



**GLADSTONE CITY COUNCIL MEETING
CIVIC CENTER COUNCIL CHAMBERS
October 11, 2022 – 6:30 PM**

3:30 PM PLEASE NOTE THE GLADSTONE CITY COUNCIL WILL ATTEND A CEREMONY FOR THE COMPLETION OF THE DEMOLITION AT THE OLD CITY HALL IN PREPARATION FOR THE NEW GLADSTONE LIBRARY. A QUORUM MAY BE PRESENT BUT NO CITY BUSINESS WILL BE CONDUCTED.

6:30 p.m. - CALL TO ORDER
ROLL CALL
FLAG SALUTE

The City of Gladstone is abiding by guidelines set forth in House Bill 2560, which requires the governing body of the public body, to extent reasonably possible, to make all meetings accessible remotely through technological means and provide opportunity for members of general public to remotely submit oral and written testimony during meetings to extent in-person oral and written testimony is allowed. Therefore, this meeting will be open to the public both in person and virtually using the Zoom platform.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83208314631?pwd=MkY5bGNDSWxNR3pFWTQyL09XNG44dz09>

Passcode: 822904

Or One tap mobile :

US: +17207072699,,83208314631#,,,,*822904# or +12532158782,,83208314631#,,,,*822904#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 720 707 2699 or +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1 719 359 4580 or +1 646 931 3860 or +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799 or +1 386 347 5053 or +1 564 217 2000 or +1 646 558 8656

Webinar ID: 832 0831 4631

Passcode: 822904

If members of the public would like to comment on an agenda item (either virtually or in person) please email your comments to bannick@ci.gladstone.or.us prior to 12:00 p.m. (noon) on October 11, 2022.

The City Council will also have *Business from the Audience* at the end of the meeting. To speak during this time, (either virtually or in person) please email bannick@ci.gladstone.or.us prior to 12:00 p.m. (noon) on October 11, 2022 with your name, topic of discussion and city of residence.

(Zoom participant speaking instructions will be emailed to persons who request to speak and posted on the city's website)

AGENDA ADDITIONS OR CORRECTIONS

CONSENT AGENDA:

1. Approval of September 13, 2022 Regular Minutes

2. Approval of August Bank Balances
3. Budget Report for Period ending 08-31-2022
4. Approval of August Check Register
5. Legal Costs on Projects
6. Department Head Monthly Reports for September 2022

CORRESPONDENCE: None

7. **REPORT – CLACKAMAS FIRE DISTRICT #1 UPDATE** – Fire Chief Nick Browne / Brian Stewart
8. **REPORT- PRESENTATION FROM TUKWILA SPRINGS-** Elise Anderson, Director of Property Management Home Forward, Tanika Cutsforth, Asset Manager Clackamas County Housing Authority, and Biljana Jesic, Resident Services Home Forward, will provide an update on Tukwila Springs since its opening.

REGULAR AGENDA:

9. **CONTRACT FOR 3J CONSULTING TO PROVIDE PLANNING AND ZONING SERVICES TO THE CITY OF GLADSTONE.**
Consider approval of a personal services contract between the City of Gladstone and 3J Consulting Services to provide Gladstone Planning and Zoning Services, and authorizing the City Administrator to sign the agreement.
10. **BUSINESS CARRIED FORWARD** –follow-up discussion regarding the National Opioid Settlement Agreement.

BUSINESS FROM THE AUDIENCE

Visitors: This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others and must fill out a speaker card available in the back of the room prior to making a comment.

BUSINESS FROM THE COUNCIL – Council Monthly Activity Reports
Preliminary City Council Agenda Planning Document

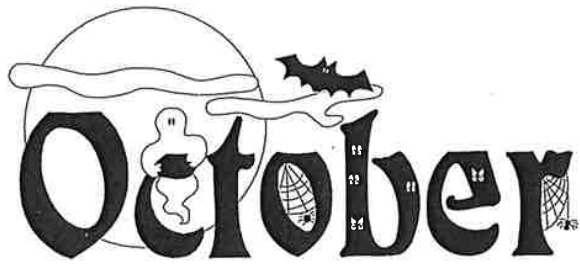
ADJOURN

Upcoming Meeting Dates:

- October 25, 2022 – City Council Work Session – 5:30 p.m.
- November 8, 2022- City Council Regular Meeting- 6:30 p.m.

MEETING ACCESSIBILITY SERVICES AND AMERICANS WITH DISABILITIES ACT (ADA) NOTICE

The Civic Center is ADA accessible. Hearing devices may be requested from the City Recorder at least 48 hours prior to the meeting. Individuals requiring other assistance must make their request know 48 hours preceding the meeting by contacting the City Recorder at bannick@ci.gladstone.or.us. Staff will do their best to respond in a timely manner and to accommodate requests.



CONSENT AGENDA

GLADSTONE CITY COUNCIL MEETING MINUTES OF SEPTEMBER 13, 2022

Meeting was called to order at 6:30 P.M. – (Via Zoom and In Person)

ROLL CALL:

Mayor Tammy Stempel, Councilor Ripley, Councilor Alexander, Councilor Tracy, Councilor Todd, Councilor Hartman, Councilor Garlington

ABSENT:

None

STAFF:

Jacque Betz, City Administrator; Darren Caniparoli, Public Works Director; Tiffany Kirkpatrick, Community Services Manager; John Schmerber, Police Chief; Chad Jacobs, City Attorney; Tami Bannick, City Recorder

Mayor Stempel called the meeting to order and explained that the City is abiding by guidelines set forth in House Bill 2560, which requires that they make all meetings accessible remotely, through technologic means and provide the opportunity for the public to participate to the best of their ability. This meeting will be open to the public, both in person and virtually, using the Zoom platform. The Council members and staff will be in person, as well as those citizens who wish to attend in person. She went over the procedures that will be followed for the meeting and the meeting agenda.

AGENDA ADDITIONS OR CORRECTIONS:

None.

CONSENT AGENDA:

1. Approval of August 9, 2022 Regular Meeting Minutes
2. Approval of July Bank Balances
3. Budget Report for Period ending 7-31-2022
4. Approval of July Check Register
5. Legal Costs on Projects
6. Department Head Monthly Reports for August 2022

Councilor Tracy made a motion to approve the Consent Agenda. Motion was seconded by Councilors Todd. Ms. Bannick took a roll call vote: Councilor Hartman – yes. Councilor Tracy – yes. Councilor Alexander – yes. Councilor Ripley – yes. Councilor Todd – yes. Councilor Garlington – yes. Mayor Stempel – yes. Motion approved with a unanimous vote.

CORRESPONDENCE:

None.

REPORT FROM CLACKAMAS FIRE DISTRICT #1:

Captain Bower introduced Firefighter Bruce Neelands, from Station 322. He said they had 153 calls for service in Gladstone over the last month. They were able to utilize the old City Hall building for training purposes. They attended and participated in several events – Volcano Harley Davidson 9-11 Memorial Event and the last Gladstone High School football game. They’ve only had a few small brush and bark dust fires in Gladstone. Overall it has been a busy summer.

Captain Bower read an email from their Operations Chief regarding what it’s been like for the Fire District recently. He thanked everyone for their hard work over the last few weeks. Since August 29th they have

handled the McIver fire, 15 structure fires, 5 vehicle fires, 45 brush fires, 2 vehicle entrapments, 1 high angle rescue (parachutist caught in a tree), and 12 cardiac arrests. They've also had crews assigned to fires in California, Joseph, Grants Pass, and Oak Ridge.

Captain Bower went over how they prepared for the recent fires. Clackamas Fire received two grants – one is to replace their cardiac monitors and the other is approximately \$97,000 for a simulation program through the State Homeland Security grant program.

Mayor Stempel said for those members of the public who wished to speak the deadline for accepting comments was noon today. They allow three minutes for public comment unless there are special circumstances and additional time has been approved beforehand by staff.

She said a few words about the role of the City Council. She feels it is important for everyone to understand their limitations: they represent the citizens of Gladstone and not their own personal agendas and beliefs. There have been many times when a decision being made doesn't align with what they would like personally but have made a decision based on what is based on the City as a whole. That doesn't mean that their personal beliefs have changed; just that they listened and acted accordingly. There are laws and rules they have to use as the basis of their decisions. They do not have the luxury of randomly making decisions, but instead they have to be consistent and take the path that is defensible. They appreciate everyone's time in participating in this process. Her goal is to keep the meeting respectful and engaging and she hopes everyone will help her do that.

REGULAR AGENDA

7. CONTRACT FOR SHIELS OBLETZ JOHNSEN (SOJ) TO PROJECT MANAGE THE GLADSTONE PUBLIC WORKS FACILITY PROJECT:

This is to consider approval of a personal services contract in the amount of \$262,020 for project management of the public works facility and authorizing the City Administrator to sign the agreement. Ms. Betz said the Council approved the contract for P&C Construction to start phase 1 at the last meeting. Project Manager Kim Knox has completed the project set up and the selection process of the progressive design build services contract. The City would like to retain her to assist with tasks #3 and #4 (design development, design build phase and final design and construction close out). In the City's contracting rules there is a provision that allows the City to directly award a contract to someone who has had prior work experience with the City. Staff believes it is in the City's best interest, both financially and otherwise, to continue with the continuity of using SOJ to complete these tasks.

Councilor Garlington made a motion to approve the Personal Service Contract between the City of Gladstone and Shiels Oblatz Johnsen in the amount of \$262,020 for project management of the Gladstone Public Works facility and authorizing the City Administrator to sign the agreement. Motion was seconded by Councilor Hartman. Ms. Bannick took a roll call vote: Councilor Hartman – yes. Councilor Tracy – yes. Councilor Alexander – yes. Councilor Ripley – yes. Councilor Todd – yes. Councilor Garlington – yes. Mayor Stempel – yes. Motion passed with a unanimous vote.

8. ACCEPT A GRANT FROM THE OREGON DEPARTMENT OF HUMAN SERVICES FOR THE GLADSTONE SENIOR CENTER:

This grant is in the amount of \$75,000 for congregate meals, site modernization, and improved/enhanced transportation at the Senior Center. Ms. Betz commended Tiffany Kirkpatrick for the effort she put in to seeking this unique type of funding that does not require any matching funds.

Ms. Kirkpatrick said this was an easy grant process. They intend to modernize and upgrade the Senior Center in many ways. With one of the grants (\$50,000) they would like to surplus the mini van and purchase a 10-13 passenger vehicle. The other grant (\$25,000) would be for upgrading their countertops, making a compost/recycling station, reconfiguring an existing shed, and extending the covered entrance to the shed.

Councilor Tracy made a motion to accept a grant from the Oregon Department Human Services, Office of Aging and People with Disabilities, and Community Services and Supports Unit in the amount of \$75,000. Motion was seconded by Councilor Todd. Ms. Bannick took a roll call vote: Councilor Garlington – yes. Councilor Todd – yes. Councilor Hartman – yes. Councilor Tracy – yes. Councilor Alexander – yes. Councilor Ripley – yes. Mayor Stempel – yes. Motion passed with a unanimous vote.

9. RESOLUTION 1212 – TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON STATE PARKS AND RECREATION DEPARTMENT FOR PAVED LOOP PATHWAY AT THE GLADSTONE NATURE PARK:

Ms. Betz said they are asking the Council to approve a resolution that allows them to apply for a grant award of approximately \$100,000. The City must provide a 50% match (\$50,000), which would come from the Parks Systems Improvements & Projects budget. They can use SDC funds as well. If they receive the grant they will have to come back at a later to accept it. This would be an excellent opportunity to improve the accessibility of the Nature Park. The Parks and Rec Board gave their approval.

Councilor Garlington made a motion to approve Resolution No. 1212 authorizing the City of Gladstone to apply for a local government grant from the Oregon Parks and Recreation Department for a paved loop pathway at the Gladstone Nature Park and delegating Authority to the City Administrator to sign the application. Motion was seconded by Councilor Alexander. Ms. Bannick took a roll call vote: Councilor Todd – yes. Councilor Hartman – yes. Councilor Tracy – yes. Councilor Garlington – yes. Councilor Alexander – yes. Councilor Ripley – yes. Mayor Stempel – yes. Motion passed with a unanimous vote.

10. PROJECT TURNKEY:

The Clackamas County Board of Commissioners (BCC) are hoping to receive funding for a project called Turnkey 2.0, which is for the purpose of acquiring motels/hotels for transitional housing. One of the hotels they are looking at is in Gladstone and they are asking for input from the Council.

Ms. Betz gave some background. The County has applied for funding from the State's Project Turkey 2.0 in the hopes of acquiring one or more hotel properties for use as transitional and permanent housing. A successful Turnkey award and property purchase will help the County meet its strategic goals related to housing and homelessness, helping ensure that in Clackamas County homelessness is rare, brief, and not reoccurring. The County will learn next week whether they will be receiving a Turnkey funding award from the State. Ahead of that, the BCC is considering a short list of properties – one of those properties is the Holiday Inn Express on 82nd Drive. The 100-room hotel is in excellent condition. If purchased, the County would likely blend multiple funding sources. The property would be converted from use as a commercial hotel to a mixed-use facility, offering short-term transitional housing for people experiencing homelessness or with behavioral health needs, as well as permanent support of housing for very low-income households with histories of homelessness. The County would work with local community-based organizations to provide on-site services. It is likely that most, if not all of the rooms would eventually be converted to permanent housing. This beautiful location would provide a positive environment for housing some of the most vulnerable families in our community. Program design,

how the services are offered, eligibility preferences, etc. would happen after a property purchase. Part of that process would be gathering input from the Gladstone community, as was done with the development of Tukwila Springs. Gladstone would welcome this opportunity to collaborate on creating a lasting resource to provide permanent affordable housing and safety off the streets for very vulnerable neighbors in our community.

Things to Consider:

- The City of Gladstone already supports transitional housing with the recent completion of the Tukwila Springs project. It provides 48 units of permanent supportive housing for low-income individuals earning 30% of the area median income and below. This is an excellent partnership, and the City should focus on helping those residents be successful.
- Gladstone is the smallest city in the Metro area of Clackamas County. We are struggling to keep up with the current service levels our citizens deserve (hence the recent contract for services with Clackamas Fire District and implementation of the parking fee at Meldrum Bar Park).
- If the City Council supports the proposal the Holiday Inn will be removed from the tax rolls. The revenue loss impacts to the general fund are significant - \$131,992 in property taxes annually and \$125,259 in transient lodging taxes annually. Total loss annually approximately \$257,251. This is revenue we rely on for our police, fire, parks, senior center, economic development, and tourism. The City would need to strategize where the reduction in services would occur.
- There is uncertainty in our community on what the citizens desire for transitional housing and the quick turnaround period to the County should give the City Council pause for consideration.
- There is uncertainty on how the transitional housing culture would affect City resources, especially given the proximity of this location to High Rocks and Safeway, where there is an established presence of emergency rescue personnel and law enforcement throughout the summer months.

Councilor Todd is concerned about how fast this is moving.

Councilor Hartman said it is very disappointing that the County only gave the City six days to discuss this. She doesn't feel we have the resources to support this. She said Gladstone already has four affordable transitional housing properties within the City limits already. She doesn't feel she can make a decision without a plan or further information.

Councilor Tracy asked if the hotel was on the market now – it is. He asked if they have the option of stopping them from moving forward. He thinks we would be pouring resources from police/fire into that area every day. He doesn't think that offering up a premier hotel in the City is a good way of going forward. He thinks the BCC needs to look deeper at other locations.

Mr. Jacobs said the County is asking for input from the Council and it will be up to the County about whether they want to proceed or not. The City really has no veto power.

County Alexander agreed with Councilor Tracy.

Councilor Ripley said if this didn't work out we would end up losing Safeway and other stores. He said there are a lot of other options in unincorporated areas in Clackamas County. Chief Schmerber believes their call load would increase if this happened.

Councilor Tracy doesn't see any upside for the City.

Mayor Stempel said the hotel is the center of their tourism strategy – to bring people here to stay the night and spend money in our town. She also said there are plenty of other options to choose from.

Councilor Garlington said they haven't received a definitive report from Tukwila regarding how things are going, data on how quickly they are moving people into and out of the housing, etc. Mayor Stempel said we already have a lot of Section 8 housing, transitional housing, half-way houses, etc., but we don't know exactly what the numbers are. She doesn't want Gladstone to be the one who carries the burden – it needs to be spread out throughout the County.

The consensus was “thanks, but no thanks”.

PUBLIC COMMENT:

Michael Milch said the original Turnkey project made good sense. He's not so sure about Turnkey 2.0. Eventual conversions to permanent housing are not as cost effective as advertised – the turnover time is not as expeditious, and they don't offer a wholesale solution to homelessness. Retrofitting hotels for permanent housing can more than double the cost. He spoke about the other costs associated with the situation (ongoing maintenance costs, rental subsidies, etc.). Also missing from the conversion discussion are the concepts of accountability and treatment to ensure residents' safety and the safety of the surrounding community. 78% of unsheltered adults struggle with mental illness and 75% struggle with substance abuse disorders. Without a focus on treating these diseases hotel conversions are a distraction posing as an innovation. He urged everyone to exercise caution in considering this approach to this issue.

BUSINESS CARRIED FORWARD:

None.

BUSINESS FROM THE AUDIENCE:

Lisa Halcom, from Happy Rock Coffee, said that citizens reached out to the City Council regarding hate groups moving into town over a year ago. She was confused as to why our City did not denounce hate groups or at least make a statement about equality. Then she found out that the Mayor's sister is part of the hate group The Proud Boys. On August 24th they had an event at Happy Rock Coffee. They had a completely full house. They were surrounded by the Mayor's sister's friends. There were more than 20 Proud Boys who called them all “faggots, pedophiles, and groomers”. The police showed up and were dismissive – they allowed the Proud Boys to be there and hurl their hate speech and block walkways. One of the police officers was heard agreeing with Proud Boys that they were all pedophiles. Gladstone Police allowed the Proud Boys to create a gauntlet of verbal abuse that people had to walk through in order to get to her shop. She was under the impression that groups were not allowed to block walkways or impede business. The Library had to close early because of their presence. Every person who attended bingo heard the shouting and saw the police in action. One week later, on the night of the 31st, her van was keyed and her tires were slashed. She has no clue what is going with the investigation, but she's heard from people in the neighborhood - somehow they know more than she does. After such an overt display of bias and hate she turned to the police log to see what they had said. According to the Gladstone Police Department they responded to a protest on the 400 block of Portland Avenue. There was no mention of any hate. She was surprised to see that Gladstone P.D. claimed that there were zero bias incidents in August after being observed by so many witnesses. The Police Department has an obligation to report bias incidents to the Oregon Department of Justice, which clearly did not happen in this case. Yesterday, the Mayor's sister, Debbie Lum, hopped back onto the Happy Rock Facebook page and left a couple comments saying that

Ms. Halcom broke her own windows and slashed her own tires in order to make Proud Boys look bad. She also went on to say that there was no video of the tire slashing. Where would she get that information? She doesn't understand what Debbie is up to with her constant posting on her page, but she is not going to be bullied out of her own town. The Police, City Council, and Mayor need to take all of this seriously, especially the Mayor. That's what really gets her – Tammy Stemple won't be remembered as Gladstone's first female Mayor, saver of libraries or preserver of parks. Mayor Stemple will be remembered for ushering in the hate group era of Gladstone. That will be her legacy.

Robert Wilson is a West Linn resident and former Gladstone resident. He wanted to address the constant noise pollution that's occurring at Meldrum Bar Park from a handful of two-stroke jet skis that are wreaking havoc on the park and along the communities that share the shorelines of the Willamette River. He played a video of the jet skis. The noise goes on for four-five hours at a time pretty much on a daily basis, all summer through October. You can hear the noise through windows, it wakes people up, etc. He believes the Mayor and Police Chief signed a letter to Oregon State Marine Board earlier this year to lower the decibel limits, particularly targeting these jet skis. The Marine Board lowered the decibel limits from 84 down to 75. The jet skis are still violating those limits. It's difficult to get measurements on the noise. He doesn't feel the surrounding community should have to put up with this. They are asking for signatures on another letter to the Marine Board that asks to limit some of the aerobatic flips, etc. that are occurring.

Scott Kappes shared a video of the jet skis. He lives on the Willamette River as well and hears this every day. He said the decibel limit designation didn't work so they are now trying to change their position to the Marine Board to aerials and flips and tuning exhaust systems while they're on their trailer, etc. They want to focus on a specific group that's creating the issues. He presented a letter for the Council to review. They addressed the City of West Linn last night – they are going to review and most likely sign it, along with the Clackamas County Sheriff. Ms. Betz will forward the letter electronically to the Councilors.

BUSINESS FROM THE COUNCIL

Councilor Hartman:

She is hoping to bring in some community-based organizations (My Father's Heart, Loved One, etc.) to give input during the work session addressing homelessness next month.

She said if you have signed up for fire alerts you can update your profile to receive alerts ahead of time if you have a disability or if you have livestock.

She thanked Councilors Todd and Alexander and everyone who pitched in to help My Father's Heart.

Councilor Ripley:

He said he is two blocks from McLoughlin and he can hear the boats and jet skis.

He's not sure if they have someone at the front door at Tukwila checking people in/out, but he said on Saturday he saw an elderly woman walking down the sidewalk wearing only a tee shirt and a diaper.

Councilor Garlington:

She read the information regarding continued vandalism at the parks. She said if they had park hosts at Meldrum Bar Park (watching what was going on, opening it in the morning, closing it at night, etc.) they wouldn't have this problem.

The Library Board is meeting on Thursday – they are reading a new set of library standards. They are making sure that they are in compliance. Clackamas County has a progressive idea/mindset about bringing in new books and keeping things open and inclusive for everyone. She said that giving out free books to

kids can give them a whole new love of reading and/or a path that maybe they had never considered or learned about in life. She said the library folks are doing a great job.

The League of Oregon Cities is having a We Talk (Women’s Caucus) regarding elected officials running for office. Contact her if you have any questions.

She said they have open spots on Boards and Commissions, as well as Neighbors Helping Neighbors, Gladstone Nature Park, and the Senior Center – go to the City website for more information. She encouraged everyone to volunteer. It’s an easy way to get involved and feel involved. Being a voice of Gladstone is a good place to be.

Mayor Stempel:

She said the Food Pantry is open from 3-6 on Thursdays at the Hillside Christian Fellowship Church off Glen Echo – located in the back portable buildings. The number of families and homebound seniors they are serving is growing every week and growing in leaps and bounds. They are still looking for volunteers and donations (especially pasta, spaghetti sauce, cereal, and snacks). They will also be providing snacks to school kids. They are also providing food to a lot of the residents at Tukwila Springs as well. If anyone wants to drop off food she is there with the prep crew on Wednesdays from 2 – 3:30 P.M. She wanted to thank the people at Hillside Christian Fellowship Church – they don’t charge them anything.

The Parks and Recreation Board meeting last night was great, and they accomplished a lot. They have approved projects at Robin Hood Park, which they identified via a neighborhood survey (replacing the basketball backboard/net and restriping the court) – it should be done by the end of October. They went over the costs associated with the rampant vandalism/graffiti – the cost of materials of approximately \$5,000 so far this year and 106.5 hours of labor involved. She said if you see something say something – report it.

They are starting to plan the Halloween event. They are going to close down part of Portland Avenue again and have a big party on Halloween. If anyone wants to have a 10x10 booth, let them know. Trunk or Treating was very popular last time, so they will bring that back. They will also have a band.

Mayor Stempel asked for a motion to adjourn the meeting.

ADJOURN:

Councilor Todd made a motion to adjourn the meeting. Motion was seconded by Councilors Garlington and Alexander. Ms. Bannick took a roll call vote: Councilor Ripley – yes. Councilor Alexander – yes. Councilor Tracy – yes. Councilor Hartman – yes. Councilor Todd – yes. Councilor Garlington – yes. Mayor Stempel – yes. Motion passed unanimously.

Meeting was adjourned at 7:54 P.M.

Approved by the Mayor this _____ day of _____, 2022.

ATTEST:

Tamara Stempel, Mayor

Tami Bannick, City Recorder

BANK BALANCES						
Month Ending Balance						
Bank	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022
LGIP -City Of Gladstone #4472	\$ 22,697,073.96	\$ 24,578,837.64				
LGIP - Urban Renewal Agency #4650	2,293,904.57	2,088,277.26				
Checking Accounts:						
General Fund	529,506.05	244,390.81				
Urban Renewal	530,928.01	22,279.25				
Municipal Court	42,419.76	41,658.48				
Totals	\$ 26,093,832.35	\$ 26,975,443.44	\$ -	\$ -	\$ -	\$ -
Bank	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023
LGIP -City Of Gladstone #4472						
LGIP - Urban Renewal Agency #4650						
Checking Accounts:						
General Fund						
Urban Renewal						
Municipal Court						
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Gladstone

Budget Report Account Summary

For Fiscal: 2022-2023 Period Ending: 08/31/2022

Fund:	100 - GENERAL FUND	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Revenue									
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL									
RptType: 3000 - BEG FUND BAL.									
<u>100-000-309999</u>	BEGINNING FUND BALANCE	4,850,000.00	4,850,000.00	0.00	0.00	0.00	0.00	-4,850,000.00	0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	4,850,000.00	4,850,000.00	0.00	0.00	0.00	0.00	-4,850,000.00	0.00 %
RptType: 3100 - LOCAL TAXES									
<u>100-000-310010</u>	CURRENT YEAR TAXES	9,300,726.00	9,300,726.00	4,560,087.71	0.00	0.00	4,560,087.71	-4,740,638.29	49.03 %
<u>100-000-310050</u>	PRIOR YEAR TAXES	90,000.00	90,000.00	38,392.58	0.00	0.00	38,392.58	-51,607.42	42.66 %
<u>100-000-314045</u>	TRANSIENT LODGING TAX	250,000.00	250,000.00	161,568.24	2,518.40	2,518.40	164,086.64	-85,913.36	65.63 %
	RptType: 3100 - LOCAL TAXES Total:	9,640,726.00	9,640,726.00	4,760,048.53	2,518.40	2,518.40	4,762,566.93	-4,878,159.07	49.40 %
RptType: 3110 - STATE SHARED TAXES									
<u>100-000-310170</u>	STATE REVENUE SHARING	260,000.00	260,000.00	145,537.67	0.00	0.00	145,537.67	-114,462.33	55.98 %
<u>100-000-311010</u>	ALCOHOL TAX REVENUE	451,282.00	451,282.00	225,061.16	0.00	0.00	225,061.16	-226,220.84	49.87 %
<u>100-000-311015</u>	MARIJUANA TAX	55,221.00	55,221.00	43,376.05	0.00	0.00	43,376.05	-11,844.95	78.55 %
<u>100-000-311020</u>	CIGARETTE TAX REVENUE	17,800.00	17,800.00	9,896.18	961.54	961.54	10,857.72	-6,942.28	61.00 %
	RptType: 3110 - STATE SHARED TAXES Total:	784,303.00	784,303.00	423,871.06	961.54	961.54	424,832.60	-359,470.40	54.17 %
RptType: 3120 - RIGHT OF WAY FEES									
<u>100-000-312010</u>	GLADSTONE DISPOSAL FRANCHISE FEE	250,000.00	250,000.00	121,293.22	0.00	0.00	121,293.22	-128,706.78	48.52 %
<u>100-000-312025</u>	PGE FRANCHISE FEES	800,000.00	800,000.00	434,901.64	0.00	0.00	434,901.64	-365,098.36	54.36 %
<u>100-000-312030</u>	NW NATURAL GAS FRANCHISE FEE	227,000.00	227,000.00	129,677.43	0.00	0.00	129,677.43	-97,322.57	57.13 %
<u>100-000-312040</u>	COMCAST CABLE TV FRANCHISE FE	276,000.00	276,000.00	145,973.30	0.00	0.00	145,973.30	-130,026.70	52.89 %
	RptType: 3120 - RIGHT OF WAY FEES Total:	1,553,000.00	1,553,000.00	831,845.59	0.00	0.00	831,845.59	-721,154.41	53.56 %
RptType: 3130 - LICENSES AND PERMITS									
<u>100-000-313010</u>	BUSINESS LICENSE FEES	135,000.00	135,000.00	80,280.00	135.00	775.00	81,055.00	-53,945.00	60.04 %
<u>100-000-313015</u>	LIQUOR LICENSE RENEWALS	1,500.00	1,500.00	805.00	0.00	0.00	805.00	-695.00	53.67 %
<u>100-000-313020</u>	ALARM PERMITS	13,000.00	13,000.00	9,515.00	625.00	1,175.00	10,690.00	-2,310.00	82.23 %
<u>100-000-313025</u>	PARKING PERMITS	500,000.00	500,000.00	115,012.00	14,525.00	30,272.00	145,284.00	-354,716.00	29.06 %
	RptType: 3130 - LICENSES AND PERMITS Total:	649,500.00	649,500.00	205,612.00	15,285.00	32,222.00	237,834.00	-411,666.00	36.62 %
RptType: 3140 - CHARGES FOR SERVICES									
<u>100-000-314010</u>	RECREATION FEES	4,000.00	4,000.00	7,127.28	305.52	535.37	7,662.65	3,662.65	191.57 %
<u>100-000-314015</u>	SENIOR CENTER BUILDING RENTAL FEES	7,500.00	7,500.00	2,295.00	258.75	438.75	2,733.75	-4,766.25	36.45 %
<u>100-000-314020</u>	PLANNING APPLICATION FEES	35,000.00	35,000.00	32,757.20	1,120.00	1,120.00	33,877.20	-1,122.80	96.79 %
<u>100-000-314025</u>	SOCIAL SERVICES CONTRACT	80,000.00	80,000.00	46,613.46	0.00	0.00	46,613.46	-33,386.54	58.27 %

