



**GLADSTONE CITY COUNCIL MEETING
CIVIC CENTER COUNCIL CHAMBERS
November 14, 2023 – 6:30 PM**

6:30 p.m. - CALL TO ORDER

The City of Gladstone is abiding by guidelines set forth in House Bill 2560, which requires the governing body of the public body, to extent reasonably possible, to make all meetings accessible remotely through technological means and provide opportunity for members of general public to remotely submit oral and written testimony during meetings to extent in-person oral and written testimony is allowed. Therefore, this meeting will be open to the public both in person and virtually using the Zoom platform.

Please click the link below to join the webinar:

https://us06web.zoom.us/j/82670687906?pwd=1zyaWWaNkYRrOtygz8SvcCh3aLPMog.Zr7aqOWn_qRpCqJl

Passcode: 572913

Or One tap mobile :

+17193594580,,82670687906#,,,,*572913# US; +17207072699,,82670687906#,,,,*572913# US (Denver)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 719 359 4580 US; +1 720 707 2699 US (Denver)

Webinar ID: 826 7068 7906

Passcode: 572913

If members of the public would like to comment on an agenda item (either virtually or in person) please email your comments to bannick@ci.gladstone.or.us prior to 12:00 p.m. (noon) on November 14, 2023. Individuals attending in person may submit a speaker card to the City Recorder prior to the beginning of the meeting. Comments are limited to three (3) minutes.

The City Council will also have *Gladstone City Event Announcements* during the meeting and *Business from the Audience* at the end of the meeting. To speak during either time, (virtually or in person) please email bannick@ci.gladstone.or.us prior to 12:00 p.m. (noon) on November 14, 2023 with your name, topic of discussion and city of residence. Individuals attending in person may submit a speaker card to the City Recorder prior to the beginning of the meeting. Comments are limited to three (3) minutes.

ROLL CALL

FLAG SALUTE

AGENDA ADDITIONS OR CORRECTIONS

CONSENT AGENDA:

1. Approval of October 10, 2023 Regular Minutes
2. Approval of September Bank Balances
3. Budget Report for Period ending 09-30-2023
4. Approval of September Check Register
5. Legal Costs on Projects for August and September
6. Department Head Monthly Reports for October 2023

CORRESPONDENCE: None

7. REPORT – CLACKAMAS FIRE DISTRICT UPDATE

8. GLADSTONE CITY EVENT ANNOUNCEMENTS

This is an opportunity for members of the audience to bring to the Council’s attention any upcoming city events otherwise not listed on the Agenda. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others and must fill out a speaker card available in the back of the room prior to making a comment.

REGULAR AGENDA:

9. ORDINANCE 1527 – AN ORDINANCE ADOPTING NEW TERMS AND CONDITIONS FOR CONTINUATION OF AN EXCLUSIVE FRANCHISE GRANTED TO THE GLADSTONE DISPOSAL COMPANY FOR SOLID WASTE, YARD DEBRIS AND RECYCLING SERVICES, AND REPEALING ORDINANCE 1469

Consider approval of Ordinance 1527 – an Ordinance amending the franchise agreement with Gladstone Disposal Company (B&B Leasing), specifically Section 8.

10. RESOLUTION 1230 – SUPPLEMENTAL BUDGET ADJUSTMENT TO THE BUDGET FOR THE BIENNIUM 2023-25

Consider approval of Resolution 1230 – approving a supplemental budget resolution adjustment for Community Center Tram Resource and Appropriation.

11. DISCUSSION ON USE OF OPIOID SETTLEMENT FUNDS FOR A BEHAVIORAL HEALTH MOBILE CRISIS POSITION IN GLADSTONE – Stacy England, LPC Mobile Crisis Program Supervisor.

Discuss and receive direction from City Council on the use of opioid settlement funds for a Behavioral Health Mobile Crisis position in Gladstone.

12. LEAGUE OF OREGON CITIES CONFERENCE DEBRIEF – Councilor Huckaby, Councilor Garlington and City Administrator Betz will provide an overview of training sessions they attended at the League of Oregon Cities Conference.

BUSINESS CARRIED FORWARD –

BUSINESS FROM THE AUDIENCE

Visitors: This is an opportunity for members of the audience to bring to the Council’s attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others and must fill out a speaker card available in the back of the room prior to making a comment.

BUSINESS FROM THE COUNCIL –

COUNCIL AGENDA PLANNING DOCUMENT

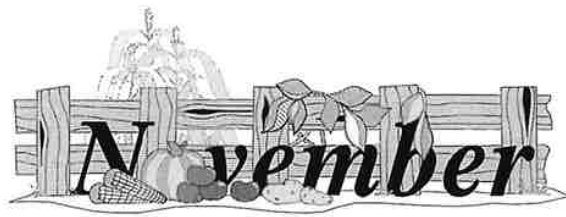
ADJOURN

Upcoming Meeting Dates:

- November 28, 2023 – City Council Work Session at 5:30 pm.
- November 30, 2023 – Joint City Council/Gladstone School Board Meeting at 5:30 pm.

MEETING ACCESSIBILITY SERVICES AND AMERICANS WITH DISABILITIES ACT (ADA) NOTICE

The Civic Center is ADA accessible. Hearing devices may be requested from the City Recorder at least 48 hours prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder at bannick@ci.gladstone.or.us. Staff will do their best to respond in a timely manner and to accommodate requests.



CONSENT AGENDA

GLADSTONE CITY COUNCIL MEETING MINUTES OF OCTOBER 10, 2023

Meeting was called to order by Mayor Milch at 6:31 P.M. – (Via Zoom and In Person)

ROLL CALL:

Mayor Michael Milch, Councilor Alexander, Councilor Garlington, Councilor Huckaby, Councilor Reichle, Councilor Roberts, Councilor Cook

ABSENT:

None

STAFF:

Jacque Betz, City Administrator; Hayley Kratz, Office Assistant; Cathy Brucker, Financial Consultant; John Schmerber, Police Chief and Chad Jacobs, City Attorney

Mayor Milch called the meeting to order. He explained that the City is abiding by guidelines set forth in House Bill 2560, which requires that they make all meetings accessible remotely, through technologic means and provide the opportunity for the public to participate to the best of their ability. This meeting will be open to the public, both in person and virtually, using the Zoom platform. The Council members and staff will be in person, as well as those citizens who wish to attend in person. He went over the procedures that will be followed for the meeting and the meeting agenda. He said that public announcements will be at the beginning of each meeting and public comments will still be at the end.

He said they acknowledge the Clackamas, Chinook, and Kalapuya native peoples on whose ancestral homelands they gather tonight. We honor them as a vibrant, foundational, and integral part of our community. We recognize their accomplishments as the native stewards of these lands, as well as the diverse and vibrant native communities who make their home here today. We thank those who have connection to this land and serve as stewards, working to ensure our ecosystem stays balanced and healthy. He said without a full representation of everyone's experience we will never be able to design and develop a better future.

AGENDA ADDITIONS OR CORRECTIONS:

None.

CONSENT AGENDA:

1. Approval of September 12, 2023 Regular Meeting Minutes
2. Approval of August Bank Balances
3. Budget Report for Period ending 8-31-2023
4. Approval of August Check Register
5. Legal Costs on Projects for July
6. Department Head Monthly Reports for September 2023
7. Consider Approval of Resolution 1224 – Authorizing the City to submit a request for funding assistance from the Oregon Department of Land Conservation and Development to establish a Climate-Friendly Area and Metro 2040 Town Center in Gladstone

Councilor Alexander made a motion to approve the Consent Agenda. Motion was seconded by Councilor Huckaby. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Cook – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

CORRESPONDENCE:

None.

8. RECOGNITION – AMERICAN MEDICAL RESPONSE (AMR) NORTHWEST:

Ms. Betz said the Cities of Gladstone and Oregon City have property interests/parcels directly adjacent to the Clackamas River in the area popularly known as High Rocks. This area has traditionally been used by the public for recreational purposes. In recognition of the dangerous characteristics of the Clackamas River at this location, and because of the unfortunate history of drownings and near-drownings at the site, the cities have actively discouraged swimming/diving at these locations and have warned the public through appropriate signage. However, because of budget restrictions the cities have never had the ability to provide active lifesaving support at this site. In 2002 AMR approached the cities and proposed to implement a pilot program called The River Safety Program at High Rocks where they would have an appropriate number of on-site AMR employees to perform river rescue responsibilities between Memorial Day weekend through Labor Day weekend at no charge to the cities. They remain committed to the River Safety Program. We appreciate their work and dedication and are fortunate to have highly trained and professional medical personnel providing this service to the Gladstone Community. We are especially grateful that no drownings occurred this past year and they had less than normal calls for law enforcement and emergency medical services this year. She introduced four AMR representatives. They thanked all the sponsors who helped support the program. Mayor Milch read the certificate of recognition.

9. REPORT FROM CLACKAMAS FIRE DISTRICT #1:

Assistant Chief Brian Stewart said that last year AMR decided to start staffing the program early, which speaks to the commitment that AMR and the River Rescue Program have to the community.

He said there was the Camp Creek Fire outside of Sandy that kept everyone busy for a couple of weeks.

He said that fire and the Otty Road fire were good training exercises for them.

