday as well as the car show on Sunday. All staff had a great time and even Chief Schmerber got to go for a swim in the dunk tank!





# GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



## PATROL MONTHLY REPORT

Prepared by **Sgt. Graves**

**August 2022**

08/19/22- Officers were dispatched to an individual shooting a gun in the area of Gloucester and Union. Officer arrived a short time later and found the subject deceased in the intersection with a self-inflicted gunshot wound. Several homes and vehicle were struck by rounds fired by the subject, but no injuries were caused. The MDT was called out and helped with the investigation. More than 25 casings were found at the scene. It is unknown why the subject ended up in Gladstone since they have no connections to the area.

08/22/22- Report of a stolen motorcycle from a detached garage. The unknown suspect pried the garage door open with a crowbar and used a jack to force the door open more. The suspects also stole several thousand dollars' worth of tools from the garage.

08/23/22- Officers were dispatched to a roll over crash at the 82<sup>nd</sup> Drive and Oatfield Rd intersection. A vehicle carrier was carrying 3 vehicles when making the turn from Oatfield on to 82<sup>nd</sup> Drive toward the freeway. The vehicle was top heavy and the trailer rolled causing it to come unhooked from the truck towing it. Traffic was stopped or diverted in the area for hours while the vehicles were removed. A truck inspector officer from Oregon City came and conducted a check of the vehicle and trailer.

08/24/22- Officers were dispatched to a protest outside of a local business in the 400 block of Portland Ave. Both sides were engaged in verbal jabs at each other. Officers remained on scene for the duration (2 hours) of the event. There were no criminal incidents during the protests.

08/25/22- Officers were dispatched to a suspicious person taking photos of women in the women's bathroom at Walgreen's. Officers arrived in the area and located the subject at Gloucester and McLoughlin Blvd. During the investigation Officers located a video on the subject's cell phone of a female victim using the bathroom. The subject was taken into custody and was charged with felony invasion of personal privacy.

08/25/22- Officers responded to a disturbance in the 400 block of West Clarendon St. After officers arrived they determined that a possible sex abuse had occurred. After conducting an extensive investigation, a subject was arrested for Kidnapping I, Sex abuse I and Assault IV.



# GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



## PATROL MONTHLY REPORT Continued.....

During the investigation officers learned that there was a second victim, with the crimes occurring years prior.

08/25/22- Officers responded to the 18100 block of Webster Rd on a possible DUII from the male half of the earlier domestic dispute. The subject was located in his running vehicle and a witness said he was driving around the parking lot. Officers conducted a DUII investigation and determined the driver was impaired. He was arrested for DUII.

08/28/22- Officers were dispatched to a cold domestic dispute that occurred in the 17400 block of Webster Rd. Officer interviewed the male victim at a local hospital. After the interview was completed, the victim advised he was not going to go back to the home. Officers arrested the female suspect for Strangulation and Assault IV which occurred in front of a child.



# GLADSTONE POLICE DEPARTMENT RECORDS UNIT MONTHLY REPORT TO CHIEF AND COUNCIL



## RECORDS UNIT MONTHLY REPORT

Reported by: Executive Assistant Kristi Walls

August 2022

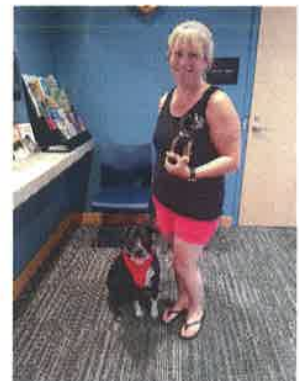
We wished Sergeant Travis Hill a fond farewell as he retired and moved to another state. We wish him well.

The Gladstone Police Department booth at the annual Community Festival was a huge hit. K9 Nanuk was a big hit!



Don't forget to watch our website and our Face Book page for our Monthly "Where is K9 Nanuk" photo contest. The first person to guess where K9 Nanuk is and contact me at [kwalls@gladstoneoregon.us](mailto:kwalls@gladstoneoregon.us) will win a prize. Here's some of our past winners:

- Cliff Richardson
- Brian Hurita
- Clara Dunn
- Nicole Racioppi
- Marna Barnes





# GLADSTONE POLICE DEPARTMENT RECORDS UNIT MONTHLY REPORT TO CHIEF AND COUNCIL



## RECORDS UNIT MONTHLY REPORT Continued.....

We gave away over 50 bicycle helmets this month. Stop by the police department to get your free bicycle helmet. Adults and children are welcome. We are here to help you Monday through Friday from 9:00am – 4:00pm.

You can view the 2020 annual report on our web page at [Monthly Reports | Gladstone, Oregon](#)

The 2021 Annual report is coming soon!



# Where is K9 Nanuk? September 2022

Join us every month to identify where is K9 Nanuk.



Each month we will post of a picture of K9 Nanuk somewhere in Gladstone. Be the first to identify where K9 Nanuk is, and you will get something special from us. If you think you know where K9 Nanuk is, contact us at [kwalls@gladstoneoregon.us](mailto:kwalls@gladstoneoregon.us). You must email your response to win.





# GLADSTONE POLICE DEPARTMENT SRO MONTHLY REPORT TO CHIEF AND COUNCIL



## SCHOOL RESOURCE OFFICER MONTHLY REPORT

Prepared by: Officer Herkamp

August 2022

The School Resource Program (SRO) is a valuable partnership between the Gladstone School District and the Gladstone Police Department. The SRO investigates incidents which occur on the properties of all schools within Gladstone city limits (Kraxberger Middle School, John Wetten Elementary School, Gladstone High School), as well as the Administrative offices for the district.

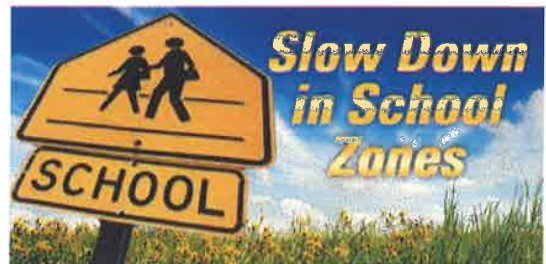
The SRO concentrates on the schools and is an “on-site” officer at all schools in the Gladstone School District. This allows a regular patrol officer to focus on the rest of the city. Officer Graves is currently in this assignment. He deals with a wide range of issues, such as attendance, assaults, child abuse, thefts and gangs. He also conducts interventions, gives presentations to faculty and students, and meets with parents about issues.



For those of you who don't know me, my name is Officer Mark Herkamp. I have been selected as your new Gladstone School Resource Officer. Officer Eric Graves previously held this position. He was promoted to Sergeant leaving a vacancy to be filled. I have a Master's Degree in Education Leadership and was a physics and science teacher in Georgia and Pennsylvania for ten years before becoming a Reserve Officer with Sandy, Oregon in 2012. I was hired as a Police Officer for Gladstone in September 2013.

I'm looking forward to being back in the schools, spending time with the students, and getting to know staff. If you have any questions for me, you can contact me at [mherkamp@gladstoneoregon.us](mailto:mherkamp@gladstoneoregon.us).

With kids back in school, it's a good time to again remind ourselves what we can do to keep everyone safe – slow down and pay close attention when driving.





**GLADSTONE POLICE DEPARTMENT  
TRAINING UNIT MONTHLY REPORT  
TO CHIEF AND COUNCIL**



**TRAINING UNIT MONTHLY REPORT**

**Prepared by: Sergeant Okerman**

**August 2022**

The training unit strives to keep all Police Department members updated on legal and training issues. This is no small task considering that to maintain certification as a Police Officer in Oregon you must meet minimum requirements based on required annual or semi-annual training mandates. We also strive to send Officers to training that may not be required, but relate to a particular Officer's field of expertise or for purposes of career development.

Officer	Training	Mandatory State/Federal	Hours
<b>Total</b>			

Sergeant Graves completed his sergeant field training and is now working solo supervising shifts.

Officer Crotchett moved from phase 3 to phase 4 of field training.

Officer Pavey is still at the academy. He will graduate on September 9th. We are all looking forward to having him back at the police department.





# City of Gladstone Monthly Planning Report August 2022

## PUBLIC CONTACTS/PLANNING ACTIONS

CUSTOMER CONTACT/ Planning Actions	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YEAR TOTALS
Customer Service Counter Contacts	1	2	1	1	0	3	2	1					11
Customer phone/email Contacts	47	67	52	68	64	70	38	75					481
Building Permits with Land Use Review	4	4	6	11	1	4	6	2					38
Pre-application Conferences	1	0	0	0	0	0	0	1					2
Administrative Decisions	0	1	1	1	0	1	0	1					5

## PLANNING COMMISSION ACTIONS/DECISIONS

- Downtown Overlay District Public Hearing continued to October

## CITY COUNCIL LAND USE ACTIONS/DECISIONS

- None

## PRE-APPLICATION CONFERENCES

- ZPAC0101-22 – Middle Housing Development and Land Division

## ADMINISTRATIVE PERMITS

- Z0402-22 – Sign permits for Chevron

## BUILDING PERMITS WITH LAND USE REVIEW

### AUGUST

Date	Address	Building Permit #	Description
------	---------	-------------------	-------------

08/12/22	240 W DARTMOUTH ST	B0457022	Garage
----------	--------------------	----------	--------

08/24/22	17763 82 <sup>nd</sup> Dr	B0489622	Interior Remodel
----------	---------------------------	----------	------------------

## FUTURE ITEMS/PROPERTY UPDATES

Date	Topic
October	Downtown Overlay District and C-2 Zoning amendments, TXT-2022-02
October	SB458 and HB4064 Zoning amendments, TXT-2022-03

## GLADSTONE MUNICIPAL COURT FROM AUGUST 2022

### General Court Information from August 2022

- 37 traffic citations filed
- 111 violations disposed
- 16 misdemeanors filed
- 12 misdemeanors disposed
- 24 charges were placed on a payment plan
- 43 warrants were issued
- 85 payment reminders were mailed to defendants
- 51 driver's licenses were requested suspended
- 15 driver's licenses were released
- 74 cases were sent to collections
- 0 Jury trial was held
- \$28,160.00 in violation fees assessed
- \$25,312.14 in violation fees paid
- \$8,991.00 in misdemeanor fees assessed
- \$2,149.64 in misdemeanor fees paid
- \$12,274.44 collected with The Western Agency
- \$232.77 collected with Department of Revenue

	Traffic Cites Issued 2020	Traffic Cites Issued 2021	Traffic Cites Issued 2022	Traffic Viol Disp 2020	Traffic Viol Disp 2021	Traffic Viol Disp 2022	Misd. Issued 2020	Misd. Issued 2021	Misd. Issued 2022	Misd. Disp. 2020	Misd. Disp. 2021	Misd. Disp. 2022	Parking 2020	Parking 2021	Parking 2022
Jan	66	96	78	63	197	97	14	6	2	10	14	3	4	3	0
Feb	74	49	86	52	117	115	8	5	13	3	8	8	1	2	0
Mar	41	157	62	40	87	122	3	6	3	0	10	8	6	3	1
Apr	15	107	118	2	137	93	6	6	13	0	6	2	1	8	3
May	96	92	76	6	173	189	9	5	4	0	6	9	1	9	40
Jun	56	177	118	99	93	150	12	5	13	6	7	8	1	49	13
Jul	31	146	42	79	254	160	17	21	2	12	4	9	42	45	61
Aug	45	101	37	79	199	111	4	7	16	16	10	12	15	19	21
Sep	40	127		75	144		4	7		7	7		4	12	
Oct	87	55		70	199		18	2		4	10		4	4	
Nov	75	70		42	87		8	8		5	3		2	8	
Dec	138	55		116	85		4	0		6	7		3	1	
Total	764	1232	617	723	1772	1037	107	78	66	69	92	59	84	163	139