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
LIEN SEARCH FEES	8,000.00	8,000.00	6,560.55	360.00	720.00	7,280.55	-719.45	91.01 %
RptType: 3140 - CHARGES FOR SERVICES Total:	134,500.00	134,500.00	95,353.49	2,044.27	2,814.12	98,167.61	-36,332.39	72.99 %
RptType: 3150 - GRANTS								
POLICE GRANTS	0.00	0.00	47,831.53	910.00	910.00	48,741.53	48,741.53	0.00 %
FIRE GRANTS	50,000.00	50,000.00	200.00	0.00	0.00	200.00	-49,800.00	0.40 %
MARINE BOARD MAINTENANCE GRANT	10,800.00	10,800.00	0.00	0.00	0.00	0.00	-10,800.00	0.00 %
WES/GOOD NEIGHBOR GRANT	100,000.00	100,000.00	52,500.00	0.00	0.00	52,500.00	-47,500.00	52.50 %
OTHER GRANTS	62,685.00	62,685.00	169,499.47	52,500.00	62,500.00	231,999.47	169,314.47	370.10 %
RptType: 3150 - GRANTS Total:	223,485.00	223,485.00	270,031.00	53,410.00	63,410.00	333,441.00	109,956.00	149.20 %
RptType: 3160 - DEBT SERVICE PROCEEDS								
OFS-DEBT PROCEEDS	5,000,000.00	5,000,000.00	5,000,000.00	0.00	0.00	5,000,000.00	0.00	100.00 %
RptType: 3160 - DEBT SERVICE PROCEEDS Total:	5,000,000.00	5,000,000.00	5,000,000.00	0.00	0.00	5,000,000.00	0.00	100.00 %
RptType: 3260 - FINES AND FORFEITURES								
COURT FINES & FORFEITURES	705,000.00	705,000.00	334,115.89	23,004.55	72,876.94	406,992.83	-298,007.17	57.73 %
RptType: 3260 - FINES AND FORFEITURES Total:	705,000.00	705,000.00	334,115.89	23,004.55	72,876.94	406,992.83	-298,007.17	57.73 %
RptType: 3301 - INTEREST								
INTEREST	195,000.00	195,000.00	115,153.03	31,062.08	55,392.09	170,545.12	-24,454.88	87.46 %
RptType: 3301 - INTEREST Total:	195,000.00	195,000.00	115,153.03	31,062.08	55,392.09	170,545.12	-24,454.88	87.46 %
RptType: 3600 - MISCELLANEOUS								
ALL OTHER GF RECEIPTS	71,813.00	71,813.00	35,602.95	10,410.95	11,200.29	46,803.24	-25,009.76	65.17 %
FIRST RESPONDER SUPPLIES REIMB	10,000.00	10,000.00	10,221.25	0.00	0.00	10,221.25	221.25	102.21 %
TRAM TRIPS	10,000.00	10,000.00	5,133.55	1,352.00	1,933.00	7,066.55	-2,933.45	70.67 %
MEAL DONATIONS	19,000.00	19,000.00	18,518.38	2,689.75	3,271.00	21,789.38	2,789.38	114.68 %
RptType: 3600 - MISCELLANEOUS Total:	110,813.00	110,813.00	69,476.13	14,452.70	16,404.29	85,880.42	-24,932.58	77.50 %
RptType: 3700 - OTHER								
SALE OF SURPLUS EQUIP/PROPERTY	30,000.00	30,000.00	21,902.15	24,200.00	24,200.00	46,102.15	16,102.15	153.67 %
RptType: 3700 - OTHER Total:	30,000.00	30,000.00	21,902.15	24,200.00	24,200.00	46,102.15	16,102.15	153.67 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	23,876,327.00	23,876,327.00	12,127,408.87	166,938.54	270,799.38	12,398,208.25	-11,478,118.75	51.93 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
TRANSFER IN FROM STREET FUND	458,255.00	458,255.00	176,444.00	0.00	0.00	176,444.00	-281,811.00	38.50 %
TRANSFER IN FROM POLICE LEVY	133,842.00	133,842.00	53,052.00	0.00	0.00	53,052.00	-80,790.00	39.64 %
TRANSFER IN FROM FIRE LEVY	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	-45,768.00	36.09 %
TRANSFER IN FROM URBAN RENEWAL	490,814.00	490,814.00	245,403.57	210,278.45	210,278.45	455,682.02	-35,131.98	92.84 %
TRANSFER IN FROM SEWER FUND	288,604.00	288,604.00	94,264.00	0.00	0.00	94,264.00	-194,340.00	32.66 %
TRANSFER IN FROM WATER FUND	388,096.00	388,096.00	142,686.00	0.00	0.00	142,686.00	-245,410.00	36.77 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 08/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
TRANSFER IN FROM STORM WATER	231,094.00	231,094.00	67,286.00	0.00	0.00	67,286.00	-163,808.00	29.12 %
RptType: 3990 - TRANSFERS IN Total:	2,062,316.00	2,062,316.00	804,978.57	210,278.45	210,278.45	1,015,257.02	-1,047,058.98	49.23 %
Department: 910 - TRANSFER IN Total:	2,062,316.00	2,062,316.00	804,978.57	210,278.45	210,278.45	1,015,257.02	-1,047,058.98	49.23 %
Revenue Total:	25,938,643.00	25,938,643.00	12,932,387.44	377,216.99	481,077.83	13,413,465.27	-12,525,177.73	51.71 %
Expense								
Department: 121 - ADMIN								
RptCategory: 40 - PERSONNEL SERVICES								
100-121-431010	CITY ADMINISTRATOR	366,948.00	177,666.38	16,592.71	31,659.69	209,326.07	157,621.93	57.05 %
100-121-431020	CITY RECRDR/HR MGR	278,663.00	91,596.00	8,178.00	16,356.00	107,952.00	170,711.00	38.74 %
100-121-431030	FINANCE DIRECTOR (.80)	110,412.00	0.00	0.00	0.00	0.00	110,412.00	0.00 %
100-121-431070	OFFICE ASSISTANT	134,971.00	68,436.00	6,109.00	12,218.00	80,654.00	54,317.00	59.76 %
100-121-431500	ACCOUNTING CLERK	166,217.00	83,456.28	7,066.40	14,368.25	97,824.53	68,392.47	58.85 %
100-121-450500	CAREER RECOGNITION PAY	9,942.00	4,544.28	672.78	1,320.36	5,864.64	4,077.36	58.99 %
100-121-470000	ASSOCIATED PAYROLL COSTS	619,601.00	228,929.98	19,902.09	39,639.36	268,569.34	351,031.66	43.35 %
RptCategory: 40 - PERSONNEL SERVICES Total:	1,686,754.00	1,686,754.00	654,628.92	58,520.98	115,561.66	770,190.58	916,563.42	45.66 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-121-500110	CONTRACTUAL & PROFESSIONAL SERVICES	293,507.00	262,677.62	19,471.25	24,601.25	287,278.87	6,228.13	97.88 %
100-121-500120	MUNICIPAL AUDIT CONTRACT	82,000.00	39,315.00	0.00	0.00	39,315.00	42,685.00	47.95 %
100-121-500130	LEGAL FEES	200,000.00	103,300.80	4,193.99	4,193.99	107,494.79	92,505.21	53.75 %
100-121-500490	COUNCIL ACTIVITIES	25,000.00	1,489.72	228.39	2,324.34	3,814.06	21,185.94	15.26 %
100-121-500491	OUTSIDE AGENCY REQUESTS	47,000.00	2,000.00	0.00	0.00	2,000.00	45,000.00	4.26 %
100-121-500492	COUNTY PLANNING SERVICES CONTRACT	160,000.00	54,288.86	2,606.27	2,606.27	56,895.13	103,104.87	35.56 %
100-121-510020	COMM PROMOTIONS/BUSINESS DEV	292,294.00	60,805.30	0.00	0.00	60,805.30	231,488.70	20.80 %
100-121-510021	TOURISM PROMOTION/ACTIVITIES	78,086.00	25,629.38	0.00	5,750.00	31,379.38	46,706.62	40.19 %
100-121-520120	BANK CHARGES	8,250.00	4,678.50	387.64	827.44	5,505.94	2,744.06	66.74 %
100-121-520320	FLEET FUEL, MAINTENANCE & REPAIR	500.00	63.86	0.00	7.99	71.85	428.15	14.37 %
100-121-520400	OFFICE SUPPLIES & EQUIPMENT	37,000.00	9,384.81	1,267.80	1,963.91	11,348.72	25,651.28	30.67 %
100-121-520450	CITY NEWSLETTER	80,000.00	40,277.76	3,191.50	6,383.00	46,660.76	33,339.24	58.33 %
100-121-530000	FIRE & LIABILITY INSURANCE	395,000.00	209,636.02	173,060.31	173,060.31	382,696.33	12,303.67	96.89 %
100-121-530200	EMERGENCY MANAGEMENT	5,000.00	502.23	42.75	85.50	587.73	4,412.27	11.75 %
100-121-540110	EMPLOYEE APPRECIATION	5,000.00	2,473.96	0.00	21.10	2,495.06	2,504.94	49.90 %
100-121-540120	PERSONNEL RECRUITMENT	26,000.00	6,710.32	77.00	137.00	6,847.32	19,152.68	26.34 %
100-121-540200	DUES & MEMBERSHIPS	60,000.00	12,098.12	180.00	9,913.36	22,011.48	37,988.52	36.69 %
100-121-540220	TRAVEL, CONFERENCES & TRAINING	45,000.00	3,199.65	3,700.00	4,100.00	7,299.65	37,700.35	16.22 %
100-121-540230	MILEAGE REIMBURSEMENT	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00 %
100-121-542000	PUBLICATIONS & SUBSCRIPTIONS	15,000.00	3,239.72	309.20	309.20	3,548.92	11,451.08	23.66 %
100-121-560100	UTILITIES	28,000.00	0.00	0.00	0.00	0.00	28,000.00	0.00 %
100-121-560120	TELEPHONES	0.00	8,006.83	670.06	1,340.12	9,346.95	-9,346.95	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	1,884,637.00	1,884,637.00	849,778.46	209,386.16	237,624.78	1,087,403.24	797,233.76	57.70 %
Department: 121 - ADMIN Total:	3,571,391.00	3,571,391.00	1,504,407.38	267,907.14	353,186.44	1,857,593.82	1,713,797.18	52.01 %

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 122 - INFORMATION TECHNOLOGY								
RptCategory: 40 - PERSONNEL SERVICES								
<u>100-122-432010</u>	219,612.00	219,612.00	110,894.00	9,467.00	18,934.00	129,828.00	89,784.00	59.12 %
<u>100-122-470000</u>	110,882.00	110,882.00	54,741.28	4,633.66	9,266.92	64,008.20	46,873.80	57.73 %
RptCategory: 40 - PERSONNEL SERVICES Total:	330,494.00	330,494.00	165,635.28	14,100.66	28,200.92	193,836.20	136,657.80	58.65 %
RptCategory: 50 - MATERIAL AND SERVICES								
<u>100-122-500110</u>	10,000.00	10,000.00	4,990.00	0.00	0.00	4,990.00	5,010.00	49.90 %
<u>100-122-500210</u>	212,811.00	212,811.00	88,845.29	11,124.37	25,268.41	114,113.70	98,697.30	53.62 %
<u>100-122-520400</u>	40,260.00	40,260.00	15,650.82	1,307.59	2,192.87	17,843.69	22,416.31	44.32 %
<u>100-122-540220</u>	800.00	800.00	0.00	0.00	0.00	0.00	800.00	0.00 %
<u>100-122-540300</u>	600.00	600.00	15.99	133.07	133.07	149.06	450.94	24.84 %
<u>100-122-560110</u>	65,330.00	65,330.00	36,816.83	2,763.88	5,351.19	42,168.02	23,161.98	64.55 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	329,801.00	329,801.00	146,318.93	15,328.91	32,945.54	179,264.47	150,536.53	54.36 %
RptCategory: 60 - CAPITAL OUTLAY								
<u>100-122-661018</u>	96,635.00	96,635.00	4,376.97	479.96	479.96	4,856.93	91,778.07	5.03 %
RptCategory: 60 - CAPITAL OUTLAY Total:	96,635.00	96,635.00	4,376.97	479.96	479.96	4,856.93	91,778.07	5.03 %
Department: 122 - INFORMATION TECHNOLOGY Total:	756,930.00	756,930.00	316,331.18	29,909.53	61,626.42	377,957.60	378,972.40	49.93 %
Department: 124 - FACILITIES								
RptCategory: 40 - PERSONNEL SERVICES								
<u>100-124-437050</u>	18,065.00	18,065.00	8,288.34	727.59	1,455.18	9,743.52	8,321.48	53.94 %
<u>100-124-437070</u>	86,171.00	86,171.00	27,310.25	2,347.89	4,695.78	32,006.03	54,164.97	37.14 %
<u>100-124-439011</u>	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00 %
<u>100-124-450100</u>	3,200.00	3,200.00	158.38	0.00	0.00	158.38	3,041.62	4.95 %
<u>100-124-470000</u>	62,791.00	62,791.00	21,079.74	1,673.42	3,347.26	24,427.00	38,364.00	38.90 %
RptCategory: 40 - PERSONNEL SERVICES Total:	190,227.00	190,227.00	56,836.71	4,748.90	9,498.22	66,334.93	123,892.07	34.87 %
RptCategory: 50 - MATERIAL AND SERVICES								
<u>100-124-500110</u>	140,000.00	140,000.00	67,962.88	3,087.68	7,006.27	74,969.15	65,030.85	53.55 %
<u>100-124-520130</u>	120,000.00	120,000.00	22,137.86	3,597.71	5,624.80	27,762.66	92,237.34	23.14 %
<u>100-124-540220</u>	4,000.00	4,000.00	90.00	0.00	0.00	90.00	3,910.00	2.25 %
<u>100-124-540300</u>	7,000.00	7,000.00	1,055.81	0.00	218.85	1,274.66	5,725.34	18.21 %
<u>100-124-560100</u>	185,000.00	185,000.00	97,210.73	7,470.48	14,063.87	111,274.60	73,725.40	60.15 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	456,000.00	456,000.00	188,457.28	14,155.87	26,913.79	215,371.07	240,628.93	47.23 %
RptCategory: 60 - CAPITAL OUTLAY								
<u>100-124-641000</u>	320,000.00	320,000.00	44,947.21	0.00	45,630.92	90,578.13	229,421.87	28.31 %
<u>100-124-641005</u>	4,949,000.00	4,949,000.00	51,101.39	5,254.05	5,254.05	56,355.44	4,892,644.56	1.14 %
<u>100-124-641010</u>	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	5,289,000.00	5,289,000.00	96,048.60	5,254.05	50,884.97	146,933.57	5,142,066.43	2.78 %
Department: 124 - FACILITIES Total:	5,935,227.00	5,935,227.00	341,342.59	24,158.82	87,296.98	428,639.57	5,506,587.43	7.22 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 08/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 220 - COURT								
RptCategory: 40 - PERSONNEL SERVICES								
<u>100-220-432020</u>	135,602.00	135,602.00	67,127.16	5,707.23	11,414.46	78,541.62	57,060.38	57.92 %
<u>100-220-432035</u>	172,124.00	172,124.00	84,464.00	7,417.00	14,834.00	99,298.00	72,826.00	57.69 %
<u>100-220-450100</u>	4,302.00	4,302.00	0.00	0.00	0.00	0.00	4,302.00	0.00 %
<u>100-220-450500</u>	0.00	0.00	2,111.64	222.51	445.02	2,556.66	-2,556.66	0.00 %
<u>100-220-470000</u>	170,667.00	170,667.00	82,846.44	7,091.89	14,182.86	97,029.30	73,637.70	56.85 %
RptCategory: 40 - PERSONNEL SERVICES Total:	482,695.00	482,695.00	236,549.24	20,438.63	40,876.34	277,425.58	205,269.42	57.47 %
RptCategory: 50 - MATERIAL AND SERVICES								
<u>100-220-500110</u>	1,000.00	1,000.00	288.00	22.75	22.75	310.75	689.25	31.08 %
<u>100-220-500132</u>	72,000.00	72,000.00	39,540.00	0.00	3,500.00	43,040.00	28,960.00	59.78 %
<u>100-220-500134</u>	67,000.00	67,000.00	15,100.00	1,750.00	3,400.00	18,500.00	48,500.00	27.61 %
<u>100-220-500136</u>	72,000.00	72,000.00	36,000.00	0.00	3,000.00	39,000.00	33,000.00	54.17 %
<u>100-220-500137</u>	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00 %
<u>100-220-500138</u>	2,000.00	2,000.00	51.95	0.00	0.00	51.95	1,948.05	2.60 %
<u>100-220-500282</u>	16,000.00	16,000.00	12,672.40	676.00	676.00	13,348.40	2,651.60	83.43 %
<u>100-220-520120</u>	8,000.00	8,000.00	5,109.74	0.00	0.00	5,109.74	2,890.26	63.87 %
<u>100-220-520400</u>	24,740.00	24,740.00	4,207.21	539.21	553.19	4,760.40	19,979.60	19.24 %
<u>100-220-540220</u>	3,000.00	3,000.00	336.25	0.00	0.00	336.25	2,663.75	11.21 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	268,740.00	268,740.00	113,305.55	2,987.96	11,151.94	124,457.49	144,282.51	46.31 %
Department: 220 - COURT Total:								
	751,435.00	751,435.00	349,854.79	23,426.59	52,028.28	401,883.07	349,551.93	53.48 %
Department: 240 - POLICE								
RptCategory: 40 - PERSONNEL SERVICES								
<u>100-240-432110</u>	296,076.00	296,076.00	142,904.52	12,686.00	25,372.00	168,276.52	127,799.48	56.84 %
<u>100-240-432130</u>	243,912.00	243,912.00	115,713.49	9,940.00	19,880.00	135,593.49	108,318.51	55.59 %
<u>100-240-432140</u>	335,616.00	335,616.00	178,659.63	15,023.62	30,197.40	208,857.03	126,758.97	62.23 %
<u>100-240-432160</u>	1,213,547.00	1,213,547.00	566,934.69	60,007.99	110,522.01	677,456.70	536,090.30	55.82 %
<u>100-240-432170</u>	574,524.00	574,524.00	277,280.75	25,540.43	48,273.28	325,554.03	248,969.97	56.67 %
<u>100-240-432182</u>	62,616.00	62,616.00	33,305.80	2,139.29	4,290.84	37,596.64	25,019.36	60.04 %
<u>100-240-432185</u>	119,256.00	119,256.00	59,028.00	4,919.00	9,838.00	68,866.00	50,390.00	57.75 %
<u>100-240-450100</u>	267,000.00	267,000.00	244,764.85	17,936.45	35,993.68	280,758.53	-13,758.53	105.15 %
<u>100-240-450200</u>	25,000.00	25,000.00	15,769.89	1,378.95	4,674.63	20,444.52	4,555.48	81.78 %
<u>100-240-450300</u>	123,530.00	123,530.00	57,225.94	5,210.25	9,965.81	67,191.75	56,338.25	54.39 %
<u>100-240-450500</u>	5,656.00	5,656.00	3,947.42	574.52	1,013.99	4,961.41	694.59	87.72 %
<u>100-240-470000</u>	1,927,794.00	1,927,794.00	898,304.19	71,565.65	148,775.21	1,047,079.40	880,714.60	54.31 %
RptCategory: 40 - PERSONNEL SERVICES Total:	5,194,527.00	5,194,527.00	2,593,839.17	226,922.15	448,796.85	3,042,636.02	2,151,890.98	58.57 %
RptCategory: 50 - MATERIAL AND SERVICES								
<u>100-240-500110</u>	145,000.00	145,000.00	37,254.20	1.82	21,651.82	58,906.02	86,093.98	40.62 %
<u>100-240-500284</u>	14,600.00	14,600.00	5,691.50	3,337.00	3,337.00	9,028.50	5,571.50	61.84 %
<u>100-240-500498</u>	145,000.00	145,000.00	0.00	12,592.50	17,704.00	17,704.00	127,296.00	12.21 %

Budget Report

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
JUVENILE DIVERSION PROGRAM	9,500.00	9,500.00	0.00	0.00	0.00	0.00	9,500.00	0.00 %
OPERATIONAL SUPPLIES AND EXPENSES	87,328.00	87,328.00	17,363.66	2,783.20	4,546.48	21,910.14	65,417.86	25.09 %
FIREARMS/AMMUNITION	68,000.00	68,000.00	35,104.03	408.00	408.00	35,512.03	32,487.97	52.22 %
FLEET FUEL, MAINTENANCE & REPAIR	158,000.00	158,000.00	93,479.27	7,705.74	15,599.97	109,079.24	48,920.76	69.04 %
RADIO MAINTENANCE REPLACEMENT	0.00	0.00	15.15	0.00	0.00	15.15	-15.15	0.00 %
RADAR MAINTENANCE REPLACEMENT	4,000.00	4,000.00	2,293.14	0.00	0.00	2,293.14	1,706.86	57.33 %
OFFICE SUPPLIES & EQUIPMENT	36,400.00	36,400.00	14,463.17	1,041.10	2,235.77	16,698.94	19,701.06	45.88 %
EMPLOYEE APPRECIATION	12,000.00	12,000.00	2,593.51	2,397.64	2,484.64	5,078.15	6,921.85	42.32 %
DUES & MEMBERSHIPS	18,550.00	18,550.00	1,040.35	180.00	180.00	1,220.35	17,329.65	6.58 %
TRAVEL, CONFERENCES & TRAINING	74,200.00	74,200.00	24,554.76	364.00	44.76	24,599.52	49,600.48	33.15 %
UNIFORMS AND SAFETY EQUIPMENT	39,600.00	39,600.00	14,473.44	60.00	4,661.52	19,134.96	20,465.04	48.32 %
PUBLICATIONS & SUBSCRIPTIONS	5,000.00	5,000.00	2,723.65	0.00	167.00	2,890.65	2,109.35	57.81 %
TELEPHONES	20,200.00	20,200.00	9,811.99	821.08	1,642.16	11,454.15	8,745.85	56.70 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	837,378.00	837,378.00	260,861.82	31,692.08	74,663.12	335,524.94	501,853.06	40.07 %
RptCategory: 60 - CAPITAL OUTLAY								
VEHICLES AND EQUIPMENT RESERVES	172,500.00	172,500.00	61,861.31	0.00	0.00	61,861.31	110,638.69	35.86 %
RptCategory: 60 - CAPITAL OUTLAY Total:	172,500.00	172,500.00	61,861.31	0.00	0.00	61,861.31	110,638.69	35.86 %
Department: 240 - POLICE Total:	6,204,405.00	6,204,405.00	2,916,562.30	258,614.23	523,459.97	3,440,022.27	2,764,382.73	55.44 %
Department: 250 - FIRE								
RptCategory: 40 - PERSONNEL SERVICES								
FIRE CHIEF	268,716.00	268,716.00	121,988.54	0.00	0.00	121,988.54	146,727.46	45.40 %
EXECUTIVE ASSISTANT	136,620.00	136,620.00	0.00	0.00	0.00	0.00	136,620.00	0.00 %
FIRE CAPTAIN	569,088.00	569,088.00	219,683.39	0.00	0.00	219,683.39	349,404.61	38.60 %
ON-CALL FIREFIGHTERS	635,264.00	635,264.00	273,496.72	0.00	0.00	273,496.72	361,767.28	43.05 %
OVERTIME	64,070.00	64,070.00	147,682.03	0.00	0.00	147,682.03	-83,612.03	230.50 %
ASSOCIATED PAYROLL COSTS	935,446.00	935,446.00	351,397.74	0.00	0.00	351,397.74	584,048.26	37.56 %
LIFE & DISABILITY INSURANCE	0.00	0.00	1,364.10	0.00	0.00	1,364.10	-1,364.10	0.00 %
RptCategory: 40 - PERSONNEL SERVICES Total:	2,609,204.00	2,609,204.00	1,115,612.52	0.00	0.00	1,115,612.52	1,493,591.48	42.76 %
RptCategory: 50 - MATERIAL AND SERVICES								
CONTRACTUAL & PROFESSIONAL SERVICES	82,000.00	82,000.00	342,082.15	0.00	537,005.00	879,087.15	-797,087.15	1,072.06 %
MEDICAL DIRECTOR CONTRACT	29,000.00	29,000.00	11,310.00	0.00	0.00	11,310.00	17,690.00	39.00 %
SHARE COST CCOM DISPATCH	192,500.00	192,500.00	86,648.42	0.00	0.00	86,648.42	105,851.58	45.01 %
FIRE GRANTS	50,000.00	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00 %
FIRE PREVENTION & INVESTIGATION	5,000.00	5,000.00	270.00	0.00	0.00	270.00	4,730.00	5.40 %
FIRST RESPONDER SUPPLIES	55,650.00	55,650.00	21,287.19	0.00	0.00	21,287.19	34,362.81	38.25 %
BLDG MAINTENANCE & SUPPLIES	86,300.00	86,300.00	44,844.88	4,050.00	10,150.00	54,994.88	31,305.12	63.73 %
FLEET FUEL, MAINTENANCE & REPAIR	134,200.00	134,200.00	39,460.32	0.00	0.00	39,460.32	94,739.68	29.40 %
OFFICE SUPPLIES & EQUIPMENT	0.00	0.00	104.37	0.00	0.00	104.37	-104.37	0.00 %
PHYSICAL EXAMINATIONS	26,000.00	26,000.00	3,684.45	0.00	0.00	3,684.45	22,315.55	14.17 %
DUES & MEMBERSHIPS	5,000.00	5,000.00	1,922.92	0.00	0.00	1,922.92	3,077.08	38.46 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 08/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
100-250-540224	15,000.00	15,000.00	1,536.50	0.00	0.00	1,536.50	13,463.50	10.24 %
100-250-540225	65,000.00	65,000.00	9,269.18	0.00	0.00	9,269.18	55,730.82	14.26 %
100-250-540301	25,000.00	25,000.00	3,782.49	0.00	0.00	3,782.49	21,217.51	15.13 %
100-250-560110	36,000.00	36,000.00	19,680.00	0.00	0.00	19,680.00	16,320.00	54.67 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	806,650.00	806,650.00	585,882.87	4,050.00	547,155.00	1,133,037.87	-326,387.87	140.46 %
RptCategory: 60 - CAPITAL OUTLAY								
FACILITY IMPROVEMENTS	350,000.00	350,000.00	19,788.93	6,881.00	6,881.00	26,669.93	323,330.07	7.62 %
RADIO & COMPUTER RESERVE	0.00	0.00	29,117.14	0.00	0.00	29,117.14	-29,117.14	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	350,000.00	350,000.00	48,906.07	6,881.00	6,881.00	55,787.07	294,212.93	15.94 %
Department: 250 - FIRE Total:	3,765,854.00	3,765,854.00	1,750,401.46	10,931.00	554,036.00	2,304,437.46	1,461,416.54	61.19 %
Department: 526 - PARKS								
RptCategory: 40 - PERSONNEL SERVICES								
100-526-437049	46,111.00	46,111.00	22,960.78	2,087.40	4,174.80	27,135.58	18,975.42	58.85 %
100-526-437050	81,292.00	81,292.00	37,297.60	3,274.16	6,548.32	43,845.92	37,446.08	53.94 %
100-526-437051	19,919.00	19,919.00	0.00	0.00	0.00	0.00	19,919.00	0.00 %
100-526-437055	20,695.00	20,695.00	11,725.60	1,562.50	3,278.54	15,004.14	5,690.86	72.50 %
100-526-437070	144,436.00	144,436.00	27,794.92	2,347.88	4,695.76	32,490.68	111,945.32	22.49 %
100-526-437071	86,171.00	86,171.00	59,544.00	4,392.00	8,827.35	68,371.35	17,799.65	79.34 %
100-526-439011	100,000.00	100,000.00	23,423.05	5,759.76	8,627.53	32,050.58	67,949.42	32.05 %
100-526-450100	11,000.00	11,000.00	1,165.19	69.64	91.50	1,256.69	9,743.31	11.42 %
100-526-470000	285,143.00	285,143.00	83,952.58	7,891.65	15,488.20	99,440.78	185,702.22	34.87 %
RptCategory: 40 - PERSONNEL SERVICES Total:	794,767.00	794,767.00	267,863.72	27,384.99	51,732.00	319,595.72	475,171.28	40.21 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-526-500110	20,400.00	20,400.00	34,149.93	2,868.72	4,395.86	38,545.79	-18,145.79	188.95 %
100-526-520120	0.00	0.00	4,998.08	807.50	1,289.43	6,287.51	-6,287.51	0.00 %
100-526-520130	145,000.00	145,000.00	82,771.60	2,582.67	7,252.39	90,023.99	54,976.01	62.09 %
100-526-520132	70,000.00	70,000.00	1,300.00	0.00	0.00	1,300.00	68,700.00	1.86 %
100-526-520220	0.00	0.00	225.06	0.00	0.00	225.06	-225.06	0.00 %
100-526-520320	45,000.00	45,000.00	17,524.34	1,308.57	2,721.55	20,245.89	24,754.11	44.99 %
100-526-520400	5,000.00	5,000.00	2,132.09	190.39	234.04	2,366.13	2,633.87	47.32 %
100-526-540220	3,500.00	3,500.00	419.15	0.00	0.00	419.15	3,080.85	11.98 %
100-526-540300	20,000.00	20,000.00	3,974.32	43.79	93.73	4,068.05	15,931.95	20.34 %
100-526-540400	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00 %
100-526-560100	70,000.00	70,000.00	38,418.98	5,712.97	9,777.29	48,196.27	21,803.73	68.85 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	381,900.00	381,900.00	185,913.55	13,514.61	25,764.29	211,677.84	170,222.16	55.43 %
RptCategory: 60 - CAPITAL OUTLAY								
EQUIPMENT REPLACEMENT RESERVES	87,344.00	87,344.00	0.00	0.00	0.00	0.00	87,344.00	0.00 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 08/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
SYSTEM IMPROVEMENTS & PROJECTS	758,853.00	758,853.00	55,150.00	10,535.00	10,535.00	65,685.00	693,168.00	8.66 %
RptCategory: 60 - CAPITAL OUTLAY Total:	846,197.00	846,197.00	55,150.00	10,535.00	10,535.00	65,685.00	780,512.00	7.76 %
Department: 526 - PARKS Total:	2,022,864.00	2,022,864.00	508,927.27	51,434.60	88,031.29	596,958.56	1,425,905.44	29.51 %
Department: 527 - RECREATION								
RptCategory: 40 - PERSONNEL SERVICES								
FIELD MAINTENANCE CREW	32,000.00	32,000.00	0.00	0.00	0.00	0.00	32,000.00	0.00 %
RECREATION COORDINATOR	28,000.00	28,000.00	229.32	2,112.50	3,570.55	3,799.87	24,200.13	13.57 %
ASSOCIATED PAYROLL COSTS	6,000.00	6,000.00	27.36	767.02	1,296.42	1,323.78	4,676.22	22.06 %
RptCategory: 40 - PERSONNEL SERVICES Total:	66,000.00	66,000.00	256.68	2,879.52	4,866.97	5,123.65	60,876.35	7.76 %
RptCategory: 50 - MATERIAL AND SERVICES								
SUMMER PROGRAMS	3,000.00	3,000.00	980.91	349.61	675.77	1,656.68	1,343.32	55.22 %
SPECIAL EVENTS	5,000.00	5,000.00	1,616.99	0.00	0.00	1,616.99	3,383.01	32.34 %
MAINTENANCE & SUPPLIES	2,200.00	2,200.00	0.00	14.58	14.58	14.58	2,185.42	0.66 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	10,200.00	10,200.00	2,597.90	364.19	690.35	3,288.25	6,911.75	32.24 %
Department: 527 - RECREATION Total:	76,200.00	76,200.00	2,854.58	3,243.71	5,557.32	8,411.90	67,788.10	11.04 %
Department: 528 - SENIOR CENTER								
RptCategory: 40 - PERSONNEL SERVICES								
COMMUNITY SERVICES MANAGER	209,121.00	209,121.00	65,643.89	7,788.00	15,576.00	81,219.89	127,901.11	38.84 %
TRAM DRIVER	61,903.00	61,903.00	30,527.48	2,764.51	4,875.89	35,403.37	26,499.63	57.19 %
NUTRITION CATERER	49,406.00	49,406.00	38,659.83	4,578.63	9,924.99	48,584.82	821.18	98.34 %
CENTER ASSISTANT	113,713.00	113,713.00	58,659.39	7,121.47	12,662.47	71,321.86	42,391.14	62.72 %
BUILDING MONITOR	10,000.00	10,000.00	371.00	151.19	212.19	583.19	9,416.81	5.83 %
CAREER RECOGNITION PAY	1,857.00	1,857.00	516.25	71.21	126.62	642.87	1,214.13	34.62 %
ASSOCIATED PAYROLL COSTS	199,770.00	199,770.00	83,685.87	11,305.43	22,094.16	105,780.03	93,989.97	52.95 %
RptCategory: 40 - PERSONNEL SERVICES Total:	645,770.00	645,770.00	278,063.71	33,780.44	65,472.32	343,536.03	302,233.97	53.20 %
RptCategory: 50 - MATERIAL AND SERVICES								
CONTRACTUAL & PROFESSIONAL SERVICES	0.00	0.00	584.32	0.00	0.00	584.32	-584.32	0.00 %
NUTRITION PROGRAM SUPPLIES	40,000.00	40,000.00	5,763.02	2,490.50	2,866.46	8,629.48	31,370.52	21.57 %
TRAM EXPENSES	14,500.00	14,500.00	4,518.59	590.91	1,064.05	5,582.64	8,917.36	38.50 %
MISCELLANEOUS EQUIPMENT	8,250.00	8,250.00	3,986.87	662.80	1,588.06	5,574.93	2,675.07	67.57 %
BLDG MAINTENANCE & SUPPLIES	9,360.00	9,360.00	2,471.25	64.31	134.31	2,605.56	6,754.44	27.84 %
FLEET FUEL, MAINTENANCE & REPAIR	2,750.00	2,750.00	823.73	133.91	133.91	957.64	1,792.36	34.82 %
OFFICE SUPPLIES & EQUIPMENT	13,000.00	13,000.00	3,296.84	528.09	571.97	3,868.81	9,131.19	29.76 %
DUES & MEMBERSHIPS	3,200.00	3,200.00	219.00	0.00	0.00	219.00	2,981.00	6.84 %
TRAVEL, CONFERENCES & TRAINING	0.00	0.00	20.34	0.00	0.00	20.34	-20.34	0.00 %
MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00	0.00	0.00	200.00	0.00 %
TELEPHONES	7,000.00	7,000.00	1,540.81	128.61	257.22	1,798.03	5,201.97	25.69 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	98,260.00	98,260.00	23,224.77	4,599.13	6,615.98	29,840.75	68,419.25	30.37 %
Department: 528 - SENIOR CENTER Total:	744,030.00	744,030.00	301,288.48	38,379.57	72,088.30	373,376.78	370,653.22	50.18 %

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 529 - LIBRARY								
RptCategory: 50 - MATERIAL AND SERVICES								
CONTRACTUAL & PROFESSIONAL SERVICES								
<u>100-529-500010</u>	418,180.00	418,180.00	206,338.00	0.00	0.00	206,338.00	211,842.00	49.34 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	418,180.00	418,180.00	206,338.00	0.00	0.00	206,338.00	211,842.00	49.34 %
Department: 529 - LIBRARY Total:								
Department: 600 - DEBT SERVICE								
RptCategory: 70 - DEBT SERVICE								
DEBT PRINCIPAL								
<u>100-600-720040</u>	604,398.00	604,398.00	207,889.00	0.00	172,598.00	380,487.00	223,911.00	62.95 %
<u>100-600-730040</u>	290,732.00	290,732.00	91,943.68	0.00	37,680.45	129,624.13	161,107.87	44.59 %
<u>100-600-740040</u>	51,000.00	51,000.00	50,076.83	0.00	0.00	50,076.83	923.17	98.19 %
RptCategory: 70 - DEBT SERVICE Total:	946,130.00	946,130.00	349,909.51	0.00	210,278.45	560,187.96	385,942.04	59.21 %
Department: 600 - DEBT SERVICE Total:								
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
CONTINGENCY FUNDS								
<u>100-990-910000</u>	745,997.00	745,997.00	0.00	0.00	0.00	0.00	745,997.00	0.00 %
RptCategory: 90 - OTHER Total:	745,997.00	745,997.00	0.00	0.00	0.00	0.00	745,997.00	0.00 %
Department: 990 - CONTINGENCY Total:								
Expense Total:								
	25,938,643.00	25,938,643.00	8,548,217.54	708,005.19	2,007,589.45	10,555,806.99	15,382,836.01	40.70 %
Fund: 100 - GENERAL FUND Surplus (Deficit):								
	0.00	0.00	4,384,169.90	-330,788.20	-1,526,511.62	2,857,658.28	2,857,658.28	0.00 %
Fund: 105 - AMERICAN RESCUE PLAN RESERVE FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3150 - GRANTS								
OTHER GRANTS (ARPA)								
<u>105-000-315080</u>	0.00	2,737,344.00	30,000.00	0.00	130,995.81	160,995.81	-2,576,348.19	5.88 %
RptType: 3150 - GRANTS Total:	0.00	2,737,344.00	30,000.00	0.00	130,995.81	160,995.81	-2,576,348.19	5.88 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:								
	0.00	2,737,344.00	30,000.00	0.00	130,995.81	160,995.81	-2,576,348.19	5.88 %
Revenue Total:								
	0.00	2,737,344.00	30,000.00	0.00	130,995.81	160,995.81	-2,576,348.19	5.88 %
Expense								
Department: 150 - ARPA GRANT								
RptCategory: 40 - PERSONNEL SERVICES								
RECOGNITION AWARD								
<u>105-150-450900</u>	0.00	0.00	0.00	0.00	102,500.00	102,500.00	-102,500.00	0.00 %
<u>105-150-470000</u>	0.00	0.00	0.00	0.00	28,495.81	28,495.81	-28,495.81	0.00 %
RptCategory: 40 - PERSONNEL SERVICES Total:	0.00	0.00	0.00	0.00	130,995.81	130,995.81	-130,995.81	0.00 %
Department: 50 - MATERIAL AND SERVICES								
RptCategory: 50 - MATERIAL AND SERVICES								
CONTRACTUAL & PROFESSIONAL SERVICES								
<u>105-150-500010</u>	0.00	200,000.00	30,000.00	2,730.00	12,730.00	42,730.00	157,270.00	21.37 %
<u>105-150-530200</u>	0.00	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	0.00	250,000.00	30,000.00	2,730.00	12,730.00	42,730.00	157,270.00	21.37 %
EMERGENCY MANAGEMENT								

