



**GLADSTONE CITY COUNCIL MEETING
CIVIC CENTER COUNCIL CHAMBERS
March 14, 2023 – 6:30 PM**

5:30 p.m. – EXECUTIVE SESSION: ORS 192.660 2 (f) – To consider information or records that are exempt by law from public inspection (a separate Zoom login will be provided to participants prior to the meeting)

6:30 p.m. - CALL TO ORDER

The City of Gladstone is abiding by guidelines set forth in House Bill 2560, which requires the governing body of the public body, to extent reasonably possible, to make all meetings accessible remotely through technological means and provide opportunity for members of general public to remotely submit oral and written testimony during meetings to extent in-person oral and written testimony is allowed. Therefore, this meeting will be open to the public both in person and virtually using the Zoom platform.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/87233425658?pwd=RUdsUzJkdjkyZGRQVkJrWFhpbzdXQT09>

Passcode: 280837

Or One tap mobile :

US: +17193594580,,87233425658#,,,,*280837# or +17207072699,,87233425658#,,,,*280837#

Or Telephone:

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US: +1 719 359 4580 or +1 720 707 2699 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053

Webinar ID: 872 3342 5658

Passcode: 280837

If members of the public would like to comment on an agenda item (either virtually or in person) please email your comments to bannick@ci.gladstone.or.us prior to 12:00 p.m. (noon) on March 14, 2023.

The City Council will also have *Business from the Audience* at the end of the meeting. To speak during this time, (either virtually or in person) please email bannick@ci.gladstone.or.us prior to 12:00 p.m. (noon) on March 14, 2023 with your name, topic of discussion and city of residence.

(Zoom participant speaking instructions will be emailed to persons who request to speak and posted on the city's website)

**ROLL CALL
FLAG SALUTE**

AGENDA ADDITIONS OR CORRECTIONS

CONSENT AGENDA:

1. Approval of February 14, 2023 Regular Minutes
2. Approval of January Bank Balances

3. Budget Report for Period ending 01-31-2023
4. Approval of January Check Register
5. Legal Costs on Projects – January 2023
6. Department Head Monthly Reports for February 2023

CORRESPONDENCE: None

7. **REPORT – CLACKAMAS FIRE DISTRICT #1 UPDATE** – Fire Chief Nick Browne / Asst. Fire Chief Brian Stewart

REGULAR AGENDA:

8. **PUBLIC HEARING: FILE TXT-2022-02 – ORDINANCE 1517 – APPROVING TEXT AMENDMENTS TO GLADSTONE MUNICIPAL CODE TITLE 17 AND ADDING THE NEW DOWNTOWN OVERLAY DISTRICT**

Consider approval of Ordinance 1517 - text amendments to Gladstone Municipal Code Title 17, specifically Chapters 17.08 and 17.18 and adding the new Chapter 17.21 – DC – Downtown Core Overlay District.

9. **2022 CITY OF GLADSTONE ANNUAL REPORT**

City Administrator Jacque Betz will present the 2022 City of Gladstone Annual Report

BUSINESS CARRIED FORWARD –Update on vacant city councilor position

BUSINESS FROM THE AUDIENCE

Visitors: This is an opportunity for members of the audience to bring to the Council’s attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others and must fill out a speaker card available in the back of the room prior to making a comment.

BUSINESS FROM THE COUNCIL –

ADJOURN

Upcoming Meeting Dates:

- March 22, 2023 – Joint Meeting with City Council & School Board at Gladstone High School – 5:30 p.m.
- March 28, 2023 – City Council Work Session Meeting – 5:30 p.m.

MEETING ACCESSIBILITY SERVICES AND AMERICANS WITH DISABILITIES ACT (ADA) NOTICE

The Civic Center is ADA accessible. Hearing devices may be requested from the City Recorder at least 48 hours prior to the meeting. Individuals requiring other assistance must make their request know 48 hours preceding the meeting by contacting the City Recorder at bannick@ci.gladstone.or.us. Staff will do their best to respond in a timely manner and to accommodate requests.



CONSENT AGENDA

GLADSTONE CITY COUNCIL MEETING MINUTES OF FEBRUARY 14, 2023

Meeting was called to order by Mayor Milch at 6:30 P.M. – (Via Zoom and In Person)

ROLL CALL:

Mayor Michael Milch, Councilor Alexander, Councilor Garlington, Councilor Huckaby, Councilor Reichle, Councilor Roberts

ABSENT:

None

STAFF:

Jacque Betz, City Administrator; Haley Kratz, Office Assistant; Cathy Brucker, Finance Consultant; John Schmerber, Police Chief; Darren Caniparoli, Public Works Director; Chad Jacobs, City Attorney

Mayor Milch called the meeting to order and explained that the City is abiding by guidelines set forth in House Bill 2560, which requires that they make all meetings accessible remotely, through technologic means and provide the opportunity for the public to participate to the best of their ability. This meeting will be open to the public, both in person and virtually, using the Zoom platform. The Council members and staff will be in person, as well as those citizens who wish to attend in person. He went over the procedures that will be followed for the meeting and the meeting agenda.

AGENDA ADDITIONS OR CORRECTIONS:

Ms. Betz said they received an additional application for the Budget Committee from Nancy Eichsteadt – so under item #14 there will be seven applications to consider for five vacant positions.

CONSENT AGENDA:

1. Approval of January 10, 2022 Regular Meeting Minutes
2. Approval of December Bank Balances
3. Budget Report for Period ending 12-31-2022
4. Approval of December Check Register
5. Legal Costs on Projects – December 2022
6. Department Head Monthly Reports for January 2023

Councilor Alexander made a motion to approve the Consent Agenda. Motion was seconded by Councilor Huckaby. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

CORRESPONDENCE:

None.

7. REPORT FROM CLACKAMAS FIRE DISTRICT #1:

Assistant Fire Chief Brian Stewart wanted to recognize Firefighter Brandon Norbury – he was a Gresham Firefighter who passed away in the line of duty on February 3rd. He will be recognized at a memorial service tomorrow.

There were 98 calls for service in Gladstone last month – Engine 322 responded to 94 of those. They had an apprentice firefighter application period open recently – it is being funded through a grant from the State for two years. They received 436 applications for the position. They are also open for volunteer firefighters, water tender drivers, and rehab specialists recruitment through the 26th.

Their value statement is TEAMS (Trust, Empowerment, Accountability, Mindset, and Service). He went over what that means to them.

Captain Craig Bowen was introduced – he was promoted approximately two weeks ago. He is in the 22nd year of his career. He is excited to be part of the Gladstone team. He said they have two of the previous Gladstone employees still at the station and they have been invaluable assets; helping them learn the City of Gladstone and the apparatus. They have also added two probationary Lieutenants to the station, along with two probationary firefighters. He explained more about the apprentice and volunteer programs.

REGULAR AGENDA

8. APPOINTMENT TO VACANT CITY COUNCIL POSITION #4:

Ms. Betz went over the process they followed. They received three applications. The City Council held interviews on February 9th (available on the City’s website). No deliberation occurred after the interviews. Tonight the Council can discuss the next step in the process. They could appoint a City Councilor to an interim term that will expire 12/31/23. They don’t have to appoint a City Councilor and they could continue to advertise for the vacant position. At the end of the interview process Mark Alan Kilman-Burnham withdrew his application, which leaves Maria Mitchell and Trevor Taylor.

Mr. Jacobs explained that if the Council appoints someone they will have to hold a special election at the next November election. Whoever wins the election will take over the position at the first Council meeting in 2024. The Charter requires them to appoint someone in this interim period, but they can continue to go through the process of vetting people if they aren’t satisfied with the two applicants they have tonight.

Councilor Huckaby made a motion to continue to advertise for the vacant Council position. Motion was seconded by Councilor Alexander. Discussion: Councilor Garlington said she was ready to make a motion that they vote because they gave people ample opportunity to put in their applications and she believes it would be in the best interest of the Council to vote on someone to sit on the Council. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Roberts – yes. Councilor Garlington – no. Mayor Milch – no. Motion passed (4 – 2).

Ms. Betz asked if they would like this process to be ready for consideration at the regular meeting in March – she will need to look into the timeline involved. Mayor Milch asked the Councilor if they would like to hold interviews for any new applicants – the consensus was to have interviews.

9. APPROVAL OF THE CITY AUDIT FOR FISCAL YEAR ENDING 2022:

Ms. Betz introduced Ms. Brucker and Tonya Moffitt (from Merina & Company) – they gave an overview of the City’s fiscal year ending 2022 financial documents. They met with the Audit Committee on February 2nd – they accepted the audit for the year. The filing with the State of Oregon has been completed.

Ms. Moffitt gave a presentation regarding the financial statement audit. It is a clean opinion/unmodified opinion, which is the highest level opinion they are allowed to give. There were no restrictions placed on their audit. There were no new significant accounting policies that would make it difficult to compare statements. There is one reoccurring timing difference that is noted in the letter and that is due to utilities that are received in June, but they aren’t billed/collected until July.

Ms. Betz noted that the City does have an audit committee that met on February 2nd and reviewed these documents in detail, so when it comes before the Council for approval they know that it has been vetted.

Councilor Huckaby made a motion to approve the City of Gladstone Annual Financial Report for the fiscal year ending June 30, 2022. Motion was seconded by Councilor Roberts. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

ADJOURN TO URBAN RENEWAL AGENCY MEETING

Councilor Roberts made a motion to adjourn to the Urban Renewal Agency meeting. Motion was seconded by Councilor Alexander. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

Meeting was adjourned at approximately 6:38.

RECONVENE TO REGULAR CITY COUNCIL MEETING

Meeting was reconvened at approximately 6:43 P.M.

12. APPROVAL OF THE GUARANTEED MAXIMUM PRICE CONTRACT FOR PUBLIC WORKS FACILITY PROJECT:

Mayor Milch said the City Council had a work session regarding this matter last month to bring them up to date on the project.

Ms. Betz introduced the Project Manager, Kim Knox, as well as two employees from P&C Construction, and Brandon with SCA Architects.

Ms. Knox said they have been working with staff since May of 2022. It will be the same team who built the Civic Center building. They will be using a progressive design build contract. The team has been doing due diligence – finding out more about the site, the geo-technical, talking to trade partners, conducting a hazardous materials review of the building, etc. They have a building to propose that will cost approximately \$4,399,445. They have a preliminary design based on those numbers. The Council will be approving the guaranteed maximum price, the contract time, scope of the project (includes the building and the site around it), and the personnel being assigned to the project.

Ms. Betz added that P&C Construction will also be building the new Library building.

Councilor Alexander made a motion to authorize the City Administrator to approve Exhibit “A” and Exhibit “B” to the American Institute of Architects (AIA) A141 – 2014 document for the Gladstone Public Works facility in the amount of \$4,399,445. Motion was seconded by Councilor Roberts. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

13. ADOPTION OF THE GLADSTONE CITY COUNCIL GOALS FOR 2023 AND 2024:

Ms. Betz said the City engaged the services of Sarah from SSW Consulting to facilitate a goal setting process – the Department Heads and the new City Council spent time together during a

retreat to come up with the goals. Sarah went over the report and the process they went through. Councilor Garlington asked Chief Schmerber about the status of the Police Department Community Academy – he confirmed that they plan to move forward with this in Fall of 2023. She asked if the paved trail at the Nature Park has to be grant dependent – Mr. Caniparoli confirmed that yes, it has to be (the grant is \$106,000 with a 50% City match).

Councilor Huckaby made a motion that the City formally adopt the City Council goals as presented for calendar years 2023 and 2024. Motion was seconded by Councilor Reichle. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

14. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES:

Ms. Betz said that they will vote on each vacancy.

- a) Audit Committee: (one application {Nina Harrington} received for one vacant position – term expires 12/31/24) . There was discussion regarding serving on multiple committees. Ms. Harrington preferred to serve on the Budget Committee, so there was no appointment made.
- b) Budget Committee: (seven applications received for five vacant positions)

Ms. Kratz asked each Councilor to select five applicants.

*Councilor Huckaby: Blaug, Harrington, O'Brien, Ruggiero, Smith.
Councilor Alexander: Blaug, Harrington, O'Brien, Smith, Eichsteadt.
Councilor Reichle: Blaug, Harrington, O'Brien, Ruggiero, Smith.
Councilor Roberts: Blaug, O'Brien, Ruggiero, Smith, Eichsteadt.
Councilor Garlington: Blaug, O'Brien, Ruggiero, Smith, Eichsteadt.
Mayor Milch: Blaug, Harrington, O'Brien, Ruggiero, Smith.*

Ms. Betz said they will need to choose which applicant's terms will expire in 2026, 2025, and 2024. The Council agreed to choose terms according to the applicant's longevity in the City. O'Brien's term will expire in 2026. Smith's term will expire in 2025. Ruggiero's term will expire in 2024. Harrington's and Blaug's terms will expire in 2023.

- c) Parks & Recreation Advisory Board: (two applications received for three vacant positions)
Ms. Betz said one term expires 12/31/2026 and the other expires 12/31/2024.

Ms. Kratz took a roll call vote: Councilor Huckaby – yes to both. Councilor Alexander – yes to both. Councilor Reichle – yes to both. Councilor Roberts – yes to both. Councilor Garlington – yes to both. Mayor Milch – yes to both. Agrimson and Cornelius were selected with a unanimous vote.

The Council agreed to choose terms according to the applicant's longevity in the City.

Ms. Kratz took a roll call vote: Councilor Huckaby – yes to both. Councilor Alexander – yes to both. Councilor Reichle – yes to both. Councilor Roberts – yes to both. Councilor Garlington – yes to both. Mayor Milch – yes to both.

Kim Agrimson's term will expire 12/31/26 and Kate Cornelius's term will expire 12/31/2024.

- d) Traffic Safety Advisory Board: (one application {Karlene Cox} received for two vacant positions). The term expires 12/31/2024.

Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Karlene Cox was selected with a unanimous vote.

15. APPOINTMENTS TO CITY COUNCIL LIAISON POSITIONS:

Mayor Milch said they discussed this matter in January – the preferences that Councilors had for serving as liaisons.

C4 Committee – Mayor Milch as primary and Councilor Garlington as reserve.

Senior Center Advisory Board – Councilor Huckaby.

Parks and Recreation Board – Councilor Reichle.

Traffic Safety Committee – Councilor Huckaby.

Clackamas County Library Board – Councilor Garlington as primary and Councilor Alexander as reserve.

North Clackamas County Water Commission – Councilor Roberts.

Planning Commission – Mayor Milch (he won't attend meetings that involve land use matters).

Clackamas County Research Justice Study – Councilor Huckaby.

School District Board – Mayor Milch as primary and Councilor Roberts as reserve.

Police Department – there will not be a direct liaison.

Joint Fire Services Oversight Committee – Councilors Alexander and Garlington.

16. CONSIDER AUTHORIZING THE CITY TO REJOIN THE METROPOLITAN MAYORS' CONSORTIUM:

Ms. Betz said the consortium is made up of all the mayors in the metro area. It is a lobbyist group. The City of Gladstone doesn't have the resources necessary to hire their own lobbyist, so this is a way for the metro area consortium to have a lobbyist. There is money in the budget if they want to allow Gladstone's Mayor to rejoin the consortium. Mayor Milch said that when the mayors can speak as a body it can have a powerful influence on the State Legislature, so he would like them to support this.

Councilor Alexander made a motion to support having the City of Gladstone and its Mayor rejoin the Metropolitan Mayors' Consortium. Motion was seconded by Councilor Huckaby. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

BUSINESS CARRIED FORWARD:

None.

BUSINESS FROM THE AUDIENCE:

Bob Everett was not in attendance so Mayor Milch made the announcement – the Community Bingo Night will be held this coming Friday night at the Senior Center. This is a fund-raising event.

BUSINESS FROM THE COUNCIL:

Councilor Huckaby:

She thanked staff for the packets.

Councilor Alexander:

He also thanked staff for the packets.

Councilor Reichle:

She also thanked staff for the packets.

Councilor Roberts:

He thanked the Public Works Department for the pictures included in the monthly report.

He congratulated Gladstone High School cheer team on taking home both the State Championship and the National Championship – they traveled to Las Vegas and beat out a lot of other teams for the second year in a row.

He attended the School Board meeting this month. They had some long-time staff members retire. They are preparing for the special election coming up on May 16th.

Councilor Garlington:

She said happy birthday to Oregon. She said Gladstone was incorporated on January 10th, 1911. On Friday, February 3rd, the Clackamas County Board of Commissioners had their groundbreaking ceremony for the new courthouse.

She attended the January Joint Council meeting with Oregon City and West Linn City Councils – there was a lot of discussion about tolling, what may be the next steps, and what they felt had not been discussed enough.

She was elected to the LOC Women’s Caucus Executive Board in January. The purpose of the caucus is to promote, teach, uplift, and help women elected in the State of Oregon.

There are three open positions with three-year terms on the Clackamas County Library District Budget Committee – they participate with the County Board of Commissioners in the spring to receive/review the Library District’s Budget and approve the budget and Library District tax rate. She feels it is important that we stay invested in our investments.

There is a County Library meeting on February 16th at 5:30 P.M. via Zoom. There is a lot of discussion regarding the second library building.

The Community Emergency Response Team (CERT) – there are still spots open for the CPR class at the Senior Center being held on Wednesday, March 22nd.

The Friends of the Gladstone Nature Park will be co-hosts with the Rotary Club for Bingo Night on Friday. April 22nd will be the annual plant sale from 9 – 2.

She thanked everyone who helped with the spaghetti dinner last night at Tukwila Springs – it was a great event and they served over 30 people. She thanked Ryan from Tukwila and the folks from the Gladstone Food Bank for their hard work. They also handed out Valentine’s cards/gifts to attendees. There were also cards made by students from John Wetten. She feels called to commit and continue activities to bring the Tukwila community and the community of Gladstone closer together – if you want to help, contact her.

Mayor Milch asked for a motion to adjourn the meeting.

ADJOURN:

Councilor Roberts made a motion to adjourn the meeting. Motion was seconded by Councilor Alexander. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed unanimously.

Meeting was adjourned at 8:17 P.M.

Approved by the Mayor this _____ day of _____, 2023.

ATTEST:

Michael Milch, Mayor

Tami Bannick, City Recorder

BANK BALANCES

Month Ending Balance

Bank	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022
LGIP -City Of Gladstone #4472	\$ 22,697,073.96	\$ 24,578,837.64	\$ 23,532,324.71	\$ 22,765,219.76	\$ 26,960,566.40	\$ 27,636,333.77
LGIP - Urban Renewal Agency #4650	2,293,904.57	2,088,277.26	2,063,083.14	2,071,859.92	2,872,044.81	3,053,676.42
Checking Accounts:						
General Fund	529,506.05	244,390.81	239,693.07	226,284.00	71,617.02	295,093.94
Urban Renewal	530,928.01	22,279.25	22,279.35	22,279.44	22,279.53	14,161.23
Municipal Court	42,419.76	41,658.48	36,498.39	31,607.63	28,242.40	33,676.14
Totals	\$ 26,093,832.35	\$ 26,975,443.44	\$ 25,893,878.66	\$ 25,117,250.75	\$ 29,954,750.16	\$ 31,032,941.50
Bank	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023
LGIP -City Of Gladstone #4472	\$ 27,103,072.06					
LGIP - Urban Renewal Agency #4650	3,026,631.40					
Checking Accounts:						
General Fund	263,332.98					
Urban Renewal	64,161.30					
Municipal Court	31,584.02					
Totals	\$ 30,488,781.76	\$ -	\$ -	\$ -	\$ -	\$ -



City of Gladstone

Budget Report

Account Summary

For Fiscal: 2022-2023 Period Ending: 01/31/2023

	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - GENERAL FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
<u>100-000-309999</u>	4,850,000.00	4,850,000.00	0.00	0.00	0.00	0.00	-4,850,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	4,850,000.00	4,850,000.00	0.00	0.00	0.00	0.00	-4,850,000.00	0.00 %
RptType: 3100 - LOCAL TAXES								
<u>100-000-310010</u>	9,300,726.00	9,300,726.00	4,583,300.53	59,796.24	4,428,311.05	9,011,611.58	-289,114.42	96.89 %
<u>100-000-310050</u>	90,000.00	90,000.00	38,392.58	2,429.50	34,867.15	73,259.73	-16,740.27	81.40 %
<u>100-000-314045</u>	250,000.00	250,000.00	161,568.24	35,602.47	94,562.25	256,130.49	6,130.49	102.45 %
RptType: 3100 - LOCAL TAXES Total:	9,640,726.00	9,640,726.00	4,783,261.35	97,828.21	4,557,740.45	9,341,001.80	-299,724.20	96.89 %
RptType: 3110 - STATE SHARED TAXES								
<u>100-000-310170</u>	260,000.00	260,000.00	145,537.67	0.00	43,230.57	188,768.24	-71,231.76	72.60 %
<u>100-000-311010</u>	451,282.00	451,282.00	225,061.16	32,825.11	99,546.37	324,607.53	-126,674.47	71.93 %
<u>100-000-311015</u>	55,221.00	55,221.00	43,376.05	0.00	15,678.74	59,054.79	3,833.79	106.94 %
<u>100-000-311020</u>	17,800.00	17,800.00	9,896.18	694.43	4,871.89	14,768.07	-3,031.93	82.97 %
RptType: 3110 - STATE SHARED TAXES Total:	784,303.00	784,303.00	423,871.06	33,519.54	163,327.57	587,198.63	-197,104.37	74.87 %
RptType: 3120 - RIGHT OF WAY FEES								
<u>100-000-312010</u>	250,000.00	250,000.00	121,293.22	28,140.76	65,112.93	186,406.15	-63,593.85	74.56 %
<u>100-000-312025</u>	800,000.00	800,000.00	434,901.64	0.00	0.00	434,901.64	-365,098.36	54.36 %
<u>100-000-312030</u>	227,000.00	227,000.00	129,677.43	0.00	10,565.37	140,242.80	-86,757.20	61.78 %
<u>100-000-312040</u>	276,000.00	276,000.00	145,973.30	0.00	35,192.95	181,166.25	-94,833.75	65.64 %
RptType: 3120 - RIGHT OF WAY FEES Total:	1,553,000.00	1,553,000.00	831,845.59	28,140.76	110,871.25	942,716.84	-610,283.16	60.70 %
RptType: 3130 - LICENSES AND PERMITS								
<u>100-000-313010</u>	135,000.00	135,000.00	80,280.00	30,155.00	74,860.00	155,140.00	20,140.00	114.92 %
<u>100-000-313015</u>	1,500.00	1,500.00	805.00	140.00	140.00	945.00	-555.00	63.00 %
<u>100-000-313020</u>	13,000.00	13,000.00	9,515.00	1,525.00	6,125.00	15,640.00	2,640.00	120.31 %
<u>100-000-313025</u>	500,000.00	500,000.00	115,012.00	4,921.00	51,782.00	166,794.00	-333,206.00	33.36 %
RptType: 3130 - LICENSES AND PERMITS Total:	649,500.00	649,500.00	205,612.00	36,741.00	132,907.00	338,519.00	-310,981.00	52.12 %
RptType: 3140 - CHARGES FOR SERVICES								
<u>100-000-314010</u>	4,000.00	4,000.00	7,127.28	0.00	-235.21	6,892.07	2,892.07	172.30 %
<u>100-000-314015</u>	7,500.00	7,500.00	2,295.00	150.00	2,601.25	4,896.25	-2,603.75	65.28 %
<u>100-000-314020</u>	35,000.00	35,000.00	32,757.20	5,451.00	20,176.00	52,933.20	17,933.20	151.24 %
<u>100-000-314025</u>	80,000.00	80,000.00	46,613.46	0.00	9,840.89	56,454.35	-23,545.65	70.57 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 01/31/2023