GLADSTONE MUNICIPAL COURT FROM AUGUST 2022

TRAFFIC FINE & FEES ASSESSED AND PAID BY YEAR

	Traffic Fees Assessed 2020	Traffic Fees Assessed 2021	Traffic Fees Assessed 2022	Traffic Fees Paid 2020	Traffic Fees Paid 2021	Traffic Fees Paid 2022
Jan	15,262.31	51,046.00	35,192.50	12,033.23	16,230.42	18,573.88
Feb	12,164.00	31,940.00	30,750.00	13,100.56	32,689.75	25,724.67
Mar	10,352.00	22,844.00	33,126.10	13,679.23	16,401.78	36,100.00
Apr	140.00	39,964.84	28,805.00	31,774.84	40,979.85	26,349.01
May	1,215.00	50,745.00	57,275.00	14,868.25	22,791.29	27,039.72
Jun	26,875.00	28,460.00	38,788.00	22,791.29	23,934.76	42,927.32
July	22,818.60	22,818.60	51,636.25	27,548.18	43,103.86	24,562.98
Aug	15,771.00	53,950.00	28,160.00	19,930.32	26,648.20	25,312.14
Sept	18,286.00	44,225.00		22,475.85	25,539.13	
Oct	16,418.00	47,026.00		15,460.94	28,491.79	
Nov	11,270.00	26,505.00		26,560.94	21,086.93	
Dec	27,703.00	30,290.00		34,966.66	17,573.05	
<b>Total</b>	<b>\$178,274.91</b>	<b>\$449,814.44</b>	<b>\$303,732.85</b>	<b>\$255,190.29</b>	<b>\$315,470.81</b>	<b>226,589.72</b>

MISDEAMNOR FINE & FEES ASSESSED AND PAID BY YEAR

	Misdemeanor Fees Assessed 2020	Misdemeanor Fees Assessed 2021	Misdemeanor Fees Assessed 2022	Misdemeanor Fees Paid 2020	Misdemeanor Fees Paid 2021	Misdemeanor Fees Paid 2022
Jan	8,068.00	13,698.48	2,136.00	9,339.58	7,346.08	3,771.92
Feb	1,752.43	5,511.00	6,511.00	4,835.81	5,267.95	10,412.41
Mar	0.00	4,308.00	5,831.62	4,128.28	10,012.54	6,955.75
Apr	0.00	4,128.28	963.00	8,813.88	14,939.91	6,962.43
May	0.00	4,737.00	7,062.00	8,813.88	5,646.16	1,841.15
Jun	1,992.00	9,960.01	7,183.00	12,771.61	5,179.63	9,152.68
July	12,876.95	4,381.00	7,921.38	5,587.53	6,741.67	3,411.36
Aug	9,304.00	14,716.00	8,991.00	5,567.12	10,463.60	2,149.64
Sept	3,123.09	30,584.00		8,472.56	6,507.01	
Oct	2,223.80	5,546.00		6,807.68	9,914.75	
Nov	3,536.00	5,463.00		4,474.00	5,557.93	
Dec	2,919.00	3,786.00		8,249.10	1,834.12	
<b>Total</b>	<b>\$45,795.27</b>	<b>\$106,818.77</b>	<b>\$46,599.00</b>	<b>\$70,233.27</b>	<b>\$89,411.35</b>	<b>\$44,657.34</b>

Monthly Report Date: August 2022

To: City Administrator, Jacque Betz

From: Community Services Manager, Tiffany Kirkpatrick, MA

**Current Staffing:** 1. Full-time Manager 2. Full-time Office/Program Assistant II. 3. Full-time Nutrition Assistant 4. 25hr/wk Tram Driver

The center continues to thrive and engage our senior population through our activities, lunch and food box program. In August we did not hold our monthly Senior Advisory Board meeting and Gladstone Senior Foundation due to vacations/out of town members/or illness; But, Gladstone Emergency Management team meeting met and worked on flyers, giveaways, and a presentation for September to the community.



#### Services we provide;

- 1) The center captured **90 Info and Assistance** calls coming in about inquiries regarding program/service needs, transportation, follow-up etc.
- 2) The center handled **98 reassurance** calls out into the community to assist participants, gather resource info to assist, follow-up with other organizations/businesses that provide services. As well as **28 case management** calls to direct plan, support and assist our senior participants navigate the system.

#### Guest Attendance

Total number of participants/guests, **733** in August.

### Food Program/Home Deliveries and Volunteers

1. The center continues to have a highly active volunteer staff who have helped us serve food in and out of the center. A total of **327 in-dining meals were served in August** to our guests/participants. We delivered **1251 Homebound Meals** to Gladstone community members.
2. Over the month, **302 food boxes** were sourced, prepped, and delivered to the community of Gladstone.
3. We reported **770 volunteer hours** over the month, and **4 new** volunteers. We a total of **91 active** volunteers.
4. We received/collected **3156 food donations** from Gleaners, Food Bank and other walk-in community members which sustained our Food Box Program in August

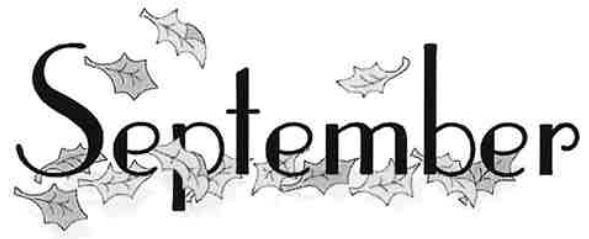
## August highlights at the center

### Meetings, Community Outreach and Education and Events:

1. **GEMS** – Gladstone Emergency Management – planned and held table with giveaways to the public at the community festival. Our first training will be held on Sept. 22<sup>nd</sup> in the evening at the center on Making a Preparedness Kit
2. **Garden Project:** This project was Completed and Celebrated on Thursday August 4<sup>th</sup> at 1:30pm. A beautiful piece in the Clackamas Review was written up. Participants were excited to see this, and verbalized their pride for the efforts. This was a nice feature for the center's image. We had many calls asking about volunteer opportunities as well as activities offered to engage, since the feature in mid- August.



3. Benjamin Lindquist, Youth Pastor Director for SDA Conference finished the unstained cedar fence and met with Manager to discuss the next steps for the Christmas Tree. Manager to receive two photos of native Oregon Christmas trees to choose from for planting in early September. These will be planted by the SDA conference. We'll need to discuss adding "lighting the tree" as an initial set-up request, and then maintaining it annually, to include (tree trimming, if necessary) to Public Works dept.
4. Center Manager applied for grant funds to support Congregate Meal program infrastrutce and Transporation program. Award announcements come in, end of month.

The word "September" is written in a large, black, serif font. It is surrounded by several small, grey, stylized leaves or petals, some of which are positioned above and below the letters, giving it a decorative, autumnal feel.

September

**REGULAR AGENDA**







# City of Gladstone Staff Report

---

Report Date: September 6, 2022  
Meeting Date: September 13, 2022  
To: Gladstone City Council  
Via:  
From: Jacque M. Betz, City Administrator

## AGENDA ITEM

Consider approval of a personal services contract between the City of Gladstone and Shiels Obletz Johnsen (SOJ) in the amount of \$262,020 for project management of the Gladstone Public Works Facility and authorizing the City Administrator to sign the agreement.

## History/Background

The City has previously worked with SOJ, who provided project management services for a \$13.8 million progressive-design build project known as the Gladstone Civic Center, which is where the City Hall and Police Department critical facilities are located.

In November 2021, Gladstone voters approved Measure 3-570 authorizing the City to construct and incur debt for a public works facility.

On January 1, 2022 the City of Gladstone entered into a personal services agreement with SOJ Inc. to assist the City with the Task 1 (project set-up) and Task 2 (selection process of the progressive design-build services contractor) and construction of the Gladstone Public Works Facility in Gladstone.

With the City's selection of P&C Construction and SEA Architects to complete the Progressive Design-Build services for the Gladstone Public Works Facility, the project set-up and selection process is complete. The City desires to retain SOJ for the final phases; Task 3 (design development/design build amendment), and Task 4 (final design/construction/closeout). SOJ has a working knowledge of the relevant issues and it is in the City's best interest, both financially and otherwise to reengage them to perform additional work.

Section 1.10.020(5) of the City's contracting rules (resolution No. 1156) allows the City to directly award this Contract to the City based upon that prior work experience. However, because the contract amount is over the City Administrator's spending authority, the contract must be approved by the City Council.

## Options

- The City could choose not to approve the amendment to the current agreement and do a Request for Proposal (RFP) process for project management (which would require a pause on the project)

## Cost Impact

The cost for SOJ to be the Owner's Representative for Tasks 3 and Tasks 4 is a not to exceed amount of \$262,020 and is funded from the Public Works Facility Capital Fund line item 100-124-641005.

**Recommendation**

Consider approval of a personal services contract between the City of Gladstone and Shiels Obletz Johnsen (SOJ) in the amount of \$262,020 for project management of the Gladstone Public Works Facility and authorizing the City Administrator to sign the agreement.

\_\_\_\_\_  
Department Head  
Signature

Date

*Jacquie M. Betz* 9-7-22  
\_\_\_\_\_  
City Administrator  
Signature

Date

**CITY OF GLADSTONE, OREGON  
PERSONAL SERVICES CONTRACT**

A Contract (“contract”) between THE CITY OF GLADSTONE, OREGON (“City”), and Shields Oblatz Johnsen (“Provider”) entered into on September 14, 2022 (“effective Date”).

WHEREAS, the City has previously worked with Shields Oblatz Johnsen, who provided project management services for a \$13.8 million progressive-design build project known as the Gladstone Civic Center, which is where the City Hall and Police Department critical facilities are located.

WHEREAS, in November 2021 the citizens of Gladstone approved Ballot Measure 3-570, providing authorization to construct and incur debt for a Public Works Facility,

WHEREAS, the City retained Provider to assist with Task 1 (project set up) and Task 2 (selection process of the progressive design-build services contractor) for the Public Works Facility because Provider already had a working knowledge of the relevant issues and it was in the City’s best interest, both financially and otherwise to reengage them to perform additional work next to the recently built Gladstone Civic Center.

WHEREAS, Tasks 1 and 2-are complete, the City now desires to retain Provider for Tasks 3 and 4 of the Public Works Facility project, which are the final phases of the project and include coordinating and overseeing actual design and construction; and

WHEREAS, Section 1.10.020(5) of the City’s contracting rules (Resolution No. 1156) allows the City to directly award this Contract to Provider based upon that prior work history; and

WHEREAS, the City and Provider believe it in their mutual interest to enter into a written contract setting out their understanding concerning Provider’s provision of services to the City.

**1. Term**

The term of this Contract shall be effective from the date provided above and shall remain in full force and effect until December 31, 2024, unless terminated earlier under this Contract.

**2. Provider’s Service**

The scope of Provider’s services and time of performance under this Contract are set forth in Exhibit A. All provisions and covenants contained in Exhibit A are hereby incorporated by reference and shall become a part of this Contract as is fully set forth herein. Any conflict between this Contract and Provider’s proposal (if any) shall be resolved first in favor of this written Contract. Provider will, in the rendering of its services to City, use his best efforts and due diligence and provide such personnel as are necessary to successfully provide the services

covered under this Contract and Exhibit A.

**3. Provider Identification**

Provider shall furnish to City Provider's employer identification number, as designated by the Internal Revenue Service or Provider's Social Security number.

**4. Compensation**

Payment for the work provided by Provider shall be made as provided on Exhibit A attached hereto, provided that the total amount of payment to Provider shall not exceed \$262,020 inclusive of labor, materials, equipment supplies and expenses.

**5. Project Managers**

City's Project Manager is the Public Works Director. Provider's Project Manager is Kim Knox. Each party shall give the other written notification of any change in their respective Project Manager.

**6. Project Information**

No information, news or press releases related to the Provider's services shall be made to representatives of newspapers, magazines, television and radio stations or any other news medium without the prior authorization of City's Project Manager.

**7. Duty to Inform**

Provider shall give prompt written notice to City's Project Manager if, at any time during the performance of this Contract, Provider becomes aware of actual or potential problems, faults or defects in the project, any nonconformity with the Contract, or with any federal, state, or local law, rule or regulation, or has any objection to any decision or order made by City. Any delay or failure on the part of City to provide a written response to Provider shall constitute neither contract with nor acquiescence in Provider's statement or claim and shall not constitute a waiver of any of City's rights.

**8. Extra or Changes in Work**

Only the City Administrator or the City's Project Manager may authorize extra (and/or change) work authorized by this Agreement. Failure of Provider to secure authorization for extra (and/or change) work shall constitute a waiver of all right to adjustment in the Contract price or Contract time due to such unauthorized extra work and Provider thereafter shall be entitled to no compensation whatsoever for the performance of such work.

**9. Provider is Independent Contractor**

Provider is an independent contractor for all purposes and shall be entitled to no compensation other than the compensation expressly provided by this Contract. Provider hereby expressly acknowledges and agrees that as an independent contractor, Provider is not entitled to indemnification by the City or the provision of a defense by the City under the terms of ORS

30.285. This acknowledgment by Provider shall not affect his independent ability (or the ability of his insurer) to assert the monetary limitations found at ORS 30.270, the immunities listed at ORS 30.265, or other limitations affecting the assertion of any claim under the terms of the Oregon Tort Claims Act (ORS 30.260 to ORS30.300).