Last month was Disaster Preparedness Month – they had a great opportunity to work with their partners and exercise some of the practices they have in place.

They started their first academy of the levy-funded firefighters – they are in the 16-week academy. They are looking forward to those firefighters being able to add additional staffing to the fire stations soon. This week is Fire Prevention Week. He said that cooking safety starts with you. Councilor Garlington said it's a good time to change the batteries in your smoke detectors. Asst. Chief Stewart said if the detectors are more than ten years old to please replace them.

They have open houses this month – one is the Halloween open house in Gladstone.

He spoke regarding the process of investigating arson fires.

Councilors Cook and Roberts said they enjoy the social media content. Councilor Roberts thanked the crews who go to the high school football games – there is great positive community interaction.

10. PRESENTATION – METRO COUNCILOR CHRISTINE LEWIS:

Ms. Lewis shared information about some of their programs.

RID Patrol – when garbage is dumped illegally on public property you can contact them and RID will come and remove it. Their response time is down to one day.

Growth Management Decision – every six years the region goes through a process to make sure that the Urban Growth Boundary has enough land for the next 20 years of growth. They evaluate for housing needs as well as industrial/economic development needs. They work with residents, elected leaders, community groups, and researchers. She went over the process they go through.

Affordable Housing – they have two types of housing programs. The affordable housing bond passed at the ballot in 2018. In two years nearly 1,000 apartments have opened. Tukwila Springs was one of the first investments that was made region-wide and it has been quite successful in meeting the goals of the bond. They are on track to exceed their goals. By the end they expect more than 14,000 people to be housed through this bond program. Supportive Housing Services Program – this measure passed in 2020. The three counties are moving forward with their own individual plans on how best to serve their communities. Clackamas County has 140 new shelter beds, has helped 643 people avoid eviction/homelessness, and has placed 840 people into permanent housing.

Regional Transportation Plan – Metro will be evaluating a proposed regional transportation plan update to make sure they have a system that cuts congestion, supports clean air/environmental goals, and also improves safety across the region.

Oregon Zoo – they have completed updates to approximately half of the campus. They have a campus plan that’s basically the vision for how to make sure they continue to stay on the cutting edge. Expo Center – they are examining the feasibility of using it as a facility to host sports competitions. They would like to make it a place where recreational and youth sports can host competitions and get more use out of the facility.

11. PRESENTATION – RINEARSON NATURAL AREA:

Gary Howard from Columbia Restoration gave an update on the project. They constructed it five years ago and it’s slowly growing and coming to fruition. The Portland Harbor Clean-up and Restoration Overview – the cleanup process is overseen by the EPA and Oregon Department of Environmental Quality. The Trustee Council consists of five tribes, NOAA, Oregon Department of Fish and Wildlife, and U.S. Department of the Interior. He went over the assessment overview – the list of potentially injured natural resources that were identified (fish/birds/mammals, etc.). The Trustee Council started in 2007. Rinearson is the only outer harbor project. He went over the partners that are involved, the project location/map, target species, non-target species, pre-construction habitat, completed restoration, etc. He gave a summary of the five goals. He shared some photos of the project.

He explained that they fenced the area and put up signage to say that it is a viewing area only. They had to clean up camps/garbage in the past. Councilor Garlington thanked the neighbors in that area for keeping a watchful eye on the property.

12. GLADSTONE CITY EVENT ANNOUNCEMENTS:

Councilor Garlington said the Dog Fest will be held on Saturday from 12 – 3 at the Gladstone Nature Park. Pets have to be on a leash. They will have a costume contest, photo booth, beer/food garden, samples, honey, etc.

REGULAR AGENDA

13. ORDINANCE 1526 – AMENDING GLADSTONE MUNICIPAL CODE (GMC) CHAPTER 12.24 – UTILITY SERVICES – CONDITIONS OF UTILITY USE IN THE PUBLIC RIGHTS-OF-WAY IN GLADSTONE:

Ms. Betz said a lot of work has gone into this. Ms. Brucker went over the staff report. They are requesting approval of this ordinance to update and clarify the terms/conditions of utility use of the public rights-of-

way. Chapter 12.24 regulates the use of the City's rights-of-way for use by other utilities. It requires all utilities that own facilities, such as power poles or water lines, to obtain a license authorizing the use, along with the terms/conditions for related work and payment of the appropriate license fee. This also applies to utilities that use other entities' facilities, such as an attachment on another company's cell tower to register with the City so that they can track provided services to our residents. Due to recent changes in use and an impending franchise agreement expiration, staff recommends revising the chapter to update/clarify the terms/conditions of this chapter. Staff worked with attorney Nancy Werner to draft the updates as submitted. She went over the proposed changes. If approved, staff will request approval for an update of Master Fees and Charges, reflecting the changes. Staff will request approval of Resolution 1229, addressing retention of certain ROW fees within the General Fund. Ms. Werner said the fee structure stays the same.

Councilor Garlington had a question regarding page 13-19, paragraph (a) – Ms. Werner said the language was duplicative so that section was deleted, but it is addressed below that.

Councilor Alexander wanted to clarify that there will be no additional cost to citizens – that is correct.

Councilor Alexander made a motion to approve Ordinance 1526, an ordinance amending Gladstone Municipal Code (GMC) Chapter 12.24 to update and clarify the requirements of utilities using the public rights-of-way in the City. Motion was seconded by Councilor Roberts. Discussion: Councilor Garlington was still not clear regarding page 13-19/underground utilities. Ms. Werner said what would now be subsection a - this language is broader than what was deleted in (a). Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Cook – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote.

14. RESOLUTION 1228 – ADOPTING A REVISED MASTER FEE SCHEDULE AND REPEALING RESOLUTION 1220 – RATE CHANGES FOR RIGHTS-OF-WAY FEES:

Ms. Brucker said this would eliminate the existing ROW license fee of \$50, retain the ROW license application fee (\$150), but will more adequately cover City staff time for review, and adds the new annual registration application fee for \$100. This would become effective November 1st, 2023 if approved.

Councilor Alexander clarified that this will not cost the citizens anything.

Councilor Roberts made a motion to approve Resolution 1228, repealing Resolution 1220 and adopting a new Master Fee Schedule. Motion was seconded by Councilor Huckaby. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Cook – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch -yes. Motion passed with a unanimous vote.

15. RESOLUTION 1229 – FORMALIZING ALLOCATION OF REVENUE COLLECTED FOR IMPLEMENTATION OF RIGHT-OF-WAY USE FEE:

Ms. Brucker said this is adopting the allocation of the right-of-way fees collected, previously known as franchise fees, to the General Fund Administration. In 2019 City Council adopted Resolution 1158, where we allocated all of the ROW fees across a combination of General Fund administration, water, sewer, and storm fees, along with the street fund. These allocations will all remain intact. Some existing franchise revenues may move under the ROW ordinance at the time of agreement expiration. This Resolution will allow those revenues to remain dedicated as a General Fund Administration resource. Staff requests approval of Resolution 1229 to ensure current franchise fee revenues will remain designated to the General Fund Administration should they transition to GMC Chapter 12.24.

Councilor Roberts made a motion to approve Resolution No. 1229 formalizing the revenue collected for Right of Way Fees, in conjunction with Resolution No. 1158, previously adopted in April, 2019. Motion was seconded by Councilor Alexander. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Cook – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch -yes. Motion passed with a unanimous vote.

BUSINESS CARRIED FORWARD:

BUSINESS FROM THE AUDIENCE:

None.

BUSINESS FROM THE COUNCIL:

Councilor Cook:

They attended Indigenous Peoples Day this weekend with Councilor Huckaby. They appreciated the generosity of Clackamas County for hosting the event, but more importantly the native people who were there to share their stories/voices. They and their children enjoyed the stories.

Councilor Reichle:

She attended the Parks & Rec Board meeting last night. Ms. Betz and Ms. Jory discussed the Metro Greenway Trail project that includes the area between Charles Ames Park and Dahl Beach. Metro is in the process of reviewing that to complete the trail section there. They will come to the meeting next month to go over it. She said the Dog Fest will be happening this weekend at the Gladstone Nature Park. Representatives from FGNP came to the meeting and talked about naming the trails and posting signs to make the park more user friendly, especially for emergency responses. They are progressing through their goals. She thanked the members of the Board for their time/dedication to the community.

Councilor Roberts:

He said in regard to the Public Works monthly report – he thought it was cool seeing that we get some funding assistance with some of the projects they do and that they track the amount of time/work put in. He said he has seen the Vactor truck everywhere in the community – he said that seems like a great purchase because it's been put to use.

He and Councilor Alexander went on a Clackamas River Water Provider tour on Saturday. They heard presentations at the Estacada City Hall, went to the fish hatcheries in Estacada, and got to learn more about our watershed.

The high school will be having their homecoming football game on October 19th. He invited everyone to attend.

Councilor Alexander:

He said he also enjoyed the tour.

He said he went to three Oregon City parks and outside their restrooms they have the dark dome cameras – he asked Chief Schmerber if there is any way to get cameras in Gladstone to prevent people from damaging our restrooms. Chief Schmerber said they are looking at camera systems.

Councilor Garlington:

She is looking forward to attending the League of Oregon Cities State Conference this weekend in Eugene.