	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
100-000-314030	8,000.00	8,000.00	6,560.55	600.00	2,700.00	9,260.55	1,260.55	115.76 %
RptType: 3140 - CHARGES FOR SERVICES Total:	134,500.00	134,500.00	95,353.49	6,201.00	35,082.93	130,436.42	-4,063.58	96.98 %
RptType: 3141 - SDC								
100-000-314110	0.00	0.00	0.00	0.00	3,669.38	3,669.38	3,669.38	0.00 %
100-000-314111	0.00	0.00	0.00	0.00	392.67	392.67	392.67	0.00 %
RptType: 3141 - SDC Total:	0.00	0.00	0.00	0.00	4,062.05	4,062.05	4,062.05	0.00 %
RptType: 3150 - GRANTS								
100-000-315030	0.00	91,000.00	53,030.01	1,317.80	3,006.46	56,036.47	-34,963.53	61.58 %
100-000-315040	50,000.00	50,000.00	200.00	0.00	0.00	200.00	-49,800.00	0.40 %
100-000-315050	0.00	0.00	0.00	-3,480.00	0.00	0.00	0.00	0.00 %
100-000-315055	10,800.00	10,800.00	0.00	0.00	0.00	0.00	-10,800.00	0.00 %
100-000-315065	100,000.00	100,000.00	52,500.00	0.00	0.00	52,500.00	-47,500.00	52.50 %
100-000-315080	62,685.00	137,685.00	167,240.72	0.00	52,500.00	219,740.72	82,055.72	159.60 %
RptType: 3150 - GRANTS Total:	223,485.00	389,485.00	272,970.73	-2,162.20	55,506.46	328,477.19	-61,007.81	84.34 %
RptType: 3160 - DEBT SERVICE PROCEEDS								
100-000-381000	5,000,000.00	5,000,000.00	5,000,000.00	0.00	0.00	5,000,000.00	0.00	100.00 %
RptType: 3160 - DEBT SERVICE PROCEEDS Total:	5,000,000.00	5,000,000.00	5,000,000.00	0.00	0.00	5,000,000.00	0.00	100.00 %
RptType: 3260 - FINES AND FORFEITURES								
100-000-326010	705,000.00	705,000.00	334,115.89	26,827.62	190,329.44	524,445.33	-180,554.67	74.39 %
RptType: 3260 - FINES AND FORFEITURES Total:	705,000.00	705,000.00	334,115.89	26,827.62	190,329.44	524,445.33	-180,554.67	74.39 %
RptType: 3301 - INTEREST								
100-000-330100	195,000.00	195,000.00	116,621.80	77,100.54	331,662.45	448,284.25	253,284.25	229.89 %
RptType: 3301 - INTEREST Total:	195,000.00	195,000.00	116,621.80	77,100.54	331,662.45	448,284.25	253,284.25	229.89 %
RptType: 3600 - MISCELLANEOUS								
100-000-360000	71,813.00	71,813.00	-3,665.78	-20,049.08	12,954.45	9,288.67	-62,524.33	12.93 %
100-000-360100	0.00	0.00	0.00	24,303.95	24,303.95	24,303.95	24,303.95	0.00 %
100-000-361016	10,000.00	10,000.00	10,221.25	0.00	0.00	10,221.25	221.25	102.21 %
100-000-362115	0.00	0.00	0.00	84.00	2,463.83	2,463.83	2,463.83	0.00 %
100-000-362212	10,000.00	10,000.00	5,133.55	655.00	5,348.25	10,481.80	481.80	104.82 %
100-000-362213	19,000.00	19,000.00	18,518.38	1,416.25	17,784.00	36,302.38	17,302.38	191.07 %
RptType: 3600 - MISCELLANEOUS Total:	110,813.00	110,813.00	30,207.40	6,410.12	62,854.48	95,061.88	-17,751.12	83.98 %
RptType: 3700 - OTHER								
100-000-371000	30,000.00	30,000.00	21,902.15	18,933.75	43,479.13	65,381.28	35,381.28	217.94 %
RptType: 3700 - OTHER Total:	30,000.00	30,000.00	21,902.15	18,933.75	43,479.13	65,381.28	35,381.28	217.94 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	23,876,327.00	24,042,327.00	12,115,761.46	329,540.34	5,687,823.21	17,803,584.67	-6,238,742.33	74.05 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
100-910-399205	458,255.00	458,255.00	176,444.00	0.00	0.00	176,444.00	-281,811.00	38.50 %
100-910-399228	133,842.00	133,842.00	53,052.00	0.00	0.00	53,052.00	-80,790.00	39.64 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
100-910-399229	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	-45,768.00	36.09 %
100-910-399390	490,814.00	490,814.00	245,403.57	0.00	210,278.45	455,682.02	-35,131.98	92.84 %
100-910-399730	288,604.00	288,604.00	94,264.00	0.00	0.00	94,264.00	-194,340.00	32.66 %
100-910-399740	388,096.00	388,096.00	142,686.00	0.00	0.00	142,686.00	-245,410.00	36.77 %
100-910-399750	231,094.00	231,094.00	67,286.00	0.00	0.00	67,286.00	-163,808.00	29.12 %
RptType: 3990 - TRANSFERS IN Total:	2,062,316.00	2,062,316.00	804,978.57	0.00	210,278.45	1,015,257.02	-1,047,058.98	49.23 %
Department: 910 - TRANSFER IN Total:	2,062,316.00	2,062,316.00	804,978.57	0.00	210,278.45	1,015,257.02	-1,047,058.98	49.23 %
Revenue Total:	25,938,643.00	26,104,643.00	12,920,740.03	329,540.34	5,898,101.66	18,818,841.69	-7,285,801.31	72.09 %
Expense								
Department: 121 - ADMIN								
RptCategory: 40 - PERSONNEL SERVICES								
100-121-431010	366,948.00	366,948.00	177,666.38	15,801.58	115,761.33	293,427.71	73,520.29	79.96 %
100-121-431020	278,663.00	278,663.00	91,596.00	8,178.00	57,246.00	148,842.00	129,821.00	53.41 %
100-121-431030	110,412.00	110,412.00	0.00	0.00	0.00	0.00	110,412.00	0.00 %
100-121-431070	134,971.00	134,971.00	68,436.00	6,109.00	42,763.00	111,199.00	23,772.00	82.39 %
100-121-431500	166,217.00	166,217.00	83,456.28	7,123.03	49,756.88	133,213.16	33,003.84	80.14 %
100-121-450500	9,942.00	9,942.00	4,542.28	702.29	4,524.87	9,069.15	872.85	91.22 %
100-121-470000	619,601.00	619,601.00	229,363.10	19,805.65	136,907.43	366,270.53	253,330.47	59.11 %
RptCategory: 40 - PERSONNEL SERVICES Total:	1,686,754.00	1,686,754.00	655,062.04	57,719.55	406,959.51	1,062,021.55	624,732.45	62.96 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-121-500110	293,507.00	293,507.00	262,317.62	22,300.00	112,471.25	374,788.87	-81,281.87	127.69 %
100-121-500120	82,000.00	82,000.00	39,315.00	0.00	23,150.00	62,465.00	19,535.00	76.18 %
100-121-500130	200,000.00	200,000.00	103,300.80	5,456.20	54,283.91	157,584.71	42,415.29	78.79 %
100-121-500490	25,000.00	25,000.00	1,489.72	1,143.28	11,209.41	12,699.13	12,300.87	50.80 %
100-121-500491	47,000.00	47,000.00	2,000.00	0.00	0.00	2,000.00	45,000.00	4.26 %
100-121-500492	160,000.00	160,000.00	54,288.86	14,098.00	51,089.82	105,378.68	54,621.32	65.86 %
100-121-510020	292,294.00	292,294.00	60,805.30	2,600.94	25,199.06	86,004.36	206,289.64	29.42 %
100-121-510021	78,086.00	78,086.00	25,629.38	4,245.01	28,461.82	54,091.20	23,994.80	69.27 %
100-121-520120	8,250.00	8,250.00	4,678.50	530.96	3,135.85	7,814.35	435.65	94.72 %
100-121-520320	500.00	500.00	63.86	0.00	7.99	71.85	428.15	14.37 %
100-121-520400	37,000.00	37,000.00	9,384.81	492.26	8,147.49	17,532.30	19,467.70	47.38 %
100-121-520450	80,000.00	80,000.00	40,277.76	3,376.78	22,561.09	62,838.85	17,161.15	78.55 %
100-121-530000	395,000.00	395,000.00	209,636.02	0.00	173,060.31	382,696.33	12,303.67	96.89 %
100-121-530200	5,000.00	5,000.00	502.23	42.75	299.25	801.48	4,198.52	16.03 %
100-121-540110	5,000.00	5,000.00	2,473.96	0.00	1,280.70	3,754.66	1,245.34	75.09 %
100-121-540120	26,000.00	26,000.00	6,710.32	3.00	2,189.72	8,900.04	17,099.96	34.23 %
100-121-540200	60,000.00	60,000.00	12,098.12	528.80	10,577.16	22,675.28	37,324.72	37.79 %
100-121-540220	45,000.00	45,000.00	3,199.65	50.00	7,055.76	10,255.41	34,744.59	22.79 %
100-121-540230	2,000.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00 %
100-121-542000	15,000.00	15,000.00	3,239.72	2,127.04	3,417.84	6,657.56	8,342.44	44.38 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
100-121-560100	28,000.00	28,000.00	0.00	0.00	0.00	0.00	28,000.00	0.00 %
100-121-560120	0.00	0.00	8,006.83	623.66	4,544.28	12,551.11	-12,551.11	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	1,884,637.00	1,884,637.00	849,418.46	57,618.68	542,142.71	1,391,561.17	493,075.83	73.84 %
Department: 121 - ADMIN Total:								
	3,571,391.00	3,571,391.00	1,504,480.50	115,338.23	949,102.22	2,453,582.72	1,117,808.28	68.70 %
Department: 122 - INFORMATION TECHNOLOGY								
RptCategory: 40 - PERSONNEL SERVICES								
100-122-432010	219,612.00	219,612.00	110,894.00	9,467.00	66,269.00	177,163.00	42,449.00	80.67 %
100-122-470000	110,882.00	110,882.00	54,741.28	4,669.78	32,472.74	87,214.02	23,667.98	78.65 %
RptCategory: 40 - PERSONNEL SERVICES Total:	330,494.00	330,494.00	165,635.28	14,136.78	98,741.74	264,377.02	66,116.98	79.99 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-122-500110	10,000.00	10,000.00	4,990.00	172.50	4,126.58	9,116.58	883.42	91.17 %
100-122-500210	212,811.00	212,811.00	88,845.29	23,821.87	62,581.19	151,426.48	61,384.52	71.16 %
100-122-520400	40,260.00	40,260.00	15,650.82	1,657.24	9,699.78	25,350.60	14,909.40	62.97 %
100-122-540220	800.00	800.00	0.00	0.00	0.00	0.00	800.00	0.00 %
100-122-540300	600.00	600.00	15.99	0.00	261.04	277.03	322.97	46.17 %
100-122-560110	65,330.00	65,330.00	36,816.83	2,596.27	18,566.95	55,383.78	9,946.22	84.78 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	329,801.00	329,801.00	146,318.93	28,247.88	95,235.54	241,554.47	88,246.53	73.24 %
RptCategory: 60 - CAPITAL OUTLAY								
100-122-661018	96,635.00	96,635.00	4,376.97	0.00	10,928.79	15,305.76	81,329.24	15.84 %
RptCategory: 60 - CAPITAL OUTLAY Total:	96,635.00	96,635.00	4,376.97	0.00	10,928.79	15,305.76	81,329.24	15.84 %
Department: 122 - INFORMATION TECHNOLOGY Total:								
	756,930.00	756,930.00	316,331.18	42,384.66	204,906.07	521,237.25	235,692.75	68.86 %
Department: 124 - FACILITIES								
RptCategory: 40 - PERSONNEL SERVICES								
100-124-437050	18,065.00	18,065.00	8,288.34	727.59	5,093.13	13,381.47	4,683.53	74.07 %
100-124-437070	86,171.00	86,171.00	27,310.25	2,465.31	16,815.57	44,125.82	42,045.18	51.21 %
100-124-439011	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00 %
100-124-450100	3,200.00	3,200.00	158.38	0.00	0.00	158.38	3,041.62	4.95 %
100-124-470000	62,791.00	62,791.00	21,079.74	1,735.13	11,873.07	32,952.81	29,838.19	52.48 %
RptCategory: 40 - PERSONNEL SERVICES Total:	190,227.00	190,227.00	56,836.71	4,928.03	33,781.77	90,618.48	99,608.52	47.64 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-124-500110	140,000.00	140,000.00	67,962.88	4,808.43	31,537.47	99,500.35	40,499.65	71.07 %
100-124-520130	120,000.00	120,000.00	22,137.86	6,529.31	22,155.38	44,293.24	75,706.76	36.91 %
100-124-540220	4,000.00	4,000.00	90.00	45.82	120.82	210.82	3,789.18	5.27 %
100-124-540300	7,000.00	7,000.00	1,055.81	78.86	2,151.44	2,151.44	4,848.56	30.73 %
100-124-560100	185,000.00	185,000.00	97,210.73	10,624.48	58,808.03	156,018.76	28,981.24	84.33 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	456,000.00	456,000.00	188,457.28	22,086.90	113,717.33	302,174.61	153,825.39	66.27 %
RptCategory: 60 - CAPITAL OUTLAY								
100-124-641000	320,000.00	320,000.00	44,947.21	0.00	0.00	44,947.21	275,052.79	14.05 %
100-124-641005	4,949,000.00	4,949,000.00	51,101.39	37.50	156,089.38	207,190.77	4,741,809.23	4.19 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
100-124-641010	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	5,289,000.00	5,289,000.00	96,048.60	37.50	156,089.38	252,137.98	5,036,862.02	4.77 %
Department: 124 - FACILITIES Total:								
	5,935,227.00	5,935,227.00	341,342.59	27,052.43	303,588.48	644,931.07	5,290,295.93	10.87 %
RptCategory: 40 - PERSONNEL SERVICES								
100-220-432020	135,602.00	135,602.00	67,127.16	5,707.23	39,950.61	107,077.77	28,524.23	78.96 %
100-220-432035	172,124.00	172,124.00	84,464.00	7,417.00	51,919.00	136,383.00	35,741.00	79.24 %
100-220-450100	4,302.00	4,302.00	0.00	0.00	0.00	0.00	4,302.00	0.00 %
100-220-450500	0.00	0.00	2,111.64	277.92	1,945.44	4,057.08	-4,057.08	0.00 %
100-220-470000	170,667.00	170,667.00	82,846.44	7,173.46	49,882.33	132,728.77	37,938.23	77.77 %
RptCategory: 40 - PERSONNEL SERVICES Total:	482,695.00	482,695.00	236,549.24	20,575.61	143,697.38	380,246.62	102,448.38	78.78 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-220-500110	1,000.00	1,000.00	288.00	170.00	210.30	498.30	501.70	49.83 %
100-220-500132	72,000.00	72,000.00	39,540.00	3,500.00	24,500.00	64,040.00	7,960.00	88.94 %
100-220-500134	67,000.00	67,000.00	15,100.00	5,400.00	11,800.00	26,900.00	40,100.00	40.15 %
100-220-500136	72,000.00	72,000.00	36,000.00	3,000.00	21,000.00	57,000.00	15,000.00	79.17 %
100-220-500137	3,000.00	3,000.00	0.00	0.00	806.00	806.00	2,194.00	26.87 %
100-220-500138	2,000.00	2,000.00	51.95	0.00	0.00	51.95	1,948.05	2.60 %
100-220-500282	16,000.00	16,000.00	12,672.40	520.00	3,900.00	16,572.40	-572.40	103.58 %
100-220-520120	8,000.00	8,000.00	5,109.74	0.00	2,904.20	8,013.94	-13.94	100.17 %
100-220-520400	24,740.00	24,740.00	4,207.21	409.94	2,668.19	6,875.40	17,864.60	27.79 %
100-220-540220	3,000.00	3,000.00	336.25	0.00	25.00	361.25	2,638.75	12.04 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	268,740.00	268,740.00	113,305.55	12,999.94	67,813.69	181,119.24	87,620.76	67.40 %
Department: 220 - COURT Total:								
	751,435.00	751,435.00	349,854.79	33,575.55	211,511.07	561,365.86	190,069.14	74.71 %
Department: 240 - POLICE								
RptCategory: 40 - PERSONNEL SERVICES								
100-240-432110	296,076.00	296,076.00	142,904.52	12,686.00	88,802.00	231,706.52	64,369.48	78.26 %
100-240-432130	243,912.00	243,912.00	115,713.49	10,437.00	71,705.76	187,419.25	56,492.75	76.84 %
100-240-432140	335,616.00	335,616.00	178,659.63	7,924.37	95,390.72	274,050.35	61,565.65	81.66 %
100-240-432160	1,213,547.00	1,213,547.00	566,934.69	46,063.59	327,664.03	894,598.72	318,948.28	73.72 %
100-240-432170	574,524.00	574,524.00	277,280.75	24,424.95	140,176.55	417,457.30	157,066.70	72.66 %
100-240-432182	62,616.00	62,616.00	33,305.80	2,468.09	15,202.71	48,508.51	14,107.49	77.47 %
100-240-432185	119,256.00	119,256.00	59,028.00	5,118.00	35,223.52	94,251.52	25,004.48	79.03 %
100-240-450100	267,000.00	317,400.00	244,764.85	6,695.00	95,724.83	340,489.68	-23,089.68	107.27 %
100-240-450110	0.00	40,600.00	0.00	4,977.71	9,768.96	9,768.96	30,831.04	24.06 %
100-240-450200	25,000.00	25,000.00	15,769.89	2,930.39	13,802.02	28,571.91	-3,571.91	114.29 %
100-240-450300	123,530.00	123,530.00	57,225.94	5,008.82	32,755.86	90,981.80	32,548.20	73.65 %
100-240-450500	5,656.00	5,656.00	3,947.42	1,063.17	8,205.61	12,153.03	-6,497.03	214.87 %
100-240-470000	1,927,794.00	1,927,794.00	896,652.75	66,228.13	478,285.36	1,374,938.11	552,855.89	71.32 %
RptCategory: 40 - PERSONNEL SERVICES Total:	5,194,527.00	5,285,527.00	2,592,187.73	196,025.22	1,412,707.93	4,004,895.66	1,280,631.34	75.77 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
100-250-520320	134,200.00	134,200.00	39,460.32	0.00	0.00	39,460.32	94,739.68	29.40 %
100-250-520400	0.00	0.00	104.37	612.50	612.50	716.87	-716.87	0.00 %
100-250-540130	26,000.00	26,000.00	3,684.45	0.00	0.00	3,684.45	22,315.55	14.17 %
100-250-540200	5,000.00	5,000.00	1,922.92	0.00	0.00	1,922.92	3,077.08	38.46 %
100-250-540224	15,000.00	15,000.00	1,536.50	0.00	0.00	1,536.50	13,463.50	10.24 %
100-250-540225	65,000.00	65,000.00	9,269.18	0.00	0.00	9,269.18	55,730.82	14.26 %
100-250-540301	25,000.00	25,000.00	3,782.49	0.00	0.00	3,782.49	21,217.51	15.13 %
100-250-560110	36,000.00	36,000.00	19,680.00	0.00	0.00	19,680.00	16,320.00	54.67 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	806,650.00	806,650.00	585,882.87	612.50	1,629,877.50	2,215,760.37	-1,409,110.37	274.69 %
RptCategory: 60 - CAPITAL OUTLAY								
100-250-641000	350,000.00	350,000.00	19,788.93	0.00	206,876.67	226,665.60	123,334.40	64.76 %
100-250-661018	0.00	0.00	29,117.14	0.00	7,600.25	36,717.39	-36,717.39	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	350,000.00	350,000.00	48,906.07	0.00	214,476.92	263,382.99	86,617.01	75.25 %
Department: 250 - FIRE Total:	3,765,854.00	3,765,854.00	1,741,701.01	612.50	1,844,354.42	3,586,055.43	179,798.57	95.23 %
Department: 526 - PARKS								
RptCategory: 40 - PERSONNEL SERVICES								
100-526-437049	46,111.00	46,111.00	22,960.78	2,087.40	14,611.80	37,572.58	8,538.42	81.48 %
100-526-437050	81,292.00	81,292.00	37,297.60	3,274.16	22,919.12	60,216.72	21,075.28	74.07 %
100-526-437051	19,919.00	19,919.00	0.00	0.00	0.00	0.00	19,919.00	0.00 %
100-526-437055	20,695.00	20,695.00	11,725.60	1,625.82	11,272.71	22,998.31	-2,303.31	111.13 %
100-526-437070	144,436.00	144,436.00	27,794.92	2,465.30	16,815.49	44,610.41	99,825.59	30.89 %
100-526-437071	86,171.00	86,171.00	59,544.00	4,386.99	30,777.33	90,321.33	-4,150.33	104.82 %
100-526-439011	100,000.00	100,000.00	23,423.05	0.00	21,412.09	44,835.14	55,164.86	44.84 %
100-526-450100	11,000.00	11,000.00	1,165.19	16.63	174.67	1,339.86	9,660.14	12.18 %
100-526-470000	285,143.00	285,143.00	84,035.55	7,311.51	52,989.37	137,024.92	148,118.08	48.05 %
RptCategory: 40 - PERSONNEL SERVICES Total:	794,767.00	794,767.00	267,946.69	21,167.81	170,972.58	438,919.27	355,847.73	55.23 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-526-500110	20,400.00	20,400.00	34,149.93	1,552.52	12,886.44	47,036.37	-26,636.37	230.57 %
100-526-520120	0.00	0.00	4,998.08	153.06	2,519.25	7,517.33	-7,517.33	0.00 %
100-526-520130	145,000.00	145,000.00	82,771.60	1,589.71	22,431.95	105,203.55	39,796.45	72.55 %
100-526-520132	70,000.00	70,000.00	1,300.00	0.00	0.00	1,300.00	68,700.00	1.86 %
100-526-520220	0.00	0.00	225.06	0.00	0.00	225.06	-225.06	0.00 %
100-526-520320	45,000.00	45,000.00	17,524.34	389.13	12,989.83	30,514.17	14,485.83	67.81 %
100-526-520400	5,000.00	5,000.00	2,132.09	31.98	1,328.55	3,460.64	1,539.36	69.21 %
100-526-540220	3,500.00	3,500.00	419.15	95.84	252.32	671.47	2,828.53	19.18 %
100-526-540300	20,000.00	20,000.00	3,974.32	7.91	2,298.25	6,272.57	13,727.43	31.36 %
100-526-540400	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00 %
100-526-560100	70,000.00	70,000.00	38,418.98	2,644.47	27,650.96	66,069.94	3,930.06	94.39 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	381,900.00	381,900.00	185,913.55	6,464.62	82,357.55	268,271.10	113,628.90	70.25 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 60 - CAPITAL OUTLAY								
100-526-660100	87,344.00	87,344.00	0.00	0.00	0.00	0.00	87,344.00	0.00 %
100-526-676050	758,853.00	758,853.00	55,150.00	0.00	22,958.75	78,108.75	680,744.25	10.29 %
RptCategory: 60 - CAPITAL OUTLAY Total:	846,197.00	846,197.00	55,150.00	0.00	22,958.75	78,108.75	768,088.25	9.23 %
Department: 526 - PARKS Total:								
	2,022,864.00	2,022,864.00	509,010.24	27,632.43	276,288.88	785,299.12	1,237,564.88	38.82 %
Department: 527 - RECREATION								
RptCategory: 40 - PERSONNEL SERVICES								
100-527-435110	32,000.00	32,000.00	0.00	0.00	0.00	0.00	32,000.00	0.00 %
100-527-435120	28,000.00	28,000.00	229.32	0.00	3,570.55	3,799.87	24,200.13	13.57 %
100-527-470000	6,000.00	6,000.00	415.44	0.00	1,296.42	1,711.86	4,288.14	28.53 %
RptCategory: 40 - PERSONNEL SERVICES Total:	66,000.00	66,000.00	644.76	0.00	4,866.97	5,511.73	60,488.27	8.35 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-527-510062	3,000.00	3,000.00	980.91	0.00	702.47	1,683.38	1,316.62	56.11 %
100-527-510064	5,000.00	5,000.00	1,616.99	0.00	0.00	1,616.99	3,383.01	32.34 %
100-527-520136	2,200.00	2,200.00	0.00	0.00	14.58	14.58	2,185.42	0.66 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	10,200.00	10,200.00	2,597.90	0.00	717.05	3,314.95	6,885.05	32.50 %
Department: 527 - RECREATION Total:								
	76,200.00	76,200.00	3,242.66	0.00	5,584.02	8,826.68	67,373.32	11.58 %
Department: 528 - SENIOR CENTER								
RptCategory: 40 - PERSONNEL SERVICES								
100-528-435210	209,121.00	209,121.00	65,643.89	8,178.00	55,920.00	121,563.89	87,557.11	58.13 %
100-528-435240	61,903.00	61,903.00	30,527.48	3,045.83	17,738.18	48,265.66	13,637.34	77.97 %
100-528-435250	49,406.00	49,406.00	38,659.83	4,149.19	30,814.18	69,474.01	-20,068.01	140.62 %
100-528-435280	113,713.00	113,713.00	58,659.39	5,541.00	40,367.47	99,026.86	14,686.14	87.08 %
100-528-435295	10,000.00	10,000.00	371.00	0.00	363.38	734.38	9,265.62	7.34 %
100-528-450500	1,857.00	1,857.00	516.25	55.41	403.67	919.92	937.08	49.54 %
100-528-470000	199,770.00	199,770.00	84,767.75	10,936.29	73,006.49	157,774.24	41,995.76	78.98 %
RptCategory: 40 - PERSONNEL SERVICES Total:	645,770.00	645,770.00	279,145.59	31,905.72	218,613.37	497,758.96	148,011.04	77.08 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-528-500110	0.00	0.00	584.32	0.00	0.00	584.32	-584.32	0.00 %
100-528-510075	40,000.00	40,000.00	5,763.02	724.93	8,076.23	13,839.25	26,160.75	34.60 %
100-528-520140	14,500.00	14,500.00	4,518.59	385.61	3,629.60	8,148.19	6,351.81	56.19 %
100-528-520190	8,250.00	8,250.00	3,986.87	0.00	1,755.27	5,742.14	2,507.86	69.60 %
100-528-520200	9,360.00	9,360.00	2,471.25	0.00	134.31	2,605.56	6,754.44	27.84 %
100-528-520320	2,750.00	2,750.00	823.73	163.00	608.32	1,432.05	1,317.95	52.07 %
100-528-520400	13,000.00	13,000.00	3,296.84	392.17	2,803.82	6,100.66	6,899.34	46.93 %
100-528-540200	3,200.00	3,200.00	219.00	0.00	0.00	219.00	2,981.00	6.84 %
100-528-540220	0.00	0.00	20.34	0.00	25.00	45.34	-45.34	0.00 %
100-528-540230	200.00	200.00	0.00	0.00	0.00	0.00	200.00	0.00 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
100-528-560120	7,000.00	7,000.00	1,540.81	119.70	872.22	2,413.03	4,586.97	34.47 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	98,260.00	98,260.00	23,224.77	1,785.41	17,904.77	41,129.54	57,130.46	41.86 %
RptCategory: 60 - CAPITAL OUTLAY	0.00	75,000.00	0.00	0.00	0.00	0.00	75,000.00	0.00 %
VEHICLES AND EQUIPMENT RESERVES	0.00	75,000.00	0.00	0.00	0.00	0.00	75,000.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	0.00	75,000.00	0.00	0.00	0.00	0.00	75,000.00	0.00 %
Department: 528 - SENIOR CENTER Total:	744,030.00	819,030.00	302,370.36	33,691.13	236,518.14	538,888.50	280,141.50	65.80 %
Department: 529 - LIBRARY	418,180.00	418,180.00	206,338.00	0.00	0.00	206,338.00	211,842.00	49.34 %
RptCategory: 50 - MATERIAL AND SERVICES	418,180.00	418,180.00	206,338.00	0.00	0.00	206,338.00	211,842.00	49.34 %
CONTRACTUAL & PROFESSIONAL SERVICES	418,180.00	418,180.00	206,338.00	0.00	0.00	206,338.00	211,842.00	49.34 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	418,180.00	418,180.00	206,338.00	0.00	0.00	206,338.00	211,842.00	49.34 %
Department: 600 - DEBT SERVICE	604,398.00	604,398.00	207,889.00	0.00	172,598.00	380,487.00	223,911.00	62.95 %
RptCategory: 70 - DEBT SERVICE	604,398.00	604,398.00	207,889.00	0.00	172,598.00	380,487.00	223,911.00	62.95 %
DEBT PRINCIPAL	290,732.00	290,732.00	91,943.68	0.00	100,685.48	192,629.16	98,102.84	66.26 %
DEBT SERVICE - INTEREST	51,000.00	51,000.00	50,076.83	0.00	0.00	50,076.83	923.17	98.19 %
OFU - ISSUANCE COSTS	946,130.00	946,130.00	349,909.51	0.00	273,283.48	623,192.99	322,937.01	65.87 %
RptCategory: 70 - DEBT SERVICE Total:	946,130.00	946,130.00	349,909.51	0.00	273,283.48	623,192.99	322,937.01	65.87 %
Department: 990 - CONTINGENCY	745,997.00	745,997.00	0.00	0.00	0.00	0.00	745,997.00	0.00 %
RptCategory: 90 - OTHER	745,997.00	745,997.00	0.00	0.00	0.00	0.00	745,997.00	0.00 %
CONTINGENCY FUNDS	745,997.00	745,997.00	0.00	0.00	0.00	0.00	745,997.00	0.00 %
RptCategory: 90 - OTHER Total:	745,997.00	745,997.00	0.00	0.00	0.00	0.00	745,997.00	0.00 %
Department: 990 - CONTINGENCY Total:	745,997.00	745,997.00	0.00	0.00	0.00	0.00	745,997.00	0.00 %
Expense Total:	25,938,643.00	26,104,643.00	8,551,555.78	554,861.73	5,987,619.91	14,539,175.69	11,565,467.31	55.70 %
Fund: 100 - GENERAL FUND Surplus (Deficit):	0.00	0.00	4,369,184.25	-225,321.39	-89,518.25	4,279,666.00	4,279,666.00	0.00 %
Fund: 105 - AMERICAN RESCUE PLAN RESERVE FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL	0.00	2,737,344.00	30,000.00	0.00	253,042.85	283,042.85	-2,454,301.15	10.34 %
RptType: 3150 - GRANTS	0.00	2,737,344.00	30,000.00	0.00	253,042.85	283,042.85	-2,454,301.15	10.34 %
OTHER GRANTS (ARPA)	0.00	2,737,344.00	30,000.00	0.00	253,042.85	283,042.85	-2,454,301.15	10.34 %
RptType: 3150 - GRANTS Total:	0.00	2,737,344.00	30,000.00	0.00	253,042.85	283,042.85	-2,454,301.15	10.34 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	0.00	2,737,344.00	30,000.00	0.00	253,042.85	283,042.85	-2,454,301.15	10.34 %
Revenue Total:	0.00	2,737,344.00	30,000.00	0.00	253,042.85	283,042.85	-2,454,301.15	10.34 %
Expense								
Department: 150 - ARPA GRANT								
RptCategory: 40 - PERSONNEL SERVICES	0.00	0.00	0.00	0.00	142,500.00	142,500.00	-142,500.00	0.00 %
RECOGNITION AWARD	0.00	0.00	0.00	0.00	142,500.00	142,500.00	-142,500.00	0.00 %
105-150-450900	0.00	0.00	0.00	0.00	142,500.00	142,500.00	-142,500.00	0.00 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
105-150-470000	0.00	0.00	0.00	0.00	43,050.28	43,050.28	-43,050.28	0.00 %
ASSOCIATED PAYROLL COSTS								
RptCategory: 40 - PERSONNEL SERVICES Total:								
105-150-500110	0.00	200,000.00	30,000.00	0.00	43,737.82	73,737.82	126,262.18	36.87 %
CONTRACTUAL & PROFESSIONAL SERVICES								
105-150-530200	0.00	50,000.00	0.00	6,050.00	29,804.75	29,804.75	20,195.25	59.61 %
EMERGENCY MANAGEMENT								
105-150-530210	0.00	1,277,344.00	0.00	0.00	0.00	0.00	1,277,344.00	0.00 %
ARPA FUNDING (TBD)								
RptCategory: 50 - MATERIAL AND SERVICES Total:								
	0.00	1,527,344.00	30,000.00	6,050.00	73,542.57	103,542.57	1,423,801.43	6.78 %
Department: 150 - ARPA GRANT Total:								
	0.00	1,527,344.00	30,000.00	6,050.00	259,092.85	289,092.85	1,238,251.15	18.93 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
105-920-899730	0.00	1,210,000.00	0.00	0.00	0.00	0.00	1,210,000.00	0.00 %
OPERATING TRANSFER OUT - SEWER FUND								
RptCategory: 89 - TRANSFERS OUT Total:								
	0.00	1,210,000.00	0.00	0.00	0.00	0.00	1,210,000.00	0.00 %
Department: 920 - TRANSFER OUT Total:								
	0.00	1,210,000.00	0.00	0.00	0.00	0.00	1,210,000.00	0.00 %
Expense Total:								
	0.00	2,737,344.00	30,000.00	6,050.00	259,092.85	289,092.85	2,448,251.15	10.56 %
Fund: 105 - AMERICAN RESCUE PLAN RESERVE FUND Surplus (Deficit):								
	0.00	0.00	0.00	-6,050.00	-6,050.00	-6,050.00	-6,050.00	0.00 %
Fund: 205 - ROAD AND STREET FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
205-000-309999	2,900,000.00	2,900,000.00	0.00	0.00	0.00	0.00	-2,900,000.00	0.00 %
BEGINNING FUND BALANCE								
RptType: 3000 - BEG FUND BAL. Total:								
	2,900,000.00	2,900,000.00	0.00	0.00	0.00	0.00	-2,900,000.00	0.00 %
RptType: 3100 - LOCAL TAXES								
205-000-310060	370,000.00	370,000.00	250,270.30	17,095.38	112,747.80	363,018.10	-6,981.90	98.11 %
VEHICLE REGISTRATION FEES								
RptType: 3100 - LOCAL TAXES Total:								
	370,000.00	370,000.00	250,270.30	17,095.38	112,747.80	363,018.10	-6,981.90	98.11 %
RptType: 3110 - STATE SHARED TAXES								
205-000-310140	1,817,551.00	1,817,551.00	1,040,013.74	76,688.40	474,552.24	1,514,565.98	-302,985.02	83.33 %
STATE HIGHWAY TAXES								
RptType: 3110 - STATE SHARED TAXES Total:								
	1,817,551.00	1,817,551.00	1,040,013.74	76,688.40	474,552.24	1,514,565.98	-302,985.02	83.33 %
RptType: 3120 - RIGHT OF WAY FEES								
205-000-312050	375,000.00	375,000.00	115,420.19	5,913.84	24,895.80	140,315.99	-234,684.01	37.42 %
RIGHT OF WAY - TELECOM								
205-000-312055	200,000.00	200,000.00	104,089.96	6,060.15	12,154.46	116,244.42	-83,755.58	58.12 %
RIGHT OF WAY - OTHER								
205-000-312060	1,500.00	1,500.00	285.00	900.00	900.00	1,185.00	-315.00	79.00 %
ROW LICENSES & APP FEES								
RptType: 3120 - RIGHT OF WAY FEES Total:								
	576,500.00	576,500.00	219,795.15	12,873.99	37,950.26	257,745.41	-318,754.59	44.71 %
RptType: 3141 - SDC								
205-000-314075	20,000.00	20,000.00	0.00	0.00	1,459.99	1,459.99	-18,540.01	7.30 %
TRANSPORTATION SDCS								
205-000-314076	0.00	0.00	0.00	0.00	178.52	178.52	178.52	0.00 %
SDC Reimbursement Fee								
RptType: 3141 - SDC Total:								
	20,000.00	20,000.00	0.00	0.00	1,638.51	1,638.51	-18,361.49	8.19 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
RptType: 3600 - MISCELLANEOUS								
ALL OTHER ROAD/STREET RECEIPTS	60,000.00	60,000.00	25,220.00	1,175.00	16,920.00	42,140.00	-17,860.00	70.23 %
RptType: 3600 - MISCELLANEOUS Total:	60,000.00	60,000.00	25,220.00	1,175.00	16,920.00	42,140.00	-17,860.00	70.23 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	5,744,051.00	5,744,051.00	1,535,299.19	107,832.77	643,808.81	2,179,108.00	-3,564,943.00	37.94 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
TRANSFER IN FROM SEWER FUND	430,925.00	430,925.00	192,866.00	0.00	0.00	192,866.00	-238,059.00	44.76 %
TRANSFER IN FROM WATER FUND	282,000.00	282,000.00	129,408.00	0.00	0.00	129,408.00	-152,592.00	45.89 %
TRANSFER IN FROM STORM WATER	104,100.00	104,100.00	46,248.00	0.00	0.00	46,248.00	-57,852.00	44.43 %
RptType: 3990 - TRANSFERS IN Total:	817,025.00	817,025.00	368,522.00	0.00	0.00	368,522.00	-448,503.00	45.11 %
Department: 910 - TRANSFER IN Total:	817,025.00	817,025.00	368,522.00	0.00	0.00	368,522.00	-448,503.00	45.11 %
Revenue Total:	6,561,076.00	6,561,076.00	1,903,821.19	107,832.77	643,808.81	2,547,630.00	-4,013,446.00	38.83 %
Expense								
Department: 305 - ROAD AND STREET								
RptCategory: 40 - PERSONNEL SERVICES								
PUBLIC WORKS DIRECTOR	46,112.00	46,112.00	22,960.78	2,087.40	14,611.80	37,572.58	8,539.42	81.48 %
PUBLIC WORKS SUPERVISOR	81,292.00	81,292.00	37,297.59	3,274.17	22,919.19	60,216.78	21,075.22	74.07 %
PW UTILITIES MANAGER	44,817.00	44,817.00	0.00	2,294.31	4,693.59	4,693.59	40,123.41	10.47 %
PW ADMIN ASSISTANT	46,564.00	46,564.00	22,819.96	2,461.36	17,002.72	39,822.68	6,741.32	85.52 %
UTILITY WORKER, JOURNEY	378,527.00	378,527.00	143,267.52	11,917.91	79,335.54	222,603.06	155,923.94	58.81 %
UTILITY WORKER II	0.00	0.00	0.00	4,135.00	8,842.55	8,842.55	-8,842.55	0.00 %
SEASONAL HELP	50,000.00	50,000.00	19,707.28	0.00	0.00	19,707.28	30,292.72	39.41 %
OVERTIME	8,000.00	8,000.00	3,217.95	211.42	716.28	3,934.23	4,065.77	49.18 %
CAREER RECOGNITION PAY	0.00	0.00	3,633.73	527.88	3,333.37	6,967.10	-6,967.10	0.00 %
ASSOCIATED PAYROLL COSTS	374,085.00	374,085.00	165,852.61	15,982.55	99,097.55	264,950.16	109,134.84	70.83 %
RptCategory: 40 - PERSONNEL SERVICES Total:	1,029,397.00	1,029,397.00	418,757.42	42,892.00	250,552.59	669,310.01	360,086.99	65.02 %
Department: 50 - MATERIAL AND SERVICES								
CONTRACTUAL & PROFESSIONAL SERVICES	46,000.00	46,000.00	8,084.32	920.15	4,554.12	12,638.44	33,361.56	27.47 %
OPERATIONS, MAINTENANCE & REPAIRS	600,000.00	600,000.00	253,365.19	1,948.85	150,595.77	403,960.96	196,039.04	67.33 %
STREET LIGHT MAINTENANCE	200,000.00	200,000.00	79,349.76	7,194.07	49,959.98	129,309.74	70,690.26	64.65 %
TRAFFIC SIGNAL MAINTENANCE	16,000.00	16,000.00	5,999.63	0.00	6,653.55	9,653.55	6,346.45	60.33 %
STREET SIGN MAINTENANCE	100,000.00	100,000.00	30,250.70	206.00	23,247.15	53,497.85	46,502.15	53.50 %
FLEET FUEL, MAINTENANCE & REPAIR	65,000.00	65,000.00	16,649.72	2,064.13	10,751.99	27,401.71	37,598.29	42.16 %
OFFICE SUPPLIES & EQUIPMENT	5,000.00	5,000.00	1,214.38	31.98	858.89	2,073.27	2,926.73	41.47 %
TRAVEL, CONFERENCES & TRAINING	5,000.00	5,000.00	0.00	45.84	45.84	45.84	4,954.16	0.92 %
SMALL TOOLS, EQUIPMENT & SAFETY SUPPL...	40,000.00	40,000.00	2,617.61	7.91	1,502.88	4,120.49	35,879.51	10.30 %
DUMPING, HAULING, GARBAGE	5,000.00	5,000.00	4,972.00	0.00	674.93	5,646.93	-646.93	112.94 %
UTILITIES	2,500.00	2,500.00	644.56	50.62	368.82	1,013.38	1,486.62	40.54 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	1,084,500.00	1,084,500.00	403,147.87	12,469.55	246,214.29	649,362.16	435,137.84	59.88 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 60 - CAPITAL OUTLAY								
205-305-660100	622,000.00	622,000.00	85,725.60	0.00	0.00	85,725.60	536,274.40	13.78 %
205-305-675056	90,175.00	90,175.00	0.00	0.00	0.00	0.00	90,175.00	0.00 %
205-305-676050	1,490,964.00	1,490,964.00	128,063.60	12,840.00	911,464.12	1,039,527.72	451,436.28	69.72 %
205-305-678090	550,570.00	550,570.00	0.00	0.00	0.00	0.00	550,570.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	2,753,709.00	2,753,709.00	213,789.20	12,840.00	911,464.12	1,125,253.32	1,628,455.68	40.86 %
Department: 305 - ROAD AND STREET Total:								
	4,867,606.00	4,867,606.00	1,035,694.49	68,201.55	1,408,231.00	2,443,925.49	2,423,680.51	50.21 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
205-920-899100	458,255.00	458,255.00	176,444.00	0.00	0.00	176,444.00	281,811.00	38.50 %
205-920-899730	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	160,742.00	42.26 %
205-920-899740	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	160,742.00	42.26 %
205-920-899750	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	160,742.00	42.26 %
RptCategory: 89 - TRANSFERS OUT Total:	1,293,470.00	1,293,470.00	529,433.00	0.00	0.00	529,433.00	764,037.00	40.93 %
Department: 920 - TRANSFER OUT Total:								
	1,293,470.00	1,293,470.00	529,433.00	0.00	0.00	529,433.00	764,037.00	40.93 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
205-990-910000	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Department: 990 - CONTINGENCY Total:								
	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Expense Total:								
	6,561,076.00	6,561,076.00	1,565,127.49	68,201.55	1,408,231.00	2,973,358.49	3,587,717.51	45.32 %
Fund: 205 - ROAD AND STREET FUND Surplus (Deficit):								
	0.00	0.00	338,693.70	39,631.22	-764,422.19	-425,728.49	-425,728.49	0.00 %
Fund: 228 - POLICE LEVY FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
228-000-309999	140,000.00	140,000.00	0.00	0.00	0.00	0.00	-140,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	140,000.00	140,000.00	0.00	0.00	0.00	0.00	-140,000.00	0.00 %
RptType: 3100 - LOCAL TAXES								
228-000-310020	1,416,016.00	1,416,016.00	698,273.38	9,110.07	674,661.44	1,372,934.82	-43,081.18	96.96 %
228-000-310050	16,000.00	16,000.00	5,849.18	370.14	5,312.08	11,161.26	-4,838.74	69.76 %
RptType: 3100 - LOCAL TAXES Total:	1,432,016.00	1,432,016.00	704,122.56	9,480.21	679,973.52	1,384,096.08	-47,919.92	96.65 %
RptType: 3301 - INTEREST								
228-000-330100	2,000.00	2,000.00	1,740.79	1,237.15	2,228.44	3,969.23	1,969.23	198.46 %
RptType: 3301 - INTEREST Total:	2,000.00	2,000.00	1,740.79	1,237.15	2,228.44	3,969.23	1,969.23	198.46 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:								
	1,574,016.00	1,574,016.00	705,863.35	10,717.36	682,201.96	1,388,065.31	-185,950.69	88.19 %
Revenue Total:								
	1,574,016.00	1,574,016.00	705,863.35	10,717.36	682,201.96	1,388,065.31	-185,950.69	88.19 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 01/31/2023

Expense	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance		
							Favorable (Unfavorable)	Percent Used	
Department: 245 - POLICE LEVY									
RptCategory: 40 - PERSONNEL SERVICES									
228-245-432160 POLICE OFFICER	167,808.00	167,808.00	95,466.49	8,058.57	57,573.61	153,040.10	14,767.90	91.20 %	
228-245-432165 SCHOOL RESOURCE OFFICER	167,808.00	167,808.00	90,896.38	7,659.74	45,908.97	136,805.35	31,002.65	81.52 %	
228-245-432180 MUNICIPAL ORDINANCE SPECIALIST	138,070.00	138,070.00	68,340.00	5,925.00	40,799.79	109,139.79	28,930.21	79.05 %	
228-245-432195 EXECUTIVE ASSISTANT	148,644.00	148,644.00	71,979.60	6,407.00	44,858.24	116,837.84	31,806.16	78.60 %	
228-245-450100 OVERTIME	40,000.00	40,000.00	14,755.93	997.22	12,925.51	27,681.44	12,318.56	69.20 %	
228-245-450200 HOLIDAY PAY	8,000.00	8,000.00	958.45	0.00	964.81	1,923.26	6,076.74	24.04 %	
228-245-450300 PROFICIENCY PAY	52,860.00	52,860.00	20,507.98	1,786.50	14,019.28	34,527.26	18,332.74	65.32 %	
228-245-450500 CAREER RECOGNITION PAY	3,428.00	3,428.00	2,752.58	484.57	2,463.68	5,216.26	-1,788.26	152.17 %	
228-245-470000 ASSOCIATED PAYROLL COSTS	471,308.00	471,308.00	261,569.55	19,324.47	143,392.46	404,962.01	66,345.99	85.92 %	
RptCategory: 40 - PERSONNEL SERVICES Total:	1,197,926.00	1,197,926.00	627,226.96	50,643.07	362,906.35	990,133.31	207,792.69	82.65 %	
RptCategory: 50 - MATERIAL AND SERVICES									
228-245-500498 SHARE COST CCOM DISPATCH	152,250.00	152,250.00	132,704.92	0.00	7,481.00	140,185.92	12,064.08	92.08 %	
228-245-510032 SRO EXPENSES	4,000.00	4,000.00	1,560.62	0.00	1,385.30	2,945.92	1,054.08	73.65 %	
228-245-510040 K-9 EXPENSES	14,000.00	14,000.00	3,568.70	927.46	3,172.45	6,741.15	7,258.85	48.15 %	
228-245-510041 SWAT PROGRAM	8,200.00	8,200.00	0.00	0.00	3,959.96	3,959.96	4,240.04	48.29 %	
RptCategory: 50 - MATERIAL AND SERVICES Total:	178,450.00	178,450.00	137,834.24	927.46	15,998.71	153,832.95	24,617.05	86.21 %	
Department: 245 - POLICE LEVY Total:	1,376,376.00	1,376,376.00	765,061.20	51,570.53	378,905.06	1,143,966.26	232,409.74	83.11 %	
Department: 920 - TRANSFER OUT									
RptCategory: 89 - TRANSFERS OUT									
228-920-899100 TRANSFER OUT TO GENERAL FUND	133,842.00	133,842.00	53,052.00	0.00	0.00	53,052.00	80,790.00	39.64 %	
RptCategory: 89 - TRANSFERS OUT Total:	133,842.00	133,842.00	53,052.00	0.00	0.00	53,052.00	80,790.00	39.64 %	
Department: 920 - TRANSFER OUT Total:	133,842.00	133,842.00	53,052.00	0.00	0.00	53,052.00	80,790.00	39.64 %	
Department: 990 - CONTINGENCY									
RptCategory: 90 - OTHER									
228-990-910000 CONTINGENCY FUNDS	63,798.00	63,798.00	0.00	0.00	0.00	0.00	63,798.00	0.00 %	
RptCategory: 90 - OTHER Total:	63,798.00	63,798.00	0.00	0.00	0.00	0.00	63,798.00	0.00 %	
Department: 990 - CONTINGENCY Total:	63,798.00	63,798.00	0.00	0.00	0.00	0.00	63,798.00	0.00 %	
Expense Total:	1,574,016.00	1,574,016.00	818,113.20	51,570.53	378,905.06	1,197,018.26	376,997.74	76.05 %	
Fund: 228 - POLICE LEVY FUND Surplus (Deficit):	0.00	0.00	-112,249.85	-40,853.17	303,296.90	191,047.05	191,047.05	0.00 %	
Fund: 229 - FIRE LEVY FUND									
Revenue									
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL									
RptType: 3000 - BEG FUND BAL.									
229-000-309999 BEGINNING FUND BALANCE	255,000.00	255,000.00	0.00	0.00	0.00	0.00	-255,000.00	0.00 %	
RptType: 3000 - BEG FUND BAL. Total:	255,000.00	255,000.00	0.00	0.00	0.00	0.00	-255,000.00	0.00 %	