## 10. Compliance with State and Federal Laws/Rules

Provider shall comply with all applicable federal, state and local laws, rules and regulations, including, but not limited to, the requirements concerning working hours, overtime, medical care, workers' compensation insurance, health care payments, payments to employees and subcontractors, income tax withholding contained in ORS Chapters 279A and 279B, the provisions of which are hereby made a part of this Contract.

## 11 Indemnity and Insurance

- a) Indemnity: City has relied upon the professional ability and training of Provider as a material inducement to enter into this Contract. Provider warrants that all of its work will be performed consistent with commercially reasonable professional practices and standards, as well as with the requirements of applicable federal, state and local laws.

Indemnity: Provider releases and shall indemnify, defend, and hold harmless City, City's officers, employees, and agents from and against all claims, costs, damages, lawsuits, penalties, liens, losses, and/or liabilities of any kind or nature, including all expenses of investigating and defending against same, arising from the willful misconduct or negligent acts, errors, or omissions of Provider or Provider's agents, or employees associated with Provider's Services.

Subject to the limits of the Oregon Tort Claims Act and the Oregon Constitution, City releases and shall indemnify, defend, and hold harmless Provider, Provider's officers, employees, and agents from and against all claims, costs, damages, lawsuits, penalties, liens, losses, and/or liabilities of any kind or nature, including all expenses of investigating and defending against same, arising from the willful misconduct or negligent acts, errors, or omissions of City or City's agents, employees or contractors associated with Provider's Services.

- b) Liability Insurance: Provider shall maintain occurrence form commercial general liability and automobile liability insurance for the protection of Provider, City, its Councilors, officers, agents and employees. Coverage shall include personal injury, bodily injury (including death) and broad form property damage, including loss of use of property, occurring in the course of or in any way related to Provider's operations, in an amount not less than Two Million dollars (\$2,000,000.00) combined single limit per occurrence. Such insurance shall name City as an additional insured
- c) Certificates: Provider shall furnish City certificates evidencing the date, amount, and type of insurance required by this contract. All policies will provide for not less than thirty (30) days' written notice to City before they may be canceled.

- d) Primary Coverage: The coverage provided by insurance required under this Contract shall be primary, and any other insurance carried by City shall be excess.

## **12 Work is Property of City**

All work, including but not limited to documents, drawings, papers, computer programs, and photographs, performed or produced by Provider under this Contract shall be the property of City.

## **13 Law of Oregon**

The Contract shall be governed by the laws of the State of Oregon. Venue shall be in Clackamas County, Oregon.

## **14 Successors and Assignments**

- a. Each party binds itself, and any partner, successor, executor, administrator, or assign to this Contract.
- b. Neither City nor Provider shall assign or transfer their interest or obligation hereunder in this Contract without the written consent of the others. Provider must seek and obtain City's written consent before subcontracting any part of the work required of Provider under this Contract. Any assignment, transfer, or subcontract attempted in violation of this subparagraph shall be void.

## **15 Records**

- a. Provider shall retain all books, documents, papers, and records that are directly pertinent to this Contract for at least three years after City makes final payment on this Contract and all other pending matters are closed.
- b. Provider shall allow City, or any of its authorized representatives, to audit, examine, copy, take excerpts from, or transcribe any books, documents, papers, or records that are subject to the foregoing retention requirement.

## **16 Breach of Contract**

- a. Provider shall remedy any breach of this Contract within the shortest reasonable time after Provider first has actual notice of the breach or City notifies Provider of the breach, whichever is earlier. If Provider fails to remedy a breach in accordance with this paragraph, City may terminate that part of the Contract affected by the breach upon written notice to Provider, may obtain substitute services in a reasonable manner.
- b. If the breach is material and Provider fails to remedy the breach in accordance with this paragraph, City may declare Provider in default and pursue any remedy available for a default.
- c. Pending a decision to terminate all or part of this Contract, City unilaterally may order Provider to suspend all or part of the services under this Contract. If City terminates all

or part of the Contract pursuant to this paragraph, Provider shall be entitled to compensation only for services rendered prior to the date of termination, but not for any services rendered after City ordered suspension of those services. If City suspends certain services under this Contract and later orders Provider to resume those services, Provider shall be entitled to reasonable damages actually incurred, if any, as a result of the suspension.

- d. To recover amounts due under this paragraph, City may withhold from any amounts owed by City to Provider, including but not limited to, amounts owed under this or any other Contract between Provider and City.

### **17 Mediation/ Trial Without a Jury**

- a. Should any dispute arise between the parties to this Contract it is agreed that such dispute will be submitted to a mediator prior to any litigation and the parties hereby expressly agree that no claim or dispute arising under the terms of this Contract shall be resolved other than first through mediation and only in the event said mediation efforts fail, through litigation. Any litigation arising under or as a result of this Contract shall be tried to the court without a jury. Each party agrees to be responsible for payment of its own professional fees, including attorneys' fees.
- b. The parties shall exercise good faith efforts to select a mediator who shall be compensated equally by both parties. Mediation will be conducted in Portland, Oregon, unless both parties agree in writing otherwise. Both parties agree to exercise good faith efforts to resolve disputes covered by this section through this mediation process. If a party requests mediation and the other party fails to respond within ten (10) days, or if the parties fail to agree on a mediator within ten (10) days, a mediator shall be appointed by the presiding judge of the Clackamas County Circuit Court upon the request of either party. The parties shall have any rights at law or in equity with respect to any dispute not covered by this Section.

### **18 Termination for Convenience**

The City may terminate all or part of this Contract at any time for its own convenience by written notice to Provider, effective immediately or at any time identified. Upon termination under this paragraph, Provider shall be entitled to compensation for all services rendered prior to actual notice of the termination or the receipt of the City's written notice of termination, whichever is earlier, plus Provider's reasonable costs actually incurred in closing out the Contract.

### **19 Intellectual Property**

The interest in any intellectual property, including but not limited to copyrights and patents of any type, arising from the performance of this Contract shall vest in the City for property specifically related to the project. Provider shall execute any assignment or other documents necessary to effect this paragraph. Provider may retain a nonexclusive right to use any intellectual property that is subject to this paragraph. Provider shall transfer to the City any data or other tangible property generated by Provider under this Contract and necessary for the



beneficial use of intellectual property covered by this paragraph.

**20 Conflict of Interest**

Except with City’s prior written consent, Provider shall not engage in any activity, or accept any employment, interest or contribution that would, or would reasonably appear, to compromise Provider’s professional judgment with respect to this Contract, including, without limitation, concurrent employment in direct competition with the Contract.

**21 Modification**

Any modification of the provisions of this Contract shall be reduced to writing and signed by the parties.

**22 No Waiver of Legal Rights**

A waiver by a party of any breach by the other shall not be deemed to be a waiver of any subsequent breach.

**23 Integration**

This Contract contains the entire contract between the parties and supersedes all prior written or oral discussions or contracts regarding the same subject.

**Shiels Oblatz Johnsen/PROVIDER**

**CITY OF GLADSTONE, OREGON**

\_\_\_\_\_

\_\_\_\_\_

Name, Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

## Exhibit A

### **GLADSTONE PUBLIC WORKS FACILITY PROJECT – SCOPE AND FEE PROPOSAL SHIELS OBLETZ JOHNSEN 8/1/22**

#### **PROJECT ASSUMPTIONS**

- The City of Gladstone proposes to replace the existing Public Works Facility with a structure that meets FEMA “critical facility” standards.
- The City has established a total project budget (hard and soft costs) of \$5,000,000 and will adjust scope of work as necessary to remain within that budget.
- Current plans reflect a 5,000 square foot building and include staff lunch and locker rooms, meeting rooms, offices, work rooms, reception area and storage.
- City has completed a competitive procurement for progressive design-build services.
- The Project is to be occupied by 2024.
- Design-build Amendment (Task 3) and Final Design/Construction (Task 4) durations noted in Summary Fee Estimate below.

#### **OWNER’S REPRESENTATIVE SCOPE OF SERVICES AND FEE**

SOJ proposes the following scope of services. The City may choose to authorize work and fee incrementally upon completion of each task.

##### TASK 3: Schematic Design / Design-Build Amendment (6 weeks)

- 3.1 Assist City in preparation of AIA A141 – 2014, Design-Build Amendment Exhibit A
- 3.2 Participate in Owner/Architect/Contractor meetings; prepare minutes
- 3.3 Prepare budget and contract tracking systems and reports
- 3.4 Track construction changes and secure City approvals for contract changes
- 3.5 Review and comment on construction progress schedules
- 3.6 Review and comment on invoices and progress payment requests
- 3.7 Assist City staff in resolving special issues outside the purview of the Design-Builder
- 3.8 Participate in Council briefings and prepare materials as requested

##### TASK 4: Final Design / Permitting / Construction (19 months)

- 4.1 Participate in regular Owner/Architect/Contractor meetings every two weeks; prepare minutes
- 4.2 Prepare budget and contract tracking systems and monthly reports
- 4.3 Track construction changes and secure City approvals for contract changes
- 4.4 Review and comment on construction progress schedules
- 4.5 Review and comment on invoices and progress payment requests
- 4.6 Coordinate third-party testing and associated agreements
- 4.7 Assist City staff in resolving special issues outside the purview of the Design-Builder

- 4.8 Represent Owner through project closeout to ensure Design-Builder contractual obligations are met
- 4.9 Participate in Council briefings and prepare materials as requested

**CITY TO PROVIDE THE FOLLOWING**

- Legal review/approval of procurement documents and processes consistent with public contracting and public notice requirements.
- Execute Progressive Design-Build Contract (D/B RFP Attachment A)
- General public communications and coordination as appropriate

**ESTIMATED FEE**

Based on project scope above and targeted schedule duration noted in fee table below, Provider fee to not exceed \$262,020 including reimbursable expenses. Provider will perform services on a time and materials basis at the hourly rates and reimbursable expenses defined below. Provider will bill only for actual professional hours and reimbursable expenses incurred each month up to the total contracted fee, which will not be exceeded without prior written authorization from the City.

Reimbursable Expenses: SOJ shall be reimbursed for actual costs for Direct expenses as follows:

Printing and Copying (in-house):	\$.15/page
Postage:	at cost
Mileage (IRS Rate):	\$0.62/mile (current rate)

**Shiels Oblatz Johnsen, Inc.**  
**Summary Fee Estimate for Owner's Representative Services**  
**Gladstone Public Works Building**

		<b>TASK 3</b> Design Dev / Design-Build Amendment		<b>TASK 4</b> Final Design / Construction / Closeout	
<b>Estimated Dates</b>		8/15/22 - 10/1/22		10/1/22 - 4/30/24	
<b>Estimated Duration</b>		6 weeks		19 months	
<b>SOJ Staff</b>	<b>2022 Rate (1)</b>	<b>Hours</b>		<b>Hours</b>	<b>(1)</b>
Francesca Gambetti, Strategic Advisor	\$200	2	\$400	0	\$0
Kim Knox, Sr Project Manager	\$200	80	\$16,000	875	\$180,250
TBD, Sr Project Manager	\$190	0	\$0	100	\$19,570
<b>Subtotal - Fee for Services</b>		82	\$16,400	975	\$199,820
<b>Est Reimbursable Expenses</b>			\$100		\$1,000
			\$16,500		\$200,820
<b>Amendment 1 Total</b>				\$217,320	
<b>Previously Approved</b>				<u>\$44,700</u>	
<b>REVISED CONTRACT TOTAL</b>				<b>\$262,020</b>	
(1) Incl 2022 rate increase 3% in 2023 and 2024					





## City of Gladstone Staff Report

---

Report Date: September 6, 2022  
Meeting Date: September 13, 2022  
To: Gladstone City Council  
Via: Jacque M. Betz, City Administrator  
From: Tiffany Kirkpatrick, MA, Community Services Manager

### AGENDA ITEM

Consider accepting a grant from the Oregon Department Human Services, Office of Aging and People with Disabilities, and Community Services and Supports Unit in the amount of \$75,000 for congregate meal site modernization and improvements and enhanced transportation at the Gladstone Senior Center.

### History/Background

This is the first grant of its kind coming out of Oregon Department of Human Services that is perfectly applicable to Gladstone senior center. The grant is offered up to any entity that serves older adults and people with disabilities. It is to modernize and provide infrastructure impact to the centers as well as providing opportunity to upgrade any transportation program needs. Gladstone Senior center hasn't had any remodeling efforts in recent years. There is a need to upgrade some areas of the dining room to make it more sustainable and efficient for the workers and the participants utilizing the dining service and kitchen as well as the community volunteers who pick up and deliver food to the community. Transportation needs to have increased, and we want to make it more efficient. We have a minivan that only seats five participants. We also have a ride connection bus that seats up to 13 participants.