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
105-150-530210	0.00	1,277,344.00	0.00	0.00	0.00	0.00	1,277,344.00	0.00 %
ARPA FUNDING (TBD)								
RptCategory: 50 - MATERIAL AND SERVICES Total:	0.00	1,527,344.00	30,000.00	2,730.00	12,730.00	42,730.00	1,484,614.00	2.80 %
Department: 150 - ARPA GRANT Total:	0.00	1,527,344.00	30,000.00	2,730.00	143,725.81	173,725.81	1,353,618.19	11.37 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
OPERATING TRANSFER OUT - SEWER FUND	0.00	1,210,000.00	0.00	0.00	0.00	0.00	1,210,000.00	0.00 %
RptCategory: 89 - TRANSFERS OUT Total:	0.00	1,210,000.00	0.00	0.00	0.00	0.00	1,210,000.00	0.00 %
Department: 920 - TRANSFER OUT Total:	0.00	1,210,000.00	0.00	0.00	0.00	0.00	1,210,000.00	0.00 %
Expense Total:	0.00	2,737,344.00	30,000.00	2,730.00	143,725.81	173,725.81	2,563,618.19	6.35 %
Fund: 105 - AMERICAN RESCUE PLAN RESERVE FUND Surplus (Deficit):	0.00	0.00	0.00	-2,730.00	-12,730.00	-12,730.00	-12,730.00	0.00 %
Fund: 205 - ROAD AND STREET FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL	2,900,000.00	2,900,000.00	0.00	0.00	0.00	0.00	-2,900,000.00	0.00 %
205-000-309999	2,900,000.00	2,900,000.00	0.00	0.00	0.00	0.00	-2,900,000.00	0.00 %
BEGINNING FUND BALANCE								
RptType: 3000 - BEG FUND BAL Total:	2,900,000.00	2,900,000.00	0.00	0.00	0.00	0.00	-2,900,000.00	0.00 %
Department: 3100 - LOCAL TAXES								
RptType: 3100 - LOCAL TAXES	370,000.00	370,000.00	250,270.30	0.00	0.00	250,270.30	-119,729.70	67.64 %
205-000-310060	370,000.00	370,000.00	250,270.30	0.00	0.00	250,270.30	-119,729.70	67.64 %
VEHICLE REGISTRATION FEES								
RptType: 3100 - LOCAL TAXES Total:	370,000.00	370,000.00	250,270.30	0.00	0.00	250,270.30	-119,729.70	67.64 %
Department: 3110 - STATE SHARED TAXES								
RptType: 3110 - STATE SHARED TAXES	1,817,551.00	1,817,551.00	1,040,013.74	60,200.88	60,200.88	1,100,214.62	-717,336.38	60.53 %
205-000-310140	1,817,551.00	1,817,551.00	1,040,013.74	60,200.88	60,200.88	1,100,214.62	-717,336.38	60.53 %
STATE HIGHWAY TAXES								
RptType: 3110 - STATE SHARED TAXES Total:	1,817,551.00	1,817,551.00	1,040,013.74	60,200.88	60,200.88	1,100,214.62	-717,336.38	60.53 %
Department: 3120 - RIGHT OF WAY FEES								
RptType: 3120 - RIGHT OF WAY FEES	375,000.00	375,000.00	115,420.19	4.64	4.64	115,424.83	-259,575.17	30.78 %
205-000-312050	375,000.00	375,000.00	115,420.19	4.64	4.64	115,424.83	-259,575.17	30.78 %
RIGHT OF WAY - TELECOM								
RptType: 3120 - RIGHT OF WAY FEES Total:	375,000.00	375,000.00	115,420.19	4.64	4.64	115,424.83	-259,575.17	30.78 %
Department: 3141 - SDC								
RptType: 3141 - SDC	20,000.00	20,000.00	0.00	0.00	0.00	0.00	-20,000.00	0.00 %
205-000-314075	20,000.00	20,000.00	0.00	0.00	0.00	0.00	-20,000.00	0.00 %
TRANSPORTATION SDC'S								
RptType: 3141 - SDC Total:	20,000.00	20,000.00	0.00	0.00	0.00	0.00	-20,000.00	0.00 %
Department: 3600 - MISCELLANEOUS								
RptType: 3600 - MISCELLANEOUS	60,000.00	60,000.00	25,220.00	0.00	4,465.00	29,685.00	-30,315.00	49.48 %
205-000-360000	60,000.00	60,000.00	25,220.00	0.00	4,465.00	29,685.00	-30,315.00	49.48 %
ALL OTHER ROAD/STREET RECEIPTS								
RptType: 3600 - MISCELLANEOUS Total:	60,000.00	60,000.00	25,220.00	0.00	4,465.00	29,685.00	-30,315.00	49.48 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	5,744,051.00	5,744,051.00	1,535,299.19	61,345.52	64,670.52	1,599,969.71	-4,144,081.29	27.85 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN	430,925.00	430,925.00	192,866.00	0.00	0.00	192,866.00	-238,059.00	44.76 %
205-910-399730	430,925.00	430,925.00	192,866.00	0.00	0.00	192,866.00	-238,059.00	44.76 %
TRANSFER IN FROM SEWER FUND								

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
TRANSFER IN FROM WATER FUND	282,000.00	282,000.00	129,408.00	0.00	0.00	129,408.00	-152,592.00	45.89 %
TRANSFER IN FROM STORM WATER	104,100.00	104,100.00	46,248.00	0.00	0.00	46,248.00	-57,852.00	44.43 %
RptType: 3990 - TRANSFERS IN Total:	817,025.00	817,025.00	368,522.00	0.00	0.00	368,522.00	-448,503.00	45.11 %
Department: 910 - TRANSFER IN Total:	817,025.00	817,025.00	368,522.00	0.00	0.00	368,522.00	-448,503.00	45.11 %
Revenue Total:	6,561,076.00	6,561,076.00	1,903,821.19	61,345.52	64,670.52	1,968,491.71	-4,592,584.29	30.00 %
Expense								
Department: 305 - ROAD AND STREET								
RptCategory: 40 - PERSONNEL SERVICES								
205-305-437049	46,112.00	46,112.00	22,960.78	2,087.40	4,174.80	27,135.58	18,976.42	58.85 %
205-305-437050	81,292.00	81,292.00	37,297.59	3,274.17	6,548.34	43,845.93	37,446.07	53.94 %
205-305-437051	44,817.00	44,817.00	0.00	0.00	0.00	0.00	44,817.00	0.00 %
205-305-437055	46,564.00	46,564.00	22,819.96	2,375.88	4,942.56	27,762.52	18,801.48	59.62 %
205-305-437070	378,527.00	378,527.00	143,267.52	11,192.12	22,530.10	165,797.62	212,729.38	43.80 %
205-305-439011	50,000.00	50,000.00	19,707.28	0.00	0.00	19,707.28	30,292.72	39.41 %
205-305-450100	8,000.00	8,000.00	3,217.95	305.98	355.15	3,573.10	4,426.90	44.66 %
205-305-450500	0.00	0.00	3,633.73	464.31	926.63	4,560.36	-4,560.36	0.00 %
205-305-470000	374,085.00	374,085.00	166,039.67	13,596.81	27,219.58	193,259.25	180,825.75	51.66 %
RptCategory: 40 - PERSONNEL SERVICES Total:	1,029,397.00	1,029,397.00	418,944.48	33,296.67	66,697.16	485,641.64	543,755.36	47.18 %
RptCategory: 50 - MATERIAL AND SERVICES								
205-305-500110	46,000.00	46,000.00	8,084.32	377.22	1,735.41	9,819.73	36,180.27	21.35 %
205-305-520130	600,000.00	600,000.00	253,365.19	4,079.35	6,157.06	259,522.25	340,477.75	43.25 %
205-305-520172	200,000.00	200,000.00	79,349.76	7,170.40	14,341.69	93,691.45	106,308.55	46.85 %
205-305-520176	16,000.00	16,000.00	5,999.63	743.61	743.61	6,743.24	9,256.76	42.15 %
205-305-520178	100,000.00	100,000.00	30,250.70	799.35	799.35	31,050.05	68,949.95	31.05 %
205-305-520320	65,000.00	65,000.00	16,649.72	1,098.53	2,408.53	19,058.25	45,941.75	29.32 %
205-305-520400	5,000.00	5,000.00	1,214.38	190.39	234.04	1,448.42	3,551.58	28.97 %
205-305-540220	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00 %
205-305-540300	40,000.00	40,000.00	2,617.61	589.96	589.96	3,207.57	36,792.43	8.02 %
205-305-540400	5,000.00	5,000.00	4,972.00	0.00	674.93	5,646.93	-646.93	112.94 %
205-305-560100	2,500.00	2,500.00	644.56	54.38	108.76	753.32	1,746.68	30.13 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	1,084,500.00	1,084,500.00	403,147.87	15,103.19	27,793.34	430,941.21	653,558.79	39.74 %
RptCategory: 60 - CAPITAL OUTLAY								
205-305-660100	622,000.00	622,000.00	85,725.60	0.00	0.00	85,725.60	536,274.40	13.78 %
205-305-675056	90,175.00	90,175.00	0.00	0.00	0.00	0.00	90,175.00	0.00 %
205-305-676050	1,490,964.00	1,490,964.00	123,585.10	609,386.42	612,466.42	736,051.52	754,912.48	49.37 %
205-305-678090	550,570.00	550,570.00	0.00	0.00	0.00	0.00	550,570.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	2,753,709.00	2,753,709.00	209,310.70	609,386.42	612,466.42	821,777.12	1,931,931.88	29.84 %
Department: 305 - ROAD AND STREET Total:	4,867,606.00	4,867,606.00	1,031,403.05	657,786.28	706,956.92	1,738,359.97	3,129,246.03	35.71 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 08/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
205-920-899100	458,255.00	458,255.00	176,444.00	0.00	0.00	176,444.00	281,811.00	38.50 %
205-920-899730	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	160,742.00	42.26 %
205-920-899740	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	160,742.00	42.26 %
205-920-899750	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	160,742.00	42.26 %
RptCategory: 89 - TRANSFERS OUT Total:	1,293,470.00	1,293,470.00	529,433.00	0.00	0.00	529,433.00	764,037.00	40.93 %
Department: 920 - TRANSFER OUT Total:								
	1,293,470.00	1,293,470.00	529,433.00	0.00	0.00	529,433.00	764,037.00	40.93 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
205-990-910000	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Department: 990 - CONTINGENCY Total:								
	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Expense Total:								
	6,561,076.00	6,561,076.00	1,560,836.05	657,786.28	706,956.92	2,267,792.97	4,293,283.03	34.56 %
Fund: 205 - ROAD AND STREET FUND Surplus (Deficit):								
	0.00	0.00	342,985.14	-596,440.76	-642,286.40	-299,301.26	-299,301.26	0.00 %
Fund: 228 - POLICE LEVY FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
228-000-309999	140,000.00	140,000.00	0.00	0.00	0.00	0.00	-140,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	140,000.00	140,000.00	0.00	0.00	0.00	0.00	-140,000.00	0.00 %
RptType: 3100 - LOCAL TAXES								
228-000-310020	1,416,016.00	1,416,016.00	694,737.87	0.00	0.00	694,737.87	-721,278.13	49.06 %
228-000-310050	16,000.00	16,000.00	5,849.18	0.00	0.00	5,849.18	-10,150.82	36.56 %
RptType: 3100 - LOCAL TAXES Total:	1,432,016.00	1,432,016.00	700,587.05	0.00	0.00	700,587.05	-731,428.95	48.92 %
RptType: 3301 - INTEREST								
228-000-330100	2,000.00	2,000.00	1,517.03	-126.20	-164.95	1,352.08	-647.92	67.60 %
RptType: 3301 - INTEREST Total:	2,000.00	2,000.00	1,517.03	-126.20	-164.95	1,352.08	-647.92	67.60 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:								
	1,574,016.00	1,574,016.00	702,104.08	-126.20	-164.95	701,939.13	-872,076.87	44.60 %
Revenue Total:								
	1,574,016.00	1,574,016.00	702,104.08	-126.20	-164.95	701,939.13	-872,076.87	44.60 %
Expense								
Department: 245 - POLICE LEVY								
RptCategory: 40 - PERSONNEL SERVICES								
228-245-432160	167,808.00	167,808.00	95,466.49	9,741.10	17,277.77	112,744.26	55,063.74	67.19 %
228-245-432165	167,808.00	167,808.00	90,896.38	204.00	7,735.27	98,631.65	69,176.35	58.78 %
228-245-432180	138,070.00	138,070.00	68,340.00	5,695.00	11,390.00	79,730.00	58,340.00	57.75 %
228-245-432195	148,644.00	148,644.00	71,979.60	6,407.00	12,823.24	84,802.84	63,841.16	57.05 %
228-245-450100	40,000.00	40,000.00	14,755.93	1,778.46	2,706.96	17,462.89	22,537.11	43.66 %

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
HOLIDAY PAY	8,000.00	8,000.00	958.45	0.00	0.00	958.45	7,041.55	11.98 %
PROFICIENCY PAY	52,860.00	52,860.00	20,507.98	1,179.30	2,675.14	23,183.12	29,676.88	43.86 %
CAREER RECOGNITION PAY	3,428.00	3,428.00	2,752.58	168.87	391.80	3,144.38	283.62	91.73 %
ASSOCIATED PAYROLL COSTS	471,308.00	471,308.00	261,188.11	17,339.64	37,983.60	299,171.71	172,136.29	63.48 %
RptCategory: 40 - PERSONNEL SERVICES Total:	1,197,926.00	1,197,926.00	626,845.52	42,513.37	92,983.78	719,829.30	478,096.70	60.09 %
RptCategory: 50 - MATERIAL AND SERVICES								
SHARE COST CCOM DISPATCH	152,250.00	152,250.00	144,769.00	0.00	7,481.00	152,250.00	0.00	100.00 %
SRO EXPENSES	4,000.00	4,000.00	1,560.62	426.88	426.88	1,987.50	2,012.50	49.69 %
K-9 EXPENSES	14,000.00	14,000.00	3,568.70	325.00	565.00	4,133.70	9,866.30	29.53 %
SWAT PROGRAM	8,200.00	8,200.00	0.00	0.00	0.00	0.00	8,200.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	178,450.00	178,450.00	149,898.32	751.88	8,472.88	158,371.20	20,078.80	88.75 %
Department: 245 - POLICE LEVY Total:								
	1,376,376.00	1,376,376.00	776,743.84	43,265.25	101,456.66	878,200.50	498,175.50	63.81 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
TRANSFER OUT TO GENERAL FUND	133,842.00	133,842.00	53,052.00	0.00	0.00	53,052.00	80,790.00	39.64 %
RptCategory: 89 - TRANSFERS OUT Total:	133,842.00	133,842.00	53,052.00	0.00	0.00	53,052.00	80,790.00	39.64 %
Department: 920 - TRANSFER OUT Total:								
	133,842.00	133,842.00	53,052.00	0.00	0.00	53,052.00	80,790.00	39.64 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
CONTINGENCY FUNDS	63,798.00	63,798.00	0.00	0.00	0.00	0.00	63,798.00	0.00 %
RptCategory: 90 - OTHER Total:	63,798.00	63,798.00	0.00	0.00	0.00	0.00	63,798.00	0.00 %
Department: 990 - CONTINGENCY Total:								
	63,798.00	63,798.00	0.00	0.00	0.00	0.00	63,798.00	0.00 %
Expense Total:								
	1,574,016.00	1,574,016.00	829,795.84	43,265.25	101,456.66	931,252.50	642,763.50	59.16 %
Fund: 228 - POLICE LEVY FUND Surplus (Deficit):								
	0.00	0.00	-127,691.76	-43,391.45	-101,621.61	-229,313.37	-229,313.37	0.00 %
Fund: 229 - FIRE LEVY FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL								
BEGINNING FUND BALANCE	255,000.00	255,000.00	0.00	0.00	0.00	0.00	-255,000.00	0.00 %
RptType: 3000 - BEG FUND BAL Total:	255,000.00	255,000.00	0.00	0.00	0.00	0.00	-255,000.00	0.00 %
RptType: 3100 - LOCAL TAXES								
CURRENT LEVY TAX	645,536.00	645,536.00	316,448.34	0.00	0.00	316,448.34	-329,087.66	49.02 %
PRIOR YEAR TAXES	8,000.00	8,000.00	2,664.27	0.00	0.00	2,664.27	-5,335.73	33.30 %
RptType: 3100 - LOCAL TAXES Total:	653,536.00	653,536.00	319,112.61	0.00	0.00	319,112.61	-334,423.39	48.83 %

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
RptType: 3301 - INTEREST								
INTEREST	5,000.00	5,000.00	2,317.10	500.37	938.28	3,255.38	-1,744.62	65.11 %
RptType: 3301 - INTEREST Total:	5,000.00	5,000.00	2,317.10	500.37	938.28	3,255.38	-1,744.62	65.11 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	913,536.00	913,536.00	321,429.71	500.37	938.28	322,367.99	-591,168.01	35.29 %
Revenue Total:	913,536.00	913,536.00	321,429.71	500.37	938.28	322,367.99	-591,168.01	35.29 %
Expense								
Department: 255 - FIRE LEVY								
RptCategory: 40 - PERSONNEL SERVICES								
229-255-432230 TRAINING CAPTAIN	208,666.00	208,666.00	78,981.62	0.00	0.00	78,981.62	129,684.38	37.85 %
229-255-439010 PART TIME	49,508.00	49,508.00	0.00	0.00	0.00	0.00	49,508.00	0.00 %
229-255-470000 ASSOCIATED PAYROLL COSTS	155,388.00	155,388.00	63,772.07	0.00	0.00	63,772.07	91,615.93	41.04 %
RptCategory: 40 - PERSONNEL SERVICES Total:	413,562.00	413,562.00	142,753.69	0.00	0.00	142,753.69	270,808.31	34.52 %
RptCategory: 50 - MATERIAL AND SERVICES								
229-255-500110 CONTRACTUAL & PROFESSIONAL SERVICES	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00 %
229-255-520126 SCBA & TURNOUT MAINTENANCE	20,000.00	20,000.00	4,428.65	0.00	0.00	4,428.65	15,571.35	22.14 %
229-255-520365 EQUIPMENT TESTING & SERVICE	20,000.00	20,000.00	5,262.10	0.00	0.00	5,262.10	14,737.90	26.31 %
229-255-520400 OFFICE SUPPLIES & EQUIPMENT	6,000.00	6,000.00	5,082.87	0.00	0.00	5,082.87	917.13	84.71 %
229-255-560110 CELL PHONES, PAGERS, RADIOS	6,000.00	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	72,000.00	72,000.00	14,773.62	0.00	0.00	14,773.62	57,226.38	20.52 %
RptCategory: 60 - CAPITAL OUTLAY								
229-255-660116 FIRE APPARATUS	100,000.00	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00 %
229-255-660120 FIRE, EMS & EXTRICATION EQUIPMENT	102,000.00	102,000.00	5,377.30	0.00	0.00	5,377.30	96,622.70	5.27 %
229-255-661012 TURN-OUTS & SCBA RESERVE	105,000.00	105,000.00	0.00	0.00	0.00	0.00	105,000.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	307,000.00	307,000.00	5,377.30	0.00	0.00	5,377.30	301,622.70	1.75 %
Department: 255 - FIRE LEVY Total:	792,562.00	792,562.00	162,904.61	0.00	0.00	162,904.61	629,657.39	20.55 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
229-920-899100 TRANSFER OUT TO GENERAL FUND	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	45,768.00	36.09 %
RptCategory: 89 - TRANSFERS OUT Total:	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	45,768.00	36.09 %
Department: 920 - TRANSFER OUT Total:	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	45,768.00	36.09 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
229-990-910000 CONTINGENCY FUNDS	49,363.00	49,363.00	0.00	0.00	0.00	0.00	49,363.00	0.00 %
RptCategory: 90 - OTHER Total:	49,363.00	49,363.00	0.00	0.00	0.00	0.00	49,363.00	0.00 %
Department: 990 - CONTINGENCY Total:	49,363.00	49,363.00	0.00	0.00	0.00	0.00	49,363.00	0.00 %
Expense Total:	913,536.00	913,536.00	188,747.61	0.00	0.00	188,747.61	724,788.39	20.66 %
Fund: 229 - FIRE LEVY FUND Surplus (Deficit):	0.00	0.00	132,682.10	500.37	938.28	133,620.38	133,620.38	0.00 %

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 390 - URBAN RENEWAL FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
390-000-309999	2,240,000.00	2,240,000.00	0.00	0.00	0.00	0.00	-2,240,000.00	0.00 %
BEGINNING FUND BALANCE	2,240,000.00	2,240,000.00	0.00	0.00	0.00	0.00	-2,240,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	2,240,000.00	2,240,000.00	0.00	0.00	0.00	0.00	-2,240,000.00	0.00 %
RptType: 3100 - LOCAL TAXES								
390-000-310010	2,074,839.00	2,074,839.00	996,273.78	0.00	0.00	996,273.78	-1,078,565.22	48.02 %
CURRENT YEAR TAXES	2,074,839.00	2,074,839.00	996,273.78	0.00	0.00	996,273.78	-1,078,565.22	48.02 %
390-000-310050	30,000.00	30,000.00	9,300.59	0.00	0.00	9,300.59	-20,699.41	31.00 %
PRIOR YEAR TAXES	30,000.00	30,000.00	9,300.59	0.00	0.00	9,300.59	-20,699.41	31.00 %
RptType: 3100 - LOCAL TAXES Total:	2,104,839.00	2,104,839.00	1,005,574.37	0.00	0.00	1,005,574.37	-1,099,264.63	47.77 %
RptType: 3150 - GRANTS								
390-000-315080	26,000.00	26,000.00	0.00	0.00	0.00	0.00	-26,000.00	0.00 %
OTHER GRANTS	26,000.00	26,000.00	0.00	0.00	0.00	0.00	-26,000.00	0.00 %
RptType: 3150 - GRANTS Total:	26,000.00	26,000.00	0.00	0.00	0.00	0.00	-26,000.00	0.00 %
RptType: 3301 - INTEREST								
390-000-330100	0.00	0.00	15,784.82	2,923.00	5,808.86	21,593.68	21,593.68	0.00 %
INTEREST	0.00	0.00	15,784.82	2,923.00	5,808.86	21,593.68	21,593.68	0.00 %
RptType: 3301 - INTEREST Total:	0.00	0.00	15,784.82	2,923.00	5,808.86	21,593.68	21,593.68	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	4,370,839.00	4,370,839.00	1,021,359.19	2,923.00	5,808.86	1,027,168.05	-3,343,670.95	23.50 %
Revenue Total:	4,370,839.00	4,370,839.00	1,021,359.19	2,923.00	5,808.86	1,027,168.05	-3,343,670.95	23.50 %
Expense								
Department: 410 - URBAN RENEWAL								
RptCategory: 50 - MATERIAL AND SERVICES								
390-410-500110	154,000.00	154,000.00	1,832.63	0.00	0.00	1,832.63	152,167.37	1.19 %
CONTRACTUAL & PROFESSIONAL SERVICES	154,000.00	154,000.00	1,832.63	0.00	0.00	1,832.63	152,167.37	1.19 %
390-410-500120	15,000.00	15,000.00	7,650.00	0.00	0.00	7,650.00	7,350.00	51.00 %
MUNICIPAL AUDIT CONTRACT	15,000.00	15,000.00	7,650.00	0.00	0.00	7,650.00	7,350.00	51.00 %
390-410-530000	30,000.00	30,000.00	0.00	30,000.00	30,000.00	30,000.00	0.00	100.00 %
FIRE & LIABILITY INSURANCE	30,000.00	30,000.00	0.00	30,000.00	30,000.00	30,000.00	0.00	100.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	199,000.00	199,000.00	9,482.63	30,000.00	30,000.00	39,482.63	159,517.37	19.84 %
RptCategory: 70 - DEBT SERVICE								
390-410-730030	929,881.00	929,881.00	458,092.00	0.00	471,789.00	929,881.00	0.00	100.00 %
DEBT SERVICE PRINCIPAL	929,881.00	929,881.00	458,092.00	0.00	471,789.00	929,881.00	0.00	100.00 %
390-410-730040	147,235.00	147,235.00	80,454.04	0.00	36,859.85	117,313.89	29,921.11	79.68 %
DEBT SERVICE - INTEREST	147,235.00	147,235.00	80,454.04	0.00	36,859.85	117,313.89	29,921.11	79.68 %
RptCategory: 70 - DEBT SERVICE Total:	1,077,116.00	1,077,116.00	538,546.04	0.00	508,648.85	1,047,194.89	29,921.11	97.22 %
RptCategory: 89 - TRANSFERS OUT								
TRANSFER OUT TO GENERAL FUND	490,814.00	490,814.00	245,403.57	210,278.45	210,278.45	455,682.02	35,131.98	92.84 %
RptCategory: 89 - TRANSFERS OUT Total:	490,814.00	490,814.00	245,403.57	210,278.45	210,278.45	455,682.02	35,131.98	92.84 %
Department: 410 - URBAN RENEWAL Total:	1,766,930.00	1,766,930.00	793,432.24	240,278.45	748,927.30	1,542,359.54	224,570.46	87.29 %

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
CONTINGENCY FUNDS	2,603,909.00	2,603,909.00	0.00	0.00	0.00	0.00	2,603,909.00	0.00 %
RptType: 90 - OTHER Total:	2,603,909.00	2,603,909.00	0.00	0.00	0.00	0.00	2,603,909.00	0.00 %
Department: 990 - CONTINGENCY Total:	2,603,909.00	2,603,909.00	0.00	0.00	0.00	0.00	2,603,909.00	0.00 %
Expense Total:	4,370,839.00	4,370,839.00	793,432.24	240,278.45	748,927.30	1,542,359.54	2,828,479.46	35.29 %
Fund: 390 - URBAN RENEWAL FUND Surplus (Deficit):	0.00	0.00	227,926.95	-237,355.45	-743,118.44	-515,191.49	-515,191.49	0.00 %
Fund: 730 - SEWER FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
BEGINNING FUND BALANCE	2,320,000.00	2,320,000.00	0.00	0.00	0.00	0.00	-2,320,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	2,320,000.00	2,320,000.00	0.00	0.00	0.00	0.00	-2,320,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES								
OAK LODGE SANITARY	1,785,000.00	1,785,000.00	851,417.88	74,409.85	148,828.33	1,000,246.21	-784,753.79	56.04 %
TRI-CITY SERVICE DISTRICT	6,050,000.00	6,050,000.00	3,005,894.90	265,924.77	526,950.26	3,532,845.16	-2,517,154.84	58.39 %
CONNECTION FEES	10,000.00	10,000.00	0.00	0.00	0.00	0.00	-10,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES Total:	7,845,000.00	7,845,000.00	3,857,312.78	340,334.62	675,778.59	4,533,091.37	-3,311,908.63	57.78 %
RptType: 3141 - SDC								
SEWER SDCS	20,000.00	20,000.00	5,849.28	0.00	0.00	5,849.28	-14,150.72	29.25 %
SDC Reimbursement Fee	0.00	0.00	243.72	0.00	0.00	243.72	243.72	0.00 %
RptType: 3141 - SDC Total:	20,000.00	20,000.00	6,093.00	0.00	0.00	6,093.00	-13,907.00	30.47 %
RptType: 3600 - MISCELLANEOUS								
ALL OTHER SEWER RECEIPTS	4,000.00	4,000.00	2,385.00	0.00	400.00	2,785.00	-1,215.00	69.63 %
RptType: 3600 - MISCELLANEOUS Total:	4,000.00	4,000.00	2,385.00	0.00	400.00	2,785.00	-1,215.00	69.63 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	10,189,000.00	10,189,000.00	3,865,790.78	340,334.62	676,178.59	4,541,969.37	-5,647,030.63	44.58 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
OPERATING TRANSFERS IN-ARPA RES, FUND	1,210,000.00	1,210,000.00	0.00	0.00	0.00	0.00	-1,210,000.00	0.00 %
TRANSFER IN FROM ROAD & STREET FUND	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
RptType: 3990 - TRANSFERS IN Total:	1,488,405.00	1,488,405.00	117,663.00	0.00	0.00	117,663.00	-1,370,742.00	7.91 %
Department: 910 - TRANSFER IN Total:	1,488,405.00	1,488,405.00	117,663.00	0.00	0.00	117,663.00	-1,370,742.00	7.91 %
Revenue Total:	11,677,405.00	11,677,405.00	3,983,453.78	340,334.62	676,178.59	4,659,632.37	-7,017,772.63	39.90 %
Expense								
Department: 703 - SEWER								
RptCategory: 40 - PERSONNEL SERVICES								
ACCOUNTING CLERK	30,606.00	30,606.00	14,500.35	1,196.75	2,687.82	17,188.17	13,417.83	56.16 %
PUBLIC WORKS DIRECTOR	46,111.00	46,111.00	22,960.78	2,087.40	4,174.80	27,135.58	18,975.42	58.85 %

Budget Report

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
PUBLIC WORKS SUPERVISOR	70,147.00	70,147.00	35,677.70	3,093.94	5,979.35	41,657.05	28,489.95	59.39 %
PW OPERATIONS MANAGER	44,817.00	44,817.00	0.00	0.00	0.00	0.00	44,817.00	0.00 %
PW ADMIN ASSISTANT	46,564.00	46,564.00	22,819.96	2,375.88	4,942.56	27,762.52	18,801.48	59.62 %
UTILITY WORKER, JOURNEY	129,372.00	129,372.00	72,784.22	6,461.45	12,663.80	85,448.02	43,923.98	66.05 %
UTILITY WORKER II	117,444.00	117,444.00	51,660.65	8,084.23	12,828.38	64,489.03	52,954.97	54.91 %
SEASONAL HELP	40,000.00	40,000.00	15,160.21	0.00	0.00	15,160.21	24,839.79	37.90 %
OVERTIME	10,000.00	10,000.00	2,088.02	202.07	277.67	2,365.69	7,634.31	23.66 %
CAREER RECOGNITION PAY	0.00	0.00	2,441.51	317.73	617.12	3,058.63	-3,058.63	0.00 %
ASSOCIATED PAYROLL COSTS	287,061.00	287,061.00	136,114.63	13,666.33	26,537.34	162,651.97	124,409.03	56.66 %
RptCategory: 40 - PERSONNEL SERVICES Total:	822,122.00	822,122.00	376,208.03	37,485.78	70,708.84	446,916.87	375,205.13	54.36 %
RptCategory: 50 - MATERIAL AND SERVICES								
CONTRACTUAL & PROFESSIONAL SERVICES	61,000.00	61,000.00	18,526.97	844.03	3,541.22	22,068.19	38,931.81	36.18 %
SDC PASS THROUGH TO TCSD	10,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00 %
OAK LODGE SANITARY DISTRICT	1,128,937.00	1,128,937.00	531,782.22	95,529.92	95,529.92	627,312.14	501,624.86	55.57 %
WATER ENVIRONMENT SERVICES (WES)	2,738,092.00	2,738,092.00	1,327,826.80	120,838.60	241,579.87	1,569,406.67	1,168,685.33	57.32 %
BANK CHARGES	36,000.00	36,000.00	33,013.18	2,340.19	4,485.07	37,498.25	-1,498.25	104.16 %
OPERATIONS, MAINTENANCE & REPAIRS	115,000.00	115,000.00	23,054.57	1,187.69	1,725.69	24,780.26	90,219.74	21.55 %
FLEET FUEL, MAINTENANCE & REPAIR	55,000.00	55,000.00	24,925.73	3,654.23	5,092.88	30,018.61	24,981.39	54.58 %
OFFICE SUPPLIES & EQUIPMENT	8,000.00	8,000.00	1,983.93	282.80	326.45	2,310.38	5,689.62	28.88 %
UTILITY BILLS & POSTAGE	16,000.00	16,000.00	8,042.14	652.73	1,306.62	9,348.76	6,651.24	58.43 %
TRAVEL, CONFERENCES & TRAINING	5,000.00	5,000.00	970.26	0.00	0.00	970.26	4,029.74	19.41 %
SMALL TOOLS, EQUIPMENT & SAFETY SUPPL...	20,000.00	20,000.00	9,206.76	43.79	68.76	9,275.52	10,724.48	46.38 %
DUMPING, HAULING, GARBAGE	5,500.00	5,500.00	4,777.90	0.00	675.14	5,453.04	46.96	99.15 %
UTILITIES	6,500.00	6,500.00	1,334.49	111.04	220.83	1,555.32	4,944.68	23.93 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	4,205,029.00	4,205,029.00	1,985,444.95	225,485.02	354,552.45	2,339,997.40	1,865,031.60	55.65 %
RptCategory: 60 - CAPITAL OUTLAY								
EQUIPMENT REPLACEMENT RESERVES	665,000.00	665,000.00	0.00	0.00	0.00	0.00	665,000.00	0.00 %
SYSTEM IMPROVEMENTS & PROJECTS	4,471,761.00	4,471,761.00	318,404.54	53,676.43	53,676.43	372,080.97	4,099,680.03	8.32 %
RESERVE FROM SDC'S	393,964.00	393,964.00	0.00	0.00	0.00	0.00	393,964.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	5,530,725.00	5,530,725.00	318,404.54	53,676.43	53,676.43	372,080.97	5,158,644.03	6.73 %
Department: 703 - SEWER Total:	10,557,876.00	10,557,876.00	2,680,057.52	316,647.23	478,937.72	3,158,995.24	7,398,880.76	29.92 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
TRANSFER OUT TO GENERAL FUND	288,604.00	288,604.00	94,264.00	0.00	0.00	94,264.00	194,340.00	32.66 %
TRANSFER OUT TO ROAD & STREET FUND (R...	430,925.00	430,925.00	192,866.00	0.00	0.00	192,866.00	238,059.00	44.76 %
RptCategory: 89 - TRANSFERS OUT Total:	719,529.00	719,529.00	287,130.00	0.00	0.00	287,130.00	432,399.00	39.91 %
Department: 920 - TRANSFER OUT Total:	719,529.00	719,529.00	287,130.00	0.00	0.00	287,130.00	432,399.00	39.91 %