She asked if the drone footage of Rinearson pond was available – Ms. Betz doesn't believe it's on the website, but she can send it to the City Council.

Councilor Huckaby:

She said she had a pleasant interaction with Officer Gilliam yesterday – there was a petty theft outside her home. She said he was professional and personable, and they had a good discussion regarding the Department.

She echoed what Councilor Cook said regarding the Indigenous People's event. She had the opportunity to volunteer for some of that. There was delicious food, vendors, story time, beautiful scenery, trails, etc. She and Mayor Milch participated in interviewing seniors for part of their courses – they present a resume and cover letter for positions that they want to apply for, and they go through mock interviews. She said it was fun and energizing. They will be doing it two more times this year, so she encourages the rest of the Council to participate.

She is also excited to attend the League of Oregon Cities Conference for the first time.

Mayor Milch:

He said that if the trail around Ames/Dahl Beach is completed they could include some interpretive materials that educate the public about some of the historic connections there were to the indigenous people in this area.

He said there is a new School Board member who has strong connections to our business community and the School District has made a request that we try to have some liaison between the School Board and Gladstone businesses. He said they have made economic development a strong goal of this Council and he is grateful that we have Marci Jory on staff for that purpose, that we have our own Planner on staff to accelerate the process for approval of new development in the community, and Councilor Cook has done a wonderful job as liaison for that purpose. He is grateful to see that interconnection between elected officials at different levels of government working together in Gladstone to make this a good place to live, to do business, and a good place to learn how to prepare for those.

He said Ms. Betz just returned from a convention in Austin, Texas. She said she has been a member of ICMA for almost twenty-four years. This conference had over 5,100 city managers from the United States. A lot of the focus/themes were geared toward creating good partnerships with your elected officials, with staff, and investing in your employees. She enjoyed networking with peers from other cities of similar size – they all have the same issues. She said it was learning about how to be a better city manager and taking care of our employees. They will have a department head retreat in December and she is going to take some of the handouts from the conference and discuss them there. She is happy to be in Gladstone. We have some great things that we are accomplishing now, we have a great Council, and we have a great staff. She said we are on the right track, headed in the right direction, and making great strides, not only as a city, but as a county.

Mayor Milch asked for a motion to adjourn the meeting.

ADJOURN:

Councilor Roberts made a motion to adjourn the meeting. Motion was seconded by Councilor Alexander. Ms. Kratz took a roll call vote: Councilor Huckaby – yes. Councilor Alexander – yes. Councilor Reichle – yes. Councilor Cook – yes. Councilor Roberts – yes. Councilor Garlington – yes. Mayor Milch – yes. Motion passed with a unanimous vote. Meeting was adjourned at 8:23 P.M.

Approved by the Mayor this _____ day of _____, 2023.

ATTEST:

Michael Milch, Mayor

Tami Bannick, City Recorder

BANK BALANCES						
Month Ending Balance						
Bank	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023
LGIP -City Of Gladstone #4472	\$ 25,192,979.55	\$ 25,449,877.99	\$ 25,170,836.81			
LGIP - Urban Renewal Agency #4650	2,427,381.48	2,438,367.43	2,450,180.17			
Checking Accounts:						
General Fund	432,049.63	169,111.09	104,430.92			
Urban Renewal	549,462.65	33,760.33	33,760.60			
Municipal Court	28,242.65	30,073.80	31,893.41			
Totals	\$ 28,630,115.96	\$ 28,121,190.64	\$ 27,791,101.91	\$ -	\$ -	\$ -
Bank	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024
LGIP -City Of Gladstone #4472						
LGIP - Urban Renewal Agency #4650						
Checking Accounts:						
General Fund						
Urban Renewal						
Municipal Court						
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - GENERAL FUND							
Revenue							
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL							
RptType: 3000 - BEG FUND BAL.							
100-000-309999	BEGINNING FUND BALANCE	8,240,000.00	8,240,000.00	0.00	0.00	-8,240,000.00	0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	8,240,000.00	8,240,000.00	0.00	0.00	-8,240,000.00	0.00%
RptType: 3100 - LOCAL TAXES							
100-000-310010	CURRENT YEAR TAXES	9,959,943.00	9,959,943.00	0.00	0.00	-9,959,943.00	0.00 %
100-000-310050	PRIOR YEAR TAXES	70,000.00	70,000.00	0.00	0.00	-70,000.00	0.00 %
100-000-314045	TRANSIENT LODGING TAX	350,000.00	350,000.00	2,844.34	7,230.92	-342,769.08	2.07 %
	RptType: 3100 - LOCAL TAXES Total:	10,379,943.00	10,379,943.00	2,844.34	7,230.92	-10,372,712.08	0.07%
RptType: 3110 - STATE SHARED TAXES							
100-000-310170	STATE REVENUE SHARING	310,000.00	310,000.00	0.00	0.00	-310,000.00	0.00 %
100-000-311010	ALCOHOL TAX REVENUE	486,922.00	486,922.00	25,751.65	25,751.65	-461,170.35	5.29 %
100-000-311015	MARIJUANA TAX	88,955.00	88,955.00	0.00	0.00	-88,955.00	0.00 %
100-000-311020	CIGARETTE TAX REVENUE	17,402.00	17,402.00	1,534.47	1,534.47	-15,867.53	8.82 %
	RptType: 3110 - STATE SHARED TAXES Total:	903,279.00	903,279.00	27,286.12	27,286.12	-875,992.88	3.02%
RptType: 3120 - RIGHT OF WAY FEES							
100-000-312010	GLADSTONE DISPOSAL FRANCHISE ...	275,000.00	275,000.00	0.00	0.00	-275,000.00	0.00 %
100-000-312025	PGE FRANCHISE FEES	1,018,440.00	1,018,440.00	0.00	0.00	-1,018,440.00	0.00 %
100-000-312030	NW NATURAL GAS FRANCHISE FEE	315,700.00	315,700.00	0.00	0.00	-315,700.00	0.00 %
100-000-312040	COMCAST CABLE TV FRANCHISE FE	280,000.00	280,000.00	0.00	0.00	-280,000.00	0.00 %
	RptType: 3120 - RIGHT OF WAY FEES Total:	1,889,140.00	1,889,140.00	0.00	0.00	-1,889,140.00	0.00%
RptType: 3130 - LICENSES AND PERMITS							
100-000-313010	BUSINESS LICENSE FEES	187,500.00	187,500.00	1,600.00	3,195.00	-184,305.00	1.70 %
100-000-313015	LIQUOR LICENSE RENEWALS	1,000.00	1,000.00	0.00	170.00	-830.00	17.00 %
100-000-313020	ALARM PERMITS	19,000.00	19,000.00	775.00	2,000.00	-17,000.00	10.53 %
100-000-313025	PARKING PERMITS	227,000.00	227,000.00	6,324.00	29,376.00	-197,624.00	12.94 %
	RptType: 3130 - LICENSES AND PERMITS Total:	434,500.00	434,500.00	8,699.00	34,741.00	-399,759.00	8.00%
RptType: 3140 - CHARGES FOR SERVICES							
100-000-314010	RECREATION FEES	14,000.00	14,000.00	0.00	559.17	-13,440.83	3.99 %
100-000-314015	SENIOR CENTER BUILDING RENTAL ...	13,500.00	13,500.00	840.00	1,427.50	-12,072.50	10.57 %
100-000-314020	PLANNING APPLICATION FEES	80,000.00	80,000.00	2,681.00	9,462.88	-70,537.12	11.83 %
100-000-314025	SOCIAL SERVICES CONTRACT	90,000.00	90,000.00	0.00	0.00	-90,000.00	0.00 %
100-000-314030	LIEN SEARCH FEES	9,500.00	9,500.00	270.00	840.00	-8,660.00	8.84 %
	RptType: 3140 - CHARGES FOR SERVICES Total:	207,000.00	207,000.00	3,791.00	12,289.55	-194,710.45	5.94%
RptType: 3150 - GRANTS							
100-000-315030	POLICE GRANTS	90,000.00	90,000.00	1,600.75	1,600.75	-88,399.25	1.78 %
100-000-315065	WES/GOOD NEIGHBOR GRANT	110,250.00	110,250.00	0.00	50,000.00	-60,250.00	45.35 %
100-000-315080	OTHER GRANTS	100,000.00	100,000.00	0.00	0.00	-100,000.00	0.00 %
	RptType: 3150 - GRANTS Total:	300,250.00	300,250.00	1,600.75	51,600.75	-248,649.25	17.19%
RptType: 3260 - FINES AND FORFEITURES							
100-000-326010	COURT FINES & FORFEITURES	670,000.00	670,000.00	21,289.62	70,269.06	-599,730.94	10.49 %
	RptType: 3260 - FINES AND FORFEITURES Total:	670,000.00	670,000.00	21,289.62	70,269.06	-599,730.94	10.49%
RptType: 3301 - INTEREST							
100-000-330100	INTEREST	565,000.00	565,000.00	96,283.46	281,792.38	-283,207.62	49.87 %
	RptType: 3301 - INTEREST Total:	565,000.00	565,000.00	96,283.46	281,792.38	-283,207.62	49.87%
RptType: 3600 - MISCELLANEOUS							
100-000-360000	ALL OTHER GF RECEIPTS	40,000.00	40,000.00	1,666.13	4,887.39	-35,112.61	12.22 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-000-360100	NAT'L OPIOID SETTLEMENT FUNDS	140,000.00	140,000.00	0.00	7,447.65	-132,552.35	5.32 %
100-000-362115	SENIOR CENTER MISC. INCOME	5,500.00	5,500.00	58.00	296.00	-5,204.00	5.38 %
100-000-362212	TRAM TRIPS	22,000.00	22,000.00	1,278.88	4,071.88	-17,928.12	18.51 %
100-000-362213	MEAL DONATIONS	40,000.00	40,000.00	1,382.00	4,071.05	-35,928.95	10.18 %
RptType: 3600 - MISCELLANEOUS Total:		247,500.00	247,500.00	4,385.01	20,773.97	-226,726.03	8.39%
RptType: 3700 - OTHER							
100-000-371000	SALE OF SURPLUS EQUIP/PROPERTY	30,000.00	30,000.00	9,317.03	10,696.76	-19,303.24	35.66 %
RptType: 3700 - OTHER Total:		30,000.00	30,000.00	9,317.03	10,696.76	-19,303.24	35.66%
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:		23,866,612.00	23,866,612.00	175,496.33	516,680.51	-23,349,931.49	2.16%
Department: 910 - TRANSFER IN							
RptType: 3990 - TRANSFERS IN							
100-910-399105	TRANSFER IN FROM ARPA FUND	653,500.00	653,500.00	0.00	0.00	-653,500.00	0.00 %
100-910-399205	TRANSFER IN FROM STREET FUND	584,717.00	584,717.00	0.00	0.00	-584,717.00	0.00 %
100-910-399390	TRANSFER IN FROM URBAN RENE...	590,503.00	590,503.00	0.00	0.00	-590,503.00	0.00 %
100-910-399730	TRANSFER IN FROM SEWER FUND	417,900.00	417,900.00	0.00	0.00	-417,900.00	0.00 %
100-910-399740	TRANSFER IN FROM WATER FUND	523,678.00	523,678.00	0.00	0.00	-523,678.00	0.00 %
100-910-399750	TRANSFER IN FROM STORM WATER	427,101.00	427,101.00	0.00	0.00	-427,101.00	0.00 %
RptType: 3990 - TRANSFERS IN Total:		3,197,399.00	3,197,399.00	0.00	0.00	-3,197,399.00	0.00%
Department: 910 - TRANSFER IN Total:		3,197,399.00	3,197,399.00	0.00	0.00	-3,197,399.00	0.00%
Revenue Total:		27,064,011.00	27,064,011.00	175,496.33	516,680.51	-26,547,330.49	1.91%