### Proposal

Gladstone Senior Center needs modernization to better meet the community congregate meal needs. There are improvements needed to the kitchen, storage, and dining areas. We would use the grant funds in three ways: **We would reconfigure** the counters and the kitchen and dining room space to provide more usable space and sustainability center which would be comprised of a compost recycling and garbage station. This will encourage everyone to be more sustainable. The **second area** is to reconfigure the existing shed to house our refrigerator new freezer and the washer and dryer. The shed will provide additional food storage for the center and the other food programs that we have including the homebound meals. The **third area** is to extend the covered entrance to the existing shed this will allow volunteers and staff to stay dry while working as they come back and forth to pick up and deliver food programs to the community. Regarding the transportation grant it would be used to purchase attend to 12 or 13 passenger van to improve our transportation services. We would also use the funds to add signage to the new van, branding it as the Gladstone Senior Center "adventure van", to reach more seniors in our community and provide an image and identity. The extra 5 passenger van that we currently have would be surplus.

We are honored to report that the Oregon Department of Human Services has awarded the Gladstone Senior Center a total of \$75,000 of grant funding.

We would like to accept the full amount of this grant funding for the following areas that we will improve. (Grant year October 1, 2022- June 30, 2023)

- Kitchen/Dining/Back door shelter/Shed cover area = \$25,000
- New 10-12 passenger vehicle = \$50,000

Having the ability to upgrade the kitchen facility areas to include a more practical layout, coverage for the weather and in/outgoing volunteers, storage organization and recycling area will allow for a more streamlined and usable space for the dining experience and work areas for participants, staff, and community volunteers.

Options

1. To accept the grant money for Dining/Kitchen Infrastructure and Transportation
2. Not to accept the funding and maintain what we have regarding Transportation and in the Dining area, as well as around storage organization.


Cost Impact


No matching costs. The center will surplus the five-passenger van.

Recommendation

Per Resolution 1117, The City of Gladstone's Grant Policy, the City Council is required to approve awarded grants over \$10,000.

Staff Recommends accepting a grant from the Oregon Department Human Services, Office of Aging and People with Disabilities, and Community Services and Supports Unit in the amount of \$75,000 for congregate meal site modernization and improvements and enhanced transportation at the Gladstone Senior Center.

 9/7/22  
Department Head Signature Date

 9/7/22  
City Administrator Signature Date





## Department of Finance Grant Summary

City employees are encouraged to seek out grant funds and partnership opportunities. Individual employees interested in applying for a grant must communicate basic grant parameters before submitting a grant application.

Department: \_\_\_\_\_ **SENIORS** \_\_\_\_\_

Grant Name: <b>Transportation Infrastructure grant for aging and disabilities</b>	Grantor: Oregon Department Human Services, Office of Aging and People with Disabilities, and Community Services and Supports Unit
Application Deadline: August 12, 2022	Source of Funds: local / <b>state</b> / federal (circle one)
Date Application Submitted: August 12, 2022	CFDA No.
Grant Period: till April. 2024	Grant Amount: <b>\$ 50,000</b>

Grant Description:  
 Gladstone Senior Center transportation grant would be used to purchase a 10 - 13 passenger van to improve our transportation services. We would also use the funds to add signage to the new van, branding it as the Gladstone Senior Center "adventure van", to reach more seniors in our community and provide an image and identity. The extra (current) 5 passenger van would be surplusd.

Reimbursement type: Yes / **No** (circle one)

Local Match Amount: \$ \_\_\_\_\_ **NO MATCH** \_\_\_\_\_

Budget Year (s) for Local Match Amount or expenditures:

Year	2022__	2023__	2024	2025
Amount	<b>Maintenance + liability Insurance (see attachment)</b>	<b>Maintenance + liability Insurance (see attachment)</b>	<b>Maintenance + liability Insurance (see attachment)</b>	<b>Maintenance + liability Insurance (see attachment)</b>
12 Digit Ledger Account Number				



# Department of Finance

## Grant Summary

City employees are encouraged to seek out grant funds and partnership opportunities. Individual employees interested in applying for a grant must communicate basic grant parameters before submitting a grant application.

Budget Year (s) for Grant Proceeds/Revenue:

Year	202 <del>3</del> __	20__	20__	20__
Amount	\$50,000			
12 Digit Ledger Account Number				

Describe Reporting Requirements:

A final grant summary report will be submitted describing the use of the grant funds  
All financial records of the vehicle that are related to the grant shall be maintained for 6years after grant end period.  
Certificates of all required insurance, if necessary.

Department Head Signature:

Return Summary to Cathy Brucker, Interim Finance Director

Finance Approval

City Administrator Approval

	2022-2023	2023-2024	2024-2025
<b>Items associated with new van</b>	<b>costs associated with new van</b>		
<b>Estimated gas mileage/vehicle maintenance 2022-2025</b>	\$2400 *	\$2400 *	\$2400 *
<b>Estimated Insurance/liability 2022-2025</b>	\$900 *	\$900 *	\$900 *

\*estimates based on 1 year expenses of our **total vehicles**, currently in use at the center; so costs here are an overestimation for budget considerations.



## Department of Finance Grant Summary

City employees are encouraged to seek out grant funds and partnership opportunities. Individual employees interested in applying for a grant must communicate basic grant parameters before submitting a grant application.

Department: SENIORS

Grant Name: <b>Congregate Meal Infrastructure Modernization</b>	Grantor: Oregon Department Human Services, Office of Aging and People with Disabilities, and Community Services and Supports Unit
Application Deadline: August 12, 2022	Source of Funds: local / <b>state</b> / federal (circle one)
Date Application Submitted: August 12, 2022	CFDA No.
Grant Period: 22-24	Grant Amount: \$ <b>25,000</b>

**Grant Description:**

Gladstone Senior Center needs modernization to better meet the community congregate meal needs. There are improvements needed to the kitchen, storage, and dining areas. We would use the grant funds in three ways: **We would reconfigure** the counters and the kitchen and dining room space to provide more usable space and sustainability center which would be comprised of a compost recycling and garbage station. This will encourage everyone to be more sustainable. The **second area** is to reconfigure the existing shed to house our refrigerator new freezer and the washer and dryer. The shed will provide additional food storage for the center and the other food programs that we have including the homebound meals. The **third area** is to extend the covered entrance to the existing shed this will allow volunteers and staff to stay dry while working as they come back and forth to pick up and deliver food programs to the community.

Reimbursement type: Yes / **No** (circle one)

Local Match Amount: \$ NO MATCH

Budget Year (s) for Local Match Amount or expenditures:

Year	2022	20	20	20
Amount	<b>0</b>			
12 Digit Ledger Account Number				

Budget Year (s) for Grant Proceeds/Revenue:

Year	20 <b>23</b>	20	20	20
------	--------------	----	----	----



## Department of Finance Grant Summary

City employees are encouraged to seek out grant funds and partnership opportunities. Individual employees interested in applying for a grant must communicate basic grant parameters before submitting a grant application.

Amount	<b>\$25,000</b>			
12 Digit Ledger Account Number				

**Describe Reporting Requirements:**

A final grant summary report will be submitted describing the use of the grant funds  
 All financial records, receipts related to the grant shall be maintained for 6years after grant end period. Certificates of all required insurance, if necessary.

Department Head Signature: 

Return Summary to Cathy Brucker, Interim Finance Director

Finance Approval 

City Administrator Approval 

**ATTACHMENT A  
RFA 5318-2022**

**APPLICANT IDENTIFICATION AND CERTIFICATION STATEMENTS**

Applicant Name	City of Gladstone -Gladstone Senior Center
Applicant Address	1050 Portland Ave, Gladstone, OR 97027
Contact Name	Tiffany Kirkpatrick
Phone:	971-221-2420
Email:	kirkpatrick@ci.gladstone.or.us

1. Applicant understands and accepts the requirements of this RFA 5318-22. Applicant agrees to be bound by the Agreement Standard and Federal terms and conditions in the RFA and as modified by Addendum, except for those terms and conditions that Agency has reserved for negotiation in the RFA.
2. Applicant acknowledges receipt of all Addenda or notices for this RFA posted in OregonBuys.
3. Applicant statements and documentation is considered a firm offer to accept and administer Grant funds on the terms and conditions set forth in this RFA and as modified by Addendum for 60 days following the deadline the Applications are due found in Section 1.2 of RFA 5318-22.
4. If selected as an Approved Transportation Grant Awardee, Applicant agrees to perform the work and meet the performance standards set forth in this RFA.

Under penalty of perjury, Applicant certifies that Applicant is not in violation of any tax laws as described in ORS 305.380(4).

5. Applicant does not discriminate in its employment practices with regard to race, creed, age, religious affiliation, sex, disability, sexual orientation or national origin. Nor has Applicant or will Applicant discriminate against a subcontractor in the awarding of a subcontract because the subcontractor is:
  - a minority, women or emerging small business enterprise certified under ORS 200.055, or
  - a business enterprise that is owned or controlled by or that employs a disabled veteran, as defined in ORS 408.225
6. Applicant and its employees and agents are not included on the list titled "Specially Designated Nationals and Blocked Persons" maintained by the Office of Foreign Assets Control of the United States Department of the Treasury and currently found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>.
7. Applicant certifies that, to the best of its knowledge, there exists no actual or potential conflict between the business or economic interests of Applicant, its employees, or its agents, on the one hand, and the business or economic interests of the State, on the other hand, arising out of, or relating in any way to, the subject matter of the RFA. Applicant shall provide prompt written notification to the State of any change occurring with respect to Applicant's business or

interests which is reasonably likely to result in (or has resulted in) an actual or potential conflict between the business or economic interests of the Applicant and those of the State, arising out of, or relating in any way to, the subject matter of the RFA. In its notice, Applicant will describe the nature of such actual or potential conflict of interest or remuneration in question in reasonable detail.

8. Applicant certifies that all contents of the Applicant (including any other forms or documentation, if required under this RFA) and this Applicant Certification Sheet, are truthful and accurate and have been prepared independently from all other Applicants, and without collusion, fraud, or other dishonesty.
9. Applicant understands that any statement or representation it makes, in response to this RFA, if determined to be false or fraudulent, a misrepresentation, or inaccurate because of the omission of material information could result in a "claim" {as defined by the Oregon False Claims Act, ORS 180.750(1)}, made under any resulting agreement being a "false claim" {ORS 180.750(2)} subject to the Oregon False Claims Act, ORS 180.750 to 180.785, and subject to any liabilities or penalties associated with the making of a false claim under that Act.
10. Applicant acknowledges these certifications are in addition to any certifications required elsewhere in this RFA, OregonBuys Attachments, and statements found in Attachment D Sample Grant Document.

  
\_\_\_\_\_  
Authorized Signature

  
\_\_\_\_\_  
(Print Name and Title)

\_\_\_\_\_  
Date 7/13/22





**TRANSPORTATION GRANT STATEMENT OF NEED-[Current Transportation ]**

**(Section 3.3.1) Current transportation - Applicant describes their current transportation program(s) already established, or transportation program planned specifically for this Transportation grant.**

**Briefly describe your current Transportation operations including whom you serve, and the services provided.**

Transportation services include pick-up and drop-off for lunch, activities, medical appointments, shopping outings and field trips. Several outings and field trips are scheduled most weeks. There has been a noticeable increase in the demand for transportation services since the Center reopened, after being closed due to the Covid pandemic.

Gladstone Senior Center currently uses the following two vehicles for transportation services: a 15-person bus, and a 5-person van. The 15-person bus is owned by Ride Connection, who requires a trained driver to operate the bus. Gladstone Senior Center only has one trained driver, which limits when the bus can be used. In addition, the bus is difficult to park in some locations, which also limits when the bus is used.

Currently the number of people receiving transportation services is limited, especially for popular outings. For locations with limited parking, only 5 people can sign-up for those outings, because only the 5-person van can be used. For locations with ample parking, when the trained driver is available, a maximum of 20 people can sign up for those outings, because both the 15-person bus and the 5-person van are used.

B2

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---



**TRANSPORTATION GRANT FUNDING REQUEST**

**How much funding are you requesting?**


**(Maximum funding: \$50,000)**

~~Gladstone Senior Center requests \$50,000 of grant funds to improve transportation services, with the purchase of a 10-person van.~~

B4

Applicant statements provided are in support of Applicant seeking a Transportation Infrastructure Grant. Applicant certifies their qualifications in response to this Request for Application DHS 5318-22 hereby signed by an authorized representative for the Applicant.

