



**GLADSTONE CITY COUNCIL MEETING
CIVIC CENTER COUNCIL CHAMBERS
May 9, 2023 – 6:30 PM**

6:30 p.m. - CALL TO ORDER

The City of Gladstone is abiding by guidelines set forth in House Bill 2560, which requires the governing body of the public body, to extent reasonably possible, to make all meetings accessible remotely through technological means and provide opportunity for members of general public to remotely submit oral and written testimony during meetings to extent in-person oral and written testimony is allowed. Therefore, this meeting will be open to the public both in person and virtually using the Zoom platform.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86211218982?pwd=Y0pib3pJRXRNNHJVQ1Jhb3lSeEJwQT09>

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If members of the public would like to comment on an agenda item (either virtually or in person) please email your comments to bannick@ci.gladstone.or.us prior to 12:00 p.m. (noon) on May 9, 2023. Individuals attending in person may submit a speaker card to the City Recorder prior to the beginning of the meeting. Comments are limited to three (3) minutes.

The City Council will also have *Gladstone City Event Announcements* during the meeting and *Business from the Audience* at the end of the meeting. To speak during either time, (virtually or in person) please email bannick@ci.gladstone.or.us prior to 12:00 p.m. (noon) on May 9, 2023 with your name, topic of discussion and city of residence. Individuals attending in person may submit a speaker card to the City Recorder prior to the beginning of the meeting. Comments are limited to three (3) minutes.

**ROLL CALL
FLAG SALUTE**

AGENDA ADDITIONS OR CORRECTIONS

CONSENT AGENDA:

1. Approval of April 11, 2023 Regular Minutes
2. Approval of March Bank Balances
3. Budget Report for Period ending 03-31-2023
4. Approval of March Check Register
5. Department Head Monthly Reports for April 2023

CORRESPONDENCE: None

6. REPORT – CLACKAMAS FIRE DISTRICT #1 UPDATE – Fire Chief Nick Browne / Asst. Fire Chief Brian Stewart

7. INTRODUCTION OF COMMUNITY SERVICE OFFICER
Police Chief Schmerber will introduce the new Community Service Officer Sammy Unda.

8. GLADSTONE CITY EVENT ANNOUNCEMENTS
This is an opportunity for members of the audience to bring to the Council’s attention any upcoming city events otherwise not listed on the Agenda. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others and must fill out a speaker card available in the back of the room prior to making a comment.

REGULAR AGENDA:

9. INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF LAKE OSWEGO AND THE CITY OF GLADSTONE FOR WARRANT CONFIRMATION

Consider approval of an IGA between the City of Lake Oswego and the City of Gladstone to provide warrant confirmation to the Gladstone Police Department through Lake Oswego Communication Division (LOCOM).

10. LETTER OF ENDORSEMENT TO METRO FOR REGIONAL TRANSPORTATION PLAN PROJECTS 2024-27 (PORTLAND AVENUE IMPROVEMENTS AND TROLLEY TRAIL BRIDGE)

Consider approval of a letter of endorsement to Metro for Regional Transportation Plan Projects 2024-27 for Portland Avenue Improvements and the Trolley Trail Bridge.

11. APPOINTMENT TO THE GLADSTONE PARK & RECREATION ADVISORY BOARD, SENIOR CENTER ADVISORY BOARD AND TRAFFIC SAFETY ADVISORY BOARD

- a. One application received for one vacant term on the Park & Recreation Advisory Board;
- b. One application received for one vacant term on the Senior Center Advisory Board;
- c. Two applications received for one vacant term on the Traffic Safety Advisory Board

ADJOURN TO GLADSTONE URBAN RENEWAL AGENCY MEETING

12. APPROVAL OF FEBRUARY 14, 2023 URBAN RENEWAL AGENCY MINUTES

13. RESOLUTION UR-71 – DEMOLITION OF OLD CITY HALL

Consider approving Resolution UR-71 additional funds for demolition of old City Hall

ADJOURN

RECONVENE TO REGULAR CITY COUNCIL MEETING

14. DISCUSSION OF STATEMENT OF ECONOMIC INTEREST (SEI)

BUSINESS CARRIED FORWARD

BUSINESS FROM THE AUDIENCE

Visitors: This is an opportunity for members of the audience to bring to the Council’s attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others and must fill out a speaker card available in the back of the room prior to making a comment.

BUSINESS FROM THE COUNCIL –

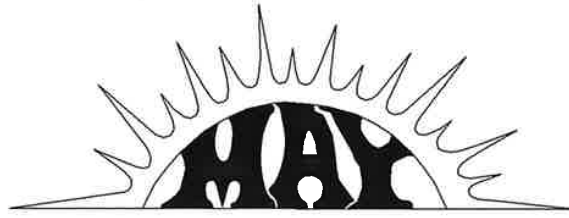
ADJOURN

Upcoming Meeting Dates:

- May 15, 2023 – Budget Committee Meeting – 5:30 p.m.
- May 23, 2023 – City Council Work Session Meeting – 5:30 p.m.

MEETING ACCESSIBILITY SERVICES AND AMERICANS WITH DISABILITIES ACT (ADA) NOTICE

The Civic Center is ADA accessible. Hearing devices may be requested from the City Recorder at least 48 hours prior to the meeting. Individuals requiring other assistance must make their request know 48 hours preceding the meeting by contacting the City Recorder at bannick@ci.gladstone.or.us. Staff will do their best to respond in a timely manner and to accommodate requests.



CONSENT AGENDA

GLADSTONE CITY COUNCIL MEETING MINUTES OF APRIL 11, 2023

Meeting was called to order by Mayor Milch at 6:30 P.M. – (Via Zoom and In Person)

ROLL CALL:

Mayor Michael Milch, Councilor Alexander, Councilor Garlington, Councilor Huckaby, Councilor Reichle, Councilor Roberts, Councilor Cook

ABSENT:

None

STAFF:

Jacque Betz, City Administrator; John Schmerber, Police Chief; Darren Caniparoli, Public Works Director; Heather Austin, Senior Planner; Chad Jacobs, City Attorney; Tami Bannick, City Recorder

Mayor Milch called the meeting to order. He explained that the City is abiding by guidelines set forth in House Bill 2560, which requires that they make all meetings accessible remotely, through technologic means and provide the opportunity for the public to participate to the best of their ability. This meeting will be open to the public, both in person and virtually, using the Zoom platform. The Council members and staff will be in person, as well as those citizens who wish to attend in person. He went over the procedures that will be followed for the meeting and the meeting agenda. He said that public announcements will be at the beginning of each meeting and public comments will still be at the end.

He said the City occasionally receives letters from individuals/groups/organizations asking them to do a proclamation. Some of them have to with recognizing a month in which there's a hope that the public will be made aware of an important issue or concern to the community. This month is World Autism Awareness month and Parkinson's Awareness month. Next month is Mental Health Awareness month. He has become aware that City staff members are able to come together to support one another and trade off some of their assignments/duties so that one of the staff members could support her parent who has Parkinson's. He said they won't ask staff to spend time on these types of proclamations, but he is glad we live/work in a city where our staff is so supportive of one another.

AGENDA ADDITIONS OR CORRECTIONS:

None.

CONSENT AGENDA:

1. Approval of March 2, 2023 Special Meeting Minutes, March 14, 2023 Regular Meeting Minutes, and March 28, 2023 Special Meeting and Work Session Minutes
2. Approval of February Bank Balances
3. Budget Report for Period ending 2-28-2023
4. Approval of February Check Register
5. Legal Costs on Projects – February 2023
6. Department Head Monthly Reports for March 2023
7. Consider awarding a contract to D&D Concrete and Utilities in the amount of \$175,217.50 to complete the Webster Cason Crossing Project.
8. Approval of Oregon Liquor & Cannabis Commission (OLCC) Liquor License Application for Change of Ownership at High Rocks Restaurant & Lounge, 915 E. Arlington

Councilor Roberts made a motion to approve the Consent Agenda. Motion was seconded by Councilor Alexander. Ms. Bannick took a roll call vote: Councilor Roberts – yes. Councilor Garlington – yes.

Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Cook – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

CORRESPONDENCE:

None.

9. REPORT FROM CLACKAMAS FIRE DISTRICT #1:

Chief Nick Browne commended the Council for having the Youth Council here tonight – it is amazing what they do in the community and the example they set.

Crews #30 and #31, which is their Type 2 hand crew, are in service and getting trained for the upcoming year/wildfires. There are a lot of veterans coming back.

They had MAT/EMS training and Chief Huffman brought in virtual reality this time. It was based on traumatic events, and they used virtual reality to have first responders go in and treat the patients. It's a new way to try to form that recognition primed decision-making process and it was impressive. They did the Easter egg hunt on Saturday, which was amazing. He said that right before the event the crews had responded to a cardiac arrest call and after fighting to save the person's life, they moved from that directly to a public relations event and had a blast. He said on one hand they experience death, and on the next hand they experience joy. It's something that the Police Department and Fire Department do on a daily basis. He is impressed with the men and women of law enforcement and with the firefighters for what they do for our communities and how they're able to serve all the needs that we have.

They received an apparatus grant for a Type 6 brush truck. They should receive that by next year. Engine 22 responded to 211 calls this month.

The firehouse table was completed by Fire Restoration in Gladstone – he was impressed with how some memories of Gladstone Fire were built into the table.

10. GLADSTONE CITY EVENT ANNOUNCEMENTS:

Nancy Turner, representing the Friends of the Gladstone Nature Park, reminded and invited everyone to the Arbor Day plant sale that will be held in the Nature Park on Saturday, April 22nd, between 9:00 A.M. and 2:00 P.M. This year, in addition to hardy native plants, they are getting donations from local nurseries with perennials, etc. The Gladstone Library will be there with their seed catalog, the Gladstone Library Foundation will have their vegetable starts, and there will be children's books available. Rex from Public Works will be there with his honey and will answer any questions related to bees. There will also be a metal artist who does amazing work with arbors, signs, etc. The Gear Heads will be collecting used electronics from the community. The Food Bank will have a donation barrel there as well. She encouraged everyone to come to the sale and take time to walk through the park. There is a lot of restoration going on. All of the funds from the plant sale will go directly to support invasive species removal and restoration within the park. There will be a raffle for a free plant. They could also use volunteers to help unload plants on that day, beginning at 7:30 A.M.

Bob Everett, representing the Gladstone/Oak Lodge Rotary Club, thanked the Council members who came to the pancake breakfast last Saturday.

On April 21st they will be having the monthly bingo game. They start selling tickets at 4:30 P.M., open the doors at 4:50 P.M., and the game starts at 5:30 P.M. and goes until 8:00 P.M. They will be sharing the proceeds with the Gladstone Library Foundation.

They are working on the Community Festival – it will be held the first weekend in August. There will be entertainment, a beer garden, bouncy house, etc. They are looking for more entertainment options and vendors. You can sign up online to volunteer.

REGULAR AGENDA

11. POLICY GUIDANCE ON THE CLIMATE FRIENDLY & EQUITABLE COMMUNITIES RELATED TO OREGON ADMINISTRATIVE RULE (OAR) 660-012-0012:

Ms. Betz said the State has a goal of reducing greenhouse gas emissions, so tonight they are going to have a lesson on what the rules are that the State adopted in 2022. She introduced the City's Senior Planner, Heather Austin.

Regional Representative Kelly Reid and Evan Manvel, Climate Mitigation Planner, from the Department of Land Conservation and Development gave a presentation. This is a program that was launched in response to the climate crisis and the fact that we are very far off course in meeting our climate pollution reduction goals. The Legislature said it's the policy of the State back in 2007 to cut our climate pollution by 75% by 2050. Approximately 38% of climate pollution comes from transportation pollution, which is the largest chunk of Oregon's pollution. They are making progress. Governor Brown ordered multiple State agencies to address climate. DLCD and ODOT worked together to create this program. The other main thrust was equity. The program is focused on eight metro areas in Oregon – about 2/3 of Oregonians live in those areas. They feel that addressing climate and equity can have co-benefits; help with housing/employment choices, help the economy, and help people get around. One aspect of the program is changing how vehicles are powered – it's a requirement that 40% of spaces in new multi-family have just the conduit. Transportation system plans are a significant part of the rule making. Some of the changes are making sure people have options in how they get around.

Parking reform is another piece of the program. They are asking each community to choose and implement a parking reform strategy. Gladstone's is due in June of 2024. He explained that parking is a huge land use. It pushes other uses apart, makes it less walkable, and uses land that could be used for something else. By reforming parking they are hoping to help housing get built, help small businesses, and improve walkability and equity.

He went over the changes that went into effect on January 1st this year in all the jurisdictions that their plan applies to. Within ½ mile of frequent transit there aren't local parking minimums anymore. There are no parking mandates related to affordable housing/other equity uses, shelters, single-room occupancies, etc. In new multi-family housing you can require up to one parking spot, but you can't require more than one. Not mandating parking doesn't mean that parking won't be provided. He said builders usually figure it out. He went over a map of Gladstone showing parking. The City's decision is what to do with the rest of it. All the choices are significant changes from the status quo. He went over the options. #1 – leave it up to the market. #2 – the fair policy approach says do at least two of the five policies: “Unbundling” – pay separately from the parking from your unit, everyone pays for how much parking they use in a multi-family development, “flexible commute benefits”- parking cash-out for people who aren't using their space, tax on commercial parking lots, or reducing multi-family parking requirements to ½ space or less. #3 – doing more to roll back mandates for more uses. They are trying to make these feasible options. Most jurisdictions are choosing Option #1.

Mayor Milch asked if they will be preparing some sample language that could be inserted into existing codes. Mr. Manvel said they do have sample language on a lot of the parking requirements from communities that have implemented them. Mayor Milch asked if they provide guidance to communities that decide to experiment with unbundling. Mr. Manvel said the unbundling

requirements are at fair market value so that is something the City should determine, but they can provide guidance.

Councilor Huckaby asked, in regard to the flexible commute benefit, how many companies in Gladstone have 50 or more employees – the answer is 15 (per data from 2019).

Councilor Alexander asked how they define affordable housing – Mr. Manvel believes it's 80% of area median income or below. Councilor Alexander asked what kind of cost incentives the State offers in connection to mandates. Mr. Manvel said this is the local parking minimums. The State has been trying to provide technical guidance and staff time. As part of their ongoing rule-making they are adjusting these regulations somewhat based on feedback from local governments who are trying to implement them. That is in part why they have the temporary rule-making next week. They are working with their local partners to make it work for them. There currently isn't funding directed for grants for the next biennium, but they are aware of the need. Ms. Reid said they won't know exactly how much grant funding the DLCDC has for this type of work until the end of the legislative session when the budget gets finalized. They can help identify other funding sources, such as grants from Metro.

Councilor Cook asked which option contributes most to the stated goal of reducing transportation-related pollution. Mr. Manvel believes Option #2 would.

Councilor Garlington said the mandates that the State puts on small communities is horrific and what they ask of them is over the top at times. She asked if this change includes current dwellings or just a new or updated build. Mr. Manvel said that new developments or redevelopments in the areas near frequent transit can't have parking mandates. Some of the other "stuff" just applies to new development. Councilor Garlington asked if there is an apartment complex with a parking lot adjacent to it, can they build on top of it? Mr. Manvel couldn't answer that without specifics, but generally it is something that could happen, but the City has control of the street parking and could say there's no parking on the street.

Councilor Alexander asked if Option #1 is the cheapest for the City. Mr. Manvel said they've heard that it is the simplest and cheapest.

Councilor Reichle wanted to confirm that in this set of options they are discussing this is for outside of the zone where the mass transit is, and the mass transit zone will just repeal parking mandates completely. Mr. Manvel said that within the zone that doesn't have parking mandates, the flexible community benefits, unbundling, and other things would still apply. It would apply City-wide. Within the mass transit zone there aren't parking mandates, and some of these other things might apply within that zone as well.

Mayor Milch asked what the Council's next step would be. Ms. Betz said tonight was to introduce them to what it is they are trying to accomplish. She said they need to do what's best for Gladstone. They contract for planning services, so this would be an increased project the City would be paying them to do. She suggested getting more information on a code analysis to determine what the effects might be to our code if we chose Option #2. She and Ms. Austin could work on providing the Council with some analysis information and bring it back to help further these conversations. She feels that even if they waited until the Fall to get direction, they could get this implemented before June of 2024.

12. PRESENTATION – HAPPY VALLEY YOUTH COUNCIL:

Mayor Milch said that one of the City's goals is to enhance communications and engagement with the community and increase involvement for all. Specifically, they are interested in exploring a Youth

Advisory Council. Ms. Betz introduced Steve and Stephanie, who are the supervisors of the program for Happy Valley.

Some of the members of the Youth Council introduced themselves. They gave some history. It started in 2010 with a group of six members. Their goal was to give a voice to the youth in the community. That has continued throughout each year. They work with the Mayor and City Council on important teen topics. Working with them has opened the door to talk to other elected officials and our State Legislators. They advocate for some of the things they want pushed in their community and they encourage community members to join their events and attend the monthly Council meetings. They help with the new Happy Valley Parks and Rec. In the summer they throw concerts in the park and there is a kid zone so that the parents can check in their kids and the Youth Council will watch over them and play games with them. They help out at the October Harvest Festival, the Fourth of July parade/festival, and Dumpster Day (to discourage dumping along City roads – anyone within the City limits of Happy Valley is permitted to bring all their household waste to Happy Valley Park where they have large waste disposal centers set up). They also helped the Happy Valley PTO with bike and pedestrian safety at the Walk and Roll event for the elementary school. They started up a drive-through teen car clinic because a lot of youth don't know simple car servicing/routine maintenance – they had a good turnout. They also put on a drug take-back day each year at the same time as the car clinic – anyone can drive up and drop off prescription and/or over the counter drugs to help decrease the risk of overdoses in homes. Over 5,000 pounds of drugs have been collected and properly disposed of. They are able to participate in a lot of conferences – last year they went to Washington, D.C. and got to meet a lot of politicians and got to participate in the National League of Cities. They met youth councils from other states as well. They have also put on a lot of forums, such as anti-bullying, cyber bullying, mental health awareness, and a school safety town hall focused on gun violence. They participate in the annual Oregon Youth Summit and learn what other communities are doing. Councilor Alexander asked how many Youth Councils there are in the state – about eight groups attended the summit. Councilor Garlington asked if they get students from other high schools – the answer is yes.

They talked about their mentors, Steve (Public Safety Director) and Stephanie (Parks and Recreation Department).

Councilor Reichle asked how their partnership directly coincides or works with their City Council and how they develop which projects/programs they are going to provide. They largely work through their advisors, who work with the Council. They see and communicate with City Councilors often. They look around and see what is going on and what youths need. They went over their recruiting process. They would be happy to help with any guidance or questions.

13. COUNCIL DISCUSSION OF UTILITY EXTENSIONS TO PROPERTY OUTSIDE GLADSTONE:

Ms. Betz said that last year the Public Works Director was contacted by some property owners just outside the City limits trying to value whether or not they wanted to replace their septic tank versus if the City would require them to annex if they wanted to hook up to the City's services. The City didn't have a policy in place, so the City Attorney's office put together a couple of questions that they want to go over with the Council to help develop a policy that they would bring back at a future date.

Mr. Jacobs said for the most part the City is not legally required to provide these types of services to property owners that are outside of the City's boundaries. It becomes a policy call for the City as to whether and to what extent they want to provide these services to property owners outside of the City limits. The first question is, is this something that the Council is interested in providing. If they are, then are there requirements that they want to place on property owners who are going to hook up to

City services when they live outside the City. If they are going to provide services outside the City it has to be to a property owner within the Urban Growth Boundary (UGB). Some of the issues are whether they want to require annexation, if annexation is available. A lot of cities charge different rates for individual property owners who live outside the City.

There was discussion regarding the difference between the Urban Growth Boundary and the Urban Growth Management area for Gladstone.

Councilor Alexander asked if other jurisdictions have done this. Mr. Jacobs said yes, it is somewhat common for cities to do it. Once a property owner invests the money to hook up to the City's line they don't usually disconnect. Councilor Alexander feels that if someone wants to do this they should be annexed and pay the same taxes. Councilor Garlington asked if there are still homes in Gladstone that are on septic systems – Mr. Caniparoli didn't know. Mr. Jacobs said it is a State requirement that the property be contiguous – you can be contiguous if you are connected through a roadway or a water system that is also annexed into the City. Councilor Reichle asked if the City has an existing system there that can support these properties – Mr. Caniparoli said that is correct. It may not be true in all cases.

Mayor Milch asked if there was a consensus among the Council for being able to allow this to happen and then they can move on from there to decide the best way. The Council agreed that this is something they need to explore.

Ms. Betz said they need more guidance to develop the policy. It is important to have procedures in place as they get these questions/requests from the community. Councilor Reichle asked if they can ask the property owner to choose either annex into the City or pay the higher rates – Mr. Jacobs said that is an option. Mayor Milch asked which law enforcement agency would respond if the property owner called 9-1-1, or what about property taxes and voting. Mr. Jacobs said when a property annexes into the City they become a full member of the City and they receive all City services. There is a process under State law where you can graduate the property taxes, so the property owner doesn't necessarily come in and immediately start paying the full taxes.

Councilor Garlington said in order to hook up to our sewer/water systems she would like to require annexation when possible, and if the property is not contiguous that would allow for an annexation contract. Councilors Roberts, Cook, and Reichle agreed. Councilor Alexander asked if the City benefits if they pay the higher rates – Mr. Jacobs said it just depends, so you'd have to do a financial analysis for each property based on the amount of water they're using. Councilor Alexander agreed with the rest of the Councilors. Councilor Huckaby asked if they would be able to work on the policy and bring this back to another meeting where the public could give input – Mr. Jacobs said absolutely. Mayor Milch asked if this would require a Planning Commission hearing each time – Mr. Jacobs said whenever someone wants to annex into the City that is deemed a land use decision and they have to go through the development process and the land use review process to make that decision, and that typically involves a hearing before the Planning Commission and coming to the City Council, depending on what is necessary.

Mr. Jacobs confirmed that the Council wants to require annexation, or if it's not contiguous, an annexation agreement. He asked if someone has an annexation agreement because they cannot annex to the City, do they want to impose higher rates until they annex into the City? He said the only thing it would do is connect the property owner to the City's water/sewer system. The Councilors agreed to that.

14. REVIEW CITY COUNCIL RULES/CONFORMITY TO CITY CHARTER:

Ms. Betz said when the voters approved a new Gladstone City Charter in November of 2022 it was asked that we make sure our City Council Rules conformed to the new charter. They did make some revisions. The final revisions they need to look at are outlined in the staff report.

Mr. Jacobs went over the four sections. He said the new charter language requires that the Council, in every odd number year, adopt rules to govern its meetings.

The first area is language that was added to the charter that deals with the Mayor's authority to appoint members of the Council to committees made up of Council members. However, those committees have to be first established in Council rules. They should have some language in the rules that authorizes a process to create subcommittees.

The second issue is a provision of the charter to allow the Council to use something called preferential voting. This is just for internal Council procedures when you have two or more choices (such as appointments to boards/committees/commissions). They would need to create procedures within the Council rules to allow them to use this if they ever wanted to do so. He went over the ways to use preferential voting.

Councilor Garlington said the reasoning behind this was to make it as fair as possible with seven people. She feels that it's important that people feel the Council is fair. Mayor Milch said this process would have to be very open.

Mayor Milch asked Councilors if they would prefer proportional voting or if they prefer more of a rank choice voting system. Councilor Huckaby prefers the first option. Councilors Garlington and Cook prefer the second option. Mayor Milch, Councilor Alexander, and Councilor Roberts prefer the second option as well.

Councilor Roberts asked if it requires consensus of the Council before they make a decision that they use this style. Mr. Jacobs said they would write into the rules about how they would go about using it. He would propose that upon a motion to approve by the Council, they may use proportional rank choice voting as set forth in this section of the rules, and then create the procedure for doing it. The last one is that there is language in the new charter that to the extent that you have a lack of a quorum that the Councilors who are here can create a process to compel attendance from individuals. Typically that means you would send the Police Chief or his/her designee to go round that person up and bring them to the Council chambers. He has never seen this utilized.

Mr. Jacobs asked about any other rules they want to talk about and propose amendments to.

Mayor Milch gave background information regarding Council liaisons to various boards/commissions/committees.

Councilor Garlington said under "Authority", rather than 13, 14, and 15 – that would be 11, 12, and 14. "The Council will review this resolution at least annually" – she thinks that could be up for discussion and she suggested moving it to only in odd years. Mr. Jacobs said that would make it consistent with the charter. #1, Regular Meetings – maybe add language "also available via Zoom". #2 has a typo – missing "be" in the last sentence.

Ms. Betz said they could fit this review in, if they want to do a more comprehensive check of the rules, at a later date. Mayor Milch feels that would be better. He asked the rest of the Council to look over the rules and make notes in areas they would like to see changes made.

BUSINESS CARRIED FORWARD:

- **Finalize City Council Liaison Appointments with the addition of Councilor Cook:**
Mayor Milch has spoken with Councilor Cook about the whole area of the business community that they have not made an appointment for, and they have agreed that that would be an area where they could provide some service to. It's not necessarily a liaison to a specific group - more of a general area of concern. The City is going to be hiring staff for economic development. This Council liaison may be able to play a role in the hiring process. He appointed Councilor Cook as the business liaison. They accepted and are very excited about it.

BUSINESS FROM THE AUDIENCE:

None.

Mayor Milch said they had a request to consider allowing people who did not reside within the City to serve on some of the advisory committees. Ms. Betz said they do have language that says there are circumstances when it would be good to have people who do reside outside the City considered to serve on boards/commissions/committees that relate to areas served outside the City.

BUSINESS FROM THE COUNCIL:

Councilor Reichle:

She said she attended the Parks Board meeting last night. There was lots of great information. They are moving forward with the play structure at Meldrum Bar Park – the equipment will be ordered and shipping times are long, so it may be Fall before it's completed. They are moving forward with the dog park at Meldrum Bar Park. The Robin Hood Park project is in progress. There was a presentation from Clackamas River Basin Council – they have been doing a project in partnership with other cities/districts that use Clackamas River water, specifically at Cross Park, doing a restoration project that started last Fall. They have planted over 530 native trees/shrubs. She would like to have a representative come to a Council meeting or work session in the future to present the information to everyone.

Councilor Cook:

They would like to appreciate Ms. Betz for her support in getting oriented for this meeting. They wanted to appreciate Councilors Roberts and Garlington for their volunteer work at the Easter egg hunt – it was so much fun to see the whole community together.

Councilor Alexander:

He said he, along with Ms. Betz, Mayor Milch, Councilors Garlington and Reichle attended the State of the County luncheon. They talked about a lot of interesting topics (tolling, budget, transitional housing, etc.).

Councilor Roberts:

He had a great time at the Easter egg hunt and the pancake breakfast – it was exciting to see that much of our community together. He loved seeing the kids climbing all over the fire truck.

He attended his first North Clackamas County Water Commission meeting. He sits on the Board of Directors as the Chair. It was a very exciting opportunity to continue learning about the water in our community.

He went on a ride-along with the Police Department last Saturday and got a tour of the facility. It was a really good night, and he learned a lot more about how our Police Department operates. He thanked Chief Schmerber for organizing that.

Councilor Huckaby:

She said the Easter egg hunt was phenomenal. She attended with Councilor Cook and their kids. She saw Councilor Roberts working his tail off to clean everything up.

She said she has ridden along with Officer Orr – she has had some interactions with him previously and she thinks he’s a phenomenal officer and an asset to our Police Department.

She has seen comments on social media regarding crime in our community. It’s getting worse and some of the things are not always true, but emotional posts. She wanted to say that of the 21 categories in our monthly report from the Police Department selected calls for service, that 12 of our categories are down year-to-date – so that’s the factual information. She feels it’s important that the Police Department get the credit for what’s going on positively in our community.

She is very excited for the new 12-passenger van at the Senior Center. She is optimistic and excited to see what the City and Tiffany are going to do with that van to make it beautiful for our seniors to ride around in and go do fun things together.

Councilor Garlington:

She said the Clackamas County Library – one library/two sites - the plans have been submitted for permits for the Gladstone site. That is super news. She gave a shout out to our City staff and Ms. Betz for bulldozing through that. On March 21st there was a meeting to discuss a site plan for the Concord Library – it’s on their YouTube page. The next meeting is April 20th via Zoom.

The Clackamas County Board of Commissioners has reversed their decision on the purchase of the Quality Inn for transitional housing. Instead, Chair Smith had outlined a three-point plan which she believes will lead the State in determining future solutions. These are available on their website and in the newspaper. She has reached out to some Commissioners as an individual Councilor, asking them to include a member from each City Council within our County to be included in these conversations. There are still many conversations that need to be had. She believes the more people that include themselves in the solution, the better the solution will be and the faster it will happen. Time is of the essence. She thanked all the City employees that made the Easter egg hunt happen – they make Gladstone a very hoppy place to be.