Expense

Department: 121 - ADMIN

RptCategory: 40 - PERSONNEL SERVICES

100-121-431010	CITY ADMINISTRATOR	409,752.00	409,752.00	16,418.64	53,606.30	356,145.70	13.08 %
100-121-431020	CITY RECRDR/HR MGR	390,672.00	390,672.00	8,504.00	25,512.00	365,160.00	6.53 %
100-121-431030	FINANCE DIRECTOR (.80)	206,542.00	206,542.00	0.00	0.00	206,542.00	0.00 %
100-121-431035	TOURISM/EC DEV COORDINATOR	127,812.00	127,812.00	4,234.28	11,324.62	116,487.38	8.86 %
100-121-431070	OFFICE ASSISTANT	154,764.00	154,764.00	6,354.00	19,062.00	135,702.00	12.32 %
100-121-431500	ACCOUNTING CLERK	182,179.00	182,179.00	7,717.60	22,516.80	159,662.20	12.36 %
100-121-450500	CAREER RECOGNITION PAY	17,311.00	17,311.00	755.62	2,241.42	15,069.58	12.95 %
100-121-470000	ASSOCIATED PAYROLL COSTS	887,946.00	887,946.00	23,283.39	71,303.39	816,642.61	8.03 %
RptCategory: 40 - PERSONNEL SERVICES Total:		2,376,978.00	2,376,978.00	67,267.53	205,566.53	2,171,411.47	8.65%

RptCategory: 50 - MATERIAL AND SERVICES

100-121-500110	CONTRACTUAL & PROFESSIONAL S...	152,700.00	152,700.00	16,482.50	41,196.25	111,503.75	26.98 %
100-121-500120	MUNICIPAL AUDIT CONTRACT	67,500.00	67,500.00	0.00	10,500.00	57,000.00	15.56 %
100-121-500130	LEGAL FEES	206,000.00	206,000.00	6,026.00	16,102.00	189,898.00	7.82 %
100-121-500490	COUNCIL ACTIVITIES	25,000.00	25,000.00	111.15	1,976.45	23,023.55	7.91 %
100-121-500491	OUTSIDE AGENCY REQUESTS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
100-121-500492	PLANNING SERVICES CONTRACT	180,000.00	180,000.00	0.00	11,822.00	168,178.00	6.57 %
100-121-510020	COMM PROMOTIONS/BUSINESS D...	293,000.00	293,000.00	450.00	7,072.64	285,927.36	2.41 %
100-121-510021	TOURISM PROMOTION/ACTIVITIES	42,000.00	42,000.00	0.00	7,879.52	34,120.48	18.76 %
100-121-520120	BANK CHARGES	8,700.00	8,700.00	93.44	190.00	8,510.00	2.18 %
100-121-520400	OFFICE SUPPLIES & EQUIPMENT	37,000.00	37,000.00	785.86	1,938.61	35,061.39	5.24 %
100-121-520450	CITY NEWSLETTER	85,000.00	85,000.00	0.00	6,874.89	78,125.11	8.09 %
100-121-530000	FIRE & LIABILITY INSURANCE	436,800.00	436,800.00	0.00	168,621.96	268,178.04	38.60 %
100-121-530200	EMERGENCY MANAGEMENT	5,000.00	5,000.00	42.75	128.25	4,871.75	2.57 %
100-121-540110	EMPLOYEE APPRECIATION	8,000.00	8,000.00	0.00	306.35	7,693.65	3.83 %
100-121-540120	PERSONNEL RECRUITMENT	20,000.00	20,000.00	26.00	845.50	19,154.50	4.23 %
100-121-540200	DUES & MEMBERSHIPS	60,000.00	60,000.00	2,058.00	13,087.82	46,912.18	21.81 %
100-121-540220	TRAVEL, CONFERENCES & TRAINING	45,000.00	45,000.00	1,643.96	2,989.93	42,010.07	6.64 %
100-121-540230	MILEAGE REIMBURSEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-121-542000	PUBLICATIONS & SUBSCRIPTIONS	15,000.00	15,000.00	0.00	3,166.99	11,833.01	21.11 %
100-121-560120	TELEPHONES	18,500.00	18,500.00	639.21	1,883.76	16,616.24	10.18 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		1,717,200.00	1,717,200.00	28,358.87	296,582.92	1,420,617.08	17.27%
Department: 121 - ADMIN Total:		4,094,178.00	4,094,178.00	95,626.40	502,149.45	3,592,028.55	12.26%