Budget Report

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
RptType: 3100 - LOCAL TAXES								
229-000-310020	645,536.00	645,536.00	318,059.71	4,149.57	307,303.68	625,363.39	-20,172.61	96.88 %
229-000-310050	8,000.00	8,000.00	2,664.27	168.60	2,419.62	5,083.89	-2,916.11	63.55 %
RptType: 3100 - LOCAL TAXES Total:	653,536.00	653,536.00	320,723.98	4,318.17	309,723.30	630,447.28	-23,088.72	96.47 %
RptType: 3301 - INTEREST								
229-000-330100	5,000.00	5,000.00	2,419.02	2,181.72	7,649.30	10,068.32	5,068.32	201.37 %
RptType: 3301 - INTEREST Total:	5,000.00	5,000.00	2,419.02	2,181.72	7,649.30	10,068.32	5,068.32	201.37 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	913,536.00	913,536.00	323,143.00	6,499.89	317,372.60	640,515.60	-273,020.40	70.11 %
Revenue Total:	913,536.00	913,536.00	323,143.00	6,499.89	317,372.60	640,515.60	-273,020.40	70.11 %
Expense								
Department: 255 - FIRE LEVY								
RptCategory: 40 - PERSONNEL SERVICES								
229-255-432230	208,666.00	208,666.00	78,981.62	0.00	0.00	78,981.62	129,684.38	37.85 %
229-255-439010	49,508.00	49,508.00	0.00	0.00	0.00	0.00	49,508.00	0.00 %
229-255-470000	155,388.00	155,388.00	63,558.29	0.00	0.00	63,558.29	91,829.71	40.90 %
RptCategory: 40 - PERSONNEL SERVICES Total:	413,562.00	413,562.00	142,539.91	0.00	0.00	142,539.91	271,022.09	34.47 %
RptCategory: 50 - MATERIAL AND SERVICES								
229-255-500110	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00 %
229-255-520126	20,000.00	20,000.00	4,428.65	0.00	0.00	4,428.65	15,571.35	22.14 %
229-255-520365	20,000.00	20,000.00	5,262.10	0.00	0.00	5,262.10	14,737.90	26.31 %
229-255-520400	6,000.00	6,000.00	5,082.87	0.00	0.00	5,082.87	917.13	84.71 %
229-255-560110	6,000.00	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	72,000.00	72,000.00	14,773.62	0.00	0.00	14,773.62	57,226.38	20.52 %
RptCategory: 60 - CAPITAL OUTLAY								
229-255-660116	100,000.00	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00 %
229-255-660120	102,000.00	102,000.00	5,377.30	0.00	0.00	5,377.30	96,622.70	5.27 %
229-255-661012	105,000.00	105,000.00	0.00	0.00	0.00	0.00	105,000.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	307,000.00	307,000.00	5,377.30	0.00	0.00	5,377.30	301,622.70	1.75 %
Department: 255 - FIRE LEVY Total:	792,562.00	792,562.00	162,690.83	0.00	0.00	162,690.83	629,871.17	20.53 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
229-920-899100	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	45,768.00	36.09 %
RptCategory: 89 - TRANSFERS OUT Total:	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	45,768.00	36.09 %
Department: 920 - TRANSFER OUT Total:	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	45,768.00	36.09 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
229-990-910000	49,363.00	49,363.00	0.00	0.00	0.00	0.00	49,363.00	0.00 %
CONTINGENCY FUNDS	49,363.00	49,363.00	0.00	0.00	0.00	0.00	49,363.00	0.00 %
RptCategory: 90 - OTHER Total:	49,363.00	49,363.00	0.00	0.00	0.00	0.00	49,363.00	0.00 %
Department: 990 - CONTINGENCY Total:	913,536.00	913,536.00	188,533.83	0.00	0.00	188,533.83	725,002.17	20.64 %
Expense Total:	0.00	0.00	134,609.17	6,499.89	317,372.60	451,981.77	451,981.77	0.00 %
Fund: 229 - FIRE LEVY FUND Surplus (Deficit):								
Fund: 229 - FIRE LEVY FUND Surplus (Deficit):								
Fund: 390 - URBAN RENEWAL FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.	2,240,000.00	2,240,000.00	0.00	0.00	0.00	0.00	-2,240,000.00	0.00 %
390-000-309999	2,240,000.00	2,240,000.00	0.00	0.00	0.00	0.00	-2,240,000.00	0.00 %
BEGINNING FUND BALANCE	2,240,000.00	2,240,000.00	0.00	0.00	0.00	0.00	-2,240,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	2,240,000.00	2,240,000.00	0.00	0.00	0.00	0.00	-2,240,000.00	0.00 %
Department: 3100 - LOCAL TAXES								
RptType: 3100 - LOCAL TAXES	2,074,839.00	2,074,839.00	1,000,746.17	13,226.65	979,521.33	1,980,267.50	-94,571.50	95.44 %
390-000-310010	2,074,839.00	2,074,839.00	1,000,746.17	13,226.65	979,521.33	1,980,267.50	-94,571.50	95.44 %
CURRENT YEAR TAXES	30,000.00	30,000.00	9,300.59	535.18	7,726.26	17,026.85	-12,973.15	56.76 %
390-000-310050	30,000.00	30,000.00	9,300.59	535.18	7,726.26	17,026.85	-12,973.15	56.76 %
PRIOR YEAR TAXES	2,104,839.00	2,104,839.00	1,010,046.76	13,761.83	987,247.59	1,997,294.35	-107,544.65	94.89 %
RptType: 3100 - LOCAL TAXES Total:	2,104,839.00	2,104,839.00	1,010,046.76	13,761.83	987,247.59	1,997,294.35	-107,544.65	94.89 %
Department: 3150 - GRANTS								
RptType: 3150 - GRANTS	26,000.00	26,000.00	0.00	0.00	0.00	0.00	-26,000.00	0.00 %
390-000-315080	26,000.00	26,000.00	0.00	0.00	0.00	0.00	-26,000.00	0.00 %
OTHER GRANTS	26,000.00	26,000.00	0.00	0.00	0.00	0.00	-26,000.00	0.00 %
RptType: 3150 - GRANTS Total:	26,000.00	26,000.00	0.00	0.00	0.00	0.00	-26,000.00	0.00 %
Department: 3301 - INTEREST								
RptType: 3301 - INTEREST	0.00	0.00	16,089.98	9,193.22	35,237.99	51,327.97	51,327.97	0.00 %
390-000-330100	0.00	0.00	16,089.98	9,193.22	35,237.99	51,327.97	51,327.97	0.00 %
INTEREST	0.00	0.00	16,089.98	9,193.22	35,237.99	51,327.97	51,327.97	0.00 %
RptType: 3301 - INTEREST Total:	0.00	0.00	16,089.98	9,193.22	35,237.99	51,327.97	51,327.97	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	4,370,839.00	4,370,839.00	1,026,136.74	22,955.05	1,022,485.58	2,048,622.32	-2,322,216.68	46.87 %
Revenue Total:	4,370,839.00	4,370,839.00	1,026,136.74	22,955.05	1,022,485.58	2,048,622.32	-2,322,216.68	46.87 %
Expense								
Department: 410 - URBAN RENEWAL								
RptCategory: 50 - MATERIAL AND SERVICES								
390-410-500110	154,000.00	154,000.00	1,832.63	0.00	768.35	2,600.98	151,399.02	1.69 %
CONTRACTUAL & PROFESSIONAL SERVICES	154,000.00	154,000.00	1,832.63	0.00	768.35	2,600.98	151,399.02	1.69 %
390-410-500120	15,000.00	15,000.00	7,650.00	0.00	7,350.00	15,000.00	0.00	100.00 %
MUNICIPAL AUDIT CONTRACT	15,000.00	15,000.00	7,650.00	0.00	7,350.00	15,000.00	0.00	100.00 %
390-410-530000	30,000.00	30,000.00	0.00	0.00	30,000.00	30,000.00	0.00	100.00 %
FIRE & LIABILITY INSURANCE	30,000.00	30,000.00	0.00	0.00	30,000.00	30,000.00	0.00	100.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	199,000.00	199,000.00	9,482.63	0.00	38,118.35	47,600.98	151,399.02	23.92 %
Department: 70 - DEBT SERVICE								
RptCategory: 70 - DEBT SERVICE	929,881.00	929,881.00	458,092.00	0.00	471,789.00	929,881.00	0.00	100.00 %
390-410-730030	929,881.00	929,881.00	458,092.00	0.00	471,789.00	929,881.00	0.00	100.00 %
DEBT SERVICE PRINCIPAL	147,235.00	147,235.00	80,454.04	0.00	36,859.85	117,313.89	29,921.11	79.68 %
390-410-730040	147,235.00	147,235.00	80,454.04	0.00	36,859.85	117,313.89	29,921.11	79.68 %
DEBT SERVICE - INTEREST	1,077,116.00	1,077,116.00	538,546.04	0.00	508,648.85	1,047,194.89	29,921.11	97.22 %
RptCategory: 70 - DEBT SERVICE Total:	1,077,116.00	1,077,116.00	538,546.04	0.00	508,648.85	1,047,194.89	29,921.11	97.22 %

Budget Report

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 89 - TRANSFERS OUT								
TRANSFER OUT TO GENERAL FUND	490,814.00	490,814.00	245,403.57	0.00	210,278.45	455,682.02	35,131.98	92.84 %
RptCategory: 89 - TRANSFERS OUT Total:	490,814.00	490,814.00	245,403.57	0.00	210,278.45	455,682.02	35,131.98	92.84 %
Department: 410 - URBAN RENEWAL Total:	1,766,930.00	1,766,930.00	793,432.24	0.00	757,045.65	1,550,477.89	216,452.11	87.75 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
CONTINGENCY FUNDS	2,603,909.00	2,603,909.00	0.00	0.00	0.00	0.00	2,603,909.00	0.00 %
RptCategory: 90 - OTHER Total:	2,603,909.00	2,603,909.00	0.00	0.00	0.00	0.00	2,603,909.00	0.00 %
Department: 990 - CONTINGENCY Total:	2,603,909.00	2,603,909.00	0.00	0.00	0.00	0.00	2,603,909.00	0.00 %
Expense Total:	4,370,839.00	4,370,839.00	793,432.24	0.00	757,045.65	1,550,477.89	2,820,361.11	35.47 %
Fund: 390 - URBAN RENEWAL FUND Surplus (Deficit):	0.00	0.00	232,704.50	22,955.05	265,439.93	498,144.43	498,144.43	0.00 %
Fund: 730 - SEWER FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
BEGINNING FUND BALANCE	2,320,000.00	2,320,000.00	0.00	0.00	0.00	0.00	-2,320,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	2,320,000.00	2,320,000.00	0.00	0.00	0.00	0.00	-2,320,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES								
OAK LODGE SANITARY	1,785,000.00	1,785,000.00	851,417.88	75,354.83	521,347.79	1,372,765.67	-412,234.33	76.91 %
TRI-CITY SERVICE DISTRICT	6,050,000.00	6,050,000.00	3,005,894.90	261,370.91	1,844,121.86	4,850,016.76	-1,199,983.24	80.17 %
CONNECTION FEES	10,000.00	10,000.00	0.00	0.00	0.00	0.00	-10,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES Total:	7,845,000.00	7,845,000.00	3,857,312.78	336,725.74	2,365,469.65	6,222,782.43	-1,622,217.57	79.32 %
RptType: 3141 - SDC								
SEWER SDCS	20,000.00	20,000.00	5,849.28	0.00	10,963.67	16,812.95	-3,187.05	84.06 %
SDC Reimbursement Fee	0.00	0.00	243.72	0.00	727.45	971.17	971.17	0.00 %
RptType: 3141 - SDC Total:	20,000.00	20,000.00	6,093.00	0.00	11,691.12	17,784.12	-2,215.88	88.92 %
RptType: 3600 - MISCELLANEOUS								
ALL OTHER SEWER RECEIPTS	4,000.00	4,000.00	2,385.00	300.00	1,800.00	4,185.00	185.00	104.63 %
RptType: 3600 - MISCELLANEOUS Total:	4,000.00	4,000.00	2,385.00	300.00	1,800.00	4,185.00	185.00	104.63 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	10,189,000.00	10,189,000.00	3,865,790.78	337,025.74	2,378,960.77	6,244,751.55	-3,944,248.45	61.29 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
OPERATING TRANSFERS IN-ARPA RES, FUND	1,210,000.00	1,210,000.00	0.00	0.00	0.00	0.00	-1,210,000.00	0.00 %
TRANSFER IN FROM ROAD & STREET FUND	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
RptType: 3990 - TRANSFERS IN Total:	1,488,405.00	1,488,405.00	117,663.00	0.00	0.00	117,663.00	-1,370,742.00	7.91 %
Department: 910 - TRANSFER IN Total:	1,488,405.00	1,488,405.00	117,663.00	0.00	0.00	117,663.00	-1,370,742.00	7.91 %
Revenue Total:	11,677,405.00	11,677,405.00	3,983,453.78	337,025.74	2,378,960.77	6,362,414.55	-5,314,990.45	54.48 %

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Expense	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 703 - SEWER								
RptCategory: 40 - PERSONNEL SERVICES								
730-703-431500 ACCOUNTING CLERK	30,606.00	30,606.00	14,500.35	1,267.54	8,742.36	23,242.71	7,363.29	75.94 %
730-703-437049 PUBLIC WORKS DIRECTOR	46,111.00	46,111.00	22,960.78	2,087.40	14,611.80	37,572.58	8,538.42	81.48 %
730-703-437050 PUBLIC WORKS SUPERVISOR	70,147.00	70,147.00	35,677.70	2,261.81	19,381.94	55,059.64	15,087.36	78.49 %
730-703-437051 PW UTILITIES MANAGER	44,817.00	44,817.00	0.00	2,294.31	4,693.59	4,693.59	40,123.41	10.47 %
730-703-437055 PW ADMIN ASSISTANT	46,564.00	46,564.00	22,819.96	2,461.36	17,002.72	39,822.68	6,741.32	85.52 %
730-703-437070 UTILITY WORKER, JOURNEY	129,372.00	129,372.00	72,784.22	0.00	31,443.25	104,227.47	25,144.53	80.56 %
730-703-437071 UTILITY WORKER II	117,444.00	117,444.00	51,660.65	8,882.07	54,340.37	106,001.02	11,442.98	90.26 %
730-703-439011 SEASONAL HELP	40,000.00	40,000.00	15,160.21	0.00	0.00	15,160.21	24,839.79	37.90 %
730-703-450100 OVERTIME	10,000.00	10,000.00	2,088.02	114.29	932.35	3,020.37	6,979.63	30.20 %
730-703-450500 CAREER RECOGNITION PAY	0.00	0.00	2,441.51	163.95	1,956.60	4,398.11	-4,398.11	0.00 %
730-703-470000 ASSOCIATED PAYROLL COSTS	287,061.00	287,061.00	135,230.30	11,813.08	90,293.70	225,524.00	61,537.00	78.56 %
RptCategory: 40 - PERSONNEL SERVICES Total: 822,122.00 822,122.00 375,323.70 31,345.81 243,398.68 618,722.38 203,399.62 75.26 %								
RptCategory: 50 - MATERIAL AND SERVICES								
730-703-500110 CONTRACTUAL & PROFESSIONAL SERVICES	61,000.00	61,000.00	18,526.97	787.58	6,147.51	24,674.48	36,325.52	40.45 %
730-703-500452 SDC PASS THROUGH TO TCSO	10,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00 %
730-703-500456 OAK LODGE SANITARY DISTRICT	1,128,937.00	1,128,937.00	531,782.22	0.00	286,589.76	818,371.98	310,565.02	72.49 %
730-703-500458 WATER ENVIRONMENT SERVICES (WES)	2,738,092.00	2,738,092.00	1,327,826.80	110,950.05	821,898.06	2,149,724.86	588,367.14	78.51 %
730-703-520120 BANK CHARGES	36,000.00	36,000.00	33,013.18	2,711.17	21,453.34	54,466.52	-18,466.52	151.30 %
730-703-520130 OPERATIONS, MAINTENANCE & REPAIRS	115,000.00	115,000.00	23,054.57	257.62	13,539.60	36,594.17	78,405.83	31.82 %
730-703-520320 FLEET FUEL, MAINTENANCE & REPAIR	55,000.00	55,000.00	24,925.73	1,012.60	15,577.85	40,503.58	14,496.42	73.64 %
730-703-520400 OFFICE SUPPLIES & EQUIPMENT	8,000.00	8,000.00	1,983.93	31.98	1,853.77	3,837.70	4,162.30	47.97 %
730-703-520430 UTILITY BILLS & POSTAGE	16,000.00	16,000.00	8,042.14	959.05	4,873.97	12,916.11	3,083.89	80.73 %
730-703-540200 DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	433.29	433.29	-433.29	0.00 %
730-703-540220 TRAVEL, CONFERENCES & TRAINING	5,000.00	5,000.00	970.26	45.84	1,157.82	2,128.08	2,871.92	42.56 %
730-703-540300 SMALL TOOLS, EQUIPMENT & SAFETY SUPPL...	20,000.00	20,000.00	9,206.76	33.19	2,386.20	11,592.96	8,407.04	57.96 %
730-703-540400 DUMPING, HAULING, GARBAGE	5,500.00	5,500.00	4,777.90	0.00	675.14	5,453.04	46.96	99.15 %
730-703-560100 UTILITIES	6,500.00	6,500.00	1,334.49	116.60	769.77	2,104.26	4,395.74	32.37 %
RptCategory: 50 - MATERIAL AND SERVICES Total: 4,205,029.00 4,205,029.00 1,985,444.95 116,905.68 1,177,356.08 3,162,801.03 1,042,227.97 75.21 %								
RptCategory: 60 - CAPITAL OUTLAY								
730-703-660100 EQUIPMENT REPLACEMENT RESERVES	665,000.00	665,000.00	0.00	0.00	0.00	0.00	665,000.00	0.00 %
730-703-676050 SYSTEM IMPROVEMENTS & PROJECTS	4,471,761.00	4,471,761.00	318,404.54	7,299.46	143,730.78	462,135.32	4,009,625.68	10.33 %
730-703-678090 RESERVE FROM SDC'S	393,964.00	393,964.00	0.00	0.00	0.00	0.00	393,964.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total: 5,530,725.00 5,530,725.00 318,404.54 7,299.46 143,730.78 462,135.32 5,068,589.68 8.36 %								
Department: 703 - SEWER Total: 10,557,876.00 10,557,876.00 2,679,173.19 155,550.95 1,564,485.54 4,243,658.73 6,314,217.27 40.19 %								
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
730-920-899100 TRANSFER OUT TO GENERAL FUND	288,604.00	288,604.00	94,264.00	0.00	0.00	94,264.00	194,340.00	32.66 %

Budget Report

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
TRANSFER OUT TO ROAD & STREET FUND (R...	430,925.00	430,925.00	192,866.00	0.00	0.00	192,866.00	238,059.00	44.76 %
RptCategory: 89 - TRANSFERS OUT Total:	719,529.00	719,529.00	287,130.00	0.00	0.00	287,130.00	432,399.00	39.91 %
Department: 920 - TRANSFER OUT Total:	719,529.00	719,529.00	287,130.00	0.00	0.00	287,130.00	432,399.00	39.91 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Department: 990 - CONTINGENCY Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Expense Total:	11,677,405.00	11,677,405.00	2,966,303.19	155,550.95	1,564,485.54	4,530,788.73	7,146,616.27	38.80 %
Fund: 730 - SEWER FUND Surplus (Deficit):	0.00	0.00	1,017,150.59	181,474.79	814,475.23	1,831,625.82	1,831,625.82	0.00 %
Fund: 740 - WATER FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
BEGINNING FUND BALANCE	3,868,000.00	3,868,000.00	0.00	0.00	0.00	0.00	-3,868,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	3,868,000.00	3,868,000.00	0.00	0.00	0.00	0.00	-3,868,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES								
WATER SERVICE REVENUE	5,200,000.00	5,200,000.00	2,587,611.93	211,499.04	1,721,393.28	4,309,005.21	-890,994.79	82.87 %
WATER SERVICE CONNECTIONS	10,000.00	10,000.00	548.02	0.00	0.00	548.02	-9,451.98	5.48 %
RptType: 3140 - CHARGES FOR SERVICES Total:	5,210,000.00	5,210,000.00	2,588,159.95	211,499.04	1,721,393.28	4,309,553.23	-900,446.77	82.72 %
RptType: 3141 - SDC								
WATER SDC'S	50,000.00	50,000.00	0.00	0.00	0.00	0.00	-50,000.00	0.00 %
RptType: 3141 - SDC Total:	50,000.00	50,000.00	0.00	0.00	0.00	0.00	-50,000.00	0.00 %
RptType: 3600 - MISCELLANEOUS								
ALL OTHER WATER RECEIPTS	0.00	0.00	0.00	0.00	1,050.00	1,050.00	1,050.00	0.00 %
RptType: 3600 - MISCELLANEOUS Total:	0.00	0.00	0.00	0.00	1,050.00	1,050.00	1,050.00	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	9,128,000.00	9,128,000.00	2,588,159.95	211,499.04	1,722,443.28	4,310,603.23	-4,817,396.77	47.22 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
TRANSFER IN FROM ROAD & STREET FUND	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
RptType: 3990 - TRANSFERS IN Total:	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
Department: 910 - TRANSFER IN Total:	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
Revenue Total:	9,406,405.00	9,406,405.00	2,705,822.95	211,499.04	1,722,443.28	4,428,266.23	-4,978,138.77	47.08 %
Expense								
Department: 704 - WATER								
RptCategory: 40 - PERSONNEL SERVICES								
ACCOUNTING CLERK	36,727.00	36,727.00	17,400.42	1,521.05	10,490.85	27,891.27	8,835.73	75.94 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
PUBLIC WORKS DIRECTOR	46,111.00	46,111.00	22,960.78	2,087.40	14,611.80	37,572.58	8,538.42	81.48 %
PUBLIC WORKS SUPERVISOR	72,273.00	72,273.00	36,612.81	2,371.92	19,883.35	56,496.16	15,776.84	78.17 %
PW UTILITIES MANAGER	44,817.00	44,817.00	0.00	2,275.56	4,656.09	4,656.09	40,160.91	10.39 %
PW ADMIN ASSISTANT	46,564.00	46,564.00	22,819.96	2,461.36	17,002.72	39,822.68	6,741.32	85.52 %
UTILITY WORKER, JOURNEY	145,818.00	145,818.00	57,655.71	6,109.00	42,191.64	99,847.35	45,970.65	68.47 %
UTILITY WORKER II	238,650.00	238,650.00	45,761.69	7,398.10	49,803.12	95,564.81	143,085.19	40.04 %
SEASONAL HELP	40,000.00	40,000.00	5,119.76	0.00	0.00	5,119.76	34,880.24	12.80 %
OVERTIME	10,000.00	10,000.00	1,349.11	116.62	554.05	1,903.16	8,096.84	19.03 %
CAREER RECOGNITION PAY	0.00	0.00	345.30	166.72	617.28	962.58	-962.58	0.00 %
ASSOCIATED PAYROLL COSTS	434,079.00	434,079.00	103,820.26	13,731.08	100,219.62	204,039.88	230,039.12	47.01 %
RptCategory: 40 - PERSONNEL SERVICES Total:	1,115,039.00	1,115,039.00	313,845.80	38,238.81	260,030.52	573,876.32	541,162.68	51.47 %
RptCategory: 50 - MATERIAL AND SERVICES								
CONTRACTUAL & PROFESSIONAL SERVICES	71,000.00	71,000.00	40,523.92	578.88	15,293.14	55,817.06	15,182.94	78.62 %
METER READING CONTRACT	65,000.00	65,000.00	27,507.41	2,380.50	16,659.36	44,166.77	20,833.23	67.95 %
WHOLESALE WATER	1,300,000.00	1,300,000.00	530,318.62	42,008.86	357,461.17	887,779.79	412,220.21	68.29 %
BANK CHARGES	36,000.00	36,000.00	32,313.38	2,536.19	20,473.46	52,786.84	-16,786.84	146.63 %
OPERATIONS, MAINTENANCE & REPAIRS	300,000.00	300,000.00	96,836.92	412.46	34,023.29	130,860.21	169,139.79	43.62 %
LABORATORY WATER TESTS	40,000.00	40,000.00	12,581.00	0.00	10,052.11	22,633.11	17,366.89	56.58 %
FIRE HYDRANT MAINTENANCE & REPAIR	40,000.00	40,000.00	0.00	0.00	918.50	918.50	39,081.50	2.30 %
MAINTENANCE, REPAIR & OPERATION	0.00	0.00	-158.12	0.00	-300.00	-458.12	458.12	0.00 %
FLEET FUEL, MAINTENANCE & REPAIR	45,000.00	45,000.00	18,994.30	1,012.61	15,231.10	34,225.40	10,774.60	76.06 %
OFFICE SUPPLIES & EQUIPMENT	6,000.00	6,000.00	2,015.64	31.98	1,890.68	3,906.32	2,093.68	65.11 %
UTILITY BILLS & POSTAGE	16,000.00	16,000.00	8,042.14	959.05	4,873.97	12,916.11	3,083.89	80.73 %
DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	433.42	433.42	-433.42	0.00 %
TRAVEL, CONFERENCES & TRAINING	10,000.00	10,000.00	1,822.26	45.84	1,721.86	3,544.12	6,455.88	35.44 %
SMALL TOOLS, EQUIPMENT & SAFETY SUPPL...	20,000.00	20,000.00	10,264.78	749.40	3,413.59	13,678.37	6,321.63	68.39 %
DUMPING, HAULING, GARBAGE	10,000.00	10,000.00	8,170.29	0.00	0.00	8,170.29	1,829.71	81.70 %
UTILITIES	55,000.00	55,000.00	20,758.29	1,908.94	11,959.10	32,717.39	22,282.61	59.49 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	2,014,000.00	2,014,000.00	809,990.83	52,624.71	494,104.75	1,304,095.58	709,904.42	64.75 %
RptCategory: 60 - CAPITAL OUTLAY								
EQUIPMENT REPLACEMENT RESERVES	279,000.00	279,000.00	0.00	0.00	0.00	0.00	279,000.00	0.00 %
SYSTEM IMPROVEMENTS & PROJECTS	3,960,425.00	3,960,425.00	78,226.55	0.00	0.00	78,226.55	3,882,198.45	1.98 %
RESERVE FROM SDCS	609,610.00	609,610.00	0.00	0.00	0.00	0.00	609,610.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	4,849,035.00	4,849,035.00	78,226.55	0.00	0.00	78,226.55	4,770,808.45	1.61 %
RptCategory: 70 - DEBT SERVICE								
2005 BONDED DEBT/PRINCIPAL	331,000.00	331,000.00	165,000.00	0.00	166,000.00	331,000.00	0.00	100.00 %
2005 BONDED DEBT/INTEREST	27,235.00	27,235.00	13,621.90	0.00	11,979.00	25,600.90	1,634.10	94.00 %
RptCategory: 70 - DEBT SERVICE Total:	358,235.00	358,235.00	178,621.90	0.00	177,979.00	356,600.90	1,634.10	99.54 %
Department: 704 - WATER Total:	8,336,309.00	8,336,309.00	1,380,685.08	90,863.52	932,114.27	2,312,799.35	6,023,509.65	27.74 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 01/31/2023

	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
740-920-899100	388,096.00	388,096.00	142,686.00	0.00	0.00	142,686.00	245,410.00	36.77 %
740-920-899205	282,000.00	282,000.00	129,408.00	0.00	0.00	129,408.00	152,592.00	45.89 %
RptCategory: 89 - TRANSFERS OUT Total:	670,096.00	670,096.00	272,094.00	0.00	0.00	272,094.00	398,002.00	40.61 %
Department: 920 - TRANSFER OUT Total:								
	670,096.00	670,096.00	272,094.00	0.00	0.00	272,094.00	398,002.00	40.61 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
740-990-910000	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
CONTINGENCY FUNDS								
RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Department: 990 - CONTINGENCY Total:								
	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Expense Total:								
	9,406,405.00	9,406,405.00	1,652,779.08	90,863.52	932,114.27	2,584,893.35	6,821,511.65	27.48 %
Fund: 740 - WATER FUND Surplus (Deficit):								
	0.00	0.00	1,053,043.87	120,635.52	790,329.01	1,843,372.88	1,843,372.88	0.00 %
Fund: 750 - STORM WATER FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
750-000-309999	1,040,000.00	1,040,000.00	0.00	0.00	0.00	0.00	-1,040,000.00	0.00 %
BEGINNING FUND BALANCE								
RptType: 3000 - BEG FUND BAL. Total:	1,040,000.00	1,040,000.00	0.00	0.00	0.00	0.00	-1,040,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES								
750-000-314060	1,898,000.00	1,898,000.00	924,970.21	80,337.47	551,799.45	1,476,769.66	-421,230.34	77.81 %
STORM REVENUE								
RptType: 3140 - CHARGES FOR SERVICES Total:	1,898,000.00	1,898,000.00	924,970.21	80,337.47	551,799.45	1,476,769.66	-421,230.34	77.81 %
RptType: 3141 - SDC								
750-000-314110	11,000.00	11,000.00	0.00	0.00	0.00	0.00	-11,000.00	0.00 %
STORMWATER SDC'S								
RptType: 3141 - SDC Total:	11,000.00	11,000.00	0.00	0.00	0.00	0.00	-11,000.00	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:								
	2,949,000.00	2,949,000.00	924,970.21	80,337.47	551,799.45	1,476,769.66	-1,472,230.34	50.08 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
750-910-399205	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
TRANSFER IN FROM ROAD & STREET FUND								
RptType: 3990 - TRANSFERS IN Total:	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
Department: 910 - TRANSFER IN Total:								
	278,405.00	278,405.00	117,663.00	0.00	0.00	117,663.00	-160,742.00	42.26 %
Revenue Total:								
	3,227,405.00	3,227,405.00	1,042,633.21	80,337.47	551,799.45	1,594,432.66	-1,632,972.34	49.40 %
Expense								
Department: 705 - PUBLIC WORKS DIRECTOR								
RptCategory: 40 - PERSONNEL SERVICES								
750-705-431500	30,606.00	30,606.00	14,500.34	1,267.54	8,742.36	23,242.70	7,363.30	75.94 %
750-705-437049	46,111.00	46,111.00	22,960.76	2,087.40	14,611.80	37,572.56	8,538.44	81.48 %
ACCOUNTING CLERK								
PUBLIC WORKS DIRECTOR								

Budget Report

For Fiscal: 2022-2023 Period Ending: 01/31/2023

	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
750-705-437050	70,147.00	70,147.00	35,517.64	2,220.24	19,340.40	54,858.04	15,288.96	78.20 %
750-705-437051	44,817.00	44,817.00	0.00	2,294.29	4,693.55	4,693.55	40,123.45	10.47 %
750-705-437055	46,564.00	46,564.00	22,819.79	2,461.33	17,002.47	39,822.26	6,741.74	85.52 %
750-705-437070	0.00	0.00	55,192.77	0.00	35.00	55,227.77	-55,227.77	0.00 %
750-705-437071	103,980.00	103,980.00	0.00	0.00	11,261.29	11,261.29	92,718.71	10.83 %
750-705-439011	40,000.00	40,000.00	14,508.00	0.00	0.00	14,508.00	25,492.00	36.27 %
750-705-450100	5,000.00	5,000.00	1,394.19	114.27	532.66	1,926.85	3,073.15	38.54 %
750-705-450500	0.00	0.00	335.17	134.80	547.15	882.32	-882.32	0.00 %
750-705-470000	180,486.00	180,486.00	79,144.74	7,013.35	46,485.48	125,630.22	54,855.78	69.61 %
RptCategory: 40 - PERSONNEL SERVICES Total:	567,711.00	567,711.00	246,373.40	17,593.22	123,252.16	369,625.56	198,085.44	65.11 %
RptCategory: 50 - MATERIAL AND SERVICES								
750-705-500110	41,000.00	41,000.00	25,566.47	1,769.62	13,848.29	39,414.76	1,585.24	96.13 %
750-705-520120	36,000.00	36,000.00	33,015.52	2,711.34	21,454.75	54,470.27	-18,470.27	151.31 %
750-705-520130	65,000.00	65,000.00	30,140.13	1,737.62	12,618.81	42,758.94	22,241.06	65.78 %
750-705-520320	20,000.00	20,000.00	21,079.98	28.03	4,880.51	25,960.49	-5,960.49	129.80 %
750-705-520400	5,000.00	5,000.00	1,983.66	31.97	1,862.35	3,846.01	1,153.99	76.92 %
750-705-520430	16,000.00	16,000.00	8,044.57	959.34	4,875.46	12,920.03	3,079.97	80.75 %
750-705-540220	4,000.00	4,000.00	96.34	45.82	414.19	510.53	3,489.47	12.76 %
750-705-540300	11,000.00	11,000.00	7,557.24	1,055.53	3,475.28	11,032.52	-32.52	100.30 %
750-705-540400	5,000.00	5,000.00	2,197.81	0.00	674.93	2,872.74	2,127.26	57.45 %
750-705-560100	3,000.00	3,000.00	644.59	50.61	368.83	1,013.42	1,986.58	33.78 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	206,000.00	206,000.00	130,326.31	8,389.88	64,473.40	194,799.71	11,200.29	94.56 %
RptCategory: 60 - CAPITAL OUTLAY								
750-705-660100	115,000.00	115,000.00	0.00	0.00	0.00	0.00	115,000.00	0.00 %
750-705-676050	1,803,500.00	1,803,500.00	186,939.76	7,299.47	138,766.37	325,706.13	1,477,793.87	18.06 %
RptCategory: 60 - CAPITAL OUTLAY Total:	1,918,500.00	1,918,500.00	186,939.76	7,299.47	138,766.37	325,706.13	1,592,793.87	16.98 %
Department: 705 - PUBLIC WORKS DIRECTOR Total:	2,692,211.00	2,692,211.00	563,639.47	33,282.57	326,491.93	890,131.40	1,802,079.60	33.06 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
750-920-899100	231,094.00	231,094.00	67,286.00	0.00	0.00	67,286.00	163,808.00	29.12 %
750-920-899205	104,100.00	104,100.00	46,248.00	0.00	0.00	46,248.00	57,852.00	44.43 %
RptCategory: 89 - TRANSFERS OUT Total:	335,194.00	335,194.00	113,534.00	0.00	0.00	113,534.00	221,660.00	33.87 %
Department: 920 - TRANSFER OUT Total:	335,194.00	335,194.00	113,534.00	0.00	0.00	113,534.00	221,660.00	33.87 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 01/31/2023

	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
750-990-910000	200,000.00	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00 %
CONTINGENCY FUNDS	200,000.00	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00 %
RptCategory: 90 - OTHER Total:	200,000.00	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00 %
Department: 990 - CONTINGENCY Total:	200,000.00	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00 %
Expense Total:	3,227,405.00	3,227,405.00	677,173.47	33,282.57	326,491.93	1,003,665.40	2,223,739.60	31.10 %
Fund: 750 - STORM WATER FUND Surplus (Deficit):	0.00	0.00	365,459.74	47,054.90	225,307.52	590,767.26	590,767.26	0.00 %
Fund: 801 - MUNICIPAL COURT TRUST FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
801-000-309999	40,000.00	40,000.00	0.00	0.00	0.00	0.00	-40,000.00	0.00 %
BEGINNING FUND BALANCE	40,000.00	40,000.00	0.00	0.00	0.00	0.00	-40,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	40,000.00	40,000.00	0.00	0.00	0.00	0.00	-40,000.00	0.00 %
RptType: 3260 - FINES AND FORFEITURES								
801-000-326020	735,000.00	735,000.00	350,730.31	22,205.86	161,444.25	512,174.56	-222,825.44	69.68 %
CITY OF GLADSTONE FINES/FEES	735,000.00	735,000.00	350,730.31	22,205.86	161,444.25	512,174.56	-222,825.44	69.68 %
801-000-326030	22,000.00	22,000.00	14,867.79	1,178.42	6,869.62	21,737.41	-262.59	98.81 %
CLACKAMAS COUNTY FINES/FEES	22,000.00	22,000.00	14,867.79	1,178.42	6,869.62	21,737.41	-262.59	98.81 %
801-000-326040	85,000.00	85,000.00	56,534.36	3,905.83	24,071.82	80,606.18	-4,393.82	94.83 %
STATE OF OREGON FINES/FEES	85,000.00	85,000.00	56,534.36	3,905.83	24,071.82	80,606.18	-4,393.82	94.83 %
801-000-326050	3,000.00	3,000.00	0.00	0.00	0.00	0.00	-3,000.00	0.00 %
RESTITUTION	3,000.00	3,000.00	0.00	0.00	0.00	0.00	-3,000.00	0.00 %
801-000-326060	5,000.00	5,000.00	-5,234.94	344.34	-9,236.68	-14,471.62	-19,471.62	289.43 %
BOND	5,000.00	5,000.00	-5,234.94	344.34	-9,236.68	-14,471.62	-19,471.62	289.43 %
RptType: 3260 - FINES AND FORFEITURES Total:	850,000.00	850,000.00	416,897.52	27,634.45	183,149.01	600,046.53	-249,953.47	70.59 %
RptType: 3600 - MISCELLANEOUS								
801-000-360000	0.00	0.00	140.00	0.00	503.50	643.50	643.50	0.00 %
ALL OTHER COURT FEES	0.00	0.00	140.00	0.00	503.50	643.50	643.50	0.00 %
RptType: 3600 - MISCELLANEOUS Total:	0.00	0.00	140.00	0.00	503.50	643.50	643.50	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	890,000.00	890,000.00	417,037.52	27,634.45	183,652.51	600,690.03	-289,309.97	67.49 %
Revenue Total:	890,000.00	890,000.00	417,037.52	27,634.45	183,652.51	600,690.03	-289,309.97	67.49 %
Expense								
Department: 220 - COURT								
RptCategory: 50 - MATERIAL AND SERVICES								
801-220-500500	735,000.00	735,000.00	291,037.69	26,509.62	165,279.82	456,317.51	278,682.49	62.08 %
CITY OF GLADSTONE FINES & FEES	735,000.00	735,000.00	291,037.69	26,509.62	165,279.82	456,317.51	278,682.49	62.08 %
801-220-500510	22,000.00	22,000.00	14,314.84	827.85	7,368.89	21,683.73	316.27	98.56 %
CLACKAMAS COUNTY FINES & FEES	22,000.00	22,000.00	14,314.84	827.85	7,368.89	21,683.73	316.27	98.56 %
801-220-500520	85,000.00	85,000.00	88,200.89	2,983.33	50,483.45	138,684.34	-53,684.34	163.16 %
STATE OF OREGON FINES & FEES	85,000.00	85,000.00	88,200.89	2,983.33	50,483.45	138,684.34	-53,684.34	163.16 %
801-220-500530	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00 %
RESTITUTION	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00 %
801-220-500540	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00 %
BOND - COURT	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00 %
801-220-500550	0.00	0.00	140.00	315.50	368.50	508.50	-508.50	0.00 %
ALL OTHER FEES & FINES	0.00	0.00	140.00	315.50	368.50	508.50	-508.50	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	850,000.00	850,000.00	393,693.42	30,636.30	223,500.66	617,194.08	232,805.92	72.61 %
Department: 220 - COURT Total:	850,000.00	850,000.00	393,693.42	30,636.30	223,500.66	617,194.08	232,805.92	72.61 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 01/31/2023

Department: 990 - CONTINGENCY

RptCategory: 90 - OTHER

801-990-910000

CONTINGENCY FUNDS

RptCategory: 90 - OTHER Total:

Department: 990 - CONTINGENCY Total:

Expense Total:

Fund: 801 - MUNICIPAL COURT TRUST FUND Surplus (Deficit):

Report Surplus (Deficit):

	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
	890,000.00	890,000.00	393,693.42	30,636.30	223,500.66	617,194.08	272,805.92	69.35 %
	0.00	0.00	23,344.10	-3,001.85	-39,848.15	-16,504.05	-16,504.05	0.00 %
	0.00	0.00	7,421,940.07	143,024.96	1,816,382.60	9,238,322.67	9,238,322.67	0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	2021-2022 Activity	January Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	4,369,184.25	-225,321.39	-89,518.25	4,279,666.00	4,279,666.00
105 - AMERICAN RESCUE PLAN RES	0.00	0.00	0.00	-6,050.00	-6,050.00	-6,050.00	-6,050.00
205 - ROAD AND STREET FUND	0.00	0.00	338,693.70	39,631.22	-764,422.19	-425,728.49	-425,728.49
228 - POLICE LEVY FUND	0.00	0.00	-112,249.85	-40,853.17	303,296.90	191,047.05	191,047.05
229 - FIRE LEVY FUND	0.00	0.00	134,609.17	6,499.89	317,372.60	451,981.77	451,981.77
390 - URBAN RENEWAL FUND	0.00	0.00	232,704.50	22,955.05	265,439.93	498,144.43	498,144.43
730 - SEWER FUND	0.00	0.00	1,017,150.59	181,474.79	814,475.23	1,831,625.82	1,831,625.82
740 - WATER FUND	0.00	0.00	1,053,043.87	120,635.52	790,329.01	1,843,372.88	1,843,372.88
750 - STORM WATER FUND	0.00	0.00	365,459.74	47,054.90	225,307.52	590,767.26	590,767.26
801 - MUNICIPAL COURT TRUST FL	0.00	0.00	23,344.10	-3,001.85	-39,848.15	-16,504.05	-16,504.05
Report Surplus (Deficit):	0.00	0.00	7,421,940.07	143,024.96	1,816,382.60	9,238,322.67	9,238,322.67