Signature:



Date:

7/13/22

**ATTACHMENT C  
 APPLICANT BUSINESS AND CONTACT INFORMATION  
 TRANSPORTATION INFRASTRUCTURE GRANTS**

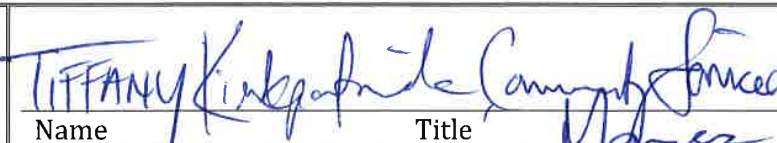
<b>C1</b>	IRS registered Business Name	City of Gladstone -Gladstone Senior Center
	Address	1050 Portland Ave
	City, State, Zip	Gladstone, OR 97027

<b>C2</b>	Contact Name:	Tiffany Kirkpatrick
	Title:	Community Service Manager -Gladstone Senior Center
	Phone:	971-221-2420
	Fax:	
	Email:	Kirkpatrick@ci.gladstone.or.us

**Applicant Business Information**

<b>C3</b>	<b>Business Designation</b>	<input type="checkbox"/> Oregon SOS registered <input type="checkbox"/> Yes <input type="checkbox"/> No Registry # _____ <input type="checkbox"/> Other State Registration _____ Registry # _____ <input type="checkbox"/> Professional Corporation <input type="checkbox"/> Nonprofit Corporation <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Governmental Organization type _____
-----------	-----------------------------	--

*Note: Applicant by signing this Attachment and submitting an Application to provide Transportation certifies that Applicant has reviewed all requirements identified in the RFA and agrees to provide Transportation in accordance with such requirements if awarded a Grant.*

<b>Applicant Signature</b>		
	Name	Title
		Date 2/03/22

**ATTACHMENT A  
RFA 5317-2022**

**APPLICANT IDENTIFICATION AND CERTIFICATION STATEMENTS**

Applicant Name	City of Gladstone -Gladstone Senior Center
Applicant Address	1050 Portland Ave, Gladstone, OR 97027
Contact Name	Tiffany Kirkpatrick
Phone:	971-221-2420 or 503-655-7708
Email:	kirkpatrick@ci.gladstone.or.us

1. Applicant understands and accepts the requirements of this RFA 5317-22. Applicant agrees to be bound by the Agreement Standard and Federal terms and conditions in the RFA and as modified by Addendum, except for those terms and conditions that Agency has reserved for negotiation in the RFA.
2. Applicant acknowledges receipt of all Addenda or notices for this RFA posted in OregonBuys.
3. Applicant statements and documentation is considered a firm offer to accept and administer Grant funds on the terms and conditions set forth in this RFA and as modified by Addendum for 60 days following the deadline the Applications are due found in Section 1.2 of RFA 5317-22.
4. If selected as an Approved Congregate Meals Grant Awardee, Applicant agrees to perform the work and meet the performance standards set forth in this RFA.
5. Under penalty of perjury, Applicant certifies that Applicant is not in violation of any tax laws as described in ORS 305.380(4).  
Upon request of Agency, Applicant shall provide supporting documentation.
6. Applicant does not discriminate in its employment practices with regard to race, creed, age, religious affiliation, sex, disability, sexual orientation or national origin. Nor has Applicant or will Applicant discriminate against a subcontractor in the awarding of a subcontract because the subcontractor is:
  - a minority, women or emerging small business enterprise certified under ORS 200.055, or
  - a business enterprise that is owned or controlled by or that employs a disabled veteran, as defined in ORS 408.225
7. Applicant and its employees and agents are not included on the list titled "Specially Designated Nationals and Blocked Persons" maintained by the Office of Foreign Assets Control of the United States Department of the Treasury and currently found at:  
<https://www.treasury.gov/ofac/downloads/sdnlist.pdf>.
8. Applicant certifies that, to the best of its knowledge, there exists no actual or potential conflict between the business or economic interests of Applicant, its employees, or its agents, on the one hand, and the business or economic interests of the State, on the other hand, arising out of, or relating in any way to, the subject matter of the RFA. Applicant shall provide prompt written

notification to the State of any change occurring with respect to Applicant's business or interests which is reasonably likely to result in (or has resulted in) an actual or potential conflict between the business or economic interests of the Applicant and those of the State, arising out of, or relating in any way to, the subject matter of the RFA. In its notice, Applicant will describe the nature of such actual or potential conflict of interest or remuneration in question in reasonable detail.

9. Applicant certifies that all contents of the Applicant (including any other forms or documentation, if required under this RFA) and this Applicant Certification Sheet, are truthful and accurate and have been prepared independently from all other Applicants, and without collusion, fraud, or other dishonesty.
10. Applicant understands that any statement or representation it makes, in response to this RFA, if determined to be false or fraudulent, a misrepresentation, or inaccurate because of the omission of material information could result in a "claim" {as defined by the Oregon False Claims Act, ORS 180.750(1)}, made under any resulting agreement being a "false claim" {ORS 180.750(2)} subject to the Oregon False Claims Act, ORS 180.750 to 180.785, and subject to any liabilities or penalties associated with the making of a false claim under that Act.
11. Applicant acknowledges these certifications are in addition to any certifications required elsewhere in this RFA, OregonBuys Attachments, and statements found in the Sample Grant Agreement Attachment D.

  
Authorized Signature

Date 7/26/22

  
(Print Name and Title) Tiffany Kirkpatrick Community Services Manager

**ATTACHMENT B  
CONGREGATE MEALS STATEMENT OF NEED**

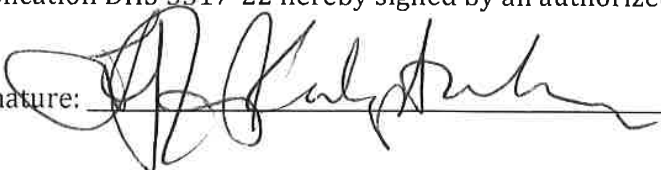
<b>GRANT STATEMENT OF NEED-[OAA FUNDS RECIPIENT ]</b>	
<b>B1</b>	<b>(Section 3.2) Applicant OAA funding Requirement</b>
	Are you a Title VI OAA Funded Program or other tribal entity that provides congregate meals?
	<input type="checkbox"/> Yes, (Skip to B2) <input checked="" type="checkbox"/> No, (complete the remainder of B1)
	Do you receive OAA funding for congregate meals?
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If, yes: From which Area Agency on Aging? <u>Clackamas County DHS</u>

<b>CONGREGATE MEALS GRANT STATEMENT OF NEED-[Modernization and Improvement]</b>	
<b>B2</b>	(Section 3.4.2) Statement Of Need, Subsection a, Applicant Infrastructure Modernization and Improvement
	<b>Briefly describe the need for Congregate Meal Site Infrastructure Modernization and Improvement funds.</b>
	Describe your plans for the Congregate Meals Infrastructure Modernization and Improvement funds and how you will use the funds to meet the needs of your Congregate Meals consumers.  (Note: If additional space is needed to describe you plans , attach pages to fully describe your project with RFA# and Applicant Identification stated on each page).

See page 4 for the Gladstone Senior Center statement of need.

<b>CONGREGATE MEALS GRANT FUNDING REQUEST</b>	
<b>B3</b>	How much funding are you requesting? \$25,000  (Maximum funding: \$25,000)

Applicant statements provided are in support of Applicant seeking a Congregate Meals Infrastructure Grant. Applicant certifies their qualifications in response to this Request for Application DHS 5317-22 hereby signed by an authorized representative for the Applicant.

Signature:  Date: 7/26/22

**ATTACHMENT C  
 APPLICANT BUSINESS AND CONTACT INFORMATION  
 CONGREGATE MEALS INFRASTRUCTURE GRANT**

<b>C1</b>	IRS registered Business Name	City of Gladstone -Gladstone Senior Center
	Address	1050 Portland Ave
	City, State, Zip	Gladstone, OR 97027

<b>C2</b>	Contact Name:	Tiffany Kirkpatrick
	Title:	Community Service Manager -Gladstone Senior Center
	Phone:	971-221-2420
	Fax:	
	Email:	Kirkpatrick@ci.gladstone.or.us

**Applicant Business Information**

<b>C3</b>	<b>Business Designation</b>	<input type="checkbox"/> Oregon SOS registered <input type="checkbox"/> Yes <input type="checkbox"/> No Registry # _____ <input type="checkbox"/> Other State Registration _____ Registry # _____ <input type="checkbox"/> Professional Corporation <input type="checkbox"/> Nonprofit Corporation <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Governmental Organization type _____

*Note: Applicant by signing this Attachment and submitting an Application certifies that Applicant has reviewed all Grant requirements identified in the RFA and agrees to use Grant Funds as identified in the submitted Statement of Need and in accordance with such requirements if awarded a Grant.*

<b>Applicant Signature</b>			
	Name	Title	Date

B2: Gladstone Senior Center needs modernization to better meet the community congregate meal needs. Improvements to the kitchen, storage and dining areas are needed. Gladstone Senior Center will use the grant funds in three ways: 1) to reconfigure the counters in the Gladstone Senior Center kitchen and dining space to provide more usable space and a sustainability center, composed of compost, recycling and garbage stations. Having this sustainability center in the dining area will encourage everyone to be more sustainable. 2) to reconfigure an existing shed to house an existing refrigerator, a new freezer and a washer and a dryer. This shed will provide additional food storage for the Center's three food programs: congregate meals, food boxes and homebound meals and 3) extend the covered entrance to the existing shed. This will allow volunteers and staff to stay dry while working the Center's food programs.





**August 26, 2022**

**FINAL INTENT TO AWARD NOTICE**

**Oregon Department of Human Services (ODHS)  
Office of Aging and People with Disabilities (APD)  
Community Services and Supports Unit (CSSU)**

**To Whom It May Concern:**

This Intent To Award is issued to hereby award Grants in response to the Request For Applications for:

**Transportation Infrastructure Grants**

**For Older Adults and People With Disabilities, Request For Applications (RFA)**

**DHS- 5318-2022, Under OregonBuys Number S-10000-00003394**

Applications were received and determined to meet **Responsiveness and Responsibility** requirements described in Section 3.6.1, and reviewed by the Single Point of Contact (SPC) as described in subsection b. APD staff further evaluated all Applications and screened them according to the Screening Matrix requirements found in Section 3.6.3 "Screening Matrix," assigning score values based on each Application's content and Statement of Need. The following Applicants listed in alphabetic order are being awarded Grants as evaluated by the aforementioned process.

**Bay Area Enterprises**

**City of Gladstone - Gladstone Senior Center**

**Community Connection of Northeast Oregon, Inc.**

**Council on Aging of Central Oregon, Inc**

**Foothills Community Church dba Molalla Adult Community Center**

**Friends of Estacada Community Center, Inc.**

**Gilliam County**

**Harney County Senior and Community Services Harney HUB  
Hollywood Senior Center dba Community for Positive Aging  
Hood River Senior Citizens, Inc. dba Hood River Valley Adult  
Center**

**Immigrant and Refugee Community Organization**

**Klamath Basin Senior Citizens Center**

**Klamath Tribes**

**Native American Rehabilitation Association of the Northwest**

**North Clackamas Parks and Recreation District Milwaukie  
Community Center**

**Shangri-La Corp**

**ST Group, INC. dba Silver Years**

**The Confederated Tribes of Grand Ronde**

The Award of a Grant to the Applicants listed above is subject to successful negotiation of any negotiable provisions in the RFA described in Section 5.5.6, for Grants to be executed as a result of this RFA. Grant Negotiations will be conducted by APD Grant Administrator for each Grant to be awarded, it is expected negotiations and final Grant issuance will be completed within the next 45 days.

