

GLADSTONE CITY COUNCIL MEETING MINUTES OF AUGUST 8, 2023

Meeting was called to order by Mayor Milch at 6:30 P.M. – (Via Zoom and In Person)

ROLL CALL:

Mayor Michael Milch, Councilor Alexander, Councilor Garlington, Councilor Huckaby, Councilor Reichle, Councilor Roberts, Councilor Cook

ABSENT:

None

STAFF:

Jacque Betz, City Administrator; Tami Bannick, City Recorder; John Schmerber, Chief of Police; Chad Jacobs, City Attorney

Mayor Milch called the meeting to order. He explained that the City is abiding by guidelines set forth in House Bill 2560, which requires that they make all meetings accessible remotely, through technologic means and provide the opportunity for the public to participate to the best of their ability. This meeting will be open to the public, both in person and virtually, using the Zoom platform. The Council members and staff will be in person, as well as those citizens who wish to attend in person. He went over the procedures that will be followed for the meeting and the meeting agenda. He said that public announcements will be at the beginning of each meeting and public comments will still be at the end.

He said they acknowledge the Clackamas, Chinook, and Kalapuya native peoples on whose ancestral homelands they gather tonight. We honor them as a vibrant, foundational, and integral part of our community. We recognize their accomplishments as the native stewards of these lands, as well as the diverse and vibrant native communities who make their home here today. We thank those who have connection to this land and serve as stewards, working to ensure our ecosystem stays balanced and healthy. He said without a full representation of everyone's experience we will never be able to design and develop a better future.

AGENDA ADDITIONS OR CORRECTIONS:

None.

CONSENT AGENDA:

1. Approval of July 11, 2023 Regular Meeting Minutes
2. Approval of June Bank Balances
3. Budget Report for Period ending 6-30-2023
4. Approval of June Check Register
5. Legal Costs on Projects for June
6. Department Head Monthly Reports for July 2023
7. Consider Approval of a grant from Oregon Impact/Oregon Department of Transportation in the amount of \$36,000 for high visibility enforcement in the Gladstone Police Department

Councilor Alexander made a motion to approve the Consent Agenda. Motion was seconded by Councilor Huckaby. Ms. Bannick took a roll call vote: Councilor Garlington – yes. Councilor Roberts – yes. Councilor Cook – yes. Councilor Reichle – yes. Councilor Alexander – yes. Councilor Huckaby – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

CORRESPONDENCE:

None.

8. **REPORT FROM CLACKAMAS FIRE DISTRICT #1:**

Assistant Fire Chief Brian Stewart gave a report. He wanted to recognize the line of duty death of Benjamin Sapper – he was a federal firefighter who died on Friday. Asst. Chief Stewart told about an incident that occurred in Dutch Creek in 2008 when they lost another firefighter, Andy Palmer. They have changed the way they do things since then to give everyone the best chance of survival when there is an accident. They have added rapid extrication modules that include specially trained tech rescue individuals, rope rescue individuals, etc. Two of their members are out on assignment on one of those modules today.

He said they had a great time at the Community Festival on Saturday.

Fire Marshal Shawn Olson said it's been a pleasure being back in Gladstone – he served here for many years as a volunteer. He said over the last year they have had seven fire investigations within the City (most of which were electrical related) and 38 total fires within the City. They have been doing high risk occupancies inspections (multi-family apartment complexes) – to make sure they have adequate access, adequate addressing, fire hydrants are working as they should, fire alarm systems are tested annually, etc. Next fall they will conduct school inspections again.

They were a part of National Night Out last Tuesday.

This fall they will be working on a program called Intterra, a GIS mapping program which allows them to overlay certain icons for pre-fire planning. It gives instant access for operations staff to see where certain key features of a commercial building are located.

Councilor Reichle asked about a new program related to defensible space debris and what that means. It has to do with the vegetation/trees around homes – it puts more focus on rural communities where there is a higher risk of wildfire. They always encourage citizens to prepare their homes (removing materials such as pine needles and leaves, cleaning gutters, keeping the valleys in the roofline clean, etc.).