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
RptType: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Department: 990 - CONTINGENCY Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Expense Total:	11,677,405.00	11,677,405.00	2,967,187.52	316,647.23	478,937.72	3,446,125.24	8,231,279.76	29.51 %
Fund: 730 - SEWER FUND Surplus (Deficit):	0.00	0.00	1,016,266.26	23,687.39	197,240.87	1,213,507.13	1,213,507.13	0.00 %
Fund: 740 - WATER FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
BEGINNING FUND BALANCE	3,868,000.00	3,868,000.00	0.00	0.00	0.00	0.00	-3,868,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	3,868,000.00	3,868,000.00	0.00	0.00	0.00	0.00	-3,868,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES								
WATER SERVICE REVENUE	5,200,000.00	5,200,000.00	2,587,611.93	289,656.95	520,274.29	3,107,886.22	-2,092,113.78	59.77 %
WATER SERVICE CONNECTIONS	10,000.00	10,000.00	548.02	0.00	0.00	548.02	-9,451.98	5.48 %
RptType: 3140 - CHARGES FOR SERVICES Total:	5,210,000.00	5,210,000.00	2,588,159.95	289,656.95	520,274.29	3,108,434.24	-2,101,565.76	59.66 %
RptType: 3141 - SDC								
WATER SDC'S	50,000.00	50,000.00	0.00	0.00	0.00	0.00	-50,000.00	0.00 %
RptType: 3141 - SDC Total:	50,000.00	50,000.00	0.00	0.00	0.00	0.00	-50,000.00	0.00 %
RptType: 3600 - MISCELLANEOUS								
ALL OTHER WATER RECEIPTS	0.00	0.00	0.00	0.00	500.00	500.00	500.00	0.00 %
RptType: 3600 - MISCELLANEOUS Total:	0.00	0.00	0.00	0.00	500.00	500.00	500.00	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	9,128,000.00	9,128,000.00	2,588,159.95	289,656.95	520,774.29	3,108,934.24	-6,019,065.76	34.06 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
TRANSFER IN FROM ROAD & STREET FUND	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
RptType: 3990 - TRANSFERS IN Total:	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
Department: 910 - TRANSFER IN Total:	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
Revenue Total:	9,406,405.00	9,406,405.00	2,705,822.95	289,656.95	520,774.29	3,226,597.24	-6,179,807.76	34.30 %
Expense								
Department: 704 - WATER								
RptCategory: 40 - PERSONNEL SERVICES								
ACCOUNTING CLERK	36,727.00	36,727.00	17,400.42	1,436.10	3,225.40	20,625.82	16,101.18	56.16 %
PUBLIC WORKS DIRECTOR	46,111.00	46,111.00	22,960.78	2,087.40	4,174.80	27,135.58	18,975.42	58.85 %
PUBLIC WORKS SUPERVISOR	72,273.00	72,273.00	36,612.81	3,162.20	6,109.55	42,722.36	29,550.64	59.11 %
PW OPERATIONS MANAGER	44,817.00	44,817.00	0.00	0.00	0.00	0.00	44,817.00	0.00 %
PW ADMIN ASSISTANT	46,564.00	46,564.00	22,819.96	2,375.88	4,942.56	27,762.52	18,801.48	59.62 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 08/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
UTILITY WORKER, JOURNEY	145,818.00	145,818.00	57,655.71	5,843.50	11,793.94	69,449.65	76,368.35	47.63 %
UTILITY WORKER II	238,650.00	238,650.00	45,761.69	6,998.15	14,100.70	59,862.39	178,787.61	25.08 %
SEASONAL HELP	40,000.00	40,000.00	5,119.76	0.00	0.00	5,119.76	34,880.24	12.80 %
OVERTIME	10,000.00	10,000.00	1,349.11	204.19	253.36	1,602.47	8,397.53	16.02 %
CAREER RECOGNITION PAY	0.00	0.00	345.30	61.07	116.68	461.98	-461.98	0.00 %
ASSOCIATED PAYROLL COSTS	434,079.00	434,079.00	105,540.58	12,037.82	24,381.28	129,921.86	304,157.14	29.93 %
RptCategory: 40 - PERSONNEL SERVICES Total:	1,115,039.00	1,115,039.00	315,566.12	34,206.31	69,098.27	384,664.39	730,374.61	34.50 %
RptCategory: 50 - MATERIAL AND SERVICES								
CONTRACTUAL & PROFESSIONAL SERVICES	71,000.00	71,000.00	40,523.92	843.91	10,105.60	50,629.52	20,370.48	71.31 %
METER READING CONTRACT	65,000.00	65,000.00	27,507.41	0.00	2,379.81	29,887.22	35,112.78	45.98 %
WHOLESALE WATER	1,300,000.00	1,300,000.00	561,240.18	2,086.23	3,367.01	564,607.19	735,392.81	43.43 %
BANK CHARGES	36,000.00	36,000.00	32,313.38	2,165.21	4,205.09	36,518.47	-518.47	101.44 %
OPERATIONS, MAINTENANCE & REPAIRS	300,000.00	300,000.00	96,836.92	8,489.15	17,720.89	114,557.81	185,442.19	38.19 %
LABORATORY WATER TESTS	40,000.00	40,000.00	12,581.00	0.00	74.00	12,655.00	27,345.00	31.64 %
FIRE HYDRANT MAINTENANCE & REPAIR	40,000.00	40,000.00	0.00	227.63	227.63	227.63	39,772.37	0.57 %
MAINTENANCE, REPAIR & OPERATION	0.00	0.00	-158.12	0.00	0.00	-158.12	158.12	0.00 %
FLEET FUEL, MAINTENANCE & REPAIR	45,000.00	45,000.00	18,994.30	3,734.04	5,172.68	24,166.98	20,833.02	53.70 %
OFFICE SUPPLIES & EQUIPMENT	6,000.00	6,000.00	2,015.64	299.80	343.45	2,359.09	3,640.91	39.32 %
UTILITY BILLS & POSTAGE	16,000.00	16,000.00	8,042.14	652.73	1,306.62	9,348.76	6,651.24	58.43 %
TRAVEL, CONFERENCES & TRAINING	10,000.00	10,000.00	1,822.26	0.00	0.00	1,822.26	8,177.74	18.22 %
SMALL TOOLS, EQUIPMENT & SAFETY SUPPL...	20,000.00	20,000.00	10,264.78	821.78	846.75	11,111.53	8,888.47	55.56 %
DUMPING, HAULING, GARBAGE	10,000.00	10,000.00	8,170.29	0.00	0.00	8,170.29	1,829.71	81.70 %
UTILITIES	55,000.00	55,000.00	20,758.29	1,737.85	3,495.04	24,253.33	30,746.67	44.10 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	2,014,000.00	2,014,000.00	840,912.39	21,058.33	49,244.57	890,156.96	1,123,843.04	44.20 %
RptCategory: 60 - CAPITAL OUTLAY								
EQUIPMENT REPLACEMENT RESERVES	279,000.00	279,000.00	0.00	0.00	0.00	0.00	279,000.00	0.00 %
SYSTEM IMPROVEMENTS & PROJECTS	3,960,425.00	3,960,425.00	78,226.55	0.00	0.00	78,226.55	3,882,198.45	1.98 %
RESERVE FROM SDC'S	609,610.00	609,610.00	0.00	0.00	0.00	0.00	609,610.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	4,849,035.00	4,849,035.00	78,226.55	0.00	0.00	78,226.55	4,770,808.45	1.61 %
RptCategory: 70 - DEBT SERVICE								
2005 BONDED DEBT/PRINCIPAL	331,000.00	331,000.00	165,000.00	0.00	166,000.00	331,000.00	0.00	100.00 %
2005 BONDED DEBT/INTEREST	27,235.00	27,235.00	15,255.90	0.00	6,811.20	22,067.10	5,167.90	81.02 %
RptCategory: 70 - DEBT SERVICE Total:	358,235.00	358,235.00	180,255.90	0.00	172,811.20	353,067.10	5,167.90	98.56 %
Department: 704 - WATER Total:	8,336,309.00	8,336,309.00	1,414,960.96	55,264.64	291,154.04	1,706,115.00	6,630,194.00	20.47 %
Department: 920 - TRANSFERS OUT								
RptCategory: 89 - TRANSFERS OUT								
TRANSFER OUT TO GENERAL FUND	388,096.00	388,096.00	142,686.00	0.00	0.00	142,686.00	245,410.00	36.77 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 08/31/2022

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
TRANSFER OUT TO ROAD & STREET FUND (R...	282,000.00	282,000.00	129,408.00	0.00	0.00	129,408.00	152,592.00	45.89 %
RptCategory: 89 - TRANSFERS OUT Total:	670,096.00	670,096.00	272,094.00	0.00	0.00	272,094.00	398,002.00	40.61 %
Department: 920 - TRANSFER OUT Total:	670,096.00	670,096.00	272,094.00	0.00	0.00	272,094.00	398,002.00	40.61 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Department: 990 - CONTINGENCY Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Expense Total:	9,406,405.00	9,406,405.00	1,687,054.96	55,264.64	291,154.04	1,978,209.00	7,428,196.00	21.03 %
Fund: 740 - WATER FUND Surplus (Deficit):	0.00	0.00	1,018,767.99	234,392.31	229,620.25	1,248,388.24	1,248,388.24	0.00 %
Fund: 750 - STORM WATER FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL	1,040,000.00	1,040,000.00	0.00	0.00	0.00	0.00	-1,040,000.00	0.00 %
BEGINNING FUND BALANCE	1,040,000.00	1,040,000.00	0.00	0.00	0.00	0.00	-1,040,000.00	0.00 %
RptType: 3000 - BEG FUND BAL Total:	1,040,000.00	1,040,000.00	0.00	0.00	0.00	0.00	-1,040,000.00	0.00 %
Department: 3140 - CHARGES FOR SERVICES								
RptType: 3140 - CHARGES FOR SERVICES	1,898,000.00	1,898,000.00	924,970.21	78,587.45	157,170.04	1,082,140.25	-815,859.75	57.01 %
STORM REVENUE	1,898,000.00	1,898,000.00	924,970.21	78,587.45	157,170.04	1,082,140.25	-815,859.75	57.01 %
RptType: 3140 - CHARGES FOR SERVICES Total:	1,898,000.00	1,898,000.00	924,970.21	78,587.45	157,170.04	1,082,140.25	-815,859.75	57.01 %
Department: 3141 - SDC								
RptType: 3141 - SDC	11,000.00	11,000.00	0.00	0.00	0.00	0.00	-11,000.00	0.00 %
STORMWATER SDC'S	11,000.00	11,000.00	0.00	0.00	0.00	0.00	-11,000.00	0.00 %
RptType: 3141 - SDC Total:	11,000.00	11,000.00	0.00	0.00	0.00	0.00	-11,000.00	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	2,949,000.00	2,949,000.00	924,970.21	78,587.45	157,170.04	1,082,140.25	-1,866,859.75	36.70 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
TRANSFER IN FROM ROAD & STREET FUND	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
RptType: 3990 - TRANSFERS IN Total:	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
Department: 910 - TRANSFER IN Total:	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
Revenue Total:	3,227,405.00	3,227,405.00	1,042,633.21	78,587.45	157,170.04	1,199,803.25	-2,027,601.75	37.18 %
Expense								
Department: 705 - PUBLIC WORKS DIRECTOR								
RptCategory: 40 - PERSONNEL SERVICES								
ACCOUNTING CLERK	30,606.00	30,606.00	14,500.34	1,196.75	2,687.82	17,188.16	13,417.84	56.16 %
PUBLIC WORKS DIRECTOR	46,111.00	46,111.00	22,960.76	2,087.40	4,174.80	27,135.56	18,975.44	58.85 %
PUBLIC WORKS SUPERVISOR	70,147.00	70,147.00	35,517.64	3,093.95	5,979.37	41,497.01	28,649.99	59.16 %
PW OPERATIONS MANAGER	44,817.00	44,817.00	0.00	0.00	0.00	0.00	44,817.00	0.00 %
PW ADMIN ASSISTANT	46,564.00	46,564.00	22,819.79	2,375.86	4,942.46	27,762.25	18,801.75	59.62 %

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
UTILITY WORKER, JOURNEY	0.00	0.00	55,192.77	35.00	35.00	55,227.77	-55,227.77	0.00 %
UTILITY WORKER II	103,980.00	103,980.00	0.00	4,787.00	9,609.00	9,609.00	94,371.00	9.24 %
SEASONAL HELP	40,000.00	40,000.00	14,508.00	0.00	0.00	14,508.00	25,492.00	36.27 %
OVERTIME	5,000.00	5,000.00	1,394.19	202.06	251.19	1,645.38	3,354.62	32.91 %
CAREER RECOGNITION PAY	0.00	0.00	335.17	59.28	113.26	448.43	-448.43	0.00 %
ASSOCIATED PAYROLL COSTS	180,486.00	180,486.00	79,964.10	7,430.12	15,346.26	95,310.36	85,175.64	52.81 %
RptCategory: 40 - PERSONNEL SERVICES Total:	567,711.00	567,711.00	247,192.76	21,267.42	43,139.16	290,331.92	277,379.08	51.14 %
RptCategory: 50 - MATERIAL AND SERVICES								
CONTRACTUAL & PROFESSIONAL SERVICES	41,000.00	41,000.00	25,566.47	2,227.71	3,035.93	28,602.40	12,397.60	69.76 %
BANK CHARGES	36,000.00	36,000.00	33,015.52	2,340.19	4,485.07	37,500.59	-1,500.59	104.17 %
OPERATIONS, MAINTENANCE & REPAIRS	65,000.00	65,000.00	30,140.13	1,263.34	2,253.34	32,393.47	32,606.53	49.84 %
FLEET FUEL, MAINTENANCE & REPAIR	20,000.00	20,000.00	21,079.98	69.15	69.15	21,149.13	-1,149.13	105.75 %
OFFICE SUPPLIES & EQUIPMENT	5,000.00	5,000.00	1,983.66	282.75	326.45	2,310.11	2,689.89	46.20 %
UTILITY BILLS & POSTAGE	16,000.00	16,000.00	8,044.57	652.93	1,307.01	9,351.58	6,648.42	58.45 %
TRAVEL, CONFERENCES & TRAINING	4,000.00	4,000.00	96.34	0.00	0.00	96.34	3,903.66	2.41 %
SMALL TOOLS, EQUIPMENT & SAFETY SUPPL...	11,000.00	11,000.00	7,557.24	49.27	74.24	7,631.48	3,368.52	69.38 %
DUMPING, HAULING, GARBAGE	5,000.00	5,000.00	2,197.81	0.00	674.93	2,872.74	2,127.26	57.45 %
UTILITIES	3,000.00	3,000.00	644.59	54.39	108.78	753.37	2,246.63	25.11 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	206,000.00	206,000.00	130,326.31	6,939.73	12,334.90	142,661.21	63,338.79	69.25 %
RptCategory: 60 - CAPITAL OUTLAY								
EQUIPMENT REPLACEMENT RESERVES	115,000.00	115,000.00	0.00	0.00	0.00	0.00	115,000.00	0.00 %
SYSTEM IMPROVEMENTS & PROJECTS	1,803,500.00	1,803,500.00	186,939.76	938.63	4,726.13	191,665.89	1,611,834.11	10.63 %
RptCategory: 60 - CAPITAL OUTLAY Total:	1,918,500.00	1,918,500.00	186,939.76	938.63	4,726.13	191,665.89	1,726,834.11	9.99 %
Department: 705 - PUBLIC WORKS DIRECTOR Total:	2,692,211.00	2,692,211.00	564,458.83	29,145.78	60,200.19	624,659.02	2,067,551.98	23.20 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
TRANSFER OUT TO GENERAL FUND	231,094.00	231,094.00	67,286.00	0.00	0.00	67,286.00	163,808.00	29.12 %
TRANSFER OUT TO ROAD & STREET FUND (R...	104,100.00	104,100.00	46,248.00	0.00	0.00	46,248.00	57,852.00	44.43 %
RptCategory: 89 - TRANSFERS OUT Total:	335,194.00	335,194.00	113,534.00	0.00	0.00	113,534.00	221,660.00	33.87 %
Department: 920 - TRANSFER OUT Total:	335,194.00	335,194.00	113,534.00	0.00	0.00	113,534.00	221,660.00	33.87 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
CONTINGENCY FUNDS	200,000.00	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00 %
RptCategory: 90 - OTHER Total:	200,000.00	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00 %
Department: 990 - CONTINGENCY Total:	200,000.00	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00 %
Expense Total:	3,227,405.00	3,227,405.00	677,992.83	29,145.78	60,200.19	738,193.02	2,489,211.98	22.87 %
Fund: 750 - STORM WATER FUND Surplus (Deficit):	0.00	0.00	364,640.88	49,441.67	96,969.85	461,610.23	461,610.23	0.00 %

	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 801 - MUNICIPAL COURT TRUST FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
801-000-309999	40,000.00	40,000.00	0.00	0.00	0.00	0.00	-40,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	40,000.00	40,000.00	0.00	0.00	0.00	0.00	-40,000.00	0.00 %
RptType: 3260 - FINES AND FORFEITURES								
801-000-326020	735,000.00	735,000.00	350,730.31	22,297.01	45,101.56	395,831.87	-339,168.13	53.85 %
801-000-326030	22,000.00	22,000.00	14,867.79	1,160.62	2,458.43	17,326.22	-4,673.78	78.76 %
801-000-326040	85,000.00	85,000.00	56,534.36	4,354.69	8,911.04	65,445.40	-19,554.60	76.99 %
801-000-326050	3,000.00	3,000.00	0.00	0.00	0.00	0.00	-3,000.00	0.00 %
801-000-326060	5,000.00	5,000.00	-5,013.46	444.99	768.85	-4,244.61	-9,244.61	84.89 %
RptType: 3260 - FINES AND FORFEITURES Total:	850,000.00	850,000.00	417,119.00	28,257.31	57,239.88	474,358.88	-375,641.12	55.81 %
RptType: 3600 - MISCELLANEOUS								
801-000-360000	0.00	0.00	140.00	188.00	188.00	328.00	328.00	0.00 %
RptType: 3600 - MISCELLANEOUS Total:	0.00	0.00	140.00	188.00	188.00	328.00	328.00	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	890,000.00	890,000.00	417,259.00	28,445.31	57,427.88	474,686.88	-415,313.12	53.34 %
Expense								
Department: 220 - COURT								
RptCategory: 50 - MATERIAL AND SERVICES								
801-220-500500	735,000.00	735,000.00	291,037.69	22,804.55	72,676.94	363,714.63	371,285.37	49.48 %
801-220-500510	22,000.00	22,000.00	14,314.84	1,297.81	2,975.50	17,290.34	4,709.66	78.59 %
801-220-500520	85,000.00	85,000.00	88,200.89	4,556.35	10,907.85	99,108.74	-14,108.74	116.60 %
801-220-500530	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00 %
801-220-500540	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00 %
801-220-500550	0.00	0.00	140.00	0.00	0.00	140.00	-140.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	850,000.00	850,000.00	393,693.42	28,658.71	86,560.29	480,253.71	369,746.29	56.50 %
Department: 220 - COURT Total:	850,000.00	850,000.00	393,693.42	28,658.71	86,560.29	480,253.71	369,746.29	56.50 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
801-990-910000	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
RptCategory: 90 - OTHER Total:	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
Department: 990 - CONTINGENCY Total:	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
Expense Total:	890,000.00	890,000.00	393,693.42	28,658.71	86,560.29	480,253.71	409,746.29	53.96 %
Fund: 801 - MUNICIPAL COURT TRUST FUND Surplus (Deficit):	0.00	0.00	23,565.58	-213.40	-29,132.41	-5,566.83	-5,566.83	0.00 %
Report Surplus (Deficit):	0.00	0.00	7,383,312.54	-902,897.52	-2,530,631.23	4,852,681.31	4,852,681.31	0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	2021-2022 Activity	August Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	4,384,169.90	-330,788.20	-1,526,511.62	2,857,658.28	2,857,658.28
105 - AMERICAN RESCUE PLAN RES	0.00	0.00	0.00	-2,730.00	-12,730.00	-12,730.00	-12,730.00
205 - ROAD AND STREET FUND	0.00	0.00	342,985.14	-596,440.76	-642,286.40	-299,301.26	-299,301.26
228 - POLICE LEVY FUND	0.00	0.00	-127,691.76	-43,391.45	-101,621.61	-229,313.37	-229,313.37
229 - FIRE LEVY FUND	0.00	0.00	132,682.10	500.37	938.28	133,620.38	133,620.38
390 - URBAN RENEWAL FUND	0.00	0.00	227,926.95	-237,355.45	-743,118.44	-515,191.49	-515,191.49
730 - SEWER FUND	0.00	0.00	1,016,266.26	23,687.39	197,240.87	1,213,507.13	1,213,507.13
740 - WATER FUND	0.00	0.00	1,018,767.99	234,392.31	229,620.25	1,248,388.24	1,248,388.24
750 - STORM WATER FUND	0.00	0.00	364,640.38	49,441.67	96,969.85	461,610.23	461,610.23
801 - MUNICIPAL COURT TRUST FL	0.00	0.00	23,565.58	-213.40	-29,132.41	-5,566.83	-5,566.83
Report Surplus (Deficit):	0.00	0.00	7,383,312.54	-902,897.52	-2,530,631.23	4,852,681.31	4,852,681.31

CHECK REGISTER FOR AUGUST 2022

Check Date	Check No.	Vendor	Amount	Line Item Description
08/01/2022	92370	Payroll Check	6,794.10	Payroll Check
08/03/2022	92371 - 92376	Utility Refund Checks	592.31	Utility Refund Checks
08/04/2022	213	Amy Lindgren Law, LLC	3,000.00	Judicial Services - CT
08/04/2022	214	Lundquist, Kyndre	3,500.00	Prosecutor Services - Admin
08/04/2022	215	Nancy McDonald	4,830.00	HR Consultant Services - Admin
08/04/2022	92377	Airgas USA LLC	26.00	Grinding Wheels - PW
08/04/2022	92378	Foremost Promotions	1,603.78	Promotional Materials - PD
08/04/2022	92379	Gold Wrench	1,851.15	Vehicle Maintenance - PD
08/04/2022	92380	Hadronex	2,314.00	Sewer Smartcover Sensor Renewal - PW
08/04/2022	92381	Jill Tate	300.00	Transcription - Admin
08/04/2022	92382	Leeway Engineering Solutions LLC	7,757.76	Professional Fees - PW
08/04/2022	92383	Mountain View Kennel	240.00	K9 Boarding - PD
08/04/2022	92384	Northwest Natural Gas	264.38	Natural Gas Usage - All Depts.
08/04/2022	92385	Pamplin Media Group	2,026.00	Newsletter Printing /Mailing - Admin
08/04/2022	92386	Pitney Bowes	1,037.96	Postage - All Depts
08/04/2022	92387	Portland General Electric	7,286.89	Electric Usage - All Depts
08/04/2022	92388	Pro Grafix Screen Print Company	750.00	Bandanna Screen Printing - Admin
08/04/2022	92389	State of Oregon Notary Division	40.00	Notary Renewal - CT
08/04/2022	92390	Verizon Wireless	2,482.81	Cell Phone Usage - All Depts
08/04/2022	92391	Walter E. Nelson Co.	935.40	Restroom Supplies PW
08/11/2022	92392	Backflow Management Inc	2,130.00	Water Testing/Reports - PW
08/11/2022	92393	BMS Technologies	1,958.39	Utility Bill Printing/Mailing - PW
08/11/2022	92394	Bezates Construction Inc.	3,000.00	Park Shelter Repairs - PW
08/11/2022	92395	Buel's Impressions Printing	55.00	Flyer Printing - PD
08/11/2022	92396	Cain Petroleum	500.00	Car Wash Coupons - PD
08/11/2022	92397	City of Oregon City	3,122.00	GIS Services - PW
08/11/2022	92398	Clackamas County Finance Department	2,099.59	Planning Services - Admin
08/11/2022	92399	Comcast	52.50	Digital TV Receivers - IT
08/11/2022	92400	Edge Analytical, Inc.	37.00	Water Testing - PW
08/11/2022	92401	Environment Science Associates	3,597.50	Meldrum Bar Site Plan - PW
08/11/2022	92402	GeoPacific Engineering	299.50	Professional Fees - PW
08/11/2022	92403	Lori Bell	3,800.00	Professional Fees -Tourism - Admin
08/11/2022	92404	Northwest Success, Inc.	2,253.31	Monthly Janitorial Service - PW
08/11/2022	92405	Oak Lodge Water Services	1,280.78	Water Purchases - PW
08/11/2022	92406	Paramount Pest Control Inc	161.00	Pest Control - PW
08/11/2022	92407	Petra Design Build, LLC	44,737.92	Professional Fees - FD Remodel - PW
08/11/2022	92408	Portland General Electric	13,141.23	Street Light Electric (2 mos) - PW
08/11/2022	92409	Quaranto & Associates, LLC	250.00	Indigent Defense - CT
08/11/2022	92410	Shiels Obletz Johnsen	5,254.05	Professional Fees - PW Bldg - PW
08/11/2022	92411	State of Oregon Notary Division	40.00	Notary Renewal - CT
08/11/2022	92412	Stein Oil Co. Inc.	5,585.19	Gasoline - PW/SC/PD
08/11/2022	92413	Titan Concrete Construction	7,500.00	Concrete Repairs - PW
08/11/2022	92414	TransUnion Risk and Alternative	75.00	Data Research - PD
08/11/2022	92415	WorkSAFE Service Inc	57.00	Drug Testing - Admin
08/11/2022	216 - 217	US Bank Corporate Payments	15,845.56	P-Card Purchases - All Depts.
08/16/2022	92416	Payroll Check	10,305.18	Final Payroll Check
08/18/2022	218	BridgePay Network Solutions, LLC	178.70	UB Online Payment Fees - PW
08/18/2022	219	MSPEN Consulting, LLC	2,730.00	Grant Writing Services - Admin
08/18/2022	220	Satcom Global Ltd.	42.75	Satellite Phone Access - PD
08/18/2022	92417	8x8, Inc.	1,837.28	Monthly Phone Service - IT
08/18/2022	92418	Allstream	140.33	Land Lines - PW
08/18/2022	92419	Amazon Capital Services	152.66	Office Supplies - Admin
08/18/2022	92420	Aramark	107.07	Mat/Coverall Rental - PW
08/18/2022	92421	Bravo Land Care & Maintenance	945.00	Landscape Maintenance - PW
08/18/2022	92422	Bud's Towing Inc	150.00	Towing Service - PD
08/18/2022	92423	Buel's Impressions Printing	69.00	Business Card Printing - PD
08/18/2022	92424	Curtis, L. N. Co.	70.14	Uniforms - PD

CHECK REGISTER FOR AUGUST 2022

Check Date	Check No.	Vendor	Amount	Line Item Description
08/18/2022	92425	Ferguson Waterworks #3011	1,541.74	Stock Water Parts - PW
08/18/2022	92426	FlashAlert Newswire	216.00	Flash Alert Subscription - Admin
08/18/2022	92427	Gold Wrench	1,991.65	Vehicle Maintenance - PD
08/18/2022	92428	Laserwerks	55.00	Employee Plaque - PD
08/18/2022	92429	Office Depot	118.91	Office Supplies - Admin
08/18/2022	92430	One Call Concepts Inc	99.60	Utility Locates - PW
08/18/2022	92431	Oregon DMV	46.00	Driving Records - PD/Admin
08/18/2022	92432	Oregon Patrol Service	4,165.00	Park/Court Security - PD/CT
08/18/2022	92433	Referral Refrigeration Inc.	337.50	Freezer Maintenance - PW
08/18/2022	92434	Secure Pacific Corporation	33.02	Monitoring - PW
08/18/2022	92435	Sisul Engineering	3,191.25	Professional Fees - PW
08/18/2022	92436	SiteOne Landscape Supply	2.22	Landscape Supplies - PW
08/18/2022	92437	Smith-Wagar Brucker Consulting Inc.	12,563.75	Financial Consulting - Admin
08/18/2022	92438	Spacesaver Specialists Inc	1,339.52	Spacesaver (Evidence) Svc Agreement - PD
08/18/2022	92439	Stitch n' Embroidery Inc.	60.00	Shirts/Embroidery
08/18/2022	92440	Tyler Technologies, Inc.	2,712.10	Software Maintenance - IT
08/29/2022	221	Beery Elsner & Hammond LLP	4,193.99	Legal Fees - Admin
08/29/2022	222	Cycle Express	3,000.00	Office Rental - FD
08/29/2022	92441	AllPro Wildlife Removal	875.00	Beaver Trapping - PW
08/29/2022	92442	Backflow Management Inc	54.00	Backflow Testing Letters - PW
08/29/2022	92443	Cintas First Aid Lockbox	356.89	First Aid/Watercooler - PD/PW/SC/Admin
08/29/2022	92444	GC Systems	6,329.00	Key Valve Maintenance - PW
08/29/2022	92445	Maxwell Rentals	1,050.00	Apartment Rental - FD
08/29/2022	92446	Pacific Mobile Structures, Inc.	498.00	Mobile Office Rental - PW
08/29/2022	92447	PowerDMS, Inc.	1,981.75	Software Support - IT
08/29/2022	92448	Traffic Safety Supply Co. Inc.	799.35	Street Signs - PW
08/29/2022	92449	TriTech Software Systems	8,303.99	Software Support - IT
08/29/2022	92450	United States Postal Service	1,165.50	Newsletter Postage - Admin
08/30/2022	223	HRA VEBA Plan	3,291.78	Employer VEBA contribution
08/30/2022	224	ICMA-Rc	9,714.76	Voluntary Payroll Deferred Comp
08/30/2022	92451	Axa Equi-Vest	7,374.16	Voluntary Payroll Deferred Comp
08/30/2022	92452	CIS Trust	61,026.33	Monthly Health Insurance
08/30/2022	92453	Clackamas Community Federal Credit Union	1,232.93	GPA Union Dues
08/30/2022	92454	Equitable	1,403.83	Non-PERS Retirement Pmt
08/30/2022	92455	Equitable Financial Life Insurance Co.	86.00	Non-PERS Retirement Pmt
08/30/2022	92456	Oregon AFSCME Council #75	1,187.05	AFSCME Union Dues
08/30/2022	92457	Oregon Department of Justice/Child Support	343.20	Child Support
08/31/2022	92458	Clackamas 800 Radio Group	6,000.00	FY 22-23 Radio Operations - PW
08/31/2022	92459	Clackamas County Finance Department	13,000.50	Dispatch/Ammo - PD
08/31/2022	92460	Ecolab Institutional Inc.	476.56	Dishwashing Supplies - SC
08/31/2022	92461	Occupational Safety, Health & Wellness LLC	216.00	Annual Exposure Access Fee - PW
08/31/2022	92462	Pacific Office Automation Inc	158.81	Copier Lease/Usage - IT
08/31/2022	92463	Pape Material Handling	3,226.31	Vactor Truck Maintenance - PW
08/31/2022	92464	Stein Oil Co. Inc.	7,347.74	Gasoline - PW/SC/PD
08/31/2022	92465	Triangle Pump & Equipment, Inc.	660.00	Pump Station Maintenance - PW
08/31/2022	92466	Water Environment Services	685.11	Pump Station Maintenance - PW

Total General Fund Checks: \$ 355,704.97

Urban Renewal Fund Checks: -

Total August 2022 Checks: \$ 355,704.97

ATTORNEY CHARGES

Attorneys:	July, 2022	Aug, 2022	Sept, 2022	Oct, 2022	Nov, 2022	Dec, 2022	Totals
City Charter	\$ -						\$ -
Elections	-	725.06					725.06
Finance	-						-
General	570.00	285.00					855.00
Meeting Attendance	-						-
Governance/City Council	399.00	484.50					883.50
Meeting Attendance	399.00	959.50					1,358.50
Intergovernmental	85.50						85.50
Meeting Attendance	-	228.00					228.00
Land Use/ Community Development	-	798.00					798.00
Meeting Attendance	-						-
Parks & Recreation	-						-
Personnel/Labor	-						-
GPA	57.00	1,813.00					1,870.00
City Administration	513.00	802.10					1,315.10
Personnel Handbook	-						-
Meeting Attendance	-	2,356.00					2,356.00
Public Records & Meetings	142.50	284.00					426.50
Public Safety	57.00	2,481.04					2,538.04
Public Works	997.50	57.00					1,054.50
Public Works Facility Project	973.49	1,503.50					2,476.99
Real Property Transactions	-	-					-
Risk Management/Litigation	-	285.00					285.00
Rights of Way-Telecommunications	-	-					-
Urban Renewal	-	-					-
Total	\$ 4,193.99	\$ 13,061.70	\$ -	\$ -	\$ -	\$ -	\$ 17,255.69

Attorneys:	Jan, 2023	Feb, 2023	Mar, 2023	Apr, 2023	May, 2023	June, 2023	Totals for Year
City Charter							\$ -
Elections							725.06
Finance							-
General							855.00
Meeting Attendance							-
Governance/City Council							883.50
Meeting Attendance							1,358.50
Intergovernmental							85.50
Meeting Attendance							228.00
Land Use/ Community Development							798.00
Meeting Attendance							-
Parks & Recreation							-
Personnel/Labor							-
GPA							1,870.00
City Administration							1,315.10
Personnel Handbook							-
Meeting Attendance							2,356.00
Public Records & Meetings							426.50
Public Safety							2,538.04
Public Works							1,054.50
Public Works Facility Project							2,476.99
Real Property Transactions							-
Risk Management/Litigation							285.00
Rights of Way-Telecommunications							-
Urban Renewal							-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,255.69

Gladstone Police Department
Monthly Report
September 2022





**GLADSTONE POLICE DEPARTMENT
CHIEF'S MONTHLY REPORT TO
CITY ADMINISTRATOR AND COUNCIL**



CHIEF'S REPORT

September 2022

Greetings,

As a reminder, local elections take place on November 8th, 2022. Before posting political signs, here are some helpful reminders:

- Residential properties may have two temporary signs with a total maximum size of 16 square feet for both signs.
- No sign shall extend into the public right of way; temporary signs must observe half of the zoning district setback which typically means the signs must be back 10 feet from the street property line, not the curb line.
- No sign shall be attached to a tree or utility pole.

As mentioned above, signs are not to be placed in the public right of way as outlined in the Gladstone Municipal Code. The police department is asking for the communities help in adhering to the sign code as any sign placed in the public right of way will be strictly enforced.

For more sign details you can visit the police departments website and view Chapter 17.52 of the Municipal Code.

Thank you in advance, I hope you have a wonderful and safe September.