She thanked the Rotary – they work together, they show up, they make things happen and she appreciates each and every one of them.

They had a dinner at Tukwila Springs in March, and they did a cook and box for the residents – it was okay. She believes those dinners are better in community and she believes the people there feel the same way. Last night they had another dinner – they served about 25 residents. They left 10-15 extra dinners for those who weren’t present. She gave a shout-out to County Commissioner Ben West for joining the service crew and taking time to come and meet our neighbors. He got a tour of the facility from Ryan, the Resident Director. She would like to get all the Commissioners there to tour the place and see what a phenomenal job everyone is doing to make that a true community. She gave a shout-out to Nancy E, Nancy T, Lisa, Tammy, and Jim – they are awesome community members. They show up when she asks and she appreciates it. The next couple of months will be hosted with some other groups that she has been in contact with, but contact her if you’d like to be included in those dinners. The grade school made Easter/Spring cards for all the residents.

She gave a huge shout-out to Ms. Betz, Darren Caniparoli, and other staff members who have secured a grant to make the Nature Park and all its beauty more accessible to anyone visiting the park with a secondary concrete path. This includes a person in a wheelchair, a blind or hearing-impaired person, anyone with

mobility issues, strollers, little wagons, etc. This additional path will enable those with more difficulty the opportunity to visit nature up close and all within the City of Gladstone. She reminded everyone about the plant sale on April 22nd.

She said Ms. Betz sends out weekly emails to keep everyone up to date on what's happening in and around Gladstone. These updates are a highlight of her week when she reads all about what's happening in Gladstone – she is thankful to be included in the process, grateful to our Administrator and staff for all the forward momentum on projects and accomplishments they work so hard to make happen, making Gladstone a better place for all of us.

She hopes everyone had a beautiful and blessed Easter – a day that renews hope and brings us one step closer to eternal peace.

Mayor Milch:

He thanked all the Councilors for the way they involve themselves in the community in whatever way they choose and the investments they make in things that mean a lot to the people here. He echoed Councilor Garlington's comments about the weekly reports – it's been a helpful thing and a wonderful addition to life in this community. Ms. Betz said the email list has grown and the fact that they are posted online means she has more people reading them than ever before. We are a well-informed community. He also enjoys reading the reports from our Department Heads. It's amazing to see what gets done by Public Works. He said the Police Department's level of training and the commitment to producing the kinds of police officers is there all the time. Then you see the number of people who are served by the Senior Center, directly and indirectly, because they are attentive to their needs.

The State has provided many more resources now for local schools to help young people at all age levels deal with mental health issues. He is glad he is in a community that takes care of its own in that way.

He reminded all the Councilors that four days from today is the deadline for submitting their Statement of Economic Interest forms. At the May meeting he will have each of the Councilors informally describe the content of that report. It helps us build confidence in our leaders when we know where there are ethical conflicts, where the conflicts don't exist, and where we are operating under ethical standards. They want to be trustworthy to the community.

Mayor Milch asked for a motion to adjourn the meeting.

ADJOURN:

Councilor Huckaby made a motion to adjourn the meeting. Motion was seconded by Councilor Roberts. Ms. Bannick took a roll call vote: Councilor Garlington – yes. Councilor Roberts – yes. Councilor Cook – yes. Councilor Reichle – yes. Councilor Alexander – yes. Councilor Huckaby – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

Meeting was adjourned at 9:10 P.M.

Approved by the Mayor this _____ day of _____, 2023.

ATTEST:

Michael Milch, Mayor

Tami Bannick, City Recorder

BANK BALANCES

Month Ending Balance

Bank	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022
LGIP -City Of Gladstone #4472	\$ 22,697,073.96	\$ 24,578,837.64	\$ 23,532,324.71	\$ 22,765,219.76	\$ 26,960,566.40	\$ 27,636,333.77
LGIP - Urban Renewal Agency #4650	2,293,904.57	2,088,277.26	2,063,083.14	2,071,859.92	2,872,044.81	3,053,676.42
Checking Accounts:						
General Fund	529,506.05	244,390.81	239,693.07	226,284.00	71,617.02	295,093.94
Urban Renewal	530,928.01	22,279.25	22,279.35	22,279.44	22,279.53	14,161.23
Municipal Court	42,419.76	41,658.48	36,498.39	31,607.63	28,242.40	33,676.14
Totals	\$ 26,093,832.35	\$ 26,975,443.44	\$ 25,893,878.66	\$ 25,117,250.75	\$ 29,954,750.16	\$ 31,032,941.50
Bank	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023
LGIP -City Of Gladstone #4472	\$ 27,103,072.06	\$ 27,441,564.08	\$ 27,944,303.62			
LGIP - Urban Renewal Agency #4650	3,026,631.40	3,044,090.09	3,046,134.87			
Checking Accounts:						
General Fund	263,332.98	173,516.25	207,235.93			
Urban Renewal	64,161.30	34,204.82	34,204.96			
Municipal Court	31,584.02	28,643.23	42,541.28			
Totals	\$ 30,488,781.76	\$ 30,722,018.47	\$ 31,274,420.66	\$ -	\$ -	\$ -



City of Gladstone

Budget Report

Account Summary

For Fiscal: 2022-2023 Period Ending: 03/31/2023

Fund: 100 - GENERAL FUND

Revenue

Department: 000 - UNDESIGNATED / NON DEPARTMENTAL

RptType: 3000 - BEG FUND BAL.

	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<u>100-000-309999</u> BEGINNING FUND BALANCE	4,850,000.00	4,850,000.00	0.00	0.00	0.00	0.00	-4,850,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	4,850,000.00	4,850,000.00	0.00	0.00	0.00	0.00	-4,850,000.00	0.00 %

RptType: 3100 - LOCAL TAXES

<u>100-000-310010</u> CURRENT YEAR TAXES	9,300,726.00	9,300,726.00	4,583,300.53	118,236.70	4,581,254.99	9,164,555.52	-136,170.48	98.54 %
<u>100-000-310050</u> PRIOR YEAR TAXES	90,000.00	90,000.00	38,392.58	5,049.52	43,771.79	82,164.37	-7,835.63	91.29 %
<u>100-000-314045</u> TRANSIENT LODGING TAX	250,000.00	250,000.00	161,568.24	2,840.52	98,701.26	260,269.50	10,269.50	104.11 %
RptType: 3100 - LOCAL TAXES Total:	9,640,726.00	9,640,726.00	4,783,261.35	126,126.74	4,723,728.04	9,506,989.39	-133,736.61	98.61 %

RptType: 3110 - STATE SHARED TAXES

<u>100-000-310170</u> STATE REVENUE SHARING	260,000.00	260,000.00	145,537.67	0.00	84,625.12	230,162.79	-29,837.21	88.52 %
<u>100-000-311010</u> ALCOHOL TAX REVENUE	451,282.00	451,282.00	225,061.16	12,755.52	143,577.86	368,639.02	-82,642.98	81.69 %
<u>100-000-311015</u> MARIJUANA TAX	55,221.00	55,221.00	43,376.05	5,938.66	21,617.40	64,993.45	9,772.45	117.70 %
<u>100-000-311020</u> CIGARETTE TAX REVENUE	17,800.00	17,800.00	9,896.18	555.62	6,182.08	16,078.26	-1,721.74	90.33 %
RptType: 3110 - STATE SHARED TAXES Total:	784,303.00	784,303.00	423,871.06	19,249.80	256,002.46	679,873.52	-104,429.48	86.69 %

RptType: 3120 - RIGHT OF WAY FEES

<u>100-000-312010</u> GLADSTONE DISPOSAL FRANCHISE FEE	250,000.00	250,000.00	121,293.22	0.00	65,112.93	186,406.15	-63,593.85	74.56 %
<u>100-000-312025</u> PGE FRANCHISE FEES	800,000.00	800,000.00	434,901.64	462,355.76	462,355.76	897,257.40	97,257.40	112.16 %
<u>100-000-312030</u> NW NATURAL GAS FRANCHISE FEE	227,000.00	227,000.00	129,677.43	0.00	59,258.81	188,936.24	-38,063.76	83.23 %
<u>100-000-312040</u> COMCAST CABLE TV FRANCHISE FE	276,000.00	276,000.00	145,973.30	0.00	70,355.33	216,328.63	-59,671.37	78.38 %
RptType: 3120 - RIGHT OF WAY FEES Total:	1,553,000.00	1,553,000.00	831,845.59	462,355.76	657,082.83	1,488,928.42	-64,071.58	95.87 %

RptType: 3130 - LICENSES AND PERMITS

<u>100-000-313010</u> BUSINESS LICENSE FEES	135,000.00	135,000.00	80,280.00	4,550.00	87,375.00	167,655.00	32,655.00	124.19 %
<u>100-000-313015</u> LIQUOR LICENSE RENEWALS	1,500.00	1,500.00	805.00	245.00	670.00	1,475.00	-25.00	98.33 %
<u>100-000-313020</u> ALARM PERMITS	13,000.00	13,000.00	9,515.00	1,700.00	8,550.00	18,065.00	5,065.00	138.96 %
<u>100-000-313025</u> PARKING PERMITS	500,000.00	500,000.00	115,012.00	6,687.00	62,475.00	177,487.00	-322,513.00	35.50 %
RptType: 3130 - LICENSES AND PERMITS Total:	649,500.00	649,500.00	205,612.00	13,182.00	159,070.00	364,682.00	-284,818.00	56.15 %

RptType: 3140 - CHARGES FOR SERVICES

<u>100-000-314010</u> RECREATION FEES	4,000.00	4,000.00	7,127.28	1,140.00	1,654.79	8,782.07	4,782.07	219.55 %
<u>100-000-314015</u> SENIOR CENTER BUILDING RENTAL FEES	7,500.00	7,500.00	2,295.00	822.50	3,423.75	5,718.75	-1,781.25	76.25 %
<u>100-000-314020</u> PLANNING APPLICATION FEES	35,000.00	35,000.00	32,757.20	0.00	23,184.00	55,941.20	20,941.20	159.83 %
<u>100-000-314025</u> SOCIAL SERVICES CONTRACT	80,000.00	80,000.00	46,613.46	2,504.75	29,752.89	76,366.35	-3,633.65	95.46 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<u>100-000-314030</u>	8,000.00	8,000.00	6,560.55	450.00	3,330.00	9,890.55	1,890.55	123.63 %
RptType: 3140 - CHARGES FOR SERVICES Total:								
	134,500.00	134,500.00	95,353.49	4,917.25	61,345.43	156,698.92	22,198.92	116.50 %
RptType: 3141 - SDC								
<u>100-000-314110</u>	0.00	0.00	0.00	785.34	4,454.72	4,454.72	4,454.72	0.00 %
<u>100-000-314111</u>	0.00	0.00	0.00	7,338.96	7,731.63	7,731.63	7,731.63	0.00 %
RptType: 3141 - SDC Total:								
	0.00	0.00	0.00	8,124.30	12,186.35	12,186.35	12,186.35	0.00 %
RptType: 3150 - GRANTS								
<u>100-000-315030</u>	0.00	91,000.00	53,030.01	3,689.60	7,235.16	60,265.17	-30,734.83	66.23 %
<u>100-000-315040</u>	50,000.00	50,000.00	200.00	0.00	0.00	200.00	-49,800.00	0.40 %
<u>100-000-315055</u>	10,800.00	10,800.00	0.00	0.00	0.00	0.00	-10,800.00	0.00 %
<u>100-000-315065</u>	100,000.00	100,000.00	52,500.00	0.00	52,500.00	105,000.00	5,000.00	105.00 %
<u>100-000-315080</u>	62,685.00	137,685.00	167,240.72	42,968.50	42,968.50	210,209.22	72,524.22	152.67 %
RptType: 3150 - GRANTS Total:								
	223,485.00	389,485.00	272,970.73	46,658.10	102,703.66	375,674.39	-13,810.61	96.45 %
RptType: 3160 - DEBT SERVICE PROCEEDS								
<u>100-000-381000</u>	5,000,000.00	5,000,000.00	5,000,000.00	0.00	0.00	5,000,000.00	0.00	100.00 %
RptType: 3160 - DEBT SERVICE PROCEEDS Total:								
	5,000,000.00	5,000,000.00	5,000,000.00	0.00	0.00	5,000,000.00	0.00	100.00 %
RptType: 3260 - FINES AND FORFEITURES								
<u>100-000-326010</u>	705,000.00	705,000.00	334,115.89	20,612.07	234,460.86	568,576.75	-136,423.25	80.65 %
RptType: 3260 - FINES AND FORFEITURES Total:								
	705,000.00	705,000.00	334,115.89	20,612.07	234,460.86	568,576.75	-136,423.25	80.65 %
RptType: 3301 - INTEREST								
<u>100-000-330100</u>	195,000.00	195,000.00	116,621.80	85,816.62	494,242.35	610,864.15	415,864.15	313.26 %
RptType: 3301 - INTEREST Total:								
	195,000.00	195,000.00	116,621.80	85,816.62	494,242.35	610,864.15	415,864.15	313.26 %
RptType: 3600 - MISCELLANEOUS								
<u>100-000-360000</u>	71,813.00	71,813.00	-3,665.78	632.14	21,683.30	18,017.52	-53,795.48	25.09 %
<u>100-000-360100</u>	0.00	0.00	0.00	0.00	44,517.55	44,517.55	44,517.55	0.00 %
<u>100-000-361016</u>	10,000.00	10,000.00	10,221.25	0.00	0.00	10,221.25	221.25	102.21 %
<u>100-000-362115</u>	0.00	0.00	0.00	127.25	2,704.08	2,704.08	2,704.08	0.00 %
<u>100-000-362212</u>	10,000.00	10,000.00	5,133.55	876.77	7,073.12	12,206.67	2,206.67	122.07 %
<u>100-000-362213</u>	19,000.00	19,000.00	18,518.38	1,567.48	20,398.85	38,917.23	19,917.23	204.83 %
RptType: 3600 - MISCELLANEOUS Total:								
	110,813.00	110,813.00	30,207.40	3,203.64	96,376.90	126,584.30	15,771.30	114.23 %
RptType: 3700 - OTHER								
<u>100-000-371000</u>	30,000.00	30,000.00	21,902.15	0.00	43,798.44	65,700.59	35,700.59	219.00 %
RptType: 3700 - OTHER Total:								
	30,000.00	30,000.00	21,902.15	0.00	43,798.44	65,700.59	35,700.59	219.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:								
	23,876,327.00	24,042,327.00	12,115,761.46	790,246.28	6,840,997.32	18,956,758.78	-5,085,568.22	78.85 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
<u>100-910-399205</u>	458,255.00	458,255.00	176,444.00	0.00	148,466.64	324,910.64	-133,344.36	70.90 %
<u>100-910-399228</u>	133,842.00	133,842.00	53,052.00	0.00	40,395.00	93,447.00	-40,395.00	69.82 %
<u>100-910-399229</u>	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	-45,768.00	36.09 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
100-910-399390	490,814.00	490,814.00	245,403.57	35,091.48	245,369.93	490,773.50	-40.50	99.99 %
100-910-399730	288,604.00	288,604.00	94,264.00	0.00	106,923.50	201,187.50	-87,416.50	69.71 %
100-910-399740	388,096.00	388,096.00	142,686.00	0.00	132,458.00	275,144.00	-112,952.00	70.90 %
100-910-399750	231,094.00	231,094.00	67,286.00	0.00	91,657.50	158,943.50	-72,150.50	68.78 %
RptType: 3990 - TRANSFERS IN Total:	2,062,316.00	2,062,316.00	804,978.57	35,091.48	765,270.57	1,570,249.14	-492,066.86	76.14 %
Department: 910 - TRANSFER IN Total:	2,062,316.00	2,062,316.00	804,978.57	35,091.48	765,270.57	1,570,249.14	-492,066.86	76.14 %
Revenue Total:	25,938,643.00	26,104,643.00	12,920,740.03	825,337.76	7,606,267.89	20,527,007.92	-5,577,635.08	78.63 %
Expense								
Department: 121 - ADMIN								
RptCategory: 40 - PERSONNEL SERVICES								
100-121-431010	366,948.00	366,948.00	177,666.38	16,068.58	148,193.97	325,860.35	41,087.65	88.80 %
100-121-431020	278,663.00	278,663.00	91,596.00	8,178.00	73,602.00	165,198.00	113,465.00	59.28 %
100-121-431030	110,412.00	110,412.00	0.00	0.00	0.00	0.00	110,412.00	0.00 %
100-121-431070	134,971.00	134,971.00	68,436.00	6,109.00	54,981.00	123,417.00	11,554.00	91.44 %
100-121-431500	166,217.00	166,217.00	83,456.28	7,299.94	64,171.02	147,627.30	18,589.70	88.82 %
100-121-450500	9,942.00	9,942.00	4,544.28	721.78	5,961.00	10,505.28	-563.28	105.67 %
100-121-470000	619,601.00	619,601.00	229,363.10	19,980.98	176,924.60	406,287.70	213,313.30	65.57 %
RptCategory: 40 - PERSONNEL SERVICES Total:	1,686,754.00	1,686,754.00	655,062.04	58,358.28	523,833.59	1,178,895.63	507,858.37	69.89 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-121-500110	293,507.00	293,507.00	262,317.62	18,897.50	146,916.25	409,233.87	-115,726.87	139.43 %
100-121-500120	82,000.00	82,000.00	39,315.00	0.00	39,610.00	78,925.00	3,075.00	96.25 %
100-121-500130	200,000.00	200,000.00	103,300.80	7,281.48	75,341.94	178,642.74	21,357.26	89.32 %
100-121-500490	25,000.00	25,000.00	1,489.72	2,447.42	18,267.92	19,757.64	5,242.36	79.03 %
100-121-500491	47,000.00	47,000.00	2,000.00	0.00	2,500.00	4,500.00	42,500.00	9.57 %
100-121-500492	160,000.00	160,000.00	54,288.86	0.00	51,089.82	105,378.68	54,621.32	65.86 %
100-121-510020	292,294.00	292,294.00	60,805.30	3,327.40	36,863.46	97,668.76	194,625.24	33.41 %
100-121-510021	78,086.00	78,086.00	25,629.38	6,900.00	41,331.82	66,961.20	11,124.80	85.75 %
100-121-520120	8,250.00	8,250.00	4,678.50	-513.01	3,135.85	7,814.35	435.65	94.72 %
100-121-520320	500.00	500.00	63.86	0.00	7.99	71.85	428.15	14.37 %
100-121-520400	37,000.00	37,000.00	9,384.81	815.74	10,571.99	19,956.80	17,043.20	53.94 %
100-121-520450	80,000.00	80,000.00	40,277.76	3,646.70	29,584.49	69,862.25	10,137.75	87.33 %
100-121-530000	395,000.00	395,000.00	209,636.02	-4,804.41	168,255.90	377,891.92	17,108.08	95.67 %
100-121-530200	5,000.00	5,000.00	502.23	42.75	384.75	886.98	4,113.02	17.74 %
100-121-540110	5,000.00	5,000.00	2,473.96	0.00	1,280.70	3,754.66	1,245.34	75.09 %
100-121-540120	26,000.00	26,000.00	6,710.32	65.00	3,144.72	9,855.04	16,144.96	37.90 %
100-121-540200	60,000.00	60,000.00	12,098.12	0.00	10,577.16	22,675.28	37,324.72	37.79 %
100-121-540220	45,000.00	45,000.00	3,199.65	0.00	7,055.76	10,255.41	34,744.59	22.79 %
100-121-540230	2,000.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00 %
100-121-542000	15,000.00	15,000.00	3,239.72	542.50	4,249.85	7,489.57	7,510.43	49.93 %
100-121-560100	28,000.00	28,000.00	0.00	0.00	0.00	0.00	28,000.00	0.00 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
100-121-560120	0.00	0.00	8,006.83	623.66	5,791.60	13,798.43	-13,798.43	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:								
TELEPHONES	1,884,637.00	1,884,637.00	849,418.46	39,272.73	655,961.97	1,505,380.43	379,256.57	79.88 %
Department: 121 - ADMIN Total:								
	3,571,391.00	3,571,391.00	1,504,480.50	97,631.01	1,179,795.56	2,684,276.06	887,114.94	75.16 %
Department: 122 - INFORMATION TECHNOLOGY								
RptCategory: 40 - PERSONNEL SERVICES								
100-122-432010	219,612.00	219,612.00	110,894.00	9,467.00	85,203.00	196,097.00	23,515.00	89.29 %
100-122-470000	110,882.00	110,882.00	54,741.28	4,670.05	41,812.75	96,554.03	14,327.97	87.08 %
RptCategory: 40 - PERSONNEL SERVICES Total:								
	330,494.00	330,494.00	165,635.28	14,137.05	127,015.75	292,651.03	37,842.97	88.55 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-122-500110	10,000.00	10,000.00	4,990.00	0.00	4,126.58	9,116.58	883.42	91.17 %
100-122-500210	212,811.00	212,811.00	88,845.29	0.00	64,795.19	153,640.48	59,170.52	72.20 %
100-122-520400	40,260.00	40,260.00	15,650.82	1,352.84	12,783.19	28,434.01	11,825.99	70.63 %
100-122-540220	800.00	800.00	0.00	0.00	0.00	0.00	800.00	0.00 %
100-122-540300	600.00	600.00	15.99	43.98	305.02	321.01	278.99	53.50 %
100-122-560110	65,330.00	65,330.00	36,816.83	2,528.87	23,663.40	60,480.23	4,849.77	92.58 %
RptCategory: 50 - MATERIAL AND SERVICES Total:								
	329,801.00	329,801.00	146,318.93	3,925.69	105,673.38	251,992.31	77,808.69	76.41 %
RptCategory: 60 - CAPITAL OUTLAY								
100-122-661018	96,635.00	96,635.00	4,376.97	14,346.59	25,275.38	29,652.35	66,982.65	30.68 %
RptCategory: 60 - CAPITAL OUTLAY Total:								
	96,635.00	96,635.00	4,376.97	14,346.59	25,275.38	29,652.35	66,982.65	30.68 %
Department: 122 - INFORMATION TECHNOLOGY Total:								
	756,930.00	756,930.00	316,331.18	32,409.33	257,964.51	574,295.69	182,634.31	75.87 %
Department: 124 - FACILITIES								
RptCategory: 40 - PERSONNEL SERVICES								
100-124-437050	18,065.00	18,065.00	8,288.34	727.59	6,548.31	14,836.65	3,228.35	82.13 %
100-124-437070	86,171.00	86,171.00	27,310.25	2,466.24	21,747.12	49,057.37	37,113.63	56.93 %
100-124-439011	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00 %
100-124-450100	3,200.00	3,200.00	158.38	31.07	31.07	189.45	3,010.55	5.92 %
100-124-470000	62,791.00	62,791.00	21,079.74	1,418.91	15,027.28	36,107.02	26,683.98	57.50 %
RptCategory: 40 - PERSONNEL SERVICES Total:								
	190,227.00	190,227.00	56,836.71	4,643.81	43,353.78	100,190.49	90,036.51	52.67 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-124-500110	140,000.00	140,000.00	67,962.88	5,613.13	42,100.19	110,063.07	29,936.93	78.62 %
100-124-520130	120,000.00	120,000.00	22,137.86	2,022.87	24,169.83	46,307.69	73,692.31	38.59 %
100-124-540220	4,000.00	4,000.00	90.00	75.00	195.82	285.82	3,714.18	7.15 %
100-124-540300	7,000.00	7,000.00	1,055.81	1,974.52	3,649.35	4,705.16	2,294.84	67.22 %
100-124-560100	185,000.00	185,000.00	97,210.73	9,651.22	77,729.83	174,940.56	10,059.44	94.56 %
RptCategory: 50 - MATERIAL AND SERVICES Total:								
	456,000.00	456,000.00	188,457.28	19,336.74	147,845.02	336,302.30	119,697.70	73.75 %
RptCategory: 60 - CAPITAL OUTLAY								
100-124-641000	320,000.00	320,000.00	44,947.21	0.00	0.00	44,947.21	275,052.79	14.05 %
100-124-641005	4,949,000.00	4,949,000.00	51,101.39	81,727.12	316,871.54	367,972.93	4,581,027.07	7.44 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 50 - MATERIAL AND SERVICES								
100-240-500110	145,000.00	145,000.00	37,254.20	9,863.46	37,120.17	74,374.37	70,625.63	51.29 %
CONTRACTUAL & PROFESSIONAL SERVICES								
100-240-500284	14,600.00	14,600.00	5,691.50	0.00	7,010.00	12,701.50	1,898.50	87.00 %
PARK PATROL								
100-240-500498	145,000.00	145,000.00	12,064.08	12,592.50	105,851.50	117,915.58	27,084.42	81.32 %
SHARE COST CCOM DISPATCH								
100-240-510044	9,500.00	9,500.00	0.00	0.00	0.00	0.00	9,500.00	0.00 %
JUVENILE DIVERSION PROGRAM								
100-240-520100	87,328.00	87,328.00	17,363.66	-811.69	28,581.86	45,945.52	41,382.48	52.61 %
OPERATIONAL SUPPLIES AND EXPENSES								
100-240-520112	68,000.00	68,000.00	35,104.03	931.08	4,701.51	39,805.54	28,194.46	58.54 %
FIREARMS/AMMUNITION								
100-240-520320	158,000.00	158,000.00	93,479.27	6,929.48	74,352.46	167,831.73	-9,831.73	106.22 %
FLEET FUEL, MAINTENANCE & REPAIR								
100-240-520340	0.00	0.00	15.15	0.00	0.00	15.15	-15.15	0.00 %
RADIO MAINTENANCE REPLACEMENT								
100-240-520345	4,000.00	4,000.00	2,293.14	183.50	869.18	3,162.32	837.68	79.06 %
RADAR MAINTENANCE REPLACEMENT								
100-240-520400	36,400.00	36,400.00	14,463.17	1,562.38	11,480.17	25,943.34	10,456.66	71.27 %
OFFICE SUPPLIES & EQUIPMENT								
100-240-540110	12,000.00	12,000.00	2,593.51	0.00	5,278.29	7,871.80	4,128.20	65.60 %
EMPLOYEE APPRECIATION								
100-240-540200	18,550.00	18,550.00	1,040.35	285.00	3,034.00	4,074.35	14,475.65	21.96 %
DUES & MEMBERSHIPS								
100-240-540220	74,200.00	74,200.00	24,554.76	2,400.90	8,608.95	33,163.71	41,036.29	44.70 %
TRAVEL, CONFERENCES & TRAINING								
100-240-540301	39,600.00	39,600.00	14,473.44	763.87	10,084.08	24,557.52	15,042.48	62.01 %
UNIFORMS AND SAFETY EQUIPMENT								
100-240-542000	5,000.00	5,000.00	2,723.65	750.00	1,209.00	3,932.65	1,067.35	78.65 %
PUBLICATIONS & SUBSCRIPTIONS								
100-240-560120	20,200.00	20,200.00	9,811.99	764.23	7,096.96	16,908.95	3,291.05	83.71 %
TELEPHONES								
RptCategory: 50 - MATERIAL AND SERVICES Total:			272,925.90	36,214.71	305,278.13	578,204.03	259,173.97	69.05 %
RptCategory: 60 - CAPITAL OUTLAY								
100-240-651000	172,500.00	172,500.00	61,861.31	12,317.71	57,481.15	119,342.46	53,157.54	69.18 %
VEHICLES AND EQUIPMENT RESERVES								
RptCategory: 60 - CAPITAL OUTLAY Total:			61,861.31	12,317.71	57,481.15	119,342.46	53,157.54	69.18 %
Department: 240 - POLICE Total:			2,926,974.94	233,299.08	2,170,775.80	5,097,750.74	1,197,654.26	80.98 %
Department: 250 - FIRE								
RptCategory: 40 - PERSONNEL SERVICES								
100-250-432210	268,716.00	268,716.00	121,988.54	0.00	0.00	121,988.54	146,727.46	45.40 %
FIRE CHIEF								
100-250-432220	136,620.00	136,620.00	0.00	0.00	0.00	0.00	136,620.00	0.00 %
EXECUTIVE ASSISTANT								
100-250-432240	569,088.00	569,088.00	219,683.39	0.00	0.00	219,683.39	349,404.61	38.60 %
FIRE CAPTAIN								
100-250-432290	635,264.00	635,264.00	273,496.72	0.00	0.00	273,496.72	361,767.28	43.05 %
ON-CALL FIREFIGHTERS								
100-250-450100	64,070.00	64,070.00	147,682.03	0.00	0.00	147,682.03	-83,612.03	230.50 %
OVERTIME								
100-250-470000	935,446.00	935,446.00	342,697.29	0.00	0.00	342,697.29	592,748.71	36.63 %
ASSOCIATED PAYROLL COSTS								
100-250-470040	0.00	0.00	1,364.10	0.00	0.00	1,364.10	-1,364.10	0.00 %
LIFE & DISABILITY INSURANCE								
RptCategory: 40 - PERSONNEL SERVICES Total:			1,106,912.07	0.00	0.00	1,106,912.07	1,502,291.93	42.42 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-250-500110	82,000.00	82,000.00	342,082.15	537,005.00	2,148,020.00	2,490,102.15	-2,408,102.15	3,036.71 %
CONTRACTUAL & PROFESSIONAL SERVICES								
100-250-500150	29,000.00	29,000.00	11,310.00	0.00	0.00	11,310.00	17,690.00	39.00 %
MEDICAL DIRECTOR CONTRACT								
100-250-500498	192,500.00	192,500.00	86,648.42	0.00	0.00	86,648.42	105,851.58	45.01 %
SHARE COST CCOM DISPATCH								
100-250-510022	50,000.00	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00 %
FIRE GRANTS								
100-250-520122	5,000.00	5,000.00	270.00	0.00	0.00	270.00	4,730.00	5.40 %
FIRE PREVENTION & INVESTIGATION								
100-250-520124	55,650.00	55,650.00	21,287.19	0.00	0.00	21,287.19	34,362.81	38.25 %
FIRST RESPONDER SUPPLIES								
100-250-520200	86,300.00	86,300.00	44,844.88	0.00	18,250.00	63,094.88	23,205.12	73.11 %
BLDG MAINTENANCE & SUPPLIES								