Councilor Alexander asked about the cause of the Barbary fire – it appears to be an electrical-related issue, potentially targeted toward the hot tub.

Councilor Huckaby asked if a lot of the electrical related fires are due to the age of some of the buildings in Gladstone and/or outdated wiring – the answer was no. They are seeing a lot of fires caused by cigarette smoking or throwing something hot into bark dust/vegetation. Councilor Huckaby said she liked the part of their monthly report that lists the incidents – she asked what the red and green draft/locked boxes mean (page two). It is from their Incident Reporting system – it shows what fire reports have been completed/locked, and which are pending.

Councilor Garlington asked how they go about doing fire testing – their authority only lies within common areas and the exterior of the buildings (fire hydrants, fire alarm systems, etc.). If they come across a significant violation they give the property owner/manager time to remedy the situation. She asked if people don't have a working smoke alarm how do they reach out for help? They offer that service to a certain extent and can go out and install them if necessary.

Councilor Roberts thanked them for the further detailing included in the monthly report. He appreciates the preventative maintenance they do in the community.

Councilor Cook saw them at the Community Festival – the fire booth was by far the most engaging event for kids.

Mayor Milch said it's always helpful to hear about the prevention work and preparation work they are doing.

9. **RECOGNITION – Seventh Day Adventist Gladstone Park Conference Center Community Day of Giving:**

Ms. Betz said they approached the City a few months ago to talk about their Community Day of Giving. They outlined some projects they could work on. She shared slides of the projects they worked on. They took care of the rotting wood on the side of the restroom facility at Meldrum Bar Park and painted the posts in the picnic shelters. Pastor Benjamin Lundquist introduced some of the volunteers that were involved. This is their second year doing these types of projects. He went over their mentoring program.

Mayor Milch presented them with a thank you card.

10. **INTRODUCTION – Economic Development/Tourism Coordinator Marci Jory:**

Mayor Milch said when they were doing their goal setting for the year economic development was one of their goals. Ms. Betz introduced Ms. Jory. The City needed an experienced public involvement professional with focused expertise in economic development and community development, someone excellent in communication and marketing skills, with the ability to create a vibrant program to support, maintain, and grow all businesses in Gladstone. They interviewed six qualified candidates for the position. Ms. Jory began working for the City on July 6th. Most recently she was the Events and Placemaking Manager for the Downtown Oregon City Association. She went over her background/skills. Everyone welcomed her.

11. **GLADSTONE CITY EVENT ANNOUNCEMENTS:**

Marta McGuire serves as Metro's Waste Prevention/Environmental Services Director – they oversee our garbage and recycling transfer station in Oregon City. She wanted to give an update on some work that is underway to consider improvements to the reuse/recycling/garbage infrastructure in the region. Over the past year Metro has been working with local government, industry, and community partners to guide development of a new garbage and recycling system facilities plan. The plan is focused on assessing the region's existing facilities to identify service gaps/needs and present opportunities to invest in new facilities, including addressing the needs at the Metro South station. She invited the Mayor, City Council, City Administrator, community leaders and industry partners in Gladstone to attend a symposium/workshop they are having to discuss proposed scenarios and recommend a set of investments to modernize their system and invest in new facilities/improvements. It is scheduled for Wednesday, September 27th, at the Oregon Convention Center from 10:00 A.M. to 3:00 P.M.

Bill Preble, President of the Gladstone Pickleball Club, and Donna Weare, Vice-President of the Pickleball Club – said they had their first tournament in 2019 in conjunction with the Community Festival. They started with 78 players. This year they had 164 players – they came from 43 different cities and 5 states. They are grateful for the partnership with the City of Gladstone. They wanted to say thank you for letting them be a part of the Community Festival.

Councilor Huckaby said on Friday, August 11th, at 6:00 P.M. is Gladstone's first Music on the Green event being held at the Gladstone Community Center. There will be live music. Bring your own lawn chairs, food, and drinks.