Sincerely,

A handwritten signature in black ink, appearing to read "John Schmerber".

John Schmerber, Chief of Police



GLADSTONE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

SEPTEMBER 2022



"Respect ~Service ~Character ~Passion"

GENERAL STATISTICS/TYPE	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	TOP 5 TRAFFIC CITE CHARGES	
Dispatched Incidents	579	4,976	5,077	-1.99%	Speeding 13	
Officer Initiated Incidents	335	3,731	4,953	-24.67%	Driving While Suspended 7	
Total Number of Incidents	914	8,707	10,030	-13.19%	Improper Display of License Plate 6	
Police Reports Filed	291	2,844	2,918	-2.54%	Driving Uninsured 5	
Traffic Contacts	149	2,024	2,500	-19.04%	No Operators License 4	
Citations Issued (Charges)	60	1,224	1,753	-30.18%	ALARM ADMINISTRATION REPORT	
Parking Citations Issued	3	121	160	-24.38%	Renewals Billed 16	
DUII	5	31	29	6.90%	Renewal Fees Collected \$225.00	
Community Policing Contacts	14	191	204	-6.37%	New Permits Issued 1	
Murders	0	0	0	0.00%	False Alarms w/No Permit 3	
K9 Deployments	4	35	22	59.09%	1st false Alarm Events 5	
Tow Releases	3	14	35	-60.00%	2nd False Alarm Events 0	
					3rd False Alarm Events 1	
					4th False Alarm Event 0	
					5th False Alarm Event 1	
					False Alarm fees collected \$300.00	
					False Alarm fees billed \$250.00	



GLADSTONE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

SEPTEMBER 2022

"Respect ~Service ~Character ~Passion"



SELECTED CALLS FOR SERVICE**	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	SPECIFIC OVERTIME CATAGORIES	HOURS
Abuse/Neglect	4	31	21	47.62%	Cover Short Shift	252.75
Accident/Injury or Fatal	1	16	11	45.45%	Court	15
Accident/Property Damage	9	62	59	5.08%	Training	0
Assault	3	32	20	60.00%	Presentations/Meetings	7.5
Burglary	1	22	27	-18.52%	Grants	0
Domestic Disputes	25	157	141	11.35%	Special Assignment	0
Drugs/Narcotics	1	15	32	-53.13%	K9	29.25
Disturbance-Fights-Noise	17	134	148	-9.46%	SRO	6
Forgery/Fraud	9	67	78	-14.10%		
Hit and Run	4	36	55	-34.55%		
Ordinance Violations	24	106	147	-27.89%		
Runaway/Missing	3	48	52	-7.69%		
Sex Offense	1	39	30	30.00%		
Suicide Attempt/Threat	8	49	74	-33.78%		
Suspicious Person or Circumstance	64	606	523	15.87%		
Thefts	25	216	176	22.73%		
Trespass/Prowler	15	125	113	10.62%		
Vandalism	6	87	92	-5.43%		
Vehicles Recovered	1	33	22	50.00%		
Vehicles Stolen	2	69	38	81.58%		
Death(Not Suicide/Murder)	3	13	14	-7.14%		

**Coded at time of dispatch, not final disposition



GLADSTONE POLICE DEPARTMENT BIAS MONTHLY REPORT TO CITY ADMINISTRATOR AND COUNCIL



BIAS MONTHLY REPORT

Reported by: John Schmerber, Chief of Police

September 2022

Bias Crimes and Incidents. The definition of a Bias crime can be found in the Oregon Revised Statutes at:

166.155 (Bias Crime in the second degree)

166.165 (Bias Crime in the first degree)

GPD Case Number 22-019742 – Criminal Mischief - 465 Portland Ave

Victims vehicle was damaged, three tires slashed along with the vehicle being scratched, likely with a key.

This incident remains under investigation and has a possible bias crime component.

Anyone with information regarding this incident is encouraged to contact the Gladstone Police Department.



GLADSTONE POLICE DEPARTMENT CODE ENFORCEMENT MONTHLY REPORT TO CHIEF AND COUNCIL



CODE ENFORCEMENT OFFICER MONTHLY REPORT

Prepared by Sean Boyle

September 2022

- 1 Abandoned Vehicle
- 7 Community Contacts
- 9 Detail
- 33 Follow Ups
- 21 Ordinance Violations
- 12 Parking Complaints
- 3 Premise Checks
- 6 Property Calls
- 1 Jet Ski Noise Complaint
- 13 Misc. Contacts/Calls For Service

106 Total Calls

43 Parking citations issued between 07/22 to 09/22.

NEW CASES

22-019765 – Complaint about overgrown vegetation into the right of way. Code Violation Notice sent to the property owner.

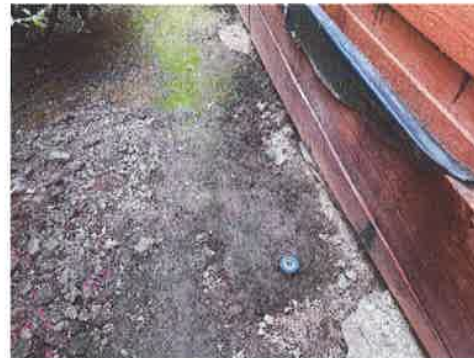


CODE ENFORCEMENT OFFICER MONTHLY REPORT Continued.....

22-019855 – Complaint about overgrown vegetation. Attempting to contact property owner to develop compliance plan.



22-019857 – Complaint about water drainage causing erosion. Inspected and determined to be civil issue between property owners.



22-019858 – Complaint about overgrown vegetation. Code Violation Notice posted on the property.



CODE ENFORCEMENT OFFICER
MONTHLY REPORT Continued.....

22-020301 – Complaint about a boat being stored in the front yard. Property owner advised of violation, compliance plan in process.



22-020830 – Complaint about junk keeping in the front yard. Code Violation Notice provided to the property owner. Compliance plant is process.



22-020911 – Complaint about illicit discharge into storm system, active leaking diesel fuel. Partnered with Public Works to determine no leak, report unfounded.



CODE ENFORCEMENT OFFICER MONTHLY REPORT Continued.....

22-021228 – Complaint about overgrown vegetation and transients scattering rubbish at vacant property. Contact with property owner who has agreed to a trespass agreement. Compliance plan in progress.



22-021229 – Complaint about overgrown vegetation. Upon inspection determined to be unfounded complaint.

22-021424 – Complaint about fence built in the right of way. Contact with property owner. Compliance plan in progress.



22-021848 – Complaint about illegal non-standard traffic control sign posted. Code Violation Posted.



GLADSTONE POLICE DEPARTMENT DETECTIVES MONTHLY REPORT TO CHIEF AND COUNCIL



DETECTIVES MONTHLY REPORT

Prepared by Detective Fich

September 2022

New Cases Assigned:

1. 22-013747 Theft/Embezzlement. Assigned 09/06/22
2. 22-020542 Sexual Abuse. Assigned 09/10/22
3. 22-014408 Reckless Endangering. Assigned 09/16/22
4. 22-021043 Rape. Assigned 09/17/22

Current Caseload:

1. 21-026160 Sexual Abuse. Assigned 12/3/21
2. 22-011974 Rape. GPD Detective call-out on 05/27/22
3. 22-012327 Robbery I. Assigned 05/31/22
4. 22-013747 Theft/Embezzlement. Assigned 09/06/22
5. 22-020542 Sexual Abuse. Assigned 09/10/22
6. 22-021043 Rape. Assigned 09/17/22

Cases Cleared:

1. 22-018512 Child Pornography. Foreign Suspect. Case referred through NCMEC CyberTip on 09/01/22
2. 22-017283 Suspicious Injury to Child. Case closed as undermined on 09/02/22
3. 22-011316 Sexual Abuse. Case forwarded to the Clackamas County and Lincoln County District Attorney's Offices for prosecution on 09/07/22
4. 22-005774 Elder Financial Abuse/ Case forwarded to the Clackamas County District Attorney's Office for prosecution on 09/26/22
5. 22-014408 Reckless Endangering. Case suspended pending further investigative leads on 09/27/22



GLADSTONE POLICE DEPARTMENT

K9 MONTHLY REPORT TO CHIEF AND COUNCIL



K9 MONTHLY REPORT

Prepared by: Officer Olson

September 2022

K9 Nanuk is a six year-old German Shepherd born in Slovakia. At seven weeks old K9 Nanuk was sold to a man in Germany who started training K9 Nanuk. In Germany in order to breed a dog they must achieve a sport title. In Germany the primary sport is schutzhund. schutzhund training is comprised of three separate parts, they are obedience, tracking, and protection work. You can accomplish three levels of titles from this training. K9 Nanuk was imprinted with the beginning knowledge in schutzhund training however he was sold at a young age and he had not achieved a title. Most working dogs are sold to kennels where police agencies purchase them with some sport dog training up to titled dogs in sport training. The training is then adapted to police work.

Officer	K9 Deployments GPD	K9 Deployments Other Agencies	K9 Training Hours
Olson	2	2	32

This month K9 Nanuk and I responded to four calls for service where he was deployed.

K9 Nanuk was utilized twice on warrant services earning two captures. Both times the suspect was not compliant when told by Officer's he was under arrest. Once K9 Nanuk was brought into the situation both subjects surrendered without incident. Nanuk's presence resolved both situations with no use of force, foot pursuit or another high risk to the public, Police Officers or the suspect himself.

K9 Nanuk and I attended the fall Oregon Police Canine Association Fall training seminar.



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT

Prepared by **Sgt. Okerman**

September 2022

9/1 A disturbance was reported at Diericks Field between several people well after dark. Officers arrived to find a group of people loudly talking in the closed park with one of them fairly intoxicated. Several in the group were actively drinking beer and were cited.

9/7 An officer stopped a car for speeding. The driver was 15 years old and all the passengers were under age as well. Officers conducted an investigation and were able to determine the driver took their parent's car without them knowing. Marijuana and other contraband was located in the car. The driver was cited for several traffic violations and a case was referred to the juvenile department.

9/8 Officers located an occupied car in a dark parking lot of a closed business. While checking things a subject came out of the bushes carrying power tools. The person hiding in the bushes gave a false name. Officers were able to correctly identify the subject and learned he had felony warrants for his arrest. Officers believed the person in the car was acting as a lookout for the other person who was going to burglarize the business.

9/10 At about 0430 hours a safe was stolen from a gas station on McLoughlin Blvd. A vehicle and chain was used to break into the building and rip the safe out. Several similar incidents have happened in the Metro area.

9/16 A citizen called in to report there was a vehicle blocking a lane on 82nd Dr near I-205 with the driver passed out. Officers arrived and were able to safely wake the driver who showed many signs of being impaired. The driver was arrested for DUII.

9/17 A female entered an open garage door and put on clothing of the residents. The female was discovered and was not acting normally. When police arrived the female did not respond and sat rocking back and forth while holding her hands to her face. Medical was called and the female was transported to a hospital for evaluation.

An alarm was reported at a restaurant on McLoughlin Blvd after 2230 hours. The alarm company called into the business and a person answered but identified themselves as a customer who was locked inside and could not get out. Officers responded and learned the subject had only been in the business to use the bathroom and passed out before they closed. An employee responded and let the subject out.



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT Continued.....

9/22 Officers were called to an address to arrest someone for a warrant around 4am. When officers arrived the wanted subject ran out the back door with only a towel and sandals on. K9 Nanuk tried to track the subject. He located the towel and sandals but could not find the subject given he was nude and freshly clean. Other agencies responded to help including using a drone. The subject returned around 1pm and was safely taken into custody.

Three traffic crashes occurred today. One was a hit and run. One was on Portland Ave with minor injuries. The other crash was on Oatfield Rd. An SUV was stopped for a pedestrian in a crosswalk and was rear-ended by a large truck, this shoved the SUV into the pedestrian running over her lower leg.

9/23 A subject was arrested at Tukwila Springs for threatening another resident and causing a mess in the shared TV room and bathroom.

9/24 A domestic incident started on I-205 when the male half grabbed the steering wheel while the female was driving. She pulled off to call him an Uber home and he assaulted her including choking her. The male was arrested and lodged at jail on several domestic charges.

9/28 A fisherman fell on the rocks at the river edge on the Clackamas River. Police responded to assist in locating the subject. He was found but could not walk out on his own. CCSO Marine and CCFD#1 sent boats up river to rescue the subject.

9/29 Officers were at Tukwila Springs to assist with a civil issue when they spotted a known wanted subject flee out a side door. Officers finished their original business and looked for the wanted subject. He was located in the bushes behind the building clutching a lighter, foil, and fentanyl pills. The subject was arrested.



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



PATROL MONTHLY REPORT

Prepared by Sgt. Graves

September 2022

09/04/22- Officers were dispatched to a disturbance in the 18300 block of Oatfield Rd. The reporting party said that a person on scene had been stabbed in the head. Officers arrived and found a subject with a cut to the side of his head. Medical attention was refused by the subject. During the investigation it was determined that the subject that was cut was the aggressor of the disturbance and was arrested for Assault IV.

09/06/22- Officer responded to the 20100 block of Mcloughlin Blvd on a cold menacing call. The reporting party said that a homeless male blocked her pathway several times while walking and then did karate moves in her face. She said that she ran in fear from the male but he chased her until she was in a safe area. Officers responded to the area and the subject was located. He was arrested for Disorderly Conduct.

09/12/22- There was a call to a crisis hotline and the caller indicated that he was outside of Gladstone High School threatening to start shooting. The school was contacted and placed on lock out while officers investigated. The caller gave a name but it was not a student registered at Gladstone High School. The caller had reported they had killed their foster parents, but no child was found listed in foster care with that name. All investigative avenues were taken and we were unable to determine if this was a credible threat. As a precaution all officers on duty were in the area of the high school at the time of dismissal. This was most likely not a credible threat.

For the month of September there were 31 calls to the Tukwila Springs Homeless transitions building. 3 of these calls generated reports. Most of the calls were related to mental health.



GLADSTONE POLICE DEPARTMENT RECORDS UNIT MONTHLY REPORT TO CHIEF AND COUNCIL



RECORDS UNIT MONTHLY REPORT

Reported by: Executive Assistant Kristi Walls

September 2022

Don't forget to watch our website and our Face Book page for our Monthly "Where is K9 Nanuk" photo contest. The first person to guess where K9 Nanuk is and contact me at kwalls@gladstoneoregon.us will win a prize. Last month's winner was Wesley Loucks. The correct guess was the Seventh Day Adventist parking lot.

Don't forget to stop by the police department to get your free bicycle helmet. We have all sizes ranging from toddlers to adults. We are here to help you Monday through Friday from 9:00am – 4:00pm.

You can view the 2020 annual report on our web page at [Monthly Reports | Gladstone, Oregon](#)



Where is K9 Nanuk? October 2022

Join us every month to identify where is K9 Nanuk.



Each month we will post of a picture of K9 Nanuk somewhere in Gladstone. Be the first to identify where K9 Nanuk is, and you will get something special from us. If you think you know where K9 Nanuk is, contact us at kwalls@gladstoneoregon.us. You must email your response to win.





GLADSTONE POLICE DEPARTMENT SRO MONTHLY REPORT TO CHIEF AND COUNCIL



SCHOOL RESOURCE OFFICER MONTHLY REPORT

Prepared by: Officer Herkamp

September 2022

The School Resource Program (SRO) is a valuable partnership between the Gladstone School District and the Gladstone Police Department. The SRO investigates incidents which occur on the properties of all schools within Gladstone city limits (Kraxberger Middle School, John Wetten Elementary School, Gladstone High School), as well as the Administrative offices for the district.

The SRO concentrates on the schools and is an "on-site" officer at all schools in the Gladstone School District. This allows a regular patrol officer to focus on the rest of the city. Officer Graves is currently in this assignment. He deals with a wide range of issues, such as attendance, assaults, child abuse, thefts and gangs. He also conducts interventions, gives presentations to faculty and students, and meets with parents about issues.



For those of you who don't know me, my name is Officer Mark Herkamp. I have been selected as your new Gladstone School Resource Officer. Officer Eric Graves previously held this position. He was promoted to Sergeant leaving a vacancy to be filled. I have a Master's Degree in Education Leadership and was a physics and science teacher in Georgia and Pennsylvania for ten years before becoming a Reserve Officer with Sandy, Oregon in 2012. I was hired as a Police Officer for Gladstone in September 2013.

I'm looking forward to being back in the schools, spending time with the students, and getting to know staff. If you have any questions for me, you can contact me at mherkamp@gladstoneoregon.us.

See you at the next home varsity football game Friday October 14th against Estacada.





GLADSTONE POLICE DEPARTMENT TRAINING UNIT MONTHLY REPORT TO CHIEF AND COUNCIL



TRAINING UNIT MONTHLY REPORT

Prepared by: **Sergeant Okerman**

September 2022

The training unit strives to keep all Police Department members updated on legal and training issues. This is no small task considering that to maintain certification as a Police Officer in Oregon you must meet minimum requirements based on required annual or semi-annual training mandates. We also strive to send Officers to training that may not be required, but relate to a particular Officer’s field of expertise or for purposes of career development.

Officer	Training	Mandatory State/Federal	Hours
Schmerber	Leadership	Yes	16
Olson	K9	Yes	24
Butler	Investigations	No	24
Gilliam	Investigations	No	8
Total			72

Chief Schmerber attended the OACP/OSAA Fall Leadership Conference at DPSST.

Officer Butler attended a three-day Interview and Interrogation training.

Detective Gilliam attended a Human Trafficking seminar to get caught up on the latest trends effecting the region.

Officer Pavey graduated the basic police academy and is continuing his field training with Officer Orr. Officer Crotchett moved to his next field training officer as well. Both recruits are expected to complete field training by the end of next month.

Officer Olson and K9 Nanuk attended the fall K9 conference where they got to practice all their tracking and capture skills.





Public Works

Staff Report for September 2022

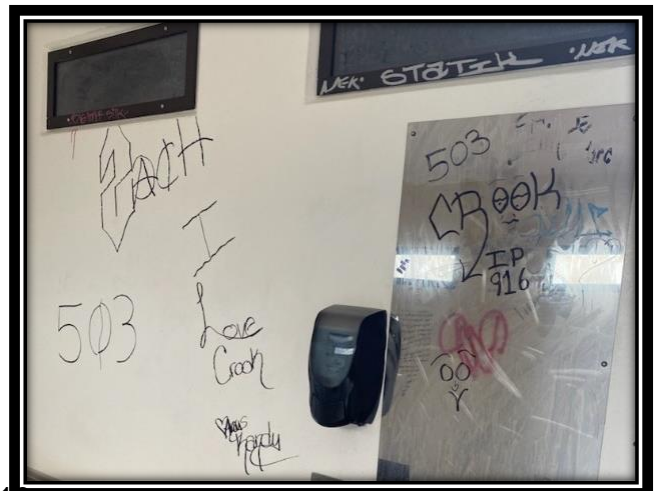
Report Date : September 30, 2022
To : Jacque M. Betz, City Administrator
Copy : Mayor and City Council
From : Darren Caniparoli, Public Works Director

PARKS:

- Routine park maintenance such as trash pick-up in all parks two days a week, restroom Cleaning in all parks three days a week. Mowing continues on regular schedule at all park locations.
- All parks are getting hard and soft edging done every other week.
- Damage repairs, graffiti removal and illegal dumping cleanup from all parks continue on a daily basis.
- Splash Pad shutdown and winterized after a successful summer season.
- Extra picnic tables removed from Max Patterson in preparation for colder weather
- Ridgeway Park trees trimmed and raised
- Pre and Post-emergent weed spraying completed at Meldrum and Dierickx by General Tree



The concrete drinking fountain at Dierickx Field was damaged beyond repair by vandals. Crews have continued to clean graffiti at multiple city park locations as well as the bathroom door at Max Patterson has sustained damage again.



After a successful summer the spray park at Max Patterson Park closed for the season. Some replacement parts have been installed and the facility has been winterized.



Crews worked on a beautification project for the Ridgeway property, removing brush and raising the trees; lifting the tree canopy opens up the area in addition to improving sight lines.



Crews also worked on similar landscaping projects at Meldrum Bar park.

STREETS:

The Streets Dept. has continued to work on street patching in multiple areas in town, over the last month the crew has laid down 43.39 tons of asphalt in “Skin Patch” repairs. Areas of skin patching which have been completed this month are:

- Shadow Ct.
- W. Gloucester St.
- Patricia Dr.
- W. Berkeley St



Yearly routine maintenance of the City of Gladstone Pow Wow Tree has been done with the assistance of General Tree.



FACILITIES:

- Twice a month inspections and bi-weekly repairs for Public Works, Civic Center, Senior Center, and Fire Station.
- Weekly janitorial walk through which have recently raised concerns with quality of service which is being addressed with the janitorial company.
- Light fixture replaced in Public Works
- ADA button reset for main entry at Civic Center
- Restroom deadbolt lock at PD repaired
- PD parking lot exit gate towards Portland Ave repaired
- Civic Center entry door “sticking” was repaired
- Dead insect removal and pest control spraying completed in PD evidence “pick-up” room
- Winter HVAC services scheduled for all facilities in October

FLEET:

- Replaced blades on Exmark mower #85
- Replaced batteries in John Deere mower #84
- Fixed flat tire on UTV #3
- Fixed wheel mounts on Exmark mower #85
- Replaced belts on walk-behind hot saw #91
- Replaced deck pulley on Exmark mower #85
- Oil changes performed on vehicle #54, #58, #52, #21, #50, and #47



Crew members have been working to repair mowers and other pieces of our fleet recently.

WATER:

- Utility billing service orders.
- Hazard meter box repairs/meter maintenance ongoing.
- Utility locates, GIS map updates ongoing.
- Routine coliform sampling, system chlorine residual monitoring ongoing.
- Routine pumpstation/reservoir inspections ongoing.
- Utility billing door hangers and shutoffs for nonpayment.
- Replaced a leaking 1" black poly material water service on E. Exeter Street at Harvard Ave.
- Replaced a leaking 1" black poly material water service on Portland Ave at Barclay Ave.
- Replaced a leaking 3/4" black poly material water service on Nelson Lane.



Soon after substantial completion of the Barclay Stormline Project there were signs of a water leak in the new roadway. An unfortunate but common issue when roadways are reconstructed. Crews identified the problem and made a small street cut to allow for the repair to be made.

Below you can see the broken threads on the corp stop, which caused the water leak on Barclay St.

Cracked thread



A leak was identified on Portland Ave. just outside of the high school parking lot. Crews worked to repair a leaking 1" poly material water service

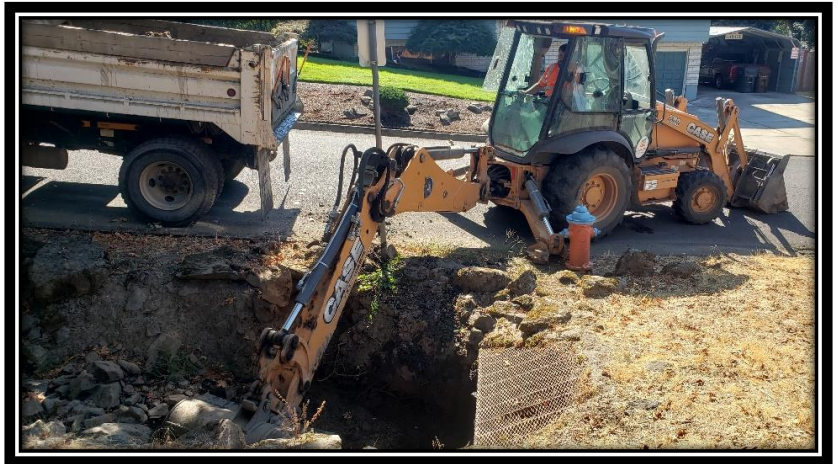


SEWER:

- Locates/GIS map updates ongoing.
- Routine monitoring of Smartcover/flowmeter telemetry.
- Performed site investigations for I/I project.
- Repaired Smartcover electric sewer monitoring system at the intersection of Portland Ave and West Clackamas Blvd.
- Replaced flowmeter batteries on West Clackamas Blvd at Bellevue.
- Worked with Oak Lodge to perform sewer line CCTV inspections on Chessington Lane to investigate possible broken pipe causing sinkhole. Sewer pipe was found to have no damages. Also, TV'd West Clackamas Blvd sewer lines for end of 1-year maintenance bond period. Sewer lines were found acceptable.

STORM:

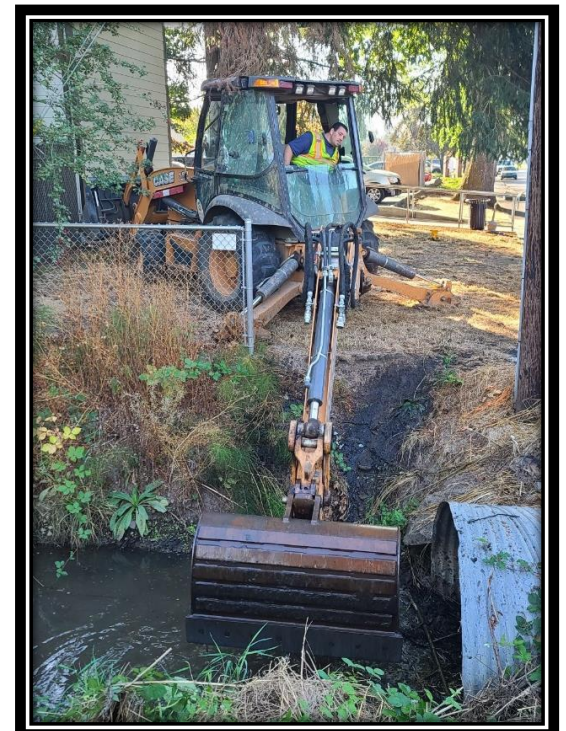
- Locates/GIS map updates ongoing.
- Catch basin/headwall cleaning to mitigate flooding.
- Completed Citywide street sweeping.
- Routine catch basin cleaning areas 5 through 8. Roughly 371 catch basins cleaned.
- Routine storm line cleaning and “hot spot” line cleaning to mitigate flooding in preparation for fall rains. 6,480 total feet of storm lines cleaned.
- Performed MS4 Permit requirement annual dry weather outfall inspections.
- Dugout and exposed W. Clackamas Blvd storm outfall in preparation for fall rains.



(Patricia ditch cleaning)



(Cleaning out debris at headwall of the Risley Ditch).



Risley Ditch Maintenance at Olsen Wetlands.

SAFETY TRAINING:

September safety training: Blood borne Pathogens

ADMINISTRATION:

- Working with Kittelson & Associates to finalize drawings for the Webster & Cason crossing project, 100% drawings have been received and are being reviewed.
- Working with DEQ and Clackamas County Co-permittees to revise NPDES stormwater permit mercury TMDL (Total Maximum Daily Load) implementation plan to address updated EPA/DEQ standards.
- Working with Oak Lodge Water Services to update and clarify our IGA (intergovernmental agreement)
- Working on OHA (OR Health Authority) state drinking water program and 2019 water system survey deficiencies corrective actions.
- Working with Clackamas County Co-Permittees to meet new DEQ MS4 Permit Requirements, modifications to the pesticide monitoring
- Evergreen Ln Storm Line project: Pending document approval for the required easement from Clackamas County.
- Working with Regional Water Providers Consortium partners on emergency preparedness.
- ROW Permit audits continue with our local utility companies and Franchise holders. Quarterly billings being processed for ROW Permits with NWN and PGE.
- ROW management: Tracking 3rd quarter payments and preparing renewal letters for expiring licenses.
- ROW Permit management: Identifying and working on resolutions regarding unlicensed contractors working within our ROW under permit issued to Franchise holders.
- Project Data Collection: As-Builts and Stormwater Management Agreements and easements.
- North Clackamas Watershed Project planning.
- Working with Brown and Caldwell to develop water system unidirectional flushing (UDF) maintenance program.
- Preparing to make contract amendments to the Brown and Caldwell stormwater contract.
- Processing the final punchlist items and bond release letters for the closeout of the W. Clackamas Project.
- Map Grant processing, filing report to obtain reimbursement.
- Reviewing 30% drawings for the I & I Project, phase 1 & 2.
- Final stages of the CBDG ADA Ramp Project with Clackamas County. Construction is complete, processing grant paperwork.
- Closing out the Barclay Stormline Project, final billing and moving project into warranty/tolling period.
- Finalizing Meldrum Bar Park Site Plan Project.

Do not let what you cannot do interfere with what you can do.

~ John Wooden



City of Gladstone Monthly Planning Report September 2022

PUBLIC CONTACTS/PLANNING ACTIONS

CUSTOMER CONTACT/ Planning Actions	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YEAR TOTALS
Customer Service Counter Contacts	1	2	1	1	0	3	2	1	1				12
Customer phone/email Contacts	47	67	52	68	64	70	38	75	39				520
Building Permits with Land Use Review	4	4	6	11	1	4	6	2	2				40
Pre-application Conferences	1	0	0	0	0	0	0	1	1				3
Administrative Decisions	0	1	1	1	0	1	0	1	1				6

PLANNING COMMISSION ACTIONS/DECISIONS

- Home Occupation Interpretation

CITY COUNCIL LAND USE ACTIONS/DECISIONS

- None

PRE-APPLICATION CONFERENCES

- ZPAC0119-22 – Design Review Pre-app

ADMINISTRATIVE PERMITS

- Z0423-22 – Sign permits for signs on US Bank ATM land use approval - Z0273-22

BUILDING PERMITS WITH LAND USE REVIEW

SEPTEMBER

Date	Address	Building Permit #	Description
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09/15/22	18580 TRYON WAY	B0548022	Deck
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09/20/22	95 82ND DR	B0546522	ADA parking upgrades
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FUTURE ITEMS/PROPERTY UPDATES

Date	Topic
November	Downtown Overlay District and C-2 Zoning amendments, TXT-2022-02
October	SB458 and HB4064 Zoning amendments, TXT-2022-03

GLADSTONE MUNICIPAL COURT FROM SEPTEMBER 2022

General Court Information from September 2022

- 35 traffic citations filed
- 76 violations disposed
- 5 misdemeanors filed
- 8 misdemeanors disposed
- 81 charges were placed on a payment plan
- 14 warrants were issued
- 26 payment reminders were mailed to defendants
- 19 driver's licenses were requested suspended
- 12 driver's licenses were released
- 46 cases were sent to collections
- 0 Jury trial was held
- \$31,143.00 in violation fees assessed
- \$23,137.49 in violation fees paid
- \$6,868.00 in misdemeanor fees assessed
- \$2,668.68 in misdemeanor fees paid
- \$9,608.74 collected with The Western Agency
- \$427.46 collected with Department of Revenue

	Traffic Cites Issued 2020	Traffic Cites Issued 2021	Traffic Cites Issued 2022	Traffic Viol Disp 2020	Traffic Viol Disp 2021	Traffic Viol Disp 2022	Misd. Issued 2020	Misd. Issued 2021	Misd. Issued 2022	Misd. Disp. 2020	Misd. Disp. 2021	Misd. Disp. 2022	Parking 2020	Parking 2021	Parking 2022
Jan	66	96	78	63	197	97	14	6	2	10	14	3	4	3	0
Feb	74	49	86	52	117	115	8	5	13	3	8	8	1	2	0
Mar	41	157	62	40	87	122	3	6	3	0	10	8	6	3	1
Apr	15	107	118	2	137	93	6	6	13	0	6	2	1	8	3
May	96	92	76	6	173	189	9	5	4	0	6	9	1	9	40
Jun	56	177	118	99	93	150	12	5	13	6	7	8	1	49	13
Jul	31	146	42	79	254	160	17	21	2	12	4	9	42	45	61
Aug	45	101	37	79	199	111	4	7	16	16	10	12	15	19	21
Sep	40	127	35	75	144	76	4	7	5	7	7	8	4	12	5
Oct	87	55		70	199		18	2		4	10		4	4	
Nov	75	70		42	87		8	8		5	3		2	8	
Dec	138	55		116	85		4	0		6	7		3	1	
Total	764	1232	652	723	1772	1113	107	78	71	69	92	67	84	163	144

GLADSTONE MUNICIPAL COURT FROM SEPTEMBER 2022

TRAFFIC FINE & FEES ASSESSED AND PAID BY YEAR

	Traffic Fees Assessed 2020	Traffic Fees Assessed 2021	Traffic Fees Assessed 2022	Traffic Fees Paid 2020	Traffic Fees Paid 2021	Traffic Fees Paid 2022
Jan	15,262.31	51,046.00	35,192.50	12,033.23	16,230.42	18,573.88
Feb	12,164.00	31,940.00	30,750.00	13,100.56	32,689.75	25,724.67
Mar	10,352.00	22,844.00	33,126.10	13,679.23	16,401.78	36,100.00
Apr	140.00	39,964.84	28,805.00	31,774.84	40,979.85	26,349.01
May	1,215.00	50,745.00	57,275.00	14,868.25	22,791.29	27,039.72
Jun	26,875.00	28,460.00	38,788.00	22,791.29	23,934.76	42,927.32
July	22,818.60	22,818.60	51,636.25	27,548.18	43,103.86	24,562.98
Aug	15,771.00	53,950.00	28,160.00	19,930.32	26,648.20	25,312.14
Sept	18,286.00	44,225.00	31,143.00	22,475.85	25,539.13	23,137.49
Oct	16,418.00	47,026.00		15,460.94	28,491.79	
Nov	11,270.00	26,505.00		26,560.94	21,086.93	
Dec	27,703.00	30,290.00		34,966.66	17,573.05	
Total	\$178,274.91	\$449,814.44	\$334,875.85	\$255,190.29	\$315,470.81	249,727.21

MISDEAMNOR FINE & FEES ASSESSED AND PAID BY YEAR

	Misdemeanor Fees Assessed 2020	Misdemeanor Fees Assessed 2021	Misdemeanor Fees Assessed 2022	Misdemeanor Fees Paid 2020	Misdemeanor Fees Paid 2021	Misdemeanor Fees Paid 2022
Jan	8,068.00	13,698.48	2,136.00	9,339.58	7,346.08	3,771.92
Feb	1,752.43	5,511.00	6,511.00	4,835.81	5,267.95	10,412.41
Mar	0.00	4,308.00	5,831.62	4,128.28	10,012.54	6,955.75
Apr	0.00	4,128.28	963.00	8,813.88	14,939.91	6,962.43
May	0.00	4,737.00	7,062.00	8,813.88	5,646.16	1,841.15
Jun	1,992.00	9,960.01	7,183.00	12,771.61	5,179.63	9,152.68
July	12,876.95	4,381.00	7,921.38	5,587.53	6,741.67	3,411.36
Aug	9,304.00	14,716.00	8,991.00	5,567.12	10,463.60	2,149.64
Sept	3,123.09	30,584.00	6,868.00	8,472.56	6,507.01	2,668.68
Oct	2,223.80	5,546.00		6,807.68	9,914.75	
Nov	3,536.00	5,463.00		4,474.00	5,557.93	
Dec	2,919.00	3,786.00		8,249.10	1,834.12	
Total	\$45,795.27	\$106,818.77	\$53,467.00	\$70,233.27	\$89,411.35	\$47,326.02

Monthly Report Date: September 2022

To: City Administrator, Jacque Betz

From: Community Services Manager, Tiffany Kirkpatrick, MA

Current Staffing: 1. Full-time Manager 2. Full-time Office/Program Assistant II. 3. Full-time Nutrition Assistant 4. 25hr/wk Tram Driver

The center held 2 foot care clinics with the registered nurse in the center in September. We utilized the center tram to take over 75 seniors on cultural adventures in and around the city during the month, including a fishing trip at the Rainbow Trout farm, just outside of Mount Hood area. Cannon Beach and Sauvie's Island was a full tram of participants as well. The center staff is planning, with the senior foundation's sponsorship, to honor 50+ years anniversaries in wedding bliss for our participants, held in the center in October. Participants have been asked to send in their pictures and memorabilia so that we can showcase it during the event.