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 122 - INFORMATION TECHNOLOGY							
RptCategory: 40 - PERSONNEL SERVICES							
100-122-432010	IT MANAGER	239,844.00	239,844.00	9,844.00	29,532.00	210,312.00	12.31 %
100-122-470000	ASSOCIATED PAYROLL COSTS	125,511.00	125,511.00	5,028.61	15,085.08	110,425.92	12.02 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	365,355.00	365,355.00	14,872.61	44,617.08	320,737.92	12.21%
RptCategory: 50 - MATERIAL AND SERVICES							
100-122-500110	CONTRACTUAL & PROFESSIONAL	10,600.00	10,600.00	0.00	0.00	10,600.00	0.00 %
100-122-500210	COMPUTER/TECHNOLOGY SERVICE	247,524.00	247,524.00	3,900.00	31,662.13	215,861.87	12.79 %
100-122-520400	OFFICE SUPPLIES & EQUIPMENT	40,260.00	40,260.00	1,442.24	3,528.72	36,731.28	8.76 %
100-122-540220	TRAVEL, CONFERENCES & TRAINING	3,000.00	3,000.00	333.11	562.84	2,437.16	18.76 %
100-122-540300	SMALL TOOLS, EQUIPMENT & SAFE...	1,000.00	1,000.00	0.00	72.77	927.23	7.28 %
100-122-560110	CELL PHONES, PAGERS & RADIOS	71,076.00	71,076.00	2,510.42	7,525.97	63,550.03	10.59 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	373,460.00	373,460.00	8,185.77	43,352.43	330,107.57	11.61%
RptCategory: 60 - CAPITAL OUTLAY							
100-122-661018	COMPUTER & EQUIPMENT RESERVE	130,499.00	130,499.00	0.00	245.01	130,253.99	0.19 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	130,499.00	130,499.00	0.00	245.01	130,253.99	0.19%
	Department: 122 - INFORMATION TECHNOLOGY Total:	869,314.00	869,314.00	23,058.38	88,214.52	781,099.48	10.15%
Department: 124 - FACILITIES							
RptCategory: 40 - PERSONNEL SERVICES							
100-124-437050	PUBLIC WORKS SUPERVISOR	19,846.00	19,846.00	0.00	256.67	19,589.33	1.29 %
100-124-437070	UTILITY WORKER II	119,296.00	119,296.00	5,128.37	10,456.45	108,839.55	8.77 %
100-124-450100	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
100-124-470000	ASSOCIATED PAYROLL COSTS	81,639.00	81,639.00	2,763.53	5,771.85	75,867.15	7.07 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	221,781.00	221,781.00	7,891.90	16,484.97	205,296.03	7.43%
RptCategory: 50 - MATERIAL AND SERVICES							
100-124-500110	CONTRACTUAL & PROFESSIONAL S...	165,500.00	165,500.00	3,586.07	9,210.11	156,289.89	5.57 %
100-124-520130	OPERATIONS, MAINTENANCE & RE...	100,000.00	100,000.00	9,310.97	18,251.75	81,748.25	18.25 %
100-124-540220	TRAVEL, CONFERENCES & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
100-124-540300	SMALL TOOLS, EQUIPMENT & SAFE...	5,000.00	5,000.00	159.53	258.81	4,741.19	5.18 %
100-124-560100	UTILITIES	193,500.00	193,500.00	14,371.38	29,480.45	164,019.55	15.24 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	466,500.00	466,500.00	27,427.95	57,201.12	409,298.88	12.26%
RptCategory: 60 - CAPITAL OUTLAY							
100-124-641000	FACILITY IMPROVEMENTS	0.00	0.00	2,810.00	2,810.00	-2,810.00	0.00 %
100-124-641005	PUBLIC WORKS FACILITY CONSTRU...	4,660,188.00	4,660,188.00	511,748.70	687,730.87	3,972,457.13	14.76 %
100-124-641010	BUILDING RESERVE/REPAIR	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	4,680,188.00	4,680,188.00	514,558.70	690,540.87	3,989,647.13	14.75%
	Department: 124 - FACILITIES Total:	5,368,469.00	5,368,469.00	549,878.55	764,226.96	4,604,242.04	14.24%
Department: 220 - COURT							
RptCategory: 40 - PERSONNEL SERVICES							
100-220-432020	MUNICIPAL COURT CLERK	144,999.00	144,999.00	5,935.89	17,807.67	127,191.33	12.28 %
100-220-432035	COURT ADMINISTRATOR	187,908.00	187,908.00	7,713.00	23,139.00	164,769.00	12.31 %
100-220-450500	CAREER RECOGNITION PAY	7,041.00	7,041.00	289.02	867.06	6,173.94	12.31 %
100-220-470000	ASSOCIATED PAYROLL COSTS	190,166.00	190,166.00	7,617.23	22,850.87	167,315.13	12.02 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	530,114.00	530,114.00	21,555.14	64,664.60	465,449.40	12.20%
RptCategory: 50 - MATERIAL AND SERVICES							
100-220-500110	CONTRACTUAL & PROFESSIONAL S...	2,000.00	2,000.00	0.00	10.50	1,989.50	0.53 %
100-220-500132	PROSECUTING ATTORNEY	85,000.00	85,000.00	3,500.00	7,000.00	78,000.00	8.24 %
100-220-500134	ATTORNEYS FOR INDIGENT CLIENTS	57,000.00	57,000.00	750.00	3,800.00	53,200.00	6.67 %
100-220-500136	MUNICIPAL COURT JUDGE	84,000.00	84,000.00	3,500.00	10,500.00	73,500.00	12.50 %
100-220-500137	PRO-TEM JUDGE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
100-220-500138	JURY EXPENSES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
100-220-500282	COURTROOM SECURITY	21,000.00	21,000.00	0.00	1,500.00	19,500.00	7.14 %
100-220-520120	BANK CHARGES	12,000.00	12,000.00	1,523.53	1,523.53	10,476.47	12.70 %
100-220-520400	OFFICE SUPPLIES & EQUIPMENT	12,000.00	12,000.00	206.02	459.74	11,540.26	3.83 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-220-540220	TRAVEL, CONFERENCES & TRAINING	4,000.00	4,000.00	576.85	806.58	3,193.42	20.16 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		281,000.00	281,000.00	10,056.40	25,600.35	255,399.65	9.11%
Department: 220 - COURT Total:		811,114.00	811,114.00	31,611.54	90,264.95	720,849.05	11.13%
Department: 240 - POLICE							
RptCategory: 40 - PERSONNEL SERVICES							
100-240-432110	POLICE CHIEF	337,464.00	337,464.00	13,852.00	41,556.00	295,908.00	12.31 %
100-240-432130	POLICE LIEUTENANT	271,116.00	271,116.00	0.00	0.00	271,116.00	0.00 %
100-240-432140	POLICE DETECTIVE	184,332.00	184,332.00	8,127.28	24,340.31	159,991.69	13.20 %
100-240-432160	POLICE OFFICER	1,529,200.00	1,529,200.00	50,182.14	146,545.64	1,382,654.36	9.58 %
100-240-432170	POLICE SERGEANT	642,360.00	642,360.00	26,852.53	78,134.18	564,225.82	12.16 %
100-240-432182	PROPERTY ROOM TECHNICIAN	59,430.00	59,430.00	2,257.12	7,500.08	51,929.92	12.62 %
100-240-432185	POLICE RECORDS CLERK	131,004.00	131,004.00	11,958.04	22,502.04	108,501.96	17.18 %
100-240-450100	OVERTIME	290,000.00	290,000.00	17,794.39	44,635.55	245,364.45	15.39 %
100-240-450110	TRAFFIC GRANT OVERTIME	80,000.00	80,000.00	2,026.47	8,377.39	71,622.61	10.47 %
100-240-450200	HOLIDAY PAY	30,000.00	30,000.00	4,930.45	12,017.97	17,982.03	40.06 %
100-240-450210	TRAINING OVERTIME	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00 %
100-240-450300	PROFICIENCY PAY	176,563.00	176,563.00	5,996.38	17,204.42	159,358.58	9.74 %
100-240-450500	CAREER RECOGNITION PAY	8,604.00	8,604.00	1,493.16	4,061.14	4,542.86	47.20 %
100-240-470000	ASSOCIATED PAYROLL COSTS	2,192,668.00	2,192,668.00	72,556.74	217,300.22	1,975,367.78	9.91 %
RptCategory: 40 - PERSONNEL SERVICES Total:		5,950,741.00	5,950,741.00	218,026.70	624,174.94	5,326,566.06	10.49%
RptCategory: 50 - MATERIAL AND SERVICES							
100-240-500110	CONTRACTUAL & PROFESSIONAL S...	149,350.00	149,350.00	1,172.36	28,628.12	120,721.88	19.17 %
100-240-500284	PARK PATROL	19,076.00	19,076.00	0.00	8,898.19	10,177.81	46.65 %
100-240-500498	SHARE COST CCOM DISPATCH	153,700.00	153,700.00	6,506.87	19,520.63	134,179.37	12.70 %
100-240-510044	JUVENILE DIVERSION PROGRAM	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
100-240-520100	OPERATIONAL SUPPLIES AND EXPE...	89,948.00	89,948.00	826.00	3,839.96	86,108.04	4.27 %
100-240-520112	FIREARMS/AMMUNITION	72,080.00	72,080.00	180.00	224.00	71,856.00	0.31 %
100-240-520320	FLEET FUEL, MAINTENANCE & REPA...	176,960.00	176,960.00	7,352.17	35,334.36	141,625.64	19.97 %
100-240-520345	RADAR MAINTENANCE REPLACEM...	4,240.00	4,240.00	0.00	0.00	4,240.00	0.00 %
100-240-520400	OFFICE SUPPLIES & EQUIPMENT	37,492.00	37,492.00	1,236.17	3,338.93	34,153.07	8.91 %
100-240-540110	EMPLOYEE APPRECIATION	12,000.00	12,000.00	107.99	407.99	11,592.01	3.40 %
100-240-540200	DUES & MEMBERSHIPS	12,000.00	12,000.00	341.00	521.00	11,479.00	4.34 %
100-240-540220	TRAVEL, CONFERENCES & TRAINING	58,652.00	58,652.00	1,790.42	4,802.41	53,849.59	8.19 %
100-240-540301	UNIFORMS AND SAFETY EQUIPMENT	41,976.00	41,976.00	3,833.32	7,379.18	34,596.82	17.58 %
100-240-542000	PUBLICATIONS & SUBSCRIPTIONS	5,000.00	5,000.00	179.00	611.00	4,389.00	12.22 %
100-240-560120	TELEPHONES	21,412.00	21,412.00	795.48	2,332.43	19,079.57	10.89 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		858,886.00	858,886.00	24,320.78	115,838.20	743,047.80	13.49%
RptCategory: 60 - CAPITAL OUTLAY							
100-240-651000	VEHICLES AND EQUIPMENT RESERV...	182,850.00	182,850.00	0.00	62,223.46	120,626.54	34.03 %
RptCategory: 60 - CAPITAL OUTLAY Total:		182,850.00	182,850.00	0.00	62,223.46	120,626.54	34.03%
Department: 240 - POLICE Total:		6,992,477.00	6,992,477.00	242,347.48	802,236.60	6,190,240.40	11.47%
Department: 250 - FIRE							
RptCategory: 50 - MATERIAL AND SERVICES							
100-250-500110	CONTRACTUAL & PROFESSIONAL S...	3,668,444.00	3,668,444.00	0.00	555,817.50	3,112,626.50	15.15 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		3,668,444.00	3,668,444.00	0.00	555,817.50	3,112,626.50	15.15%
Department: 250 - FIRE Total:		3,668,444.00	3,668,444.00	0.00	555,817.50	3,112,626.50	15.15%
Department: 526 - PARKS							
RptCategory: 40 - PERSONNEL SERVICES							
100-526-437049	PUBLIC WORKS DIRECTOR	56,935.00	56,935.00	2,170.60	6,511.80	50,423.20	11.44 %
100-526-437050	PUBLIC WORKS SUPERVISOR	89,310.00	89,310.00	0.00	1,155.01	88,154.99	1.29 %
100-526-437055	PW ADMIN ASSISTANT	42,343.00	42,343.00	1,667.10	5,006.30	37,336.70	11.82 %
100-526-437070	UTILITY WORKER, JOURNEY	0.00	0.00	5,763.00	11,526.00	-11,526.00	0.00 %
100-526-437071	UTILITY WORKER II	237,712.00	237,712.00	5,654.01	20,466.07	217,245.93	8.61 %
100-526-439011	SEASONAL HELP	77,125.00	77,125.00	0.00	0.00	77,125.00	0.00 %
100-526-450100	OVERTIME	4,000.00	4,000.00	246.22	362.71	3,637.29	9.07 %
100-526-450500	CAREER RECOGNITION PAY	163.00	163.00	64.29	182.95	-19.95	112.24 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100-526-470000	ASSOCIATED PAYROLL COSTS	249,276.00	249,276.00	7,110.56	21,818.66	227,457.34	8.75 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	756,864.00	756,864.00	22,675.78	67,029.50	689,834.50	8.86%
	RptCategory: 50 - MATERIAL AND SERVICES						
100-526-500110	CONTRACTUAL & PROFESSIONAL S...	70,000.00	70,000.00	3,539.83	9,519.27	60,480.73	13.60 %
100-526-520120	BANK CHARGES	11,200.00	11,200.00	312.81	1,536.34	9,663.66	13.72 %
100-526-520130	OPERATIONS, MAINTENANCE & RE...	152,000.00	152,000.00	11,425.46	19,411.64	132,588.36	12.77 %
100-526-520132	HAZARDOUS TREE REMOVAL	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
100-526-520320	FLEET FUEL, MAINTENANCE & REPA...	45,000.00	45,000.00	1,360.66	3,283.86	41,716.14	7.30 %
100-526-520400	OFFICE SUPPLIES & EQUIPMENT	5,000.00	5,000.00	71.55	238.37	4,761.63	4.77 %
100-526-540220	TRAVEL, CONFERENCES & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-526-540300	SMALL TOOLS, EQUIPMENT & SAFE...	10,000.00	10,000.00	87.59	775.72	9,224.28	7.76 %
100-526-540400	DUMPING, HAULING, GARBAGE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
100-526-560100	UTILITIES	73,300.00	73,300.00	8,198.65	19,753.14	53,546.86	26.95 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	419,500.00	419,500.00	24,996.55	54,518.34	364,981.66	13.00%
	RptCategory: 60 - CAPITAL OUTLAY						
100-526-660100	EQUIPMENT REPLACEMENT RESER...	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
100-526-676050	SYSTEM IMPROVEMENTS & PROJEC...	599,623.00	599,623.00	-6,161.15	0.00	599,623.00	0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	649,623.00	649,623.00	-6,161.15	0.00	649,623.00	0.00%
	Department: 526 - PARKS Total:	1,825,987.00	1,825,987.00	41,511.18	121,547.84	1,704,439.16	6.66%
	Department: 527 - RECREATION						
	RptCategory: 40 - PERSONNEL SERVICES						
100-527-435120	RECREATION COORDINATOR	20,000.00	20,000.00	0.00	4,054.05	15,945.95	20.27 %
100-527-470000	ASSOCIATED PAYROLL COSTS	7,500.00	7,500.00	0.00	1,582.81	5,917.19	21.10 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	27,500.00	27,500.00	0.00	5,636.86	21,863.14	20.50%
	RptCategory: 50 - MATERIAL AND SERVICES						
100-527-510062	SUMMER PROGRAMS	3,000.00	3,000.00	-15.57	839.25	2,160.75	27.98 %
100-527-510064	SPECIAL EVENTS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
100-527-520136	MAINTENANCE & SUPPLIES	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	10,200.00	10,200.00	-15.57	839.25	9,360.75	8.23%
	Department: 527 - RECREATION Total:	37,700.00	37,700.00	-15.57	6,476.11	31,223.89	17.18%
	Department: 528 - SENIOR CENTER						
	RptCategory: 40 - PERSONNEL SERVICES						
100-528-435210	COMMUNITY SERVICES MANAGER	223,061.00	223,061.00	8,504.00	25,119.50	197,941.50	11.26 %
100-528-435240	TRAM DRIVER	69,366.00	69,366.00	3,399.77	11,222.40	58,143.60	16.18 %
100-528-435250	NUTRITION CATERER	112,776.00	112,776.00	4,541.00	13,598.00	99,178.00	12.06 %
100-528-435280	CENTER ASSISTANT	140,388.00	140,388.00	5,763.00	17,911.08	122,476.92	12.76 %
100-528-435295	BUILDING MONITOR	4,500.00	4,500.00	0.00	208.69	4,291.31	4.64 %
100-528-450500	CAREER RECOGNITION PAY	1,404.00	1,404.00	57.63	179.11	1,224.89	12.76 %
100-528-470000	ASSOCIATED PAYROLL COSTS	297,810.00	297,810.00	11,927.89	36,241.84	261,568.16	12.17 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	849,305.00	849,305.00	34,193.29	104,480.62	744,824.38	12.30%
	RptCategory: 50 - MATERIAL AND SERVICES						
100-528-510075	NUTRITION PROGRAM SUPPLIES	30,000.00	30,000.00	2,248.82	4,405.83	25,594.17	14.69 %
100-528-520140	TRAM EXPENSES	14,500.00	14,500.00	540.85	1,983.79	12,516.21	13.68 %
100-528-520200	BLDG MAINTENANCE & SUPPLIES	4,000.00	4,000.00	0.00	124.00	3,876.00	3.10 %
100-528-520320	FLEET FUEL, MAINTENANCE & REPA...	2,800.00	2,800.00	789.98	1,465.00	1,335.00	52.32 %
100-528-520400	OFFICE SUPPLIES & EQUIPMENT	5,000.00	5,000.00	532.38	1,263.03	3,736.97	25.26 %
100-528-540200	DUES & MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
100-528-560120	TELEPHONES	3,000.00	3,000.00	123.74	363.65	2,636.35	12.12 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	60,300.00	60,300.00	4,235.77	9,605.30	50,694.70	15.93%
	RptCategory: 60 - CAPITAL OUTLAY						
100-528-651000	VEHICLES AND EQUIPMENT RESERV...	0.00	0.00	1,530.00	1,530.00	-1,530.00	0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	0.00	0.00	1,530.00	1,530.00	-1,530.00	0.00%
	Department: 528 - SENIOR CENTER Total:	909,605.00	909,605.00	39,959.06	115,615.92	793,989.08	12.71%