REGULAR AGENDA

12. PUBLIC HEARING: RESOLUTION 1223 – GLADSTONE DISPOSAL COMPANY SOLID WASTE RATES:

Ms. Betz said that Gladstone Disposal has an exclusive franchise agreement with the City of Gladstone to provide solid waste, yard debris, and recycling services within the city limits. Under the terms of the franchise, rate increases are set by resolution with the approval of the City Council. The rates only apply to those who are receiving a service.

Will Mathias, CFO, and Pam Bloom, Owner, gave a presentation. They went over the process involved in rate considerations. They are proposing a rate adjustment of 10% - for a residential customer the cost implication is \$3.06/month. For commercial customers the cost implication would be \$19.42/month or less. They went over rate comparisons. They went over some of the reasons for the increase (increases in the disposal rate, fuel price increases, etc.).

Councilor Garlington asked if someone isn't using all the trash services are they still paying the rate – they offer yard debris only or recycle only rates. They went over the options/rates.

Councilor Alexander made a motion to approve Resolution 1223 amending Exhibit “A” to Resolution No. 1202 by revising the solid waste rate structure schedule effective September 1, 2023. Motion was seconded by Councilor Huckaby. Ms. Bannick took a roll call vote: Councilor Cook – yes. Councilor Reichle – yes. Councilor Alexander – yes. Councilor Huckaby – yes. Councilor Garlington – yes. Councilor Roberts – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

Councilor Reichle asked about options for recycling things such as Styrofoam, clam shell containers, etc. They offer a recycle plus program – they accept some of those items for an additional fee. Instructions/information are available on their website. They went over the options/fees.

13. ORDINANCE 1523 – AMENDING GLADSTONE MUNICIPAL CODE (GMC) CHAPTER 6.08 – ANIMALS, TO EXCLUDE ROOSTERS IN THE CITY LIMITS:

Chief Schmerber said this would amend the ordinance – roosters are not allowed to be kept, possessed, maintained, or harbored within the City. There are also amendments to language in subsection 6.08.020, 6.08.030, and 6.08.070 for clarity purposes only. He gave some background information. After working with the City Attorney they added subsection 2 of 6.08.010 – this would meet the required needs prohibiting roosters within the City, add clarity to the ordinance, and fall within the current City practices.

Councilor Roberts made a motion to approve Ordinance 1523, and Ordinance amending Gladstone Municipal Code (GMC) Chapter 6.08 to include Subsection 2 of GMC 6.08.018, Roosters are not allowed to be kept, possessed, maintained, or harbored within the City and to amend Subsection 6.08.020, 6.08.030, and 6.08.070 to make the language clearer. Motion was seconded by Councilor Reichle. Ms. Bannick took a roll call vote: Councilor Cook – yes. Councilor Reichle – yes. Councilor Alexander – yes. Councilor Huckaby – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

14. APPOINTMENT TO BOARDS, COMMISSIONS, AND COMMITTEES:

a) Audit Committee

Ms. Betz said the auditors will start the internal work next week on fiscal year ending 2022/2023. There is one applicant (Suzanne Bach) and three vacant terms. She suggests making this the term that expires 12/31/2024. They are still advertising for the vacant positions.

Councilor Roberts made a motion to appoint Suzanne Bach to the term that expires 12/31/2024 for the Audit Committee of the City of Gladstone. Motion was seconded by Councilor Huckaby. Ms. Bannick took a roll call vote: Councilor Reichle – yes. Councilor Cook – yes. Councilor Roberts – yes. Councilor Garlington – yes. Councilor Huckaby – yes. Councilor Alexander – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

15. REVIEW DRAFT REVISIONS TO THE CITY COUNCIL RULES:

Ms. Betz said the packets contain a complete amended version of the City Council Rules from the previous work they have done. If approved they will bring a Resolution back to the City Council in September to adopt the amended City Council Rules.