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	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
100-250-520320	134,200.00	134,200.00	39,460.32	0.00	0.00	39,460.32	94,739.68	29.40 %
100-250-520400	0.00	0.00	104.37	0.00	0.00	104.37	-104.37	0.00 %
100-250-540130	26,000.00	26,000.00	3,684.45	0.00	0.00	3,684.45	22,315.55	14.17 %
100-250-540200	5,000.00	5,000.00	1,922.92	0.00	0.00	1,922.92	3,077.08	38.46 %
100-250-540224	15,000.00	15,000.00	1,536.50	0.00	0.00	1,536.50	13,463.50	10.24 %
100-250-540225	65,000.00	65,000.00	9,269.18	0.00	0.00	9,269.18	55,730.82	14.26 %
100-250-540301	25,000.00	25,000.00	3,782.49	0.00	0.00	3,782.49	21,217.51	15.13 %
100-250-560110	36,000.00	36,000.00	19,680.00	0.00	0.00	19,680.00	16,320.00	54.67 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	806,650.00	806,650.00	585,882.87	537,005.00	2,166,270.00	2,752,152.87	-1,945,502.87	341.18 %
RptCategory: 60 - CAPITAL OUTLAY								
100-250-641000	350,000.00	350,000.00	19,788.93	0.00	206,876.67	226,665.60	123,334.40	64.76 %
100-250-661018	0.00	0.00	29,117.14	0.00	7,600.25	36,717.39	-36,717.39	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	350,000.00	350,000.00	48,906.07	0.00	214,476.92	263,382.99	86,617.01	75.25 %
Department: 250 - FIRE Total:	3,765,854.00	3,765,854.00	1,741,701.01	537,005.00	2,380,746.92	4,122,447.93	-356,593.93	109.47 %
Department: 526 - PARKS								
RptCategory: 40 - PERSONNEL SERVICES								
100-526-437049	46,111.00	46,111.00	22,960.78	2,087.40	18,786.60	41,747.38	4,363.62	90.54 %
100-526-437050	81,292.00	81,292.00	37,297.60	3,274.16	29,467.44	66,765.04	14,526.96	82.13 %
100-526-437051	19,919.00	19,919.00	0.00	0.00	0.00	0.00	19,919.00	0.00 %
100-526-437055	20,695.00	20,695.00	11,725.60	1,607.34	14,478.15	26,203.75	-5,508.75	126.62 %
100-526-437070	144,436.00	144,436.00	27,794.92	2,466.23	21,747.02	49,541.94	94,894.06	34.30 %
100-526-437071	86,171.00	86,171.00	59,544.00	4,431.98	39,551.31	99,095.31	-12,924.31	115.00 %
100-526-439011	100,000.00	100,000.00	23,423.05	0.00	21,412.09	44,835.14	55,164.86	44.84 %
100-526-450100	11,000.00	11,000.00	1,165.19	31.07	250.10	1,415.29	9,584.71	12.87 %
100-526-470000	285,143.00	285,143.00	84,035.55	6,997.02	67,285.41	151,320.96	133,822.04	53.07 %
RptCategory: 40 - PERSONNEL SERVICES Total:	794,767.00	794,767.00	267,946.69	20,895.20	212,978.12	480,924.81	313,842.19	60.51 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-526-500110	20,400.00	20,400.00	34,149.93	1,552.52	16,046.74	50,196.67	-29,796.67	246.06 %
100-526-520120	0.00	0.00	4,998.08	145.11	2,817.83	7,815.91	-7,815.91	0.00 %
100-526-520130	145,000.00	145,000.00	82,771.60	15,020.31	40,608.16	123,379.76	21,620.24	85.09 %
100-526-520132	70,000.00	70,000.00	1,300.00	0.00	0.00	1,300.00	68,700.00	1.86 %
100-526-520220	0.00	0.00	225.06	0.00	0.00	225.06	-225.06	0.00 %
100-526-520320	45,000.00	45,000.00	17,524.34	1,668.52	15,064.17	32,588.51	12,411.49	72.42 %
100-526-520400	5,000.00	5,000.00	2,132.09	150.86	1,563.33	3,695.42	1,304.58	73.91 %
100-526-540224	3,500.00	3,500.00	419.15	0.00	317.32	736.47	2,763.53	21.04 %
100-526-540300	20,000.00	20,000.00	3,974.32	200.01	5,594.79	9,569.11	10,430.89	47.85 %
100-526-540400	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00 %
100-526-560100	70,000.00	70,000.00	38,418.98	2,568.53	32,844.87	71,263.85	-1,263.85	101.81 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	381,900.00	381,900.00	185,913.55	21,305.86	114,857.21	300,770.76	81,129.24	78.76 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 60 - CAPITAL OUTLAY								
100-526-660100	87,344.00	87,344.00	0.00	32,987.25	32,987.25	32,987.25	54,356.75	37.77 %
100-526-676050	758,853.00	758,853.00	55,150.00	0.00	22,958.75	78,108.75	680,744.25	10.29 %
RptCategory: 60 - CAPITAL OUTLAY Total:	846,197.00	846,197.00	55,150.00	32,987.25	55,946.00	111,096.00	735,101.00	13.13 %
Department: 526 - PARKS Total:								
	2,022,864.00	2,022,864.00	509,010.24	75,188.31	383,781.33	892,791.57	1,130,072.43	44.14 %
Department: 527 - RECREATION								
RptCategory: 40 - PERSONNEL SERVICES								
100-527-435110	32,000.00	32,000.00	0.00	0.00	0.00	0.00	32,000.00	0.00 %
100-527-435120	28,000.00	28,000.00	229.32	0.00	3,570.55	3,799.87	24,200.13	13.57 %
100-527-470000	6,000.00	6,000.00	415.44	0.00	1,296.42	1,711.86	4,288.14	28.53 %
RptCategory: 40 - PERSONNEL SERVICES Total:	66,000.00	66,000.00	644.76	0.00	4,866.97	5,511.73	60,488.27	8.35 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-527-510062	3,000.00	3,000.00	980.91	0.00	702.47	1,683.38	1,316.62	56.11 %
100-527-510064	5,000.00	5,000.00	1,616.99	855.66	1,340.20	2,957.19	2,042.81	59.14 %
100-527-520136	2,200.00	2,200.00	0.00	0.00	14.58	14.58	2,185.42	0.66 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	10,200.00	10,200.00	2,597.90	855.66	2,057.25	4,655.15	5,544.85	45.64 %
Department: 527 - RECREATION Total:								
	76,200.00	76,200.00	3,242.66	855.66	6,974.22	10,166.88	66,033.12	13.34 %
Department: 528 - SENIOR CENTER								
RptCategory: 40 - PERSONNEL SERVICES								
100-528-435210	209,121.00	209,121.00	65,643.89	8,178.00	72,276.00	137,919.89	71,201.11	65.95 %
100-528-435240	61,903.00	61,903.00	30,527.48	2,959.27	23,356.47	53,883.95	8,019.05	87.05 %
100-528-435250	49,406.00	49,406.00	38,659.83	4,342.00	39,383.46	78,043.29	-28,637.29	157.96 %
100-528-435280	113,713.00	113,713.00	58,659.39	5,541.00	51,593.33	110,252.72	3,460.28	96.96 %
100-528-435295	10,000.00	10,000.00	371.00	33.19	451.88	822.88	9,177.12	8.23 %
100-528-450500	1,857.00	1,857.00	516.25	55.41	515.93	1,032.18	824.82	55.58 %
100-528-470000	199,770.00	199,770.00	84,767.75	10,978.65	94,622.33	179,390.08	20,379.92	89.80 %
RptCategory: 40 - PERSONNEL SERVICES Total:	645,770.00	645,770.00	279,145.59	32,087.52	282,199.40	561,344.99	84,425.01	86.93 %
RptCategory: 50 - MATERIAL AND SERVICES								
100-528-500110	0.00	0.00	584.32	0.00	0.00	584.32	-584.32	0.00 %
100-528-510075	40,000.00	40,000.00	5,763.02	1,514.38	11,086.53	16,849.55	23,150.45	42.12 %
100-528-520140	14,500.00	14,500.00	4,518.59	511.92	4,471.13	8,989.72	5,510.28	62.00 %
100-528-520190	8,250.00	8,250.00	3,986.87	0.00	1,755.27	5,742.14	2,507.86	69.60 %
100-528-520200	9,360.00	9,360.00	2,471.25	245.67	379.98	2,851.23	6,508.77	30.46 %
100-528-520320	2,750.00	2,750.00	823.73	2,800.88	3,644.28	4,468.01	-1,718.01	162.47 %
100-528-520400	13,000.00	13,000.00	3,296.84	603.41	4,277.36	7,574.20	5,425.80	58.26 %
100-528-540200	3,200.00	3,200.00	219.00	0.00	0.00	219.00	2,981.00	6.84 %
100-528-540220	0.00	0.00	20.34	0.00	25.00	45.34	-45.34	0.00 %
100-528-540230	200.00	200.00	0.00	0.00	0.00	0.00	200.00	0.00 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
<u>100-528-560120</u> TELEPHONES	7,000.00	7,000.00	1,540.81	119.70	1,111.62	2,652.43	4,347.57	37.89 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	98,260.00	98,260.00	23,224.77	5,795.96	26,751.17	49,975.94	48,284.06	50.86 %
RptCategory: 60 - CAPITAL OUTLAY								
VEHICLES AND EQUIPMENT RESERVES	0.00	75,000.00	0.00	40,468.50	40,468.50	40,468.50	34,531.50	53.96 %
RptCategory: 60 - CAPITAL OUTLAY Total:	0.00	75,000.00	0.00	40,468.50	40,468.50	40,468.50	34,531.50	53.96 %
Department: 528 - SENIOR CENTER Total:	744,030.00	819,030.00	302,370.36	78,351.98	349,419.07	651,789.43	167,240.57	79.58 %
Department: 529 - LIBRARY								
RptCategory: 50 - MATERIAL AND SERVICES								
CONTRACTUAL & PROFESSIONAL SERVICES	418,180.00	418,180.00	206,338.00	0.00	0.00	206,338.00	211,842.00	49.34 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	418,180.00	418,180.00	206,338.00	0.00	0.00	206,338.00	211,842.00	49.34 %
Department: 529 - LIBRARY Total:	418,180.00	418,180.00	206,338.00	0.00	0.00	206,338.00	211,842.00	49.34 %
Department: 600 - DEBT SERVICE								
RptCategory: 70 - DEBT SERVICE								
DEBT PRINCIPAL	604,398.00	604,398.00	207,889.00	0.00	172,598.00	380,487.00	223,911.00	62.95 %
DEBT SERVICE - INTEREST	290,732.00	290,732.00	91,943.68	0.00	135,776.96	227,720.64	63,011.36	78.33 %
OFU - ISSUANCE COSTS	51,000.00	51,000.00	50,076.83	0.00	0.00	50,076.83	923.17	98.19 %
RptCategory: 70 - DEBT SERVICE Total:	946,130.00	946,130.00	349,909.51	0.00	308,374.96	658,284.47	287,845.53	69.58 %
Department: 600 - DEBT SERVICE Total:	946,130.00	946,130.00	349,909.51	0.00	308,374.96	658,284.47	287,845.53	69.58 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
CONTINGENCY FUNDS	745,997.00	745,997.00	0.00	0.00	0.00	0.00	745,997.00	0.00 %
RptCategory: 90 - OTHER Total:	745,997.00	745,997.00	0.00	0.00	0.00	0.00	745,997.00	0.00 %
Department: 990 - CONTINGENCY Total:	745,997.00	745,997.00	0.00	0.00	0.00	0.00	745,997.00	0.00 %
Expense Total:	25,938,643.00	26,104,643.00	8,551,555.78	1,188,012.36	7,814,751.55	16,366,307.33	9,738,335.67	62.70 %
Fund: 100 - GENERAL FUND Surplus (Deficit):	0.00	0.00	4,369,184.25	-362,674.60	-208,483.66	4,160,700.59	4,160,700.59	0.00 %
Fund: 105 - AMERICAN RESCUE PLAN RESERVE FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3150 - GRANTS								
OTHER GRANTS (ARPA)	0.00	2,737,344.00	30,000.00	19,520.75	272,563.60	302,563.60	-2,434,780.40	11.05 %
RptType: 3150 - GRANTS Total:	0.00	2,737,344.00	30,000.00	19,520.75	272,563.60	302,563.60	-2,434,780.40	11.05 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	0.00	2,737,344.00	30,000.00	19,520.75	272,563.60	302,563.60	-2,434,780.40	11.05 %
Revenue Total:	0.00	2,737,344.00	30,000.00	19,520.75	272,563.60	302,563.60	-2,434,780.40	11.05 %
Expense								
Department: 150 - ARPA GRANT								
RptCategory: 40 - PERSONNEL SERVICES								
RECOGNITION AWARD	0.00	0.00	0.00	0.00	142,500.00	142,500.00	-142,500.00	0.00 %
<u>105-150-450900</u>	0.00	0.00	0.00	0.00	142,500.00	142,500.00	-142,500.00	0.00 %

Budget Report

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	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
105-150-470000	0.00	0.00	0.00	0.00	43,050.28	43,050.28	-43,050.28	0.00 %
ASSOCIATED PAYROLL COSTS								
RptCategory: 40 - PERSONNEL SERVICES Total:								
	0.00	0.00	0.00	0.00	185,550.28	185,550.28	-185,550.28	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES								
105-150-500110	0.00	200,000.00	30,000.00	7,980.00	54,657.82	84,657.82	115,342.18	42.33 %
CONTRACTUAL & PROFESSIONAL SERVICES								
105-150-530200	0.00	50,000.00	0.00	-1,350.00	32,355.50	32,355.50	17,644.50	64.71 %
EMERGENCY MANAGEMENT								
105-150-530210	0.00	1,277,344.00	0.00	0.00	0.00	0.00	1,277,344.00	0.00 %
ARPA FUNDING (TBD)								
RptCategory: 50 - MATERIAL AND SERVICES Total:								
	0.00	1,527,344.00	30,000.00	6,630.00	87,013.32	117,013.32	1,410,330.68	7.66 %
Department: 150 - ARPA GRANT Total:								
	0.00	1,527,344.00	30,000.00	6,630.00	272,563.60	302,563.60	1,224,780.40	19.81 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
105-920-899730	0.00	1,210,000.00	0.00	0.00	0.00	0.00	1,210,000.00	0.00 %
OPERATING TRANSFER OUT - SEWER FUND								
RptCategory: 89 - TRANSFERS OUT Total:								
	0.00	1,210,000.00	0.00	0.00	0.00	0.00	1,210,000.00	0.00 %
Department: 920 - TRANSFER OUT Total:								
	0.00	1,210,000.00	0.00	0.00	0.00	0.00	1,210,000.00	0.00 %
Expense Total:								
	0.00	2,737,344.00	30,000.00	6,630.00	272,563.60	302,563.60	2,434,780.40	11.05 %
Fund: 105 - AMERICAN RESCUE PLAN RESERVE FUND Surplus (Deficit):								
	0.00	0.00	0.00	12,890.75	0.00	0.00	0.00	0.00 %
Fund: 205 - ROAD AND STREET FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
205-000-309999	2,900,000.00	2,900,000.00	0.00	0.00	0.00	0.00	-2,900,000.00	0.00 %
BEGINNING FUND BALANCE								
RptType: 3000 - BEG FUND BAL. Total:								
	2,900,000.00	2,900,000.00	0.00	0.00	0.00	0.00	-2,900,000.00	0.00 %
RptType: 3100 - LOCAL TAXES								
205-000-310060	370,000.00	370,000.00	250,270.30	33,897.36	146,645.16	396,915.46	26,915.46	107.27 %
VEHICLE REGISTRATION FEES								
RptType: 3100 - LOCAL TAXES Total:								
	370,000.00	370,000.00	250,270.30	33,897.36	146,645.16	396,915.46	26,915.46	107.27 %
RptType: 3110 - STATE SHARED TAXES								
205-000-310140	1,817,551.00	1,817,551.00	1,040,013.74	58,828.78	621,652.59	1,661,666.33	-155,884.67	91.42 %
STATE HIGHWAY TAXES								
RptType: 3110 - STATE SHARED TAXES Total:								
	1,817,551.00	1,817,551.00	1,040,013.74	58,828.78	621,652.59	1,661,666.33	-155,884.67	91.42 %
RptType: 3120 - RIGHT OF WAY FEES								
205-000-312050	375,000.00	375,000.00	115,420.19	85.51	37,034.35	152,454.54	-222,545.46	40.65 %
RIGHT OF WAY - TELECOM								
205-000-312055	200,000.00	200,000.00	104,089.96	39,708.32	57,743.23	161,833.19	-38,166.81	80.92 %
RIGHT OF WAY - OTHER								
205-000-312060	1,500.00	1,500.00	285.00	0.00	1,100.00	1,385.00	-115.00	92.33 %
ROW LICENSES & APP FEES								
RptType: 3120 - RIGHT OF WAY FEES Total:								
	576,500.00	576,500.00	219,795.15	39,793.83	95,877.58	315,672.73	-260,827.27	54.76 %
RptType: 3141 - SDC								
205-000-314075	20,000.00	20,000.00	0.00	2,890.98	4,350.97	4,350.97	-15,649.03	21.75 %
TRANSPORTATION SDC'S								
205-000-314076	0.00	0.00	0.00	353.46	531.98	531.98	531.98	0.00 %
SDC Reimbursement Fee								
RptType: 3141 - SDC Total:								
	20,000.00	20,000.00	0.00	3,244.44	4,882.95	4,882.95	-15,117.05	24.41 %

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RptType: 3600 - MISCELLANEOUS	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
205-000-360000 ALL OTHER ROAD/STREET RECEIPTS	60,000.00	60,000.00	25,220.00	3,995.00	21,150.00	46,370.00	-13,630.00	77.28 %
RptType: 3600 - MISCELLANEOUS Total:	60,000.00	60,000.00	25,220.00	3,995.00	21,150.00	46,370.00	-13,630.00	77.28 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	5,744,051.00	5,744,051.00	1,535,299.19	139,759.41	890,208.28	2,425,507.47	-3,318,543.53	42.23 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
205-910-399730 TRANSFER IN FROM SEWER FUND	430,925.00	430,925.00	192,866.00	0.00	101,437.20	294,303.20	-136,621.80	68.30 %
205-910-399740 TRANSFER IN FROM WATER FUND	282,000.00	282,000.00	129,408.00	0.00	75,494.70	204,902.70	-77,097.30	72.66 %
205-910-399750 TRANSFER IN FROM STORM WATER	104,100.00	104,100.00	46,248.00	0.00	23,573.10	69,821.10	-34,278.90	67.07 %
RptType: 3990 - TRANSFERS IN Total:	817,025.00	817,025.00	368,522.00	0.00	200,505.00	569,027.00	-247,998.00	69.65 %
Department: 910 - TRANSFER IN Total:	817,025.00	817,025.00	368,522.00	0.00	200,505.00	569,027.00	-247,998.00	69.65 %
Revenue Total:	6,561,076.00	6,561,076.00	1,903,821.19	139,759.41	1,090,713.28	2,994,534.47	-3,566,541.53	45.64 %
Expense								
Department: 305 - ROAD AND STREET								
RptCategory: 40 - PERSONNEL SERVICES								
205-305-437049 PUBLIC WORKS DIRECTOR	46,112.00	46,112.00	22,960.78	2,087.40	18,786.60	41,747.38	4,364.62	90.53 %
205-305-437050 PUBLIC WORKS SUPERVISOR	81,292.00	81,292.00	37,297.59	3,274.17	29,467.53	66,765.12	14,526.88	82.13 %
205-305-437051 PW UTILITIES MANAGER	44,817.00	44,817.00	0.00	2,294.31	9,282.21	9,282.21	35,534.79	20.71 %
205-305-437055 PW ADMIN ASSISTANT	46,564.00	46,564.00	22,819.96	2,419.77	21,821.47	44,641.43	1,922.57	95.87 %
205-305-437070 UTILITY WORKER, JOURNEY	378,527.00	378,527.00	143,267.52	11,250.99	101,959.75	245,227.27	133,299.73	64.78 %
205-305-437071 UTILITY WORKER II	0.00	0.00	0.00	4,135.00	17,112.55	17,112.55	-17,112.55	0.00 %
205-305-439011 SEASONAL HELP	50,000.00	50,000.00	19,707.28	0.00	0.00	19,707.28	30,292.72	39.41 %
205-305-450100 OVERTIME	8,000.00	8,000.00	3,217.95	0.00	903.07	4,121.02	3,878.98	51.51 %
205-305-450500 CAREER RECOGNITION PAY	0.00	0.00	3,633.73	502.65	4,345.65	7,979.38	-7,979.38	0.00 %
205-305-470000 ASSOCIATED PAYROLL COSTS	374,085.00	374,085.00	165,852.61	13,692.62	128,523.41	294,376.02	79,708.98	78.69 %
RptCategory: 40 - PERSONNEL SERVICES Total:	1,029,397.00	1,029,397.00	418,757.42	39,656.91	332,202.24	750,959.66	278,437.34	72.95 %
RptCategory: 50 - MATERIAL AND SERVICES								
205-305-500110 CONTRACTUAL & PROFESSIONAL SERVICES	46,000.00	46,000.00	8,084.32	1,609.15	6,934.38	15,018.70	30,981.30	32.65 %
205-305-520130 OPERATIONS, MAINTENANCE & REPAIRS	600,000.00	600,000.00	253,365.19	2,014.52	153,342.96	406,708.15	193,291.85	67.78 %
205-305-520172 STREET LIGHT MAINTENANCE	200,000.00	200,000.00	79,349.76	7,608.30	64,922.32	144,272.08	55,727.92	72.14 %
205-305-520176 TRAFFIC SIGNAL MAINTENANCE	16,000.00	16,000.00	5,999.63	1,565.54	5,219.46	11,219.09	4,780.91	70.12 %
205-305-520178 STREET SIGN MAINTENANCE	100,000.00	100,000.00	30,250.70	899.00	27,347.65	57,598.35	42,401.65	57.60 %
205-305-520320 FLEET FUEL, MAINTENANCE & REPAIR	65,000.00	65,000.00	16,649.72	1,430.59	14,577.70	31,227.42	33,772.58	48.04 %
205-305-520400 OFFICE SUPPLIES & EQUIPMENT	5,000.00	5,000.00	1,214.38	110.86	1,041.46	2,255.84	2,744.16	45.12 %
205-305-540220 TRAVEL, CONFERENCES & TRAINING	5,000.00	5,000.00	0.00	0.00	45.84	45.84	4,954.16	0.92 %
205-305-540300 SMALL TOOLS, EQUIPMENT & SAFETY SUPPL...	40,000.00	40,000.00	2,617.61	6,344.48	9,936.41	12,554.02	27,445.98	31.39 %
205-305-540400 DUMPING, HAULING, GARBAGE	5,000.00	5,000.00	4,972.00	0.00	674.93	5,646.93	-646.93	112.94 %
205-305-560100 UTILITIES	2,500.00	2,500.00	644.56	50.62	470.06	1,114.62	1,385.38	44.58 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	1,084,500.00	1,084,500.00	403,147.87	21,633.06	284,513.17	687,661.04	396,838.96	63.41 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 60 - CAPITAL OUTLAY								
205-305-660100	622,000.00	622,000.00	85,725.60	0.00	0.00	85,725.60	536,274.40	13.78 %
205-305-675056	90,175.00	90,175.00	0.00	0.00	0.00	0.00	90,175.00	0.00 %
205-305-676050	1,490,964.00	1,490,964.00	128,063.60	0.00	911,464.12	1,039,527.72	451,436.28	69.72 %
205-305-678090	550,570.00	550,570.00	0.00	0.00	0.00	0.00	550,570.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	2,753,709.00	2,753,709.00	213,789.20	0.00	911,464.12	1,125,253.32	1,628,455.68	40.86 %
Department: 305 - ROAD AND STREET Total:								
	4,867,606.00	4,867,606.00	1,035,694.49	61,289.97	1,528,179.53	2,563,874.02	2,303,731.98	52.67 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
205-920-899100	458,255.00	458,255.00	176,444.00	0.00	148,466.64	324,910.64	133,344.36	70.90 %
205-920-899730	278,405.00	278,405.00	117,663.00	0.00	58,456.40	176,119.40	102,285.60	63.26 %
205-920-899740	278,405.00	278,405.00	117,663.00	0.00	58,456.40	176,119.40	102,285.60	63.26 %
205-920-899750	278,405.00	278,405.00	117,663.00	0.00	58,456.40	176,119.40	102,285.60	63.26 %
RptCategory: 89 - TRANSFERS OUT Total:	1,293,470.00	1,293,470.00	529,433.00	0.00	323,835.84	853,268.84	440,201.16	65.97 %
Department: 920 - TRANSFER OUT Total:								
	1,293,470.00	1,293,470.00	529,433.00	0.00	323,835.84	853,268.84	440,201.16	65.97 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
205-990-910000	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Department: 990 - CONTINGENCY Total:								
	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Expense Total:								
	6,561,076.00	6,561,076.00	1,565,127.49	61,289.97	1,852,015.37	3,417,142.86	3,143,933.14	52.08 %
Fund: 205 - ROAD AND STREET FUND Surplus (Deficit):								
	0.00	0.00	338,693.70	78,469.44	-761,302.09	-422,608.39	-422,608.39	0.00 %
Fund: 228 - POLICE LEVY FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
228-000-309999	140,000.00	140,000.00	0.00	0.00	0.00	0.00	-140,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	140,000.00	140,000.00	0.00	0.00	0.00	0.00	-140,000.00	0.00 %
RptType: 3100 - LOCAL TAXES								
228-000-310020	1,416,016.00	1,416,016.00	698,273.38	18,013.58	697,962.73	1,396,236.11	-19,779.89	98.60 %
228-000-310050	16,000.00	16,000.00	5,849.18	769.30	6,668.71	12,517.89	-3,482.11	78.24 %
RptType: 3100 - LOCAL TAXES Total:	1,432,016.00	1,432,016.00	704,122.56	18,782.88	704,631.44	1,408,754.00	-23,262.00	98.38 %
RptType: 3301 - INTEREST								
228-000-330100	2,000.00	2,000.00	1,740.79	793.88	3,836.08	5,576.87	3,576.87	278.84 %
RptType: 3301 - INTEREST Total:	2,000.00	2,000.00	1,740.79	793.88	3,836.08	5,576.87	3,576.87	278.84 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:								
	1,574,016.00	1,574,016.00	705,863.35	19,576.76	708,467.52	1,414,330.87	-159,685.13	89.85 %
Revenue Total:								
	1,574,016.00	1,574,016.00	705,863.35	19,576.76	708,467.52	1,414,330.87	-159,685.13	89.85 %