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 529 - LIBRARY						
RptCategory: 50 - MATERIAL AND SERVICES						
100-529-500110	CONTRACTUAL & PROFESSIONAL S...	446,540.00	446,540.00	0.00	0.00	446,540.00 0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		446,540.00	446,540.00	0.00	0.00	446,540.00 0.00%
Department: 529 - LIBRARY Total:		446,540.00	446,540.00	0.00	0.00	446,540.00 0.00%
Department: 600 - DEBT SERVICE						
RptCategory: 70 - DEBT SERVICE						
100-600-720040	DEBT PRINCIPAL	854,265.00	854,265.00	0.00	177,775.00	676,490.00 20.81 %
100-600-730040	DEBT SERVICE - INTEREST	364,010.00	364,010.00	0.00	35,091.48	328,918.52 9.64 %
RptCategory: 70 - DEBT SERVICE Total:		1,218,275.00	1,218,275.00	0.00	212,866.48	1,005,408.52 17.47%
Department: 600 - DEBT SERVICE Total:		1,218,275.00	1,218,275.00	0.00	212,866.48	1,005,408.52 17.47%
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
100-990-910000	CONTINGENCY FUNDS	821,908.00	821,908.00	0.00	0.00	821,908.00 0.00 %
RptCategory: 90 - OTHER Total:		821,908.00	821,908.00	0.00	0.00	821,908.00 0.00%
Department: 990 - CONTINGENCY Total:		821,908.00	821,908.00	0.00	0.00	821,908.00 0.00%
Expense Total:		27,064,011.00	27,064,011.00	1,023,977.02	3,259,416.33	23,804,594.67 12.04%
Fund: 100 - GENERAL FUND Surplus (Deficit):		0.00	0.00	-848,480.69	-2,742,735.82	-2,742,735.82 0.00%