CHECK REGISTER FOR JANUARY 2023

Check Date	Check No.	Vendor	Amount	Line Item Description
01/04/2023	92905 - 92907	UB Refunds	376.82	UB Refunds
01/05/2023	281	Amy Lindgren Law, LLC	3,000.00	Municipal Judge Contract - CT
01/05/2023	282	Clackamas Fire District #1	537,005.00	Q3 FY23 IGA Contract Billing
01/05/2023	283	Lundquist, Kyndre	3,500.00	Prosecutor Contract - CT
01/05/2023	284	Nancy McDonald	4,320.00	HR Consultant Services - Admin
01/05/2023	92908	Aramark	122.49	Mat Rental - PW
01/05/2023	92909	Backflow Management Inc	7,930.00	Water Testing/Reporting - PW
01/05/2023	92910	Brown & Caldwell	652.25	Professional Fees - PW
01/05/2023	92911	Clackamas County Business & Comm. Svcs.	3,480.00	State Library Grant - Admin
01/05/2023	92912	Edginton Properties	375.00	Quarterly Parking Space Rental - PD
01/05/2023	92913	Eric Graves	134.50	Travel Per Diem - PD
01/05/2023	92914	John Southgate LLC	1,725.00	Professional Fees - Admin
01/05/2023	92915	K & D Services	7,369.00	Flagging Service - PW
01/05/2023	92916	Leann Teixeira	150.00	Refund Rental Fee - SC
01/05/2023	92917	Northwest Natural Gas	2,711.36	Natural Gas Usage - All Depts.
01/05/2023	92918	Northwest Success, Inc.	2,253.31	Janitorial Service - PW
01/05/2023	92919	Office Depot	53.57	Office Supplies - Admin
01/05/2023	92920	Oregon Patrol Service	1,680.50	Court/Public Meeting Security - Ct/Admin
01/05/2023	92921	P & C Construction	62,442.00	Construction Fees - PW Bldg
01/05/2023	92922	Paramount Pest Control Inc	165.00	Pest Control - PW
01/05/2023	92923	Pioneer Animal Hospital	989.61	K9 Expenses - PD
01/05/2023	92924	Portland General Electric	8,302.98	Electricity Usage - All Depst.
01/05/2023	92925	PropM Inc.	110.00	Business License Refund - Admin
01/05/2023	92926	John Schmerber	150.50	Travel Per Diem - PD
01/05/2023	92927	Shiels Obletz Johnsen	7,888.05	Professional Fees - PW Bldg
01/05/2023	92928	Smith-Wagar Brucker Consulting Inc.	14,720.00	Financial Consulting - Admin
01/05/2023	92929	SSW Consulting, LLC	2,079.65	CC Meeting Facilitation - Admin
01/05/2023	92930	Verizon Wireless	2,571.50	Cell Phones/Data Lines - IT
01/05/2023	92931	Water Environment Services	115,473.49	Monthly Sewer Billing - PW
01/06/2023	92932	Clackamas County Environmental Health	40.00	Annual Food Svc Permit - SC
01/12/2023	285	Amazon Capital Services	325.13	Office Supplies - Admin/CT
01/12/2023	286	Beery Elsner & Hammond LLP	8,588.80	Legal Fees - Admin
01/12/2023	287	BridgePay Network Solutions, LLC	184.60	UB Online Payment Fees - PW
01/12/2023	288	Gladstone Municipal Court	1,334.94	Reimburse Bank Fees - Admin
01/12/2023	289	US Bank	21,110.05	US Bank - P Card Purchases - All Depts.
01/12/2023	92933	Aramark	85.01	Mat Rental - PW
01/12/2023	92934	BMS Technologies	2,877.44	UB Printing/Mailing - PW
01/12/2023	92935	Bud's Towing Inc	275.00	Towing - PD
01/12/2023	92936	Cintas First Aid Lockbox	382.07	First Aid Supplies - Admin/SC/PD/PW
01/12/2023	92937	Clackamas Auto Parts Inc	117.67	Vehicle Maintenance - PW
01/12/2023	92938	Comcast	52.50	Digital Recievers - IT
01/12/2023	92939	Curtis, L. N. Co.	388.66	Uniforms - PD
01/12/2023	92940	Dell Financial Services LLC	9,999.36	Docking Mounts (20) - IT
01/12/2023	92941	Extreme Products	13.98	Uniforms - PD
01/12/2023	92942	Jill Tate	360.00	Transcription - Admin
01/12/2023	92943	Kenneth E. Barger	170.00	Interpreter Service - CT
01/12/2023	92944	Les Schwab Tires	910.00	Vehicle Maintenance - PD
01/12/2023	92945	Lori Bell	3,900.00	Professional Fees -Tourism - Admin
01/12/2023	92946	Oak Lodge Water Services	97,377.76	Water/Sewer Service - PW
01/12/2023	92947	Oregon Mayors Association	139.00	Membership - Admin/CC
01/12/2023	92948	Pacific Office Automation Inc	130.78	Copier Lease/Usage - IT
01/12/2023	92949	Pamplin Media Group	2,177.42	Newsletters/Meeting Publication - Admin
01/12/2023	92950	Portland General Electric	6,491.86	Street Light Electricity - PW
01/12/2023	92951	Pratum Co-op	100.36	Propane Deliver - PW
01/12/2023	92952	Ronald L. Gray	552.50	Pro-Tem Judge - CT

CHECK REGISTER FOR JANUARY 2023

Check Date	Check No.	Vendor	Amount	Line Item Description
01/12/2023	92953	Stein Oil Co. Inc.	4,298.79	Gasoline - PD/PW/SC
01/12/2023	92954	Stericycle	164.49	Shredding Service - PD
01/12/2023	92955	TransUnion Risk and Alternative	75.00	Data Research - PD
01/12/2023	92956	WorkSAFE Service Inc	57.00	Drug Testing - Admin
01/13/2023	92957	American AED, LLC	5,800.00	Defibrillators - PD/SC
01/19/2023	290	8x8, Inc.	1,710.06	Monthly Phone Service - All Depts.
01/19/2023	291	Metereaders	4,760.31	Metereading - PW
01/19/2023	92958	Allstream	140.23	Land Lines - PW
01/19/2023	92959	Bravo Land Care & Maintenance	945.00	Monthly Landscape Maintenance - PW
01/19/2023	92960	Capitol Asset & Pavement Services	12,840.00	Pavement Inspection - PW
01/19/2023	92961	Cintas First Aid Lockbox	90.00	Water Coolers - PD/Admin
01/19/2023	92962	CJIS Solutions	2,880.00	CJIS Compliant Hosted Email - IT
01/19/2023	92963	Clackamas County Finance Department	21,592.47	Dispatch/Planning/Signals - PD/PW/Admin
01/19/2023	92964	Ferguson Waterworks #3011	867.38	Stock Water Parts
01/19/2023	92965	Hach Company	714.00	Flow Meter/Rain Guage Annual - PW
01/19/2023	92966	Ian Jeffrey Slavin	1,250.00	Indigent Defense - CT
01/19/2023	92967	LancePacific LLC	135.00	FD Alarm Monitoring - PW
01/19/2023	92968	One Call Concepts Inc	86.40	Utility Locates - PW
01/19/2023	92969	Oregon City/County Management Assn.	389.80	Annual Dues - Admin
01/19/2023	92970	Oregon DMV	9.00	Driving Records - Admin
01/19/2023	92971	Pamplin Media Group	52.00	Clackamas Review Annual Sub. - Admin
01/19/2023	92972	Providence Health Services Oregon	95.00	DOT Physical - PW
01/19/2023	92973	Quaranto & Associates, LLC	4,150.00	Indigent Defense - CT
01/19/2023	92974	**Void**	-	(Overflow stub printing)
01/19/2023	92975	Secure Pacific Corporation	210.00	SC Alarm Monitoring - PW
01/19/2023	92976	Sisul Engineering	1,575.00	Professional Fees - PW
01/19/2023	92977	Tyler Technologies, Inc.	8,156.75	Online UB Payment Fees - PW
01/20/2023	92978	Petty Cash - Senior Center	63.00	Refund Patron for Tram Trip Fees
01/27/2023	292	Satcom Global Ltd.	42.75	Satellite Phone Access - PD
01/27/2023	92979	3J Consulting, Inc.	10,041.50	Planning Services - Admin
01/27/2023	92980	American AED, LLC	5,700.00	Defibrillators - PD/SC
01/27/2023	92981	American Medical Response	400.00	Blood Draws - PD
01/27/2023	92982	Backflow Management Inc	34.00	Backflow Testing Letters - PW
01/27/2023	92983	Gold Wrench	284.50	Vehicle Maintenance - PD
01/27/2023	92984	Laserwerks	163.00	Awards Plaques - Admin
01/27/2023	92985	Leeway Engineering Solutions LLC	21,326.87	I & I Project Fees - PW
01/27/2023	92986	Mackin's Canby Auto Body	1,000.00	Repairs Deductible - PD
01/27/2023	92987	Mike Wou	400.00	CPR Certification Class - Admin/PW/PD
01/27/2023	92988	North Clackamas County	39,773.45	Water Purchases - PW
01/27/2023	92989	Pacific Mobile Structures, Inc.	532.00	Office Rental - PW
01/27/2023	92990	Stein Oil Co. Inc.	4,121.22	Gasoline - PD/PW/SC
01/27/2023	92991	Stitch n' Embroidery Inc.	75.00	Logo Embroidery - PD
01/27/2023	92992	United States Postal Service	1,208.78	Newsletter Postage - Admin
01/30/2023	92993	Gladstone Municipal Court	165.00	Deposit Correction - CT
01/30/2023	293	HRA VEBA Plan	3,500.13	Employer VEBA contribution
01/30/2023	294	MissionSquare Retirement	5,349.64	Voluntary Payroll Deferred Comp
01/30/2023	92994	Axa Equi-Vest	7,674.16	Voluntary Payroll Deferred Comp
01/30/2023	92995	CIS Trust	64,942.21	Monthly Health Insurance
01/30/2023	92996	Clackamas Community Federal Credit Union	1,200.04	GPA Union Dues
01/30/2023	92997	Equitable	1,403.83	Non-PERS Retirement Pmt
01/30/2023	92998	Equitable Financial Life Insurance Co.	86.00	Non-PERS Retirement Pmt
01/30/2023	92999	Oregon AFSCME Council #75	1,207.02	AFSCME Union Dues
01/30/2023	93000	Oregon Department of Justice/Child Support	343.20	Child Support

CHECK REGISTER FOR JANUARY 2023

Check Date	Check No.	Vendor	Amount	Line Item Description
		Total General Fund Checks:	<u>\$ 1,193,897.45</u>	
		<u>Urban Renewal Fund Checks:</u>	\$ -	
		Total January 2023 Checks:	<u><u>\$ 1,193,897.45</u></u>	

ATTORNEY CHARGES

Attorneys:	July, 2022	Aug, 2022	Sept, 2022	Oct, 2022	Nov, 2022	Dec, 2022	Totals
City Charter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Elections	-	725.06	427.50	-	-	-	1,152.56
Finance	-	-	-	-	-	-	-
General	570.00	285.00	484.50	1,657.80	-	87.20	3,084.50
Meeting Attendance	-	-	-	-	-	-	-
Governance/City Council	399.00	484.50	57.00	714.60	285.00	138.50	2,078.60
Meeting Attendance	399.00	959.50	541.50	1,045.00	1,624.50	1,102.00	5,671.50
Intergovernmental	85.50	-	85.50	142.50	28.50	-	342.00
Meeting Attendance	-	228.00	-	-	-	-	228.00
Land Use/ Community Development	-	798.00	2,793.00	4,122.25	285.00	2,109.00	10,107.25
Meeting Attendance	-	-	-	-	-	-	-
Parks & Recreation	-	-	-	-	-	-	-
Personnel/Labor	-	-	-	-	-	-	-
GPA	57.00	1,813.00	2,014.50	2,808.25	2,695.30	570.00	9,958.05
City Administration	513.00	802.10	494.76	646.00	484.50	-	2,940.36
Personnel Handbook	-	-	-	-	-	-	-
Meeting Attendance	-	2,356.00	-	-	-	-	2,356.00
Public Records & Meetings	142.50	284.00	-	-	-	28.50	455.00
Public Safety	57.00	2,481.04	28.50	1,415.90	606.00	281.00	4,869.44
Public Works	997.50	57.00	790.00	861.66	142.50	1,111.50	3,960.16
Public Works Facility Project	973.49	1,503.50	1,681.50	-	-	28.50	4,186.99
Real Property Transactions	-	-	171.00	-	-	-	171.00
Risk Management/Litigation	-	285.00	-	-	-	-	285.00
Rights of Way-Telecommunications	-	-	-	-	2,437.50	-	2,437.50
Urban Renewal	-	-	-	-	-	-	-
Total	\$ 4,193.99	\$ 13,061.70	\$ 9,569.26	\$ 13,413.96	\$ 8,588.80	\$ 5,456.20	\$ 54,283.91

Attorneys:	Jan, 2023	Feb, 2023	Mar, 2023	Apr, 2023	May, 2023	June, 2023	Totals for Year
City Charter	\$ -	-	-	-	-	-	\$ -
Elections	-	-	-	-	-	-	1,152.56
Finance	-	-	-	-	-	-	-
General	549.00	-	-	-	-	-	3,633.50
Meeting Attendance	-	-	-	-	-	-	-
Governance/City Council	802.50	-	-	-	-	-	2,881.10
Meeting Attendance	3,457.72	-	-	-	-	-	9,129.22
Intergovernmental	-	-	-	-	-	-	342.00
Meeting Attendance	-	-	-	-	-	-	228.00
Land Use/ Community Development	723.01	-	-	-	-	-	10,830.26
Meeting Attendance	-	-	-	-	-	-	-
Parks & Recreation	342.00	-	-	-	-	-	342.00
Personnel/Labor	-	-	-	-	-	-	-
GPA	456.00	-	-	-	-	-	10,414.05
City Administration	-	-	-	-	-	-	2,940.36
Personnel Handbook	-	-	-	-	-	-	-
Meeting Attendance	731.36	-	-	-	-	-	3,087.36
Public Records & Meetings	-	-	-	-	-	-	455.00
Public Safety	116.10	-	-	-	-	-	4,985.54
Public Works	3,324.86	-	-	-	-	-	7,285.02
Public Works Facility Project	171.00	-	-	-	-	-	4,357.99
Real Property Transactions	-	-	-	-	-	-	171.00
Risk Management/Litigation	228.00	-	-	-	-	-	513.00
Rights of Way-Telecommunications	2,875.00	-	-	-	-	-	5,312.50
Urban Renewal	-	-	-	-	-	-	-
Total	\$ 13,776.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68,060.46

Gladstone Police Department
Monthly Report
February 2023





GLADSTONE POLICE DEPARTMENT CHIEF'S MONTHLY REPORT TO CITY ADMINISTRATOR AND COUNCIL



CHIEF'S REPORT

February 2023

Greetings,

During the course of the month, I have been involved in many discussions related to traffic signage, speed and uncontrolled intersections. Many drivers today rely on signage as a means of traffic control, which in some locations is appropriate, while in other areas it may hazardous or create new problems. The Manual on Uniform Traffic Control Devices (MUTCD) informs the City of Gladstone as to reasons and processes for traffic control signage and speed to help ensure traffic safety. As the city works through projects that include correcting certain traffic control signage, I wanted to share one of the most forgotten rules of the road **"Failure to yield right of way at uncontrolled intersection" Oregon Revised Statue 811.275 (ORS)**. I hope this traffic tip helps ensure traffic safety for all motorists.

Who Has the Right of Way?

The law simply states when the right of way must be yielded. Right of way can be used when the law permits its use by requiring that others yield the right of way to you. Failure to yield the right of way leads to crashes in all states. There are some ways for you to reduce this probability when you are driving however. Right of way must be yielded to other drivers in the following instances:

- At a yield sign
- To pedestrians in a crosswalk
- At uncontrolled intersections

If a driver fails to yield the right of way to the driver on the right regardless of which driver first reaches and enters the intersection, the drivers failing to yield to the right is at fault.

The law gives the right of way to no one, but it does state who must yield (give up) the right of way. Every driver, motorcyclist, bicyclist, and pedestrian must do everything possible to avoid a crash. When you yield the right of way to another vehicle, you are letting them go before you in the traffic situation. Few areas of traffic safety are more misunderstood than the "Yield to the Driver on the Right" rule.

Please review the above ORS if you have additional questions.



GLADSTONE POLICE DEPARTMENT
CHIEF'S MONTHLY REPORT TO
CITY ADMINISTRATOR AND COUNCIL



CHIEF'S REPORT Continued.....

- **Right-of-Way is not a right or privilege – It must be given!**
- **Determined by a set of rules.**
- **Drivers must understand right-of-way rules governing:**
 - **Intersections;**
 - **Merges; and**
 - **Special conditions.**



Sincerely,

John Schmerber, Chief of Police



**GLADSTONE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT**

FEBRUARY 2023

"Respect ~Service ~Character ~Passion"



GENERAL STATISTICS/TYPE	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	TOP 5 TRAFFIC CITE CHARGES	
Dispatched Incidents	454	919	954	-3.67%	Speeding	24
Officer Initiated Incidents	398	943	882	6.92%	Driving While Suspended	18
Total Number of Incidents	852	1862	1836	1.42%	Driving Uninsured	16
Police Reports Filed	278	554	593	-6.58%	Fail to Wear Seat Belt	9
Traffic Contacts	279	660	549	20.22%	No Operators License	8
Citations Issued (Charges)	118	335	312	7.37%	ALARM ADMINISTRATION REPORT	
Parking Citations	1	2	0	200.00%		
DUII	4	7	7	0.00%	Renewals Billed	22
Community Policing Contacts	13	26	26	0.00%	Renewal Fees Collected	\$675.00
Murders	0	0	0	0.00%	New Permits Issued	0
K9 Deployments	3	3	15	-80.00%	False Alarms w/No Permit	0
Tow Releases	5	9	0	900.00%	1st False Alarm Events	1
					2nd False Alarm Events	4
					3rd False Alarm Events	2
					5th False Alarm Events	1
					7th False Alarm Events	1
					False alarm fees collected	\$0.00
					False alarm fees billed	\$700.00



GLADSTONE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

FEBRUARY 2023

"Respect ~Service ~Character ~Passion"



SELECTED CALLS FOR SERVICE**	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	SPECIFIC OVERTIME CATAGORIES	HOURS
Abuse/Neglect	1	5	3	66.67%	Cover Short Shift	112.75
Accident/Injury or Fatal	3	5	4	25.00%	Court	19.5
Accident/Property Damage	10	12	18	-33.33%	Training	24.5
Assault	1	2	8	-75.00%	Presentations/Meetings	6.75
Burglary	1	5	3	66.67%	Traffic Grant	42
Domestic/Family Disturb	15	35	30	16.67%	Special Assignment	14.5
Drugs/Narcotics	1	4	0	400.00%	K9	9
Disturbance-Fights-Noise	5	12	20	-40.00%	SRO	0
Forgery/Fraud	8	18	17	5.88%		
Hit and Run	5	11	7	57.14%		
Ordinance Violations	10	22	11	100.00%		
Runaway/Missing	1	3	3	0.00%		
Sex Offense	0	1	7	-85.71%		
Suicide Attempt/Threat	1	5	9	-44.44%		
Suspicious Person or Circumstance	50	87	131	-33.59%		
Thefts	17	39	46	-15.22%		
Trespass/Prowler	3	12	25	-52.00%		
Vandalism	7	13	15	-13.33%		
Vehicles Recovered	2	6	4	50.00%		
Vehicles Stolen	7	9	17	-47.06%		
Death(Not Suicide/Murder)	0	0	2	-200.00%		

**Coded at time of dispatch, not final disposition



GLADSTONE POLICE DEPARTMENT BIAS MONTHLY REPORT TO CITY ADMINISTRATOR AND COUNCIL



BIAS MONTHLY REPORT

REPORTED BY: Kristi Walls

February 2023

Bias crimes and incidents. The definition of a Bias Crime and Bias Incident can be found in the Oregon Revised Statutes at:

166.155 (Bias Crime in the second degree)

166.165 (Bias Crime in the first degree)

147.380 (b) (Bias Incident)

No Bias Crimes were reported.

1 Bias Incident was reported

Bias Incident defined: a person's hostile expression of animus towards another person, relating to the other person's perceived race, color, religion, gender identity, sexual orientation, disability or national origin, of which criminal investigation or prosecution is impossible or inappropriate. "Bias Incident" does not include any incident in which probable cause of the commission of a crime is established by the investigating law enforcement officer.

On February 22, 2023, Officers were dispatched to a disturbance at Ray's Market, 480 Portland Ave. Gladstone, Or 97027. It was reported that a customer had made a racial slur towards the store manager. The manager is of Middle Eastern Descent. It was also reported that the customer left the store and tried to run over the store manager before driving off. After review of the surveillance video, it was determined that the customer did not try to run over the store manager, he simply left the parking lot quickly. No crime occurred during the incident and no law enforcement action was taken.



GLADSTONE POLICE DEPARTMENT DETECTIVES MONTHLY REPORT TO CHIEF AND COUNCIL



DETECTIVES MONTHLY REPORT

Prepared by Detective Fich

February 2023

New Cases Assigned:

1. 23-003425 Child Abuse (physical assault) Assigned 02/23/23

Current Caseload:

1. 22-026181 Prostitution/Purchasing Sex with a Minor. Assigned 11/20/22
2. 23-000235 Sexual Abuse. Assigned 01/09/23
3. 23-001039 Child Abuse (physical assault) Assigned 01/18/23

Cases Cleared:

1. 23-000371 Elder Financial Abuse. Case forwarded to the Clackamas County District Attorney's Office for prosecution on 02/07/23
2. 22-026151 Criminal Mistreatment/Child Abuse. Case forwarded to the Clackamas County District Attorney's Office for review on 02/21/23
3. 23-003425 Child Abuse (physical assault) Case merged with 23-001039

Sex Offender Registrations Completed: 0

Highlights/Noteworthy:

1. On 02/13/23 a suspect was indicted by a Clackamas County Circuit Court Grand Jury on charges Rape in the Third Degree, Sodomy in the Third Degree, Sexual Abuse in the Second Degree, Sexual Abuse in the Third Degree, and Failure to Report as a Sex Offender. (GPD Case 22-011316) An arrest warrant was entered on 2/22/23 and served on 02/24/22 in Coos Bay, Oregon on a GPD warrant service request.
2. On 02/24/23, Jonathan Francis Speidel was sentenced to 60 years in prison for federal child exploitation felony crimes after a GPD collaborative investigation with the Iowa

Department of Public Safety. (GPD Case 22-010829) *See the following email and press release.*



GLADSTONE POLICE DEPARTMENT DETECTIVES MONTHLY REPORT TO CHIEF AND COUNCIL



DETECTIVES MONTHLY REPORT Continued.....

Detective Fich,

From the Iowa DCI Cyber Crime Bureau/ICAC Task Force, we just want to say thank you for all your help. This was a joint effort on all parts but thank you for initially taking part in the early stages of this investigation and then following up on it when it continued in Iowa. This could not have been done without your help. Please see the attached press release from the AUSA's office.

Again, thank you for all your help,

S.A. Tran I-167
Special Agent
Iowa Department of Public Safety
Division of Criminal Investigation - CCB
Internet Crimes Against Children Task Force (ICAC)

United States Attorney's Office
Southern District of Iowa

West Des Moines Man Sentenced to 60 Years in Federal Prison for Child Exploitation Crimes

Des Moines, IA – A West Des Moines man was sentenced today to 60 years in prison for multiple child exploitation offenses.

For the last twelve years, Jonathan Francis Speidel, age 31, of West Des Moines, used social media platforms, including Snapchat, Kik, TikTok, and MeetMe, to communicate with minor females. During the conversations, Speidel directed numerous children to take explicit photos or videos of themselves. To persuade children to produce and send him child pornography, Speidel used various tactics. Among other things, Speidel misrepresented facts about himself, such as his name, employment information, and age; he paid children in exchange for sexually explicit content; he claimed to be looking for models; and he sent children child pornography or depictions of him masturbating. The minor victims ranged in age from 8 to 17 years old and were located across the United States, including several victims who lived in or near Des Moines.

Over the same period, Speidel collected and exchanged child pornography using various internet sites. On or about March 30, 2022, Speidel knowingly possessed visual depictions of child pornography, including over 800 images and over 200 videos, some of which included minors younger than twelve years old.



GLADSTONE POLICE DEPARTMENT DETECTIVES MONTHLY REPORT TO CHIEF AND COUNCIL



DETECTIVES MONTHLY REPORT Continued.....

Speidel also traveled over state lines with the intent to engage in illicit sexual conduct with a child. While living in Oregon from October 2018 to August 2019, Speidel engaged in a sexual relationship with a child, who was between 14 and 15 years old. Speidel was charged in Oregon with several counts of sexual abuse. Those charges remain pending. After being charged, Speidel returned to the Des Moines area some time in 2020. In September 2020, Speidel flew to Oregon, picked up the child, who by that time had turned 16 years old, and drove the child to Washington. Speidel took the child to Washington, where the age of consent is 16, younger than the age of 2 consent in Oregon. The purpose of Speidel's trip was to engage in sexually explicit conduct with the child and to produce child pornography. In Washington, Speidel did both of those things with the child.

Following his prison term, Speidel will be on supervised release for life and required to register as a sex offender. There is no parole in the federal system.

After the sentencing, FBI Omaha Special Agent in Charge Eugene Kowel said, "We are proud of the work of our FBI Child Exploitation and Human Trafficking Task Force in Des Moines. This joint investigation brought an end to Jonathan Speidel's appalling and heinous crimes. Today's sentence ensures Speidel will no longer be allowed to victimize children. It also sends a message to predators, the FBI and our federal, state, and local partners will remain relentless to ensure children are protected."

Iowa Division of Criminal Investigation Cyber Crime Bureau Special Agent in Charge, and Iowa Internet Crimes Against Children (ICAC) Task Force Commander Nathaniel McLaren said "This case highlights the collaboration of information between ICAC Task Force agencies combating this type of child sexual exploitation. The DCI Cyber Crime Bureau - Iowa ICAC Task Force worked closely alongside Ohio Law Enforcement, and Oregon (State) Law Enforcement to arrest the suspect. This collaboration ultimately led to the identification of numerous victims nationwide and multiple victims locally in the Des Moines area."

United States Attorney Richard D. Westphal of the Southern District of Iowa said "Speidel is a dangerous child predator, pure and simple. Today's sentence provides some degree of justice for Speidel's actions to the victims, who in the face of indescribable trauma, have courageously contributed to help prevent Speidel from harming any other minors. For over a decade, he targeted, manipulated and enticed minors, exchanging thousands of electronic messages, with the goal to produce child pornography and engage in

illegal sex acts. Our thanks to the Iowa Division of Criminal Investigation (DCI)'s Internet Crimes Against Children Task Force and the FBI Child Exploitation Task Force and their continued dedication to protecting children and bringing individuals like Speidel to justice."



GLADSTONE POLICE DEPARTMENT DETECTIVES MONTHLY REPORT TO CHIEF AND COUNCIL



DETECTIVES MONTHLY REPORT Continued.....

The case was investigated by the Iowa Division of Criminal Investigation's Cyber Crime Bureau and Internet Crimes Against Children Task Force, the FBI Child Exploitation and Human Trafficking Task Force in Des Moines, the North Olmstead, Ohio Police Department, and **the Gladstone, Oregon Police Department**. Assistant United States Attorney Kyle Essley prosecuted the case.

The case was prosecuted by the United States Attorney's Office for the Southern District of Iowa as part of Project Safe Childhood. In 2006, the Department of Justice created Project Safe Childhood, a nationwide initiative designed to protect children from exploitation and abuse. Led by the U.S. Attorney's Offices and the Department of Justice's Child Exploitation and Obscenity Section, Project Safe Childhood marshals federal, state, and local resources to locate, apprehend, and prosecute individuals who exploit children, as well as identify and rescue victims. Any persons having knowledge of a child being sexually abused are encouraged to call the Iowa Sexual Abuse Hotline at 1-800-284-7821.

Parents and guardians are encouraged to have open and ongoing conversations about internet safety with children. For more information about internet safety education, please visit <https://www.justice.gov/psc> and click on the Publication & Resources tab.



GLADSTONE POLICE DEPARTMENT
K9 MONTHLY REPORT
TO CHIEF AND COUNCIL



K9 MONTHLY REPORT

Prepared by: Officer Olson

February 2023

K9 Nanuk is a six year-old German Shepherd born in Slovakia. At seven weeks old K9 Nanuk was sold to a man in Germany who started training K9 Nanuk. In Germany in order to breed a dog they must achieve a sport title. In Germany the primary sport is schutzhund. schutzhund training is comprised of three separate parts, they are obedience, tracking, and protection work. You can accomplish three levels of titles from this training. K9 Nanuk was imprinted with the beginning knowledge in schutzhund training however he was sold at a young age and he had not achieved a title. Most working dogs are sold to kennels where police agencies purchase them with some sport dog training up to titled dogs in sport training. The training is then adapted to police work.

Officer	K9 Deployments GPD	K9 Deployments Other Agencies	K9 Training Hours
Olson	0	3	14.5

This month Nanuk and I had three deployments. We assisted Clackamas County Sheriff’s Office taking a dangerous person into custody who threatened someone with a gun. The subject fled the area prior to police arrival, but later returned. The subject was taken into custody safely.

Nanuk and I assisted Sandy Police Department after a suspect driving a stolen vehicle attempted to elude police. The vehicle crashed and the suspect fled. While searching for the suspect, an Oregon State Police Trooper located a person who did not fit the environment. It was determined he was the suspect police were looking for. K9 Nanuk did an article search locating the suspect’s sweatshirt. Confirming we had the right person in custody.

K9 Nanuk assisted Wilsonville Police Department after a suspect attempted to elude police officers. We attempted to track for the suspect however we did not locate him.



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT

Prepared by **Sgt. Okerman**

February 2023

2/3 A citizen came in to the police department asking questions about the use of deadly force to defend a person and their home. The police department does not give advice on legal issues but we did explain the law and how it is applied in investigations.

2/6 An officer gave a home owner suggestions on how to secure a home after the tenants were evicted. The tenants later called to try and report a U-Haul stolen. The tenant let a friend drive the U-Haul and the friend had not brought the truck back. Unfortunately, the tenant has several steps to go through before the truck can be reported stolen.

2/9 A subject walked into a car dealership's service bay. The person did not say anything to the employees so the police department was called. Officers that responded tried everything they could to communicate with the person but they refused to talk even though it was clear they understood what the officers were asking. The subject eventually had to be arrested for trespassing.

2/15 Gladstone Police Officers investigated a crash on River Rd involving a City of Gladstone Public Works employee. An employee of a car dealership pulled out on River Rd right in front of the public works truck. The crash was unavoidable.

2/23 After the winter storm dropped some snow, the wind moved in and blew over the porta-potty at the Gladstone Nature Trail.





GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT

Prepared by **Sgt. Graves**

February 2023

2/1/23- Officers were dispatched to a criminal mischief that occurred at Rivergate School. It was reported that an employee's vehicle was damaged. Video footage was obtained and a suspect was interviewed. The suspect was cited for Criminal Mischief II for the damage he caused.

02/05/23- Officers conducted a traffic stop and during their investigation had probable cause to arrest the driver for DUII. During the arrest, the subject resisted arrest but was detained with no injury to him or the officers involved. The driver was transported to the hospital for complaint of pain and then was booked into the Clackamas County Jail.

02/05/23- Officers responded to a criminal mischief call in the 900 block of Risley Ave. The victim reported that a juvenile threw a large brick through the front window of her apartment. Officers checking the area were able to stop a juvenile in the area. After some investigation it was determined that, the juvenile stopped was involved with the criminal mischief. The next day a second juvenile was identified as being involved. The report was referred to the Clackamas County Juvenile Department.

02/12/23- Officers responded to a theft in progress at Walgreens. Officers arrived and stopped a juvenile male that was seen concealing items in his backpack. Officers called the juvenile suspects mother who came and picked him up from the scene. At the request of the store manager, all of the juveniles were trespassed from the property. The report was forwarded to the Clackamas County Juvenile Department.

02/13/23 to 02/15/23- The Gladstone Police Department tested several bodycams over the past year and determined that Motorola Solutions fit best with the department's needs. Recently we had extensive body worn camera training. During the three days of training, each Officer was issued and trained on how to properly use the bodycam and how to store their recordings. There has been a very positive response to the bodycams by the Officers.

02/22/23- Major snow/ice event hit Gladstone and the surrounding area dumping as much as 10 inches in the metro area. Gladstone was spared the brunt of the storm and did not have any major traffic issues or any power outages. The police work closely with Public Works to help maintain the roads safety for the community.



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT Continued.....

02/27/23- Officers responded to a subject in the middle of the roadway on 82nd Drive over I-205 Hwy. The subject was reported to have been jumping into traffic causing a hazard. Officers found the subject in the middle of the road with all of his belongings in the road as well causing traffic to go around him. The subject wanted help with water and a blanket to keep warm. Officers gave the subject a bottle of water and were working on getting him items to keep warm. While speaking with the subject, he suddenly threw the bottle of water over the freeway overpass down on the passing cars. The subject was arrested for disorderly conduct and throwing an object off an overpass. He was transported to the Clackamas County Jail.

02/27/23- While on routine patrol, an Officer encountered a vehicle on the north bound Gladstone exit from I-205 that was stopped approximately 20 feet from stop line at the top of the ramp. When the Officer approached, he found the male driver passed out with the vehicle in drive and his foot on the break. Officer attempted to wake up the driver but were unable to at first. Only after shaking the car so hard that the driver fell over in his chair did he wake up. After speaking with the driver and through their investigation determined, they had probable cause to arrest the driver for DUII. The driver provided a breath sample and was almost 3 times the legal limit.

OTHER MONTHLY STATS

Officers completed 21 DHS investigations

Officers responded to 15 Domestic

Officers took reports of 7 stolen vehicles and recovered 2 stolen vehicles

Officers conducted approximately 279 Traffic stops.



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT

Prepared by **Sgt. Hutchinson**

February 2023

02/01/23 – Gladstone Officers responded to a suspicious person at 24 Hour Fitness, where an intoxicated suspect was harassing customers and following them to their vehicles. The suspect was arrested on a warrant for violating the conditions of his pretrial release agreement.

02/05/23 – Officers responded to a drug overdose at Tukwilla Springs where Narcan had to be administered along with CPR. The patient was transported by AMR.

02/08/23 – Officers responded to a crash at Dartmouth Street and Oatfield Road. There were no injuries and the driver was arrested for DUII.



02/16/23 – On First Street, a suspect entered a home while the residents were home. They saw the suspect entering their home on the Ring Camera. An area check was conducted but the suspect was not located.

02/18/23 – Officers arrested a suspect who was under the 99E Bridge. He was questioned for trespassing and was determined to have a warrant. He resisted arrest and fought officers then fled into the river. He was later arrested on trespassing and resisting charges.



MONTHLY REPORT TO CHIEF AND COUNCIL



RECORDS UNIT MONTHLY REPORT

Reported by: Executive Assistant Kristi Walls

February 2023

Watch our website and our Face Book page for our Monthly “Where is K9 Nanuk” photo contest. The first person to guess where K9 Nanuk is and contact me at kwalls@gladstoneoregon.us will win a prize. Last month’s winner was Dave Martin. The correct answer was the Lake Oswego Water Intake. Located at 105 E Clackamas Blvd., Gladstone Oregon 97027.



Don't forget to stop by the police department to get your free bicycle helmet. We have all sizes ranging from toddlers to adults. We are here to help you Monday through Friday from 9:00am – 4:00pm. We gave away 5 bike helmets in February.



Speed Radar Trailer Stats:

Street: West and East bound on Gloucester
Dates: 02/01/2023 – 02/27/2023
Posted Speed: 25 mph
Average Speed: 24.62 mph
Total Number of Vehicles: 29,523
50th Percentile: 25 mph
85th Percentile: 29 mph





Where is K9 Nanuk? February 2023



Join us every month to identify where is K9 Nanuk.



Each month we will post of a picture of K9 Nanuk somewhere in Gladstone. Be the first to identify where K9 Nanuk is, and you will get something special from us. If you think you know where K9 Nanuk is, contact us at kwalls@gladstoneoregon.us. You must email your response to win.





GLADSTONE POLICE DEPARTMENT SRO MONTHLY REPORT TO CHIEF AND COUNCIL



SCHOOL RESOURCE OFFICER MONTHLY REPORT

Prepared by: **Officer Herkamp**

February 2023

The School Resource Program (SRO) is a valuable partnership between the Gladstone School District and the Gladstone Police Department. The SRO investigates incidents which occur on the properties of all schools within Gladstone city limits (Kraxberger Middle School, John Wetten Elementary School, Gladstone High School), as well as the Administrative offices for the district.

The SRO concentrates on the schools and is an "on-site" officer at all schools in the Gladstone School District. This allows a regular patrol officer to focus on the rest of the city. Officer Herkamp is currently in this assignment. He deals with a wide range of issues, such as attendance, assaults, child abuse, thefts and gangs. He also conducts interventions, gives presentations to faculty and students, and meets with parents about issues.