In honor of September being National Preparedness month, Gladstone Emergency Management team managed to hold a free presentation on building a kit. It was well received by those that attended and the GEMS committee is preparing a monthly training following this initial presentation, on CPR/First Aid, again to be held at the center.

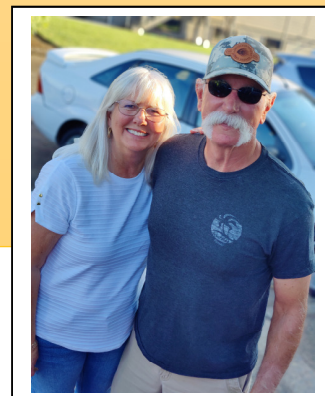


Services we provide;

- 1) The center captured **120 Info and Assistance** calls coming in about inquiries regarding program/service needs, transportation, follow-up etc.
- 2) The center handled **180 reassurance** calls out into the community to assist participants, gather resource info to assist, follow-up with other organizations/businesses that provide services. As well as **60 case management** calls to direct plan, support and assist our senior participants navigate the system.

Guest Attendance

Total number of participants/guests, 711 in September 2022



Food Program/Home Deliveries and Volunteers

1. The center continues to have a highly active volunteer staff who have helped us serve food in and out of the center. A total of **286 in-dining meals were served in September** to our guests/participants. We delivered **1281 Homebound Meals** to Gladstone community members.
2. Over the month, **351 food boxes** were sourced, prepped, and delivered to the community of Gladstone.
3. We reported **502 volunteer hours** over the month, and **3 new** volunteers. We a total of **92 active** volunteers.
4. We received/collected **5000 food donations** from Gleaners, Food Bank and other walk-in community members which sustained our Food Box Program in September

September highlights at the center

The center continues to thrive and engage our senior population through our activities, lunch and food box program. In September all three monthly meetings were held at the center; Senior Advisory Board, Gladstone Senior Foundation and Gladstone Emergency Management team.

Meetings, Community Outreach and Education and Events:

1. GEMS – Gladstone Emergency Management -held our first training on Sept. 22nd in the evening at the center on Making a Preparedness Kit. It was very productive and well reserved by the attendees.
2. HOLIDAY TREE UPDATE: Benjamin Lindquist, Youth Pastor Director for SDA Conference finished the unstained cedar fence and met with Manager to discuss the next steps for the Christmas Tree. Manager to receive two photos of native Oregon Christmas trees to choose from for planting in early September. These will be planted by the SDA conference. We'll need to discuss adding "lighting the tree" as an initial set-up request, and then maintaining it annually, to include (tree trimming, if necessary) to Public Works dept.
3. Center Manager to receive the grant agreement from Oregon Dept of Human Services in October, as well as check for funds to start Congregate Meal infrastrutce and Transporation project.
4. NW Villages collaborated with Gladstone Senior Center to hold the 1st International Day of Older Person- OCTOBER 1st every year. There was a successful meet and greet at the center, with refreshments, tour and talk of resources available to older persons.
5. The Senior Advisory Board is working on the next biennium work plan for the center, as well as adopting a new and revised mission statement for the center. We have also decided to create a brochure Q + A regarding the center. People will understand better, what the center is fully, as well as understand how the center contributes to Gladstone, and how it can be accessed and utilized. This will move us into discussions around renewing the center.
6. A well planned volunteer recognition party was held at the center in September. The center was able to honor many volunteers that have given of their time, some, for over 10-20 years. All were honored by certificates, bbq dinner, hugs and kind words from staff and friends, live band and chances to win gift cards.

**CLACKAMAS
FIRE DISTRICT
#1
REPORT**



CLACKAMAS FIRE DISTRICT #1

Here for you

FIRE CHIEF'S REPORT

October 2022

Early September saw extreme fire danger drive region-wide efforts to plan for, prevent, and respond to natural vegetation fires.

Clackamas Fire prepared for the weekend of September 9th -11th by preparing an incident action plan, staffing additional fire units, and working with cooperating agencies. At the start of the McIver Fire, Clackamas Fire stood up its incident management team to plan for the fire's possible growth and to manage additional incidents associated with the East wind event. To the McIver Fire, Clackamas Fire provided 87 personnel in 42 units, such as engines, hand crew, and supervisory personnel.

Throughout the month, Clackamas Fire provided messaging about incidents, wildfire prevention, health and safety, recruitment, and highlights of our team.



9/19; HazMat 307 testing samples in training

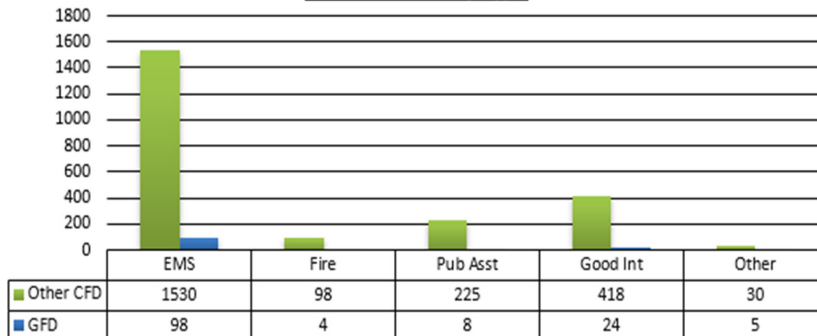


9/9: Friday night lights at Gladstone

Gladstone Fire Report

September 2022

Total Incidents by Type



*Note: Data is preliminary and is subject to revision as data is validated.



9/10: Safety and Health Fair in Oregon City

City of Gladstone Staff Report

Report Date: October 4, 2022
Meeting Date: October 11, 2022
To: Gladstone City Council
Via:
From: Jacque M. Betz, City Administrator

AGENDA ITEM

Presentation from Tukwila Springs

- Elise Anderson, Director of Property Management Home Forward
- Tanika Cutsforth, Asset Manager Clackamas County Housing Authority
- Biljana Jesic, Resident Services Home Forward

History/Background (Information provided by Clackamas County)

- Tukwila Springs is the first project completed within Clackamas County that utilizes Metro Affordable Housing Bond funds. This funding accounts for ~29% of the project cost, or \$5.6 million.
- Grand Opening held June 27, 2022.
- Project funding also came from Oregon's Permanent Supportive Housing program (\$2.4 million).
- Residents have access to many Supportive Housing Services on site. This will include case management and onsite resident services, such as help accessing behavioral/physical health care services, and connecting to education/employment assistance, and access to healthy foods.

Target residents

These homes – 48 units in total – are for older adults (50+) who make less than 30% of the area median income and need supportive services. This could be seniors living on fixed incomes or veterans who may need extra support. Further priority will be given to:

- People experiencing homelessness who are in need of permanent homes
- Persons living with disabilities
- Gladstone residents
- 12 units will be prioritized for residents requesting culturally specific supportive housing services for Native Americans who are referred by NARA (Native American Rehabilitation Association)

Applicants will be referred through the county's Coordinated Housing Access (CHA) wait list.

Building Facts/Amenities

- This 2.2-acre site was last closed in 2017 under private ownership. Tukwila Springs is the rehabilitation of a former congregate care facility originally constructed in 1967.
- 48 residential units – a mix of studios (40) and single-room occupancy (8) units
- Units have full private bathrooms and food prep/kitchen areas.
- Common areas include community kitchen, dining hall, living room, laundry room, and more.
- Building has landscaped courtyard and community garden.

Project details

- **Site rehabilitation** included site demolition, extensive landscaping, parking lot upgrades, the full abatement of hazardous materials including removal of all asbestos-containing materials, replacement of antiquated plumbing and heating systems, energy efficient electrical and lighting upgrades, and building code and accessibility upgrades.
- **Envelope upgrades** include new insulation, weatherproofing, windows, doors, and exterior cladding. Interior upgrades include new flooring, wall and ceiling finishes, plumbing fixtures, lighting and the renovation and redesign of common areas to best suit the proposed population.
- **Unit upgrades** include the addition of full bathrooms in every unit and kitchens or kitchenettes in most units.
- **Energy efficiency** was key to the project. Every unit includes heating and cooling and is outfitted with Energy Star appliances and light fixtures, and low-flow toilets and faucets. Durable and resilient materials are used throughout. The building is renovated to Earth Advantage Gold Certification standards.
- **Common area amenities** include a community kitchen, a dining hall, a spacious community living room, a wellness room, exam room, a laundry room, indoor bike parking, management and services offices, and various meeting and conferences spaces.
- **Outdoor amenities** include a beautifully landscaped courtyard, outdoor seating areas, and a community garden for resident use. Landscaping is drought resistant. Regular bus lines provide direct access to downtown Milwaukie, Clackamas Community College, Oregon City Transit Center, Clackamas Town Center and MAX Green and Orange Max lines.

Project cost/funding/partners

All numbers below are approximate.

Total project cost: \$19.4 million. Breakdown:

- Low Income Housing Tax Credits: \$6.4 million (33%)
- Metro Affordable Housing Bond: \$5.6 million (28.9%)
- Tax-exempt Construction and Permanent Financing: \$4.6 million (23.7%)
- Permanent Supportive Housing (state): \$2.4 million (12.4%)
- Clackamas County HOME funds: \$400K (2%)

Developer: Housing Authority of Clackamas County
General contractor: Walsh Construction
Architect: Carleton Hart Architecture
Property manager and service coordinator: Home Forward

Recommendation

There is no action requested. This item is for informational purposes only. Management representatives from Tukwila Springs will provide additional information at the Council meeting and City staff will provide public safety response data.

Department Head
Signature Date

Jacqueline M. B... 10-4-22

City Administrator
Signature Date



REGULAR AGENDA

City of Gladstone Staff Report

Report Date: October 4, 2022
Meeting Date: October 11, 2022
To: Gladstone City Council
Via:
From: Jacque M. Betz, City Administrator

AGENDA ITEM

Consider approval of a personal services contract between the City of Gladstone and 3J Consulting for Planning and Zoning Services and authorizing the City Administrator to sign.

History/Background

The City does not currently have its own planning & zoning staff, instead they contract with Clackamas County's Planning Department for these services. While the County has provided high quality professionals to provide these contracted services, this arrangement is not optimal for the City. In-person meetings must take place at County offices in Oregon City (creating an inconvenience for Gladstone residents). Moreover, the City anticipates an increase in permitting and other planning related activities, as the City takes steps to better accommodate new investment in its Downtown and elsewhere.

The City of Gladstone issued a Request for Qualifications (RFQ) for the services of a planner or planning firm with considerable expertise in the State of Oregon, to provide on-going "on call" planning services for the City of Gladstone. Ideally, the planner will embrace the City's growth agenda, particularly related to housing choice for a wide array of household types; and related to a revitalized Downtown as envisioned in the City's *Downtown Revitalization Plan (2017)* which aspires to new mixed use, multi-story development that reinforces a walkable and attractive Downtown.

The City received five proposals and the selection committee interviewed two firms. The selection committee included Mayor Tammy Stempel, Planning Commissioner Michael Milch, John Southgate Consulting, City Recorder Tami Bannick, and City Administrator Jacque Betz. It was unanimous that 3J Consulting will do a remarkable job in providing ongoing land use planning services for the City as well as various long range planning that fits within budget.

3J Consulting's primary planner will be Heather Austin and the Community Development Director is Steve Faust. Heather has more than 20 years of experience in land use planning and community development, including development review and long range planning for local governments, non-profit community outreach organizations, and aviation developments. Included with the staff report is a copy of the proposal 3J Consulting submitted, which includes resumes from Heather Austin and Steve Faust.

If the contract is approved, the City will prepare a transition plan with Clackamas County and 3J consulting, which will also include insights to prioritizing long-term planning projects in the Planning Commission’s work plan. The City will also need to adopt a resolution for land use fees, which will be on the City Council agenda December 13th (with an effective date of January 1, 2023).

Options

- The City could choose not to approve the recommendation to contract with 3J Consulting and re-solicit a Request for Qualifications for Gladstone Planning and Zoning Services.

- The City could choose to continue contracting with Clackamas County for Planning and Zoning Services.

Cost Impact

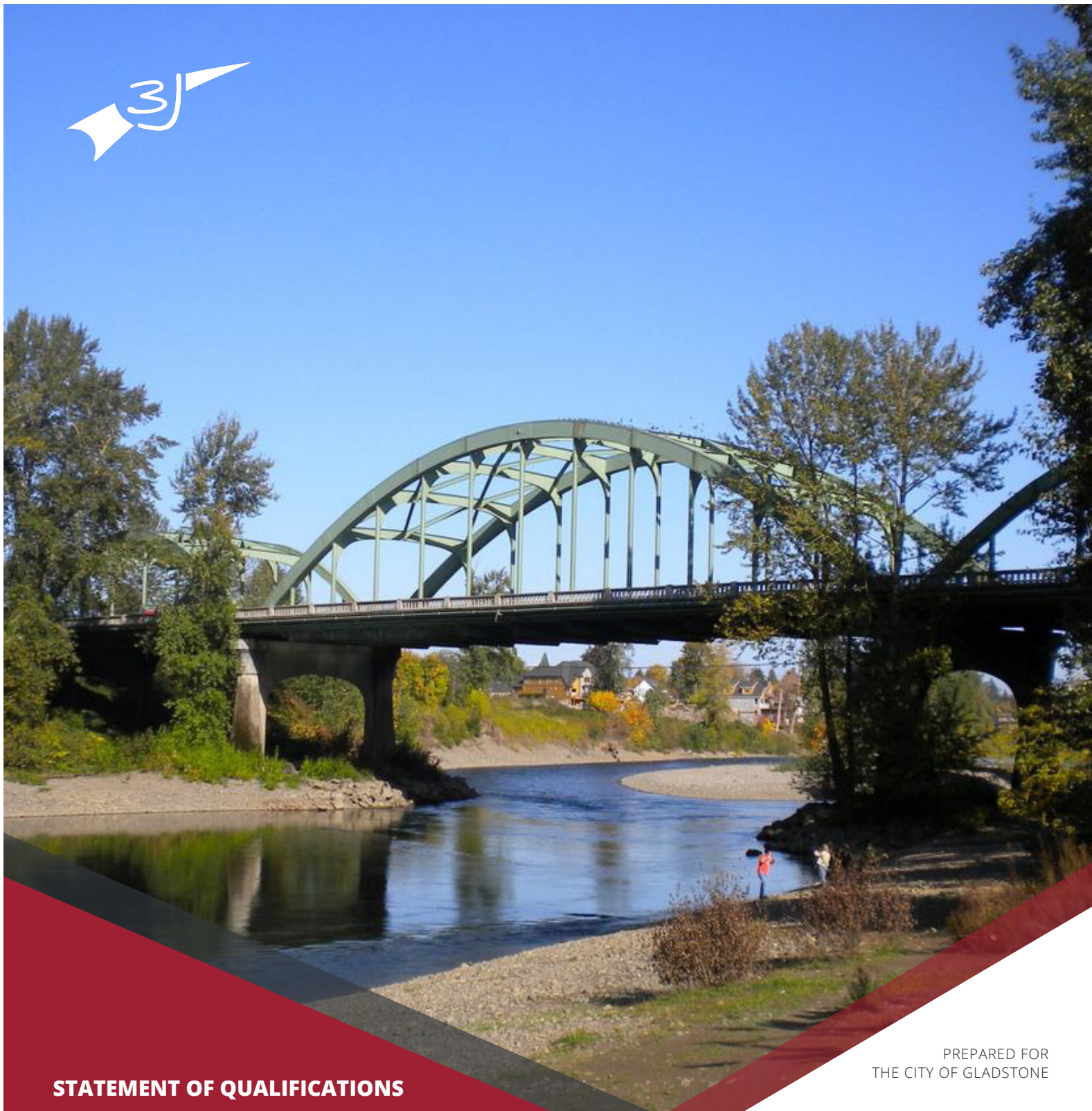
The cost for 3J Consulting to provide planning and zoning services will be a not to exceed amount of \$100,000 per fiscal year, and will include services for current planning and prioritized long-range planning projects. The funds are budgeted in the current budget.

Recommendation

Consider approval of a personal services contract between the City of Gladstone and 3J Consulting for Planning and Zoning Services and authorizing the City Administrator to sign.

Department Head
Signature Date

City Administrator
Signature Date



STATEMENT OF QUALIFICATIONS

**CITY OF GLADSTONE
PLANNING & ZONING SERVICES**

PREPARED FOR
THE CITY OF GLADSTONE



SUBMITTED BY 3J CONSULTING

9600 SW Nimbus Ave, Suite 100, Beaverton, OR 97008
503.946.9365 | www.3jconsulting.com

3J CONSULTING

CIVIL ENGINEERING | WATER RESOURCES | COMMUNITY PLANNING

9600 SW Nimbus Ave, Ste 100 Beaverton, OR 97008

phone: 503.946.9365 | www.3jconsulting.com

August 31, 2022

Tami Bannick, City Recorder
City of Gladstone
18505 Portland Avenue
Gladstone, Oregon 97027

RE: Request for Qualifications for Planning & Zoning Services

Dear Ms. Bannick and Members of the Evaluation Committee:

3J Consulting (3J) is pleased to submit this proposal to assist the City of Gladstone with planning and zoning services. We understand that the City previously contracted with Clackamas County for these services, but is interested in working with a planner or planning firm who is able to be more responsive to Gladstone's land use planning needs.

3J is uniquely qualified to provide the City of Gladstone with the requested services, having been the contract planner for the City of North Plains since 2014. We provide North Plains with a full range of land use planning services, and have done the same for at least 10 jurisdictions to varying degrees over the past five years. North Plains is in the process of hiring a full-time planner, which frees up our capacity to provide the desired level of service in Gladstone.

As consultants, the opportunity to build a long-term relationship is unique and exciting. Our desire to work with the Gladstone community includes every aspect of the experience – meeting staff and officials, learning the code, working with community members, understanding the community's values and aspirations, and helping guide future growth and development to achieve the city's goals.

As Community Planning Director, Steve Faust will be the main point of contact during the proposal process. We verify that this proposal will be valid for six months after submittal.

We are excited about the opportunity to lend our extensive experience and expertise providing contract planning services to Gladstone.

Sincerely,



John Howorth, PE
President
503.946.9365 x.201
john.howorth@3j-consulting.com



Steve Faust, AICP
Community Planning Director
O: 503.946.9365 x.207
steve.faust@3j-consulting.com

PROJECT UNDERSTANDING

We understand that the City is looking to hire a planner or planning firm to provide ongoing land use planning services. The City previously contracted with Clackamas County for these services, but a new arrangement would allow in-person meetings to be held at Gladstone City Hall and better manage an anticipated increase in permitting and other planning-related activities in the coming years.

3J Consulting (3J) has extensive experience providing contract planning services for jurisdictions throughout Oregon. Since 2014, 3J has been the contract planner for the **City of North Plains**, providing a full range of land use planning services. In addition to North Plains, 3J has provided on-call or contract planning services to the cities of **Ashland, Bay City, Cornelius, Garibaldi, Gearhart, Phoenix, Rockaway Beach, Sherwood, Talent, Warrenton and Jackson County**.

Our planning team is also known for its long range planning expertise, including recent experience researching and evaluating fee structures for land use requests and conducting code audits and updates. We are a leader in conducting visions and comprehensive plan updates. Recent and current comprehensive plan updates include the cities of Carlton, North Plains, Redmond, Sandy, Scappoose, and Sherwood.

Access to our in-house civil engineering and water resources teams is another benefit that 3J offers. For example, we recently assisted the cities of Talent and Phoenix and Jackson County with processing floodplain development permit applications.

Through experience we've learned several lessons about how to do this work in a successful manner. We've learned that it takes time to build trust. The Planning Commission and City Council are comprised of dedicated community advocates, who may initially view a consulting planner with a reasonable level of skepticism. A consulting planner is more than just a technical expert. It is not enough to know the city's codes and how to administer them. We have to consistently demonstrate our understanding of the community's values and our willingness to support the city's goals and policies, while working within a state-compliant and regionally-cooperative framework. Over time, we have become trusted members of the team and are often called upon by appointed and elected officials to provide a planning perspective or assist in moving policies forward.

We understand that Gladstone's growth agenda includes facilitating housing choice for a wide array of household types and a revitalized downtown with new mixed-use, multi-story development. Over the past five years, Heather has helped multiple cities update their development codes to provide more housing choices and comply with House Bill 2001. She has also been involved in North Plains' Downtown Improvement Plan process to review recommendations from the city code perspective.

Consistent communication and documentation are also necessary for building trust and providing full transparency and accountability. When fielding a phone call, we always follow-up with an email to the caller and copy city staff. Similarly, if someone emails us directly, we always copy city staff with the response. These simple tasks make it easy for administrative staff to maintain a record of these conversations. We pride ourselves on being responsive to client needs. Our office is located about 15 miles from Gladstone City Hall, making it easy for us to travel for meetings as needed. The Senior Planner we have assigned to lead our team for this project lives even closer to Gladstone, in Southeast Portland.

File access differs in each of the communities we have worked with. In some communities, email is the only method of file transfer. In other communities we've had access to an online file sharing service or even direct access to the City's servers; we feel confident with working either way. Whatever the process, it must be clearly communicated and understood by all, to ensure the efficient transfer of information and documents necessary to provide the City with complete planning services.

3J CONTRACT PLANNING SERVICES:

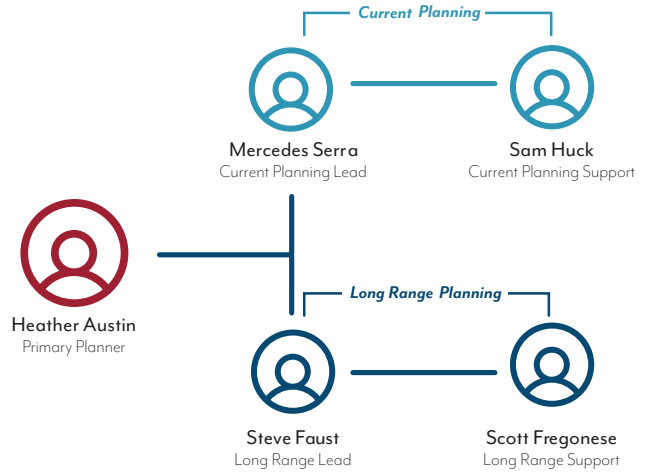
- Answering most planning related questions from residents, property owners, developers, and appointed and elected officials
- Preparing for and conducting pre-application conferences
- Reviewing and processing land use applications
- Preparing public and agency notices
- Writing staff reports and findings
- Staffing Planning Commission meetings

3J ON-CALL/CONTRACT PLANNING CLIENTS:



Utilization of Staff

Heather Austin will be the primary planner for the City of Gladstone, filling a role she has provided to North Plains for the past seven years and other jurisdictions throughout her career. Heather will be supported by 3J's current planning team. Mercedes Serra and Sam Huck conduct code research, prepare land use entitlements, and present at public hearings. Sam will assist Heather on a regular basis, while Mercedes provides expert advice and will be available to fill in for Heather when she is unavailable. Scott Fregonese is also able to fill in for Heather when called upon, relying on his experience as the consulting planner for Bay City, Garibaldi and Rockaway Beach. Steve Faust has 20 years of experience managing long range planning projects and is able to do so in Gladstone as needed.



FIRM AND STAFF EXPERIENCE

Firm Overview

3J is an Oregon-based firm providing clients with exceptional land use planning, public involvement and civil engineering services based on reliable attention to detail and strong project management. Since its founding in 2009, 3J has helped a variety of public and private clients with land use planning and civil engineering services. We pride ourselves on providing services to grow our communities. Our goal is to develop reliable infrastructure, build healthy environments, and protect natural resources. Our team pulls together our best ideas to help communities grow intuitively and gracefully. We understand how planning, public involvement and engineering work must be delivered to equally support the goals of local agencies and the character of the communities they serve.

3J has over 35 staff, including 7 land use planners. Our planning team works with cities and counties to successfully process site plans, conditional uses, land divisions, planned unit developments, variances, and other residential, commercial, industrial, and institutional development applications. We prepare notices, staff reports, and other related documents to administer comprehensive plans, development codes and other municipal codes and ordinances. Our planning team also has extensive experience preparing long range plans and policies. We produce comprehensive plan updates and amendments, craft specific area plans, and update zoning codes to reflect changes in national, state, county and local laws and policies. We are known for our robust and inclusive community engagement programs.

3J's planning team can work with our in-house water resources team if floodplain management services are needed. They recently assisted the cities of Talent and Phoenix and Jackson County with their floodplain development permit needs.






Dependable On-Call Consultants

3J holds on-call contracts with several jurisdictions throughout Oregon. Our team is very familiar with the flexible approach necessary to deliver projects that may arise from an on-call contract. We have a lean, horizontal organization structure that enables us to provide nimble and responsive service to our clients. At 3J, the process for approving a contract is not inhibited by multiple layers of management.

ON-CALL CLIENTS	PLANNING	ENGINEERING
City of Beaverton		•
City of Cornelius	•	
City of Hillsboro		•
City of Milwaukie	•	
City of Newberg	•	•
City of North Plains	•	•
City of Oregon City		•
City of Sherwood	•	
City of Tualatin	•	•
METRO	•	
ODOT	•	
Washington County		•
West Linn-Wilsonville School District		•
City of Cannon Beach		•
City of Ashland	•	
City of Rockaway Beach	•	
City of Garibaldi	•	
City of Bay City	•	
Sunrise Water Authority		•
Wahkiakum County		•

Project Team

The following key personnel will be assigned to the project. Their resumes, detailing experience and qualifications, can be found in the Appendix.

Team Member, Role	Experience
 <p>HEATHER AUSTIN, AICP Primary Planner</p>	<p>Heather has 20 years of experience in land use planning and community development, including development review and long-range planning for local governments, non-profit community outreach organizations, and aviation developments. Heather has also managed complex updates to local development codes compliant with regional and state land use laws and regulations, drawing on her experience to help clients find elegant and practical solutions to project challenges. Prior to joining 3J in 2012, Heather worked for 7 years as a planner for the City of Sherwood.</p>
 <p>STEVE FAUST, AICP Long Range Planning Lead</p>	<p>Steve is a land use planner with 20 years' experience as a facilitator and community engagement specialist. He designs and manages successful processes that engage the public in land use decisions. Steve has helped communities throughout the Pacific Northwest create visions that articulate aspirations for the future and strategic plans to guide future growth and development. Steve has led numerous successful comprehensive plan, master plan, and concept plan processes. He has provided long-range planning assistance to the City of North Plains since 2015. Steve recently provided project management oversight and long range planning support to assist communities impacted by the 2020 Labor Day wildfires.</p>
 <p>MERCEDES SERRA Current Planning Lead</p>	<p>Mercedes has been providing planning services for 3J clients for over 9 years. Her experience spans urban infill design, repurposed urban industrial areas and diverse urban neighborhoods. Mercedes enjoys tackling the unique challenges of each project, focusing on how various components can harmonize to generate a site design that works best for the client and the community. She strives to design places that accommodate increased density while creating responsible communities that provide a range of services, transportation and open space.</p>
 <p>SCOTT FREGONESE Planning Support</p>	<p>Scott is a planner and geographer with almost 20 years of experience in land use and transportation planning and policy development. His work and research include major regional initiatives, comprehensive plans, local planning and policy, downtown plans, scenario planning and implementation strategies. Scott's skills in community engagement, meeting/event facilitation, team building, project coordination, and complex GIS analysis enrich all of 3J's projects</p>
 <p>SAM HUCK Planning Support</p>	<p>Sam is a land use planner with a focus on current planning projects and has worked on a variety of land use and development code projects. At 3J, Sam completes land use reviews for Type I Land Use Applications as a contract planner for Jackson County, and has prepared land use applications for several permanent restrooms facility improvements on various parks for the Tualatin Hills Park and Recreation District in both unincorporated Washington County and the City of Beaverton. Sam holds a Masters of Urban and Regional Planning from Portland State University, and a Bachelor of Science in Environmental Studies from University of Oregon.</p>

Project Experience

3J has extensive experience with on-call/contract land use planning, especially in small and medium-sized communities across Oregon. Additional information on these projects and references from past clients can be found in the Appendix.



CITY OF ASHLAND ON-CALL PLANNING

The City of Ashland has been a long-term client of 3J, specifically Scott Fregonese has been working with the city on a wide range of projects since 2015. One of our main jobs is to provide information to citizens, city staff, and other agencies making inquiries about planning related regulations, codes, and laws. In doing this we were asked to produce an infill strategy report to encourage new mixed-use residential and business development along a major transportation corridor in Ashland. As part of the report our team conducted a return on investment (ROI) analysis to examine the market feasibility of different development prototypes. The report ultimately recommended an overlay zone that contains standards that encourage the development of rental housing affordable to Ashland’s workforce, new neighborhood-serving businesses, and increased walkability.



COLUMBIA COUNTY CONTRACT PLANNING

3J provided on-call planning services to Columbia County during a transition in staffing. 3J team members acted as an extension of staff processing land use applications.



CITY OF CORNELIUS ON-CALL PLANNING

3J has provided on-going land use support to the City of Cornelius during times of key staff transitions. 3J worked directly with City staff to provide current and long-range planning assistance. In current planning, 3J managed several development applications, including site design review, subdivision, and annexation requests. Each project included direct applicant coordination, completeness review, public notice, staff report, presentation to Planning Commission and notice of decision. 3J attended pre-application meetings and development review staff meetings, providing valuable feedback to property owners, applicants and city staff. In long-range planning, 3J assisted the City with coordinating an Intergovernmental Agreement with Metro for a Construction Excise Tax Grant to complete a new Economic Opportunities Analysis.



OREGON DLCD WILDFIRE ASSISTANCE

3J assisted three wildfire-impacted communities with land use planning services. The Alameda Fire destroyed about 2,500 residences and 180 commercial buildings in the cities of Talent and Phoenix and unincorporated Jackson County. These communities did not have enough staff to process the many permit applications and planning-assistance requests required for the rebuild effort, leading to a critical backlog of permit reviews and other planning activities, slowing wildfire recovery.



CITY OF GEARHART ON-CALL PLANNING

3J was hired for on call planning services for the City of Gearhart in early 2022. Our efforts centered on assisting City staff in creating and maintaining planning files; preparing, sending, and posting notices; and distributing information and requests-for-comments to other agencies. One specific project that 3J lead was to study a potential Urban Growth Boundary area swap. The City of Gearhart wanted to swap a portion of its Urban Growth Boundary that is unbuildable for an area that is the same acreage with the goal of a new residential subdivision, Fire Station and Police Station. 3J is now working with the city to amend its Comprehensive Plan and Zoning Maps to swap the UGB and apply the residential zone.



JACKSON COUNTY CONTRACT PLANNING

3J Consulting is providing on-call planning services to Jackson County. 3J team members are acting as an extension of staff, processing an average of three land use applications per week and reviewing flood plain permit applications as needed.



CITY OF SHERWOOD ON-CALL PLANNING

3J team members have provided on-call planning services for the City of Sherwood since 2013. Over the years, 3J has assisted the City with critical long-range planning efforts, including the draft Economic Opportunities Analysis and Housing Needs Analysis, and the Sherwood 2040 Comprehensive Plan Vision and Update.



NORTH OREGON COAST CONTRACT PLANNING

As the contract planners for the Cities of Rockaway Beach, Garibaldi, and Bay City, the 3J team works closely with City staff and the community to complete both current and long-range planning objectives. Responsibilities include holding weekly office hours, reviewing development permits, updating zoning code, pursuing long range planning projects, and presenting to Planning Commission and City Council on relevant issues. Our team members have updated city’s floodplain development ordinances to comply with the newest national flood insurance standards as well as a project funded by a grant from the National Oceanic and Atmospheric Administration to make Rockaway Beach a tsunami resilient community.



CITY OF NORTH PLAINS ON-CALL PLANNING

Since 2014, 3J has been providing on-call land use planning services to the City of North Plains. The work includes all aspects of planning, as the City does not employ a planner on staff. 3J’s current planning work with the City includes answering most planning related questions from residents, property owners and developers, conducting pre-application conferences, reviewing land use applications, drafting public and agency notices, writing staff reports, attending Planning Commission meetings, and processing notices of decisions. 3J’s long-range planning tasks for the City include regular updating of the development code, completing a new Comprehensive Plan, leading an Urban Growth Boundary expansion project and representing the City with regional and state agencies.