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 105 - AMERICAN RESCUE PLAN RESERVE FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3150 - GRANTS						
105-000-315080 OTHER GRANTS (ARPA)	2,367,344.00	2,367,344.00	0.00	0.00	-2,367,344.00	0.00 %
RptType: 3150 - GRANTS Total:	2,367,344.00	2,367,344.00	0.00	0.00	-2,367,344.00	0.00%
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	2,367,344.00	2,367,344.00	0.00	0.00	-2,367,344.00	0.00%
Revenue Total:	2,367,344.00	2,367,344.00	0.00	0.00	-2,367,344.00	0.00%
Expense						
Department: 150 - ARPA GRANT						
RptCategory: 50 - MATERIAL AND SERVICES						
105-150-500110 CONTRACTUAL & PROFESSIONAL S...	115,300.00	115,300.00	0.00	6,540.00	108,760.00	5.67 %
105-150-530200 EMERGENCY MANAGEMENT	17,600.00	17,600.00	0.00	13,048.80	4,551.20	74.14 %
105-150-530210 ARPA FUNDING (TBD)	280,944.00	280,944.00	0.00	0.00	280,944.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	413,844.00	413,844.00	0.00	19,588.80	394,255.20	4.73%
RptCategory: 60 - CAPITAL OUTLAY						
105-150-660100 EQUIPMENT REPLACEMENT	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00%
Department: 150 - ARPA GRANT Total:	513,844.00	513,844.00	0.00	19,588.80	494,255.20	3.81%
Department: 920 - TRANSFER OUT						
RptCategory: 89 - TRANSFERS OUT						
105-920-899100 TRANSFER OUT TO GENERAL FUND	653,500.00	653,500.00	0.00	0.00	653,500.00	0.00 %
105-920-899730 TRANSFER OUT TO SEWER FUND	840,000.00	840,000.00	0.00	0.00	840,000.00	0.00 %
105-920-899750 TRANSFER OUT TO STORM WATER F...	360,000.00	360,000.00	0.00	0.00	360,000.00	0.00 %
RptCategory: 89 - TRANSFERS OUT Total:	1,853,500.00	1,853,500.00	0.00	0.00	1,853,500.00	0.00%
Department: 920 - TRANSFER OUT Total:	1,853,500.00	1,853,500.00	0.00	0.00	1,853,500.00	0.00%
Expense Total:	2,367,344.00	2,367,344.00	0.00	19,588.80	2,347,755.20	0.83%
Fund: 105 - AMERICAN RESCUE PLAN RESERVE FUND Surplus (Defici..	0.00	0.00	0.00	-19,588.80	-19,588.80	0.00%

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 205 - ROAD AND STREET FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
205-000-309999	BEGINNING FUND BALANCE	2,822,000.00	2,822,000.00	0.00	0.00	-2,822,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	2,822,000.00	2,822,000.00	0.00	0.00	-2,822,000.00 0.00%
RptType: 3100 - LOCAL TAXES						
205-000-310060	VEHICLE REGISTRATION FEES	500,000.00	500,000.00	19,410.32	19,410.32	-480,589.68 3.88 %
	RptType: 3100 - LOCAL TAXES Total:	500,000.00	500,000.00	19,410.32	19,410.32	-480,589.68 3.88%
RptType: 3110 - STATE SHARED TAXES						
205-000-310140	STATE HIGHWAY TAXES	1,944,766.00	1,944,766.00	83,066.73	136,600.26	-1,808,165.74 7.02 %
	RptType: 3110 - STATE SHARED TAXES Total:	1,944,766.00	1,944,766.00	83,066.73	136,600.26	-1,808,165.74 7.02%
RptType: 3120 - RIGHT OF WAY FEES						
205-000-312050	RIGHT OF WAY - TELECOM	240,000.00	240,000.00	238.44	288.30	-239,711.70 0.12 %
205-000-312055	RIGHT OF WAY - OTHER	225,000.00	225,000.00	7,660.83	7,660.83	-217,339.17 3.40 %
205-000-312060	ROW LICENSES & APP FEES	1,000.00	1,000.00	0.00	0.00	-1,000.00 0.00 %
	RptType: 3120 - RIGHT OF WAY FEES Total:	466,000.00	466,000.00	7,899.27	7,949.13	-458,050.87 1.71%
RptType: 3600 - MISCELLANEOUS						
205-000-360000	ALL OTHER ROAD/STREET RECEIPTS	50,000.00	50,000.00	940.00	2,115.00	-47,885.00 4.23 %
	RptType: 3600 - MISCELLANEOUS Total:	50,000.00	50,000.00	940.00	2,115.00	-47,885.00 4.23%
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	5,782,766.00	5,782,766.00	111,316.32	166,074.71	-5,616,691.29 2.87%
Department: 910 - TRANSFER IN						
RptType: 3990 - TRANSFERS IN						
205-910-399730	TRANSFER IN FROM SEWER FUND	462,275.00	462,275.00	0.00	0.00	-462,275.00 0.00 %
205-910-399740	TRANSFER IN FROM WATER FUND	349,000.00	349,000.00	0.00	0.00	-349,000.00 0.00 %
205-910-399750	TRANSFER IN FROM STORM WATER	110,500.00	110,500.00	0.00	0.00	-110,500.00 0.00 %
	RptType: 3990 - TRANSFERS IN Total:	921,775.00	921,775.00	0.00	0.00	-921,775.00 0.00%
	Department: 910 - TRANSFER IN Total:	921,775.00	921,775.00	0.00	0.00	-921,775.00 0.00%
	Revenue Total:	6,704,541.00	6,704,541.00	111,316.32	166,074.71	-6,538,466.29 2.48%
Expense						
Department: 305 - ROAD AND STREET						
RptCategory: 40 - PERSONNEL SERVICES						
205-305-437049	PUBLIC WORKS DIRECTOR	56,935.00	56,935.00	2,170.60	6,511.80	50,423.20 11.44 %
205-305-437050	PUBLIC WORKS SUPERVISOR	89,310.00	89,310.00	0.00	1,155.02	88,154.98 1.29 %
205-305-437051	PW UTILITIES MANAGER	60,981.00	60,981.00	2,395.50	7,165.38	53,815.62 11.75 %
205-305-437055	PW ADMIN ASSISTANT	62,632.00	62,632.00	2,506.23	7,529.94	55,102.06 12.02 %
205-305-437070	UTILITY WORKER, JOURNEY	154,764.00	154,764.00	11,582.00	29,842.63	124,921.37 19.28 %
205-305-437071	UTILITY WORKER II	165,676.00	165,676.00	1,535.44	14,292.16	151,383.84 8.63 %
205-305-439011	SEASONAL HELP	77,125.00	77,125.00	0.00	3,640.88	73,484.12 4.72 %
205-305-450100	OVERTIME	10,000.00	10,000.00	332.30	865.85	9,134.15 8.66 %
205-305-450500	CAREER RECOGNITION PAY	11,727.00	11,727.00	551.01	1,750.49	9,976.51 14.93 %
205-305-470000	ASSOCIATED PAYROLL COSTS	427,801.00	427,801.00	14,360.35	45,982.47	381,818.53 10.75 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	1,116,951.00	1,116,951.00	35,433.43	118,736.62	998,214.38 10.63%
RptCategory: 50 - MATERIAL AND SERVICES						
205-305-500110	CONTRACTUAL & PROFESSIONAL S...	40,000.00	40,000.00	1,952.66	17,381.24	22,618.76 43.45 %
205-305-520130	OPERATIONS, MAINTENANCE & RE...	630,000.00	630,000.00	11,498.36	152,261.48	477,738.52 24.17 %
205-305-520172	STREET LIGHT MAINTENANCE	200,000.00	200,000.00	7,589.30	22,278.02	177,721.98 11.14 %
205-305-520176	TRAFFIC SIGNAL MAINTENANCE	14,000.00	14,000.00	321.19	321.19	13,678.81 2.29 %
205-305-520178	STREET SIGN MAINTENANCE	50,000.00	50,000.00	0.00	0.00	50,000.00 0.00 %
205-305-520320	FLEET FUEL, MAINTENANCE & REPA...	50,000.00	50,000.00	1,043.95	5,705.23	44,294.77 11.41 %
205-305-520400	OFFICE SUPPLIES & EQUIPMENT	4,000.00	4,000.00	48.53	221.35	3,778.65 5.53 %
205-305-540220	TRAVEL, CONFERENCES & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00 0.00 %
205-305-540300	SMALL TOOLS, EQUIPMENT & SAFE...	20,000.00	20,000.00	87.59	87.59	19,912.41 0.44 %
205-305-540400	DUMPING, HAULING, GARBAGE	7,500.00	7,500.00	0.00	0.00	7,500.00 0.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
205-305-560100	UTILITIES	2,500.00	2,500.00	52.32	153.77	2,346.23	6.15 %
RptCategory: 50 - MATERIAL AND SERVICES Total:		1,020,500.00	1,020,500.00	22,593.90	198,409.87	822,090.13	19.44%
RptCategory: 60 - CAPITAL OUTLAY							
205-305-660100	EQUIPMENT REPLACEMENT RESER...	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
205-305-675056	BIKEWAY & SIDEWALK IMPROVEM...	19,447.00	19,447.00	0.00	0.00	19,447.00	0.00 %
205-305-676050	SYSTEM IMPROVEMENTS & PROJEC...	1,884,122.00	1,884,122.00	10,858.83	67,866.53	1,816,255.47	3.60 %
205-305-678090	RESERVE FROM SDC'S	596,139.00	596,139.00	0.00	0.00	596,139.00	0.00 %
RptCategory: 60 - CAPITAL OUTLAY Total:		2,749,708.00	2,749,708.00	10,858.83	67,866.53	2,681,841.47	2.47%
Department: 305 - ROAD AND STREET Total:		4,887,159.00	4,887,159.00	68,886.16	385,013.02	4,502,145.98	7.88%
Department: 920 - TRANSFER OUT							
RptCategory: 89 - TRANSFERS OUT							
205-920-899100	TRANSFER OUT TO GENERAL FUND	584,717.00	584,717.00	0.00	0.00	584,717.00	0.00 %
205-920-899730	TRANSFER OUT TO SEWER FUND	277,555.00	277,555.00	0.00	0.00	277,555.00	0.00 %
205-920-899740	TRANSFER OUT TO WATER	277,555.00	277,555.00	0.00	0.00	277,555.00	0.00 %
205-920-899750	TRANSFER OUT TO STORM	277,555.00	277,555.00	0.00	0.00	277,555.00	0.00 %
RptCategory: 89 - TRANSFERS OUT Total:		1,417,382.00	1,417,382.00	0.00	0.00	1,417,382.00	0.00%
Department: 920 - TRANSFER OUT Total:		1,417,382.00	1,417,382.00	0.00	0.00	1,417,382.00	0.00%
Department: 990 - CONTINGENCY							
RptCategory: 90 - OTHER							
205-990-910000	CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
RptCategory: 90 - OTHER Total:		400,000.00	400,000.00	0.00	0.00	400,000.00	0.00%
Department: 990 - CONTINGENCY Total:		400,000.00	400,000.00	0.00	0.00	400,000.00	0.00%
Expense Total:		6,704,541.00	6,704,541.00	68,886.16	385,013.02	6,319,527.98	5.74%
Fund: 205 - ROAD AND STREET FUND Surplus (Deficit):		0.00	0.00	42,430.16	-218,938.31	-218,938.31	0.00%