Highlights in February 2023 from Officer Herkamp:

February 2023 has been a great month to be the in the schools. As I walk the hallways and corridors I have had some great conversations with students and staff alike.

I had the opportunity to read to students at John Wetten and GCCF. After I finished reading there were many questions about what it is like to be a police officer. Having been a teacher for many years myself, returning to the classroom for a short time reminds me of how much dedication and hard work it takes to be a teacher. Our teachers in the Gladstone School District demonstrate that dedication each day. I am honored to work beside them each day helping make the schools safer.



My goal each day is to walk each school with safety in mind. I also conduct traffic patrols in the school zones. You may see me parked in the mornings and afternoons in front of the schools or in school zones.



GLADSTONE POLICE DEPARTMENT TRAINING UNIT MONTHLY REPORT TO CHIEF AND COUNCIL



TRAINING UNIT MONTHLY REPORT

Prepared by: Sergeant Okerman

February 2023

The training unit strives to keep all Police Department members updated on legal and training issues. This is no small task considering that to maintain certification as a Police Officer in Oregon you must meet minimum requirements based on required annual or semi-annual training mandates. We also strive to send Officers to training that may not be required, but relate to a particular Officer's field of expertise or for purposes of career development.

Officer	Training	Mandatory State/Federal	Hours
Day	Firearms	No	24
Gilliam	Peer Support	No	24
Smith	Peer Support	No	24
Crotchett	Defensive Tactics	No	8
Pavey	Defensive Tactics	No	8
Fich	Interview	No	24
Crotchett	Patrol Rifle	Yes	16
Pavey	Patrol Rifle	Yes	16
All	BWC	No	Various
Total			144+

Officer Day attended a 3 day advanced firearms instructor course called Building Better Shooters. He learned more techniques to increase officers shooting abilities.

Officer Gilliam and Chaplain Smith attended the annual Peer Support conference at the Salem Conference Center. They attended as representatives of the department Peer Support team. They made some good connections there and brought back beneficial information to the team, which will be put to use in early April with the official launch of the team.



Officers Crotchett and Pavey attended a one-day Basic Defensive Tactics Instructor class at DPSST. They learned how to teach some of the basic DT skills and will be able to teach a class together at the PD.



GLADSTONE POLICE DEPARTMENT TRAINING UNIT MONTHLY REPORT TO CHIEF AND COUNCIL



TRAINING UNIT MONTHLY REPORT Continued.....

Detective Fich attended a three day Evidenced Based Interview and Interrogation course to advance his interview skills as a detective.

All employees completed training to use Body Warn Cameras. Records also completed training on how to use the redaction software so videos can released to the public when needed.

Officers Crotchett and Pavey completed the department's two day patrol rifle course which qualifies them to carry a patrol rifle on duty.





Public Works

Staff Report for February 2023

Report Date : February 28, 2023
To : Jacque M. Betz, City Administrator
Copy : Mayor and City Council
From : Darren Caniparoli, Public Works Director

PARKS:

- Trash pick-up in all parks two days a week.
- Restroom cleaning in all parks two days a week.
- Repairs and Maintenance of City Parks bathrooms.
- Graffiti removal and illegal dumping cleanup from all parks.

Meldrum Bar Park's "Orchard" and "Lower Boat Ramp" areas were damaged by unknown drivers whom used this area for illicit Off-Road Rallying; tearing up grass and rutting both areas. Repairs to these areas will require significant crew time, with spring time approaching these repairs will need to be completed in a timely manner; so that these areas can be enjoyed during the spring and summer months.



As of the third week of February, Max Patterson Park has been targeted with significant graffiti on three separate occasions, all of which come at a significant cost to tax payers. Repeated tagging at our brick and motar bathroom facilities is not only time consuming to clean/remove and cover but over time it damages the surfaces of the stall doors and other finished surfaces, as seen in picture below.



Crews utilize chemicals to remove the graffiti, requiring the use of respirators and other safety equipment.



The water fountain at Dierickx Field which was originally installed by the Bender family when the ball park was constructed fell victim to vandalism. Crews recently installed a replacement fountain which is also in compliance with ADA requirements. While it is not the aggregate stone that the original fountain was made of this one will be a wonderful addition to the park. The memorial plaque was salvaged and will be installed in a new location near the new fountain.



Crews are wrapping up the pressure washing that has been ongoing in the parks the past couple of months. All hard surfaces, picnic tables, fencing, sidewalks and pathways, playground equipment etc. have been pressure washed as part of regular maintenance. The last items that need to be completed are the Splash pad and Pickleball courts at Max Patterson Park.



Traffic control signs and the “no parking” signs at Meldrum are being replaced with retroreflective/high visual signs throughout the park.



STREETS:

- Pothole Maintenance continues, the Streets crew had used an estimated 1.5 yards of cold mix asphalt in response to pothole complaints.
- Zone 3 sign replacement project, is almost complete, W. Arlington St. is the last remaining area.
- Twice this month, Public Works crews have shifted schedules in order to provide a winter storm response. Weather events require staff to be onsite 24 hours a day in case area roadways require sanding and or plowing.

In the early morning hours on February 17th, there was a hit and run at the intersection of Portland Ave. and Abernathy Ln and which resulted in the destruction of newly installed "Stop" sign, the intersection street name signs, a Trimet "Bus Route" sign and a city garbage can. City crews worked to replace all of the signage at this busy intersection; repairs, clean-up and installations were completed by 9:30am.

Yes, if this picture looks familiar picture you're right. This is a new picture...but these crew members were in this same area just weeks ago replacing these signs.



Additionally time and materials on these types of losses are tracked. The Public Works Dept. makes any and all effort to recoup costs when they're able to in situations of losses like these.

FACILITIES:

- Annual Fire Alarm and Smoke Alarm Testing Completed at the Senior Center
- Annual Fire Extinguisher Inspections and Replacements Completed for all City Facilities.
- Security Alarm reprogrammed at the Senior Center to optimized performance.
- New K Class Fire Extinguisher Added to Senior Center kitchen, per OSHA requirements
- Kitchen Hood Bi-Annual Cleaning for the Senior Center Completed.

FLEET:

- Hydraulic Service on the Vactor at Owen
- Oil Changes On: Backhoes #15, and #62, Loader #60, Vactor, and Sweeper
- Tire Changes on Vehicles #42, #34, and #25

WATER:

- Utility Billing service orders.
- Routine water samples and chlorine residual testing
- Change the Recording Charts at the Webster Pump Station once per week.
- Relocation of water service at 19240 Mcloughlin, crews moved the meter access to the sidewalk.
- Ordered and installed a new 4" water meter for 2 Rivers Mobile Home Park, due to the meter not reading water usage.
- Map Audit Investigations Continue to Grow in all Utilities

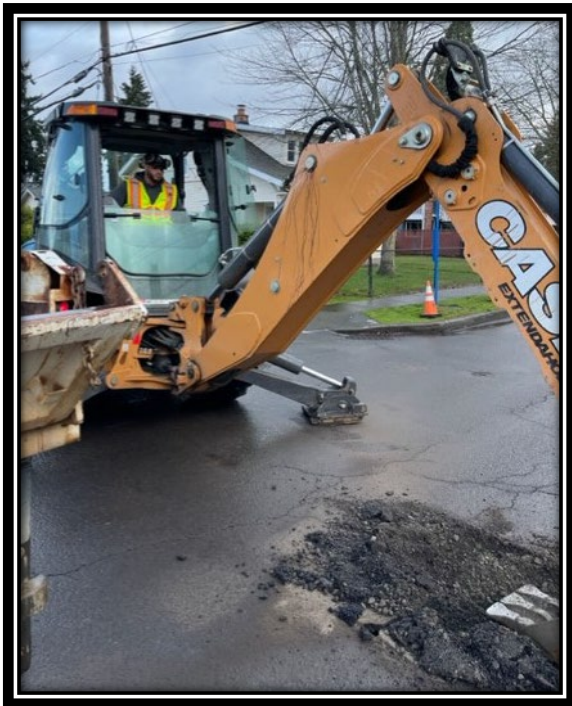
Crews responded to a large scale water main break on private property at the Rivergreens Apartments, in the early morning hours of Saturday the 18th. Upon arriving on site crews accessed the situation and determined that the leak was originating from a fire line at the north end of the complex. Crews shut the meter off for the complex until the property owner could get a private repair company on site as this leak was past the City's point of responsibility.

City staff released communication to residents via social media advising of the break and the possibility of discolored water due to sediment being stirred up, the advisory suggested residents flush their water lines and advised that there was no safety concerns with the water.



SEWER:

- Locates/GIS map updates ongoing.
- Routine monitoring of Smartcover/flowmeter telemetry.
- Regular monitoring of Portland Ave sanitary sewer bypasses that were installed in three manholes. The bypasses divert flows away from the undersized W. Clackamas Blvd. mainline to the adequately sized Barton trunk line in order to help prevent SSO's.
- Working with Water Environment Services to engineer a sewer force main near High Rocks Park to the Bridge near the D.M.V.



Crews responded to reports of a sink hole in the area of Arlington @ Beatrice, a location that we have responded to before for the same reason. Crews removed the roadway and utilized the vector truck to hydro-excavate the area to ensure that there were no additional voids causing the sinking. Crews added compacted rock to the hole and repaved the area within the roadway. Crews were able to determine that there was no underlying reason for the sink hole, such as a water line break



STORM:

- Checked/ Cleaned Headwalls x6, before, during and after rain events.
- Storm Repair Broken/ Separated Storm Line @ Caldwell and Portland Ave.
- The Street Sweeper swept the city from February 6th- February 15th 2023.

ADMINISTRATION:

- Public Works administration is following up on delinquent ROW Licensing renewals.
- Streamlining the current process for the ROW Licensing and payment remittance tracking for accuracy.
- Finalized the Request for Proposal (RFP) posted for the Webster/Cason Crossing project, RFP closes on March 14th; to be brought to City Council at our April meeting.
- Completed a drinking water advisory tool map update for the Regional Water Providers Consortium.
- Finalized recording of the Evergreen Lane Stormwater Project easement was completed. The project will now begin the City planning process.
- Design and planning for the Oatfield Rd at E. Hereford St water system pressure reducing valve replacement.
- Currently developing new stormwater MS4 Permit requirements matrix including required measurable goals, tracking measures, action plans and due dates. This will serve as a Public Works road map for completing, tracking and reporting Permit requirements.
- Updated DEQ on the status of the I/I project per DEQ MAO.
- Attended an EPA hosted Fifth Unregulated Contaminant Monitoring Rule (UCMR 5) drinking water sampling webinar.
- Attended a Rinearson Creek stormwater temperature monitoring progress meeting with North Clackamas Watersheds Council.
- Met with Clackamas County WES to develop an MS4 stormwater Permit reporting tracking system relating to erosion control.
- Attended a Regional Coalition for Clean Rivers and Streams committee meeting.
- Finalized SDC Calculations for multiple residential projects(3) which are applying for building permits to add ADU's to their Single Household homes.



City of Gladstone Monthly Planning Report February 2023

PUBLIC CONTACTS/PLANNING ACTIONS

CUSTOMER CONTACT/ Planning Actions	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YEAR TOTALS
Customer Service Counter Contacts	1	1											
Customer phone/email Contacts	48	37											
Building Permits with Land Use Review	4	6											
Code Compliance Review	1	1											
Pre-application Conferences	1	0											
Administrative Decisions	2	2											

PLANNING COMMISSION ACTIONS/DECISIONS

- Z0489-22-M – Minor Land Partition and Setback Adjustment- Approved
- DR-23-01 Nissan Addition- Approved
- TXT-2022-02 Downtown Overlay Text Amendments- Recommended for Approval to City Council

CITY COUNCIL LAND USE ACTIONS/DECISIONS

- No land use actions at City Council in February 2023.

PRE-APPLICATION CONFERENCES

- No pre-applications in February

ADMINISTRATIVE PERMITS

- PLA 23-02 Brian Johnson (Caldwell Road)- Approved
- Z0028-22-D Gladstone Library Condition Modification- fence height and material

BUILDING PERMITS WITH LAND USE REVIEW

DECEMBER			
Date	Address	Building Permit #	Description
02/09/23	320 E. Harvard Ave.	B0023523	Remove garage/add dwelling unit to change lot from single-household to duplex (setback issue identified)
02/09/23	19900 SE McLoughlin Blvd.	B0297922	Genuine Motors Building Permit
02/16/23	6600 Buckingham Drive	B0024523	Interior Bathroom Remodel
02/27/23	17275 Crownview Drive	B0034823	New pole barn on residential property
02/27/23	300 W Fairfield Street	B0666822	Garage removal, addition of ADU (setback issues)
02/27/23	380 E Jersey Street	B0078023	Interior Bathroom Remodel (no planning requirements)

FUTURE ITEMS/PROPERTY UPDATES

Date	Topic
March	Home Occupation Approval Appeal DR-23-02 Mazda of Gladstone Expansion- Design Review

GLADSTONE MUNICIPAL COURT FROM FEBRUARY 2023

General Court Information from February 2023

- 64 traffic citations filed
- 173 violations disposed
- 9 misdemeanors filed
- 6 misdemeanors disposed
- 88 charges were placed on a payment plan
- 28 warrants were issued
- 23 payment reminders were mailed to defendants
- 14 driver's licenses were requested suspended
- 9 driver's licenses were released
- 20 violations were sent to collections
- 16 cases were sent to the Department of Revenue
- 1 Jury trial was held- Found Guilty of Hit/Run
- \$58,120.00 in violation fees assessed
- \$19,848.78 in violation fees paid
- \$10,168.00 in misdemeanor fees assessed
- \$5,025.10 in misdemeanor fees paid
- \$12,673.96 collection with Department of Revenue
- \$5,321.48 collected with The Western Agency

	Traffic Cites Issued 2021	Traffic Cites Issued 2022	Traffic Cites Issued 2023	Traffic Viol Disp 2021	Traffic Viol Disp 2022	Traffic Viol Disp 2023	Misd. Issued 2021	Misd. Issued 2022	Misd. Issued 2023	Misd. Disp. 2021	Misd. Disp. 2022	Misd. Disp. 2023	Parking 2021	Parking 2022	Parking 2023
Jan	96	78	120	197	97	132	6	2	2	14	3	10	3	0	1
Feb	49	86	64	117	115	173	5	13	9	8	8	6	2	0	1
Mar	157	62		87	122		6	3		10	8		3	1	
Apr	107	118		137	93		6	13		6	2		8	3	
May	92	76		173	189		5	4		6	9		9	40	
Jun	177	118		93	150		5	13		7	8		49	13	
Jul	146	42		254	160		21	2		4	9		45	61	
Aug	101	37		199	111		7	16		10	12		19	21	
Sep	127	35		144	76		7	5		7	8		12	5	
Oct	55	37		199	32		2	4		10	3		4	5	
Nov	70	67		87	64		8	4		3	9		8	2	
Dec	55	99		85	62		0	4		7	3		1	0	
Total	1232	855	184	1772	1271	305	78	83	11	92	82	16	163	151	2

GLADSTONE MUNICIPAL COURT FROM FEBRUARY 2023

TRAFFIC FINE & FEES ASSESSED AND PAID BY YEAR

	Traffic Fees Assessed 2021	Traffic Fees Assessed 2022	Traffic Fees Assessed 2023	Traffic Fees Paid 2021	Traffic Fees Paid 2022	Traffic Fees Paid 2023
Jan	51,046.00	35,192.50	39,830.00	16,230.42	18,573.88	24,445.59
Feb	31,940.00	30,750.00	58,120.00	32,689.75	25,724.67	19,848.78
Mar	22,844.00	33,126.10		16,401.78	36,100.00	
Apr	39,964.84	28,805.00		40,979.85	26,349.01	
May	50,745.00	57,275.00		22,791.29	27,039.72	
Jun	28,460.00	38,788.00		23,934.76	42,927.32	
July	22,818.60	51,636.25		43,103.86	24,562.98	
Aug	53,950.00	28,160.00		26,648.20	25,312.14	
Sept	44,225.00	31,143.00		25,539.13	23,137.49	
Oct	47,026.00	24,148.77		28,491.79	9,505.00	
Nov	26,505.00	17,975.00		21,086.93	20,958.48	
Dec	30,290.00	16,775.00		17,573.05	28,268.41	
Total	\$449,814.44	\$393,774.62	\$97,950.00	\$315,470.81	\$308,459.10	\$44,294.37

MISDEAMNOR FINE & FEES ASSESSED AND PAID BY YEAR

	Misdemeanor Fees Assessed 2021	Misdemeanor Fees Assessed 2022	Misdemeanor Fees Assessed 2023	Misdemeanor Fees Paid 2021	Misdemeanor Fees Paid 2022	Misdemeanor Fees Paid 2023
Jan	13,698.48	2,136.00	14,109.00	7,346.08	3,771.92	2,944.52
Feb	5,511.00	6,511.00	10,168.00	5,267.95	10,412.41	5,025.10
Mar	4,308.00	5,831.62		10,012.54	6,955.75	
Apr	4,128.28	963.00		14,939.91	6,962.43	
May	4,737.00	7,062.00		5,646.16	1,841.15	
Jun	9,960.01	7,183.00		5,179.63	9,152.68	
July	4,381.00	7,921.38		6,741.67	3,411.36	
Aug	14,716.00	8,991.00		10,463.60	2,149.64	
Sept	30,584.00	6,868.00		6,507.01	2,668.68	
Oct	5,546.00	4,155.73		9,914.75	6,588.00	
Nov	5,463.00	8,535.00		5,557.93	3,654.71	
Dec	3,786.00	2,580.00		1,834.12	2,552.88	
Total	\$106,818.77	\$68,737.73	\$24,277.00	\$89,411.35	\$60,121.61	\$7,969.62

Monthly Report Date: February 2023

To: City Administrator, Jacque Betz

From: Community Services Manager, Tiffany Kirkpatrick, MA

Current Staffing: 1.) Full-time Manager 2.) Full-time Office/Program Assistant II. 3.) Full-time Temporary Nutrition Assistant 4.) 25hr/wk Tram Driver

Services we provide;

- 1) The center captured 96 **Info and Assistance calls** coming in about inquiries regarding program/service needs, transportation, follow-up etc.
- 2) The center handled 250 **reassurance calls** out into the community to assist participants, gather resource info to assist, follow-up with other organizations/businesses that provide services. As well as 2 **case management**, calls to direct plan, support and assist our senior participants navigate the system.
- 3) We held 2 Multigenerational activities at lunchtime in February.
- 4) We held 2 Lunch + Learn educational presentations in February.

Guest Attendance

Total number of participants/guests, 897 in Feb. 2023



NEW Program (monthly)

HIGH TEA & Scone-making – Feb 27th (led by Kim + Michelle)



Food Program/Home Deliveries and Volunteers

1. The center continues to have a highly active volunteer staff who have helped us serve food in and out of the center. A total of 351 **in-dining meals were served** to our guests/participants. We delivered 1227 **Homebound Meals** to Gladstone community members.
2. Over the month, 351 **food boxes** were sourced, prepped, and delivered.
3. We reported 425 **volunteer hours** over the month, and 5 **new** volunteers. We total 112 **active** volunteers.

RENTALS OF THE CENTER IN January 2 total

New program Added: Living Well w/ Chronic Conditions to our center activities in February, on the 13th—Led by trained Clackamas County volunteers on community health and wellness- every Monday afternoon at the center.

Live Well, Age Well
Learn to live your best with a chronic condition

Living with a chronic condition or caring for someone with a chronic condition?

Don't miss out on this free six-week workshop series that will take you on a wellness journey and provide you with opportunities to improve your health and outlook on life. These small group workshops are fun and interactive, with 8-12 adults. Volunteer facilitators Mary Erickson and Nancy Mason will share tools and techniques to help you take charge, feel better and live a fulfilling life. Tell your friends!

We will explore ways to:

- Optimize our overall health
- Discover the level of activity right for you
- Communicate effectively with others
- Improve our food choices
- Cope with challenging emotions
- Build supportive relationships

Weekly on Mondays
Feb. 17–April 3, 2023
1 p.m. to 3:30 p.m.
Gladstone Senior Center
1150 Portland Ave.
Gladstone, OR 97027
Have lunch at the Center and join us after!

Pre-register online
www.compasshp.org/workshops/registration/15987

Registered participants will receive a complimentary "Living a Healthy Life with Chronic Conditions" resource book.

Chronic Disease Self-Management (CDSMP) is an evidence-based program designed by Stanford University and sponsored by Clackamas County Social Services and AmeriCorps Seniors volunteers.

Have questions? Call 503-650-5796 or email us at livingwell@clackamas.us

Gladstone is GROWING!

Learn about exciting enhancements coming soon!

Mission:
To enhance the vitality and wellness of a multigenerational community through meaningful connections.

Vision:
To provide an enriching space for community connections. Encourage and provide space for group activities, meals, recreational classes and share information about health and wellness, as well as other social gatherings that occur within a community.

Question & Answer:

Q: What do the changes at the center mean for seniors? Will the center still provide specific programs/services to seniors after the name change?

A: **Yes, very much so!** Our core participants are the 60+ community and that is not going to change. Seniors are the heart of our programming! Services and activities that occur during the day will continue with little impact. We are adding more opportunities and activities that will reflect and serve our multigenerational and diverse city, thus being more inclusive in our program offerings.

Q: What senior services will be eliminated?

A: **NONE.** In fact, we are going to expand services! Many of the additional activities will be on weekends and evenings, giving everyone even more opportunity for community connections.

Q: Will the center become a childcare center?

A: **NO.** The center will not accommodate any child or adult day care.

Q: Why does the center need to be renamed?

A: The center is expanding its impact on the community, and will become an all-inclusive, multigenerational center serving all of the Gladstone community. The Senior Center Advisory Board supports the renaming, which will help more people feel welcome to enjoy the wonderful opportunities available.

Q: How will the new name be chosen?

A: All interested community members will have an opportunity to submit a name for consideration. Ultimately, the best name change suggestions will be submitted to the City Council for a final decision. Start thinking of new names, and look for an upcoming survey on social media posts, as well as the City newsletter, and a poster board in the foyer of the center.

Q: How do seniors feel about this change?

A: The Senior Center Advisory Board is made up of mostly seniors who meet regularly and diligently consider every aspect of the center and its participants. They are in agreement with these new changes and understand the need for a broader appeal. Members of the community are invited to participate and engage in conversations with the staff about the positive changes that will benefit the seniors and the whole community.

Q: Will these changes bring higher costs to seniors for services?

A: While it is possible for some activities, such as bus trips and classes to have a nominal increase in order to support ongoing needs, there are **NO** plans to increase costs in the foreseeable future for our senior population. The center is subsidized by the City of Gladstone, funds from the Federal Older Americans Act via Clackamas County Aging and Disability Services, The Gladstone Senior Foundation, grants, and donations from individuals, like you. By opening the center up to more activities that are multigenerational, as well as evening and weekend activities, the center will create a stronger financial base.

Q: Will the center be open for more days/longer hours?

A: While the center has always been available for use in the evenings and weekends through rental agreements, these exciting changes include a concerted effort to explore and expand the use of our space during these times. Some examples would be family celebrations, meetings, conferences, presentations to the community, company retreats, and events that draw the citizens of Gladstone to the center (Winter Holiday Marketplace, All Ages Community Bingo Nights).

Q: What do I if I have a question about this?

A: If we haven't addressed your question here, please reach out to the Tiffany Kirkpatrick at 503-655-7708

Created and discussed Re-naming process for the Senior Center within Senior Advisory Board, staff and participants.

February Highlights

AARP- Tax clinic continues in the center every Friday. Appointments are all booked for the tax season. They continue to take only waitlist callers, if there is a cancellation.

The **Senior Advisory Board** met and are ready to roll out the re-naming the center process/outreach within the community. The Board invited Jacque Betz to talk about how to go about the process of name change, board re-naming—and members will attend a forecoming Work Session to discuss further.

Rotary Community Bingo— held their 2nd successful community bingo at the center. There were over 100 participants of the community. The center manager will work with Rotary to collaborate on use of the extra community room; making announcement about the center events/activities at Bingo, as well as setting a monthly rate to rent the center on an on-going basis.

John Wetten school grades intergenerational programming is very well received by participants – continuing at every other Tuesday at the center. The participants and children have lunch together while working on pre-planned activities. Some classrooms are in touch with our homebound elders, by way of weekly pen pal notebooks, that travel from the center to participant homes and back. Elders and children exchange letters/notes with each other weekly.

**CLACKAMAS
FIRE DISTRICT
#1
REPORT**



CLACKAMAS FIRE DISTRICT #1

FIRE CHIEF'S REPORT

February 2023

Here for you

On February 15th at 2:00 am, Sandy Engine 371 arrived shortly before Clackamas Engine 318 to a residential fire. Both crews went into rescue mode. Engine 371 located the first victim just minutes after their arrival. E318 located and removed the second victim just minutes after. Both had suffered extensive injuries and were taken by AMR to be treated at local area hospitals.



2/15: Residential fire in Sandy

On February 27th, the Clackamas Fire District 1 Board of Directors approved a contract for service with Sandy Fire District #72. This agreement is similar to the contract with the City of Gladstone. The seven-year agreement is effective July 1, 2023. Through this agreement, Sandy Fire District #72 will ensure its main station is staffed with an engine with three firefighters (24/7) and a light-response vehicle staffed with two firefighters (12/7).

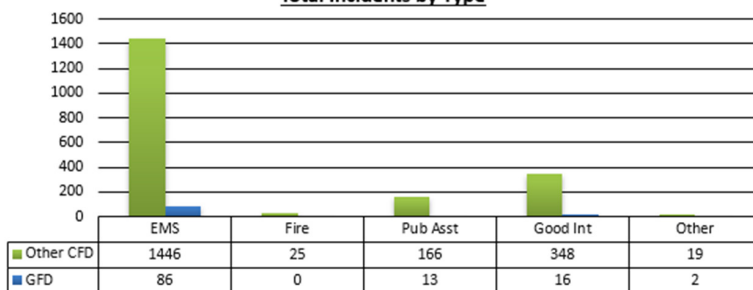


2/19: Vehicle extrication in Pleasant Valley

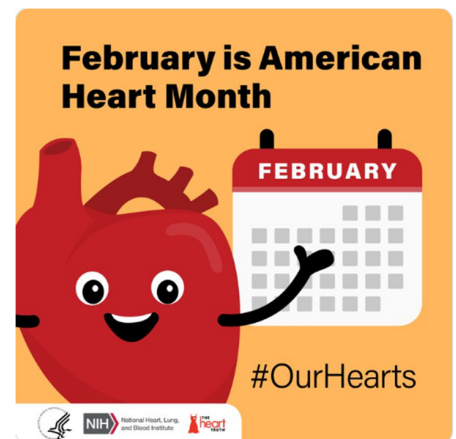
On February 28th, Clackamas Fire District welcomed its newest recruits. These six firefighters all have experience in other fire agencies and will be on shift in the early summer.

Gladstone Fire Report February 2023

Total Incidents by Type



*Note: Data is preliminary and is subject to revision as data is validated.



2/3: Image from social media post promoting heart health



REGULAR AGENDA

City of Gladstone Staff Report

Report Date: March 7, 2023
Meeting Date: March 14, 2023
To: Gladstone City Council
Via:
From: Jacque M. Betz, City Administrator
MIG Consulting
John Southgate Consulting
Heather Austin, 3J Consulting

AGENDA ITEM

Consider approval of Ordinance 1517 approving text amendments to the Gladstone Municipal Code (GMC) Chapter 17.08 (Zoning Districts Generally), Chapter 17.78 (C-2 Zoning District) and adding a new Chapter 17.21 (Downtown Core Overlay District), city file TXT-2022-02.

History/Background

In 2022, the City began amending the Gladstone Revitalization Plan to allow for mixed-use development and middle housing types to be added as permitted uses in the C-2 Zoning District. Additionally, the city desired to create a new Downtown Core Overlay District (formerly identified as "Downtown Core Overlay Zone", but "Zone" was updated to "District" for consistency with existing GMC chapters) within Gladstone's downtown core to encourage development that is walkable, mixed-use, and higher density than the current C-2 zone permits.

Attached to this staff report is a memo prepared by the City's consultants, which provides a summary of the process and outlines the proposed changes. The City embarked on a robust outreach process and went to the Planning Commission in a work session and a public hearing to consider the proposed changes. In November 2022, the Planning Commission recommended that the City Council adopt the proposed amendments to the C-2 Zoning Code and addition of the Downtown Core Overlay District. In December 2022, city staff realized the need to make several updates to the proposed Downtown Core Overlay zone. These changes were reviewed by the Planning Commission in February 2023. The Planning Commission again recommended that the City Council adopt the proposed amendments.

Options

- The City could choose not to approve the proposed amendments GMC Chapters 17.08 and 17.78 and addition of a new Chapter 17.21 Downtown Core Overlay District.
- The City could choose to approve the proposed amendments GMC Chapters 17.08 and 17.78 and addition of a new Chapter 17.21 Downtown Core Overlay District.
- The City could choose to approve the proposed amendments GMC Chapters 17.08 and 17.78 and addition of a new Chapter 17.21 Downtown Core Overlay District with additional amendments.

Recommendation

Staff recommends approval of Ordinance 1517 approving text amendments to the Gladstone Municipal Code Chapter 17.08 (Zoning Districts Generally), Chapter 17.78 (C-2 Zoning District) and adding a new Chapter 17.21 (Downtown Core Overlay District), city file TXT-2022-02.

Heather Austin 3/7/23
Department
Head Signature

Date

Jacqueline M. Betz 3-8-23
City Administrator
Signature

Date



Agenda Item No. 8

CC Meeting Date: 03/14/23

Staff Report: C-2 Zone and Downtown Core Overlay District Text Amendments

File No.: TXT-2022-02

Applicant or Presenter: City of Gladstone

Project Location: Downtown (New Overlay District including C-2 Zoning)

Project Description: The Downtown Gladstone Revitalization Plan contains recommendations for amendments to Title 17 of the Gladstone Municipal Code to implement the City's vision for the Portland Avenue corridor in the downtown core. The recommended code amendments include updates to Chapters 17.08 (Zoning Districts Generally) and 17.18 (C-2 Zoning District), and a new Chapter 17.21 titled "DC Downtown Core Overlay District".

SUMMARY

Gladstone City Council adopted the Downtown Revitalization Plan in 2017. That plan recommended the creation of a new overlay district in Gladstone's downtown core. The packet of proposed code amendments includes changes to the general zoning districts chapter, the C-2 zoning district as well as standards for a new Downtown Core (DC) Overlay District.

The proposed DC Overlay District provides design standards to ensure that new development complements the creation of an attractive and walkable downtown. The proposed changes to the C-2 zoning district allow mixed-use and middle housing types, amend dimensional standards such as minimum setbacks for residential uses and allow for a reduction in the minimum number of required parking spaces

The DC Overlay District would add an increased height allowance for buildings with a 15' floor to ceiling height on the ground floor (from 3 stories, 35 feet to 4 stories, 50 feet), a requirement for non-residential ground floor uses, removal of required parking ratios, and site and building design standards. The overlay zone is intended for more downtown-specific uses than the C-2 district. In situations where there is a conflict between the C-2 zone and DC Overlay District, the overlay district standards would apply. The City of Gladstone Zoning Map would need to be amended to add the new DC Overlay District.

The combination of changes to the C-2 zoning district with the new DC Overlay District

standards should result in development that is walkable, mixed-use, and higher density than the underlying (existing) C-2 zoning district.

The proposed amendments include the following seven (7) refinements to the recommendations of the 2017 Downtown Revitalization Plan.

1) Allow for broader range of uses on the ground floor: The proposed amendments include allowing non-residential uses on the ground floor. The Downtown Revitalization Plan recommends that new development be required to have retail uses on the ground floor in the downtown overlay zone. However, by limiting the ground floor uses to only retail, some uses that would be appropriate for an activated downtown space would be excluded such as professional offices or a ground floor lobby/recreational space for residents of apartments. In addition, retail uses may not be feasible especially given market changes in demand for store-front retail.

2) Permit a broader range of housing types in Downtown: In the DC Overlay District, residential uses are only permitted as a part of a mixed-use development. The intent of this standard is to ensure that high density, mixed-use developments are located along Portland Avenue. Allowing lower density uses such as single-family or middle housing in the DC Overlay District would be inconsistent with the goals of the downtown revitalization plan.

3) Restrict future single-family residential development in Downtown: The Downtown Plan recommends that attached single-family and multi-family uses be allowed outright in the C-2 zone. Currently, residential uses require a conditional use in the C-2 zone. The C-2 zone is intended to accommodate higher intensity uses and serve a larger population than other zoning districts. Because the intent of the C-2 zone is to support higher density, allowing detached-single family uses to this zone would be inconsistent with the goals of increasing density in this area.

4) Minimize presence of off-street parking: For parcels that abut Portland Avenue in the DC Overlay District, the amendments propose all off-street parking to be setback at least 20' behind the street facing building façade. Since non-residential uses are proposed on the ground floor, this additional setback for parking areas is intended to ensure that a use other than a parking garage is along the ground floor of a building along Portland Avenue.

5) Increase the maximum height allowance to four stories, not to exceed 50 feet: The initial proposed Downtown Overlay zone would allow a maximum height of three stories, not to exceed 35 feet, with an increased height to 40 feet if the ground floor has a floor to ceiling height of at least 15 feet. To increase the financial feasibility of redevelopment in the downtown overlay district, it would be beneficial to increase the maximum height allowance to four stories, not to exceed 50 feet. The reason for this suggestion is because keeping the maximum height at 40 feet with a 15' floor to ceiling height may not provide sufficient incentive for redevelopment. Increasing the maximum height to 50 feet would be consistent with the goals and intent of the overlay district and lead to more redevelopment opportunity. Any new developments would still be required to abide by the building form and design standards required by the overlay zone. The Planning Commission expressed overall support to increase the maximum building height to 50 feet or four stories. The proposed amendments now allow a maximum building height of 50 feet or four stories if the minimum floor to ceiling height of the ground floor is 15 feet. The Planning Commission also expressed

concern regarding impacts of taller buildings on existing uses. The proposed code includes design standards to minimize the apparent bulk of larger building facades, including minimum building façade articulation and recesses, changes in materials, and other design standards.

6) Eliminate minimum parking requirements in the DC Overlay District: Gladstone's proposed DC Overlay District is intended to provide walkable and pedestrian friendly development in Gladstone's downtown core. Eliminating minimum parking requirements would be consistent with the goal of a less car-dependent, more pedestrian friendly downtown. Requiring parking creates a significant cost for any new development. By eliminating a minimum parking requirement, the cost of development would be reduced, which increases the feasibility of new development and implementing the vision of the Downtown Revitalization Plan. In July 2022, the state also adopted new rules known as Climate-Friendly and Equitable Communities (CFEC) that will require a range of changes that impact Gladstone's Municipal Code, including the removal of minimum parking requirements within one half-mile of frequent transit. For Gladstone, this includes all of the C-2 zoning and the proposed DC Overlay District along Portland Ave.

The Planning Commission had mixed reactions to eliminating minimum parking requirements but there was general support for this change if the City implemented additional recommendations in the Downtown Revitalization Plan such as parking management, as well as improved transit access. As a result, and in response to the recent CFEC rules, the proposed amendments exempt minimum parking requirements but retain off-street parking screening and other design requirements when a development includes off-street parking. The proposed draft amendments do not include removal of parking minimums in the C-2, Community Commercial District because this zoning district exists in other areas of the city outside of the 1/2-mile transit buffer. Any changes will require additional study to address parking requirements and other changes to this zoning district to comply with the CFEC rules.

7) Consider the boundaries of the DC Overlay District: The proposed overlay zone now encompasses the entire width of the C-2 zoning district boundary between Exeter St. and Arlington St. This is approximately one-half block from Portland Ave. on both sides of the street. It's important to note that the Downtown Revitalization Plan recommended an overlay district that is contained to a relatively small area to concentrate mixed uses and taller buildings in the city's core. A larger expansion than the proposed boundary will also require more detailed analysis to demonstrate that any increase in housing and employment forecasted for Gladstone will not result in substantial traffic impacts. Testimony was provided by Mr. Llewelling at the February 2023 Planning Commission meeting asking to expand the boundary south to include all of the properties zoned C-2 bounded by Bellevue Ave. to the west, Arlington St. to the north, Chicago Ave. to the east and Clackamas Blvd. to the south.

On November 15, 2022, the Planning Commission held a public hearing on the proposed amendments, forwarding a recommendation of approval to the City Council of the proposed amendments with a minor modification to clarify the street names used to describe the DC Overlay District Boundary.

Additional City Staff Review and Community Correspondence

Following the Planning Commission public hearing, there have been two further changes

to the proposed amendments.

- **City Attorney Review.** The City attorney provided an additional review of the proposed amendments prior to forwarding to the City Council for their consideration. Based on this review, the City made several additional refinements to the proposed amendments to comply with the provisions of ORS 197.307, specifically that “a local government may adopt and apply only clear and objective standards, conditions and procedures regulating the development of housing, including needed housing.”
- **Request from community member.** After the November 15th Planning Commission hearing, the City met with a party who hopes to construct a new brewpub/eatery within the proposed Overview Zone boundary, with the new building set back from the sidewalk, with a food cart pod between the sidewalk and the street. Because the proposed amendments would not allow for this type of building setback, John Southgate (on behalf of the City) has recommended additional changes to the proposed Downtown Overlay Zone, allowing an exception to the Building Orientation requirement (17.21.060 Site Design and Landscaping).

These additional modifications to the proposed amendments made following the November 15th Planning Commission were reviewed by the Planning Commission in a public hearing on February 21, 2023.

The Gladstone Planning Commission recommended City Council approval of the proposed amendments referenced herein at a public hearing held on February 21, 2023.