If you have any questions or concerns, please feel free to contact me by phone or email at: Email: [ronald.d.dickens@dhsosha.state.or.us](mailto:ronald.d.dickens@dhsosha.state.or.us), **Phone (503) 798-2994**

Sincerely,

Ronald Dickens, Procurement Specialist III  
Oregon Department of Human Services, Office of Contracts and  
Procurement



**August 26, 2022**

**FINAL INTENT TO AWARD**

**Oregon Department of Human Services (ODHS)  
Office of Aging and People with Disabilities (APD)  
Community Services and Supports Unit (CSSU)**

**To Whom It May Concern:**

This Intent To Award is issued to hereby award Grants in response to the Request For Applications for:

**Congregate Meal Infrastructure Grant, Request For Applications (RFA)**

**DHS- 5317-2022, Under OregonBuys Number S-10000-00003390**

Applications were received and determined to meet **Responsiveness and Responsibility** requirements described in Section 3.7.2, and reviewed by the Single Point of Contact (SPC) as described in subsection b. APD staff further evaluated all Applications and screened them according to the Screening Matrix requirements found in Section 3.7.4 "Screening Matrix," assigning score values based on each Application's content and Statement of Need. The following Applicants listed in alphabetic order are being awarded Grants per the aforementioned evaluation process:

**Canby Adult Center**

**Centro Cultural de Washington County**

**City of Gladstone - Gladstone Senior Center**

**City of Junction City**

**City of Wallowa**

**Clatskanie Senior Citizens, Inc.**

**Council on Aging of Central Oregon, Inc**

**Douglas County Senior Services**

**Foothills Community Church dba Molalla Adult Community Center**

**Friends of Estacada Community Center, Inc.**

**Gilliam County**

**Gold Beach Community / Senior Center**

**Harney County Senior and Community Services, d/b/a Harney HUB**

**Hood River Senior Citizens, Inc. dba Hood River Valley Adult Center**  
**Immigrant and Refugee Community Organization**  
**Kiawanda Community Center**  
**Klamath Basin Senior Citizens Center Inc.**  
**McMinnville Ministries, Inc.**  
**Meals on Wheels People, Inc.**  
**Mid Lane Cares**  
**Native American Rehabilitation Association of the Northwest**  
**Native American Youth and Family Center**  
**North Clackamas Parks and Recreation District Milwaukie Community Center**  
**Northwest Senior and Disability Services**  
**Rainier Senior Citizens, Inc.**  
**River Road Park and Recreation District**  
**Rogue River Community Center**  
**Rogue Valley Council of Governments**  
**Sandy Community / Senior Center**  
**Southern Oregon Lions Sight & Hearing Center**  
**St. Helens Senior Center**  
**Stanfield Community Center**  
**Tillamook Senior Citizens Club, Inc.**  
**Union County**  
**Wheeler County**

The Award of a Grant to the Applicants listed above is subject to successful negotiation of any negotiable provisions in the RFA described in Section 5.5.7, for Grants to be executed as a result of this RFA. Grant Negotiations will be conducted by APD Grant Administrator for each Grant to be awarded, it is expected negotiations and final Grant issuance will be completed within the next 45 days.

If you have any questions or concerns, please feel free to contact me by phone or email at: Email: [ronald.d.dickens@dhsosha.state.or.us](mailto:ronald.d.dickens@dhsosha.state.or.us), **Phone (503) 798-2994**

Sincerely,

Ronald Dickens, Procurement Specialist III  
Oregon Department of Human Services, Office of Contracts and Procurement



## City of Gladstone Staff Report

---

Report Date : September 6, 2022  
Meeting Date: September 13, 2022  
To : Gladstone City Council  
From : Jacque M. Betz, City Administrator  
Darren Caniparoli, Public Works Director

### AGENDA ITEM

Consider adopting a resolution authorizing the City of Gladstone to apply for a local government grant from the Oregon Parks and Recreation Department for a paved loop pathway at the Gladstone Nature Park and delegating authority to the City Administrator to sign the application.

### HISTORY/BACKGROUND

In December 2020, the City adopted Resolution no. 1187, a resolution adopting the Gladstone Nature Park Site Plan. In the plan, park improvements were identified that totaled \$692,000, and the consultants indicated that eventual fulfillment of the site plan would likely require phased implementation and the successful award of outside grant funding.

The Land and Water Conservation Fund (LWCF) is a federally funded grant program by the Oregon Parks and Recreation Department. Typically, the program awards about \$1.5 million to qualified projects every other year. Grants are available to develop basic outdoor recreational facilities.

At the August 8, 2022, Parks and Recreation Board meeting, the Board recommended approval for the City Council to consider applying to complete the paved loop pathway at Gladstone Nature Park. The existing paved pathway at the Gladstone Nature Park becomes the backbone for the system of paved and unpaved trails that meander through the park and its natural areas. The paved loop would provide universal access through the wooded area and connect to the existing paved path at either end of the upper section of the park. This will enable people to walk safely and efficiently between destinations. (A copy of the site plan diagram is attached as Exhibit 2).

Connectivity and accessibility are essential in City parks, and this project would also complement the Webster/Cason pedestrian crossing the City will complete in the Spring of 2023. The pedestrian plan in the City's Transportation Plan includes several enhanced pedestrian crossings that provide access to essential destinations such as schools, parks, churches, and senior living facilities. The Webster and Cason Crosswalk projects include installing an enhanced pedestrian crossing with raised median islands, high visibility markings, signs, and rapid flash beacons.

The Oregon Parks and Recreation Department requires the local governing body to approve a resolution supporting the project before applying. The City's grant policy requires the Gladstone City Council to accept grant funds if awarded.

COST IMPACT:

Staff estimates to apply for \$100,000. The City must provide a 50 percent match on project funding, and American Rescue Plan Act (ARPA) funds cannot be considered as a match. Therefore, funds would come from the Parks Systems Improvements & Project budget.

OPTIONS:

- Option 1: Approve the resolution authorizing the City of Gladstone to apply for the grant.
- Option 2: Approve the resolution authorizing the City of Gladstone to apply with modifications.
- Option 3: Do not approve the resolution to apply for the grant funds.

Exhibit 1- Resolution to apply for the grant

Exhibit 2- Gladstone Nature Park Site Plan Site Diagram

Exhibit 3- Letter of support from Friends of the Gladstone Nature Park

Exhibit 4- Letter of support from the Gladstone School District

Exhibit 5- Land and Water Conservation Fund Grant Program 2022 Pre-Application Worksheet

Recommended Staff Action

Staff recommends City Council adopt the resolution with the following motion:

**"I make a motion to approve Resolution No. 1212 authorizing the City of Gladstone to apply for a local government grant from the Oregon Parks and Recreation Department for a paved loop pathway at the Gladstone Nature Park and delegating Authority to the City Administrator to sign the application".**

  
Darren Caniparoli  
Public Works Director

9/7/22  
Date

  
Jacqué Betz  
City Administrator

9-7-22  
Date

***EXHIBIT 1***

**RESOLUTION NO. 1212  
CITY OF GLADSTONE, OREGON**

*A Resolution Authorizing the City of Gladstone to Apply for a Local Government Grant from the Oregon Parks and Recreation Department for a Paved Loop Pathway at the Gladstone Nature Park and Delegating Authority to the City Administrator to Sign the Application.*

**WHEREAS**, the Oregon Parks and Recreation Department is accepting applications for the Land and Water Conservation Fund Grant Program; and

**WHEREAS**, the City of Gladstone desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

**WHEREAS**, the Gladstone City Council and Gladstone Parks and Recreation Board have completed and adopted a Gladstone Nature Park Site Plan, and identified improvements for ADA compliant and universal access at the Gladstone Nature Park as a priority; and

**WHEREAS**, the City of Gladstone has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

**WHEREAS**, the City of Gladstone will provide adequate funding for on-going operations and maintenance of this park and recreation facility should the grant funds be awarded; and

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Gladstone, a municipal corporation of the State of Oregon, the following:

Section 1. The City of Gladstone demonstrates its support for the submittal of a grant application to the Oregon Park and Recreation Department for the paved loop pathway at the Gladstone Nature Park and delegating authority to the City Administrator to sign the application.

Section 2: This resolution becomes effective upon approval.

This Resolution adopted by the Gladstone City Council this \_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Tamara Stempel, Mayor

\_\_\_\_\_  
Tami Bannick, City Recorder



EXHIBIT 2

Site Plan Diagram

Gladstone Nature Park Site Plan  
FINAL CONCEPT

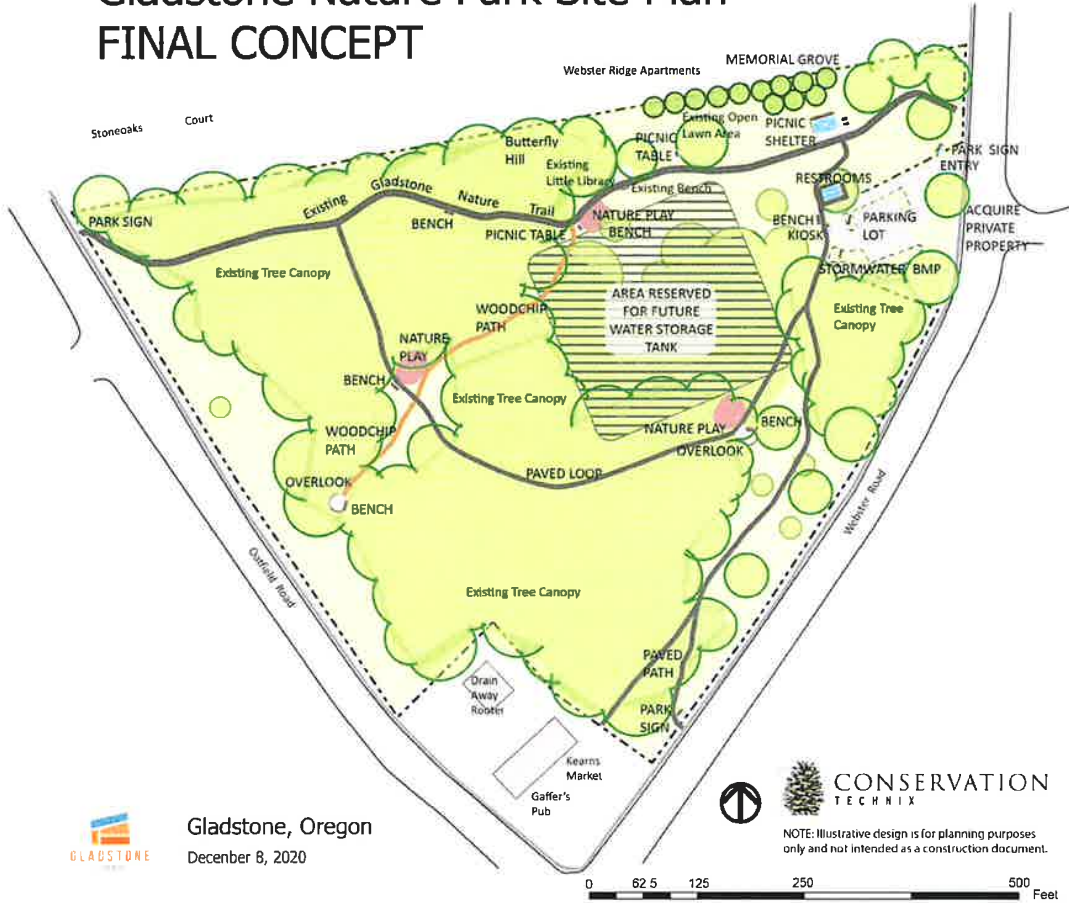


EXHIBIT 3



Friends of Gladstone Nature Park  
PO Box 711  
Gladstone, Oregon 97027

August 29, 2022

Nohemi Enciso  
Land and Water Conservation Fund Program Coordinator  
725 Summer St. NE Suite C  
Salem, OR 97301

Dear Ms. Enciso,

The Gladstone Nature Park is 11.5 acres of beautiful forested space and native vegetation. White Oak and Licorice ferns are abundant, along with many native wildflowers, mushrooms, and Oregon native plants. The Friends of Gladstone Nature Park (FOGNAP) is a nonprofit group that along with the City of Gladstone is deeply invested in restoring a natural environment in this park that is accessible to all our citizens.

In 2020, the City hired Conservation Technix to prepare a site plan for the park. The centerpiece of this plan is a paved loop pathway that would make the park more accessible for wheelchairs, strollers, scooters, wagons, and folks with disabilities. The project has endless positive benefits. It will encourage families to enjoy the benefits of outdoor recreation, foster healthy lifestyles, promote environmental learning, and bring our community closer.

There are several specific groups near the park that would greatly benefit from this paved loop pathway. Exceed Enterprises on Oatfield Road serves clients with intellectual and physical disabilities who love to walk in the park. Webster Ridge Apartments has ADA accessible apartments on the ground floor and these neighbors frequent the park. Somerset Lodge retirement community residents often bird watch in the park. Clackamas County's new Tukwila home has age 55+ residents who love to explore the park. All of these visitors are adjacent or across the street from the park. The City of Gladstone plans a crosswalk on Webster Road, (completion spring 2023), and a future crosswalk on Oatfield Road that will complete the connection to Gladstone's transportation plan for the neighborhood and make this paved loop trail more accessible for all neighbors.