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Expense	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance	
							Favorable (Unfavorable)	Percent Used
Department: 245 - POLICE LEVY								
RptCategory: 40 - PERSONNEL SERVICES								
228-245-432160	167,808.00	167,808.00	95,466.49	7,996.45	73,576.49	169,042.98	-1,234.98	100.74 %
228-245-432165	167,808.00	167,808.00	90,896.38	7,684.42	61,174.19	152,070.57	15,737.43	90.62 %
228-245-432180	138,070.00	138,070.00	68,340.00	0.00	47,276.51	115,616.51	22,453.49	83.74 %
228-245-432195	148,644.00	148,644.00	71,979.60	6,407.00	57,672.24	129,651.84	18,992.16	87.22 %
228-245-450100	40,000.00	40,000.00	14,755.93	747.91	14,421.34	29,177.27	10,822.73	72.94 %
228-245-450200	8,000.00	8,000.00	958.45	360.25	2,278.05	3,236.50	4,763.50	40.46 %
228-245-450300	52,860.00	52,860.00	20,507.98	1,823.89	17,472.30	37,980.28	14,879.72	71.85 %
228-245-450500	3,428.00	3,428.00	2,752.58	252.79	3,211.98	5,964.56	-2,536.56	174.00 %
228-245-470000	471,308.00	471,308.00	261,569.55	14,936.84	175,737.38	437,306.93	34,001.07	92.79 %
RptCategory: 40 - PERSONNEL SERVICES Total:	1,197,926.00	1,197,926.00	627,226.96	40,209.55	452,820.48	1,080,047.44	117,878.56	90.16 %
RptCategory: 50 - MATERIAL AND SERVICES								
228-245-500498	152,250.00	152,250.00	132,704.92	0.00	7,481.00	140,185.92	12,064.08	92.08 %
228-245-510032	4,000.00	4,000.00	1,560.62	95.00	2,030.30	3,590.92	409.08	89.77 %
228-245-510040	14,000.00	14,000.00	3,568.70	937.26	5,034.63	8,603.33	5,396.67	61.45 %
228-245-510041	8,200.00	8,200.00	0.00	0.00	3,959.96	3,959.96	4,240.04	48.29 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	178,450.00	178,450.00	137,834.24	1,032.26	18,505.89	156,340.13	22,109.87	87.61 %
Department: 245 - POLICE LEVY Total:								
	1,376,376.00	1,376,376.00	765,061.20	41,241.81	471,326.37	1,236,387.57	139,988.43	89.83 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
228-920-899100	133,842.00	133,842.00	53,052.00	0.00	40,395.00	93,447.00	40,395.00	69.82 %
RptCategory: 89 - TRANSFERS OUT Total:	133,842.00	133,842.00	53,052.00	0.00	40,395.00	93,447.00	40,395.00	69.82 %
Department: 920 - TRANSFER OUT Total:								
	133,842.00	133,842.00	53,052.00	0.00	40,395.00	93,447.00	40,395.00	69.82 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
228-990-910000	63,798.00	63,798.00	0.00	0.00	0.00	0.00	63,798.00	0.00 %
RptCategory: 90 - OTHER Total:	63,798.00	63,798.00	0.00	0.00	0.00	0.00	63,798.00	0.00 %
Department: 990 - CONTINGENCY Total:								
	63,798.00	63,798.00	0.00	0.00	0.00	0.00	63,798.00	0.00 %
Fund: 228 - POLICE LEVY FUND Surplus (Deficit):								
	1,574,016.00	1,574,016.00	818,113.20	41,241.81	511,721.37	1,325,834.57	244,181.43	84.49 %
Fund: 229 - FIRE LEVY FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
229-000-309999	255,000.00	255,000.00	0.00	0.00	0.00	0.00	-255,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	255,000.00	255,000.00	0.00	0.00	0.00	0.00	-255,000.00	0.00 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
RptType: 3100 - LOCAL TAXES								
229-000-310020	645,536.00	645,536.00	318,059.71	8,205.06	317,917.26	635,976.97	-9,559.03	98.52 %
229-000-310050	8,000.00	8,000.00	2,664.27	350.41	3,037.56	5,701.83	-2,298.17	71.27 %
	653,536.00	653,536.00	320,723.98	8,555.47	320,954.82	641,678.80	-11,857.20	98.19 %
RptType: 3100 - LOCAL TAXES Total:								
RptType: 3301 - INTEREST								
229-000-330100	5,000.00	5,000.00	2,419.02	2,334.41	12,088.58	14,507.60	9,507.60	290.15 %
	5,000.00	5,000.00	2,419.02	2,334.41	12,088.58	14,507.60	9,507.60	290.15 %
RptType: 3301 - INTEREST Total:								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:								
	913,536.00	913,536.00	323,143.00	10,889.88	333,043.40	656,186.40	-257,349.60	71.83 %
Revenue Total:								
	913,536.00	913,536.00	323,143.00	10,889.88	333,043.40	656,186.40	-257,349.60	71.83 %
Expense								
Department: 255 - FIRE LEVY								
RptCategory: 40 - PERSONNEL SERVICES								
229-255-432230	208,666.00	208,666.00	78,981.62	0.00	0.00	78,981.62	129,684.38	37.85 %
229-255-439010	49,508.00	49,508.00	0.00	0.00	0.00	0.00	49,508.00	0.00 %
229-255-470000	155,388.00	155,388.00	63,558.29	0.00	0.00	63,558.29	91,829.71	40.90 %
	413,562.00	413,562.00	142,539.91	0.00	0.00	142,539.91	271,022.09	34.47 %
RptCategory: 40 - PERSONNEL SERVICES Total:								
RptCategory: 50 - MATERIAL AND SERVICES								
229-255-500110	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00 %
229-255-520126	20,000.00	20,000.00	4,428.65	0.00	0.00	4,428.65	15,571.35	22.14 %
229-255-520365	20,000.00	20,000.00	5,262.10	0.00	0.00	5,262.10	14,737.90	26.31 %
229-255-520400	6,000.00	6,000.00	5,082.87	0.00	0.00	5,082.87	917.13	84.71 %
229-255-560110	6,000.00	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00 %
	72,000.00	72,000.00	14,773.62	0.00	0.00	14,773.62	57,226.38	20.52 %
RptCategory: 50 - MATERIAL AND SERVICES Total:								
RptCategory: 60 - CAPITAL OUTLAY								
229-255-660116	100,000.00	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00 %
229-255-660120	102,000.00	102,000.00	5,377.30	0.00	0.00	5,377.30	96,622.70	5.27 %
229-255-661012	105,000.00	105,000.00	0.00	0.00	0.00	0.00	105,000.00	0.00 %
	307,000.00	307,000.00	5,377.30	0.00	0.00	5,377.30	301,622.70	1.75 %
RptCategory: 60 - CAPITAL OUTLAY Total:								
	792,562.00	792,562.00	162,690.83	0.00	0.00	162,690.83	629,871.17	20.53 %
Department: 255 - FIRE LEVY Total:								
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
229-920-899100	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	45,768.00	36.09 %
	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	45,768.00	36.09 %
RptCategory: 89 - TRANSFERS OUT Total:								
	71,611.00	71,611.00	25,843.00	0.00	0.00	25,843.00	45,768.00	36.09 %
Department: 920 - TRANSFER OUT Total:								

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	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
229-990-910000	49,363.00	49,363.00	0.00	0.00	0.00	0.00	49,363.00	0.00 %
CONTINGENCY FUNDS	49,363.00	49,363.00	0.00	0.00	0.00	0.00	49,363.00	0.00 %
RptCategory: 90 - OTHER Total:	49,363.00	49,363.00	0.00	0.00	0.00	0.00	49,363.00	0.00 %
Department: 990 - CONTINGENCY Total:	49,363.00	49,363.00	0.00	0.00	0.00	0.00	49,363.00	0.00 %
Expense Total:	913,536.00	913,536.00	188,533.83	0.00	0.00	188,533.83	725,002.17	20.64 %
Fund: 229 - FIRE LEVY FUND Surplus (Deficit):	0.00	0.00	134,609.17	10,889.88	333,043.40	467,552.57	467,652.57	0.00 %
Fund: 390 - URBAN RENEWAL FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
390-000-309999	2,240,000.00	2,240,000.00	0.00	0.00	0.00	0.00	-2,240,000.00	0.00 %
BEGINNING FUND BALANCE	2,240,000.00	2,240,000.00	0.00	0.00	0.00	0.00	-2,240,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	2,240,000.00	2,240,000.00	0.00	0.00	0.00	0.00	-2,240,000.00	0.00 %
RptType: 3100 - LOCAL TAXES								
390-000-310010	2,074,839.00	2,074,839.00	1,000,746.17	26,153.36	1,013,357.26	2,014,103.43	-60,735.57	97.07 %
CURRENT YEAR TAXES	2,074,839.00	2,074,839.00	1,000,746.17	26,153.36	1,013,357.26	2,014,103.43	-60,735.57	97.07 %
390-000-310050	30,000.00	30,000.00	9,300.59	1,111.97	9,686.44	18,987.03	-11,012.97	63.29 %
PRIOR YEAR TAXES	30,000.00	30,000.00	9,300.59	1,111.97	9,686.44	18,987.03	-11,012.97	63.29 %
RptType: 3100 - LOCAL TAXES Total:	2,104,839.00	2,104,839.00	1,010,046.76	27,265.33	1,023,043.70	2,033,090.46	-71,748.54	96.59 %
RptType: 3150 - GRANTS								
390-000-315080	26,000.00	26,000.00	0.00	0.00	0.00	0.00	-26,000.00	0.00 %
OTHER GRANTS	26,000.00	26,000.00	0.00	0.00	0.00	0.00	-26,000.00	0.00 %
RptType: 3150 - GRANTS Total:	26,000.00	26,000.00	0.00	0.00	0.00	0.00	-26,000.00	0.00 %
RptType: 3301 - INTEREST								
390-000-330100	0.00	0.00	16,089.98	9,871.07	54,037.10	70,127.08	70,127.08	0.00 %
INTEREST	0.00	0.00	16,089.98	9,871.07	54,037.10	70,127.08	70,127.08	0.00 %
RptType: 3301 - INTEREST Total:	0.00	0.00	16,089.98	9,871.07	54,037.10	70,127.08	70,127.08	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	4,370,839.00	4,370,839.00	1,026,136.74	37,136.40	1,077,080.80	2,103,217.54	-2,267,621.46	48.12 %
Revenue Total:	4,370,839.00	4,370,839.00	1,026,136.74	37,136.40	1,077,080.80	2,103,217.54	-2,267,621.46	48.12 %
Expense								
Department: 410 - URBAN RENEWAL								
RptCategory: 50 - MATERIAL AND SERVICES								
390-410-500110	154,000.00	154,000.00	1,832.63	0.00	768.35	2,600.98	151,399.02	1.69 %
CONTRACTUAL & PROFESSIONAL SERVICES	154,000.00	154,000.00	1,832.63	0.00	768.35	2,600.98	151,399.02	1.69 %
390-410-500120	15,000.00	15,000.00	7,650.00	0.00	7,500.00	15,150.00	-150.00	101.00 %
MUNICIPAL AUDIT CONTRACT	15,000.00	15,000.00	7,650.00	0.00	7,500.00	15,150.00	-150.00	101.00 %
390-410-530000	30,000.00	30,000.00	0.00	0.00	30,000.00	30,000.00	0.00	100.00 %
FIRE & LIABILITY INSURANCE	30,000.00	30,000.00	0.00	0.00	30,000.00	30,000.00	0.00	100.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	199,000.00	199,000.00	9,482.63	0.00	38,268.35	47,750.98	151,249.02	24.00 %
RptCategory: 70 - DEBT SERVICE								
390-410-730030	929,881.00	929,881.00	458,092.00	0.00	471,789.00	929,881.00	0.00	100.00 %
DEBT SERVICE PRINCIPAL	929,881.00	929,881.00	458,092.00	0.00	471,789.00	929,881.00	0.00	100.00 %
390-410-730040	147,235.00	147,235.00	80,454.04	0.00	66,666.46	147,120.50	114.50	99.92 %
DEBT SERVICE - INTEREST	147,235.00	147,235.00	80,454.04	0.00	66,666.46	147,120.50	114.50	99.92 %
RptCategory: 70 - DEBT SERVICE Total:	1,077,116.00	1,077,116.00	538,546.04	0.00	538,455.46	1,077,001.50	114.50	99.99 %

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	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 89 - TRANSFERS OUT								
390-410-899100	490,814.00	490,814.00	245,403.57	35,091.48	245,369.93	490,773.50	40.50	99.99 %
TRANSFER OUT TO GENERAL FUND								
RptCategory: 89 - TRANSFERS OUT Total:								
	490,814.00	490,814.00	245,403.57	35,091.48	245,369.93	490,773.50	40.50	99.99 %
Department: 410 - URBAN RENEWAL Total:								
	1,766,930.00	1,766,930.00	793,432.24	35,091.48	822,093.74	1,615,525.98	151,404.02	91.43 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
390-990-910000	2,603,909.00	2,603,909.00	0.00	0.00	0.00	0.00	2,603,909.00	0.00 %
CONTINGENCY FUNDS								
RptCategory: 90 - OTHER Total:								
	2,603,909.00	2,603,909.00	0.00	0.00	0.00	0.00	2,603,909.00	0.00 %
Department: 990 - CONTINGENCY Total:								
	2,603,909.00	2,603,909.00	0.00	0.00	0.00	0.00	2,603,909.00	0.00 %
Expense Total:								
	4,370,839.00	4,370,839.00	793,432.24	35,091.48	822,093.74	1,615,525.98	2,755,313.02	36.96 %
Fund: 390 - URBAN RENEWAL FUND Surplus (Deficit):								
	0.00	0.00	232,704.50	2,044.92	254,987.06	487,691.56	487,691.56	0.00 %
Fund: 730 - SEWER FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
730-000-309999	2,320,000.00	2,320,000.00	0.00	0.00	0.00	0.00	-2,320,000.00	0.00 %
BEGINNING FUND BALANCE								
RptType: 3000 - BEG FUND BAL. Total:								
	2,320,000.00	2,320,000.00	0.00	0.00	0.00	0.00	-2,320,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES								
730-000-314050	1,785,000.00	1,785,000.00	851,417.88	75,398.53	672,108.48	1,523,526.36	-261,473.64	85.35 %
OAK LODGE SANITARY								
730-000-314055	6,050,000.00	6,050,000.00	3,005,894.90	257,618.91	2,359,083.27	5,364,978.17	-685,021.83	88.68 %
TRI-CITY SERVICE DISTRICT								
730-000-314080	10,000.00	10,000.00	0.00	0.00	0.00	0.00	-10,000.00	0.00 %
CONNECTION FEES								
RptType: 3140 - CHARGES FOR SERVICES Total:								
	7,845,000.00	7,845,000.00	3,857,312.78	333,017.44	3,031,191.75	6,888,504.53	-956,495.47	87.81 %
RptType: 3141 - SDC								
730-000-314110	20,000.00	20,000.00	5,849.28	4,219.16	15,182.83	21,032.11	1,032.11	105.16 %
SEWER SDCS								
730-000-314111	0.00	0.00	243.72	717.04	1,444.49	1,688.21	1,688.21	0.00 %
SDC Reimbursement Fee								
RptType: 3141 - SDC Total:								
	20,000.00	20,000.00	6,093.00	4,936.20	16,627.32	22,720.32	2,720.32	113.60 %
RptType: 3600 - MISCELLANEOUS								
730-000-360000	4,000.00	4,000.00	2,385.00	435.00	32,202.23	34,587.23	30,587.23	864.68 %
ALL OTHER SEWER RECEIPTS								
RptType: 3600 - MISCELLANEOUS Total:								
	4,000.00	4,000.00	2,385.00	435.00	32,202.23	34,587.23	30,587.23	864.68 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:								
	10,189,000.00	10,189,000.00	3,865,790.78	338,388.64	3,080,021.30	6,945,812.08	-3,243,187.92	68.17 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
730-910-399105	1,210,000.00	1,210,000.00	0.00	0.00	0.00	0.00	-1,210,000.00	0.00 %
OPERATING TRANSFERS IN-ARPA RES, FUND								
730-910-399205	278,405.00	278,405.00	117,663.00	0.00	58,456.40	176,119.40	-102,285.60	63.26 %
TRANSFER IN FROM ROAD & STREET FUND								
RptType: 3990 - TRANSFERS IN Total:								
	1,488,405.00	1,488,405.00	117,663.00	0.00	58,456.40	176,119.40	-1,312,285.60	11.83 %
Department: 910 - TRANSFER IN Total:								
	1,488,405.00	1,488,405.00	117,663.00	0.00	58,456.40	176,119.40	-1,312,285.60	11.83 %
Revenue Total:								
	11,677,405.00	11,677,405.00	3,983,453.78	338,388.64	3,138,477.70	7,121,931.48	-4,555,473.52	60.99 %

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Expense	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 703 - SEWER								
RptCategory: 40 - PERSONNEL SERVICES								
730-703-431500	30,606.00	30,606.00	14,500.35	1,256.50	11,255.36	25,755.71	4,850.29	84.15 %
730-703-437049	46,111.00	46,111.00	22,960.78	2,087.40	18,786.60	41,747.38	4,363.62	90.54 %
730-703-437050	70,147.00	70,147.00	35,677.70	2,344.02	23,959.01	59,636.71	10,510.29	85.02 %
730-703-437051	44,817.00	44,817.00	0.00	2,294.31	9,282.21	9,282.21	35,534.79	20.71 %
730-703-437055	46,564.00	46,564.00	22,819.96	2,419.77	21,821.47	44,641.43	1,922.57	95.87 %
730-703-437070	129,372.00	129,372.00	72,784.22	0.00	31,443.25	104,227.47	25,144.53	80.56 %
730-703-437071	117,444.00	117,444.00	51,660.65	8,337.76	70,744.86	122,405.51	-4,961.51	104.22 %
730-703-439011	40,000.00	40,000.00	15,160.21	0.00	0.00	15,160.21	24,839.79	37.90 %
730-703-450100	10,000.00	10,000.00	2,088.02	201.17	1,300.57	3,388.59	6,611.41	33.89 %
730-703-450500	0.00	0.00	2,441.51	165.34	2,282.02	4,723.53	-4,723.53	0.00 %
730-703-470000	287,061.00	287,061.00	135,230.30	11,671.57	113,478.90	248,709.20	38,351.80	86.64 %
	822,122.00	822,122.00	375,323.70	30,777.84	304,354.25	679,677.95	142,444.05	82.67 %
RptCategory: 40 - PERSONNEL SERVICES Total:								
RptCategory: 50 - MATERIAL AND SERVICES								
730-703-500110	61,000.00	61,000.00	18,526.97	596.87	7,412.69	25,939.66	35,060.34	42.52 %
730-703-500452	10,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00 %
730-703-500456	1,128,937.00	1,128,937.00	531,782.22	0.00	382,119.68	913,901.90	215,035.10	80.95 %
730-703-500458	2,738,092.00	2,738,092.00	1,327,826.80	112,439.37	1,045,287.48	2,373,114.28	364,977.72	86.67 %
730-703-520120	36,000.00	36,000.00	33,013.18	4,416.44	28,022.08	61,035.26	-25,035.26	169.54 %
730-703-520130	115,000.00	115,000.00	23,054.57	1,198.76	16,243.81	39,298.38	75,701.62	34.17 %
730-703-520320	55,000.00	55,000.00	24,925.73	4,156.74	28,739.04	53,664.77	1,335.23	97.57 %
730-703-520400	8,000.00	8,000.00	1,983.93	180.86	2,189.55	4,173.48	3,826.52	52.17 %
730-703-520430	16,000.00	16,000.00	8,042.14	682.55	6,273.09	14,315.23	1,684.77	89.47 %
730-703-540200	0.00	0.00	0.00	0.00	433.29	433.29	-433.29	0.00 %
730-703-540220	5,000.00	5,000.00	970.26	135.00	1,301.15	2,271.41	2,728.59	45.43 %
730-703-540300	20,000.00	20,000.00	9,206.76	388.32	4,546.62	13,753.38	6,246.62	68.77 %
730-703-540400	5,500.00	5,500.00	4,777.90	0.00	675.14	5,453.04	46.96	99.15 %
730-703-560100	6,500.00	6,500.00	1,334.49	109.67	988.21	2,322.70	4,177.30	35.73 %
	4,205,029.00	4,205,029.00	1,985,444.95	124,304.58	1,524,231.83	3,509,676.78	695,352.22	83.46 %
RptCategory: 50 - MATERIAL AND SERVICES Total:								
RptCategory: 60 - CAPITAL OUTLAY								
730-703-660100	665,000.00	665,000.00	0.00	0.00	0.00	0.00	665,000.00	0.00 %
730-703-676050	4,471,761.00	4,471,761.00	318,404.54	72,167.39	224,309.09	542,713.63	3,929,047.37	12.14 %
730-703-678090	393,964.00	393,964.00	0.00	0.00	0.00	0.00	393,964.00	0.00 %
	5,530,725.00	5,530,725.00	318,404.54	72,167.39	224,309.09	542,713.63	4,988,011.37	9.81 %
RptCategory: 60 - CAPITAL OUTLAY Total:								
Department: 703 - SEWER Total:								
	10,557,876.00	10,557,876.00	2,679,173.19	227,249.81	2,052,895.17	4,732,068.36	5,825,807.64	44.82 %
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
730-920-899100	288,604.00	288,604.00	94,264.00	0.00	106,923.50	201,187.50	87,416.50	69.71 %
	288,604.00	288,604.00	94,264.00	0.00	106,923.50	201,187.50	87,416.50	69.71 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
730-920-899205 TRANSFER OUT TO ROAD & STREET FUND (R...	430,925.00	430,925.00	192,866.00	0.00	101,437.20	294,303.20	136,621.80	68.30 %
RptCategory: 89 - TRANSFERS OUT Total:	719,529.00	719,529.00	287,130.00	0.00	208,360.70	495,490.70	224,038.30	68.86 %
Department: 920 - TRANSFER OUT Total:	719,529.00	719,529.00	287,130.00	0.00	208,360.70	495,490.70	224,038.30	68.86 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
730-990-910000 CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Department: 990 - CONTINGENCY Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Expense Total:	11,677,405.00	11,677,405.00	2,966,303.19	227,249.81	2,261,255.87	5,227,559.06	6,449,845.94	44.77 %
Fund: 730 - SEWER FUND Surplus (Deficit):	0.00	0.00	1,017,150.59	111,138.83	877,221.83	1,894,372.42	1,894,372.42	0.00 %
Fund: 740 - WATER FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
740-000-309999 BEGINNING FUND BALANCE	3,868,000.00	3,868,000.00	0.00	0.00	0.00	0.00	-3,868,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	3,868,000.00	3,868,000.00	0.00	0.00	0.00	0.00	-3,868,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES								
740-000-314060 WATER SERVICE REVENUE	5,200,000.00	5,200,000.00	2,587,611.93	181,291.08	2,100,318.94	4,687,930.87	-512,069.13	90.15 %
740-000-314080 WATER SERVICE CONNECTIONS	10,000.00	10,000.00	548.02	0.00	0.00	548.02	-9,451.98	5.48 %
RptType: 3140 - CHARGES FOR SERVICES Total:	5,210,000.00	5,210,000.00	2,588,159.95	181,291.08	2,100,318.94	4,688,478.89	-521,521.11	89.99 %
RptType: 3141 - SDC								
740-000-314110 WATER SDC'S	50,000.00	50,000.00	0.00	0.00	0.00	0.00	-50,000.00	0.00 %
RptType: 3141 - SDC Total:	50,000.00	50,000.00	0.00	0.00	0.00	0.00	-50,000.00	0.00 %
RptType: 3600 - MISCELLANEOUS								
740-000-360000 ALL OTHER WATER RECEIPTS	0.00	0.00	0.00	0.00	1,050.00	1,050.00	1,050.00	0.00 %
RptType: 3600 - MISCELLANEOUS Total:	0.00	0.00	0.00	0.00	1,050.00	1,050.00	1,050.00	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	9,128,000.00	9,128,000.00	2,588,159.95	181,291.08	2,101,368.94	4,689,528.89	-4,438,471.11	51.38 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
740-910-399205 TRANSFER IN FROM ROAD & STREET FUND	278,405.00	278,405.00	117,663.00	0.00	58,456.40	176,119.40	-102,285.60	63.26 %
RptType: 3990 - TRANSFERS IN Total:	278,405.00	278,405.00	117,663.00	0.00	58,456.40	176,119.40	-102,285.60	63.26 %
Department: 910 - TRANSFER IN Total:	278,405.00	278,405.00	117,663.00	0.00	58,456.40	176,119.40	-102,285.60	63.26 %
Revenue Total:	9,406,405.00	9,406,405.00	2,705,822.95	181,291.08	2,159,825.34	4,865,648.29	-4,540,756.71	51.73 %
Expense								
Department: 704 - WATER								
RptCategory: 40 - PERSONNEL SERVICES								
740-704-431500 ACCOUNTING CLERK	36,727.00	36,727.00	17,400.42	1,507.80	13,506.45	30,906.87	5,820.13	84.15 %

Budget Report

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	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
740-704-437049	46,111.00	46,111.00	22,960.78	2,087.40	18,786.60	41,747.38	4,363.62	90.54 %
740-704-437050	72,273.00	72,273.00	36,612.81	2,442.77	24,626.84	61,239.65	11,033.35	84.73 %
740-704-437051	44,817.00	44,817.00	0.00	2,275.56	9,207.21	9,207.21	35,609.79	20.54 %
740-704-437055	46,564.00	46,564.00	22,819.96	2,419.77	21,821.47	44,641.43	1,922.57	95.87 %
740-704-437070	145,818.00	145,818.00	57,655.71	6,109.00	54,409.64	112,065.35	33,752.65	76.85 %
740-704-437071	238,650.00	238,650.00	45,761.69	7,487.43	64,506.95	110,268.64	128,381.36	46.21 %
740-704-439011	40,000.00	40,000.00	5,119.76	0.00	0.00	5,119.76	34,880.24	12.80 %
740-704-450100	10,000.00	10,000.00	1,349.11	201.16	924.30	2,273.41	7,726.59	22.73 %
740-704-450500	0.00	0.00	345.30	168.15	948.30	1,293.60	-1,293.60	0.00 %
740-704-470000	434,079.00	434,079.00	103,820.26	13,798.06	127,637.70	231,457.96	202,621.04	53.32 %
RptCategory: 40 - PERSONNEL SERVICES Total:	1,115,039.00	1,115,039.00	313,845.80	38,497.10	336,375.46	650,221.26	464,817.74	58.31 %
RptCategory: 50 - MATERIAL AND SERVICES								
740-704-500110	71,000.00	71,000.00	40,523.92	2,857.87	19,767.82	60,291.74	10,708.26	84.92 %
740-704-500240	65,000.00	65,000.00	27,507.41	2,380.50	21,420.36	48,927.77	16,072.23	75.27 %
740-704-500425	1,300,000.00	1,300,000.00	530,318.62	37,405.30	436,158.19	966,476.81	333,523.19	74.34 %
740-704-520120	36,000.00	36,000.00	32,313.38	4,241.46	26,797.24	59,110.62	-23,110.62	164.20 %
740-704-520130	300,000.00	300,000.00	96,836.92	9,032.01	46,335.92	143,172.84	156,827.16	47.72 %
740-704-520162	40,000.00	40,000.00	12,581.00	0.00	10,052.11	22,633.11	17,366.89	56.58 %
740-704-520165	40,000.00	40,000.00	0.00	0.00	918.50	918.50	39,081.50	2.30 %
740-704-520310	0.00	0.00	-158.12	0.00	-300.00	-458.12	458.12	0.00 %
740-704-520320	45,000.00	45,000.00	18,994.30	1,664.14	16,895.24	35,889.54	9,110.46	79.75 %
740-704-520400	6,000.00	6,000.00	2,015.64	216.43	2,262.03	4,272.67	1,722.33	71.29 %
740-704-520430	16,000.00	16,000.00	8,042.14	682.55	6,273.09	14,315.23	1,684.77	89.47 %
740-704-540200	0.00	0.00	0.00	0.00	433.42	433.42	-433.42	0.00 %
740-704-540220	10,000.00	10,000.00	1,822.26	0.00	1,730.20	3,552.46	6,447.54	35.52 %
740-704-540300	20,000.00	20,000.00	10,264.78	0.00	14,601.86	24,866.64	-4,866.64	124.33 %
740-704-540400	10,000.00	10,000.00	8,170.29	0.00	0.00	8,170.29	1,829.71	81.70 %
740-704-560100	55,000.00	55,000.00	20,758.29	1,817.06	15,508.50	36,266.79	18,733.21	65.94 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	2,014,000.00	2,014,000.00	809,990.83	60,297.32	618,854.48	1,428,845.31	585,154.69	70.95 %
RptCategory: 60 - CAPITAL OUTLAY								
740-704-660100	279,000.00	279,000.00	0.00	0.00	0.00	0.00	279,000.00	0.00 %
740-704-676050	3,960,425.00	3,960,425.00	78,226.55	0.00	0.00	78,226.55	3,882,198.45	1.98 %
740-704-678090	609,610.00	609,610.00	0.00	0.00	0.00	0.00	609,610.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	4,849,035.00	4,849,035.00	78,226.55	0.00	0.00	78,226.55	4,770,808.45	1.61 %
RptCategory: 70 - DEBT SERVICE								
740-704-720040	331,000.00	331,000.00	165,000.00	0.00	166,000.00	331,000.00	0.00	100.00 %
740-704-730040	27,235.00	27,235.00	13,621.90	0.00	11,979.00	25,600.90	1,634.10	94.00 %
RptCategory: 70 - DEBT SERVICE Total:	358,235.00	358,235.00	178,621.90	0.00	177,979.00	356,600.90	1,634.10	99.54 %
Department: 704 - WATER Total:	8,336,309.00	8,336,309.00	1,380,685.08	98,794.42	1,133,208.94	2,513,894.02	5,822,414.98	30.16 %