These proposed amendments are subject Gladstone Municipal Code (GMC) Title 17, Chapter 17.68 (Amendments and Zone Changes) and Chapter 17.94 (Hearings). As proposed, planning staff find the amendments consistent with all applicable standards of GMC Title 17, the Statewide Planning Goals and Metro’s Functional Plan.

PUBLIC NOTICE

Published In: Clackamas Review, DLCDC’s post-acknowledgment plan amendment website (PAPA), and on the Gladstone Website. The Planning Commission public hearings in November and February were also advertised on the Gladstone Website and sent out in the Gladstone Weekly Update.

Responses Received: Written testimony was received prior to the Planning Commission meeting on February 21, 2023 from Terry Marsh. Oral testimony was provided at the February 2023 Planning Commission meeting from Mr. Llewelling asking that the city consider extending the boundary of the Downtown Core Overlay District be extended south to incorporate the properties zoned C-2 that are south of W. Arlington Street.

CONSISTENCY WITH STATEWIDE PLANNING GOALS

1. **Goal 1 – Citizen Involvement:** To develop a citizen involvement program that insures the opportunity for citizens to be involved in all phases of the planning process.

Finding: Goal 1 requires the City to incorporate six key components in its public involvement program:

- **Citizen Involvement:** An officially recognized committee for public involvement broadly

representative of geographic areas and interests related to land use and land-use decisions to provide for widespread public involvement;

- Communication: Mechanisms for effective two-way communication between the public and elected/appointed officials;
- Influence: Opportunities for the public to be involved in all phases of the planning and decision-making process including developing, evaluating, and amending plans;
- Technical Information: Access to technical information used in the decision-making process, provided in an accessible and understandable format;
- Feedback Mechanisms: Programs to ensure that members of the public receive responses from policymakers and that a written record for land-use decisions is created and made accessible; and,
- Financial Support: Adequate resources allocated for the public involvement program as an integral component of the planning budget.

The City conducted a Planning Commission Work Session and a community open house related to the proposed Downtown Core Overlay District and the proposed changes to the C-2 zoning district. These were open public forums held in June and July of 2022, respectively.

The Planning Commission held a public hearing on the proposed amendments on November 15, 2022 and February 21, 2023. Each work session and public forum included opportunities for elected officials, appointed officials, and the public, to review draft code amendments and discuss key aspects related to the proposed amendments. The City publicized these public meetings on their website, social media, individualized mailing to affected property owners, and during other public meetings. The amendments were publicized through the DLCD PAPA website and noticed to the interested agencies and the public.

Based on the findings above, the code amendments to implement the city's vision from the Downtown Gladstone Revitalization Plan, as referenced, are consistent with Statewide Planning Goal 1.

Goal 2 – Land Use Planning: To establish a land use planning process and policy framework as a basis for all decision and actions related to use of land and to assure an adequate factual base for such decisions and actions.

Finding: Statewide Planning Goal 2 requires each local government in Oregon to have and follow a comprehensive land use plan and implementing regulations. Cities and counties must build their comprehensive plans on a factual base, and follow their plan when making decisions on appropriate zoning. City and county plans must be consistent with one another. Special district and state agency plans and programs must be coordinated with comprehensive plans.

The proposed amendments to the C-2 zone and the new Downtown Core Overlay District standards are consistent with the current Comprehensive Plan. Currently the Gladstone Comprehensive Plan includes the following objectives and policy:

Economy Objectives: *“To ensure that the Portland Avenue Commercial District remains a business district at the heart of the Gladstone Community.” “To improve the appearance of existing commercial areas through rehabilitation or redevelopment in order to preserve and enhance their values to the community. Similar appearance considerations should be given to all new commercial developments.”*

Economy Policy: *Promote the retention and development of Portland Avenue Business*

District as the civic center and heart of the community.”

Notice of the proposed amendment package for consideration was provided to Metro and DLCD through the Post-Acknowledgement Plan Amendment website and distribution system.

Therefore, the amendments, as proposed, are consistent with Statewide Planning Goal 2.

Goals 3 -4 – Agricultural and Forest Lands:

Finding: These goals are not applicable because the proposed amendments do not change the City of Gladstone policies required to meet these goals that are directed at rural areas and counties.

Goal 5 – Open Spaces, Scenic and Historic Areas, and Natural Resources: To protect natural resources and conserve scenic and historic areas and open spaces.

Finding: Goal 5 aims to protect natural resources and conserve scenic and historic areas and open spaces. Particularly in urban areas, the emphasis of Goal 5 is on the inventory and conservation of wetlands, riparian zones, and wildlife habitats. In addition to Goal 5, the City is required to comply with Metro Title 13 for all mapped resources located within the UGB. By meeting the requirements of Title 13, the City also complies with Goal 5 for riparian areas and wildlife habitat. Metro Title 13 is addressed in the findings for the Urban Growth Management Functional Plan.

The Gladstone Municipal code contains the following zoning overlays that were adopted by the City to provide protection for Significant Natural Resources under Statewide Planning Goal 5 and to comply with the provisions of OAR 660, Division 23:

- 17.25 HCAD—Habitat Conservation Area District;
- 17.26 OS—Open Space District;
- 17.27 WQ—Water Quality Resource Area District;
- 17.28 GW—Greenway Conditional Use District; and
- 17.29 FM—Flood Management Area District.

The City of Gladstone works closely with the Gladstone Historical Society to promote the enjoyment, research, documentation, preservation and public enrichment of the history and heritage of Gladstone, Oregon and the surrounding local area. The Gladstone Municipal Code, Chapter 2.48, includes the ability for a Historic Preservation Board to review alterations to historic landmarks. A 2009 survey of historical resources in downtown Gladstone found that 19% (22 buildings) of the buildings surveyed were potentially eligible for designation on the National Register. Recently, the City worked with the Gladstone Historical Society to display the history of Gladstone in the newly constructed City Hall. The proposed amendments to the C-2 zone and the proposed Downtown Core Overlay Zone do not include proposed changes to the way the city designates, inventories or manages the development or redevelopment of historic resources.

The proposed amendments do not modify these natural resource zoning overlay districts or historic preservation efforts. The Comprehensive Plan supports a variety of housing types and the amendments proposed through TXT-2022-02 do not propose any changes to the adopted inventories, the Comprehensive Plan Map, or the natural resource zoning districts in the

Gladstone Municipal Code. Goal 5 does not directly apply to the amendments because no new Goal 5 program is advanced by this amendment and no existing Goal 5 program is changed by this amendment.

Based on the findings above, the Zoning Code Update to adopt the proposed amendments into the Gladstone Municipal Code is consistent with Statewide Planning Goal 5.

Goal 6 – Air, Water and Land Resources Quality: To maintain and improve the quality of the air, water and land resources of the state.

Finding: Goal 6 instructs local governments to consider protection of air, water and land resources from pollution and pollutants when developing comprehensive plans. The pollutants addressed in Goal 6 include solid waste, water waste, noise and thermal pollution, air pollution, and industry-related contaminants. Comprehensive Plans must demonstrate consistency with the administrative rules related to air, water, and land quality established by the Environmental Quality Commission (EQC).

Under the oversight of the EQC, the Oregon Department of Environmental Quality (DEQ) regulates air, water, and land through its permitting actions under the federal Clean Water Act and Clean Air Act. The Department of State Lands and the Army Corps of Engineers regulate jurisdictional wetlands and waters of the state and the country, respectively. The City of Gladstone Public Works department regulates impervious surface and stormwater runoff throughout the City through design standards applied to development. The Clackamas County Water Environmental Services and Oak Lodge also provide sewer and stormwater services for City residents. The Gladstone Municipal Code (GMC) has the following overlay districts that are related to water quality, wetlands, and surface water:

- 17.25 HCAD—Habitat Conservation Area District;
- 17.27 WQ—Water Quality Resource Area District; and
- 17.29 FM—Flood Management Area District.

While air quality is largely regulated by DEQ, the City can impose conditions of approval on land use approvals that require minimizing air pollution and carbon emission impacts through actions such as vegetative plantings and conservation.

The Federal Transit Administration and Federal Highway Administration enforce noise standards for federally-funded rail and highway projects. The Oregon Noise Control Act authorizes cities and counties to adopt and enforce noise ordinances and standards of their own. Gladstone regulates noise through the GMC Chapter 8.12 Noise Control, which designates prohibited noises and maximum permissible environmental noise and sound levels. Gladstone's Zoning Code (Chapter 17) also includes noise-related provisions in several sections of the code, often referring to the City's Noise Ordinance in Chapter 8.12 or standards of the DEQ.

The proposed amendment package does not modify the existing water resource zoning overlay districts or the noise ordinance. The adoption of the TXT-2022-02 amendments do not propose any changes to the adopted inventories, the Comprehensive Plan Map, or the water resource zoning districts in the Gladstone Municipal Code. Goal 6 does not directly apply to the proposed amendments, or comprehensive plan amendment because no new Goal 6 program is advanced by this amendment and no existing Goal 6 program is changed by this amendment. Therefore,

Goal 6 is not applicable to the amendments proposed through TXT-2022-02 as the amendments do not propose to change comprehensive land use plan policies or implementing regulations for compliance with Statewide Planning Goal 6.

Based on the findings above, the Zoning Code amendment to adopt the TXT-2022-02 amendments is consistent with Statewide Planning Goal 6.

Goal 7 – Areas Subject to Natural Disasters and Hazards: To protect people and property from natural hazards.

Finding: Goal 7 requires local comprehensive plans to address Oregon’s natural hazards. Protecting people and property from natural hazards requires knowledge, planning, coordination, and education. Natural hazards applicable to Gladstone include floods, landslides, weak foundation soils, earthquakes, and wildfires. Goal 7 calls for local governments to respond to new hazard inventory information provided by federal and state agencies by adopting or amending plan policies and implementing measures as needed. For riverine flood hazards, local governments must adopt and implement local floodplain regulations that meet the minimum National Flood Insurance Program (NFIP) requirements. In implementing natural hazard plans and policies, the State goal urges local governments to do the following: coordinate plans with emergency preparedness and recovery programs; consider stormwater management as a means to address flood and landslide hazards; consider nonregulatory approaches to implementing hazard plans; and to require technical reports when reviewing development requests in hazard areas.

The City of Gladstone complies with Goal 7 by regulating development in hazard-prone areas through the Municipal Code, the Public Works Design Guidelines and MOU’s with Clackamas County on fire response and other emergency preparedness efforts. The following Gladstone Municipal Code Chapters address flooding and landslides:

17.27 WQ—Water Quality Resource Area District.

17.29 FM—Flood Management Area District.

Additionally, the Design Review and Conditional Use land use processes address applicable natural hazards on a site specific basis.

The TXT-2022-02 amendments do not modify existing zoning overlay districts or design standards related to protecting development from hazards. The adoption of the amendments does not include any changes to the adopted inventories, the Comprehensive Plan Map, or the overlay zoning districts in the Gladstone Municipal Code. Goal 7 does not directly apply to the TXT-2022-02 amendments because no new Goal 7 program is advanced by these amendments and no existing Goal 7 program is changed by this amendment package.

Therefore, Goal 7 is not applicable to the TXT-2022-02 zoning code amendments because the amendments do not propose to change comprehensive land use plan policies or implementing regulations for compliance with Statewide Planning Goal 7.

Based on the findings above, to adopt the TXT-2022-02 amendments is consistent with Statewide Planning Goal 7.

Goal 8 – Recreational Needs: To satisfy the recreational needs of the citizens of the state and visitors and, where appropriate, to provide for the siting of necessary recreational facilities including destination resorts.

Finding: Goal 8 requires local governments to plan for the recreation needs of their residents and visitors. The goal places priority on non-motorized forms of recreation, and recreation areas that serve high-density populations with limited transportation options and limited financial resources. It also places priority on recreation areas that are free or available at a low cost to the public.

The City of Gladstone has a robust system of parks, recreation facilities and trails, including 14 neighborhood parks, community gardens, and natural areas. All of Gladstone's parks are owned and managed by the City. The City completed a Parks Master Plan in 2017. Many of the current parks are included in the Open Space District that is regulated by Chapter 17.26 of the Gladstone Municipal Code.

The proposed amendments do not modify existing open space overlay districts or the Parks Master Plan. The adoption of the TXT-2022-02 amendments does not propose any changes to the Parks Master Plan, adopted inventories, the Comprehensive Plan Map, or the overlay zoning districts in the Gladstone Municipal Code. Goal 8 does not directly apply to the TXT-2022-02 amendments because no new Goal 8 program is advanced by this amendment and no existing Goal 8 program is changed by this amendment.

Therefore, Goal 8 is not applicable to the proposed amendments because the amendments do not propose to change comprehensive land use plan policies or implementing regulations for compliance with Statewide Planning Goal 8.

Based on the findings above, adopting the TXT-2022-02 amendments is consistent with Statewide Planning Goal 8.

Goal 9 – Economy of the State: To provide adequate opportunities throughout the state for a variety of economic activities vital to the health, welfare, and prosperity of Oregon's citizens.

Finding: Goal 9 ensures cities and counties have enough land available to realize economic growth and development opportunities. Commercial and industrial development takes a variety of shapes and leads to economic activities that are vital to the health, welfare and prosperity of Oregon's citizens. To be ready for these opportunities, local governments perform Economic Opportunity Analyses based on a 20-year forecast of population and job growth.

Currently the Gladstone Comprehensive Plan includes the following objectives and policy:

Economy Objectives: *“To ensure that the Portland Avenue Commercial District remains a business district at the heart of the Gladstone Community.” “To improve the appearance of existing commercial areas through rehabilitation or redevelopment in order to preserve and enhance their values to the community. Similar appearance considerations should be given to all new commercial developments.”*

Economy Policy: *Promote the retention and development of Portland Avenue Business District as the civic center and heart of the community.”*

The proposed amendments support the city's continued compliance with Goal 9 because the TXT-2022-02 amendments implement regulations intended to support and enhance the economic development of the City.

Goal 10 – Housing: To provide for the housing needs of citizens of the state.

Finding: Goal 10 concerns urban lands designated for residential use. Goal 10 requires the City to maintain and plan for an adequate land supply to accommodate at least 20 years of future growth, providing flexibility in housing location, type, and density (specifically at an overall density of 10 or more units/acre with the opportunity for 50 percent of new units to be attached single family or multifamily) to ensure the availability and prices of housing units are commensurate with the needs and financial capabilities of Oregon households.

Comprehensive plans are required to include an analysis of community housing needs by type and affordability, the recent housing needs assessment of housing development potential, and an inventory of residential land; contain policies for residential development and supportive services based on that analysis that increase the likelihood that needed housing types will be developed; and provide for an adequate supply of a variety of housing types consistent with identified policies and meeting minimum density and housing mix requirements (established by OAR 660, Division 007).

The findings for Goal 10 Housing, based on the City’s Housing Needs Analysis (HNA), include findings that demonstrate that Gladstone currently has a range of housing types, including single-family detached and attached homes, duplexes, multi-family, and mixed-use developments, and has a need for additional capacity to provide for needed housing during the next 20 years. The HNA provides information about the factors that could affect housing development, including demographics, affordability trends, workforce housing availability, and development patterns.

The Housing Needs Analysis was adopted in 2021 and includes the City’s buildable lands inventory (BLI) for housing within the UGB. The BLI is required by Goal 10 and ORS 197.296 to ensure that current use designations provide an adequate short- and long-term land supply for housing development for meeting existing needs and those of projected growth. It analyzes existing development patterns and intensity, land and development values, existing land use designations and zoning, and building constraints to determine where there is vacant land and/or land that is likely to be redeveloped and compares the existing supply of land to emerging trends and indicators for future estimates of demand. The proposed amendments do not propose to change the buildable lands inventory, or housing needs analysis.

The proposed changes to the C-2 zoning district permit multifamily and middle housing types outright in the zone, reducing barriers to this type of housing being provided in the downtown core and other C-2 areas of the city (mixed-use is already permitted in the C-2 zoning district). Adding these residential housing types to the list of permitted uses in the C-2 zoning district also responds to the City’s updated Housing Needs Analysis with the removal of barriers to housing production.

Based on the findings above the TXT-2022-02 amendments are consistent with Statewide Planning Goal 10.

Goal 11 – Public Facilities and Services: To plan and develop a timely, orderly and efficient arrangement of public facilities and services to serve as a framework for urban and rural development.

Finding: The City conducted a Water System Master Plan and a Sanitary Sewer Master Plan in

2014. In 2017, a Sanitary Sewer Master Plan, Parks Master Plan and Transportation System Plan were completed. The proposed amendments do not propose any changes to the adopted master plans, the Comprehensive Plan Map, or the Gladstone Municipal Code. The amendments do not propose to change the comprehensive land use plan policies or implementing regulations regarding public facilities and services for compliance with Statewide Planning Goal 11.

Based on the findings above, the adoption of the TXT-2022-02 amendments is consistent with Statewide Planning Goal 11.

Goal 12 – Transportation: To provide and encourage a safe, convenient and economic transportation system.

Finding: Goal 12 is implemented by Oregon Administrative Rules (OAR) Chapter 660, Division 12. Local governments are required to adopt a transportation system plan (TSP) and land use regulations to implement the TSP. OAR 660-012-0060 requires any comprehensive plan amendment to be evaluated according to the terms outlined in that OAR to demonstrate whether they will have a significant impact on the transportation system. The City of Gladstone completed a Transportation System Plan in 2017. The proposed amendments do not propose any changes to the adopted Transportation System Plan, the Comprehensive Plan Map, or the Gladstone Zoning Map with regard to transportation. The TXT-2022-02 amendments propose no new Goal 12 program and no existing Goal 12 program, or standard, is changed by this amendment package. The amendments do not propose to change the comprehensive land use plan policies or implementing regulations regarding transportation and compliance with Statewide Planning Goal 12.

Based on the findings above, the proposed amendments are consistent with Statewide Planning Goal 12.

Goal 13 – Energy Conservation: To conserve energy.

Finding: Goal 13 requires that land and uses developed on the land shall be managed and controlled so as to maximize the conservation of all forms of energy, based upon sound economic principles. The TXT-2022-02 amendments package does not modify existing design standards or land use regulations related to energy conservation. The adoption of the proposed amendments does not propose any changes to the adopted inventories, the Comprehensive Plan Map, or the Gladstone Municipal Code. Goal 13 does not directly apply to the proposed amendments because no new Goal 13 program is advanced by this amendment and no existing Goal 13 program is changed by this amendment. Therefore, Goal 13 is not applicable to the TXT-2022-02 amendments because the amendment package does not propose to change comprehensive land use plan policies or implementing regulations for compliance with Statewide Planning Goal 13.

Based on the findings above, to adopt the TXT-2022-02 amendments, is consistent with Statewide Planning Goal 13.

Goal 14 – Urbanization: To provide for an orderly and efficient transition from rural to urban land use, to accommodate urban population and urban employment inside urban growth boundaries, to ensure efficient use of land, and to provide for livable communities.

Finding: The entirety of the city and its Urban Growth Management Area is located within the Regional Urban Growth Boundary (UGB). As such, this text amendment will not result in the transition of any land from rural to urban uses, or result in population or employment growth outside of the UGB. The proposed amendments do not modify the Gladstone Urban Growth Management Area, the UGB, or existing zoning requirements related to urbanization. The adoption of the TXT 2022-02 amendments does not propose any changes to the adopted inventories, the Comprehensive Plan Map, or the Gladstone Zoning Map. Goal 14 does not directly apply to the amendments because no new Goal 14 program is advanced by this amendment and no existing Goal 14 program is changed by this amendment. Therefore, Goal 14 is not applicable to the TXT-2022-02 amendments because the amendment package does not propose to change comprehensive land use plan policies or implementing regulations for compliance with Statewide Planning Goal 14.

Based on the findings above, adopting the TXT-2022-02 amendments is consistent with Statewide Planning Goal 14.

Goal 15 – Willamette River Greenway: To protect, conserve, enhance and maintain the natural, scenic, historical, agricultural, economic and recreational qualities of lands along the Willamette River as the Willamette River Greenway.

Finding: Gladstone is bordered on one side by the Willamette River and the Greenway. Therefore, the Gladstone Municipal Code includes Chapter 17.28 that establishes the land use regulations related to the Greenway Conditional Use District. The proposed amendments do not modify the Greenway Conditional Use District, or existing zoning requirements related to the Willamette River Greenway. The adoption of the TXT-2022-02 amendments do not propose any changes to the adopted inventories, the Comprehensive Plan Map, or the Gladstone Municipal Code Chapter 17.28. Goal 15 does not directly apply to the amendments because no new Goal 15 program is advanced by this amendment and no existing Goal 15 program is changed by this amendment. Therefore, Goal 15 is not applicable to the TXT-2022-02 amendments because it does not propose to change comprehensive land use plan policies or implementing regulations for compliance with Statewide Planning Goal 15.

Based on the findings above, to adopt the TXT-2022-02 is consistent with Statewide Planning Goal 15.

Goals 16-19 – Estuarine Resources, Coastal Shore lands, Beaches and Dunes, and Ocean Resources:

Finding: The City of Gladstone is not subject to these four Statewide Planning Goals. Therefore, they are not applicable to the proposed amendments found in the TXT-2022-02 amendment package.

FINDINGS RELATED TO GLADSTONE MUNICIPAL CODE

Once the proposed amendments are adopted by City Council, the TXT-2022-02 amendments package will be consistent with all of the Statewide Planning Goals.

The City of Gladstone planning staff finds:

17.68.010 AUTHORIZATION TO INITIATE AMENDMENTS.

(1) An amendment to the text of this title or the Comprehensive Plan may be initiated by the City Council, the City Planning Commission or the City Administrator or his designee.

(2) An amendment to the Zoning Map or to the Comprehensive Plan Map may be initiated by:

(a) The City Council;

(b) The City Planning Commission;

(c) The City Administrator or his designee; or

(d) By application of a property owner, contract purchaser or authorized agent of the subject property.

(3) The request by a property owner for a map amendment shall be accomplished by filing an application with the city using forms prescribed by the city and submitting the information required from the applicant under Section 17.68.050.

Finding: The request came from the City Administrator or his designee. This criterion is met.

17.68.020 Review process. *Applications under this chapter shall be reviewed pursuant to GMC Division VII (administrative procedures).*

Finding: The proposed amendments were reviewed by the Planning Commission at public hearings on November 15, 2022 and February 21, 2023, at which time the Planning Commission made a recommendation of approval to the City Council. The Council will conduct a public hearing and make a decision on the amendments at their meeting on March 14, 2023. Notice of these public hearings was publicized as required. The TXT-2022-02 amendments package is being reviewed according to GMC Division VII. This criterion is met.

17.68.040 Conditions.

(1) City Council may require conditions. When necessary to properly relate new developments to existing or anticipated conditions in the vicinity or to make possible a higher quality of development than would otherwise be possible, the City Council may determine that a zone change will be accompanied by the acceptance or accomplishment of certain specified conditions. Conditions and requirements invoked pursuant to a zoning map amendment shall thereafter apply to the property so zoned.

(2) Acceptance of conditions. Such conditions shall be designed to further the objectives of the comprehensive plan and the zoning ordinance codified in this title and shall clearly set forth, in written form or upon drawings, all restrictions and requirements which will be applicable to the property rezoned. Where a zone change is made subject to such conditions, it shall become effective upon written acceptance and filing of the applicable terms and conditions by the property owner and by any other person intending to have an ownership interest in or to develop the property. The signed acceptance of conditions shall be filed with the City Recorder and a certified copy shall also be filed in the county deed records at the expense of the petitioner.

(3) Type of conditions. Conditions may include special measures designed to limit use or density, screen or separate buildings or portions of the site from adjoining property; limit access from important thoroughfares or through residential areas; provide additional right-of-way for an abutting street, preserve or provide public access to greenspace, floodplains, or river frontage; improve bicycle or pedestrian safety and connectivity; or improve transit capacity and efficiency.

(4) No variance of ordinance standards. In connection with the adoption of a zoning amendment, ordinance standards may be varied only when the Planning Commission finds that the development proposed and covered by specific limiting conditions will provide benefits and safeguards equal to or better than those possible under a strict interpretation of the zoning ordinance. In no case shall a use not specifically permitted within the zoning district be allowed under this section and Section 17.68.050. When circumstances as described in GMC Section 17.72.020 (circumstances for granting) exist, the regular variance procedures shall be followed.

(5) Building permit conditions. In addition to conditions as described above in this section, the Council may also provide that a zoning amendment will become effective upon satisfactory performance by the applicant of certain conditions or actions, such as a bona fide application for a building permit within a specified period of time.

Finding: Staff are not recommending any special conditions. This criterion does not apply.

17.68.050 Evidence supplied by applicant. *The applicant seeking a zoning map change pursuant to the provisions of GMC Section 17.68.010 must show by a preponderance of the evidence all of the following, unless otherwise provided for in this title:*

(1) Granting the request fulfills a public need; the greater departure from present development policies or land use patterns, the greater the burden of the applicant.

(2) The public need is best carried out by granting the petition for the proposed action, and that need is best served by granting the petition at this time.

(3) The proposed action is consistent with the comprehensive plan and Metro's Functional Plan (Metro Code 3.07), and the Transportation Planning Rule (OAR 660-012-0060).

(4) Proof of significant change in a neighborhood or community or a mistake in the planning or zoning for the property under consideration, when relevant.

(5) The property and affected area is presently provided with, or concurrent with development can be provided with, adequate public facilities, including, but not limited to, the planned function, capacity, and performance standards of the transportation system as adopted in the transportation system plan.

(6) The transportation system is capable of safely supporting the uses allowed by the proposed designation in addition to the existing and planned uses in the area, consistent with the Transportation Planning Rule (OAR 660-012-0060). Requirements of the State Transportation Planning Rule shall apply to those land use actions that significantly affect the transportation system, as defined by OAR 660-012-0060.

Finding: This project is proposing a new Downtown Core Overlay District. However, the zoning designation of the properties within the district will remain C-2 and therefore this application does not include a zoning map change that would require compliance with the provisions of 17.68.050. However, the proposed Overlay District does fulfill the recommendation of the 2017 Downtown Revitalization Plan, allowing the City to better serve the public need for a walkable, dynamic, well-planned downtown core, fulfilling a public need in a timely manner and in

compliance with Metro and State planning rules. No changes are proposed that would affect the service of public utilities or transportation patterns. This standard is met.

17.70.10 Authorization to grant or deny.

2) Conditions of Approval. In addition to the specific requirements of this title, including those set forth in GMC Chapter 17.62 (special uses), and the comprehensive plan, approval of a conditional use may be granted subject to additional conditions that are found necessary to protect the best interests of the surrounding area or the city as a whole. These conditions may include, but are not limited to, the following:

- (a) Limiting the hours, days, place and manner of operation;*
- (b) Requiring design features that minimize environmental impacts such as noise, vibration, smoke, dust, fumes and glare;*
- (c) Requiring increased setbacks, lot area, lot depth and lot width;*
- (d) Limiting building height, size, lot coverage and location on the site;*
- (e) Designating the size, number, location and design of vehicle access points;*
- (f) Requiring street right-of-way to be dedicated and streets to be improved;*
- (g) Requiring landscaping, screening, drainage & surfacing of parking and loading areas;*
- (h) Limiting the number, size, location, height and lighting of signs;*
- (i) Regulating the location and intensity of outdoor lighting;*
- (j) Requiring a sight-obscuring fence or hedge to screen the conditional use from adjacent to or nearby property;*
- (k) Construction of off-site transportation improvements to mitigate impacts resulting from development that relate to capacity deficiencies and public safety; and*
- (l) Upgrade or construct public facilities to city standards.*

Finding: Currently there are no conditions recommended. This criterion is met.

CONSISTENCY WITH METRO’S FUNCTIONAL PLAN (METRO CODE 3.07)

Title 1: Housing Capacity

Title 3: Water Quality And Flood Management Title 4: Industrial and Other Employment Areas

Title 6 Centers, Corridors, Station Communities and Main Streets

Finding: The proposed amendments to the C-2 zoning district and addition of a Downtown Core Overlay District do not alter residential capacity as residential uses are currently permitted in the C-2 zone in addition to many types of commercial and employment uses. The proposed Downtown Core Overlay District is consistent with goals for mixed-use developments in vibrant core commercial areas. The proposed amendments also do not modify the water quality, floodplain, habitat conservation area, or zoning district areas that are addressed in Metro’s Functional Plan. These criteria are met.

CONSISTENCY WITH TRANSPORTATION PLANNING RULE

OAR 660-012-0060 requires: (1) If an amendment to a functional plan, an acknowledged comprehensive plan, or a land use regulation (including a zoning map) would significantly affect an existing or planned transportation facility, then the local government must put in place measures as provided in section (2) of this rule, unless the amendment is allowed under section (3), (9) or (10) of this rule. A plan or land use regulation amendment significantly affects a transportation facility if it would:

- (a) Change the functional classification of an existing or planned transportation facility (exclusive of correction of map errors in an adopted plan);

- (b) Change standards implementing a functional classification system; or
- (c) Result in any of the effects listed in paragraphs (A) through (C) of this subsection.

Finding: The proposed zoning code amendments do not change the functional class of any existing or planned transportation facility or change the standards implementing a functional classification system. This criterion is met.



Agenda Item No. 5

PC Meeting Date: 02/21/2023

Planning Commission Recommendation of Approval to City Council C-2 Zone and Downtown Core Overlay Code Amendments

File No.: TXT-2022-02

Applicant: City of Gladstone

Project Location: Downtown (New Overlay Zone including C-2 Zoning)

Project Description: The Downtown Gladstone Revitalization Plan contains recommendations for amendments to Title 17 of the Gladstone Municipal Code to implement the City's vision for the Portland Avenue corridor in the downtown core. The recommended code amendments include updates to the C-2 Zone, Chapter 17.18, and a new Chapter titled "DC Downtown Core Overlay Zone".

SUMMARY OF RECOMMENDATION

The Gladstone Planning Commission recommends approval of the updates to TXT 2022-02 to the City Council for a public hearing scheduled for March 14, 2023.

The Gladstone Planning Commission recommended approval of TXT 2022-02 to the City Council at their meeting in November of 2022. Prior to the City Council conducting a public hearing regarding the proposed text amendments in December of 2022, city staff realized the need to make several updates to the proposed Downtown Core Overlay Zone chapter to be added to the Gladstone Municipal Code.

This recommendation includes the findings from the updated staff report and a memo from Jon Pheanis and Keegan Gulick of MIG explaining the proposed code amendments and the changes that have been made since the November 2022 Planning Commission.

Recommended for Approval at a public hearing on February 21, 2023.

Signed this _____ day of February, 2023.

A handwritten signature in cursive script that reads "Natalie Smith".

Natalie Smith, Planning Commission Chair

Gladstone City Council adopted the Downtown Revitalization Plan in 2017. That plan recommended the creation of a new overlay district in Gladstone’s downtown core. The packet of proposed code amendments includes changes to the C-2 zoning district as well as standards for a new Downtown Core (DC) Overlay Zone.

The proposed DC Overlay Zone provides design standards to ensure that new development complements the creation of an attractive and walkable downtown. The proposed changes to the C-2 zoning district allow mixed-use and middle housing types, amend dimensional standards such as minimum setbacks for residential uses and allow for a reduction in the minimum number of required parking spaces. The combination of changes to the C-2 zone with the new Downtown Core Overlay Zone standards should result in development that is walkable, mixed-use, and higher density than the underlying (existing) C-2 zoning district.

These proposed amendments are subject to Chapter 17.68, Amendments and Zone Changes and Chapter 17.94, Hearings, of Title 17 of the Gladstone Municipal Code. As proposed, planning staff find the amendments consistent with all applicable standards from Title 17 of the Gladstone Municipal Code (GMC), the Statewide Planning Goals and Metro’s Functional Plan.

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I. PUBLIC NOTICE

Published In: Clackamas Review, DLCDC’s post-acknowledgment plan amendment website (PAPA), and on the Gladstone Website. The Planning Commission public hearings in November 2022 and February 2023, was also advertised on the Gladstone Website and sent out in the Gladstone Weekly Update.

Responses Received: No written comments were received from the public, City Departments, or agencies.

II. CONSISTENCY WITH STATEWIDE PLANNING GOALS

1. Goal 1 – Citizen Involvement: To develop a citizen involvement program that insures the opportunity for citizens to be involved in all phases of the planning process.

Finding: Goal 1 requires the City to incorporate six key components in its public involvement program:

- Citizen Involvement: An officially recognized committee for public involvement broadly representative of geographic areas and interests related to land use and land-use decisions to provide for widespread public involvement;
- Communication: Mechanisms for effective two-way communication between the public and elected/appointed officials;
- Influence: Opportunities for the public to be involved in all phases of the planning and decision-making process including developing, evaluating, and amending plans;
- Technical Information: Access to technical information used in the decision-making process, provided in an accessible and understandable format;
- Feedback Mechanisms: Programs to ensure that members of the public receive responses from policymakers and that a written record for land-use decisions is created and made accessible; and,
- Financial Support: Adequate resources allocated for the public involvement program as an integral component of the planning budget.

The City conducted a Planning Commission Work Session and a community open house related to the proposed Downtown Core Overlay District and the proposed changes to the C-2 zoning district. These were open public forums held in June and July of 2022, respectively. The Planning Commission held a public hearing on the proposed amendments on November 15, 2022. Each work session and public forum included opportunities for elected officials, appointed officials, and the public, to review draft code amendments and discuss key aspects related to the proposed amendments. The City publicized these public meetings on their website, social media, individualized mailing to affected property owners, and during other public meetings. The amendments were publicized through the DLCD PAPA website and noticed to the interested agencies and the public.

Based on the findings above, the code amendments to implement the city's vision from the Downtown Gladstone Revitalization Plan, as referenced, are consistent with Statewide Planning Goal 1.

Goal 2 – Land Use Planning: To establish a land use planning process and policy framework as a basis for all decision and actions related to use of land and to assure an adequate factual base for such decisions and actions.

Finding: Statewide Planning Goal 2 requires each local government in Oregon to have and follow a comprehensive land use plan and implementing regulations. Cities and counties must build their comprehensive plans on a factual base, and follow their plan when making decisions on appropriate zoning. City and county plans must be consistent with one another. Special district and state agency plans and programs must be coordinated with comprehensive plans.

The proposed amendments to the C-2 zone and the new Downtown Core Overlay Zone standards are consistent with the current Comprehensive Plan. Currently the Gladstone Comprehensive Plan includes the following objectives and policy:

Economy Objectives: “To ensure that the Portland Avenue Commercial District remains a business district at the heart of the Gladstone Community.” “To improve the appearance of existing commercial areas through rehabilitation or redevelopment in order to preserve and enhance their values to the community. Similar appearance considerations should be given to all new commercial developments.”

Economy Policy: Promote the retention and development of Portland Avenue Business District as the civic center and heart of the community.”

Notice of the proposed amendment package for consideration was provided to Metro and DLCDC through the Post-Acknowledgement Plan Amendment website and distribution system.

Therefore, the amendments, as proposed, are consistent with Statewide Planning Goal 2.

Goals 3 -4 – Agricultural and Forest Lands:

Finding: These goals are not applicable because the proposed amendments do not change the City of Gladstone policies required to meet these goals that are directed at rural areas and counties.

Goal 5 – Open Spaces, Scenic and Historic Areas, and Natural Resources: To protect natural resources and conserve scenic and historic areas and open spaces.

Finding: Goal 5 aims to protect natural resources and conserve scenic and historic areas and open spaces. Particularly in urban areas, the emphasis of Goal 5 is on the inventory and conservation of wetlands, riparian zones, and wildlife habitats. In addition to Goal 5, the City is required to comply with Metro Title 13 for all mapped resources located within the UGB. By meeting the requirements of Title 13, the City also complies with Goal 5 for riparian areas and wildlife habitat. Metro Title 13 is addressed in the findings for the Urban Growth Management Functional Plan.

The Gladstone Municipal code contains the following zoning overlays that were adopted by the City to provide protection for Significant Natural Resources under Statewide Planning Goal 5 and to comply with the provisions of OAR 660, Division 23:

- 17.25 HCAD—Habitat Conservation Area District;
- 17.26 OS—Open Space District;
- 17.27 WQ—Water Quality Resource Area District;
- 17.28 GW—Greenway Conditional Use District; and
- 17.29 FM—Flood Management Area District.

The City of Gladstone works closely with the Gladstone Historical Society to promote the enjoyment, research, documentation, preservation and public enrichment of the history and heritage of Gladstone, Oregon and the surrounding local area. The Gladstone Municipal Code,

Chapter 2.48, includes the ability for a Historic Preservation Board to review alterations to historic landmarks. A 2009 survey of historical resources in downtown Gladstone found that 19% (22 buildings) of the buildings surveyed were potentially eligible for designation on the National Register. Recently, the City worked with the Gladstone Historical Society to display the history of Gladstone in the newly constructed City Hall. The proposed amendments to the C-2 zone and the proposed Downtown Core Overlay Zone do not include proposed changes to the way the city designates, inventories or manages the development or redevelopment of historic resources.

The proposed amendments do not modify these natural resource zoning overlay districts or historic preservation efforts. The Comprehensive Plan supports a variety of housing types and the amendments proposed through TXT-2022-02 do not propose any changes to the adopted inventories, the Comprehensive Plan Map, or the natural resource zoning districts in the Gladstone Municipal Code. Goal 5 does not directly apply to the amendments because no new Goal 5 program is advanced by this amendment and no existing Goal 5 program is changed by this amendment.

Based on the findings above, the Zoning Code Update to adopt the proposed amendments into the Gladstone Municipal Code is consistent with Statewide Planning Goal 5.

Goal 6 – Air, Water and Land Resources Quality: To maintain and improve the quality of the air, water and land resources of the state.

Finding: Goal 6 instructs local governments to consider protection of air, water and land resources from pollution and pollutants when developing comprehensive plans. The pollutants addressed in Goal 6 include solid waste, water waste, noise and thermal pollution, air pollution, and industry-related contaminants. Comprehensive Plans must demonstrate consistency with the administrative rules related to air, water, and land quality established by the Environmental Quality Commission (EQC).