The paved loop trail project has a lot of support from people in our community. The City Council and the Parks Board have identified it as a top priority. The city has held many meetings regarding the development of this park and citizens have stated that the paved loop pathway is very important. Your support for the paved loop pathway at the City of Gladstone's Nature Park is key. FOGNAP strongly urges you to support this project. Thank you for your consideration and if you have any further questions, please feel free to contact me.

Sincerely,

Friends of Gladstone Nature Park: Nancy Eichsteadt, President, with Gary Bokowski, John Eichsteadt, Mindy Garlington, Bruce Hildreth, Teri Hildreth, David Michael, Jim Miler, Lisa Preble, William Preble, Tammy Stempel, Nancy Turner.

Cc Jacque Betz, City Administrator

EXHIBIT 4



## *Gladstone School District 115*

*Growing Great People*

17789 Webster Road, Gladstone Oregon 97027

Bob Stewart, Superintendent – 503.655.2777 – Fax 503.655.5201

August 24, 2022

To Whom It May Concern,

On behalf of the Gladstone School District, I encourage you to fund a grant proposal from the City of Gladstone to create a paved loop pathway in the Gladstone Nature Park. This park is frequently used by children, teens, and families as a place to recreate and explore nature.

The non-profit Friends of the Gladstone Nature Park have frequently partnered with Gladstone students on a variety of projects to support the park. For example, Gladstone High freshmen built and installed Mason Bee houses, Kraxberger sixth graders planted native species to attract pollinators, and John Wetten students released the butterflies they raised at school. In addition, our Gladstone High Key Club and athletes helping with our annual Gladstone Gives Back project do service projects in the park such as removing non-native species and laying bark mulch on walkways.

The current paved pathway through the park serves as a daily shortcut for students biking or walking to Gladstone High, Kraxberger Middle School, or Rex Putnam High. Adding a paved loop path to the park would increase safe access for people with disabilities, bike riders, and parents pushing baby strollers, expanding park use for children's story walks, wildlife photography, exercise, and nature experiences.

We strongly support this project. Thanks for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Stewart".

Bob Stewart

Board of Directors:

*Stacie Moncrief, Chair, Tracey Grant, Vice Chair, Donna Diggs, Erik Richter, Jeremy Shaw, Ginger Zimtbaum*

## EXHIBIT 5

### Land and Water Conservation Fund Grant Program 2022 Pre-Application Worksheet

for **DEVELOPMENT / REHABILITATION PROJECT** Grant Applications

This document contains the questions that will be asked on the Oregon Parks and Recreation Department's online LWCF grant application. **This document will NOT be accepted as a grant application** but is designed to help applicants prepare answers, in advance, for the LWCF application. Once answers are completed here, they can easily be cut and pasted or entered into the online application. This does not represent the entire application.

Applications must be completed and submitted on <https://OPRDGrants.org>. The online application becomes available September 1, 2022. Completed applications are due by 11:59 PM on November 1, 2022.

Refer to the LWCF section of OPRD's website for a copy of the LWCF Grant Manual, forms and online application instructions for using the OPRD Grants website:

<https://www.oregon.gov/oprd/GRA/Pages/GRA-lwcf.aspx>

---

**ATTACHMENTS** - Be prepared to upload the following attachments. Most are required. Some forms are provided in the application. Please combine PDFs into a single file when possible.

- Application & Revision (A&R) Form (**Submit this as a Word document**)
- Concept or Construction Drawings
- LWCF Park Boundary Map – 6(f)(3) Map
- Land Use Compatibility Statement (LUCS)
- Letters of Support
- Photos
- Property Deed or Easement or Lease Agreement
- Resolution to Apply for Grant
- SHPO Clearance Form (**Submit this as a Word document**)
- SHPO Map: 7.5 min. USGS Topo Map or 1 Sq. Mile Map
- SHPO Submittal Form (**Submit this as a fillable PDF, do not submit a scanned copy**)
- Site Plan
- State Agency Reviews: Upload responses from the following agencies. Other agencies may be contacted in addition to those listed below.

- Oregon Department of Land Conservation & Development
- Oregon Department of State Lands
- Oregon Department of Fish & Wildlife
- Oregon Department of Environmental Quality
- Urban Growth Boundary Map
- Vicinity Map
- Additional Attachments – if needed

**BRIEF PROJECT DESCRIPTION:** What will this project do (in 40 words or less). Please complete the sentence: The project will . . .

Example: The project will replace existing playground equipment with new accessible playground equipment, and construct 500 feet of paved trail at [park name] in [city or town or area name], Oregon.

**FINANCIAL INFORMATION:** Prepare a project budget in advance. The budget should include detailed information on all costs and must clearly identify all estimated project costs. Unit costs should be provided for all budget items including but not limited to the cost of work to be provided by contractors. Projects are limited to using a maximum of 15% of the total budget for costs not directly attributable to physical development/rehabilitation activities, supplies, equipment, or cost of land. Additionally, the LWCF Act specifically excludes acquisition support costs (such as acquisition research and appraisals).

The financial section of the application should identify sources of funding, agency match and grant request amount. LWCF assistance shall not exceed 50 percent of the total eligible costs.

**The LWCF Act prohibits the use of other federal financial assistance in a project assisted with LWCF.** However, in those instances where the statutory provisions of a subsequent federal grant-in-aid program explicitly allows recipients to use such assistance as match for another federal grant, such as in Community Development Block Grants (CDBG) and Recreational Trails Program (RTP), this section of the LWCF Act is superseded and a matching arrangement is possible.

**New requirements to consider as applicants develop project budget and scope:**

On or after May 14, 2022, none of the funds under a federal award that are part of Federal financial assistance program for infrastructure may be obligated for a project unless all of the iron, steel, manufactured products and construction materials used in the project are produced in the United States, unless subject to an approved waiver.

The Build America, Buy America Act, Pub. L. No. 117-58, §§ 70901-52 requires the following conditions to be included in all subawards, including all contracts and purchase orders for work or products under this program:

1. All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
2. All manufactured products used in the project are produced in the United States —this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.
3. All construction materials are manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States.

Construction materials includes an article, material, or supply that is or consists primarily of:

- non-ferrous metals;
- plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
- glass (including optic glass);
- lumber; or
- drywall.

Construction Materials does not include cement and cementitious materials, aggregates such as stone, sand, or gravel, or aggregate binding agents or additives.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

Applicants should research product availability as part of the scope and budget development process. While standards to document compliance have not been provided to the states at the time of publication of this document, grant applicants should request Buy America documentation from potential vendors and suppliers in line with the requirements described above.

## **SECTION: SUPPLEMENTAL INFORMATION**

### **1. PROJECT NARRATIVE (Please limit answers to each question to 400 words or less)**

- a. Describe all elements of the project. What will this project do? What new facilities will be constructed? What existing facilities will be renovated or removed? Describe present

development on the site and how the proposed project fits in with current and future development.

- b. Why is this project a priority? What needs will be met by this project? How will these needs be met?
- c. Who will do the project work? Who will provide project supervision?
- d. Who and how many people will benefit from this project?

## 2. SCORP CRITERIA: CONSISTENCY WITH STATEWIDE PRIORITIES (0-20 points)

- a. Is your project in a **CLOSE-TO-HOME** area (located within an urban growth boundary (UGB), unincorporated community boundary, or in a Tribal Community), or in a **DISPERSED AREA** located outside of these boundaries? A map clearly identifying the project location and UGB, or unincorporated community boundary drawn on it, must be uploaded in the attachments section of this application.

- b. If your project is in a Close-To-Home Area, select the statewide priorities that your project will address. Select all that apply. (See 2019-2023 SCORP, page 216, Table 12.1-12.2)

**Answer: Multiple choice**

- Community trail systems
- Restrooms
- Children's playgrounds and play areas built with manufactured structures
- Picnic areas and shelters for small visitor groups
- Trails connected to public lands
- Picnicking / day use and facilities
- Dirt / other soft surface walking trails and paths
- Children's playgrounds and play areas made of natural materials (logs, water, sand, boulders, hills, trees)
- Nature and wildlife viewing areas
- Public access sites to waterways
- None of the above
- My project is not located in a Close-to-Home Area.

- c. If your project is in a Dispersed-Area, select the statewide priorities that your project will address. Select all that apply. (See 2019-2023 SCORP, page 216, Tables 12.1-12.2)

**Answer: Multiple choice**

- Restrooms
- RV / trailer campgrounds and facilities
- Day-use hiking trails
- Connecting trails into larger trail systems

- Interpretive displays
- Dirt / other soft surface walking trails and paths
- Nature and wildlife viewing areas
- Public access sites to waterways
- More places and benches to observe nature and others
- None of the above
- My project is not located in a Dispersed-Area

### 3. SCORP CRITERIA: CONSISTENCY WITH STATEWIDE ISSUES (0-10 points)

- a. Is the location of your project listed as a high priority UGB or county for one or more of the following demographics? Select all that apply. (See the following pages of the 2019-2023 SCORP)

**Answer: Multiple choice**

- Aging population (page 216-217, Tables 12.3-12.6)
- Diverse population (page 219, Tables 12.9-12.12)
- Families with children (page 221, Tables 12.15-12.16)
- Low-income population (page 222-223, Tables 12.18-12.19)
- None of the above

To what extent does the project address one or more of the following four Statewide Issues identified in the 2019-2023 SCORP? **(Please be brief with your responses)**

- b. Aging Population: Does the project meet outdoor recreation needs of an **Aging population**, and if so, what needs are addressed? (pages 217-218, Tables 12.7-12.8)
- c. Diverse Population: Does the project meet outdoor recreation needs of an increasingly **Diverse population**, and if so, what needs are addressed? (pages 220-221, Tables 12.13-12.14)
- d. Families with Children: Does the project meet outdoor recreation needs of **Families with Children**, and if so, what needs are addressed? (page 222, Table 12.17)
- e. Low-Income Population: Does the project meet outdoor recreation needs of a **Low-Income population**, and if so, what needs are addressed? (page 223, Table 12.20)

### 4. SCORP CRITERIA: LOCAL NEEDS AND BENEFITS (0-25 points)

Applicants are strongly encouraged to develop project applications that meet high priority needs of their jurisdiction. Need for the project can be demonstrated through the county-level



SCORP needs assessment, through coordinated long-range planning, or through a substantive public involvement process.

Please identify how the proposed project will satisfy State, local, or county level issues and needs by using **at least one** of the following categories. In addition to the following categories, you may use the parkland mapping website to conduct a ½ mile service area analysis to provide a visual representation of the need for this project.

- a. **Public Recreation Provider Identified Need** - Does the project address county-level needs identified by the Public Recreation Provider Survey? (See 2019-2023 SCORP, pages 224-229, Tables 12.21-12.56). If so, enter which priority or priorities are identified for the project county. Please use either the Close-to-Home Priorities or Dispersed Area Priorities, not both.
- b. **Oregon Resident Identified Need** - Does the priority project address Statewide-level needs identified in the Oregon Resident Survey? (See 2019-2023 SCORP, page 230, Tables 12.57-12.60). If so, enter which priority or priorities are identified.
- c. **Local Planning** – Does the project address priority needs as identified in a current local long-range planning document with a minimum of a 5-year planning horizon (park and recreation master plan, city or county comprehensive plan, trails master plan, transportation system plan or bicycle and pedestrian plan, etc.)?
- d. **Public Involvement Effort** –Describe the public involvement effort that led to the identification of the priority project including citizen involvement through public workshops, public meetings, surveys, and local citizen advisory committees during the project’s planning process.

**5. SCORP CRITERIA: PHYSICAL ACTIVITY BENEFITS (0-5 points)**

- a. Is the project located within a Body Weight Index (BMI) high-priority area? See Tables 12.62-12.63 on page 231 of the 2019-2023 SCORP for a listing of high-priority counties and UGBs for resident BMI. (Note: For projects in dispersed settings, use county priority only). If the parkland mapping website was used to identify the high priority physical activity area, you may upload a copy of the map.