Budget Report

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	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
<u>740-920-899100</u>	388,096.00	388,096.00	142,686.00	0.00	132,458.00	275,144.00	112,952.00	70.90 %
<u>740-920-899205</u>	282,000.00	282,000.00	129,408.00	0.00	75,494.70	204,902.70	77,097.30	72.66 %
RptCategory: 89 - TRANSFERS OUT Total:	670,096.00	670,096.00	272,094.00	0.00	207,952.70	480,046.70	190,049.30	71.64 %
Department: 920 - TRANSFER OUT Total:								
	670,096.00	670,096.00	272,094.00	0.00	207,952.70	480,046.70	190,049.30	71.64 %
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
<u>740-990-910000</u>	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Department: 990 - CONTINGENCY Total:								
	400,000.00	400,000.00	0.00	0.00	0.00	0.00	400,000.00	0.00 %
Expense Total:								
	9,406,405.00	9,406,405.00	1,652,779.08	98,794.42	1,341,161.64	2,993,940.72	6,412,464.28	31.83 %
Fund: 740 - WATER FUND Surplus (Deficit):								
	0.00	0.00	1,053,043.87	82,496.66	818,663.70	1,871,707.57	1,871,707.57	0.00 %
Fund: 750 - STORM WATER FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
<u>750-000-309999</u>	1,040,000.00	1,040,000.00	0.00	0.00	0.00	0.00	-1,040,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	1,040,000.00	1,040,000.00	0.00	0.00	0.00	0.00	-1,040,000.00	0.00 %
RptType: 3140 - CHARGES FOR SERVICES								
<u>750-000-314060</u>	1,898,000.00	1,898,000.00	924,970.21	80,427.78	712,650.45	1,637,620.66	-260,379.34	86.28 %
RptType: 3140 - CHARGES FOR SERVICES Total:	1,898,000.00	1,898,000.00	924,970.21	80,427.78	712,650.45	1,637,620.66	-260,379.34	86.28 %
RptType: 3141 - SDC								
<u>750-000-314110</u>	11,000.00	11,000.00	0.00	0.00	0.00	0.00	-11,000.00	0.00 %
RptType: 3141 - SDC Total:	11,000.00	11,000.00	0.00	0.00	0.00	0.00	-11,000.00	0.00 %
RptType: 3600 - MISCELLANEOUS								
<u>750-000-360000</u>	0.00	0.00	0.00	0.00	29,967.23	29,967.23	29,967.23	0.00 %
RptType: 3600 - MISCELLANEOUS Total:	0.00	0.00	0.00	0.00	29,967.23	29,967.23	29,967.23	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:								
	2,949,000.00	2,949,000.00	924,970.21	80,427.78	742,617.68	1,667,587.89	-1,281,412.11	56.55 %
Department: 910 - TRANSFER IN								
RptType: 3990 - TRANSFERS IN								
<u>750-910-399205</u>	278,405.00	278,405.00	117,663.00	0.00	58,456.40	176,119.40	-102,285.60	63.26 %
RptType: 3990 - TRANSFERS IN Total:	278,405.00	278,405.00	117,663.00	0.00	58,456.40	176,119.40	-102,285.60	63.26 %
Department: 910 - TRANSFER IN Total:								
	278,405.00	278,405.00	117,663.00	0.00	58,456.40	176,119.40	-102,285.60	63.26 %
Revenue Total:								
	3,227,405.00	3,227,405.00	1,042,633.21	80,427.78	801,074.08	1,843,707.29	-1,383,697.71	57.13 %

Budget Report

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Expense	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 705 - PUBLIC WORKS DIRECTOR								
RptCategory: 40 - PERSONNEL SERVICES								
750-705-431500	30,606.00	30,606.00	14,500.34	1,256.50	11,255.36	25,755.70	4,850.30	84.15 %
750-705-437049	46,111.00	46,111.00	22,960.76	2,087.40	18,786.60	41,747.36	4,363.64	90.54 %
750-705-437050	70,147.00	70,147.00	35,517.64	2,316.31	23,889.76	59,407.40	10,739.60	84.69 %
750-705-437051	44,817.00	44,817.00	0.00	2,294.29	9,282.13	9,282.13	35,534.87	20.71 %
750-705-437055	46,564.00	46,564.00	22,819.79	2,419.76	21,821.19	44,640.98	1,923.02	95.87 %
750-705-437070	0.00	0.00	55,192.77	0.00	35.00	55,227.77	-55,227.77	0.00 %
750-705-437071	103,980.00	103,980.00	0.00	0.00	11,261.29	11,261.29	92,718.71	10.83 %
750-705-439011	40,000.00	40,000.00	14,508.00	0.00	0.00	14,508.00	25,492.00	36.27 %
750-705-450100	5,000.00	5,000.00	1,394.19	0.00	699.71	2,093.90	2,906.10	41.88 %
750-705-450500	0.00	0.00	335.17	135.57	817.65	1,152.82	-1,152.82	0.00 %
750-705-470000	180,486.00	180,486.00	79,144.74	6,996.25	60,509.46	139,654.20	40,831.80	77.38 %
RptCategory: 40 - PERSONNEL SERVICES Total: 567,711.00 246,373.40 17,506.08 158,358.15 404,731.55 162,979.45 71.29 %								
RptCategory: 50 - MATERIAL AND SERVICES								
750-705-500110	41,000.00	41,000.00	25,566.47	896.88	15,413.46	40,979.93	20.07	99.95 %
750-705-520120	36,000.00	36,000.00	33,015.52	4,417.09	28,024.12	61,039.64	-25,039.64	169.55 %
750-705-520130	65,000.00	65,000.00	30,140.13	2,142.42	14,898.70	45,038.83	19,961.17	69.29 %
750-705-520320	20,000.00	20,000.00	21,079.98	2,724.03	8,222.30	29,302.28	-9,302.28	146.51 %
750-705-520400	5,000.00	5,000.00	1,983.66	180.87	2,198.13	4,181.79	818.21	83.64 %
750-705-520430	16,000.00	16,000.00	8,044.57	682.75	6,274.99	14,319.56	1,680.44	89.50 %
750-705-540220	4,000.00	4,000.00	96.34	0.00	422.52	518.86	3,481.14	12.97 %
750-705-540300	11,000.00	11,000.00	7,557.24	0.00	4,656.84	12,214.08	-1,214.08	111.04 %
750-705-540400	5,000.00	5,000.00	2,197.81	0.00	674.93	2,872.74	2,127.26	57.45 %
750-705-560100	3,000.00	3,000.00	644.59	50.61	470.05	1,114.64	1,885.36	37.15 %
RptCategory: 50 - MATERIAL AND SERVICES Total: 206,000.00 130,326.31 11,094.65 81,256.04 211,582.35 -5,582.35 102.71 %								
RptCategory: 60 - CAPITAL OUTLAY								
750-705-660100	115,000.00	115,000.00	0.00	0.00	0.00	0.00	115,000.00	0.00 %
750-705-676050	1,803,500.00	1,803,500.00	186,939.76	32,559.95	179,737.24	366,677.00	1,436,823.00	20.33 %
RptCategory: 60 - CAPITAL OUTLAY Total: 1,918,500.00 186,939.76 32,559.95 179,737.24 366,677.00 1,551,823.00 19.11 %								
Department: 705 - PUBLIC WORKS DIRECTOR Total: 2,692,211.00 563,639.47 61,160.68 419,351.43 982,990.90 1,709,220.10 36.51 %								
Department: 920 - TRANSFER OUT								
RptCategory: 89 - TRANSFERS OUT								
750-920-899100	231,094.00	231,094.00	67,286.00	0.00	91,657.50	158,943.50	72,150.50	68.78 %
750-920-899205	104,100.00	104,100.00	46,248.00	0.00	23,573.10	69,821.10	34,278.90	67.07 %
RptCategory: 89 - TRANSFERS OUT Total: 335,194.00 335,194.00 113,534.00 115,230.60 228,764.60 106,429.40 68.25 %								
Department: 920 - TRANSFER OUT Total: 335,194.00 113,534.00 115,230.60 228,764.60 106,429.40 68.25 %								

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For Fiscal: 2022-2023 Period Ending: 03/31/2023

	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 990 - CONTINGENCY								
RptCategory: 90 - OTHER								
750-990-910000 CONTINGENCY FUNDS								
	200,000.00	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00 %
RptCategory: 90 - OTHER Total:								
	200,000.00	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00 %
Department: 990 - CONTINGENCY Total:								
	3,227,405.00	3,227,405.00	677,173.47	61,160.68	534,582.03	1,211,755.50	2,015,649.50	37.55 %
Expense Total:								
	0.00	0.00	365,459.74	19,267.10	266,492.05	631,951.79	631,951.79	0.00 %
Fund: 750 - STORM WATER FUND Surplus (Deficit):								
Fund: 801 - MUNICIPAL COURT TRUST FUND								
Revenue								
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL								
RptType: 3000 - BEG FUND BAL.								
801-000-309999	40,000.00	40,000.00	0.00	0.00	0.00	0.00	-40,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:								
	40,000.00	40,000.00	0.00	0.00	0.00	0.00	-40,000.00	0.00 %
RptType: 3260 - FINES AND FORFEITURES								
801-000-326020	735,000.00	735,000.00	350,730.31	20,470.82	202,049.12	552,779.43	-182,220.57	75.21 %
801-000-326030	22,000.00	22,000.00	14,867.79	1,100.99	8,944.46	23,812.25	1,812.25	108.24 %
801-000-326040	85,000.00	85,000.00	56,534.36	4,689.87	32,498.98	89,033.34	4,033.34	104.75 %
801-000-326050	3,000.00	3,000.00	0.00	100.00	100.00	100.00	-2,900.00	3.33 %
801-000-326060	5,000.00	5,000.00	-5,234.94	12,927.76	3,706.45	-1,528.49	-6,528.49	30.57 %
RptType: 3260 - FINES AND FORFEITURES Total:								
	850,000.00	850,000.00	416,897.52	39,289.44	247,299.01	664,196.53	-185,803.47	78.14 %
RptType: 3600 - MISCELLANEOUS								
801-000-360000	0.00	0.00	140.00	0.00	503.50	643.50	643.50	0.00 %
RptType: 3600 - MISCELLANEOUS Total:								
	0.00	0.00	140.00	0.00	503.50	643.50	643.50	0.00 %
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:								
	890,000.00	890,000.00	417,037.52	39,289.44	247,802.51	664,840.03	-225,159.97	74.70 %
Revenue Total:								
	890,000.00	890,000.00	417,037.52	39,289.44	247,802.51	664,840.03	-225,159.97	74.70 %
Expense								
Department: 220 - COURT								
RptCategory: 50 - MATERIAL AND SERVICES								
801-220-500500	735,000.00	735,000.00	291,037.69	44,100.01	231,585.69	522,623.38	212,376.62	71.11 %
801-220-500510	22,000.00	22,000.00	14,314.84	973.85	9,521.16	23,836.00	-1,836.00	108.35 %
801-220-500520	85,000.00	85,000.00	88,200.89	-20,228.67	34,160.61	122,361.50	-37,361.50	143.95 %
801-220-500530	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00 %
801-220-500540	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00 %
801-220-500550	0.00	0.00	140.00	0.00	368.50	508.50	-508.50	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:								
	850,000.00	850,000.00	393,693.42	24,845.19	275,635.96	669,329.38	180,670.62	78.74 %
Department: 220 - COURT Total:								
	850,000.00	850,000.00	393,693.42	24,845.19	275,635.96	669,329.38	180,670.62	78.74 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

Department: 990 - CONTINGENCY

RptCategory: 90 - OTHER

801-990-910000

CONTINGENCY FUNDS

RptCategory: 90 - OTHER Total:

Department: 990 - CONTINGENCY Total:

Expense Total:

Fund: 801 - MUNICIPAL COURT TRUST FUND Surplus (Deficit):

Report Surplus (Deficit):

	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)	Percent Used
	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
	40,000.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00 %
	890,000.00	890,000.00	393,693.42	24,845.19	275,635.96	669,329.38	220,670.62	75.21 %
	0.00	0.00	23,344.10	14,444.25	-27,833.45	-4,489.35	-4,489.35	0.00 %
	0.00	0.00	7,421,940.07	-52,697.82	1,749,534.99	9,171,475.06	9,171,475.06	0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	2021-2022 Activity	March Activity	2022-2023 Activity	Total Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	4,369,184.25	-362,674.60	-208,483.66	4,160,700.59	4,160,700.59
105 - AMERICAN RESCUE PLAN RES	0.00	0.00	0.00	12,890.75	0.00	0.00	0.00
205 - ROAD AND STREET FUND	0.00	0.00	338,693.70	78,469.44	-761,302.09	-422,608.39	-422,608.39
228 - POLICE LEVY FUND	0.00	0.00	-112,249.85	-21,665.05	196,746.15	84,496.30	84,496.30
229 - FIRE LEVY FUND	0.00	0.00	134,609.17	10,889.88	333,043.40	467,652.57	467,652.57
390 - URBAN RENEWAL FUND	0.00	0.00	232,704.50	2,044.92	254,987.06	487,691.56	487,691.56
730 - SEWER FUND	0.00	0.00	1,017,150.59	111,138.83	877,221.83	1,894,372.42	1,894,372.42
740 - WATER FUND	0.00	0.00	1,053,043.87	82,496.66	818,663.70	1,871,707.57	1,871,707.57
750 - STORM WATER FUND	0.00	0.00	365,459.74	19,267.10	266,492.05	631,951.79	631,951.79
801 - MUNICIPAL COURT TRUST FL	0.00	0.00	23,344.10	14,444.25	-27,833.45	-4,489.35	-4,489.35
Report Surplus (Deficit):	0.00	0.00	7,421,940.07	-52,697.82	1,749,534.99	9,171,475.06	9,171,475.06

CHECK REGISTER FOR MARCH 2023

Check Date	Check No.	Vendor	Amount	Line Item Description
03/01/2023	93112 - 93115	UB Refunds	491.13	UB Refunds - PW
03/02/2023	309	Amazon Capital Services	942.66	Office/Event Supplies - Admin/CT/Rec
03/02/2023	310	Amy Lindgren Law, LLC	3,000.00	Municipal Judge Contract - Ct
03/02/2023	311	Beery Elsner & Hammond LLP	13,776.55	Legal Fees - Admin
03/02/2023	312	Lundquist, Kyndre	3,500.00	Prosecutor Services - CT
03/02/2023	313	Metereaders	2,380.50	Metereading - PW
03/02/2023	93116	911 Supply Inc.	480.00	Uniforms - PD
03/02/2023	93117	American AED, LLC	396.00	AED Cabinets - PD
03/02/2023	93118	American Medical Response	400.00	Blood Draws - PD
03/02/2023	93119	Canon Financial Services, Inc.	1,383.82	Copier Leases/Usage - IT
03/02/2023	93120	Cintas First Aid Lockbox	497.38	First Aid Supplies
03/02/2023	93121	Curtis, L. N. Co.	53.03	Uniforms - PD
03/02/2023	93122	Erskine Law Practice LLC	39.00	Pro Tem Judge - CT
03/02/2023	93123	General Tree Service	128.00	Tree Maintenance - PW
03/02/2023	93124	Lord & Associates Inc	618.25	Flagging Service - PW
03/02/2023	93125	Metro Area Sergeants Academy	550.00	Training - PD
03/02/2023	93126	Moore Iacofano Goltsman, Inc.	6,762.00	Professional Fees - DT Code - Admin
03/02/2023	93127	Nick Wright	149.97	Reimbursement - PW
03/02/2023	93128	Paramount Pest Control Inc	165.00	Pest Control - PW
03/02/2023	93129	Pitney Bowes	1,000.00	Postage - All Depts
03/02/2023	93130	Point Emblems	1,920.00	3D Coins - PD
03/02/2023	93131	Sauter Spray Equipment	2,311.40	Pressure Washer - PW
03/02/2023	93132	Secure Pacific Corporation	197.50	Service Call/Door Programming - PW
03/02/2023	93133	South County Asphalt LLC	314.16	Street Patching Supplies - PW
03/02/2023	93134	Stein Oil Co. Inc.	3,995.36	Gasoline - PD/PW
03/02/2023	93135	Stericycle	158.44	Shredding - PD
03/02/2023	93136	Winsupply of Portland	5,447.61	Water/Storm System Tools - PW
03/06/2023	93137	Shiels Obletz Johnsen	7,493.13	Prof Fees/PW Facility - Admin
03/06/2023	93138	P & C Construction	50,107.00	Construction - PW Remodel
03/09/2023	314	BridgePay Network Solutions, LLC	183.10	UB Online Bill Pay Fees - PW
03/09/2023	315	CIS Trust	25.00	Training Fee - PW
03/09/2023	316	Jill Tate	427.50	Transcription - Admin
03/09/2023	317	MSPEN Consulting, LLC	7,980.00	Grant Writing Service - Admin
03/09/2023	318	Nancy McDonald	5,460.00	HR Consultant Services - Admin
03/09/2023	93139	Aramark	44.18	Mat Rental - PW
03/09/2023	93140	BMS Technologies	2,047.85	Utility Bill Printing/Mailing - PW
03/09/2023	93141	Byer's Septic Tank Service	1,500.00	Pit Toilet Pumping - PW
03/09/2023	93142	Comcast	52.55	Digital Recievers - PD
03/09/2023	93143	Doreen Wai	150.00	Interpreting Service - CT
03/09/2023	93144	Gold Wrench	1,595.80	Vehicle Maintenance - PD
03/09/2023	93145	Johnson Controls	1,164.00	Annual Civic Center Monitoring - PW
03/09/2023	93146	Lilian Belsky	130.00	Interpreting Service - CT
03/09/2023	93147	Lori Bell	3,900.00	Professional Fees -Tourism - Admin
03/09/2023	93148	Merina and Company LLP	16,110.00	Auditing Services - Admin
03/09/2023	93149	North Clackamas County Water	39,446.78	Water Purchases - PW
03/09/2023	93150	Northwest Natural Gas	2,115.59	Natural Gas Usage - All Depts
03/09/2023	93151	Northwest Success, Inc.	2,253.31	Janitorial Service - PW
03/09/2023	93152	Owen Equipment Company	8,386.70	Vactor Truck Maintenance - PW
03/09/2023	93153	Portland Engineering	1,200.00	SCADA Budget Report - PW
03/09/2023	93154	Portland General Electric	14,881.94	Electric Usage/Street Lights - PW
03/09/2023	93155	Rotator, LLC	3,000.00	Tourism - Banners/Murals - Admin
03/09/2023	93156	Trio Community Meals	442.46	Food Service Supplies - SC
03/09/2023	93157	United States Postal Service	290.00	Annual Bulk Mail Permint - Admin
03/09/2023	93158	Verizon Wireless	2,515.03	Cell Phone Usage - All Depts
03/09/2023	93159	Water Environment Services	110,950.05	Monthly Sewer Billing - pw
03/09/2023	93160	WorkSAFE Service Inc	760.00	Annual Drug Testing Contract - Admin
03/09/2023	319	US Bank Corporate Payment Systems	24,200.53	P-Card Purchases - All Depts.
03/14/2023	93161	UB Refund	2,000.00	UB Overpayment Refund

CHECK REGISTER FOR MARCH 2023

Check Date	Check No.	Vendor	Amount	Line Item Description
03/16/2023	320	Ian Jeffrey Slavin	450.00	Indigent Defense - CT
03/16/2023	321	Pitney Bowes Global Financial Svcs.	483.60	Postage Meter Lease - All Depts.
03/16/2023	93162	Backflow Management Inc	26.00	Backflow Testing Letters - PW
03/16/2023	93163	Benchmark Solutions, LLC	15,000.00	3 Year Management Subscription - PD
03/16/2023	93164	Bravo Land Care & Maintenance	945.00	Landscape Maintenance - PW
03/16/2023	93165	City of Beaverton	662.67	Metro Mayors' Consortium - Admin
03/16/2023	93166	Curtis, L. N. Co.	334.50	Uniforms - PD
03/16/2023	93167	Payroll Check	306.07	Reissue lost check
03/16/2023	93168	Oak Lodge Water Services	1,844.94	Water Purchases - PW
03/16/2023	93169	P & C Construction	12,318.00	PW Construction - Admin
03/16/2023	93170	Pamplin Media Group	38.51	Council Vacancy Publication - Admin
03/16/2023	93171	Platt Electric Supply	150.12	Electric Supplies - PW
03/16/2023	93172	PORAC Legal Defense Fund	285.00	Legal Defense Fund - PD
03/16/2023	93173	Portland General Electric	235.00	Permit Costs - PW
03/16/2023	93174	SHI International Corp.	150.89	Foxit PDF Editor - PW
03/16/2023	93175	Shiels Obletz Johnsen	9,061.91	Professional Fees - PW Bldg - Admin
03/16/2023	93176	Sign Guy	495.00	Vehicle Graphics - PD
03/16/2023	93177	Smith-Wagar Brucker Consulting Inc.	11,787.50	Financial Services - Admin
03/16/2023	93178	SSW Consulting, LLC	1,480.42	Meeting Facilitation - Admin
03/16/2023	93179	Stein Oil Co. Inc.	3,408.60	Gasoline - PD/PW/SC
03/16/2023	93180	TransUnion Risk and Alternative	75.00	Data Research - PD
03/16/2023	93181	Vertiv Corporation	1,764.00	Server Battery Backup - IT
03/16/2023	93182	Walter E. Nelson Co.	2,348.70	Janitorial/Park Supplies - PW
03/16/2023	93183	Water Environment Services	1,500.00	3 Year Watershed Health IGA Costs - PW
03/16/2023	93184	Wire Works LLC	11,822.71	Vehicle Modification - PD
03/17/2023	93185	ABI Attachments	5,900.50	Infield Groomer - PD
03/21/2023	93186 - 93202	UB Refunds	1,682.64	UB Refunds - PW
03/21/2023	93203	EAN Holdings (Enterprise Car Sales)	40,468.50	Van Purchase - SC
03/23/2023	322	3J Consulting, Inc.	9,327.00	Planning/Code Compliance - Admin/PD
03/23/2023	323	8x8, Inc.	1,710.06	Monthly Phone Service - All Depts.
03/23/2023	324	Beery Elsner & Hammond LLP	7,281.48	Legal Fees - Admin
03/23/2023	93204	Allstream	140.23	Land Lines - PW
03/23/2023	93205	American Medical Response	200.00	Blood Draws - PD
03/23/2023	93206	Backflow Management Inc	86.00	Backflow Testing Letters - PW
03/23/2023	93207	General Tree Service	254.00	Tree Maintenance - PW
03/23/2023	93208	Gladstone Community Garden	200.00	Rental Deposit Refund - SC
03/23/2023	93209	Gold Wrench	864.50	Vehicle Maintenance - PD
03/23/2023	93210	J. Thayer Co.	165.42	Nameplates - Admin
03/23/2023	93211	League of Oregon Cities	40.00	Job Postings - Admin
03/23/2023	93212	Leeway Engineering Solutions LLC	16,821.84	I & I Project Fees - PW
03/23/2023	93213	Les Schwab Tires	863.51	Vehicle Maintenance - PD
03/23/2023	93214	Matthew Okerman	185.00	Training Per Diem - PD
03/23/2023	93215	National Testing Network	750.00	Testing/Recruitment - PD
03/23/2023	93216	Office Depot	220.74	Office Supplies - Admin
03/23/2023	93217	Oregon DMV	8.00	Driving Records - Admin
03/23/2023	93218	Oregon Patrol Service	1,202.00	Meeting Security - CT/Admin
03/23/2023	93219	Pamplin Media Group	2,168.00	Newsletter Printing - Admin
03/23/2023	93220	Platt Electric Supply	28.41	Lighting Maintenance - PW
03/23/2023	93221	John Schmerber	185.00	Training Per Diem - PD
03/23/2023	93222	Stein Oil Co. Inc.	4,396.01	Gasoline - PD/PW/SC
03/23/2023	93223	Stitch n' Embroidery Inc.	90.00	Logo Embroidery - PD
03/23/2023	93224	Traffic Safety Supply Co. Inc.	3,201.50	Signage/Safety Supplies - PW
03/23/2023	93225	United States Postal Service	1,208.70	Newsletter Postage - Admin/CT
03/29/2023	325	Amazon Capital Services	150.06	Office Supplies - Admin/CT
03/29/2023	326	Lundquist, Kyndre	3,500.00	Prosecutor Services - CT
03/29/2023	327	Metereaders	2,380.50	Metereading - PW
03/29/2023	328	Satcom Global Ltd.	42.75	Satellite Phone Access - PD
03/29/2023	93226	Aramark	132.54	Mat Rental - PW

CHECK REGISTER FOR MARCH 2023

Check Date	Check No.	Vendor	Amount	Line Item Description
03/29/2023	93227	Canon Financial Services, Inc.	1,352.84	Copier Leases/Usage - IT
03/29/2023	93228	Cintas First Aid Lockbox	341.75	First Aid Supplies/Water Svc-Adm/PD/SC/PW
03/29/2023	93229	City of Sandy	60.00	Clackamas Cities Dinner - Admin
03/29/2023	93230	Clackamas County Finance Department	15,288.43	Dispatch/Ammo/Signal Maint. - PD/PW
03/29/2023	93231	Donna Mathews	12.00	Logo Ebroidery - PW
03/29/2023	93232	Edginton Properties	375.00	Parking Space Rental - PD
03/29/2023	93233	Jal Duncan Photography	96.00	Portraits - PD
03/29/2023	93234	Oak Lodge Water Services	95,529.92	Sewer Service - PW
03/29/2023	93235	One Call Concepts Inc	75.60	Utility Locates - PW
03/29/2023	93236	Pacific Mobile Structures, Inc.	532.00	Mobile Office Rental - PW
03/29/2023	93237	Radar Shop	111.00	Radar Unit Maintenance - PD
03/29/2023	93238	SHI International Corp.	8,210.45	Server Replacement - IT
03/29/2023	93239	Sisul Engineering	1,127.50	Professional Fees - PW
03/29/2023	93240	Sonsray Machinery LLC	267.40	Vehicle Maintenance - PW
03/29/2023	93241	Steve's Pump Service	175.00	Water Level Testing - PW
03/29/2023	93242	Stitch n' Embroidery Inc.	60.00	Embroidery - PD
03/29/2023	93243	Triangle Pump & Equipment, Inc.	1,325.00	Pump Maintenance - PW
03/29/2023	93244	Wilsonville Lock & Security	457.85	Service Call/Monitoring - PW
Total General Fund Checks:			<u>\$ 670,097.03</u>	
<u>Urban Renewal Fund Checks:</u>			-	
Total March 2023 Checks:			<u><u>\$ 670,097.03</u></u>	



Public Works

Staff Report for April 2023

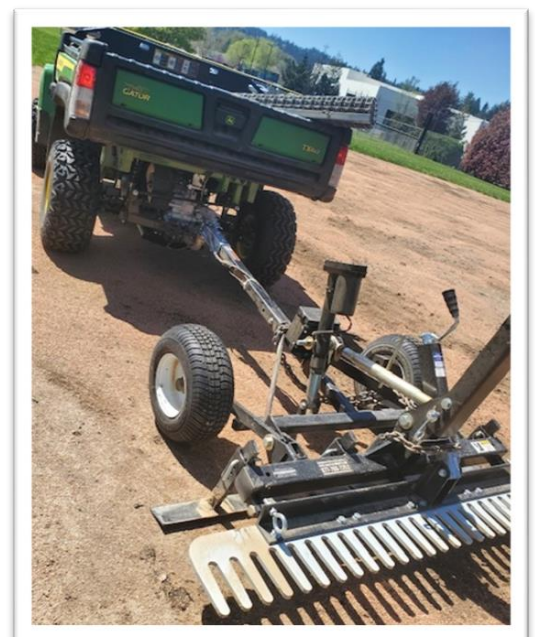
Report Date : May 1, 2023
To : Jacque M. Betz, City Administrator
Copy : Mayor and City Council
From : Darren Caniparoli, Public Works Director

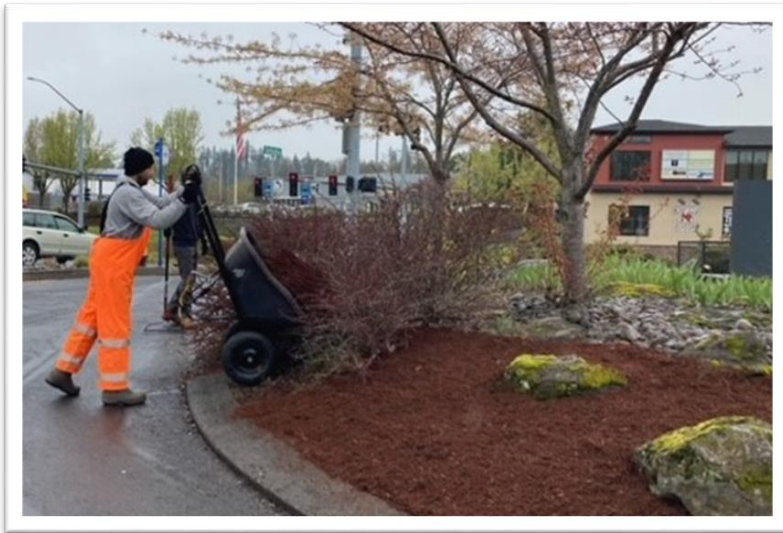
PARKS:

- Trash pick-up in all parks two days a week.
- Opened all restrooms in City parks with increased cleaning services.
- Graffiti cleanup and vandalism response continues on an as needed basis.
- Pressure washing in all parks was completed.
- Bark dust laid in flowerbeds at all City parks.
- Pre-emergent herbicide application in all parks.