Under the oversight of the EQC, the Oregon Department of Environmental Quality (DEQ) regulates air, water, and land through its permitting actions under the federal Clean Water Act and Clean Air Act. The Department of State Lands and the Army Corps of Engineers regulate jurisdictional wetlands and waters of the state and the country, respectively. The City of Gladstone Public Works department regulates impervious surface and stormwater runoff throughout the City through design standards applied to development. The Clackamas County Water Environmental Services and Oak Lodge also provide sewer and stormwater services for City residents. The Gladstone Municipal Code (GMC) has the following overlay districts that are related to water quality, wetlands, and surface water:

- 17.25 HCAD—Habitat Conservation Area District;
- 17.27 WQ—Water Quality Resource Area District; and
- 17.29 FM—Flood Management Area District.

While air quality is largely regulated by DEQ, the City can impose conditions of approval on land use approvals that require minimizing air pollution and carbon emission impacts through actions such as vegetative plantings and conservation.

The Federal Transit Administration and Federal Highway Administration enforce noise standards for federally-funded rail and highway projects. The Oregon Noise Control Act authorizes cities and counties to adopt and enforce noise ordinances and standards of their own. Gladstone regulates noise through the GMC Chapter 8.12 Noise Control, which designates prohibited noises and maximum permissible environmental noise and sound levels. Gladstone's Zoning Code (Chapter 17) also includes noise-related provisions in several sections of the code, often referring to the City's Noise Ordinance in Chapter 8.12 or standards of the DEQ.

The proposed amendment package does not modify the existing water resource zoning overlay districts or the noise ordinance. The adoption of the TXT-2022-02 amendments do not propose any changes to the adopted inventories, the Comprehensive Plan Map, or the water resource zoning districts in the Gladstone Municipal Code. Goal 6 does not directly apply to the proposed amendments, or comprehensive plan amendment because no new Goal 6 program is advanced by this amendment and no existing Goal 6 program is changed by this amendment.

Therefore, Goal 6 is not applicable to the amendments proposed through TXT-2022-02 as the amendments do not propose to change comprehensive land use plan policies or implementing regulations for compliance with Statewide Planning Goal 6.

Based on the findings above, the Zoning Code amendment to adopt the TXT-2022-02 amendments is consistent with Statewide Planning Goal 6.

Goal 7 – Areas Subject to Natural Disasters and Hazards: To protect people and property from natural hazards.

Finding: Goal 7 requires local comprehensive plans to address Oregon's natural hazards. Protecting people and property from natural hazards requires knowledge, planning, coordination, and education. Natural hazards applicable to Gladstone include floods, landslides, weak foundation soils, earthquakes, and wildfires. Goal 7 calls for local governments to respond to new hazard inventory information provided by federal and state agencies by adopting or amending plan policies and implementing measures as needed. For riverine flood hazards, local governments must adopt and implement local floodplain regulations that meet the minimum National Flood Insurance Program (NFIP) requirements. In implementing natural hazard plans and policies, the State goal urges local governments to do the following: coordinate plans with emergency preparedness and recovery programs; consider stormwater management as a means to address flood and landslide hazards; consider nonregulatory approaches to implementing hazard plans; and to require technical reports when reviewing development requests in hazard areas.

The City of Gladstone complies with Goal 7 by regulating development in hazard-prone areas through the Municipal Code, the Public Works Design Guidelines and MOU's with Clackamas

County on fire response and other emergency preparedness efforts. The following Gladstone Municipal Code Chapters address flooding and landslides:

17.27 WQ—Water Quality Resource Area District.

17.29 FM—Flood Management Area District.

Additionally, the Design Review and Conditional Use land use processes address applicable natural hazards on a site specific basis.

The TXT-2022-02 amendments do not modify existing zoning overlay districts or design standards related to protecting development from hazards. The adoption of the amendments does not include any changes to the adopted inventories, the Comprehensive Plan Map, or the overlay zoning districts in the Gladstone Municipal Code. Goal 7 does not directly apply to the TXT-2022-02 amendments because no new Goal 7 program is advanced by these amendments and no existing Goal 7 program is changed by this amendment package. Therefore, Goal 7 is not applicable to the TXT-2022-02 zoning code amendments because the amendments do not propose to change comprehensive land use plan policies or implementing regulations for compliance with Statewide Planning Goal 7.

Based on the findings above, to adopt the TXT-2022-02 amendments is consistent with Statewide Planning Goal 7.

Goal 8 – Recreational Needs: To satisfy the recreational needs of the citizens of the state and visitors and, where appropriate, to provide for the siting of necessary recreational facilities including destination resorts.

Finding: Goal 8 requires local governments to plan for the recreation needs of their residents and visitors. The goal places priority on non-motorized forms of recreation, and recreation areas that serve high-density populations with limited transportation options and limited financial resources. It also places priority on recreation areas that are free or available at a low cost to the public.

The City of Gladstone has a robust system of parks, recreation facilities and trails, including 14 neighborhood parks, community gardens, and natural areas. All of Gladstone’s parks are owned and managed by the City. The City completed a Parks Master Plan in 2017. Many of the current parks are included in the Open Space District that is regulated by Chapter 17.26 of the Gladstone Municipal Code.

The proposed amendments do not modify existing open space overlay districts or the Parks Master Plan. The adoption of the TXT-2022-02 amendments does not propose any changes to the Parks Master Plan, adopted inventories, the Comprehensive Plan Map, or the overlay zoning districts in the Gladstone Municipal Code. Goal 8 does not directly apply to the TXT-2022-02 amendments because no new Goal 8 program is advanced by this amendment and no existing Goal 8 program is changed by this amendment. Therefore, Goal 8 is not applicable to the proposed amendments because the amendments do not propose to change comprehensive land use plan policies or implementing regulations for compliance with Statewide Planning Goal 8.

Based on the findings above, adopting the TXT-2022-02 amendments is consistent with Statewide Planning Goal 8.

Goal 9 – Economy of the State: To provide adequate opportunities throughout the state for a variety of economic activities vital to the health, welfare, and prosperity of Oregon's citizens.

Finding: Goal 9 ensures cities and counties have enough land available to realize economic growth and development opportunities. Commercial and industrial development takes a variety of shapes and leads to economic activities that are vital to the health, welfare and prosperity of Oregon's citizens. To be ready for these opportunities, local governments perform Economic Opportunity Analyses based on a 20-year forecast of population and job growth.

Currently the Gladstone Comprehensive Plan includes the following objectives and policy:

Economy Objectives: *“To ensure that the Portland Avenue Commercial District remains a business district at the heart of the Gladstone Community.” “To improve the appearance of existing commercial areas through rehabilitation or redevelopment in order to preserve and enhance their values to the community. Similar appearance considerations should be given to all new commercial developments.”*

Economy Policy: *Promote the retention and development of Portland Avenue Business District as the civic center and heart of the community.”*

The proposed amendments support the city's continued compliance with Goal 9 because the TXT-2022-02 amendments implement regulations intended to support and enhance the economic development of the City.

Goal 10 – Housing: To provide for the housing needs of citizens of the state.

Finding: Goal 10 concerns urban lands designated for residential use. Goal 10 requires the City to maintain and plan for an adequate land supply to accommodate at least 20 years of future growth, providing flexibility in housing location, type, and density (specifically at an overall density of 10 or more units/acre with the opportunity for 50 percent of new units to be attached single family or multifamily) to ensure the availability and prices of housing units are commensurate with the needs and financial capabilities of Oregon households.

Comprehensive plans are required to include an analysis of community housing needs by type and affordability, the recent housing needs assessment of housing development potential, and an inventory of residential land; contain policies for residential development and supportive services based on that analysis that increase the likelihood that needed housing types will be developed; and provide for an adequate supply of a variety of housing types consistent with identified policies and meeting minimum density and housing mix requirements (established by OAR 660, Division 007).

The findings for Goal 10 Housing, based on the City's Housing Needs Analysis (HNA), include findings that demonstrate that Gladstone currently has a range of housing types, including single-family detached and attached homes, duplexes, multi-family, and mixed-use

developments, and has a need for additional capacity to provide for needed housing during the next 20 years. The HNA provides information about the factors that could affect housing development, including demographics, affordability trends, workforce housing availability, and development patterns.

The Housing Needs Analysis was adopted in 2021 and includes the City's buildable lands inventory (BLI) for housing within the UGB. The BLI is required by Goal 10 and ORS 197.296 to ensure that current use designations provide an adequate short- and long-term land supply for housing development for meeting existing needs and those of projected growth. It analyzes existing development patterns and intensity, land and development values, existing land use designations and zoning, and building constraints to determine where there is vacant land and/or land that is likely to be redeveloped and compares the existing supply of land to emerging trends and indicators for future estimates of demand. The proposed amendments do not propose to change the buildable lands inventory, or housing needs analysis.

The proposed changes to the C-2 zone permit mixed-use and middle housing types outright in the zone, reducing barriers to this type of housing being provided in the downtown core and other C-2 areas of the city. Adding these residential housing types to the list of permitted uses in the C-2 zone also responds to the City's updated Housing Needs Analysis with the removal of barriers to housing production.

Based on the findings above the TXT-2022-02 amendments are consistent with Statewide Planning Goal 10.

Goal 11 – Public Facilities and Services: To plan and develop a timely, orderly and efficient arrangement of public facilities and services to serve as a framework for urban and rural development.

Finding: The City conducted a Water System Master Plan and a Sanitary Sewer Master Plan in 2014. In 2017, a Sanitary Sewer Master Plan, Parks Master Plan and Transportation System Plan were completed. The proposed amendments do not propose any changes to the adopted master plans, the Comprehensive Plan Map, or the Gladstone Municipal Code. The amendments do not propose to change the comprehensive land use plan policies or implementing regulations regarding public facilities and services for compliance with Statewide Planning Goal 11.

Based on the findings above, the adoption of the TXT-2022-02 amendments is consistent with Statewide Planning Goal 11.

Goal 12 – Transportation: To provide and encourage a safe, convenient and economic transportation system.

Finding: Goal 12 is implemented by Oregon Administrative Rules (OAR) Chapter 660, Division 12. Local governments are required to adopt a transportation system plan (TSP) and land use regulations to implement the TSP. OAR 660-012-0060 requires any comprehensive plan amendment to be evaluated according to the terms outlined in that OAR to demonstrate

whether they will have a significant impact on the transportation system. The City of Gladstone completed a Transportation System Plan in 2017. The proposed amendments do not propose any changes to the adopted Transportation System Plan, the Comprehensive Plan Map, or the Gladstone Zoning Map with regard to transportation. The TXT-2022-02 amendments propose no new Goal 12 program and no existing Goal 12 program, or standard, is changed by this amendment package. The amendments do not propose to change the comprehensive land use plan policies or implementing regulations regarding transportation and compliance with Statewide Planning Goal 12.

Based on the findings above, the proposed amendments are consistent with Statewide Planning Goal 12.

Goal 13 – Energy Conservation: To conserve energy.

Finding: Goal 13 requires that land and uses developed on the land shall be managed and controlled so as to maximize the conservation of all forms of energy, based upon sound economic principles. The TXT-2022-02 amendments package does not modify existing design standards or land use regulations related to energy conservation. The adoption of the proposed amendments does not propose any changes to the adopted inventories, the Comprehensive Plan Map, or the Gladstone Municipal Code. Goal 13 does not directly apply to the proposed amendments because no new Goal 13 program is advanced by this amendment and no existing Goal 13 program is changed by this amendment. Therefore, Goal 13 is not applicable to the TXT-2022-02 amendments because the amendment package does not propose to change comprehensive land use plan policies or implementing regulations for compliance with Statewide Planning Goal 13.

Based on the findings above, to adopt the TXT-2022-02 amendments, is consistent with Statewide Planning Goal 13.

Goal 14 – Urbanization: To provide for an orderly and efficient transition from rural to urban land use, to accommodate urban population and urban employment inside urban growth boundaries, to ensure efficient use of land, and to provide for livable communities.

Finding: The entirety of the city and its Urban Growth Management Area is located within the Regional Urban Growth Boundary (UGB). As such, this text amendment will not result in the transition of any land from rural to urban uses, or result in population or employment growth outside of the UGB. The proposed amendments do not modify the Gladstone Urban Growth Management Area, the UGB, or existing zoning requirements related to urbanization. The adoption of the TXT 2022-02 amendments does not propose any changes to the adopted inventories, the Comprehensive Plan Map, or the Gladstone Zoning Map. Goal 14 does not directly apply to the amendments because no new Goal 14 program is advanced by this amendment and no existing Goal 14 program is changed by this amendment. Therefore, Goal 14 is not applicable to the TXT-2022-02 amendments because the amendment package does not propose to change comprehensive land use plan policies or implementing regulations for compliance with Statewide Planning Goal 14.

Based on the findings above, adopting the TXT-2022-02 amendments is consistent with Statewide Planning Goal 14.

Goal 15 – Willamette River Greenway: To protect, conserve, enhance and maintain the natural, scenic, historical, agricultural, economic and recreational qualities of lands along the Willamette River as the Willamette River Greenway.

Finding: Gladstone is bordered on one side by the Willamette River and the Greenway. Therefore, the Gladstone Municipal Code includes Chapter 17.28 that establishes the land use regulations related to the Greenway Conditional Use District. The proposed amendments do not modify the Greenway Conditional Use District, or existing zoning requirements related to the Willamette River Greenway. The adoption of the TXT-2022-02 amendments do not propose any changes to the adopted inventories, the Comprehensive Plan Map, or the Gladstone Municipal Code Chapter 17.28. Goal 15 does not directly apply to the amendments because no new Goal 15 program is advanced by this amendment and no existing Goal 15 program is changed by this amendment. Therefore, Goal 15 is not applicable to the TXT-2022-02 amendments because it does not propose to change comprehensive land use plan policies or implementing regulations for compliance with Statewide Planning Goal 15.

Based on the findings above, to adopt the TXT-2022-02 is consistent with Statewide Planning Goal 15.

Goals 16-19 – Estuarine Resources, Coastal Shore lands, Beaches and Dunes, and Ocean Resources:

Finding: The City of Gladstone is not subject to these four Statewide Planning Goals. Therefore, they are not applicable to the proposed amendments found in the TXT-2022-02 amendment package.

III. FINDINGS RELATED TO GLADSTONE MUNICIPAL CODE

Once the proposed amendments are adopted by City Council, the TXT-2022-02 amendments package will be consistent with all of the Statewide Planning Goals.

The City of Gladstone planning staff finds:

17.68.010 AUTHORIZATION TO INITIATE AMENDMENTS.

(1) An amendment to the text of this title or the Comprehensive Plan may be initiated by the City Council, the City Planning Commission or the City Administrator or his designee.

(2) An amendment to the Zoning Map or to the Comprehensive Plan Map may be initiated by:

(a) The City Council;

(b) The City Planning Commission;

(c) The City Administrator or his designee; or

(d) By application of a property owner, contract purchaser or authorized agent of the subject property.

(3) The request by a property owner for a map amendment shall be accomplished by filing an application with the city using forms prescribed by the city and submitting the information required from the applicant under Section 17.68.050.

Finding: The request came from the City Administrator or his designee. This criterion is met.

17.68.020 Review process. *Applications under this chapter shall be reviewed pursuant to GMC Division VII (administrative procedures).*

Finding: The proposed amendments were reviewed by the Planning Commission at a public hearing on November 15, 2022, at which time the Planning Commission made a recommendation of approval to the City Council. The Council will conduct a public hearing and make a decision on the amendments at their meeting on December 13, 2022. Notice of these public hearings was publicized as required. The TXT-2022-02 amendments package is being reviewed according to GMC Division VII. This criterion is met.

17.68.040 Conditions.

(1) City Council may require conditions. When necessary to properly relate new developments to existing or anticipated conditions in the vicinity or to make possible a higher quality of development than would otherwise be possible, the City Council may determine that a zone change will be accompanied by the acceptance or accomplishment of certain specified conditions. Conditions and requirements invoked pursuant to a zoning map amendment shall thereafter apply to the property so zoned.

(2) Acceptance of conditions. Such conditions shall be designed to further the objectives of the comprehensive plan and the zoning ordinance codified in this title and shall clearly set forth, in written form or upon drawings, all restrictions and requirements which will be applicable to the property rezoned. Where a zone change is made subject to such conditions, it shall become effective upon written acceptance and filing of the applicable terms and conditions by the property owner and by any other person intending to have an ownership interest in or to develop the property. The signed acceptance of conditions shall be filed with the City Recorder and a certified copy shall also be filed in the county deed records at the expense of the petitioner.

(3) Type of conditions. Conditions may include special measures designed to limit use or density, screen or separate buildings or portions of the site from adjoining property; limit access from important thoroughfares or through residential areas; provide additional right-of-way for an abutting street, preserve or provide public access to greenspace, floodplains, or river frontage; improve bicycle or pedestrian safety and connectivity; or improve transit capacity and efficiency.

(4) No variance of ordinance standards. In connection with the adoption of a zoning amendment, ordinance standards may be varied only when the Planning Commission finds that the development proposed and covered by specific limiting conditions will provide benefits and safeguards equal to or better than those possible under a strict interpretation of the zoning

ordinance. In no case shall a use not specifically permitted within the zoning district be allowed under this section and Section 17.68.050. When circumstances as described in GMC Section 17.72.020 (circumstances for granting) exist, the regular variance procedures shall be followed.

(5) Building permit conditions. In addition to conditions as described above in this section, the Council may also provide that a zoning amendment will become effective upon satisfactory performance by the applicant of certain conditions or actions, such as a bona fide application for a building permit within a specified period of time.

Finding: Staff are not recommending any special conditions. This criterion does not apply.

17.68.050 Evidence supplied by applicant. *The applicant seeking a zoning map change pursuant to the provisions of GMC Section 17.68.010 must show by a preponderance of the evidence all of the following, unless otherwise provided for in this title:*

(1) Granting the request fulfills a public need; the greater departure from present development policies or land use patterns, the greater the burden of the applicant.

(2) The public need is best carried out by granting the petition for the proposed action, and that need is best served by granting the petition at this time.

(3) The proposed action is consistent with the comprehensive plan and Metro's Functional Plan (Metro Code 3.07), and the Transportation Planning Rule (OAR 660-012-0060).

(4) Proof of significant change in a neighborhood or community or a mistake in the planning or zoning for the property under consideration, when relevant.

(5) The property and affected area is presently provided with, or concurrent with development can be provided with, adequate public facilities, including, but not limited to, the planned function, capacity, and performance standards of the transportation system as adopted in the transportation system plan.

(6) The transportation system is capable of safely supporting the uses allowed by the proposed designation in addition to the existing and planned uses in the area, consistent with the Transportation Planning Rule (OAR 660-012-0060). Requirements of the State Transportation Planning Rule shall apply to those land use actions that significantly affect the transportation system, as defined by OAR 660-012-0060.

Finding: This project is proposing a new Downtown Core Overlay District. However, the zoning designation of the properties within the district will remain C-2 and therefore this application does not include a zoning map change that would require compliance with the provisions of 17.68.050. However, the proposed Overlay District does fulfill the recommendation of the 2017 Downtown Revitalization Plan, allowing the City to better serve the public need for a walkable, dynamic, well-planned downtown core, fulfilling a public need in a timely manner and in compliance with Metro and State planning rules. No changes are

proposed that would affect the service of public utilities or transportation patterns. This standard is met.

17.70.010 Authorization to grant or deny.

2) Conditions of Approval. In addition to the specific requirements of this title, including those set forth in GMC Chapter 17.62 (special uses), and the comprehensive plan, approval of a conditional use may be granted subject to additional conditions that are found necessary to protect the best interests of the surrounding area or the city as a whole. These conditions may include, but are not limited to, the following:

- (a) Limiting the hours, days, place and manner of operation;*
- (b) Requiring design features that minimize environmental impacts such as noise, vibration, smoke, dust, fumes and glare;*
- (c) Requiring increased setbacks, lot area, lot depth and lot width;*
- (d) Limiting building height, size, lot coverage and location on the site;*
- (e) Designating the size, number, location and design of vehicle access points;*
- (f) Requiring street right-of-way to be dedicated and streets to be improved;*
- (g) Requiring landscaping, screening, drainage and surfacing of parking and loading areas;*
- (h) Limiting the number, size, location, height and lighting of signs;*
- (i) Regulating the location and intensity of outdoor lighting;*
- (j) Requiring a sight-obscuring fence or hedge to screen the conditional use from adjacent to or nearby property;*
- (k) Construction of off-site transportation improvements to mitigate impacts resulting from development that relate to capacity deficiencies and public safety; and*
- (l) Upgrade or construct public facilities to city standards.*

Finding: Currently there are no conditions recommended. This criterion is met.

IV. CONSISTENCY WITH METRO'S FUNCTIONAL PLAN (METRO CODE 3.07)

Title 1: Housing Capacity

Title 3: Water Quality And Flood Management

Title 4: Industrial and Other Employment Areas

Title 6 Centers, Corridors, Station Communities and Main Streets

Finding: The proposed amendments to the C-2 zoning district and addition of a Downtown Core Overlay District do not alter residential capacity as residential uses are currently permitted in the C-2 zone in addition to many types of commercial and employment uses. The proposed Downtown Core Overlay District is consistent with goals for mixed-use developments in vibrant core commercial areas. The proposed amendments also do not modify the water quality, floodplain, habitat conservation area, or zoning district areas that are addressed in Metro's Functional Plan. These criteria are met.

V. CONSISTENCY WITH TRANSPORTATION PLANNING RULE

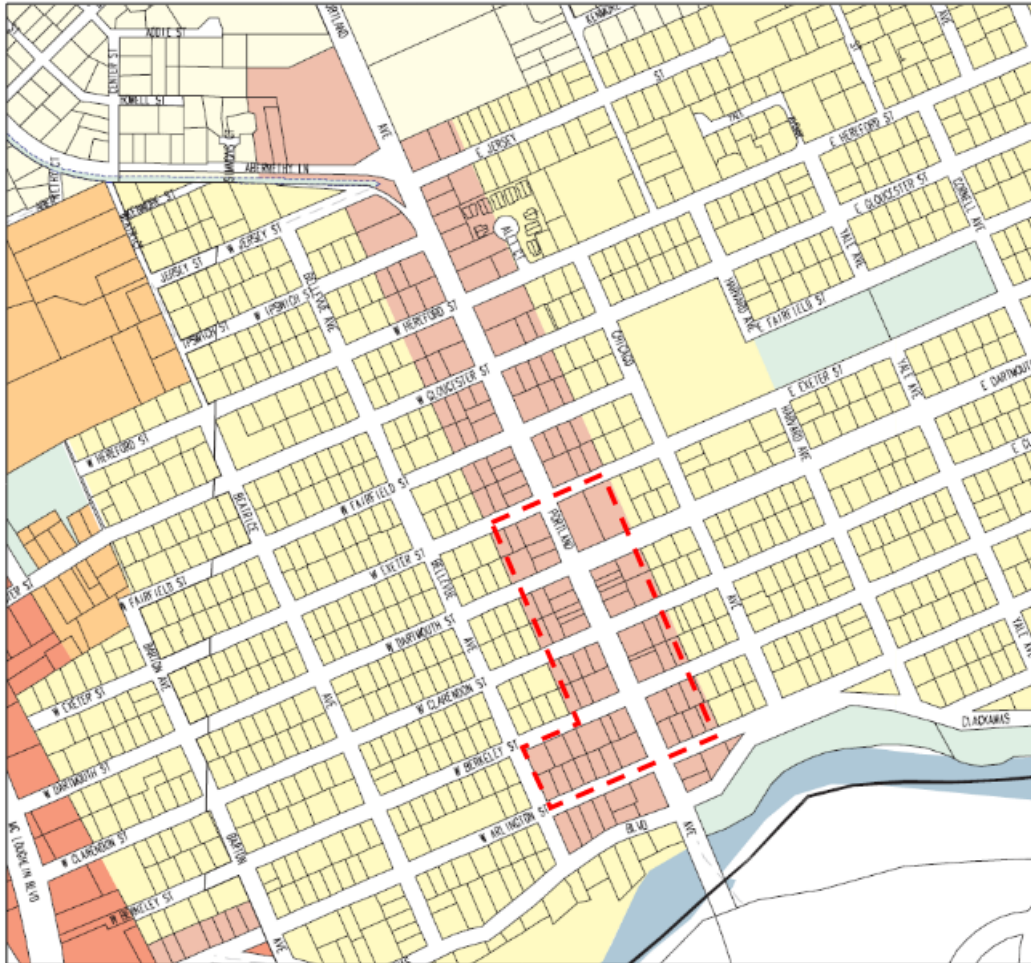
OAR 660-012-0060 requires: (1) If an amendment to a functional plan, an acknowledged comprehensive plan, or a land use regulation (including a zoning map) would significantly affect an existing or planned transportation facility, then the local government must put in place measures as provided in section (2) of this rule, unless the amendment is allowed under section (3), (9) or (10) of this rule. A plan or land use regulation amendment significantly affects a transportation facility if it would:

- (a) Change the functional classification of an existing or planned transportation facility (exclusive of correction of map errors in an adopted plan);
- (b) Change standards implementing a functional classification system; or
- (c) Result in any of the effects listed in paragraphs (A) through (C) of this subsection.

Finding: The proposed zoning code amendments do not change the functional class of any existing or planned transportation facility or change the standards implementing a functional classification system. This criterion is met.

EXHIBIT 1: Downtown Core Overlay District

City of Gladstone Downtown Revitalization Plan Zoning Code Update
Downtown Overlay Zone



- - - = Downtown Overlay District Boundary
- = Existing Community Commercial Zoning (C2 Zone)
- = Existing Single-Family Residential Zoning (R-5 Zone)

ORDINANCE 1517

AN ORDINANCE APPROVING TEXT AMENDMENTS FOR THE GLADSTONE MUNICIPAL CODE CHAPTER 17.08, ZONING DISTRICTS GENERALLY, CHAPTER 17.78, C-2 ZONING DISTRICT AND ADDING A NEW CHAPTER 17.21, DOWNTOWN CORE OVERLAY DISTRICT, FILE TXT-2022-02

WHEREAS, the Gladstone Downtown Revitalization Plan was adopted by City Council in 2017 and contains recommendations for amendments to Title 17 of the Gladstone Municipal Code to implement the City’s vision for the Portland Avenue corridor in the downtown Gladstone core; and

WHEREAS, the Gladstone Downtown Revitalization Plan recommends amendments to the underlying Gladstone Municipal Code Chapter 17.18, C-2 Zoning District for mixed use development and middle housing types to be added as a permitted use in the C-2 district where these uses are currently not allowed; and

WHEREAS, the Gladstone Downtown Revitalization Plan recommends the creation of a new zoning overlay district within Gladstone’s downtown core to encourage development that is walkable, mixed-use, and higher density than the underlying Gladstone Municipal Code Chapter 17.18, C-2 Zoning District; and

WHEREAS, the proposed amendments include seven general refinements to the Downtown Revitalization Plan which include: allowing broader range of uses on the ground floor; permitting a broader range of housing types in the Downtown; restricting future single-household residential development in the Downtown; minimizing the presence of off-street parking; increasing the maximum height allowance in the Downtown; eliminating minimum parking requirements in the Downtown; and extending the boundaries of the Downtown Overlay District; and

WHEREAS, in November 2022 the Planning Commission considered and recommended to City Council adoption of the proposed amendments to the C-2 Zoning Code and addition of the Downtown Core Overlay District; and

WHEREAS, in December 2022, city staff identified the need to make several revisions to the proposed amendments, requiring further review by the Planning Commission; and

WHEREAS, in February 2023 the Planning Commission considered and recommended to City Council adoption of the proposed amendments to the C-2 Zoning Code and addition of the Downtown Core Overlay District; and

WHEREAS, the City desires to amend the Gladstone Municipal Code to reflect these changes.

NOW, THEREFORE, the Common Council of the City of Gladstone ordains as follows:

Section 1. Gladstone Municipal Code Chapter 17.08 is hereby amended to read as set forth in the attached “Exhibit A”. New language is in red; repealed language is ~~struck~~

~~through.~~

Section 2. Gladstone Municipal Code Chapter 17.18 is hereby amended to read as set forth in the attached Exhibit “B”. New language is in red; repealed language is ~~struck through~~.

Section 3. Adding new Gladstone Municipal Code Chapter 17.21, Downtown Core Overlay District, attached as Exhibit “C”.

Section 4. All remaining provisions of the Gladstone Municipal Code are reaffirmed in their entirety.

Section 5. This Ordinance is effective 30 days after Gladstone City Council approval.

This Ordinance is adopted by the Gladstone City Council and approved by the Mayor on this _____ day of _____, 2023.

ATTEST:

Michael Milch, Mayor

Tami Bannick, City Recorder

**ORDINANCE 1517
EXHIBIT “A”**

**Chapter 17.08
ZONING DISTRICTS GENERALLY**

Sections:

- 17.08.010 Establishment of districts.
- 17.08.020 Area of application.

17.08.010 Establishment of districts.

For the purposes of this title, the following zoning districts are established:

Zoning District	Abbreviated Designation
Single-family household residential district	R-7.2
Single-family household residential district	R-5
Multi-family household residential district	MR
Local commercial district	C-1
Community commercial district	C-2
General commercial district	C-3
Downtown core overlay district	DC
Office park district	OP
Light industrial district	LI
Open space district	OS
Water quality resource area district	WQ
Greenway conditional use district	GW
Flood Management area district	FM

Statutory Reference: ORS Ch. 197, Ch. 227
History: Ord. [1131](#) §2, 1990; Ord. [1334](#), 2002.

17.08.020 Area of application.

Each zoning district designation, with the exception of the DC, WQ, GW and FM overlay districts, corresponds to a Comprehensive Plan designation and shall be applied only to areas where the two designations are consistent. The corresponding designations are as follows:

Comprehensive Plan	Zoning District
Low density	R-7.2
Medium density	R-5

Comprehensive Plan	Zoning District
High density	MR
Commercial	C-1
Commercial	C-2
Commercial	C-3
Industrial	OP
Industrial	LI
Open Space	OS

Statutory Reference: ORS Ch. 197, Ch. 227

History: Ord. [1131](#) §2, 1990; Ord. [1334](#), 2002.

ORDINANCE 1517
Exhibit "B"

CHAPTER 17.18: C-2—COMMUNITY COMMERCIAL DISTRICT

Sections:

17.18.010 Purpose.

17.18.020 Uses allowed outright.-

~~17.18.030 Residential accessory uses.~~

17.18.040 Conditional uses ~~allowed~~.

17.18.050 Limitations on use.

17.18.060 Dimensional standards.

17.18.070 Off-street parking standards.

17.18.080 Exceptions in case of large scale development.

17.18.010 Purpose.

The purpose of a C-2 district is to implement the comprehensive plan ~~by: 1) and to~~ providing for the establishment of a community shopping center serving most of the occasional retail and specialty shopping needs of area residents and thus service a much larger area and a much larger population than is served by the C-1, local commercial district, ~~and; 2) allowing a range of housing types to encourage more housing in the city's core and promote a greater mixture of uses.~~

Statutory Reference: ORS Ch. 197, Ch. 227
History: Ord. 1131 §2, 1990.

17.18.020 Uses allowed outright.

In a C-2 zoning district, the following uses and their accessory uses are allowed outright:

- (1) Retail trade establishment, except when listed as a conditional use.
- (2) Business, governmental or professional office.
- (3) Medical clinic.
- (4) Financial institution.
- (5) Personal and business service establishments such as a barber shop, tailoring shop, printing shop, laundry or dry cleaning, sales agency, or photography studio, except as listed as a conditional use.
- (6) Eating or drinking establishment, including outdoor seating related to the primary use.

- (7) Hotel or motel.
- (8) Small appliance repair including radio, television and electronics repair.
- (9) Community service facility such as a fire station, library, community center, park, utility facility or meeting hall.
- (10) Mixed-use development.
- (11) Attached residential dwellings (duplex, triplex, quadplex).
- (12) Townhouses.
- (13) Cottage clusters.
- (14) Multi-household residential dwellings.
- (15) Accessory Dwelling Units (ADUs) in connection with a permitted residential use.

Statutory Reference: ORS Ch. 197, Ch. 227
 History: Ord. 1131 §2, 1990; Ord. 1289 § 1, 2000; Ord. 1323 §1, 2002.

~~17.18.030 Residential accessory uses.~~

~~Accessory uses allowed in a residential zoning district shall be allowed in connection with single-family, two-family and multi-family dwellings in this zoning district. Such accessory use shall comply with the standards applicable to accessory uses allowed in the R-5 zoning district.~~

17.18.040 Conditional uses ~~allowed~~.

In a C-2 zoning district, the following uses and their accessory uses are allowed subject to GMC Chapter 17.70 (conditional uses):-

- ~~(1) Automobile service station.~~
- ~~(2) Dwelling subject to GMC Subsections 17.12.050 (1) through (5) except that the minimum lot area for a two-family dwelling shall be five thousand square feet.~~
- ~~(3) Funeral home.~~
- ~~(4) Small scale amusement or recreational facility such as a billiard or pool hall.~~
- ~~(5) School and associated buildings, structures and facilities.~~
- ~~(6) A use listed as a permitted outright use but not meeting the limitations of GMC Section 17.18.050 (limitations on use).~~
- ~~(7) Planned unit development (PUD).~~
- ~~(8) Foster homes.~~

(97) Day care center.

(108) Recreation vehicle park, subject to GMC Section 17.62.100 (recreation vehicle park).

(119) Business activities conducted in conjunction with a use allowed outright under GMC Section 17.18.020 (uses allowed outright), not conducted wholly within an enclosed building and not specifically provided for under GMC Subsections 17.18.050(1) through (3).

(1210) Uses operating between 12:00 a.m. and 5:00 a.m.

(11) Manufacturing of edible or drinkable products retailed on the same site, including the primary processing of raw materials (e.g., malt, milk, spices) that are ingredients in edible or drinkable products retailed on the same site, and also including the wholesale distribution of edible or drinkable products that are manufactured and retailed on the same site.

Statutory Reference: ORS Ch. 197, Ch. 227

History: Ord.1131 §2 (Part), 1990; Ord. 1198 §1(C), 1994; Ord. 1289 §1, 2000; Ord. 1323 §1, 2002; Ord. 1341, 2003.

17.18.050 Limitations on use.

All business activities, including service, repair, processing, storage and merchandise display shall be conducted wholly within an enclosed building except for the following:

~~(1) Drive-through windows accessory to a use allowed outright;~~

~~(2) Outdoor play areas accessory to a community service facility;~~

(32) Display of merchandise along the outside of the walls of a building provided such display does not extend more than three feet (3') from the walls and does not obstruct required pedestrian or bicycle access, emergency access or off-street parking areas; and

~~(4) Activities approved in conjunction with a conditional use allowed under GMC Section 17.18.040 (conditional uses allowed).~~

(53) The following limitations apply to developments along Portland Avenue:

(a) All non-residential uses shall provide ground floor windows along Portland Avenue. Required window areas must be either windows that allow views into working areas or lobbies, pedestrian entrances or display windows. Required windows may have a sill no more than 4 feet above grade. Where interior floor levels prohibit such placement, the sill may be raised to allow it to be no more than 2 feet above the finished floor level, up to a maximum sill height of 6 feet above grade.

(b) Ground floor residential uses shall provide ground floor windows along Portland Avenue. Required window area must cover at least 25 percent of the ground level wall area of the portion of the building with residential dwelling units on the ground floor.

(c) All buildings shall have a primary entrance face Portland Avenue. Primary entrance is defined a principal entry through which people enter the building. A building may have more than one primary entry, as defined in the Uniform Building Code.

(64) The use of Portable Storage Containers as defined in Chapter 5.22.

Statutory Reference: ORS Ch. 197, Ch. 227

History: Ord. 1131 §2 (Part), 1990; Ord. 1323 §1, 2002; Ord. 1392 §6, 2008, Ord. 1404, 2008.

17.18.060 Dimensional standards.

Except as provided in GMC Chapter 17.38 (planned unit development), Chapter 17.72 (variances), and Chapter 17.76 (exceptions), the following dimensional standards shall apply in a C-2 zoning district:

(1) Setbacks:

~~(a) Non-residential uses and mixed-use development: There shall be a~~ No minimum setback requirements; a maximum setback of five feet (5') shall be maintained along Portland Avenue frontages.

~~(b) Residential uses: five feet (5') maximum front setback; 15 feet minimum rear setback.~~

(2) Off-Street Parking. The boundary of any area developed or intended for off-street surface parking shall be located a minimum of five feet (5') from all property lines. An exception to the minimum setback standard for off-street parking shall be made for existing parking when the use complies with GMC Section 17.18.070 (off-street parking standards).

(3) Building Height. The maximum building height shall be ~~thirty-five feet (35 feet) or three stories. This restriction may be varied as follows:~~

~~(a) building height may be increased by one (1) story if the building is provided with an approved automatic sprinkler system throughout as provided in Section 506 of the Oregon Structural Specialty Code or its successor;~~

Vertical projections such as chimneys, spires, domes, elevator shaft housings, towers, aerials, flagpoles and similar objects not used for human occupancy are exempt from the maximum building height standard;

~~(c) Maximum building height may be increased if the city fire department reports that it possesses sufficient fire fighting capability to provide emergency response to a structure of the height proposed.~~

(4) Equipment Setbacks. There shall be no minimum setback requirements for central air conditioners, heat pumps and similar equipment except when a lot line abuts a residential zoning district, in which case the minimum setback requirement from the lot line abutting the residential zoning district shall be ten feet (10').

~~(5) Minimum Lot Area. Residential density shall not exceed that allowed in the R-5 zoning district.~~

~~(a) Attached residential dwellings, townhouses, and cottage clusters uses shall comply with the minimum lot area requirements for the R-5 zoning district.~~

~~(b) Multi-household dwellings shall comply with the minimum lot area requirements for the MR zoning district.~~

(6) Hotels and Motels:

~~(a) The minimum lot area shall be five hundred (500) square feet per dwelling unit;~~

~~(b) The minimum frontage shall be one hundred feet (100').~~

(6) Fences and Walls. The following standards shall apply to fences and walls of all types whether open, solid, wood, metal, masonry or other material.