High-priority counties:	High-priority UGBs:
<input type="checkbox"/> Clatsop	<input type="checkbox"/> Chiloquin
<input type="checkbox"/> Columbia	<input type="checkbox"/> Elgin
<input type="checkbox"/> Coos	<input type="checkbox"/> Garibaldi
<input type="checkbox"/> Curry	<input type="checkbox"/> Grass Valley
<input type="checkbox"/> Douglas	<input type="checkbox"/> Huntington

<input type="checkbox"/> Harney	<input type="checkbox"/> Jordan Valley
<input type="checkbox"/> Jefferson	<input type="checkbox"/> Lakeside
<input type="checkbox"/> Klamath	<input type="checkbox"/> Monroe
<input type="checkbox"/> Lake	<input type="checkbox"/> Monument
<input type="checkbox"/> Lincoln	<input type="checkbox"/> Pilot Rock
<input type="checkbox"/> Linn	<input type="checkbox"/> Prescott
<input type="checkbox"/> Malheur	<input type="checkbox"/> Richland
<input type="checkbox"/> Marion	<input type="checkbox"/> Spray
<input type="checkbox"/> Morrow	<input type="checkbox"/> Waterloo
<input type="checkbox"/> Umatilla	<input type="checkbox"/> Willamina
<input type="checkbox"/> None of the above	<input type="checkbox"/> None of the above

- b. Does the project satisfy one or more of the four physical activity priority needs identified in Table 12.61 on page 231 of the 2019-2023 SCORP?

**Answer: Multiple choice**

- Walking trails or paths
- More parks closer to where residents live
- Trails or paths that lead to parks
- Bicycle trails or paths
- None of the above

#### 6. SCORP CRITERIA: NEED FOR MAJOR REHABILITATION (0-5 points)

- a. Major rehabilitation projects involve the restoration or partial reconstruction of eligible recreation areas and facilities, which is necessitated by one or more of the following and is not attributed to lack of maintenance. If the project includes major rehabilitation, please check all that apply.

**Answer: Multiple choice**

- The recreation area or facility is beyond its normal life expectancy
- The recreation area or facility was destroyed by fire, natural disaster, or vandalism
- The recreation area or facility does not meet health and safety codes/requirements
- The recreation area or facility requires rehabilitation to ensure critical natural resource protection
- Changing recreation needs (e.g., changes in demographics within the service area) dictate a change in the type of recreation area or facility provided
- The recreation area or facility does not meet accessibility standards of the Americans with Disabilities Act (ADA) and/or the Architectural Barriers Act (ABA).

- b. Please list the specific facilities that are in need of rehabilitation. Upload photos in the Attachments showing the facilities in need of rehabilitation.

- c. If only part of the project is rehabilitation, approximately what percentage of the project is rehabilitation?

**7. SCORP CRITERIA: ACCESSIBILITY ACCOMMODATIONS (0-5 points)**

- a. Does the proposed project satisfy one or more of the statewide accessibility needs identified in Table 12.64 on page 231 of the 2019-2023 SCORP?

**Answer: Multiple choice**

- More accessible paved trails
  - More benches along trails
  - Rehabilitation of a recreation area or facility which does not meet access requirements of the ADA
  - More accessible parking
  - Public transportation to parks
  - None of the above
- b. Does the project satisfy one or more of the statewide accessibility needs for certain demographic groups identified in Table 12.65 on page 232 of the 2019-2023 SCORP? If so, what needs are addressed?

**8. ACCESSIBILITY COMPLIANCE**

- a. Does your agency have a board or city council adopted/approved ADA Transition Plan?

**Answer: Yes/No**

If the project does not have an approved ADA Transition Plan, the applicant needs to conduct an ADA Site Evaluation for the project. An ADA Site Evaluation should identify and propose how to fix problems that prevent people with disabilities from gaining equal access to programs, services, and activities. To review and access ADA evaluation tools, see the ADA Resources included with this application.

- b. If you selected “No” to question 8a., has an ADA Site Evaluation been completed for this project?

**Answer: Yes/No**

- c. How will the project meet current ADA accessibility standards? To what extent will this project involve consultation with building officials, contractors or companies required to know and apply ADA requirements?

**9. INCLUSIVE OUTDOOR RECREATION OPPORTUNITIES** (Please be brief with your responses)

**a. Universal Design (0-5 points)**

Universal design attempts to meet the needs of all people, and includes those of all ages, physical abilities, sensory abilities and cognitive skills. It includes the use of integrated and mainstream products, environmental features and services, without the need for adaptation or specialized design. Please describe how your project goes beyond the Americans with Disabilities Act (ADA) and strives to incorporate Universal Design concepts. Please show evidence that the project design has considered cognitive, vision, hearing, social, and other kinds of disabilities.

**b. Diversity, Equity, and Inclusion (0-5 points)**

Diversity, equity, and inclusion strategies direct organizations to address inequity in the communities they serve, ensure diverse representation in the planning and decision-making process, and promote welcoming environments for all visitors, employees, and volunteers. If your organization has an inclusion strategy or is working towards an inclusion strategy, describe that here. If applicable, describe your organization's diversity, equity, and inclusion strategy as it relates to this project. Upload supporting documentation if applicable.

**10. SUSTAINABILITY (0-5 points)**

Sustainability means using, developing, protecting, and managing resources in a manner that enables people to meet current and future needs from the multiple perspectives of environmental, economic and community objectives.

Describe how sustainability was considered in the intent, strategies, and long-term management plans for the proposed project. Examples may include but are not limited to: sustainable design methods; projects that will have a minimal impact on the surrounding ecosystem; projects that will result in user protection of natural resources such as water quality/conservation, plant conservation, wildlife conservation, energy conservation, pollution control and environmental protection and restoration.

**11. COMMUNITY SUPPORT (0-5 points)**

To what extent does the project have broad community support? Please include supporting documentation. Examples can include letters of support and/or survey analysis from park users, neighbors, and a variety of project stakeholders, results or summary documentation of recent community or neighborhood meetings concerning the project.

## 12. FINANCIAL COMMITMENT (0-10 points)

Project applicants are encouraged to develop project applications involving partnerships with other agencies or organizations. Project applicants are also encouraged to demonstrate solid financial commitment to providing necessary project maintenance and upkeep.

- a. What is the source of local matching funds for the project? A Resolution to Apply must be submitted with this application to indicate a commitment of local match funding for the project.
- b. To what extent does the project involve partnerships with other agencies or groups? Are donations and/or funding from other agencies or groups secured?
- c. Other than this grant application, to what extent has funding been secured or committed to complete the project?

## 13. READINESS TO PROCEED

- a. Have you submitted a signed Land Use Compatibility Statement with this application?  
**Answer: Yes/No**
- b. Have you submitted construction or concept plans with this application?  
**Answer: Yes/No**
- c. List required permits and status of permit applications for the project (i.e. Corps of Engineers, Division of State Land, Building Permits, etc.). Describe any possible delays or challenges that could occur in receiving permits.
- d. If this project is selected for funding, what will be the next step in the process? E.g. pursue construction drawings, apply for permits, solicit bids, etc.
- e. How will you be able to legally insure that the project site will be managed for public outdoor recreation in perpetuity?

## 14. CONTROL AND TENURE

Project land is controlled by:

- Fee simple (Deed)
- Lease (leased from the Federal Government or from one public agency to another for a term not less than 25 years)
- Permanent recreation-use easement or similar device

**15. OPRD RECREATION GRANTS PERFORMANCE**

OPRD has five recreational grant programs, including LWCF. List all active and past OPRD grant awards and describe your performance and compliance with those awards. Prior OPRD grants can be found in the Projects panel of your online grant account at OPRDgrants.org.

	Past performance	Compliance issues
Land and Water Conservation Fund Grant Program: 41- _____,		
Local Government Grant Program: LG _____,		
Recreational Trails Program: RT _____,		
All-Terrain Vehicle Grant Program: ATV _____,		
County Opportunity Grant Program: COG _____,		







**AGENDA  
ITEM #10**

**(no attachments)**



**CITY COUNCIL  
MONTHLY  
ACTIVITY  
REPORTS**



## Tami Bannick

---

**From:** Mindy Garlington  
**Sent:** Wednesday, September 7, 2022 9:44 AM  
**To:** Tami Bannick  
**Subject:** Re: City Council Monthly Activity Report

8/5/2022 LOC Women's 12-1  
8/6/2022 Gladstone Cultural Festival & Parade / All Day  
8/8/2022 Parks Board 6:30 zoomed  
8/9/2022 City Council 6:30  
8/10/2022 LOC / DEI 6-7 CXL'd  
8/11/2022 Nature Park 7:00  
8/11/2022 Fire dept. 4:00  
8/16/2022 LOC Women's Caucus 12-1:30  
8/17/2022 Library Task Force 5:30  
8/18/2022 Board of County Commissioners 10:00am  
8/18/2022 County Library Board 5:30  
8/22/2022 Traffic Safety 6:30  
8/23/2022 City Council Work Session 5:30  
8/30/2022 LOC Women's Caucus, Outreach Committee 5:30  
8/31/2022 Gladstone School Board (CXL'd)

Mindy Garlington GCC President

*"One of the greatest gifts you can give is your time"*



**PRELIMINARY  
CITY COUNCIL  
AGENDA  
PLANNING  
DOCUMENT**





<b>September 27, 2022 5:30 pm</b>		
	City Volunteer Celebration at the Senior Center	
<b>October 11, 2022 Regular City Council Meeting 6:30 pm</b>		
<b>Time to Be Determined</b>	Gladstone Library Celebration- demolition of old City Hall Time to be determined	Gladstone City Council/Clackamas County Board of Commissioners
<b>Consent</b>	<ul style="list-style-type: none"> <li>• Financials</li> <li>• Legal costs on projects</li> <li>• Minutes from previous Council meetings</li> <li>• Department Head Monthly Reports (September)</li> </ul>	
<b>Report</b>	Clackamas Fire District #1 Update	Fire Chief Browne
<b>Tent</b>	Consider approval of a contract for Planning Services	CA Betz
<b>Tent</b>	Consider approval of collective bargaining agreement between the City of Gladstone and Gladstone Police Association	HRC McDonald/CA Driscoll
<b>October 25, 2022 City Council Work Session 5:30 pm</b>		
	Consider approving an ordinance to modify Chapter 5.04 Business Taxes and Licenses	CR Bannick/CCO Boyle
	Homelessness in Public Spaces Discussion	Chief Schmerber/CA Betz/CA Jacobs
<b>November 8, 2022 Regular City Council Meeting 6:30 pm</b>		
	<ul style="list-style-type: none"> <li>• Financials</li> <li>• Legal costs on projects</li> <li>• Minutes from previous Council meetings</li> <li>• Department Head Monthly Reports (October)</li> </ul>	
<b>Report</b>	Clackamas Fire District #1 Update	Fire Chief Browne
	Consider approval of a banking services contract for the City of Gladstone	FC Brucker
	Consider approving an ordinance to modify Chapter 5.04 Business Taxes and Licenses	CR Bannick/CCO Boyle

Gladstone City Council Preliminary Agendas

	Consider approval of proposed amendments to the C-2 Zoning District and new Downtown Overlay Zone	CA Betz/MIG/JS
<b>November 22, 2022</b> <b>City Council Work Session</b> <b>5:30 Pm</b>		
	Boards, Committees, and Commission’s Work Plans for 2023-25	
<b>December 13, 2022</b> <b>City Council Regular Meeting</b> <b>6:30 PM</b>		
	<ul style="list-style-type: none"> <li>• Financials</li> <li>• Legal costs on projects</li> <li>• Minutes from previous Council meetings</li> <li>• Department Head Monthly Reports (November)</li> <li>• Certify the results of elections</li> </ul>	
<b>Report</b>	Clackamas Fire District #1 Update	Fire Chief Browne
	Approve the GMP for the Public Works Facility	PM Knox/PWD Caniparoli/CA Betz
	Adopt Boards, Committees, and Commissions Work Plans for 2023-25	
	Update the Master Fee Schedule for the rate changes and senior center fee for rentals, land use fees, utility rates.	
	Consider approval of the Budget Calendar for 2023-25	
	Business Carried Forward- Opioid Settlement Agreement Discussion- IGA with Clackamas County	
<b>To Be Set</b>		
	Updated Gladstone Employee Personnel Handbook	
<b>Tent</b>	Consider an agreement with Clackamas County Public Health Division for use of Gladstone’s opioid settlement funds	
	RFP/Q for Auditing Services	

Gladstone City Council Preliminary Agendas

<b>January 10, 2023</b> <b>City Council Regular Meeting</b> <b>6:30 PM</b>		
	<ul style="list-style-type: none"> <li>• Financials</li> <li>• Legal costs on projects</li> <li>• Minutes from previous Council meetings</li> <li>• Department Head Monthly Reports (December 2022)</li> </ul>	
	Swearing In- of Elected Officials	Judge
	Selection of a Council President per Gladstone City Charter Chapter III Section 9	