Councilor Garlington would like to add something in G - Council Member Conduct – to give clarification, to list people by their title first (Councilor) instead of their name so that it means only one individual and not the whole Council. Mr. Jacobs suggested adding a #2 to Section G that explains when an elected official is representing themselves in writing that they should identify themselves in whatever manner the Council decides. There was discussion.

Councilor Roberts said on page 15-10, J, 2 – the sentence trails off. He feels it can be removed. Everyone agreed.

Councilor Garlington, said on page 15-3, C, #8 – they took out the word “Oregon”, so it just says state law. Mr. Jacobs said he could change it, but he has no preference either way.

Councilor Garlington said on page 15-13, R, 1, a – she feels it should read “pursuant to Section 8 of the Charter, the Mayor (take out “shall”) appoints members of Council committees, which are established by these rules”. There was discussion. Everyone agreed to the changes.

Councilor Cook said on page 15-14, under Citizen Appointment, Section d – they feel striking it through changes policy in a way they haven’t discussed. Mr. Jacobs said during the last meeting they discussed the issue regarding serving on the Budget Committee – the language is from state law and is already a legal requirement.

Mayor Milch confirmed that Ms. Betz was satisfied with Section S – City Administrator Evaluation.

These changes will be sent off for a draft in the form of a Resolution.

BUSINESS CARRIED FORWARD:

None.

BUSINESS FROM THE AUDIENCE:

None.

BUSINESS FROM THE COUNCIL:

Councilor Reichle:

She wanted to thank the Rotary Club and the City for an awesome Community Festival.

Councilor Cook:

They had a wonderful meeting with Ms. Betz and Ms. Jory. They are excited that they are working on a business social hour – to bring business owners in Gladstone together to build positive relationships and

engagement. There are some other economic development projects that Ms. Jory will be working on as well.

Councilor Alexander:

He said people have about a month to sign up for the Gladstone Citizen Police Academy. He feels everyone should go through it to see the procedures and what our officers have to go through. He encouraged people to sign up for a ride-along.

He took the tour of Clackamas Community College – he said the pictures don't do it justice. He encouraged everyone to go see it.

Councilor Roberts:

He thanked everyone from the Rotary Club and the City for the Community Festival – it was fantastic. It brought great engagement from residents of Gladstone as well as people from outside the City.

Councilor Huckaby:

She said the Gladstone Community Center purchased a new van to transport people on field trips – they are looking at a new exterior design. There have been some updates done to the building, including murals outside – she encouraged everyone to go see them. She said the first Music on the Green event will be held on Friday night at 6:00 P.M. – it's free.

Councilor Garlington:

She said the Community Festival was fabulous. She said it was a fun time. The diversity of people attending was great.

She attended the Metro mixer on Thursday and made some great connections.

She attended the Library meeting – they are gearing up; getting books purchased, going through books and cleaning up, etc. Everything is moving forward.

She said when a school bus stops and the arm is put out – that means stop. Watch out for children.

Mayor Milch:

He participated and watched the parade during the Community Festival. He said the Festival shows us that an outdoor park facility can transform itself into the kind of place where you see the things that you usually expect on a street (dining, entertainment, etc.). The car show demonstrated that our streets can transform into the kind of place where you can walk and connect with others because there are no moving vehicles. He is excited by what he is seeing on Portland Avenue – it is going to be a happening place. He attended a workshop at the Oak Grove United Methodist Church led by Debby Irving, the author of "Waking Up White".

He also went on a tour of Clackamas Community College – everything is beautiful and welcoming.

He thanked the staff for all their hard work in putting together their reports.

Mayor Milch asked for a motion to adjourn the meeting.

ADJOURN:

Councilor Alexander made a motion to adjourn the meeting. Motion was seconded by Councilor Huckaby. Ms. Bannick took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle

– yes. Councilor Cook – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes.
Motion passed with a unanimous vote.

Meeting was adjourned at 8:26 P.M.

Approved by the Mayor this 12th day of September, 2023.

ATTEST:



Michael Milch, Mayor



Tami Bannick, City Recorder