Spring is finally here! Staff has been busy working in the parks to make sure they are ready for residents and visitors to enjoy. All of our bathrooms are open again; seasonal closures help us to combat increased vandalism, reducing risk while still offering services to park users.

Baseball season is here and while it has been a wet spring, the kids have games to play; crews worked the fields as soon as the weather cooperated (the rain stopped). This year the Public Works Dept. purchased a new ballfield tool that helped make prepping the fields a bit easier. What do we do to prep the fields? We start by tilling in a pallet of Turface into each field. Turface is a multi-purpose product that when used properly allows dirt to absorb moisture from the air and hold water when it rains but it also prevents the field from becoming hard; which is a safety concern. We cut the lip of the field when needed; the lip is where the dirt and grass meet, while this effects play it also reduce bad bounces that sometime can cause an unwanted trip to the dentist or an occasional bloody nose. Finally, we compress the dirt with a mat drag and screen it to provide a smooth playing surface, place the bases and the field is ready to go. Throughout the season, crews will drag the fields on game days and youth organizations will line their fields and adjust bases for the level of play.





The park crew has worked diligently on our parks over the winter. In continuing to get our parks ready for increased usage certified staff sprayed pre-emergent in all planter beds and around tree wells to reduce weed growth. Crews have been working to lay bark dust at all city park flowerbeds and walk way areas. Placing bark dust will help combat excessive weed growth while beautifying our parks for our residents and visitors.



Crewmember Scott Johnson who recently obtained his Spray License is applying pre-emergent.



Crews expanded the parking area at the Gladstone Nature Park, removing the berm and adding rock. Rubber bumpers will be installed once the ground has dried out which will provide better surface for installation.



STREETS:

- Pothole Maintenance continues, crews are responding as quickly as they are able to reports of potholes.
- Painting of Yellow Curbs at John Wetten Elementary. In addition to the “No Parking” signs that were installed last month. The Streets crew went out and painted yellow curbs around the intersection of Harvard and Fairfield to mitigate the car congestion during school pick-up hours.

FACILITIES:

- Twice a month Facility Inspections “Ongoing”
- Fire Department Exterior Wall Prepped for Painting. The now exterior wall that once was shared by the old City Hall building has since been repaired and prepped to be painted to match the rest of the fire department building.
- Annual fire alarm and sprinkler testing was completed at the Civic Center.
- Public Works Debris and Material Storage Bay Repair. The “Jersey” concrete barriers that separate the material and debris piles in the Public Works Yard were beginning to lean toward the PD parking lot fence; this potential hazard was corrected with the rearrangement of the barriers.

FLEET:

The Parks department has added a brand new zero turn mower, a new landscape trailer, a new UTV, and a new baseball infield drag to the department to help better improve the service the city provides in its parks.



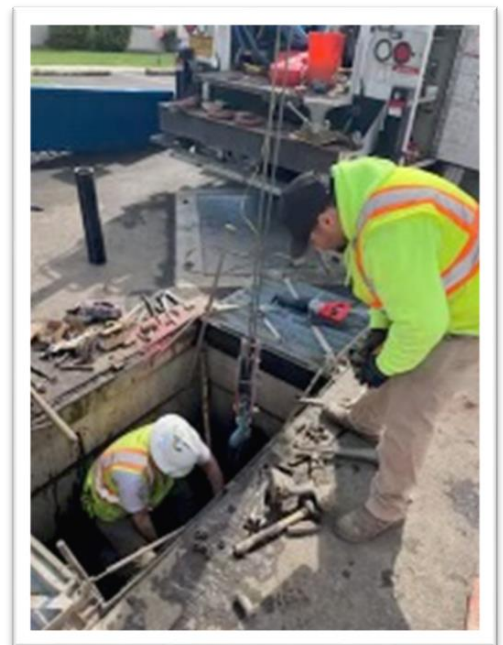
WATER:

- Read and reported Master Meter reads weekly.
- Change Charts at Webster Pump Station weekly.
- Test Chlorine Residuals at least 2 times per week.
- Routine Water Samples as required.
- Water Department work orders for misc. customer requests and identified leak repairs.
- Door Hangers and water meter shut offs for non-payment

Crews installed a new water sample station at 82nd Dr. at Hanson Ct.; the installation isolates the water main in which water comes into the City system. This will allow for further isolation of water testing if necessary as well as provide a backup location for routine testing.



Crews also worked to install a new 4" water meter at Two Rivers Mobile Home Park. The installation of the new meter will correct an issue with the reader on the meter, reducing trips to the location to read the meter for billing.



SEWER:

- Locates/GIS map updates continue. Crews continue to perform map investigations to improve our Sewer mapping.
- Assisted with a sewer lateral investigation on Valley View Dr. helping a resident and contractor locate a lateral connection at the sewer main.

Crews have been working on performing line investigations ahead of some larger projects. Crews have been pot holing a force main sewer line on Edgewater. Locating this line was imperative to the Evergreen Lane Storm Line Project, which the Public Works Dept. is currently in the design phase.



STORM:

- Street Sweeping according to standardized monthly schedule
- Crews performed an investigation at the Pacific Pride/Texaco to located a sewer and storm cross connection.

Crews performed pot holing in the area of Walgreens and the 24hr. Fitness building to locate a storm line. Crews worked to locate the line, identify the path and the depth of the line. This investigation will assist with the development of the Inflow and Infiltration project (I/I project) for this specific area.



SAFETY TRAINING:

Backhoe Training: Conducted as an in-house training. Senior crewmembers shared their knowledge, sharing tips and tricks learned through experience. This will help all crewmembers with equipment usage and safety.

Rigging and Lifting Training: Bob from Cascade Rigging gave a presentation on the different types of rigging systems as well as the proper techniques on how to use them.



ADMINISTRATION:

- Finalized contract documents for the Webster/Cason Crossing Project.
- Tentative agreement reached between Oaklodge Water and the City of Gladstone for water and wastewater services.
- Developing RFP Documents for the I & I Phase 1 and 2 project; pending final design drawings for posting.
- Working on completing Gladstone's Clackamas County Multi-Jurisdiction Natural Hazard Mitigation Plan Addendum.
- Planning and site work for the Oatfield Rd at E. Hereford St water system pressure reducing valve replacement.
- Worked on completing stormwater MS4 Permit required items per stormwater matrix schedule.
- Working with the Clackamas County Co-permittee group to complete an MS4 Permit modification with DEQ to reduce pesticide-monitoring frequency requirements.
- Working with the Clackamas WES design team to coordinate planning for possible Gladstone utility relocations on 82nd Drive to allow for installation of 30" WES sanitary piping.
- Conducting design review for the Gladstone Library project.
- Working with our Regional Water Providers Consortium and Clackamas River Water Providers partners to draft a Water Week article to pitch to the Clackamas Review, Oregon City News, West Linn Tidings, and Lake Oswego Review.
- Working with Clackamas County WES to develop a scope of work and IGA for WES to perform MS4 Permit required stormwater sampling and lab work on the City's behalf.
- Met with Willamette River Keepers volunteer group to plan volunteer invasive species cleanup events at Meldrum Bar Park for the spring and summer seasons.

Reliability is the precondition for trust

~Wolfgang Schauble



City of Gladstone Monthly Planning Report

April 2023

PUBLIC CONTACTS/PLANNING ACTIONS

CUSTOMER CONTACT/ Planning Actions	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YEAR-TO-DATE TOTALS
Customer Service Counter Contacts	1	1	1	1									4
Customer phone/email Contacts	48	37	31	43									159
Building Permits with Land Use Review	4	6	2	4									16
Code Compliance Review	1	1	1	0									3
Pre-application Conferences	1	0	1	0									2
Administrative Decisions	2	2	0	0									4

PLANNING COMMISSION ACTIONS/DECISIONS

- Home Occupation Approval Appeal- Appeal Denied; City Decision Upheld with Condition
- DR 23-03 Public Works Building Renovation-Approved with Special Conditions
- Code Update Discussion-ongoing

CITY COUNCIL LAND USE ACTIONS/DECISIONS

- Work Session to discuss Climate Friendly and Equitable Communities (CFEC)

PRE-APPLICATION CONFERENCES

- None held in April

ADMINISTRATIVE PERMITS

- None in April 2023

BUILDING PERMITS WITH LAND USE REVIEW

DECEMBER			
Date	Address	Building Permit #	Description
04/04/23	19575 River Road	B0445422	Convert window into door- approved
04/13/23	525 Portland Ave	B0116823	Gladstone Library- site plan approved
04/19/23	7095 Ridgegate Drive	B0099023	Repair to Home from Tree Fall Damage
04/19/23	555 Portland Ave	B0145123	Gladstone Fire Station Sign

FUTURE ITEMS/PROPERTY UPDATES

Date	Topic
May	No Planning Commission meeting in May 2023
June	MR (Multi-Household Residential Zoning District) Updates

Monthly Report Date: April 2023

To: City Administrator, Jacque Betz

From: Community Services Manager, Tiffany Kirkpatrick, MA

Current Staffing: 1.) Full-time Manager 2.) Full-time Office/Program Assistant II. 3.) Full-time Temporary Nutrition Assistant 4.) 25hr/wk Tram Driver

Services we provide:

- 1) The center captured **90 Info and Assistance calls** coming in about inquiries regarding program/service needs, transportation, follow-up etc.
- 2) The center handled **117 reassurance calls** out into the community to assist participants, gather resource info to assist, follow-up with other organizations/businesses that provide services. As well as **33 case management**, calls to direct plan, support and assist our senior participants navigate the system.
- 3) We **held 1** Multigenerational activities at lunchtime in April 2023.
- 4) We held **2** Lunch + Learn educational presentations in April 2023. (*Music history, and New Library plans for Gladstone*)

Guest Attendance

Total number of participants/guests, 616 this month

of Rentals: 2 Rental Revenue: \$575

Food Program/Home Deliveries and Volunteers

1. The center continues to have a highly active volunteer staff who have helped us serve food in and out of the center. A total of **366 in-dining meals** were served to our guests/participants.
2. We delivered **1498 Homebound meals** to Gladstone community members.
Over the month, **160 food boxes** were sourced, prepped, and delivered.
3. We reported **504 volunteer hours** over the month, and **3 new volunteers**.
4. We total **110 active volunteers**.

Revenues for meals- \$314 homebound donations + **\$832.55 in donations from congregate meals**



Senior Advisory Board

Meet at a different time/date/location in April. This was rearranged to accommodate our President, Mindy P and her work schedule for April only.

The meeting was held in the chambers, moved at a great pace, covered all of the items and details needed from the agenda. We'll continue our normal day and time, but meet in the chambers monthly. It was one of our most efficient and positive meetings this year. We voted on a new center name that we would bring to the Council in May.

Intergenerational connection

Our partnership with John Wetten ended for the summer—we engaged youth with their community through a pen pal program for isolated older adults who need nutritious meals delivered at home; as well as our community center dining person (in-person lunches), games/activities, + life story exchanges during their time here. Thanks to Mr. John Wetten's school sponsorship.

Some wonderful words from Theresa Schmidt, school volunteer coordinator, and teachers at John Wetten.

"It's been fun to work with both of you this year. The feedback from students and staff has been so positive and uplifting. Teachers love what this has done for their students, Teachers shared with me about their experience that I thought you both would enjoy!" 😊

From Teachers about the Gladstone Senior Center; My students still talk about our visit to this day - they will reminisce frequently and say, "I miss 'my' senior!" Their visit changed them for the better and filled their day with laughter and love. We look forward to getting back sometime! -Ms. Meroney
We had so much fun playing Bingo and getting into that competitive spirit with you!! My students could not stop talking about the yummy chicken nuggets. Moreover, thank you for reminding my students about the importance of giving back to our community. -Mrs. Mullen

My students and I loved getting the chance to connect with members of our community that we might not interact with on a regular basis. They absolutely loved playing BINGO with the seniors after lunch. In fact, it has become a favorite game in our classroom since then. Thanks for helping make this happen for our kids! -Ms. Gillies

Going to the senior center was one of the highlights of my first year as teacher at John Wetten. The students loved the food, getting to share about themselves and finding out about what school was like for the seniors when they were young. -Mr. Robbins
My fifth graders and I totally enjoyed our visit! It is refreshing to see our younger generation interact with the older! Thank you for making us feel welcome and sharing stories and laughter. We look forward to visiting again soon. -Mrs. Hess



April Highlights

AARP- We wrapped up our AARP Tax Clinic at the center until next February

Rotary Community Bingo – held another very successful and very fun community bingo at the center. There were over 100 participants of the community again.

GEMS met, as well as held the rescheduled Hands On only CPR

Nutrition program Kitchen Modernization- The center will work with American Legacy Home + Construction LLC, after see two other bids for the work. Tiffany will work on the contract.

Gladstone Senior Foundation agreed to fund the interior painting project by working with local business Str8edge Painting LLC, Jerry Hancock the interior of the center- Tiffany will work with Jerry on days that the center will be painted.

A very special thank you to our volunteer driver, Bill;



"what do you say to the two people who are responsible for pulling me out of the ditch?, and a BIG ditch it was"...I almost gave up, but here I am." (- a participant who receives hand delivered meals/groceries from volunteers Bill + Marlene) I wanted to share this beautiful, genuine thank you card that Bill and Marlene, City and Center volunteers, received today. This is exactly the sentiment that speaks volumes about the meaningfulness of service and community impact. We LOVE our volunteers, and this community we serve. What an absolute privilege to do work that has a PURPOSE that is sometimes beyond our understanding even. Let's continue to find hope in each day---even when the world seems dark---you can positively affect someone's life in a very REAL way. Very grateful for **all of you!** (Pictured; Bill, Michelle, our Nutrition Coordinator, and missing here is Marlene, Bill's wife)

GLADSTONE MUNICIPAL COURT FROM APRIL 2023

General Court Information from April 2023

- 84 traffic citations filed
- 166 violations disposed
- 8 misdemeanors filed
- 8 misdemeanors disposed
- 29 charges were placed on a payment plan
- 26 warrants were issued
- 30 payment reminders were mailed to defendants
- 25 driver's licenses were requested suspended
- 12 driver's licenses were released
- 23 violations were sent to collections
- 0 cases were sent to the Department of Revenue
- 0 Jury trial was held
- \$50,087.50 in violation fees assessed
- \$45,057.40 in violation fees paid
- \$12,564.00 in misdemeanor fees assessed
- \$10,229.69 in misdemeanor fees paid
- \$1,594.78 collection with Department of Revenue
- \$6,400.62 collected with The Western Agency

	Traffic Cites Issued 2021	Traffic Cites Issued 2022	Traffic Cites Issued 2023	Traffic Viol Disp 2021	Traffic Viol Disp 2022	Traffic Viol Disp 2023	Misd. Issued 2021	Misd. Issued 2022	Misd. Issued 2023	Misd. Disp. 2021	Misd. Disp. 2022	Misd. Disp. 2023	Parking 2021	Parking 2022	Parking 2023
Jan	96	78	120	197	97	132	6	2	2	14	3	10	3	0	1
Feb	49	86	64	117	115	173	5	13	9	8	8	6	2	0	1
Mar	157	62	129	87	122	92	6	3	3	10	8	6	3	1	21
Apr	107	118	84	137	93	166	6	13	8	6	2	8	8	3	4
May	92	76		173	189		5	4		6	9		9	40	
Jun	177	118		93	150		5	13		7	8		49	13	
Jul	146	42		254	160		21	2		4	9		45	61	
Aug	101	37		199	111		7	16		10	12		19	21	
Sep	127	35		144	76		7	5		7	8		12	5	
Oct	55	37		199	32		2	4		10	3		4	5	
Nov	70	67		87	64		8	4		3	9		8	2	
Dec	55	99		85	62		0	4		7	3		1	0	
Total	1232	855	397	1772	1271	563	78	83	22	92	82	30	163	151	27

GLADSTONE MUNICIPAL COURT FROM APRIL 2023

TRAFFIC FINE & FEES ASSESSED AND PAID BY YEAR

	Traffic Fees Assessed 2021	Traffic Fees Assessed 2022	Traffic Fees Assessed 2023	Traffic Fees Paid 2021	Traffic Fees Paid 2022	Traffic Fees Paid 2023
Jan	51,046.00	35,192.50	39,830.00	16,230.42	18,573.88	24,445.59
Feb	31,940.00	30,750.00	58,120.00	32,689.75	25,724.67	19,848.78
Mar	22,844.00	33,126.10	22,835.00	16,401.78	36,100.00	21,799.95
Apr	39,964.84	28,805.00	50,087.50	40,979.85	26,349.01	45,057.40
May	50,745.00	57,275.00		22,791.29	27,039.72	
Jun	28,460.00	38,788.00		23,934.76	42,927.32	
July	22,818.60	51,636.25		43,103.86	24,562.98	
Aug	53,950.00	28,160.00		26,648.20	25,312.14	
Sept	44,225.00	31,143.00		25,539.13	23,137.49	
Oct	47,026.00	24,148.77		28,491.79	9,505.00	
Nov	26,505.00	17,975.00		21,086.93	20,958.48	
Dec	30,290.00	16,775.00		17,573.05	28,268.41	
Total	\$449,814.44	\$393,774.62	\$170,872.50	\$315,470.81	\$308,459.10	\$111,151.72

MISDEAMNOR FINE & FEES ASSESSED AND PAID BY YEAR

	Misdemeanor Fees Assessed 2021	Misdemeanor Fees Assessed 2022	Misdemeanor Fees Assessed 2023	Misdemeanor Fees Paid 2021	Misdemeanor Fees Paid 2022	Misdemeanor Fees Paid 2023
Jan	13,698.48	2,136.00	14,109.00	7,346.08	3,771.92	2,944.52
Feb	5,511.00	6,511.00	10,168.00	5,267.95	10,412.41	5,025.10
Mar	4,308.00	5,831.62	6,775.00	10,012.54	6,955.75	4,709.73
Apr	4,128.28	963.00	12,564.00	14,939.91	6,962.43	10,229.69
May	4,737.00	7,062.00		5,646.16	1,841.15	
Jun	9,960.01	7,183.00		5,179.63	9,152.68	
July	4,381.00	7,921.38		6,741.67	3,411.36	
Aug	14,716.00	8,991.00		10,463.60	2,149.64	
Sept	30,584.00	6,868.00		6,507.01	2,668.68	
Oct	5,546.00	4,155.73		9,914.75	6,588.00	
Nov	5,463.00	8,535.00		5,557.93	3,654.71	
Dec	3,786.00	2,580.00		1,834.12	2,552.88	
Total	\$106,818.77	\$68,737.73	\$43,616.00	\$89,411.35	\$60,121.61	\$22,909.04

Gladstone Police Department
Monthly Report
April 2023





GLADSTONE POLICE DEPARTMENT CHIEF'S MONTHLY REPORT TO CITY ADMINISTRATOR AND COUNCIL



CHIEF'S REPORT

April 2023

Greetings,

The Gladstone Police Department completed its hiring process for the position of Community Service Officer and selected Samantha Unda who started her first day on Monday May 1. Samantha's work history includes the medical field and Code Enforcement with the Roseburg Police Department where she worked part time for two years. We are excited to have Samantha as part of the City of Gladstone team and she is eager to work with the community.

The Timing of Samantha's hire comes at a great time. As we enter the warmer months, phone calls to Code Enforcement increase due to tall grass, weeds, and shrubs. With the anticipated sunshine, vegetation will grow at a faster rate-requiring yard up keep. The Gladstone Police Departments receives over 1000 Code Enforcement complaints a year on average and although complaints were not solely related to tall grass and weeds, large majorities of the complaints occur during the spring, summer and early fall months.

The City of Gladstone has adopted codes that regulate tall grass and weeds, which can be found on the police department's website at <https://www.ci.gladstone.or.us/police/page/gladstone-code-enforcement>. We have had lots of rain this year that will undoubtedly increase vegetation growth so your yard maintenance will not only add to the beautification of the community, your neighbors will also appreciate you.

For seniors and or community members that have physical challenges who are not capable of adhering to the minimum standards of the code, Neighbors Helping Neighbors is a volunteer program that is willing to help those in need. If you are in need of help and fit the criteria or would like to inquire, please phone the Gladstone's Community Service Officer, Samantha Unda at 503-557-2797. If you are interested in volunteering with Neighbors Helping Neighbors, we are always looking for help.

Code Enforcement in the City of Gladstone is both complaint driven and proactive enforcement. To make a complaint, you have two options. You can go to the Code Enforcement page on our website and click the "on line complaint form" or contact the Code Enforcement Officer at 503-557-2763.

I hope you have a safe and enjoyable Month of May!

John Schmerber, Chief of Police

A handwritten signature in black ink, appearing to read "John Schmerber".



GLADSTONE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

APRIL 2023



"Respect ~Service ~Character ~Passion"

GENERAL STATISTICS/TYPE	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	TOP 5 TRAFFIC CITE CHARGES	
Dispatched Incidents	481	1893	1912	-0.99%	Speeding	31
Officer Initiated Incidents	466	1959	1817	7.82%	Driving While Suspended	27
Total Number of Incidents	947	3852	3729	3.30%	Driving Uninsured	21
Police Reports Filed	287	1098	1181	-7.03%	Improper Display of License Plate	11
Traffic Contacts	346	1441	1086	32.69%	Fail to Obey Traffic Control Device	9
Citations Issued (Charges)	160	711	644	10.40%	ALARM ADMINISTRATION REPORT	
Parking Citations	5	32	4	700.00%	Renewals Billed	13
DUII	3	12	18	-33.33%	Renewal Fees Collected	\$425
Community Policing Contacts	10	52	73	-28.77%	New Permits Issued	1
Murders	0	0	0	0.00%	False Alarms w/No Permit	4
K9 Deployments	1	8	19	-57.89%	1st False Alarm Events	3
Tow Releases	1	10	7	42.86%	2nd False Alarm Events	1
					3rd False Alarm Events	0
					8th False Alarm Events	1
					False Alarm fees billed	\$175



GLADSTONE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

APRIL 2023



"Respect ~Service ~Character ~Passion"

SELECTED CALLS FOR SERVICE**	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	SPECIFIC OVERTIME CATAGORIES	HOURS
Abuse/Neglect	3	9	12	-25.00%	Cover Short Shift	96.75
Accident/Injury or Fatal	0	8	5	60.00%	Court	26.25
Accident/Property Damage	10	28	30	-6.67%	Training	6
Assault	1	5	10	-50.00%	Presentations/Meetings	17.5
Burglary	4	10	8	25.00%	Traffic Grant	72.25
Domestic Disputes	17	67	55	21.82%	Special Assignment	4
Drugs/Narcotics	1	5	4	25.00%	K9	12.5
Disturbance-Fights-Noise	14	31	45	-31.11%	SRO	0
Forgery/Fraud	9	37	32	15.63%		
Hit and Run	6	21	14	50.00%		
Ordinance Violations	5	46	32	43.75%		
Runaway/Missing	4	12	13	-7.69%		
Sex Offense	2	4	15	-73.33%		
Suicide Attempt/Threat	7	18	13	38.46%		
Suspicious Person or Circumstance	58	187	238	-21.43%		
Thefts	11	61	87	-29.89%		
Trespass/Prowler	9	33	48	-31.25%		
Vandalism	1	19	38	-50.00%		
Vehicles Recovered	4	14	16	-12.50%		
Vehicles Stolen	2	16	28	-42.86%		
Death(Not Suicide/Murder)	2	2	4	-50.00%		

**Coded at time of dispatch, not final disposition



GLADSTONE POLICE DEPARTMENT BIAS MONTHLY REPORT TO CITY ADMINISTRATOR AND COUNCIL



BIAS MONTHLY REPORT

REPORTED BY: Kristi Walls

April 2023

Bias crimes and incidents. The definition of a Bias Crime and Bias Incident can be found in the Oregon Revised Statutes at:

166.155 (Bias Crime in the second degree)

166.165 (Bias Crime in the first degree)

147.380 (b) (Bias Incident)

No Bias Crimes were reported.

No Bias Incidents were reported.

Bias Incident defined: a person's hostile expression of animus towards another person, relating to the other person's perceived race, color, religion, gender identity, sexual orientation, disability or national origin, of which criminal investigation or prosecution is impossible or inappropriate. "Bias Incident" does not include any incident in which probable cause of the commission of a crime is established by the investigating law enforcement officer.



GLADSTONE POLICE DEPARTMENT DETECTIVES MONTHLY REPORT TO CHIEF AND COUNCIL



DETECTIVES MONTHLY REPORT

Prepared by Detective Fich

April 2023

New Cases Assigned:

1. 23-007287 Sexual Abuse. Assigned 04/10/23
2. 23-007432 Sexual Abuse. Out-of-state referral (Great Falls, Montana) Assigned 04/10/23
3. 22-012402 Chronic Nuisance Property. Assigned 04/14/23
4. 23-008953 Officer Involved Shooting. MCT call-out 04/30/23

Current Caseload:

1. 23-001039 Child Abuse (physical assault) Assigned 01/18/23
2. 23-007287 Sexual Abuse. Assigned 04/10/23
3. 23-007432 Sexual Abuse. Out-of-state referral (Great Falls, Montana) Assigned 04/10/23
4. 23-008953 Officer Involved Shooting. MCT call-out 04/30/23

Cases Cleared:

1. 23-006657 Clackamas County Interagency Major Crimes Team (MCT) call-out on a suspected Homicide. Case forwarded to Oregon City Police Department on 04/03/23
2. 23-000235 Sexual Abuse. Case closed as undetermined due to lack of evidence on 04/13/23
3. 22-012402 Chronic Nuisance Property. Investigation completed and forwarded to GPD Command Staff on 04/19/23.

Highlights/Noteworthy:

1. Child Abuse (Sexual): On April 21, 2023, Jonathan Francis Speidel pled guilty to Sodomy in the Third Degree in Clackamas County Circuit Court. He was sentenced to 19 months with the Oregon Department of Corrections to be served concurrent to 60 years in prison for federal child exploitation felony crimes after a GPD collaborative investigation with the Iowa Department of Public Safety. (GPD Cases 19-019860 and 22-010829)
2. Elder Abuse (Financial): On 04/27/23, a suspect was indicted by a Clackamas County Circuit Court Grand Jury for Aggravated Theft in the First Degree, Aggravated Identity Theft, 5 counts of Forgery in the First Degree, 5 counts of Identity Theft, and 5 counts of Theft in the First Degree (GPD Case 23-000371)



**GLADSTONE POLICE DEPARTMENT
K9 MONTHLY REPORT
TO CHIEF AND COUNCIL**



K9 MONTHLY REPORT

Prepared by: Officer Olson

April 2023

K9 Nanuk is a six ½ year-old German Shepherd born in Slovakia. At seven weeks old K9 Nanuk was sold to a man in Germany who started training K9 Nanuk. In Germany in order to breed a dog they must achieve a sport title. In Germany the primary sport is schutzhund. schutzhund training is comprised of three separate parts, they are obedience, tracking, and protection work. You can accomplish three levels of titles from this training. K9 Nanuk was imprinted with the beginning knowledge in schutzhund training however he was sold at a young age and he had not achieved a title. Most working dogs are sold to kennels where police agencies purchase them with some sport dog training up to titled dogs in sport training. The training is then adapted to police work.