TEAM ROLES, RATES, AVAILABILITY, AND PREFERRED CATEGORIES OF SERVICES

TEAM MEMBER	ROLE	RATES	AVAILABILITY
Heather Austin	Primary Planner	\$154	50%
Sam Huck	Current Planning Support	\$110	15%
Mercedes Serra	Current Planning Lead	\$138	5%
Scott Fregonese	Long Range Planning Support	\$194	5%
Steve Faust	Long Range Planning Lead	\$194	5%

Availability

3J’s Planning Team has the knowledge and experience to meet all the needs of the City in an on-call capacity. Our Lead Planner, Heather Austin, AICP, can begin work in October and can dedicate an average of 20 hours per week on an ongoing basis. Sam Huck can dedicate an average of 5 hours per week to support Heather. The team meets weekly to coordinate workload and availability. In the event Heather isn’t available due to pre-planned events, Mercedes Serra or Scott Fregonese will step in to fill her role. Scott and Steve Faust are available to lead long range planning work as needed.

Reimbursables

Vehicle mileage is reimbursed at the current IRS rate per mile for project related travel. The following project related expenses are reimbursed at cost plus ten (10) percent:

- Copy and Reproduction Services
- Travel Expenses, other than private vehicle mileage
- Postage, Messenger Services, Etc.

In-house printing/scanning/binding/discs/thumb drives is reimbursed at the following rates:

Plots – B&W	\$0.50/SF	Full Size Scan	\$2.00 each
8.5x11 B&W	\$0.25 each	8.5x11 Color	\$0.50 each
11x17 B&W	\$0.50 each	11x17 Color	\$1.00 each
Binders	\$10.00 each	CDs/Drives	\$5.00 each

Preferred Categories of Services

3J is intending to provide the full range of current and long range planning activities described in the RFQ.

APPENDIX

RESUMES





HEATHER AUSTIN, AICP

SENIOR LAND PLANNER

ROLE: PRIMARY PLANNER



Education

Master of Urban and Regional Planning,
Portland State University

B.S. in Forestry, Oregon State University



Certifications

American Institute of Certified Planners
(AICP)



Affiliations

American Planning Association, Oregon
Chapter

Heather has more than 20 years of experience in land use planning and community development, including development review and long range planning for local governments, non-profit community outreach organizations, and aviation developments. Heather loves the dynamic and diverse nature of her work – she has managed projects ranging in size from single-business site design to a 300-acre mixed-use concept plan. Heather has also managed complex updates to local development codes compliant with regional and state land use laws and regulations, drawing on her experience to help clients find elegant and practical solutions to project challenges. Prior to joining 3J in 2012, Heather worked for 7 years as a planner for the City of Sherwood.

Relevant Experience

- On-Call Planning since 2013; Sherwood, OR
- On-Call Planning since 2014; North Plains, OR
- On-Call Planning, 2014-2016; Cornelius, OR
- On-call Planning (Wildfire Recovery), 2021; Phoenix, OR
- On-Call Planning, 2021-ongoing; Jackson County
- On-Call Planning, 2021; City of Warrenton, OR
- Multifamily Housing Code Audit and Amendments, 2018-19; Salem, OR
- Middle Housing Code Audit and Amendments, 2020-21; City of Newberg, OR
- Multifamily Housing Code Audit and Amendments, 2022-23; City of Newberg, OR
- Housing Code Audit, 2019; City of Sutherlin, OR



STEVE FAUST, AICP

COMMUNITY PLANNING DIRECTOR

ROLE: LONG RANGE PLANNING LEAD



Education

Master of Urban and Regional Planning,
Portland State University

B.S. in Peace Studies, St. Johns University,
Minnesota



Certifications

American Institute of Certified Planners
(AICP)



Affiliations

American Planning Association, Oregon
Chapter

Public Involvement Provider, Oregon
Department of Justice Alternative Dispute
Resolution

Steve is a land use planner with nearly 20 years' experience as a facilitator and community engagement specialist. As a public engagement specialist, Steve has led dozens of public involvement processes for diverse audiences. He is responsible for the oversight of all public involvement tasks from developing public involvement plans, to designing and coordinating implementation of public outreach activities, to documenting and evaluating the effectiveness of those efforts. Steve is an experienced designer of community questionnaires and manager of online tools designed to gather comments from people who prefer virtual forms of participation. He recently led an award-winning public engagement process for the Cornelius Town Center Plan. Steve is a current member and Acting Chair of the Oregon Citizen Involvement Advisory Committee. He is a Public Involvement Provider for the Oregon Department of Justice Alternative Dispute Resolution program.

Relevant Experience

- On-Call Planning Services; Sherwood, OR
- EOA and HOA; Sherwood, OR
- Housing Needs Analysis; Newberg, OR
- Cornelius Town Center Plan; Cornelius, OR
- Comprehensive Plan Update, North Plains, OR
- Comprehensive Plan Vision; White Salmon, OR
- City of Lake Oswego Comprehensive Plan Update; Lake Oswego, OR
- City of Camas Comprehensive Plan Vision; Camas, WA
- Urban Growth Boundary Expansion; Estacada, OR
- City of Yachats Comprehensive Plan Update; Yachats, OR
- Beaver Creek Road Concept Plan Implementation – Zoning and Code Amendments; Oregon City, OR
- South End Concept Plan; Oregon City, OR
- Housing Needs Analysis/Economic Opportunities Analysis/Buildable Lands Inventory; West Linn, OR
- City of Tigard - Brownfields Public Involvement; Tigard, OR
- Redmond Vision and Comprehensive Plan; Redmond, OR
- Redmond Neighborhood Revitalization Plan; Redmond, OR
- North Plains UGB Expansion; North Plains, OR
- Oregon City Vision and Comprehensive Plan; Oregon City, OR



MERCEDES SERRA

SENIOR PLANNER

ROLE: CURRENT PLANNING LEAD



Education

Bachelor of Architecture, University of Oregon



Affiliations

Association for Learning Environments

Mercedes has been providing land use planning and urban design services for 3J clients for the past 9 years. Her project experience spans Oregon and Washington and includes working with local development codes, comprehensive planning documents, and statewide planning goals in jurisdictions across the Northwest region. Mercedes specializes in the code analysis and identification of potential uses for vacant and redevelopment sites consistent with local planning framework. Most recently, she completed an analysis and parcelization plan of a 225-acre industrial site located along the Willamette River in St. Helens. Mercedes enjoys tackling the unique challenges of each project, focusing on how various components can harmonize to generate a site design that works best for the client and the community.

Relevant Experience

- Hillsboro Community Center; Hillsboro, OR
- Oregon City School District, Gardiner Middle School; Oregon City, OR
- North Clackamas School District, Milwaukie High School; Milwaukie, OR
- Hillsboro School District, Brookwood Elementary; Hillsboro, OR
- Hancock Timber UGB Swap, Newport, OR
- Salem Keizer School District, North Salem High School; Salem, OR
- North Plains UGB Expansion; North Plains, OR
- West Linn-Wilsonville School District, Athey Creek Middle School at Dollar Street; West Linn, OR
- Shaw Street Storage, Comp Plan/Zoning Map Amendment; Washington County, OR
- Heavy Timbers Innovations Zone Change; Eagle Creek, OR
- Temco Engineering Products – Comp Plan/Zoning Map Amendment
- Sherwood Mixed-Use; Sherwood, OR
- Crestview Crossing; Newberg, OR
- Hillsboro Community Center at 53rd Ave, Hillsboro, OR
- Luuwit View Park; Portland, OR
- Milwaukie High School; Milwaukie, OR
- South End Concept Plan; Oregon City, OR
- Birch Mill Subdivision; Tigard, OR
- Walker Road Improvements; Beaverton, OR



SCOTT FREGONESE

SENIOR PROJECT MANAGER

ROLE: LONG-RANGE PLANNING SUPPORT



Education

B.S. Geography: Urban Planning, Oregon State University



Awards

OSU Spotlight Award

Scott is a planner and geographer with almost twenty years of experience in land use and transportation planning and policy development. His work and research include major regional initiatives, comprehensive plans, local planning and policy, downtown plans, scenario planning and implementation strategies. He has a proven record of achievement and focuses on creative problem-solving and collaboration. Scott's skills in community engagement, meeting/event facilitation, team building, project coordination, and complex GIS analysis enrich all of 3J's projects. Scott serves as an ongoing advisor on current and long range planning for Rockaway Beach and Ashland, OR. He also worked on Neighborhood Plus, a housing and revitalization plan, that was honored by the Greater Dallas Planning Council.

Relevant Experience

- Payson General Plan; Payson, UT
- Our Salem, Vision & Comprehensive Plan Update; Salem, OR
- Tulsa Small Area Planning; Tulsa, OK
- Imagine Irving Comprehensive Plan; Irving, TX
- Main Streets on Halsey Corridor Plan; Wood Village, Fairview, and Troutdale, OR
- Neighborhood Plus: Revitalization Plan; Dallas, TX
- TramLinkBR Corridor Plan for Baton Rouge Streetcar (2015-2016); Baton Rouge, LA
- RENEWSA Corridor Study; San Antonio, TX
- Heartland 2050 Regional Vision; Omaha-Council Bluffs Metro Area, NE
- FUTUREBR Comprehensive Plan; Baton Rouge, LA
- Envision Utah, HUD Planning Process; UT
- San Diego Regional Vision; San Diego, CA
- Scenario Planning; Calgary, Canada



SAM HUCK

PLANNER

ROLE: CURRENT PLANNING SUPPORT



Education

Master of Urban and Regional Planning,
Portland State University

Bachelor of Science, Environmental
Studies, University of Oregon



Affiliations

American Planning Association, Oregon
Chapter - Legislative and Policy Affairs
Committee

Sam is a land use planner with a focus on current planning projects and has worked on a variety of land use and development code projects. At 3J, Sam completes land use reviews for Type I Land Use Applications as a contract planner for Jackson County, and has prepared land use applications for several permanent restrooms facility improvements on various parks for the Tualatin Hills Park and Recreation District in both unincorporated Washington County and the City of Beaverton. Sam holds a Master of Urban and Regional Planning from Portland State University, and a Bachelor of Science in Environmental Studies from University of Oregon. Prior to joining 3J, Sam wrote and proposed new development code to allow for permanent living in Mobile Dwellings for the City of Wood Village, and helped write non-policy related code cleanup amendments for the City of Hillsboro.

Relevant Experience

- At the City of Hillsboro, Sam worked closely with the Senior Planners on drafting amendments to the Hillsboro Community Development Code for policy-neutral code changes. After taking these code changes before the Planning Commission, and they were adopted. Sam also helped design and outline the initial layout for the Downtown Hillsboro Design Guide.
- In his MURP capstone project, Sam was the Policy Analysis Lead and wrote new development code that the team proposed to the City of Wood Village Council and Planning Commission. The code language was written to legalize mobile dwellings (Tiny Homes on Wheels, and RVs) as infill “Missing Small Housing.” The team designed and implemented all their research, analysis, and the development code into a Mobile Dwellings Guidebook.
- Proposed Development Code Update on Mobile Dwellings; City of Wood Village
- Community Development Code Amendments; City of Hillsboro
- Downtown Hillsboro Design Guide; City of Hillsboro

APPENDIX

RELEVANT EXPERIENCE

INCLUDING CLIENT CONTACTS





"3J has provided timely responses to all of our work requests and has represented the City with an extremely high level of professionalism. We would not hesitate to recommend 3J to any agency seeking Development Review Services or assistance with Land Use Entitlements."

*-Blake Boyles
Former Public Works Director*

CITY OF NORTH PLAINS ON-CALL PLANNING

Since 2014, 3J has been providing on-call land use planning services to the City of North Plains. The work includes all aspects of planning, as the City does not employ a planner on staff. 3J's current planning work with the City includes answering most planning-related questions from residents, property owners and developers, conducting pre-application conferences, reviewing land use applications, drafting public and agency notices, writing staff reports, attending Planning Commission meetings, and processing notices of decisions.



Reference:

Andy Varner, City Manager
503.647.5555
andy.varner@northplains.org

3J's long-range planning tasks for the City include regular updating of the development code, completing a new Comprehensive Plan, leading an Urban Growth Boundary expansion project and representing the City with regional and state agencies.



COMPREHENSIVE PLAN

3J assisted the City of North Plains with a three-year process to update the City's comprehensive plan. The first year was a robust community process to create a 20-year vision for North Plains. Tasks included facilitating a Vision Steering Committee, administering two surveys, conducting "community conversations" with a range of local groups and interested parties and supporting the City to collect surveys and present information at local events. The final vision included focus areas that led directly into the City's comprehensive plan update and the acquisition of three state grants to update the data for specific comprehensive plan elements.

In the second and third years, as the City initiated work to update housing and economic analyses, 3J facilitated meetings of the Comprehensive Plan Work Group, reviewing and updating all elements of the comprehensive plan. Each element has been reviewed and approved by the Planning Commission and City Council.



"I have been impressed with 3J's work ethic and timeliness and quality of deliverables, as well as a very strong and creative project management skill set that has kept our project on schedule and on budget. But more than that I appreciate how 3J has crafted a project strategy that is specific to our community's needs."

-Ryan Wells, Community Planning Director City of Cornelius

CITY OF CORNELIUS ON-CALL PLANNING

3J has provided on-going land use support to the City of Cornelius during times of key staff transitions. 3J worked directly with City staff to provide current and long-range planning assistance. In current planning, 3J managed several development applications, including site design review, subdivision, and annexation requests. Each project included direct applicant coordination, completeness review, public notice, staff report, presentation to Planning Commission and notice of decision. 3J attended pre-application meetings and development review staff meetings, providing valuable feedback to



Reference:

Barbara Fryer, AICP | Director
503.357.3011
Barbara.Fryer@corneliusor.gov

property owners, applicants and city staff. In long-range planning, 3J assisted the City with coordinating an Intergovernmental Agreement with Metro for a Construction Excise Tax Grant to complete a new Economic Opportunities Analysis.



JACKSON COUNTY ON-CALL PLANNING



Reference:

Shandell Clark, Planning Manager
541.774.6519
clarksp@jacksoncounty.org

3J Consulting is providing on-call planning services to Jackson County. 3J team members are acting as an extension of staff, processing an average of three land use applications per week and reviewing flood plain permit applications as needed.



OREGON DLCD WILDFIRE ASSISTANCE



Reference:

Josh LeBombard, Project Manager
541.414.7932
josh.lebombard@state.or.us

3J assisted three wildfire-impacted communities with land use planning services. The Alameda Fire destroyed about 2,500 residences and 180 commercial buildings in the cities of Talent and Phoenix and unincorporated Jackson County. These communities did not have enough staff to process the many permit applications and planning-assistance requests required for the rebuild effort, leading to a critical backlog of permit reviews and other planning activities, slowing wildfire recovery.

3J HELPED CLIENTS WITH THE FOLLOWING SERVICES:

- Staffing the land use counter
- Reviewing land use applications
- Permitting for flood plain applications
- Drafting affordable housing code amendments
- Drafting small cell wireless code amendments
- Auditing procedures section of code and application fee schedule



"Heather and her firm have done a fantastic job working with the City's code and you've always been able to articulate the City's position in your responses."

- Brad Kilby, AICP
Former Planning Manager

CITY OF SHERWOOD ON-CALL PLANNING

3J team members have provided on-call planning services for the City of Sherwood since 2013. Over the years, 3J has assisted the City with critical long-range planning efforts, including the draft Economic Opportunities Analysis and Housing Needs Analysis, and the Sherwood 2040 Comprehensive Plan Vision and Update.

In February 2018, 3J prepared a land use application for a new 13,420 sq. ft skate park in Sherwood to be located on the site of the Sherwood Teen Center and across from the new high school that is



Reference:

Erika Palmer, Planning Manager
503.625.4208
palmere@sherwoodoregon.gov

the largest in Oregon. 3J took the skate park plan to successful land use approval in April 2018 and presented the project to the Oregon Parks and Recreation Department (OPRD) Local Government Grant Program Advisory Committee which helped the City win a large grant for park construction.

PERSONAL SERVICES AGREEMENT

The City of Gladstone, Oregon ("CITY") and 3J Consulting ("Consultant") enter into this Agreement on this ___ day of _____, 2022 ("Effective Date").

WHEREAS, CITY and Consultant believe it in their respective and mutual interests to enter into a written Agreement setting out their understandings concerning Consultant's provision of land use and planning services to CITY, as more fully set out in Exhibit A attached hereto.

1. Term

This Agreement runs from the Effective Date through and including _____, 202_ unless sooner terminated consistent with the provisions of this Agreement or extended through a written amendment.

2. Consultant's Service

The scope of Consultant's services and time of performance under this Agreement are set forth in Exhibit A. All provisions and covenants contained in Exhibit A are incorporated by reference and are a part of this Agreement as if fully set forth.

Any conflict between this Agreement and Exhibit A shall be resolved first in favor of this written Agreement. Consultant will, in the rendering of services to CITY, use its best efforts and due diligence and provide such personnel as are necessary to successfully provide the services covered. The parties may only change the scope of services through written Amendment.

3. Consultant Identification

Consultant's employer identification number, as designated by the Internal Revenue Service, is _____.

4. Compensation

CITY agrees to pay Consultant at the times and in the amounts set out in Exhibit A. The total amount payable will not exceed _____ (\$ _____ .00).

5. Project Managers

CITY's Project Manager is _____. Consultant's Project Manager is _____. Each party shall give the other written notification of any change in their respective Project Manager(s).

6. Project Information

Consultant will not provide information, news or press release(s) related to its services to representatives of newspapers, magazines, bloggers, television and/or radio stations or any other news medium without the prior authorization of CITY's Project Manager.

7. Duty to Inform

Consultant shall give prompt written notice to CITY's Project Manager if at any time during the performance of this Agreement, Consultant becomes aware of actual or potential issues that may limit or hinder the provision of services to CITY, any nonconformity with the Agreement or with any federal, state or local law, rule or regulation or has any objection to any decision or order made by CITY.

Any delay or failure on the part of CITY to provide a written response to Consultant shall constitute neither agreement with nor acquiescence in Consultant's statement or claim and shall not constitute a waiver of any of CITY's rights.

8. Consultant is Independent Contractor

Consultant is an independent contractor for all purposes and shall be entitled to no compensation other than the compensation expressly provided by this Agreement. Consultant expressly acknowledges and agrees that as an independent contractor, Consultant is not entitled to indemnification by CITY or the provision of a defense by CITY under the terms of ORS 30.285. This acknowledgment by Consultant shall not affect his/her/its independent ability (or the ability of his/her/its insurer) to assert the monetary limitations found at ORS 30.270, the immunities listed at ORS 30.265 or other limitations affecting the assertion of any claim under the terms of the Oregon Tort Claims Act (ORS 30.260 to ORS30.300).

9. Overtime

Any person employed on work under this Agreement, other than a person subject to being excluded from the payment of overtime pursuant to either ORS 653.010 to 653.261 or 29 USC§201 to 209, shall be paid at least time and a half for all overtime worked in excess of 40 hours in any one week.

10. Indemnity and Insurance

- i. Indemnity: Consultant acknowledges responsibility for any and all liability arising out of the performance of this Agreement and shall hold CITY harmless from and indemnify and defend CITY for any and all liability, settlements, loss, costs, and expenses in connection with any action, suit, or claim resulting or allegedly resulting from Consultant's acts, omissions, activities or services in the course of performing this Agreement.
- ii. Liability Insurance: Consultant shall maintain occurrence form commercial general liability and automobile liability insurance for the protection of Consultant, CITY, its Councilors, officers, agents and employees. Coverage shall include personal injury, bodily injury (including death) and broad form property damage, including loss of use of property, occurring in the course of or in any way related to Consultant's operations, in an amount not less than Two Million dollars (\$2,000,000.00) combined single limit per occurrence. Such insurance shall name CITY as an additional insured.
- iii. Errors & Omissions Insurance: Consultant shall maintain professional liability insurance in the amount of not less than \$2,000,000 per claim. Consultant shall keep in force the professional liability policy for at least 24 months after the expiration of the Agreement with CITY. In any case, Consultant shall notify CITY in the event of a cancellation or reduction in limits. Unless such cancellation or reduction is immediately cured by Consultant, such cancellation or reduction constitutes a breach of this Agreement.
- iv. Workers' Compensation Coverage: Consultant certifies that Consultant has qualified for State of Oregon Workers' Compensation coverage for all Consultant's employees who are subject to Oregon's Workers' Compensation statute, either as a carrier-insured employer as provided by ORS 656.407, or as a self-insured employer. Consultant shall provide to CITY within ten (10) days after Agreement award a certificate of insurance evidencing coverage of all subject workers under Oregon's Workers' Compensation statutes insured by an insurance company satisfactory to CITY, if any. The certificate and policy shall indicate that the policy shall not be terminated by the insurance carrier without thirty (30) days' advance written notice to CITY. A copy of the certificate of self-insurance issued by the State shall be provided to CITY if the Consultant is self-insured.
- v. Certificates: Consultant shall furnish CITY certificates evidencing the date, amount, and type of insurance required by this Agreement. All policies will provide for not less than thirty (30) days' written notice to CITY before they may be canceled.
- vi. Primary Coverage: The coverage provided by insurance required under this Agreement shall be primary, and any other insurance carried by CITY shall be excess.

11. Work is Property of CITY

All work, including but not limited to documents, drawings, papers, computer programs, and

photographs, performed or produced by Consultant under this Agreement shall be the property of CITY.

12. Law of Oregon

The Agreement shall be governed by the laws of the State of Oregon, without regard to conflict of laws principles. Venue shall be in Clackamas County, Oregon.

13. Errors

Consultant shall perform such additional work as may be necessary to correct errors in the work required under this Agreement without undue delay and without additional cost.

14. Extra or Changes in Work

Only CITY's Administrator/Director or Project Manager may authorize extra (and/or change) work. Failure of Consultant to secure authorization for extra work constitutes a waiver of all right to adjustment in the Agreement price or Agreement time due to such unauthorized extra work and Consultant shall not be entitled to additional compensation for the performance of such work, unless CITY otherwise agrees in writing.

15. Successors and Assignments

- i. Both CITY and Consultant bind themselves and any partner, successor, executor, administrator, or assign to this Agreement.
- ii. Neither CITY nor Consultant shall assign or transfer their interest or obligation hereunder in this Agreement without the written consent of the other party. Except for subconsultants identified in Exhibit A, Consultant must seek and obtain CITY's written consent before subcontracting any other part of the work required of Consultant under this Agreement. Any assignment, transfer or subcontract attempted in violation of this subparagraph shall be void. Consultant will remain responsible to CITY for all acts or omissions of subconsultants.

16. Records

- i. Consultant shall retain all books, documents, papers and records directly pertinent to this Agreement for at least three (3) years after CITY makes final payment on this Agreement and all other pending matters are closed.
- ii. Consultant shall allow CITY (or any of its authorized representatives) to audit, examine, copy, take excerpts from or transcribe any books, documents, papers or records subject to the foregoing retention requirement.

17. Breach of Agreement

- i. Consultant shall remedy any breach of this Agreement within the shortest reasonable time after Consultant first has actual notice of the breach or CITY notifies Consultant of the breach, whichever is earlier. If Consultant fails to remedy a breach consistent with this paragraph, CITY may terminate that part of the Agreement affected by the breach upon written notice to Consultant, may obtain substitute services in a reasonable manner and recover from Consultant the amount by which the price for those substitute services exceeds the price for the same services under this Agreement.

- ii. If the breach is material and Consultant fails to remedy the breach in accordance with this paragraph, CITY may declare Consultant in default and pursue any remedy available for a default.
- iii. Pending a decision to terminate all or part of this Agreement, CITY unilaterally may order Consultant to suspend all or part of the services under this Agreement. If CITY terminates all or part of the Agreement pursuant to this paragraph, Consultant shall be entitled to compensation only for services rendered prior to the date of termination but not for any services rendered after CITY ordered suspension of those services. If CITY suspends certain services under this Agreement and later orders Consultant to resume those services, Consultant shall be entitled to reasonable damages actually incurred, if any, as a result of the suspension.
- iv. To recover amounts due under this paragraph, CITY may withhold from any amounts owed by CITY to Consultant, including but not limited to, amounts owed under this or any other Agreement between Consultant and CITY.

18. Mediation/ Trial without a jury

Should any dispute arise between the parties to this Agreement concerning their respective obligations of either or the terms hereof, it is agreed that such dispute will be submitted to a mediator prior to any litigation and the parties expressly agree that no claim or dispute arising under the terms of this Agreement shall be resolved other than first through mediation and only in the event said mediation efforts fail, through litigation. Any litigation arising under or as a result of this Agreement shall be tried to the court without a jury. Each party agrees to be responsible for payment of its own professional fees, including attorneys' fees in both mediation and litigation.

19. Termination for Convenience

CITY may terminate all or part of this Agreement at any time for its own convenience by written notice to Consultant. Upon termination under this paragraph, Consultant shall be entitled to compensation for all services rendered prior to actual notice of the termination or the receipt of CITY's written notice of termination, whichever is earlier, plus Consultant's reasonable costs actually incurred in closing out the Agreement. Consultant is not entitled to special or consequential damages upon termination, including lost profits.

20. Intellectual Property

The interest in any intellectual property, including but not limited to copyrights and patents of any type, arising from the performance of this Agreement shall vest in CITY. Consultant shall execute any assignment or other documents necessary to implement this paragraph. Consultant may retain a nonexclusive right to use any intellectual property that is subject to this paragraph. Consultant shall transfer to CITY any data or other tangible property generated by Consultant under this Agreement and necessary for the beneficial use of intellectual property covered by this paragraph.

21. Payment for Labor or Material

Consultant shall make payment promptly, as due, to all persons supplying to Consultant labor or material for the prosecution of the work provided for in this Agreement. (ORS 279B.220)

22. Contributions to the Industrial Accident Fund

Consultant shall pay all contributions or amounts due the Industrial Accident Fund from Consultant

incurred in the performance of this Agreement, and shall ensure that all subcontractors pay those amounts due from the subcontractors. (ORS 279B.220)

23. Income Tax Withholding

Consultant shall pay to the Oregon Department of Revenue all sums withheld from employees pursuant to ORS 316.167. (ORS 279B.220)

24. Payment of Claims by CITY

If Consultant fails, neglects, or refuses to make prompt payment of any claim for labor or services furnished to Consultant or a subcontractor by any person in connection with this Agreement as the claim becomes due, CITY may pay the claim to the person furnishing the labor or services and charge the amount of the payment against funds due or to become due to Consultant pursuant to this Agreement. CITY's payment of a claim under this Paragraph does and shall not relieve Consultant or Consultant's surety, if any, from responsibility for those claims.

25. Hours of Labor

Consultant shall pay employees for overtime work performed under the terms of this Agreement in accordance with ORS 653.010 to ORS 653.261 and the Fair labor standards Act of 1938. (29 USC §§ 201 *et. seq.*)

26. Workers' Compensation

Consultant is a subject employer that will comply with ORS 656.017. Consultant warrants that all persons engaged in contract work and subject to the Oregon Workers' Compensation law are covered by a workers' compensation plan or insurance policy that fully complies with Oregon law. Consultant shall indemnify CITY for any liability incurred by CITY as a result of Consultant's breach of the warranty under this Paragraph. (ORS 279B.230)

27. Medical Care for Employees

Consultant shall make payment of all sums to any person, co-partnership, association or corporation, furnishing medical, surgical and/or hospital care incident to the sickness or injury of Consultant's employee(s), all sums which Consultant agrees to pay for such services and all monies and sums which Consultant collected or deducted from the wages of employees pursuant to any law or contract for the purpose of providing or paying for such service. (ORS 279B.230)

28. Modification / Amendment

Any modification of the provisions of this Agreement shall be reduced to writing and signed by authorized agents of CITY and Consultant.

29. No Waiver of Legal Rights

A waiver by a party of any breach by the other shall not be deemed to be a waiver of any subsequent breach.

30. Agreement is Personal

CITY and Consultant are the only parties to this Agreement and the only parties entitled to enforce its

terms. Nothing in this Agreement gives, is intended to give or shall be construed to give any benefit or right (directly or indirectly) to third person(s) unless such third person(s) are individually identified by name in this Agreement (or by written Amendment) and expressly described as intended beneficiaries of the Agreement's terms.

31. Survival

Subject to applicable statutes of limitation under Oregon law, and unless limited by express language in the Agreement, the obligations of the parties will survive the expiration or termination of the Agreement if the obligation accrued prior to expiration or termination or if the obligation by its nature may be required or will be required to be fulfilled after the expiration or termination of the Agreement.

32. Integration

This Agreement contains the entire agreement between CITY and Consultant and supersedes all prior written or oral discussions or agreements regarding the same subject.

[SIGNATURES ON FOLLOWING PAGE]

<p>City of Gladstone, Oregon</p> <hr/> <p>Date: _____</p>	<p>Consultant</p> <hr/> <p>Date: _____</p>
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**BUSINESS
CARRIED
FORWARD**

City of Gladstone Staff Report

Report Date: October 4, 2022
Meeting Date: October 11, 2022
To: Gladstone City Council
Via:
From: Jacque M. Betz, City Administrator

AGENDA ITEM

National Opioid Settlement Agreement- Substance Use and Overdose Prevention Initiative follow-up with the Gladstone City Council.

Staff is seeking guidance from the City Council on whether they would like to enter into an intergovernmental agreement (IGA) with Clackamas County to collaborate on the use of Gladstone's funds.

History/Background/Proposal

At the August 23, 2022 Gladstone City Council work session, Clackamas County Public Health Division provided a presentation to the Gladstone City Council on the County's Substance Use and Overdose Prevention Initiative Program (A copy of the presentation is included in the packet as Exhibit A).

For background purposes, in December of 2021, the City Council gave staff direction to participate in the proposed settlement agreement with opioid distributors and one manufacturer, Janssen (Johnson & Johnson). Local governments throughout the country filed lawsuits against various opioid manufacturers and distributors due to their actions that resulted in an uncontrolled and misleading distribution of millions of addicting opioid pills. The lawsuits allege that these actions have directly resulted in and caused an epidemic level crisis in cities and counties. In Oregon, ten counties and one city filed suit and are part of the national Multi-District Litigation (MDL), which include the combination of over 3,000 federal court cases.

The proposed settlements are based off an incentive-based model and the City of Gladstone will receive approximately \$7,000 in the first installment. After the August 23, 2022 work session, City Attorney Chad Jacobs provided the City Council additional information on the complicated formula on how the funds were allocated and that information is included below:

There are primary settlement agreements between the various defendants and litigating parties, which set forth an overall amount of the global settlement as well as how that overall amount is distributed to each state. The amount distributed to each state was based on various factors, including how many subdivisions in a particular state with a population above 10,000 agreed to participate in the settlement. In Oregon, it appears that this amount ended up equaling about \$333 million, which will be paid out over 18 years, beginning this year (2022).

Each state was permitted to have an agreement to determine how the settlement funds would be distributed between the state and its subdivisions. In Oregon, this was accomplished via an intergovernmental agreement, which allocated 55% of the funds to local jurisdictions (with populations over 10,000) and 45% to the state. Local jurisdictions with populations of 10,000 or less were not eligible to receive any direct funding from the settlement allocation. Of the 55% allocated to local jurisdictions with populations of 10,000 or more, that money was divided using a formula created in the settlement process. The percentages for each subdivision were calculated based on each subdivision's proportionate share of the nationwide impact of the Opioid epidemic using data based on:

(1) the amount of opioids shipped to the jurisdiction; (2) the number of opioid-related deaths that occurred in the jurisdiction; and (3) the number of people who suffer opioid use disorder in the jurisdiction. Adjustments were made to reflect the severity of impact because the oversupply of opioids had more deleterious effects in some local jurisdictions than in others. Ultimately, the model was created to attempt to allocate settlement funds in proportion to where the opioid crisis has caused harm.

In short, then, the amount of money Gladstone receives is based on a complicated formula that takes into account overall population as well as the level of opioid use and harm in the jurisdiction. The second part of this formula is why you will see some jurisdictions with larger populations than Gladstone actually receiving significantly less settlement money than Gladstone - i.e., Happy Valley - (as well as other jurisdictions with similar or smaller populations actually receiving more settlement funds than Gladstone).

The funds come with strict restrictions that require to be spent on purposes related to alleviating the impacts of the opioid epidemic and there are ongoing reporting requirements for how the money is used. There are nine core abatement strategies being targeted (Exhibit B) - many of them will be hard to do accomplish on our own with limited funding.

Recommended Staff Action

The amount of funds Gladstone receives is nominal and staff recommends leveraging the money with Clackamas County's program. The City Council could make it clear that they do not want to duplicate services and that there should be focus on:

- Mental Health
- Housing for Detox
- Reducing the supply of opioids

If a majority of the City Council agrees that an IGA is the best approach, the City Administrator will work with the City Attorney and Clackamas County to prepare a draft IGA for the City Council to consider at a future meeting.

Department Head
Signature

Date


City Administrator
Signature

Date

Opioid Litigation Settlement: *Using Evidence to Lead Action*

August 23, 2022

Apryl Herron, MPH

Clackamas County Public Health Division

Elizabeth White, MPA

Clackamas County Children, Family & Community
Connections



Opioid Litigation Settlement: *Using Evidence to Lead Action*

August 23, 2022

Apryl Herron, MPH

Clackamas County Public Health Division

Elizabeth White, MPA

Clackamas County Children, Family & Community
Connections



Agenda

- Impact of the Opioid Crisis
- Community Response
- Settlement Agreement Background
- Allowable Uses of Funding
- Guiding Principles
- Using Data to Inform Decisions
- County Framework
- Support to Cities
- Questions

10 - 5

Lifting Up Our Community

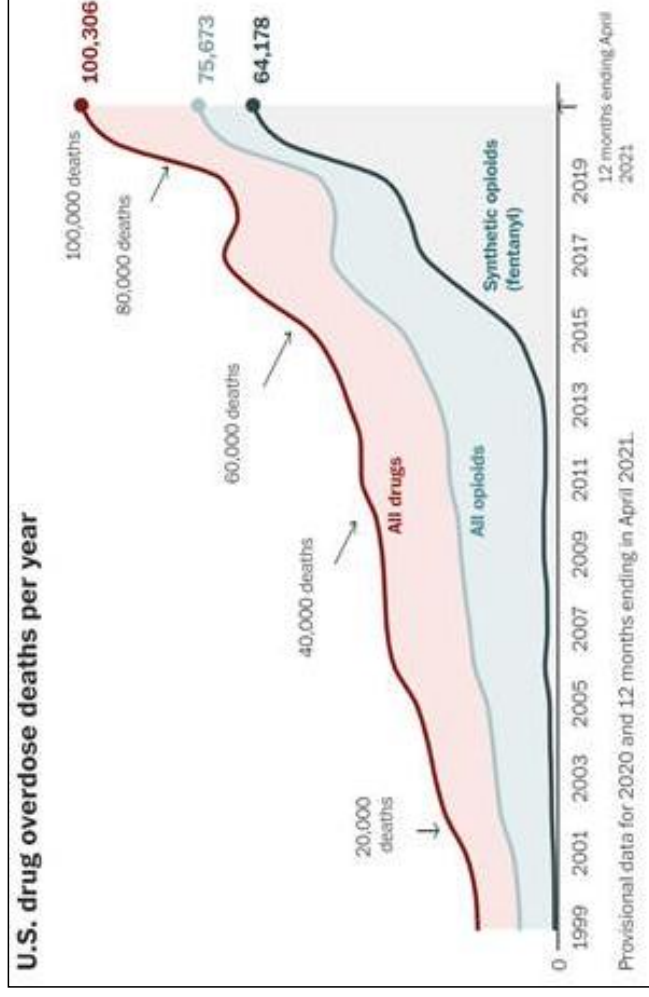
- Clackamas County and Cities will receive funding from the National Opioid Settlement to mitigate harms associated with the opioid and other drug crisis.
- New funding provides an opportunity to make strategic investments in evidence-based approaches that **strengthen our communities, prevent opioid misuse and stem the rising number of overdose deaths.**



National Opioid Crisis

- Over **100,000** people died as a result of the overdose epidemic from April 2020 to April 2021.
- Approximately **75,000** of those deaths involved opioids, most of which were due to synthetic opioids such as fentanyl.