(a) When located between the front lot line and the front building line, fences and walls shall not exceed three feet (3') in height.

(b) Fences and walls not subject to Subsection (7)(a) of this Section shall not exceed six feet (6') in height.

(c) An exception may be granted to the maximum fence or wall height standards pursuant to review of an application for conditional use; alteration, expansion or change of use of a nonconforming use; or design review and when an exception is found necessary to provide adequate screening for the use.

(d) Fences and walls shall comply with GMC Chapter 17.54 (clear vision).

Statutory Reference: ORS Ch. 197, Ch. 227

History: Ord. 1131 §2 (Part), 1990; Ord.1140 §1, 1991; Ord. 1323 §1, 2002, Ord. 1404, 2008.

[Ed. Note: The publication(s) referred to or incorporated by reference in this ordinance are available from the office of the City Recorder.]

17.18.070 Off-street parking standards.

(1) Where one commercial use allowed outright is substituted for another in an existing building and the building is not expanded by more than 10 percent of the floor area used for commercial purposes on January 1, 1980, no more off-street parking shall be required than was possessed by the previous commercial use. Where successive expansions of a building are proposed, the total area of all expansions shall not exceed the 10 percent standard.

(2) Off-street parking spaces shall be provided in accordance with the provisions of Chapter 17.48, except that the following standards shall apply in lieu of the corresponding standard in Chapter 17.48:

(a) Residential: The maximum shall be 1 space per dwelling unit.

(b) Office, Retail, Bank, or Eating and Drinking Establishment: The minimum shall be 1 space per 600 sq. ft.

~~(23)~~ If a community service facility or civic use allowed outright is substituted for another community service facility or civic use on the same property, whether in the same building(s) or a new building(s) and the total lot coverage is not expanded by more than 10 percent of the lot coverage of the prior

building(s) on the property, no more off-street parking shall be required than was possessed by the previous facility or use.

(34) When an existing residence in the C-2 zoning district along Portland Avenue is converted to commercial or mixed-use development, additional off-street parking shall not be required, subject to the following standards:

- (a) The new commercial use shall not exceed a “B” occupancy rating as described in the Oregon Structural Specialty Code or its successor and shall be identified in GMC Section 17.18.020(2), (5) or (8);
- (b) Signs shall be on-building and indirectly illuminated;
- (c) The use shall generate low traffic volumes and require minimal off-street parking; and
- (d) Structures and landscaping shall retain a residential appearance.

(5) Required parking reduction. Multi-household development may reduce the total minimum number of required parking spaces by up to 20% if affordable housing is provided as follows:

- (a) Affordable housing is defined as housing that is affordable to those earning 60% of the Area Median Income (AMI, established by the US Department of Housing and Urban Development).
- (b) The development must be located within one quarter mile, measured radially in a straight line, from a public transit stop (bus or light rail).
- (c) At least 30% of the total number of dwellings units meet the eligibility requirements for affordable housing in subsection (a), and this affordability is enforceable as described in ORS 456.270 to 456.295 for a period of at least 30 years.

(6) On-street parking spaces may count towards the minimum number of required parking spaces when 50% or more of the parking space adjoins the property.

(7) Off-street parking areas shall not be located between the building and street or within required setbacks.

Statutory Reference: ORS Ch. 197, Ch. 227
History: Ord. 1131 §2 (Part), 1990; Ord. 1323 §1, 2002; Ord. 1503 §1, 2020.

17.18.080 Exceptions in case of large scale development.

The standards and requirements of the regulations of this section may be modified by the Planning Commission in the case of a plan and program for a planned unit development, or a large scale shopping center, providing the modifications are not detrimental to the public health, safety and welfare and providing the Planning Commission determines there is provision for adequate public spaces and improvements for the circulation, recreation, light, air and service needs of the developed tract and its relation to adjacent areas and for such covenants or other legal provisions as will assure conformity to and achievement of the plan.

Statutory Reference: ORS Ch. 197, Ch. 227
History: Ord. 1131 §2 (Part), 1990.

ORDINANCE 1517
Exhibit "C"

CHAPTER 17.21: DC - Downtown Core Overlay District Sections:

- 17.21.010 Purpose.**
- 17.21.020 Applicability.**
- 17.21.030 Exceptions and non-conformances.**
- 17.21.040 Uses allowed outright.**
- 17.21.050 Conditional uses.**
- 17.21.060 Site design and landscaping.**
- 17.21.070 Building design.**
- 17.21.080 Off-street parking standards.**

17.21.010 Purpose.

The purpose of the Downtown Core Overlay District is to promote a walkable, mixed-use downtown main street along the four-block section of Portland Avenue from Exeter Street to Arlington Street. The overlay encourages higher density residential and mixed-use development where market demand is highest and where it is most compatible with existing development on properties facing Portland Avenue. The Downtown Core Overlay District will help ensure that new development:

- (1) Enhances and protects the city's quality of life and community image through clearly articulated site and building design standards;
- (2) Protects and promotes the city's economic vitality by encouraging high-quality development;
- (3) Establishes a clear relationship between streets, pedestrian spaces, and buildings; and
- (4) Enhances and protects the security and health, safety, and welfare of the public.

17.21.020 Applicability.

(1) Zoning Districts. The provisions of this chapter apply to new development along the four-block section of Portland Avenue from Exeter Street to Arlington Street within the Community Commercial (C-2) Zoning District.

(2) Conflicting Regulations. Where conflicts occur between this chapter and other municipal code regulations or ordinances, the Downtown Core Overlay District shall apply.

(3) The provisions of this chapter apply to the development of undeveloped sites, the redevelopment of previously developed sites, and/or new construction of any building or structure.

17.21.030 Exceptions and non-conformances.

(1) Routine Repairs and Maintenance. Routine repairs and maintenance are exempt from these standards.

(2) Additions or Expansion. Additions to or expansions of a building or structure existing as of the effective date of this ordinance are exempt from standards contained in this chapter that are specific to section 17.21.070 Building Design, provided the cumulative total of all additions or expansions is less than 800 square feet of gross floor area. If the cumulative total of all additions or expansions consists of 801 square feet or more of gross floor area, then the standards contained in this chapter that are specific to section 17.21.070 Building Design shall apply to the addition or expansion which would cause that total to be exceeded and any subsequent additions or expansions. Portions of an existing building which are nonconforming prior to the effective date of this ordinance shall come into conformity as provided in Chapter 17.76. As part of the addition or expansion, and regardless of size, all other portions of the site (landscaping, off-street parking and loading, supplementary regulations and exceptions, and nonconformances, etc.) must comply with respective code requirements as applicable.

(3) Nonconformances. See Chapter 17.76 for application of these standards in nonconforming situations.

17.21.040 Uses allowed outright.

In the Downtown Core Overlay District, the following uses and their accessory uses are allowed outright:

(1) Non-residential uses: All non-residential uses permitted in the underlying Community Commercial (C-2) Zoning District unless otherwise specified by this Section.

(2) Residential uses: For parcels along Portland Avenue, permitted in upper floor stories of multi-story development only. Ground floor dwelling units are permitted along streets other than Portland Avenue.

(3) Mobile Vending Units: A vehicle that is used in selling and dispensing goods or services to the customer shall be permitted on any parcel in the Downtown Core Overlay District. A mobile vending unit shall be exempt from sections 17.21.060 – 17.21.080 (Site Design and Landscaping, Building Design, and Off-Street Parking) and not require Design Review. As used in this subsection, a vehicle is motorized or non-motorized transportation equipment containing an axle and intended for use on public roads, including, but not limited to, a car, van, pickup, motorcycle, recreational vehicle, bus, truck, detached trailer, or a truck tractor with no more than one trailer.

17.21.050 Conditional uses.

Conditional uses in the Downtown Core Overlay District are the same as those listed in the underlying Community Commercial (C-2) Zoning District.

17.21.060 Site design and landscaping.

Intent. Create a sense of enclosure and human scale by orienting buildings to streets or public spaces and prioritize pedestrian circulation and walkable development.

(1) Building Orientation. The street facing building façade must extend along at least 50 percent of the lot's street frontage(s). If the lot has more than one street frontage, this requirement shall apply to all of the lot's street frontages. This required 50 percent building frontage must be at the back of a public sidewalk, public right-of-way, or adjacent to an area dedicated to the public. See Figure 1: Site Design and Landscaping.

(a) Exception. The Building Orientation requirements in Section 17.21.060 do not apply to buildings in which the area between the building and the sidewalk is devoted to the following uses which enhance the pedestrian experience: mobile food carts, plazas, water features, and/or public art.

(2) Primary Building Entrance.

(a) Corner Building. A primary entrance is required at the corner within 10 feet of public right-of-way, except in cases where the building is exempted from the Building Orientation requirements in accordance with 17.21.060.a. See Figure 1: Site Design and Landscaping.

(b) Interior Building. A primary entrance is required within 10 feet of public right-of-way and directly connected to a public sidewalk except in cases where the building is exempted from the Building Orientation requirements in accordance with 17.21.060.a.

(3) Setbacks. Setbacks shall be provided in accordance with Chapter 17.18.

(4) Driveways. Each property is allowed a maximum of one (1) driveway regardless of the number of street frontages. Corner lots shall be prohibited from having a driveway entrance along Portland Avenue except as follows:

(a) There is an existing driveway abutting Portland Avenue and a driveway abutting a side street cannot be located at least twenty feet (20') from the intersection.

(b) The property line abutting the side street does not have sufficient width to meet the minimum requirements of Chapter 17.48 (Off-Street Parking and Loading).

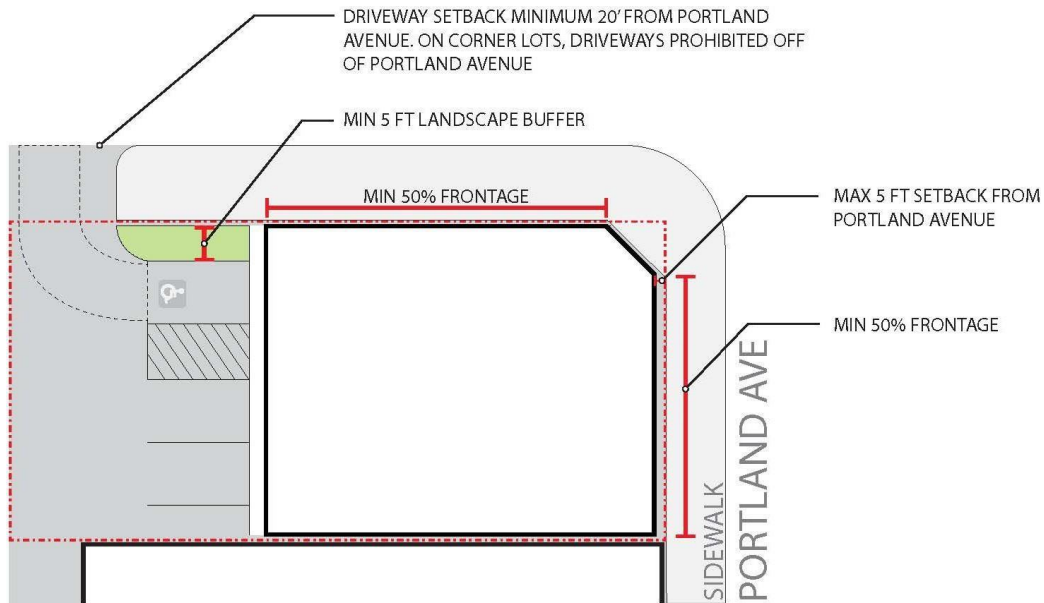
(5) Parking Areas. For parcels with a property line abutting Portland Avenue, all off-street parking must be setback at least 20' behind the street facing building façade.

(6) Landscaping. Landscaping shall be provided in accordance with Chapter 17.46 except as follows:

(a) Parcels fronting Portland Avenue. Not subject to the minimum landscaping requirement provided in Subsection 17.46.020 (1).

(b) Notwithstanding 17.46.020(2)(b), Surface parking areas shall have a five foot (5') wide landscape buffer between the parking area and any adjacent public street. All other provisions of 17.46.020(2) shall apply. See Figure 1: Site Design and Landscaping.

FIGURE 1: SITE DESIGN AND LANDSCAPING



17.21.070 Building design.

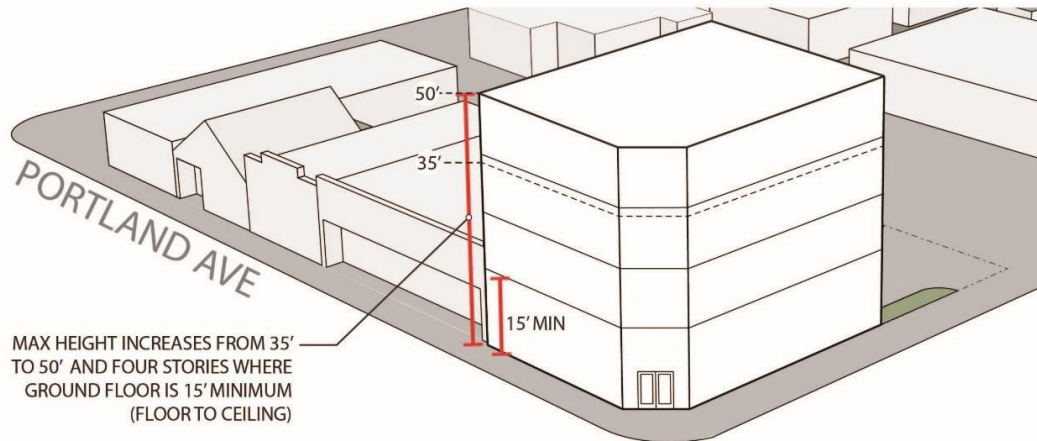
Intent. Articulate building facades to break up large volumes and promote human scale development.

(1) Building height. The maximum building height shall be three (3) stories, not to exceed 35 feet. See Figure 2: Building Design (Building Height). This restriction may be varied as follows:

(a) Vertical projections such as chimneys, spires, domes, elevator shaft housings, towers, aerials, flagpoles and similar objects not used for human occupancy are exempt from the maximum building height standard;

(b) The maximum building height shall be increased to 4 stories, not to exceed 50 feet, if the minimum floor to ceiling height of the ground floor is 15 feet (measured from finished ground floor to bottom of joists or slab on next floor up). See Figure 2: Building Design (Building Height).

FIGURE 2: BUILDING DESIGN (BUILDING HEIGHT)



(2) Windows/Transparency.

(a) Windows are required for 60 percent of the ground floor façade along public street frontages and 40 percent on facades facing required parking areas. See Figure 3: Building Design (Transparency, Articulation & Building Form).

(b) Upper-floor window orientation must be vertical or have a width that is no greater than the width of the ground-floor window immediately below it. Upper-floor windows that are located directly above lower-level piers must be aligned within 12 inches of the vertical lines of such piers.

(c) ATMs and Service Windows. ATMs and service windows must be visible from the public right-of-way for security and have a canopy, awning, or other weather protection shelter.

(d) Prohibited Windows. Highly tinted (total light transmittance less than 50%), opaque, or mirrored glass (except stained-glass windows) do not meet the intent of this section and are prohibited.

(3) Building articulation. Each building facade adjacent to a street shall be articulated through recessing, projecting, banding, articulation of exterior materials, or change of materials, by incorporating patterns that are offset by a minimum depth (projecting or recessing) of at least 16 inches from one exterior wall surface to the other and the offset shall extend the length and height of its module. Articulation patterns shall repeat a minimum of every 20 feet for the entire length of the facade. This standard shall only apply to facades that exceed 40 feet in length.

(4) Pedestrian shelters.

(a) Pedestrian shelters such as a canopy or overhang shall be provided over all adjacent public sidewalks so that 50 percent of the length of the building frontage and adjacent sidewalk has weather protection.

(b) Pedestrian shelters must be at least the same width of storefronts or window openings and meet any and all additional building code requirements.

(c) The minimum horizontal projection (depth) is 3 feet.

(d) All portions of any pedestrian shelter shall be at least 8 but not more than 12 feet above any public

walkway.

(e) The Pedestrian Shelter requirements in Section 17.21.070.4 do not apply to buildings that are exempt from the Building Orientation requirement per Section 17.21.060.1.a.

(5) Building form.

(a) Where a wall of a proposed building is 10 feet or more taller than an adjacent building, the taller building must follow the horizontal lines of a shorter adjacent building along the top of the ground floor. This requirement is met by compliance with both of the following: (1) the height of the ground floor of the proposed building being the same as the height of the ground floor of an adjacent shorter building, and (2) incorporating cornicing or a similar architectural feature that projects a minimum of 2 inches from the façade along the full length of the top of the ground floor of the proposed building. The top of the ground floor is defined as the bottom of the joists or slab on the next floor up.

(b) Multi-story buildings must have designs that establish prominent horizontal lines and avoid blank walls by incorporating one or more of the following:

- (A) A series of storefront windows;
- (B) Awning or canopy along the ground floor;
- (C) Belt course between building stories; and/or
- (D) Cornice or parapet line.

(c) Corner building. Corner buildings must include at least two of the following on building corners facing the public right-of-way:

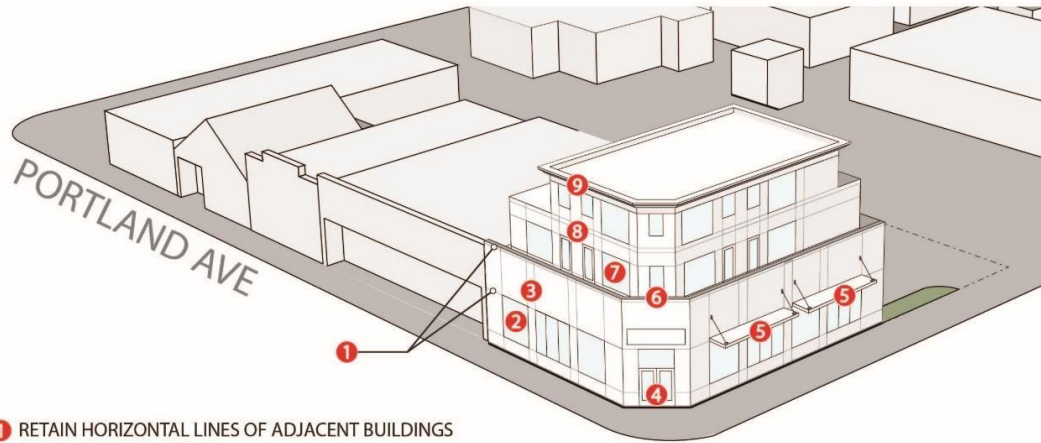
- (A) Bay windows
- (B) Roof decks or balconies on upper stories
- (C) Crowning features to a tower form such as wide cornices, projecting parapets.

(d) Buildings with flat roofs must have projecting cornices to create a prominent edge against the sky. Cornices must be made of a different material and color than the predominate siding of the building, except that brick siding may include matching brick cornices.

(e) Decks and Balconies. An upper story deck or balcony must be fully functional and integrated in the structure as follows:

- (A) The upper story deck or balcony must be uncovered by any structure other than an awning and located no closer than 2 feet to any property line.
- (B) The overall size of each upper story deck or balcony shall be limited to a maximum of 6 feet deep and 16 feet wide, excluding railings.
- (C) The guardrails on decks and balconies shall not exceed the minimum height required by the Building Code, and the design of the guardrail shall be at least 50% transparent or see through (consisting of open spaces with bars, balusters, railings, or similar).
- (D) The cantilevered portion of the deck or balcony shall have a minimum vertical clearance of seven feet.
- (E) No new ground supports for the deck or balcony may be located in the setback or open yard.

FIGURE 3: BUILDING DESIGN (TRANSPARENCY, ARTICULATION & FORM)



- 1 RETAIN HORIZONTAL LINES OF ADJACENT BUILDINGS ALONG GROUND FLOOR
- 2 60% WINDOWS ON NON-RESIDENTIAL GROUND FLOOR
- 3 ARTICULATION (RECESSING/PROJECTING, BANDING, ARTICULATION OF MATERIALS, CHANGE OF MATERIALS)
- 4 CORNER ENTRANCE
- 5 PEDESTRIAN SHELTERS
- 6 ROOF DECK/BALCONY INTEGRATED INTO STRUCTURE
- 7 UPPER-FLOOR WINDOWS NO WIDER THAN GROUND-FLOOR WINDOW BELOW, FOLLOW VERTICAL LINES OF LOWER-LEVEL PIERS
- 8 PROMINENT HORIZONTAL LINES
- 9 PROJECTING CORNICE

(6) Building materials.

(a) Exterior building materials must consist predominantly of unfinished wood, painted or natural-stained wood, fiber cement lap siding, stone, rusticated concrete block, or comparable cladding approved by the Planning Commission.

(b) For buildings three stories or more, the design of elevations are encouraged to incorporate changes in material that define a building's base, middle, and top and create visual interest and relief.

(7) Color.

(a) Muted and subtle earth tones or neutral colors, that are low-reflectance shades, and natural wood finishes are encouraged as the primary colors of buildings.

(b) Coordinated Color. Color schemes are encouraged to be simple and coordinated over the entire building to establish a sense of overall composition. Color schemes are also encouraged to tie together signs, ornamentation, awnings, canopies and entrances.

(8) Screening Mechanical Equipment.

(a) Rooftop mechanical equipment shall be screened from the view of adjacent public streets and abutting properties by an extended parapet wall or other roof form. The design of rooftop mechanical equipment screening is encouraged to be integrated with the architecture of the building.

(b) Ground level mechanical equipment shall be screened using vegetation screening or structural screens. The design of ground level mechanical equipment screening is encouraged to be integrated with the materials and colors of the building.

(9) Accessibility. Accessibility must be consistent with Americans with Disabilities Act (ADA) standards and applicable building codes. Wheelchair ramp design is encouraged to incorporate materials and detailing similar to the base of the building.

(10) Sustainability. Where possible, it is encouraged to use materials indigenous to the region and/or manufactured or supplied locally and that have minimal adverse impacts to the environment.

17.21.080 Off-street parking standards

Off-street parking in the Downtown Core Overlay District shall be provided in accordance with the underlying zoning district except for the following standards:

(1) Minimum Parking Required: New developments within the Downtown Core Overlay District shall be exempt from minimum parking requirements.

(2) Off-street parking screening. Surface parking must be screened from the public right-of-way by one or a combination of the following:

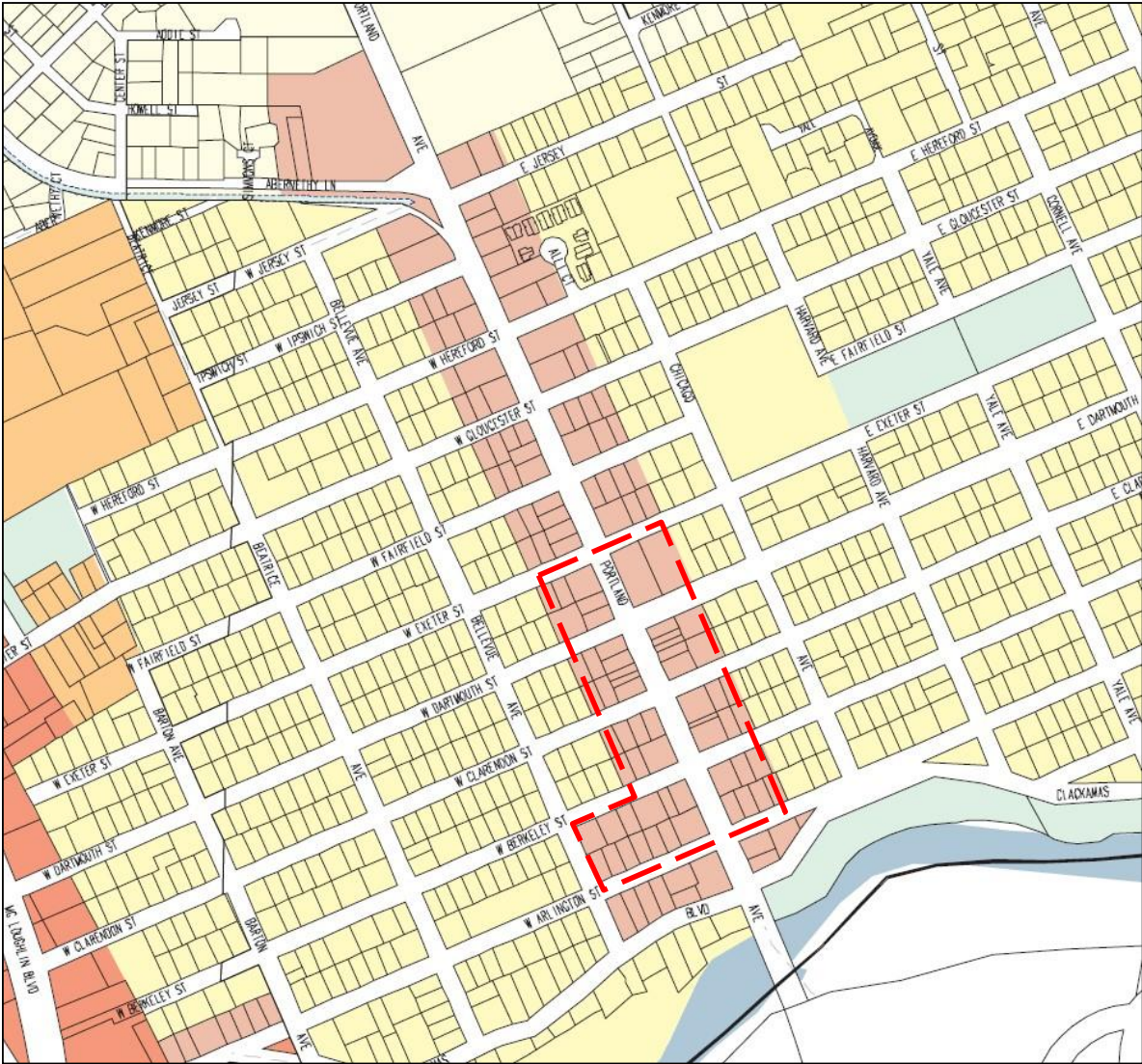
(a) Low walls made of concrete, masonry, or other similar material and not exceeding a maximum height of three feet.

(b) Raised planter walls planted with a minimum 80 percent evergreen shrubs not exceeding a total combined height of three feet.

(c) Landscape plantings consisting of trees, of which at least 80 percent are deciduous, and shrubs and groundcover materials, of which at least 80 percent are evergreen.

City of Gladstone Downtown Revitalization Plan Zoning Code Update

Downtown Core Overlay District



- = Downtown Overlay District Boundary
- = Existing Community Commercial Zoning (C2 Zone)
- = Existing Single-Family Residential Zoning (R-5 Zone)

March 7, 2023

Gladstone City Council
Gladstone City Hall
18505 Portland Avenue
Gladstone, OR 97027

RE: C-2 Zone and Downtown Core Overlay Code Amendments
TXT-2022-02

Dear Mayor Milch and Council Members,

My family owns the vacant lot located at 220 Portland Avenue, corner of Arlington Street and Portland Avenue. I am proponent for TX-2022-02 and largely supportive of the proposed changes as currently drafted.

In recent months I have reached out to a few business associates more familiar with the development and leasing of mixed-use property. We have collectively identified some additional insights and a few concerns. While none of these concerns would be categorized as insurmountable, some alterations to TX-2022-02 could prove invaluable in creating a more viable outcome for our property and others within the Downtown Overlay Zone.

Before outlining my suggested alterations to TX-2022-22, I would like to make several underlying points. These thoughts primarily resulted from review of TX-2022-02 by me, and a commercial developer and a commercial realtor actively involved in mixed-use projects throughout the tri-county area. They are bulleted below:

- Our vacant lot at 220 Portland Avenue is 10,000 SF. A few lots in the Overlay Zone are comparable in size, but most are smaller. None of these are large from a developer's perspective. Unless a developer manages to string together contiguous lots, these standalone properties will require maximum flexibility to warrant mixed-use, multi-floor construction.
- Active ground floor retail use has become problematic. Particularly in suburban locations, retail uses are tough to come by that can pay rent for vertical construction. And COVID has had a major impact on mixed-use ground floor retailers, many of which were restaurants that failed.
- A community's affluence cannot be ignored and mixed-use, multi-floor construction code is not universal from one jurisdiction to another. By way of example, a strict building code that is economically feasible for Lake Oswego or Beaverton may not be practical in Gladstone. The customer/client base must be considered when determining design, construction costs and their relationship to product pricing and rent.
- Too many design elements and requirements are cumbersome and can chase developers away. They dampen flexibility necessary to achieve financial viability for vertical mixed-use projects.
- Four stories is probably right-sized for Gladstone. Although many recent area projects utilize 6 stories, it doesn't appear to fit the surroundings of the Overlay Zone.

With these underlying points made, I would like to suggest several alterations to the current text of TX-2022-02. The suggested alterations are bulleted below:

- Consider elimination of the 15' minimum first-story requirement. This adds significantly to engineering, development, and construction costs, which in turn drives up rent. Considering present material and financing factors, these excessive costs may prove irrecoverable in today's retail user market. I am personally unaware of any existing commercial property on Portland Avenue that exceeds 12 feet, and most are much less. If the vision is to have active storefronts on Portland Avenue with office and residential above, let the market dictate the appropriate size and configuration of lower levels.
- Consider modifying or eliminating window/transparency requirements. In particular, Section 17.21.070(2)(b), is problematic. It requires that "Upper-floor window orientation must be vertical or have a width that is no greater than the width of the ground-floor window immediately below it." This articulation requirement effectively decreases the number of office or residential units above the ground floor which projects reduced cost recovery and rent for a developer.
- No minimum parking is good; however there is no provision in TX-2022-02 for protecting or maximizing on-street parking for businesses. A developer and retail user should have some idea of what those protections entail ahead of time.
- Sections 17.21.040, 'Uses allowed outright', and 17.21.050, 'Conditional uses'. While the list of allowed and conditional uses appears extensive, it is by no means all-inclusive. Suggest that language be added to include the term "active uses" on the ground floor which permits flexibility to consider emerging services and retail opportunities.

One of my developer associates summarized his thoughts on TX-2022-02 in this way. It is very ambitious and commendable what Gladstone is doing with the Core Overlay Zone. It is also long overdue. But they should be careful that too many required components in the current climate limit desirability and possibilities for a developer. In his words, "less is more" and "maximum flexibility imperative".

My plan was to attend the Council meeting this coming Tuesday and testify. Unfortunately, I have a conflict that evening which also begins at 6:30 PM. I hope this letter will suffice for my testimony. I have also had the opportunity to speak with John Southgate a couple of times on the phone regarding my thoughts. I am comfortable that he is able to fill in the blanks should there be some shortcomings or questions regarding my written comments.

Thank you in advance for considering the content of this letter.

Respectfully,

Terry Marsh
6310 SE Jennings Avenue
Milwaukie, OR 97267
PH: 503-789-7922



2022 ANNUAL REPORT TO THE COMMUNITY

Glad to be here!

CELEBRATING OUR CITY'S SUCCESSES

I'm honored to share with you the City of Gladstone's 2022 accomplishments. We have made significant strides in addressing some of our community's biggest challenges, including critical infrastructure and safety. We could not have accomplished so much without you and our shared commitment to making Gladstone a healthy and welcoming community for everyone. Please join me and the City of Gladstone team, in celebrating success as we look to continue to provide you excellent service in 2023.

Jacque M. Betz

Jacque M. Betz
City Administrator



OUR RELIABLE FUTURE

Gladstone Public Works Facility

The Gladstone voters approved up to \$5 million for the financing and reconstruction/remodeling of the 50-year-old Public Works Facility. The new facility will provide a professional and safe environment for our employees while also being practical and functional. The project is anticipated to be completed in 2024.

Rehabilitation of the 82nd Drive Pump Station

In 2022, the City entered into an agreement with Water Environmental Services (WES) for the rehabilitation of the 82nd Drive Pump Station. The pump station was installed by the City in the late 1970s and is approaching the end of its useful life. WES will help the City pay for key parts of the project.

Investing in Gladstone Infrastructure - Fixing Leaking Sewer Lines

Gladstone invested little or nothing in maintaining, updating, or replacing sewer infrastructure for many years. That led to severe deficiencies in the integrity of the utility systems. Now, with a commitment to investing, we completed smoke testing detection and will be replacing and repairing leaking sewer lines.



Completion of the Barclay Storm/Street Upgrade Project

This project installed 400 feet of new storm line to alleviate stormwater backups on Watts Street from the wetland area on Glen Echo Avenue. The City also reconstructed the roadway and the ramps at Portland Avenue and Barclay Street were brought into compliance with the American Disability Act.

Gladstone Streets Pavement Management Program

In 2022, the City completed over a half a million dollars in street pavement repairs. Street maintenance will be a focus for the City Council in 2023, as staff will ask the elected body to adopt an acceptable Pavement Condition Index rating and identify funding mechanisms to pay for the improvements.



A PLACE TO LEARN & PLAY

Gladstone Library Services

In November 2019, Clackamas County and the City entered into an intergovernmental agreement in which the county agreed to construct and operate a 6,000-square-foot library at the former Gladstone City Hall site in exchange for providing the County with all Gladstone Library Service Area district tax revenue and pay an annual fee for operations.

New Gladstone Library

In October 2022, the Clackamas County Board of Commissioners approved \$6 million in American Rescue Plan Act (ARPA) funds for the new Gladstone Library. This project will remain a priority moving forward.



Gladstone Nature Park - Butterfly Pollinator Hill Project

The Friends of the Gladstone Nature Park (FOGNP), received a grant from Metro's Nature in Neighborhoods Restoration Grant Program for the butterfly pollinator hill project. With support from the City, the project restored the 25-foot hill with native plants, attracting pollinators, butterflies, and birds, resulting in a diverse habitat for all citizens.

Meldrum Bar Park Site Plan

The City adopted the Meldrum Bar Park Site Plan to improve the park for all users and ensure that it supports a vibrant and sustainable future. With an estimated \$5 million in recommended capital improvement projects, staff will work with the Parks and Recreation Board to identify funding sources and prioritization of projects.



OUR SAFE CITY

Police Services

The Gladstone Police Department conducts patrols in the city, enforces the municipal code, provides security for our schools, and has a detective for investigations. The Gladstone Police Department offers exceptional services in our neighborhoods that help strengthen the community. They focus on improving Gladstone's livability and quality of life. Our police officers are caring and visible, creating a sense of safety in Gladstone.



Fire Protection and Emergency Services

An historic decision was made to enter into an intergovernmental agreement for comprehensive fire protection and emergency medical services with Clackamas Fire District #1.

Gladstone Fire Station 22 Remodel

The City just completed a remodel of Gladstone Fire Station 22 including new crew quarters for up to four firefighters. For the first time in its history the station is fully staffed and able to respond 24/7. The infrastructure and protection upgrades to data security and fire system will help extend the facility's life well into the next decade.

Police Body-Worn Cameras

The Gladstone Police Department completed a pilot project assessing the value of body-worn cameras and found them to be valuable for transparency, reporting, evidence gathering, and a means to mitigate confrontational interactions. The City has purchased the equipment and a five-year subscription. We anticipate the "go live" date in the first quarter of 2023.



OUR VIBRANT CITY

Diversity, Equity, and Inclusion

Clackamas County completed an “environmental scan” in collaboration with the Coalition of Communities of Color (CCC), to better understand and improve the county’s equity and inclusion efforts. Gladstone will continue to participate in the Clackamas County Research Justice Study which is expected to continue over the next several years.

Tukwila Springs

The Tukwila Springs redevelopment of a permanent supportive housing project in Gladstone was completed in 2022. This is the first project completed within Clackamas County that utilizes Metro Affordable Housing Bond funds. The redevelopment includes 48 studio and senior residential housing units for those 50 years or older with a disabling condition who are exiting homelessness or at risk of becoming unhoused.

Gladstone Tourism & Brand Strategy

A few years ago, the City launched the new Gladstone Tourism and Brand Strategy. One recommendation in the plan was to develop new wayfinding signs highlighting three critical areas of Gladstone; directional callouts, civic spaces, and parks. All the new wayfinding elements are designed for tourists and visitors in Gladstone and were installed in 2022.



Gladstone Senior Center

The City of Gladstone operates a Senior Center which provides a community space for social gatherings, enriching art and wellness classes, nutritious hot meals, and applicable resources for everyday living. The Center also provides vital meal boxes specifically to isolated and homebound Gladstone residents over 60+. The Center is a vibrant and inviting environment for our aging population through a social model of shared meals, games, clubs, field trips, and a network of relevant resources. Celebrations and events are highlight and planned thoughtfully and well attended. All are welcome here. Friendships and connections are made and deepen here. The center is a hub for community volunteers from ages 12 to 99, who want to find purposeful and meaningful connections in their communities.

Community Event Sponsorship Program

This program was launched to support visitor experiences in Gladstone and help local small businesses, non-profits, and community groups through funding. The program is designed to assist in developing and marketing festivals and community events that draw visitors to the City.



CITY CODES UPDATES

More Housing Choices for Our Community

The City Council adopted the amendments to the Gladstone Zoning and Development Code and Comprehensive Plan to meet the requirement of Housing Choices House Bill 2001 (HB). The intent of HB 2001 is to provide people in our community with a variety of housing choices, especially choices people can afford.

Amendments to Comply with State Law

House Bill 4064 prohibits cities from regulating manufactured dwellings inconsistent with detached site-built single-household homes. The City adopted amendments to Chapter 17 to accommodate and comply with this new state law.

Supporting Developers and Owners

City initiated code amendments to Chapter 17.18-C-2 Community Commercial Zoning District and Title 17 of the Gladstone Municipal Code and proposed that the City adopt a new Downtown Code Overlay District to be forward-thinking and poised to support developers’ and property owners’ vision.



18505 Portland Avenue, Gladstone, OR 97027
503-656-5225