Officer	K9 Deployments GPD	K9 Deployments Other Agencies	K9 Training Hours
Olson	0	1	32

This month Nanuk and I had one deployment. We assisted Happy Valley Police Department in tracking a suspect after an attempted burglary. We tracked to a road, where a neighbor confirmed that right before the attempted burglary a vehicle parked and left a short time later.

We attended the Spring Oregon Police Canine Association training seminar.



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT

Prepared by Sgt. Okerman

April 2023

4/8 Officers on duty attended the Max Patterson Memorial Pancake Breakfast before the fastest Easter Egg hunt on earth! Officer Crotchett even learned how to catch flapjacks!



4/14 Officers found a vehicle with no license plates parked at an angle on the wrong side of the road at the dead end of Risley Ave. An officer tried to stop the vehicle when it started to drive away, the passenger got out and the vehicle sped away at a high rate of speed, eluding the officer. An investigation was started. The passenger claimed he did not know the person he was in a car. The passenger had a warrant for his arrest and an acquaintance of his who was nearby was also arrested for failing to update their sex offender status with Oregon State Police.

Officers responded to a report of juveniles throwing rocks at cars on Oatfield Rd. Officers arrived in the area and found several rocks in the road. After they were cleaned up, officers were able to locate the juveniles at the Nature Park nearby. Confessions were obtained and the juveniles were released to parents. Reports were sent to the juvenile department.

Officers responded to one of the used car lots where two suspects were trying to buy a car with a stolen identity. One of the suspects already had a felony warrant for his arrest. Officers



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT Continued....

gathered all the evidence and learned these two suspects are connected to similar incidents in Multnomah and Yamhill Counties. They had arrived at the dealership with a vehicle purchased with the same stolen identity and had plates on it from a different car.

4/28 Officers were called to a house on Bellevue Ave where a person was found lying in the front yard. The subject then began wandering around the property. Officer learned the subject was violating their probation and the probation officer asked that the subject report to their office immediately.

About three hours later, officers were called to an apartment complex on Risley Ave for a subject who was yelling and vomiting in trashcans. It was the same subject from the previous call. The probation officer authorized the arrest of the subject. He was arrested and transported to jail

4/29 An officer on patrol found the below scene. A yard sale was set up in the street at the dead end of Risley Ave. The officer had a discussion with the people who agreed to remove all the property from the street and continue the yard sale in the yard of the complex. The situation was quickly cleaned up.





GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT

Prepared by **Sgt. Graves**

April 2023

04/04/23- Officers responded to the area of Bellevue and Exeter in regards to a located young child wondering in the street. The callers took the child in their home for safety. Officers arrived and found the child in good spirits and healthy. The child was not able to provide any details about who she was or where she lived. She appeared to be approximately 4 years old. Officers on scene used social media to post the child's photo and with the public's help was able to identify the child's mother. Officers went to the home and found the mother asleep. She explained they went to take a nap together and the youngster escaped from the home. There was nothing criminal and Officers advised on some ways to improve security at home. The parent was reunited with her child.

04/09/23- Dispatch advised there was a male in the area of the Round Table Pizza on Mcloughlin Blvd threatening people with a knife. Clackamas County Sheriff's Deputies were responding, but were further away than GPD Officers. The subject then ran into the restaurant when GPD Officers arrived. As Deputies and Officers were clearing the restaurant, the subject ran out the back door. GPD Officers engaged the subject who was not following orders to surrender. A GPD Officer deployed a less lethal 40mm munition and the subject surrendered a short time later.

04/23/23- Officers were dispatched to 200 block of East Exeter to a report of a located runaway juvenile, who also had a warrant for their arrest. Officers arrived in the area a short time later and after conducting an area check, located the Juvenile. He was taken into custody and transported to a juvenile center.

04/23/23- Officers responded to the 17800 block of 82nd Drive to an alarm. Officers arrived on scene a short time later and found a door ajar. Officers searched the building and found a hole had been cut into the back of the building. Officers contacted the owner of the building and determined that an E-Bike was most likely stolen. Later in the shift a burglary in progress was reported just north of Gladstone. GPD Officers went to assist CCSO and learned that the suspect was seen leaving the area on an E-Bike. GPD Officers conducted a search of the area and found the subject riding back into Gladstone. After a short chase, the subject was captured. It was determined the E-Bike he was on was from the earlier burglary in Gladstone. Video also confirmed that this was the suspect of said burglary. The suspect was arrested on Burglary and other charges.



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT

Prepared by **Sgt. Hutchinson**

April 2023

04/02/23 – Sunday – Officers responded to the Gladstone Walgreens for a shoplifting call. The suspect was located and found to have multiple warrants for his arrest. He was arrested on the warrants and the theft and taken to jail without incident.

04/11/23 – Tuesday – Officers responded to a disturbance at the Budget Inn. The reporting party said they were in an argument and the other party wouldn't let them leave. Both parties were separated and the incident was documented without a crime.

Officers pulled over a vehicle on Oatfield road that was occupied by juveniles. One person was over 18 years old. There was alcohol in the vehicle and the juveniles had been drinking. The juveniles were referred to the juvenile department for Minor in possession of alcohol.

04/12/23 – Officers Responded to the parking lot of a Gladstone Family Practice for a suspicious vehicle. The reporting party wanted the vehicle removed. Officers determined the vehicle was occupied, and the person inside likely had a warrant for their arrest. His identity could not be confirmed as he would not open the door of the RV. Officers waited, and when the male exited the RV a short time later, his identity was confirmed and he was arrested on an outstanding warrant.

04/17/23 – Monday – Gladstone PD took a report of an armed robbery that occurred on W Gloucester. The reporting party told his family he was robbed at gunpoint, but would not provide details to the police as he "did not want to be a snitch." No suspects were located.

04/19/23 – Wednesday – Gladstone responded to a report of stolen Tulips at a residence on Jersey Street. An elderly neighbor saw 4 juveniles take a potted plant the day before. The matter was sent to the SRO for follow up.

04/22/23 – Saturday – Officers responded to the Tri City Mobile Home Park where a subject assaulted his mother's friend. He admitted to pushing her down during an argument over stolen money. The woman landed on a broken glass, severely cutting her leg to where she could not walk. The subject was arrested for Assault II.



**GLADSTONE POLICE DEPARTMENT
OPERATIONS MONTHLY REPORT
TO CHIEF AND COUNCIL**



**OPERATIONS MONTHLY REPORT
Continued.....**

04/25/23 – Tuesday – Officers responded to a hit and run traffic crash at Meldrum Bar Park boat ramp. The suspect who hit another vehicle and left the scene was located and arrested for DUII.

RECORDS UNIT MONTHLY REPORT

Reported by: Executive Assistant Kristi Walls

April 2023

Watch our website and our Face Book page for our Monthly “Where is K9 Nanuk” photo contest. The first person to guess where K9 Nanuk is and contact me at kwalls@gladstoneoregon.us will win a prize. We did not have a winner last month. The correct answer was the dead end of SE Ormae Road.



Join us for the GLADSTONE POLICE DEPARTMENT KIDS BICYCLE RODEO

Saturday May 20st

10:00am – 1:00pm

Enter the coloring contest for your chance to win a new bicycle! Pick up your coloring contest page at the Gladstone Police Department. Bring your entry to the bike rodeo or drop off at the police department during normal business hours. Make sure you name and contact information is on the back.



RECORDS UNIT MONTHLY REPORT Continued.....

Don't forget to stop by the police department to get your free bicycle helmet. We have all sizes ranging from toddlers to adults. We are here to help you Monday through Friday from 9:00am – 4:00pm. We gave away 9 bike helmets in March.

On April 22nd, Gladstone Reserve Officer, Tyler Hale represented The Gladstone Police Department and took part in the procession and memorial service for fallen Nyssa Officer, Joseph Johnson.



On April 27th, Police Chief John Schmerber attended the Honoring Victims of Crime Event at Liberty Plaza in Oregon City.



Officer Lee Gilliam recently testified in Circuit Court on a case from 2019 when he was the School Resource Officer. After completing the initial investigation, the case was transferred to Milwaukie PD for follow-up. After trial, the suspect was subsequently convicted on three counts of Sodomy in the First Degree and three counts of Sex Abuse in the First Degree. The suspect was sentenced to 75-months in prison.



Where is K9 Nanuk? May 2023



Join us every month to identify where is K9 Nanuk



Each month we will post of a picture of K9 Nanuk somewhere in Gladstone. Be the first to identify where K9 Nanuk is, and you will get something special from us. If you think you know where K9 Nanuk is, contact us at kwalls@gladstoneoregon.us. You must email your response to win.





GLADSTONE POLICE DEPARTMENT
SRO MONTHLY REPORT
TO CHIEF AND COUNCIL



SCHOOL RESOURCE OFFICER
MONTHLY REPORT

Prepared by: Officer Herkamp

April 2023

The School Resource Program (SRO) is a valuable partnership between the Gladstone School District and the Gladstone Police Department. The SRO investigates incidents which occur on the properties of all schools within Gladstone city limits (Kraxberger Middle School, John Wetten Elementary School, Gladstone High School), as well as the Administrative offices for the district.

The SRO concentrates on the schools and is an “on-site” officer at all schools in the Gladstone School District. This allows a regular patrol officer to focus on the rest of the city. Officer Herkamp is currently in this assignment. He deals with a wide range of issues, such as attendance, assaults, child abuse, thefts and gangs. He also conducts interventions, gives presentations to faculty and students, and meets with parents about issues.

Highlights in April 2023 from Officer Herkamp:

Spring is here! April 2023 has been a great month to be in the schools. It was my privilege to give a tour of the Gladstone Police Department to the Kindergarten Class at New Life Church.

Just a reminder that Portland Ave is always 20 MPH. There are multiple crosswalks with high pedestrian traffic (especially before and after school). Also, Gloucester St at John Wetten Elementary School is very congested with bus traffic and cross walks, and is also 20 MPH.

I am thankful for the opportunity to work with teachers, staff and administrators this school year.

My goal each day is to walk each school with safety in mind. I also conduct traffic patrols in the school zones. You may see me parked in the mornings and afternoons in front of the schools or in school zones.





GLADSTONE POLICE DEPARTMENT TRAINING UNIT MONTHLY REPORT TO CHIEF AND COUNCIL



TRAINING UNIT MONTHLY REPORT

Prepared by: Sergeant Okerman

April 2023

The training unit strives to keep all Police Department members updated on legal and training issues. This is no small task considering that to maintain certification as a Police Officer in Oregon you must meet minimum requirements based on required annual or semi-annual training mandates. We also strive to send Officers to training that may not be required, but relate to a particular Officer’s field of expertise or for purposes of career development.

Officer	Training	Mandatory State/Federal	Hours
All Employees	Harassment/DEI	Yes	2 each 34 total
Schmerber	OACP Conference	Yes	17.5
Okerman	OACP Conference	Yes	17.5
Olson	K9 Seminar	Yes	24
Crotchett	Pursuit Risk Mgmt.	No	1.5
Okerman	Pursuit Risk Mgmt.	No	1.5
Total			96

All available employees attended the Citywide workplace harassment/Diversity, Equity, Inclusion training in person. All other employees watched the recording of the training.

Chief Schmerber and Sgt. Okerman attended the Oregon Association Chiefs of Police Annual Spring Conference in Bend. There was a total of 17.5 hours of training on various topics including Behavioral Threat Assessment, Trauma and Post-Traumatic Stress, Leadership, and Radically Motivated Violet Extremists. Many professional connections were made as well as valuable connections with many vendors.

Officer Crotchett and Sgt. Okerman attended a virtual training on vehicle pursuits titled: To Pursue or Not? Strategies to Mitigate Risk.

Officer Olson and K9 Nanuk attended the Spring Oregon Police K9 Association Seminar. They spent time in the classroom learning new updates as well as spent time out in a very muddy and rain soaked field practicing their skills.



**CLACKAMAS
FIRE DISTRICT
#1
REPORT**



CLACKAMAS FIRE DISTRICT #1

FIRE CHIEF'S REPORT

April 2023

Here for you

It's Spring!

During April, Clackamas Fire District welcomed Spring by joining in with community Easter events and hosting four open houses of four stations on Saturdays. We enjoyed sharing our stations with communities and are looking forward to the Gladstone Community Fire Station open house later this Spring.



DFM Shanklin and Vol. Tanz enjoying the community at the Damascus open house

OSFM Engine Program:

Clackamas Fire District was notified it will, once built, receive a Type 6 Engine (brush truck) from the Oregon State Fire Marshal. This is one of 76 engines or water tenders OSFM is deploying to add capacity locally and statewide.

Fire Season Readiness:

Clackamas Fire District spent much of the early Spring preparing for wildfire season: sharing fire safety messaging, refreshing on or learning new skills across all firefighting positions, onboarding new members for Crew 30, and conducting multi-company training.

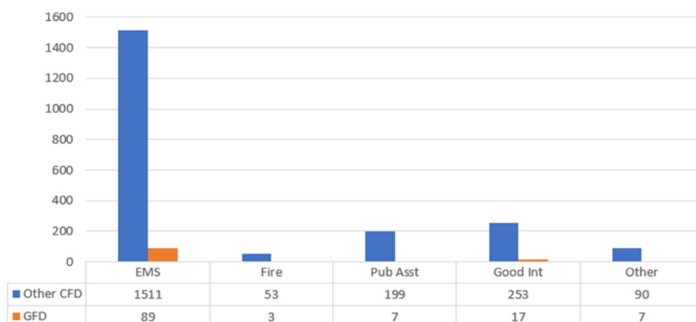


Engineer Westenfelt with Peewee after he was rescued from a structure fire in Milwaukie

Water safety: Remember the water is still cold. Please...

- ✓ Always wear a lifer jacket
- ✓ Swim with a buddy
- ✓ Don't leave children unattended around water.

Gladstone Fire Report
April 2023
Total Incidents by Type



*Note: Data is preliminary and is subject to revision as data is validated.



(left) Firefighters completing the pack test for arduous wildland work



(right) Members of Crew 30 putting their physical fitness to use

Here are the fire incidents from April. Narratives follow the screen shot of incidents. Please let me know if you have any questions.

04/22/2023 08:37:08 F3223-0014531	LOCKED	415 E CLARENDON ST (1130) - Contained Appliance Fire (Oven, Dry...	E322 A Shift
04/15/2023 19:24:08 F3223-0013717	LOCKED	19495 MCLOUGHLIN BLVD (112) - Fires in structure other than in a buildi...	T316, BC303, E303, E3... A Shift
04/04/2023 16:55:55 F3223-0012256	LOCKED	19575 RIVER RD (160) - Special outside fire, other	E322 A Shift

Clarendon:

E322 responded to a miscellaneous fire and arrived to find an extinguished electric oven fire where the home owner had used a dry chem extinguisher and unplugged the range. No heat or fire was present upon inspection and no extension outside of the oven was observed. E322 cleared the scene without incident and with instructions to the home owner to not use the oven.

McLoughlin:

E322 was dispatched to a commercial task force with a reported fire in a storage area. E322 arrived to find nothing showing with staff pointing to an entrance on the south side of the structure. E322 performed a 360 of the building by driving around the entire block before initiating fire attack and establishing command. E322 located the fire in an interior office controlled by a sprinkler and assigned E315 to assist with investigation and extinguishment. E303 was assigned water supply T316 assigned to ventilation and inspection of the roof for extension. E322 recalled the alarm with E322, E315, E303 and T316 working to control and drain the sprinkler system. Crews worked to remediate the initial water and smoke damage in the room of origin and adjacent areas. E322 provided information to FM307 and cleared the scene without incident.

River:

E322 arrived to find a small and extinguished fire in the middle of a front porch / deck on a mobile home. The fire was reported by a neighbor who saw smoke coming from the deck and extinguished the burning material with a garden hose. E322 used the garden hose to confirm the fire was out and checked for extension into other areas. E322 cleared the scene without incident after contacting the on duty investigator to respond to other calls for service in the area.

Brian Stewart, CFO (he/him)
Assistant Chief
brian.stewart@clackamasfire.com
cell: 503.421.9646



"Here for you"

CLACKAMAS FIRE DISTRICT #1
WWW.CLACKAMASFIRE.COM
503-742-2600

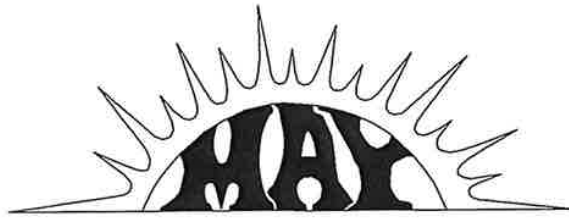
Trust, Empowerment, Accountability, Mindset, Service

AGENDA
ITEM # 7

NO
ATTACHMENTS

AGENDA
ITEM # 8

NO
ATTACHMENTS



REGULAR AGENDA

City of Gladstone Staff Report

Report Date: April 11, 2023
Meeting Date: May 9, 2023
To: Gladstone City Council
From: John Schmerber, Chief of Police

AGENDA ITEM

Consider renewing an Intergovernmental Agency Agreement (IGA) between the City of Gladstone and the City of Lake Oswego for police department warrant service confirmation.

History/Background

In April of 2021, the Gladstone City Council renewed an IGA (two-year duration) with the City of Lake Oswego for the purpose of confirming warrants that includes after hours and on weekends.

As a reminder as to why the City of Gladstone entered into the agreement, the Clackamas County Sheriff's Office had confirmed warrants and made property entries into the Law Enforcement Data System (LEDS) for agencies dispatched by the Clackamas County Department of Communication (C-COM). In 2020, the Sheriff's Office notified all users that they could no longer provide warrant confirmations or data entry for outside agencies due to budget restraints.

The Gladstone Police Department is not structured to operate record's service twenty-four hours, seven days a week, nor does it need to. A cost-effective approach to ensure we stay in compliance with LEDS, is to enter into an IGA with another local jurisdiction that has the capacity to confirm Gladstone Municipal Court Warrants. ORS requires a ten-minute confirmation criterion for warrant confirmations forcing the city to look for other ways to accomplish this task.

Proposal

The Gladstone Police Department recommends continuing this partnership with the City of Lake Oswego (LOCOM) for warrant service confirmation. Warrant processing would remain the same between the Municipal Court and the Gladstone Police Department. The police department will continue entering Gladstone warrants into LEDS then delivering hard copies of the warrants to LOCOM rather than the Sheriff's Office.

We have found this partnership to be successful and I am requesting the City of Gladstone to continue the partnership and enter into a two year IGA with the City of Lake Oswego. Over the last year LOCOM was able to assess costs for this service and the City of Gladstone would contribute \$2,000 the first year and \$2,200 the second year.

Options

There are no other options for this service at this time.

Cost Impact

The cost associated with this IGA is minimal and the Gladstone Police Department is prepared to and capable of paying for the service.

Recommended Staff Action

Staff recommends that the City Council approve the renewal an Intergovernmental Agency Agreement (IGA) between the City of Gladstone and the City of Lake Oswego for police department warrant service confirmation.

Department Head
Signature  Date


City Administrator
Signature 5-3-23
Date

INTERGOVERNMENTAL AGREEMENT

PUBLIC SAFETY COMMUNICATIONS SERVICES

THIS AGREEMENT is made and entered into by and between the CITY OF LAKE OSWEGO, an Oregon municipal corporation (hereinafter "Lake Oswego"), and the CITY OF Gladstone, an Oregon municipal corporation (hereinafter " Gladstone").

WITNESSETH:

RECITALS

1. Lake Oswego operates through its Police Department, Communications Division, a public safety dispatching facility (hereinafter "LOCOM") to provide public safety dispatching services to fire and police departments of Lake Oswego, and the City of West Linn and City of Milwaukie police departments.
2. The parties to this Agreement desire for LOCOM to also provide warrant confirmation and associated limited information entries to the state and national law enforcement database systems for the City of Gladstone.
3. The parties acknowledge that they have authority to execute this cooperative intergovernmental agreement pursuant to the terms of their respective municipal charters and pursuant to ORS 190.010.

NOW THEREFORE, it is agreed by and between the parties hereto as follows:

1. Description of Services to be Provided. Lake Oswego, through LOCOM, shall provide warrant confirmation and limited state and national law enforcement database system entry services through the Law Enforcement Data System (hereinafter LEDS) and the National Crime Information Center (hereinafter NCIC) for Gladstone Police Department for the period of July 1, 2023, through June 30, 2025, as outlined on the attached Exhibit A.
 - a. All days and hours, LOCOM will confirm warrants. Gladstone will provide LOCOM original physical copies of Municipal Warrants.
 - b. Weekdays between 5:00 pm and 8:00 am and on weekends and holidays, LOCOM will enter and/or remove priority information from LEDS and NCIC databases as set forth in Exhibit A.
 - c. LOCOM is a public safety answering point, and must prioritize those duties. The database system entries subject to this agreement are a lower priority, as outlined on Exhibit A. Best efforts will be made to complete warrant confirmation in the LEDS/NCIC required timelines.
 - d. LOCOM is authorized to utilize Gladstone Police Department's Originating Agency Identifier (ORI) to execute these transactions.
 - e. LOCOM will develop protocols for the database entry and the confirmation process, along with any other necessary protocols to ensure accurate and timely transactions. Gladstone must agree in writing to the protocols before services under this agreement commence.
 - f. LOCOM will take all reasonable and necessary steps to ensure that its services under this Agreement are provided in a manner that follow current Criminal Justice Information Security policies and procedures and/or other applicable State and/or Federal laws.
2. Control. The manner of LOCOM's performance of LEDS/NCIC services, including but not limited to the establishment of standards of personnel performance, the hiring, supervision and discipline of LOCOM employees, and all other matters incident to LOCOM 's performance of such services shall be under the exclusive authority of Lake Oswego.

3. Obligation of Lake Oswego to Provide Labor and Equipment. Lake Oswego shall provide personnel with required qualifications to make national and state database entries, supervision, equipment and supplies necessary to maintain the services to be rendered under this Agreement.
4. Obligation of Both Parties. Each party shall give the other immediate written notice of any action or suit filed or any claim made against that party in any way related to this Agreement.
5. Consideration. Gladstone shall pay Lake Oswego as set forth for Gladstone in Exhibit B, with the first payment within 30 days of this Agreement being executed, and the second year's payment within 30 days of the first anniversary of this Agreement.

6. Indemnity and Hold Harmless. Subject to the limitations of the Oregon Tort Claims Act ORS 30.260 *et. seq.*, and the Oregon Constitution:
 - a. Except to the extent caused by the acts or omissions of Gladstone or its officers, agents and employees, Lake Oswego hereby covenants and agrees to defend, indemnify and hold Gladstone and its officers, agents, and employees harmless from all liability, claims, actions or judgments to the proportionate extent caused by or resulting from any negligent act or omission of Lake Oswego or its officers, agents and employees in the performance of the duties to be performed by Lake Oswego under the terms of this Agreement, including without limitation the accuracy or timelines of the information and data provided to LOCOM. (Employees of LOCOM shall be deemed to be employees of Lake Oswego not as agents or employees of Gladstone.)
 - b. Except to the extent caused by the acts or omissions of Lake Oswego, its officers, agents or employees, Gladstone hereby covenants and agrees to defend, indemnify and hold Lake Oswego and its officers and employees harmless from all liability, claims, actions or judgments to the proportionate extent caused by or resulting from any act or omission of Gladstone, its agents, officers, and employees in the performance of its duties under the terms of this Agreement or relating in any way to this Agreement, including without limitation the accuracy or timelines of the information and data provided to LOCOM.

The indemnity obligations in this Section 6 shall survive termination or expiration of the Agreement.

7. Insurance. Each party agrees to maintain insurance levels or self-insurance in accordance with ORS 30.282, for the duration of this Agreement at levels necessary to protect against public body liability as specified in ORS 30.269 to 30.274.
8. Termination of Agreement. Lake Oswego may terminate this Agreement at any time for non-payment of any sum when due as required by Section 5 of this Agreement upon 30 days' notice of nonpayment. Otherwise, either party may terminate this agreement effective 180 day after providing written notice of termination to the other party.
9. Non-appropriation. Either party may terminate this Agreement, in whole or in part, upon thirty (30) days' written notice to Gladstone, in the event that party fails to receive funding, appropriations or other expenditure authority at levels sufficient to perform the services set forth in this Agreement.

10. Amendment Provisions. The terms of this Agreement may be amended by mutual agreement of the parties. Any amendment shall be in writing, shall refer specifically to this Agreement, and shall be executed by the parties.
11. Force Majeure. In the event that either party is unable to perform any of its obligations under this Agreement due to natural disaster, acts of war, actions or decrees of governmental bodies, or communications line or power failure extending more than 72 hours, or other unforeseeable circumstances beyond the control of the affected party (hereinafter referred to as a "Force Majeure Event"), the affected party shall immediately give notice to the other Party and shall do everything reasonably possible as determined by the affected party's City Manager or designee under the circumstances to resume performance. If the period of nonperformance exceeds fifteen (15) calendar days from the receipt of notice of the Force Majeure Event, the Party whose ability to perform has not been so affected may, by giving written notice, terminate this Agreement.
12. No Third-Party Beneficiaries. The parties expressly agree that nothing contained in this Agreement shall create any legal right or inure to the benefit of any third party. This Agreement is entered into for the benefit of the Parties. Except as set forth herein, nothing in this Agreement shall be construed as giving any benefits, rights, remedies or claims to any other person, firm, corporation or other entity, including, without limitation, the general public or any member thereof, or to authorize anyone not a party to this Agreement to maintain a suit for breach of contract, personal injuries, property damage, or any other relief in law or equity in connection with this Agreement.
13. Severability. The terms of this Agreement are severable and a determination by an appropriate body having jurisdiction over the subject matter of this Agreement that results in the invalidity of any part, shall not affect the remainder of this Agreement.
14. Remedies, Oregon Law, Dispute Resolution and Forum. The remedies provided under this Agreement shall not be exclusive. The parties shall also be entitled to any other equitable and legal remedies that are available. This Agreement shall be construed according to the laws of the State of Oregon. The parties shall negotiate in good faith to resolve any dispute arising out of this Agreement. If the parties are unable to resolve any dispute within fourteen (14) calendar days, the parties are free to pursue any legal remedies that may be available. Any litigation between the parties arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Clackamas County Circuit Court, and if in the federal courts, in the United States District Court for the District of Oregon located in Portland, Oregon.
15. Waiver. The failure of a party to insist upon the strict performance of any of the terms of this Agreement shall not be construed as a waiver or relinquishment of such terms, but the same shall continue and remain in full force and effect. No waiver of any breach of this Agreement shall be held to be a waiver of any other or subsequent breach of this Agreement.
16. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
17. Integration. This Agreement constitutes the entire Agreement between the Parties and supersedes all prior written or oral discussions, proposals, presentations, understandings or

agreements between the Parties on the subject.

- 18. Notice. Any notice under this Agreement shall be in writing and shall be effective when actually delivered or when deposited in the mail, registered or certified, addressed to the parties as follows:

Lake Oswego: Martha Bennett, City Manager
City of Lake Oswego
P.O. Box 369
Lake Oswego, OR 97034

Gladstone: Jacque Betz, City Manager
City of Gladstone
18505 Portland Ave.
Gladstone, OR 97027

IN WITNESS WHEREOF, the parties have executed this Agreement as of the last date of the signatures below.

CITY OF GLADSTONE, an Oregon municipal corporation

CITY OF LAKE OSWEGO, an Oregon municipal corporation

By: Jacque Betz, City Manager

By: Martha Bennett, City Manager

Date

Date

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Gladstone City Attorney

Evan Boone
Lake Oswego Deputy City Attorney



Digitally signed by Evan P. Boone
DN: cn=Evan P. Boone, o=City of Lake Oswego,
ou=City Attorney's Office,
email=eboone@ci.oswego.or.us, c=US
Date: 2023.03.29 10:26:21 -07'00'

EXHIBIT A

LOCOM will:

1. In compliance with LEDS/NCIC policies, verify and confirm all warrants, stolen and other "hits" by telephone and teletype on behalf of Gladstone; including missing persons, stolen vehicles or license plates, firearms, articles, vehicle impounds.
2. Compose and send all time critical messages using the state and national computerized files.
3. Maintain the warrant file for Gladstone's municipal court.
4. Enter all missing persons, stolen vehicles or license plates, firearms and vehicle impounds.
5. Modify missing persons, stolen vehicles or license plates, firearms and vehicle impounds when appropriate to ensure the data is as comprehensive as possible.
6. Upon request, LOCOM will enter or remove articles after hours when entry or removal is a priority tied to public or officer safety and necessary for investigative purposes and a serial number or owner applied number is known.
7. Upon request, enter emergency protection orders and temporary orders.