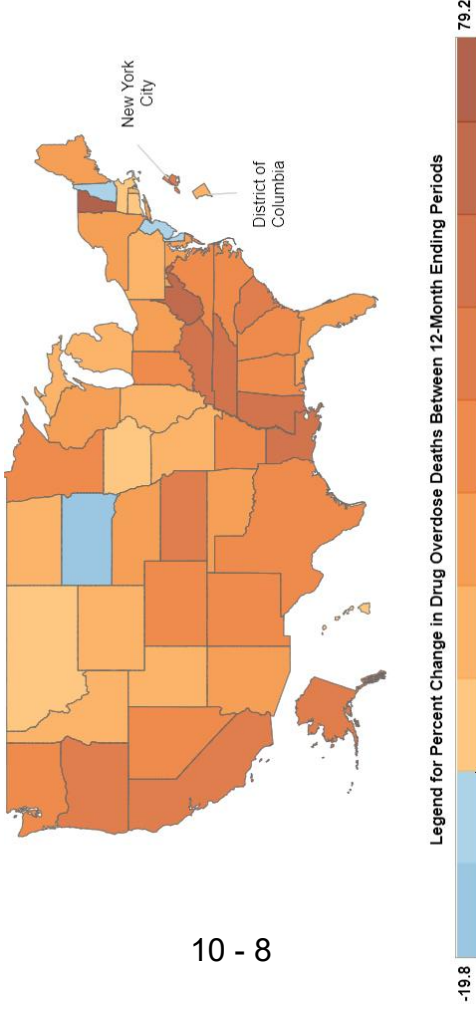
10 - 7



Local Impact

Oregon saw a **45.1% increase** in ALL overdose deaths- Apr 2020-Apr 2021.

Alcohol and Drug Addiction Worsens in Oregon- Deaths soar during pandemic



10 - 8

- Oregon now ranks 2nd in the country for substance use disorders
- Oregon fell to 50th in access to treatment,
- Oregon ranks 1st in prescription opioid misuse
- Oregon ranks 1st in methamphetamine use

CDC, Center for Health Statistics, Vital Statistics Rapid Release (VSRP) program: <https://emergency.cdc.gov/han/2020/han00438.asp>

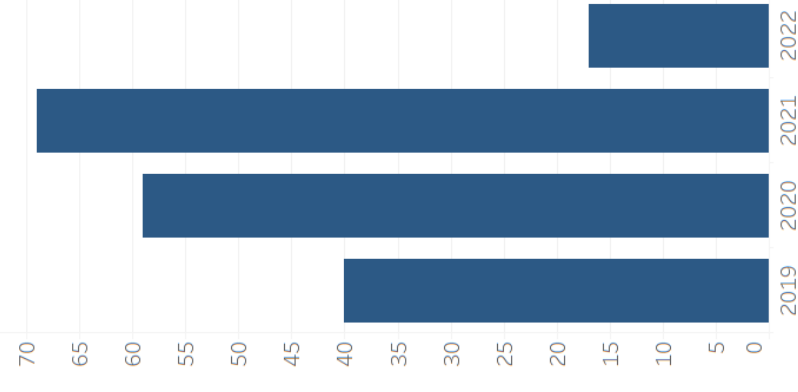
[National Survey on Drug Use and Health](#), conducted by the Substance Abuse and Mental Health Services Administration (SAMHSA), 2020

Local Impact

- Clackamas County saw a 68% increase in drug-related deaths from 2019 (41) to 2021 (69).
- The presence of opioids in the results of people who died in association with substance use has increased 168% from 2019 (19) to 2021 (51) in Clackamas County.
- Deaths related to fentanyl have increased more than 5 fold from 2019 (5) to 2021 (40).

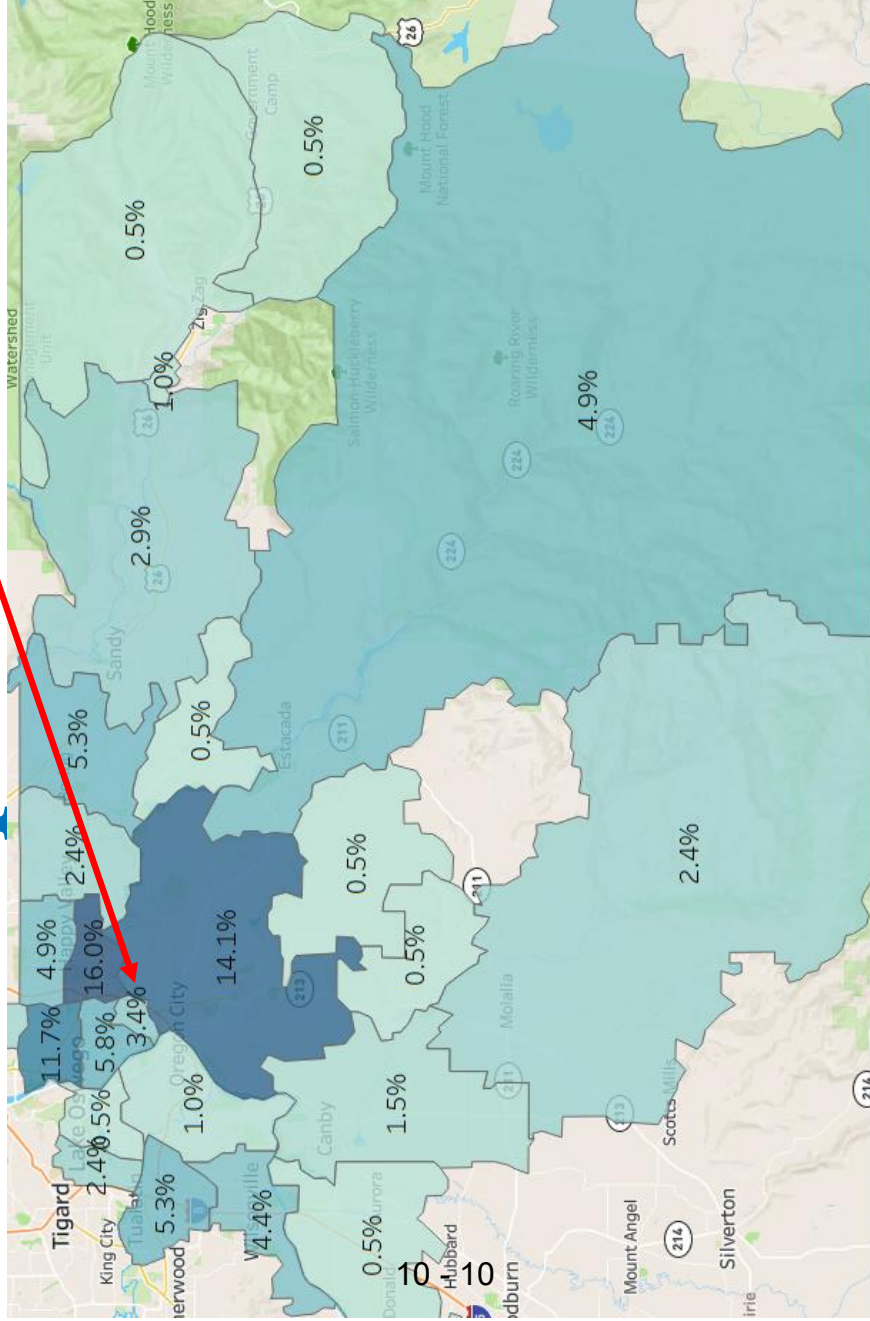
Source: Clackamas County Medical Examiner
Created by: Clackamas County Public Health Division
Data are preliminary and subject to change

Confirmed and Suspect Drug-Related Deaths
2019-July 2022



Local Impact

Zip code 97027 - 3.4%



Drug-Related Deaths by Location of Death (zip code)

2019-July 2020

*Data are preliminary and subject to change

Source: Clackamas County Medical Examiner

Created by Clackamas County Public Health Division

Local Impact

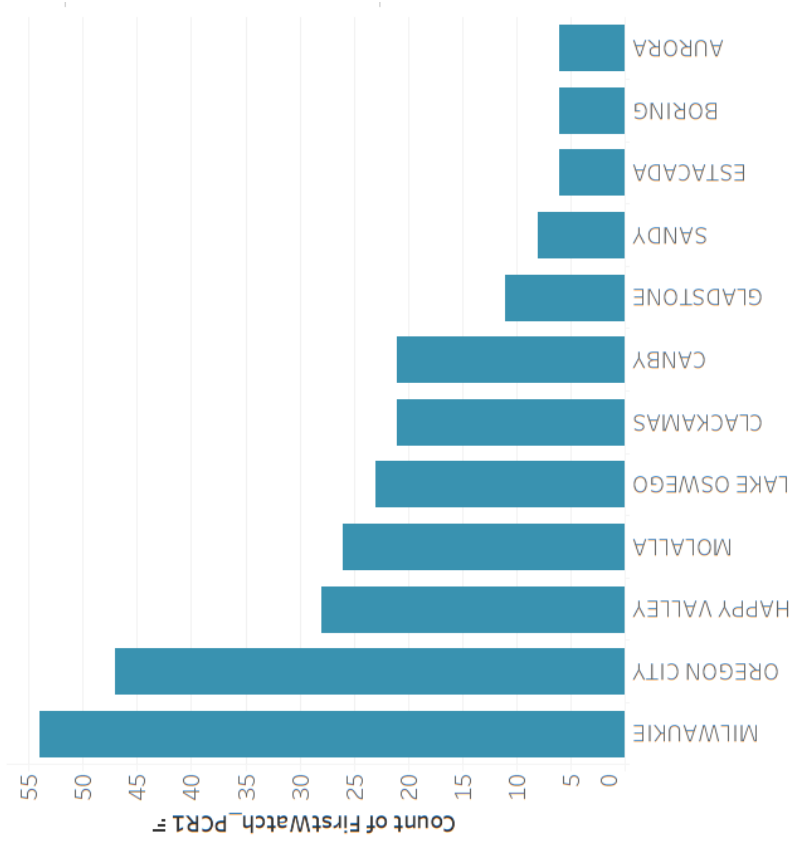
of Calls by Drug (drugs appearing less than 5 times suppressed)

UNKNOWN	127
fentanyl	39
oxy	21
meth	19
heroin	19
antidepressant	15
acetaminophen	9
opioid	7
antihistamine	6
cocaine	5
antianxiety	5

Overdose-Related 911 Calls via FirstWatch By Week and By City February 1 – July 30, 2022

Source: FirstWatch

Created by Clackamas County Public Health Division



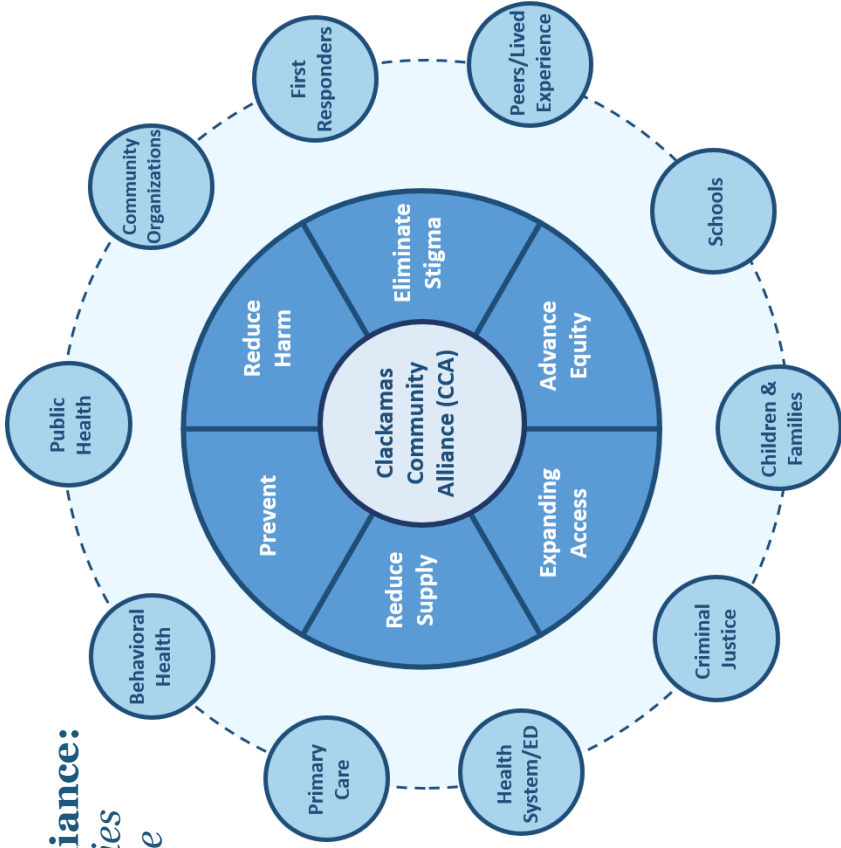
Key Take-Aways from OR Overdose Report:

- Many people who overdosed never touched the health care system
- 70% of people who overdosed were not administered naloxone
- Root causes: lack of community cohesion, mental health issues, and absence of basic needs
- Stigma associated with substance use
- Lack of access to shelters, detox facilities, and treatment centers
- Many don't know what community resources exist



Community Response

Clackamas Community Alliance:
*Strengthening communities
affected by substance use*



Settlement Agreement Background

- **Oregon will receive \$333 million** as part of two settlements, including Johnson & Johnson (\$5 billion) and the 3 distributors (\$21 billion).
 - Defendants have **up to 18 years** to complete payments.
 - State funding: 45%
 - Local funding: 55% to counties and cities who signed onto the agreement
- **Clackamas County will receive approximately \$13.7 million.**
 - Cities will receive lesser amounts depending on population.
 - Expect that payments will be front-loaded with 40% distributed in the first 2-3 years.
 - First payment expected July 2022
 - County Attorney fees paid by national settlement, not county funds

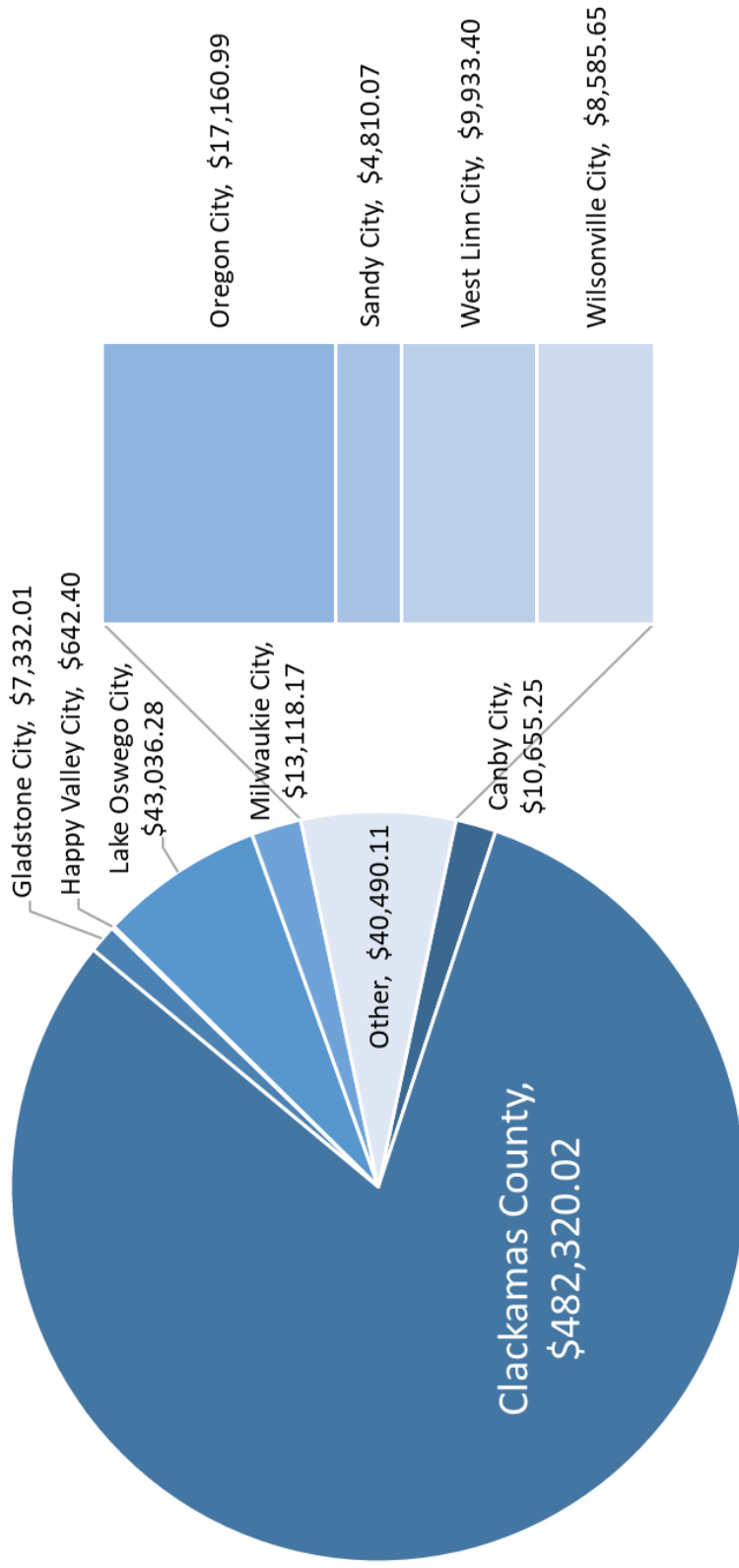
Allowable Uses of Settlement Funding

The Exhibit E of the Settlement Agreement identifies **nine core abatement strategies**:

- 1) Targeted naloxone distribution
- 2) Criminal justice interventions
- 3) Medication for Opioid Use Disorder
- 4) Enrich prevention strategies
- 5) Linkage to Syringe Exchange programs
- 6) Healthcare system interventions
- 7) Warm hand-off program and recovery support
- 8) Data collection and research
- 9) Treatment during pregnancy & postpartum period

Settlement Funding for Cities

Year 1 Abatement Allocation



Guiding Principles

- 1) **Spend Money to save lives**
- 2) **Use evidence to guide spending**
- 3) **Invest in youth prevention**
- 4) **Focus on racial equity**
- 5) **Develop a fair & transparent process**

10 - 17

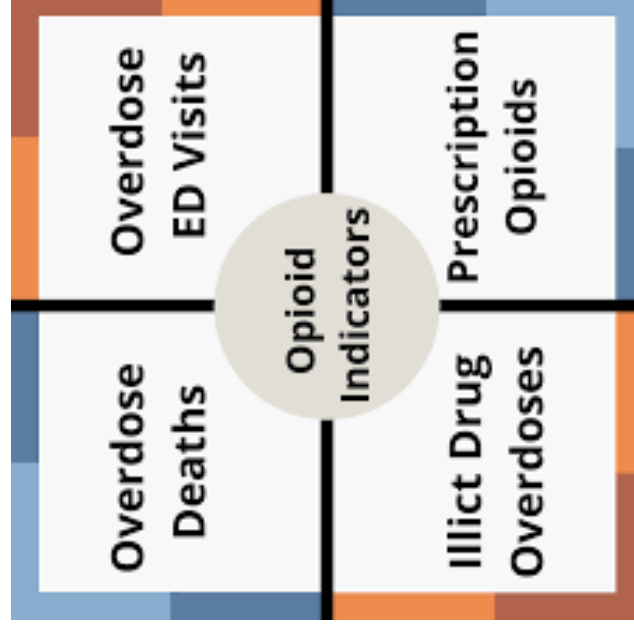
Source: Principles For the Use of Funds from the Opioid Litigation, Johns Hopkins Bloomberg School of Public Health, opioideprinciples.jhsph.edu

Using Data to Inform Decisions

Public Health staff maintain a substance use data dashboard that includes key indicators of opioid harm. These numbers describe some, but not all, of the impact of opioids on the people of our county.

10 Data can be used to identify populations and areas of the county most impacted. Data collected includes:

- **Overdose deaths** involving opioids
- **Emergency Department (ED) visits** for overdose
- Non-fatal overdoses that involve **illicit drugs, such as heroin, fentanyl and meth**
- The rate of **prescriptions for opioids**



Opioid Settlement Framework

Evidence

- Assess gaps in prevention, treatment, harm reduction and recovery.

Equity

- Identify populations and those most generally impacted including our communities of color.

Collaboration

- Engage communities to identify priorities and need to inform funding allocations.
- Bring together multi-disciplinary representation including those with lived experience to advise the process.

Transparency

- Provide annual report on investments and lives saved.

Support to Cities

- **Inform investments**
 - Assessment findings & data
 - **Identify gap & needs**
 - Share evidence-based programs/practices
- **Maximize investments**
 - Coordinate aligned activities to build economies of scale
 - Strengthen local response through **collaborative investments**

10 - 20

Questions?



EXHIBIT "B"

EXHIBIT E

List of Opioid Remediation Uses

Schedule A Core Strategies

States and Qualifying Block Grantees shall choose from among the abatement strategies listed in Schedule B. However, priority shall be given to the following core abatement strategies (“*Core Strategies*”).¹⁴

- A. **NALOXONE OR OTHER FDA-APPROVED DRUG TO REVERSE OPIOID OVERDOSES**
 - 1. Expand training for first responders, schools, community support groups and families; and
 - 2. Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.

- B. **MEDICATION-ASSISTED TREATMENT (“MAT”) DISTRIBUTION AND OTHER OPIOID-RELATED TREATMENT**
 - 1. Increase distribution of MAT to individuals who are uninsured or whose insurance does not cover the needed service;
 - 2. Provide education to school-based and youth-focused programs that discourage or prevent misuse;
 - 3. Provide MAT education and awareness training to healthcare providers, EMTs, law enforcement, and other first responders; and
 - 4. Provide treatment and recovery support services such as residential and inpatient treatment, intensive outpatient treatment, outpatient therapy or counseling, and recovery housing that allow or integrate medication and with other support services.

¹⁴ As used in this Schedule A, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

C. **PREGNANT & POSTPARTUM WOMEN**

1. Expand Screening, Brief Intervention, and Referral to Treatment (“*SBIRT*”) services to non-Medicaid eligible or uninsured pregnant women;
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for women with co-occurring Opioid Use Disorder (“*OUD*”) and other Substance Use Disorder (“*SUD*”)/Mental Health disorders for uninsured individuals for up to 12 months postpartum; and
3. Provide comprehensive wrap-around services to individuals with OUD, including housing, transportation, job placement/training, and childcare.

D. **EXPANDING TREATMENT FOR NEONATAL ABSTINENCE SYNDROME (“*NAS*”)**

1. Expand comprehensive evidence-based and recovery support for NAS babies;
2. Expand services for better continuum of care with infant-need dyad; and
3. Expand long-term treatment and services for medical monitoring of NAS babies and their families.

E. **EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES**

1. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments;
2. Expand warm hand-off services to transition to recovery services;
3. Broaden scope of recovery services to include co-occurring SUD or mental health conditions;
4. Provide comprehensive wrap-around services to individuals in recovery, including housing, transportation, job placement/training, and childcare; and
5. Hire additional social workers or other behavioral health workers to facilitate expansions above.

F. **TREATMENT FOR INCARCERATED POPULATION**

1. Provide evidence-based treatment and recovery support, including MAT for persons with OUD and co-occurring SUD/MH disorders within and transitioning out of the criminal justice system; and
2. Increase funding for jails to provide treatment to inmates with OUD.

G. **PREVENTION PROGRAMS**

1. Funding for media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco);
2. Funding for evidence-based prevention programs in schools;
3. Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals (academic detailing);
4. Funding for community drug disposal programs; and
5. Funding and training for first responders to participate in pre-arrest diversion programs, post-overdose response teams, or similar strategies that connect at-risk individuals to behavioral health services and supports.

H. **EXPANDING SYRINGE SERVICE PROGRAMS**

1. Provide comprehensive syringe services programs with more wrap-around services, including linkage to OUD treatment, access to sterile syringes and linkage to care and treatment of infectious diseases.

I. **EVIDENCE-BASED DATA COLLECTION AND RESEARCH ANALYZING THE EFFECTIVENESS OF THE ABATEMENT STRATEGIES WITHIN THE STATE**

**Schedule B
Approved Uses**

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (“*OUD*”) and any co-occurring Substance Use Disorder or Mental Health (“*SUD/MH*”) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:¹⁵

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (“*MAT*”) approved by the U.S. Food and Drug Administration.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (“*ASAM*”) continuum of care for OUD and any co-occurring SUD/MH conditions.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including *MAT*, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (“*OTPs*”) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Provide treatment of trauma for individuals with OUD (*e.g.*, violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (*e.g.*, surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

¹⁵ As used in this Schedule B, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

8. Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.
10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.
12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (“*DATA 2000*”) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
13. Disseminate of web-based training curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.
14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service for Medication–Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.
5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

**C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED
(CONNECTIONS TO CARE)**

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.
6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.
8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.

14. Support assistance programs for health care providers with OUD.
15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
 1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (“*PAARP*”);
 2. Active outreach strategies such as the Drug Abuse Response Team (“*DART*”) model;
 3. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
 4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (“*LEAD*”) model;
 5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
 6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (“CTP”), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome (“NAS”), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.

5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.
6. Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.
7. Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.
8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.
10. Provide support for Children’s Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs (“PDMPs”), including, but not limited to, improvements that:

1. Increase the number of prescribers using PDMPs;
2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation’s Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
7. Increasing electronic prescribing to prevent diversion or forgery.
8. Educating dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Funding community anti-drug coalitions that engage in drug prevention efforts.
6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (“SAMHSA”).
7. Engaging non-profits and faith-based communities as systems to support prevention.

8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities providing free naloxone to anyone in the community.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.

7. Public education relating to immunity and Good Samaritan laws.
8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.
12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items in section C, D and H relating to first responders, support the following:

1. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment

intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (*e.g.*, health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (*e.g.*, Hawaii HOPE and Dakota 24/7).
7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (“*ADAM*”) system.
8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.

**CITY COUNCIL
MONTHLY
ACTIVITY
REPORTS**

MAYOR TAMMY STEMPEL

AUGUST 2022 – CIVIC ACTIVITY DETAIL

MEETINGS - ACTIVITIES

- 8/1/2022
 - Agenda Review and Meeting with Jacque Betz
 - CFEC New Rules Review
- 8/2/2022
 - Happy Valley National Night Out Celebration
- 8/3/2022
 - Food Pantry
- 8/4/2022
 - C4 Meeting
 - State Economic Impacts Listening Session
- 8/5/2022
 - Gladstone Community Festival
- 8/6/2022
 - Gladstone Community Festival
- 8/7/2022
 - Gladstone Car Show
 - Review Council Packet
- 8/8/2022
 - Review Council Packet
 - C4 Executive Meeting
 - Gladstone Parks and Rec Board Meeting
- 8/9/2022
 - Gladstone City Council Meeting
 - Climate Mayors Meeting
- 8/10/2022
 - Food Pantry
- 8/11/2022
 - Citizen Meeting – Tolling
 - State Economic Impacts Listening Session
- 8/15/2022
 - Meeting with Jacque Betz
 - Gladstone Goose Interview
 - Review Planning Commission Agenda Packet
- 8/18/2022
 - Historical Society Meeting
- 8/23/2022
 - City Council Work session – Listen In but Didn't Participate

**Throughout the month review of social media, responses to email, phone conversations with regional elected officials and staff, and other direct phone calls.

NOTES

MAYOR TAMMY STEMPEL

SEPTEMBER 2022 – CIVIC ACTIVITY DETAIL

MEETINGS - ACTIVITIES

- 9/1/2022
 - C4 Meeting
 - State Economic Impacts Listening Session
- 9/2/2022
 - Citizen Meeting – Tolling
 - Citizen Meeting – Parks Funding
- 9/6/2022
 - Meeting with Jacque Betz
- 9/7/2022
 - Food Pantry
- 9/9/2022
 - Planning Services Meeting
 - Review Council Packet
- 9/10/2022
 - Review Council Packet
- 9/11/2022
 - Review Council Packet
- 9/12/2022
 - C4 Executive Meeting
 - Gladstone Parks and Recreation Meeting
- 9/13/2022
 - Gladstone City Council Meeting
 - Climate Mayors Meeting
- 9/14/2022
 - Planning Interviews
 - Clackamas Fire Swearing In Ceremony
 - Greenroof Think Tank Meeting
- 9/15/2022
 - Food Pantry Shift
 - Historical Society Meeting
 - Reach Out to WES to Co-Host Stormwater Management Symposium
 - Bake Dessert for Tukwila Springs
- 9/16/2022
 - Tukwila Springs Dinner
- 9/17/2022
 - Gladstone Mercantile Music Event
- 9/19/2022
 - Review Planning Commission Packet
- 9/21/2022
 - Stop by the Food Pantry
- 9/22/2022
 - Citizen Meeting – Halloween

9/23/2022 - Halloween Meeting with Staff

**Throughout the month review of social media, responses to email, phone conversations with regional elected officials and staff, and other direct phone calls.

NOTES

Tami Bannick

From: Mindy Garlington
Sent: Monday, October 3, 2022 9:08 PM
To: Tami Bannick
Subject: Re: City Council Monthly Activity Report

9/2/2022 LOC Women's Caucus 12-1
9/5/2022 Labor Day
9/6/2022 LOC Women's Caucus 2-3
9/12/2022 Parks Board 6:30 Zoom
9/13/2022 City Council 6:30-8
9/15/2022 County Library Board 5:30-7
9/20/2022 LOC Women's Caucus 12-1:30
9/22/2022 GEMS Red Cross Class 5:30-6:30
9/25/2022 LOC Women's Caucus Outreach Meeting 5:30-7:30
9/24/2022 LOC We-Talk 9:00 - 11:00am
9/27/2022 Gladstone Volunteer Recognition BBQ 5:30-8
9/30/2022 Beaverton Chamber 10-6

Mindy Garlington GCC President
"One of the greatest gifts you can give is your time"

**PRELIMINARY
CITY COUNCIL
AGENDA
PLANNING
DOCUMENT**

October 25, 2022 City Council Work Session 5:30 pm		
	Consider approving an ordinance to modify Chapter 5.04 Business Licenses	CR Bannick/CCO Boyle
	Homelessness in Public Spaces Discussion regarding current City Code	Chief Schmerber/CA Betz/CA Jacobs
November 8, 2022 Regular City Council Meeting 6:30 pm		
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings • Department Head Monthly Reports (October) • Consider approval of an agreement for city prosecutor services between the cities of Gladstone and Molalla. 	
Report	Clackamas Fire District #1 Update	Fire Chief Browne
	Consider approval of a banking services contract for the City of Gladstone	FC Brucker
	Consider approving an ordinance to modify Chapter 5.04 Business and Licenses	CR Bannick/CCO Boyle
November 22, 2022 City Council Work Session 5:30 Pm		
	Boards, Committees, and Commission's Work Plans for 2023-25	
December 13, 2022 City Council Regular Meeting 6:30 PM		
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings • Department Head Monthly Reports (November) • Certify the results of elections 	
Report	Clackamas Fire District #1 Update	Fire Chief Browne/Asst. Chief Stewart
	Approve the Guaranteed Maximum Price Contract for the Public Works Facility	PM Knox/PWD Caniparoli/CA Betz

Gladstone City Council Preliminary Agendas

	Adopt a resolution for a budget amendment to accept grant funds for the Senior Center and Gladstone Police Department (traffic safety)	
	Consider approval of proposed amendments to the C-2 Zoning District and new Downtown Overlay Zone	CA Betz, MIG, JS Consulting
Tent. Or Wait until New Council in 2023	Adopt Boards, Committees, and Commissions Work Plans for 2023-25	All
	Update the Master Fee Schedule for the rate changes and senior center fee for rentals, land use fees, utility rates.	CR Bannick, CSM Kirkpatrick, FC Brucker
	Consider approval of the Budget Calendar for 2023-25	FC Brucker
	City Councilor Recognition For outgoing elected officials	
To Be Set		
	Updated Gladstone Employee Personnel Handbook	
	Create an ad-hoc committee to review Gladstone City Council Rules.	
	Consider an agreement with Clackamas County Public Health Division for use of Gladstone’s opioid settlement funds	
	RFP/Q for Auditing Services	
	Consider approval of collective bargaining agreement between the City of Gladstone and Gladstone Police Association.	
	Consider approval of a contract to complete projects 1 and 2 in the Gladstone Inflow and Infiltration (I&I)	
January 10, 2023 City Council Regular Meeting 6:30 PM		
	<ul style="list-style-type: none"> • Financials • Legal costs on projects 	

Gladstone City Council Preliminary Agendas

	<ul style="list-style-type: none"> • Minutes from previous Council meetings • Department Head Monthly Reports (December 2022) 	
	Swearing In- of Elected Officials	Judge
	Selection of a Council President per Gladstone City Charter Chapter III Section 9	