Gladstone will:

1. Provide sworn staff for after-hours confirmation of all non-warrant entries.
2. Enter Gladstone warrants into LEDS/NCIC. A fax copy, electronic copy or the original warrant must be received at LOCOM the same business day. If a fax or electronic copy is submitted, the original warrant must be mailed to LOCOM.
3. Maintain staff to handle entries, confirmations and routine LEDS/NCIC communication functions during business hours, for all LEDS/NCIC functions except warrants.
4. Authorize LEDS to route all after-hours communication to an appropriate LEDS mnemonic for LOCOM.

Both Parties Acknowledge:

LOCOM is able to provide this service because it is a 24-HOUR emergency communications center. LOCOM's workload is prioritized AS LISTED BELOW to ensure the Center's primary duties are not compromised:

- a. Priority public safety dispatching services and the handling of all emergency phone calls before any other tasks.
- b. LEDS requests requiring a ten (10) minute confirmation, and in most cases, missing person entries.
- c. Non-emergency police, fire and EMS matters and business lines.

d. LEDS/NCIC entries: stolen vehicles, plates, firearms and vehicle impounds.

Exhibit B

Agency	Year 1	Year 2
Canby Police Department	8200.00	9000.00
Gladstone Police Department	2000.00	2200.00
Molalla Police Department	2000.00	2200.00
Oregon City Police Department	14,300.00	15,700.00
Sandy Police Department	4900.00	5300.00

INFORMATION EXCHANGE AGREEMENT

Regarding CJIS Access

between

Lake Oswego Police Department

380 A Ave
Lake Oswego, OR
97034

and

Gladstone Police Department

18505 Portland Ave
Gladstone, OR
97027

The City of Lake Oswego-Lake Oswego Communications (LOCOM) wishes to allow Gladstone Police Department (City) access to the Central Square Inform CAD, MDC and Browser systems for training, testing, and use purposes. In order that the City, be granted access and use of these systems, the Criminal Justice Information Services (CJIS) Security Policy (v5.6, Section 5.1 .1) requires that LOCOM, and City desire to establish an Information Exchange Agreement (Agreement). Parties are thus entering into this Agreement. Accordingly, the Parties, intending to be legally bound and agree as follows:

1. Compliance

- a. Central Square Inform CAD, MDC and Browser systems contain criminal justice information and other sensitive information, and as such, is subject to certain security controls and requirements, including but not limited to, the CJIS Security Policy and other agency policies. City recognizes that because they will have access to the Central Square Inform CAD, MDC and Browser systems and the information contained therein, City will be subject to certain security controls and requirements that will affect how services are accessed and used. Each Party follows and complies with current CJIS policies available at <https://www.fbi.gov/services/cjis/cjis-security-policy-resource-center> and agrees to continue to do so over the life of this Agreement.

2. Management Control

- b. Pursuant to the CJIS Security Policy Version 5, Sections 3.2.2 and 5.1, it is agreed that with respect to administration of that portion of computer systems and network infrastructure interfacing directly or indirectly with the state network for the interstate exchange of criminal history/criminal justice information, each Party shall have the authority, via managed control, to set and enforce:
 - i. Priorities.
 - ii. Standards for the selection, supervision, and termination of personnel.

- iii. Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to criminal history record/criminal justice information, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community.
 - iv. Restriction of unauthorized personnel from access or use of equipment accessing the State network.
 - v. Compliance with all rules and regulations of the respective criminal justice agencies' policies and CJIS Security Policy in the operation of all information received.
- c. Responsibility for management of security control shall remain with each Party.
- d. This Agreement covers the overall supervision of all CJJ systems, applications, equipment, systems design, programming, and operational procedures associated with the development, implementation, and maintenance of any CJJ system to include NCIC Programs that may be subsequently designed and/or implemented within each criminal justice agency.

3. Term

- e. This Agreement shall be effective upon the signature of each Party and shall continue in effect for 2 years unless terminated earlier by mutual agreement and in accordance with paragraph 4 of this Agreement.

4. Right of Termination

f. Lake Oswego Police Department-LOCOM maintains the right to terminate this Agreement, and City's access to the Wide Area Network used to access the Central Square Inform CAD, MDC and Browser systems, upon any breach of this Information Exchange Agreement. To terminate this Agreement, Lake Oswego Police Department-LOCOM will provide notice of such breach to City, and the City will have thirty (30) days from the date of such notice to cure such breach. If such breach is not cured to Lake Oswego Police Department-LOCOM's reasonable satisfaction by the expiration of such thirty (30) day period, then this Agreement will be deemed terminated at the expiration of such thirty (30) day period, and thereupon, City's access to the Wide Area Network used to access Central Square Inform CAD, MDC and Browser systems will be deemed terminated, without any further action by any Party.

5. Governing Law; Severability

- g. This Agreement will be governed by and construed under the laws of the State of Oregon, without reference to the choice of law provisions thereof. If any provision of this Agreement is illegal or unenforceable, it will be deemed stricken from the Agreement and the remaining provisions of the Agreement will remain in full force and effect.

6. Integration Provision

- h. This Information Exchange Agreement contains the entire understanding of the Parties with respect to its subject matter, and supersedes and extinguishes all prior oral and written communications between the Parties about its subject matter. No modification

of this Information Exchange Agreement will be effective unless it is in writing, is signed by each Party, and expressly provides that it amends this Agreement.

LAKE OSWEGO POLICE DEPARTMENT

GLADSTONE POLICE DEPARTMENT

Authorized Signature

Authorized Signature

Print Name & Title

Print Name & Title

Date

Date

City of Gladstone Staff Report

Report Date: May 2, 2023
Meeting Date: May 9, 2023
To: Gladstone City Council
From: Jacque Betz, City Administrator
John Southgate Consulting

AGENDA ITEM

Consider approval of the Letter of Endorsement to Metro for the 2023 Regional Transportation Plan projects, which include the Trolley Trail Bridge Environmental/Engineering, Phase I and Phase 2, and the Portland Avenue Multi-Modal Project Design and Engineering and Construction.

BACKGROUND

As the designated Metropolitan Planning Organization for the Portland Metropolitan Area, it is Metro's responsibility to develop and maintain a Regional Transportation Plan (RTP). The RTP identifies the transportation needs of the designated Metropolitan Planning Area, the improvements that are necessary and the manner in which Federal funds will be expended to address those transportation needs. All expenditures of Federal funds by a city, county, special district, regional entity, state or Federal agency are required to be included in the RTP.

Due to these Federal requirements the update of the RTP includes development of a comprehensive update of the RTP Project list to include all projects that have previously received Federal funds, are currently receiving Federal funds, or are expected to receive Federal funds in the future. Clackamas County is designated to coordinate the preparation of the project list for the area of the county that is within the metropolitan planning area (which includes Gladstone).

PROPOSAL

Clackamas County, city and agency staff have been working together over the past several months to update the local projects for Metro's 2023 RTP update. Clackamas County C-4 endorsed the countywide list in March 2023. Metro also requires the city's list of projects be endorsed by the Gladstone City Council.

Once the project list has been endorsed Metro will evaluate how the draft project list advances the RTP vision, goals, and policies. There will also be public engagement where stakeholder and policymakers will be asked to review and comment on draft priority projects and the high-level assessment. Metro will also host an online survey that will provide an opportunity for the public to provide input on the draft project list.

The input on the project assessment along with the public input on the systems analysis findings will inform regional partners as they work together to finalize the draft RTP and project priorities for public review. A 45-day comment period on the draft RTP is planned from July 1 to August 14, 2023. The Joint Policy Advisory Committee on Transportation (JPACT) and Metro Council will consider adoption of the 2023 RTP in November 2023.

OPTIONS

The City Council may opt to not endorse the projects.

COST IMPACT

There is no cost impact to submit the Letter of Endorsement. If funded (Through metro or various grants), estimated total projects equal \$10,338,075 (in 2023 dollars- attached to letter)

STAFF RECOMMENDATION

Staff recommends the Council approve the Letter of Endorsement to Metro for the 2023 Regional Transportation Plan projects, which include the Trolley Trail Bridge Environmental/Engineering, Phase I and Phase 2, and the Portland Avenue Multi-Modal Project Design and Engineering and Construction.

Department Head
Signature

Date

Jacqueline M. Betz
City Administrator
Signature

5-3-23

Date



May 9, 2023

Kim Ellis, Principal Transportation Planner
Metro
600 NE Grand Avenue
Portland, Oregon 97232

Subject: Endorsement of Gladstone Projects in the Regional Transportation Plan

Dear Ms. Ellis,

Please accept this endorsement of the City of Gladstone's request to include the following projects in *Metro's Regional Transportation Plan (RTP)*

- #10151: Trolley Bridge Environmental /Engineering
- #11886: Trolley Bridge Phase I
- #11887: Trolley Bridge Phase II
- #12264: Portland Avenue Multi-Modal Project Design & Engineering
- #12265: Portland Avenue Multi- Modal Project Construction

The Gladstone City Council unanimously authorized this endorsement on the regular City Council agenda on May 9, 2023. Please see the accompanying project description for more detail about the projects, including cost estimates. The inclusion of these projects on the RTP have also received the unanimous support of the C-4 Metro Sub-Committee, which serves as the primary voice of Clackamas County on transportation policy and funding initiatives.

These RTP projects encompass two major infrastructure investments- the replacement of the Trolley Bridge and Portland Avenue Improvements. Taken together, these projects lie at the heart of Gladstone's vision for its downtown, a vision which serves the needs of people throughout the region (by providing an essential link in the 19 mile Trolley Trail, part of the *140 Mile Loop*, a network of trails that connect the entire region for pedestrians and bicyclists). These two projects are identified in the City's Downtown Revitalization Plan, funded by a Metro 2040 grant.

We are proud of our vision for Downtown Gladstone. In coming years, with help from our partners, we anticipate a walkable, mixed use, medium density downtown corridor along Portland Avenue:

- A place for all of our residents to celebrate and enjoy
- A place where there are ample housing and employment options for people regardless of their income level or where they come from
- A place that is safely and conveniently accessible by transit, walking, bicycling
- A place that is close to nature, while reducing reliance on single occupancy vehicles



We look forward to working with you and your colleagues at Metro in the coming years, to bring this vision to life. Please feel free to contact, Jacque Betz, City Administrator, if you need further information or have any questions.

Thank you for your consideration.

Sincerely,

Michael Milch, Mayor

Vanessa Huckaby, City Council President

Greg Alexander, City Councilor

Veronica Reichle, City Councilor

Cierra Cook, City Councilor

Luke Roberts, City Councilor

Mindy Garlington, City Councilor

GLADSTONE RTP Investment Category	County or counties	Nominating Agency	Primary Owner	RTP ID	Project Name	Project Start Location	Project End Location	Description	Estimated Cost (In 2023 dollars)	Estimated cost (In YOE dollars)	Time Period	Financially Constrained?
Active Transportation - Pedestrian/Bicycle	Clackamas County	Gladstone	Metro	10151	Trolley Trail Bridge Environmental/Engineering	Portland Ave.	Oregon City Clackamas R. Trail	Regional trail would connect the proposed regional Trolley Trail to the Clackamas River Trail via an existing railroad bridge spanning the Clackamas River.	\$1,880,200	\$ 2,139,668	2023-2030	Yes
Active Transportation - Pedestrian/Bicycle	Clackamas County	Gladstone	Gladstone	12264	Portland Avenue Multi-Modal Project Design and Engineering	Clackamas Blvd	Jersey St.		\$3,000,000	\$ 3,414,000	2023-2030	Yes
								2024-2030 Fiscally Constrained		\$ 5,553,688		
Active Transportation - Pedestrian/Bicycle	Clackamas County	Gladstone	Metro	11886	Trolley Trail Bridge Phase 1	Portland Avenue in Gladstone	Clackamas River Trail, Oregon City	First phase of construction of the Trolley Trail Bridge between Gladstone and the Oregon City Willamette River Trail.	\$4,473,951	\$ 7,279,086	2031-2045	Yes
Active Transportation - Pedestrian/Bicycle	Clackamas County	Gladstone	Gladstone	12265	Portland Avenue Multi-Modal Project Construction	Clackamas Blvd	Jersey St.		\$7,000,000	\$ 11,389,000	2031-2045	Yes
								2031-2045 Fiscally Constrained		\$ 18,668,086		
Active Transportation - Pedestrian/Bicycle	Clackamas County	Gladstone	Metro	11887	Trolley Trail Bridge Phase 2	Portland Ave, Gladstone	Clackamas River Trail, Oregon City	Second phase of construction of the Trolley Trail Bridge across the Clackamas River from Gladstone to Oregon City.	\$6,354,072	\$ 10,358,075	2031-2045	No
								2031-2045 Strategic		\$ 10,338,075		

City of Gladstone
Staff Report

Report Date: May 2, 2023
Meeting Date: May 9, 2023
To: Mayor and City Council
From: Jacque Betz, City Administrator

AGENDA ITEM:

Appointment to the Park & Recreation Advisory Board

History/Background:

Please be advised there is one (1) vacant term on the Park and Recreation Advisory Board, term to expire 12-31-2023. There are currently six Park and Recreation Advisory Board members: Bruce Hildreth, David Michael, Ellen Faber, Nancy Turner, Kim Agrimson and Kate Cornelius.

Notice of the committee vacancy was advertised in the City newsletter and on the city's website and social media. As of this date applications to the Park and Recreation Advisory Board have been received from:

- Justus P. Mills


Options:

- 1) Appoint Park and Recreation Advisory Board member to term that expires 12-31-2023.
- 2) Do not appoint Park and Recreation Advisory Board member.
- 3) Continue to advertise for vacant position.

Cost Impact:

No impact.

Department Head Signature
Date: 05/02/2023


City Administrator Signature
Date: 05/02/2023

CITY OF GLADSTONE
APPLICATION FOR APPOINTMENT TO CITIZENS COMMITTEES



- | | |
|--|--|
| <input type="checkbox"/> Budget Committee | <input checked="" type="checkbox"/> Park & Recreation Advisory Board |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Senior Center Advisory Board |
| <input type="checkbox"/> Traffic Safety Advisory Board | <input type="checkbox"/> Audit Committee |

NAME: Justus P. Mills

ADDRESS: Exeter Street

TELEPHONE: (HOME) (WORK/CELL)

EMAIL: jpthekp1@gmail.com

HOW LONG HAVE YOU LIVED IN GLADSTONE: 29 years

OCCUPATION/EMPLOYER (state your specific line of business):
Retired - Stanley Black and Decker (34 Years) Sales / Middle Line Leadership
Retired - US Marines / Army (27 Years) Aircraft Mechanic / Quartermaster / Logistics

DESCRIBE YOUR ACTIVITIES AND INTERESTS:
Golf, Gardening, Outdoor Activities, and Grand-Daughter

PREVIOUS AND CURRENT COMMUNITY AFFILIATIONS AND ACTIVITIES, INCLUDING CITY APPOINTMENTS:
None

Are you a Registered Voter? YES NO

Have you ever applied for a Position Before? YES NO

If yes, when? What Board, Commission or Committee?

Why would you like to serve on this Board, Commission or Committee?
(Attach additional materials or information if you wish).
I want to help work with the community to continue to have Gladstone a great place to live.

SIGNATURE: Justus P. Mills DATE: April 29, 2023

Please note: The information submitted in this application may be subject to public records law and will be included in a publicized City Council packet.

City of Gladstone
Staff Report

Report Date: May 2, 2023
Meeting Date: May 9, 2023
To: Mayor and City Council
From: Jacque Betz, City Administrator

AGENDA ITEM:

Appointment to the Senior Center Advisory Board

History/Background:

Please be advised there is one (1) vacant term on the Senior Center Advisory Board, term to expire 12-31-2023. The term was recently vacated by Nancy Turner. The current Senior Center Advisory Board members are: Roxanne McMullin, Josie Whitaker, Mindy Proski, Evelyn Johannesen, Sylvia Kelner and Simona Gherghisan.

Notice of the committee vacancy was advertised in the City newsletter and on the city's website and social media. As of this date applications to the Senior Center Advisory Board have been received from:

- Ann Moses

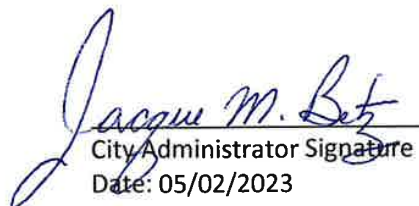
Options:

- 1) Appoint Senior Center Advisory Board member to term that expires 12-31-2023.
- 2) Do not appoint Senior Center Advisory Board member.
- 3) Continue to advertise for vacant position.

Cost Impact:

No impact.

Department Head Signature
Date: 05/02/2023

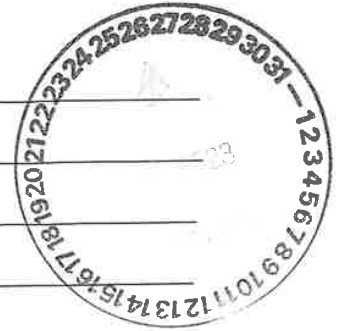

City Administrator Signature
Date: 05/02/2023

CITY OF GLADSTONE
APPLICATION FOR APPOINTMENT TO CITIZENS COMMITTEES



- | | |
|--|--|
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> Park & Recreation Advisory Board |
| <input type="checkbox"/> Planning Commission | <input checked="" type="checkbox"/> Senior Center Advisory Board |
| <input type="checkbox"/> Traffic Safety Advisory Board | <input type="checkbox"/> Audit Committee |

NAME: Ann Moses
 ADDRESS: Charriere Rd., Oregon City, OR., 97045
 TELEPHONE: (HOME) _____ (WORK/CELL) _____
 EMAIL: annjuliamoses@gmail.com



HOW LONG HAVE YOU LIVED IN GLADSTONE: I do not live in Gladstone

OCCUPATION/EMPLOYER (state your specific line of business):
 Gladstone Community School Group Fitness Instructor
 Retired

DESCRIBE YOUR ACTIVITIES AND INTERESTS:

I live on a small farm where I raise animals and garden. I love reading, music, painting and photography. My passion is dance fitness and in my spare time, I learn routines to bring to my classes. Prior to moving to Oregon, I had a career as a high school history teacher so, of course, history is an interest.

PREVIOUS AND CURRENT COMMUNITY AFFILIATIONS AND ACTIVITIES, INCLUDING CITY APPOINTMENTS:

I am adance fitness instructor. I have taught Zumba and Zumba Gold for Gladstone Community School since 2019. I currently instruct at the Gladstone Senior Center. I also deliver Meals on Wheels for the Gladstone Senior Center.

Are you a Registered Voter? YES NO

Have you ever applied for a Position Before? YES NO

If yes, when? a few months ago What Board, Commission or Committee? SSAB

Why would you like to serve on this Board, Commission or Committee?
 (Attach additional materials or information if you wish).
 I think the Gladstone Senior Center is a great community asset. I would love to be more deeply involved in helping to help shape it's future. I believe it can grow and evolve to embrace more members of the Gladstone Community.

SIGNATURE: Ann Moses DATE: 4/24/23
Please note: The information submitted in this application may be subject to public records law and will be included in a publicized City Council packet.

City of Gladstone
Staff Report

Report Date: May 2, 2023
Meeting Date: May 9, 2023
To: Mayor and City Council
From: Jacque Betz, City Administrator

AGENDA ITEM:

Appointment to the Traffic Safety Advisory Board

History/Background:

Please be advised there is one (1) vacant term on the Traffic Safety Advisory Board, term to expire 12-31-2023. There are currently six Traffic Safety Advisory Board members: Nathan Page, Alexandra Hernandez, Yvonne McNeil, Mindy Proski, Andrew Labonte and Karlene Cox.

Notice of the committee vacancy was advertised in the City newsletter and on the city's website and social media. As of this date applications to the Traffic Safety Advisory Board have been received from:

- Clair Coy
- John Kihlstrum


Options:

- 1) Appoint Traffic Safety Advisory Board member to term that expires 12-31-2023.
- 2) Do not appoint Traffic Safety Advisory Board member.
- 3) Continue to advertise for vacant position.

Cost Impact:

No impact.

Department Head Signature
Date: 05/02/2023


City Administrator Signature
Date: 05/02/2023

CITY OF GLADSTONE
APPLICATION FOR APPOINTMENT TO CITIZENS COMMITTEES



- | | |
|---|---|
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> Park & Recreation Advisory Board |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Senior Center Advisory Board |
| <input checked="" type="checkbox"/> Traffic Safety Advisory Board | <input type="checkbox"/> Audit Committee |

NAME: Clair Coy

ADDRESS: Elm Echo Ave. Gladstone, OR 97027

TELEPHONE: (HOME) _____ (WORK/CELL) _____

EMAIL: claircoy@gmail.com

HOW LONG HAVE YOU LIVED IN GLADSTONE: 23 years

OCCUPATION/EMPLOYER (state your specific line of business):
Transportation management, trucking specifically

DESCRIBE YOUR ACTIVITIES AND INTERESTS: Gardening, Birding, camping, biking, Kayaking, time with family.

PREVIOUS AND CURRENT COMMUNITY AFFILIATIONS AND ACTIVITIES, INCLUDING CITY APPOINTMENTS:
Appointed; had to step down from planning commission due to medical issues in family.

Are you a Registered Voter? YES NO

Have you ever applied for a Position Before? YES NO

If yes, when? few years ago What Board, Commission or Committee? planning

Why would you like to serve on this Board, Commission or Committee?
(Attach additional materials or information if you wish). Safe road ways is very important to me, given my line of work <I have 30 yrs experience assisting in safer roads. I am always looking for ways to become involved in the community.

SIGNATURE: Clair Coy DATE: 5/1/2023

Please note: The information submitted in this application may be subject to public records law and will be included in a publicized City Council packet.

CITY OF GLADSTONE
APPLICATION FOR APPOINTMENT TO CITIZENS COMMITTEES



Budget Committee Park & Recreation Advisory Board
 Planning Commission Senior Center Advisory Board
 Traffic Safety Advisory Board Audit Committee

NAME: JOHN KILHSTRUM

ADDRESS: WEBSTER RD APT.

TELEPHONE: (HOME) _____ (WORK/CELL) 6

EMAIL: jkilstrum@yahoo.com

HOW LONG HAVE YOU LIVED IN GLADSTONE: 6 MONTHS

OCCUPATION/EMPLOYER (state your specific line of business): RETIRED

DESCRIBE YOUR ACTIVITIES AND INTERESTS: FIRE DEPT HISTORY / BUFF; VOLUNTEER FOR PT 658 (1945: NATIONAL HISTORIC SITE)

PREVIOUS AND CURRENT COMMUNITY AFFILIATIONS AND ACTIVITIES, INCLUDING CITY APPOINTMENTS: NONE

Do you live with anyone currently serving on a City Board, Committee or Commission? YES NO

Have you ever applied for a Position Before? YES NO

If yes, when? _____ What Board, Commission or Committee? _____

Why would you like to serve on this Board, Commission or Committee?
(Attach additional materials or information if you wish). TO TAKE AN ACTIVE PART IN THE GLADSTONE COMMUNITY

SIGNATURE: John Kilstrum DATE: 4-30-2023

Please note: The information submitted in this application may be subject to public records law.

**GLADSTONE
URBAN
RENEWAL
AGENCY**

GLADSTONE CITY COUNCIL/URBAN RENEWAL AGENCY MEETING MINUTES OF FEBRUARY 14, 2023

Meeting was called to order at approximately 6:38 PM.

ROLL CALL:

Mayor Michael Milch, Councilor Alexander, Councilor Garlington, Councilor Huckaby, Councilor Reichle, Councilor Roberts

ABSENT:

None.

STAFF:

Jacque Betz, City Administrator; Hayley Kratz, Office Assistant; Cathy Brucker, Finance Consultant; Chad Jacobs, City Attorney

Mayor Milch called the meeting to order.

REGULAR AGENDA:

10. APPROVAL OF FEBRUARY 8, 2022 MEETING MINUTES:

Councilor Roberts made a motion to approve the February 8, 2022 meeting minutes. Motion was seconded by Councilor Reichle. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

11. APPROVAL OF THE GLADSTONE URBAN RENEWAL AGENCY AUDIT FOR FISCAL YEAR ENDING 2022:

Ms. Brucker said that although the Urban Renewal Agency (URA) statements are presented within the City statements the URA also issues a separate annual financial report and is audited by Merina & Co. These are the annual financial statements for the Gladstone Urban Renewal Agency for the Fiscal Year ending June 30, 2022. Ms. Moffitt said they also had a clean/unmodified opinion. They looked at the specific things that the Oregon State Legislature had asked them to look at for the Urban Renewal Agency. She thanked City staff for their time and effort.

Councilor Huckaby made a motion to approve the Gladstone Urban Renewal Agency Annual Financial Report and Fiscal Audit for the fiscal year ending June 30, 2022. Motion was seconded by Councilor Alexander. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

ADJOURN:

Councilor Huckaby made a motion to adjourn the meeting. Motion was seconded by Councilor Reichle. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

Meeting was adjourned at approximately 6:43 P.M.

Approved by the Mayor this _____ day of _____, 2023.

ATTEST:

Michael Milch, Mayor

Tami Bannick

City of Gladstone Staff Report

Report Date: April 26, 2023
Meeting Date: May 9, 2023
To: City Council
From: Cathy Brucker, Finance Consultant

Agenda Item

Adoption of Resolution UR-71 – a Budget Resolution Transfer within Organization Unit Categories.

History/Background

The Gladstone Library settlement agreement between the City and Clackamas County committed the City to paying one-half of the demolition costs of the former city hall. Originally budgeted at \$150,000 from the Urban Renewal 2021-2023 Biennium Budget, other unknown costs have increased the total project by approximately \$40,000. Funds are available within the Contingency line item, and may be transferred by resolution pursuant to ORS 294.463(2) from one organization unit to another within the same fund.

Proposal

Staff is requesting adoption of Resolution UR-71 to:

- Move funds between organization unit categories – Contingency to Materials & Services to fund the increased demolition costs of the former City Hall site.

Options

No other options have been considered. These actions are necessary to provide funding for the increased demolition costs as an extension of the Gladstone Civic Center project.

Cost Impact

All cost impact is offset within the organization units.

Recommended Staff Action


Staff recommends adoption of Resolution UR-71 to transfer \$40,000 from Contingency to Materials & Services, and remain at \$4,370,839 as permitted by ORS 294.463(2).

Department Head
Signature

Date

City Administrator
Signature

Date




_____ 5-3-23

**RESOLUTION UR-71
GLADSTONE URBAN RENEWAL AGENCY, OREGON**

A Budget Resolution Transfer for the Biennium Years 2021-2023

WHEREAS, the Urban Renewal Agency of the Gladstone Urban Renewal District adopted Resolution UR-70 for the 2021-2023 Biennium Budget on June 22, 2021, in the amount of \$4,370,839, and

WHEREAS, per ORS 294.463(2), the Agency may transfer through budget resolution from Contingency an amount less than 15% of the total fund appropriations to another organization unit category,

WHEREAS, funding is necessary from Contingency to provide appropriation for the increased demolition costs, within Contractual & Professional Services, as an extension of the Gladstone Civic Center project,

WHEREAS, the City has determined to increase and decrease appropriations in the following organizational unit categories as illustrated below:

Gladstone Urban Renewal Agency	
Materials & Services	
Contractual & Professional Services	\$40,000
Contingency	(40,000)
Adopted Appropriations	<u>\$4,370,839</u>

NOW, THEREFORE BE IT RESOLVED by the Urban Renewal Agency of the Gladstone Urban Renewal District, the following:

Section 1. The 2021-2023 Biennium Budget will transfer \$40,000 from Contingency to Materials & Services, and remain at \$4,370,839 as permitted by ORS 294.463(2).

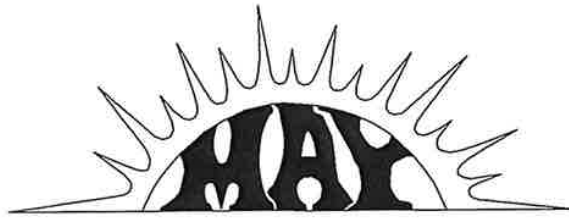
This Resolution is effective May 10th, 2023

This Resolution adopted by the Gladstone City Council and approved by the Mayor this 9th day of May, 2023.

ATTEST:

Michael Milch, Mayor

Tami Bannick, City Recorder



REGULAR AGENDA

AGENDA
ITEM # 14

NO
ATTACHMENTS