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 228 - POLICE LEVY FUND							
Revenue							
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL							
RptType: 3000 - BEG FUND BAL.							
228-000-309999	BEGINNING FUND BALANCE	23,000.00	23,000.00	0.00	0.00	-23,000.00	0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	23,000.00	23,000.00	0.00	0.00	-23,000.00	0.00%
RptType: 3100 - LOCAL TAXES							
228-000-310020	CURRENT LEVY TAX	1,515,498.00	1,515,498.00	0.00	0.00	-1,515,498.00	0.00 %
228-000-310050	PRIOR YEAR TAXES	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
	RptType: 3100 - LOCAL TAXES Total:	1,525,498.00	1,525,498.00	0.00	0.00	-1,525,498.00	0.00%
RptType: 3301 - INTEREST							
228-000-330100	INTEREST	4,000.00	4,000.00	-287.69	-164.64	-4,164.64	4.12 %
	RptType: 3301 - INTEREST Total:	4,000.00	4,000.00	-287.69	-164.64	-4,164.64	4.12%
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	1,552,498.00	1,552,498.00	-287.69	-164.64	-1,552,662.64	0.01%
	Revenue Total:	1,552,498.00	1,552,498.00	-287.69	-164.64	-1,552,662.64	0.01%
Expense							
Department: 245 - POLICE LEVY							
RptCategory: 40 - PERSONNEL SERVICES							
228-245-432160	POLICE OFFICER	184,338.00	184,338.00	8,670.24	25,682.46	158,655.54	13.93 %
228-245-432165	SCHOOL RESOURCE OFFICER	184,338.00	184,338.00	0.00	0.00	184,338.00	0.00 %
228-245-432180	MUNICIPAL ORDINANCE SPECIALIST	137,556.00	137,556.00	4,634.86	9,424.11	128,131.89	6.85 %
228-245-432195	EXECUTIVE ASSISTANT	161,508.00	161,508.00	6,663.00	19,989.00	141,519.00	12.38 %
228-245-450100	OVERTIME	30,000.00	30,000.00	256.78	1,957.97	28,042.03	6.53 %
228-245-450200	HOLIDAY PAY	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
228-245-450300	PROFICIENCY PAY	67,507.00	67,507.00	1,496.40	4,086.91	63,420.09	6.05 %
228-245-450500	CAREER RECOGNITION PAY	0.00	0.00	198.58	552.43	-552.43	0.00 %
228-245-470000	ASSOCIATED PAYROLL COSTS	490,468.00	490,468.00	14,581.02	39,519.55	450,948.45	8.06 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	1,259,715.00	1,259,715.00	36,500.88	101,212.43	1,158,502.57	8.03%
RptCategory: 50 - MATERIAL AND SERVICES							
228-245-500498	SHARE COST CCOM DISPATCH	161,386.00	161,386.00	6,772.46	20,317.40	141,068.60	12.59 %
228-245-510032	SRO EXPENSES	4,000.00	4,000.00	1,682.13	2,722.83	1,277.17	68.07 %
228-245-510040	K-9 EXPENSES	14,000.00	14,000.00	745.57	1,978.34	12,021.66	14.13 %
228-245-510041	SWAT PROGRAM	8,200.00	8,200.00	0.00	0.00	8,200.00	0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	187,586.00	187,586.00	9,200.16	25,018.57	162,567.43	13.34%
	Department: 245 - POLICE LEVY Total:	1,447,301.00	1,447,301.00	45,701.04	126,231.00	1,321,070.00	8.72%
Department: 991 - UNAPPROPRIATED BALANCE							
RptCategory: 90 - OTHER							
228-991-990000	UNAPPROPRIATED ENDING FUND B...	105,197.00	105,197.00	0.00	0.00	105,197.00	0.00 %
	RptCategory: 90 - OTHER Total:	105,197.00	105,197.00	0.00	0.00	105,197.00	0.00%
	Department: 991 - UNAPPROPRIATED BALANCE Total:	105,197.00	105,197.00	0.00	0.00	105,197.00	0.00%
	Expense Total:	1,552,498.00	1,552,498.00	45,701.04	126,231.00	1,426,267.00	8.13%
	Fund: 228 - POLICE LEVY FUND Surplus (Deficit):	0.00	0.00	-45,988.73	-126,395.64	-126,395.64	0.00%

Budget Report

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 229 - FIRE LEVY FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
229-000-309999 BEGINNING FUND BALANCE	160,000.00	160,000.00	0.00	0.00	-160,000.00	0.00 %
RptType: 3000 - BEG FUND BAL. Total:	160,000.00	160,000.00	0.00	0.00	-160,000.00	0.00%
RptType: 3100 - LOCAL TAXES						
229-000-310020 CURRENT LEVY TAX	690,889.00	690,889.00	0.00	0.00	-690,889.00	0.00 %
229-000-310050 PRIOR YEAR TAXES	5,000.00	5,000.00	0.00	0.00	-5,000.00	0.00 %
RptType: 3100 - LOCAL TAXES Total:	695,889.00	695,889.00	0.00	0.00	-695,889.00	0.00%
RptType: 3301 - INTEREST						
229-000-330100 INTEREST	6,000.00	6,000.00	736.41	2,027.07	-3,972.93	33.78 %
RptType: 3301 - INTEREST Total:	6,000.00	6,000.00	736.41	2,027.07	-3,972.93	33.78%
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	861,889.00	861,889.00	736.41	2,027.07	-859,861.93	0.24%
Revenue Total:	861,889.00	861,889.00	736.41	2,027.07	-859,861.93	0.24%
Expense						
Department: 255 - FIRE LEVY						
RptCategory: 50 - MATERIAL AND SERVICES						
229-255-500110 CONTRACTUAL & PROFESSIONAL S...	861,889.00	861,889.00	0.00	0.00	861,889.00	0.00 %
RptCategory: 50 - MATERIAL AND SERVICES Total:	861,889.00	861,889.00	0.00	0.00	861,889.00	0.00%
Department: 255 - FIRE LEVY Total:	861,889.00	861,889.00	0.00	0.00	861,889.00	0.00%
Expense Total:	861,889.00	861,889.00	0.00	0.00	861,889.00	0.00%
Fund: 229 - FIRE LEVY FUND Surplus (Deficit):	0.00	0.00	736.41	2,027.07	2,027.07	0.00%

Budget Report

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 390 - URBAN RENEWAL FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
390-000-309999	BEGINNING FUND BALANCE	2,980,000.00	2,980,000.00	0.00	0.00	-2,980,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	2,980,000.00	2,980,000.00	0.00	0.00	-2,980,000.00 0.00%
RptType: 3100 - LOCAL TAXES						
390-000-310010	CURRENT YEAR TAXES	2,129,997.00	2,129,997.00	0.00	0.00	-2,129,997.00 0.00 %
390-000-310050	PRIOR YEAR TAXES	18,000.00	18,000.00	0.00	0.00	-18,000.00 0.00 %
	RptType: 3100 - LOCAL TAXES Total:	2,147,997.00	2,147,997.00	0.00	0.00	-2,147,997.00 0.00%
RptType: 3301 - INTEREST						
390-000-330100	INTEREST	100,000.00	100,000.00	9,284.69	28,311.46	-71,688.54 28.31 %
	RptType: 3301 - INTEREST Total:	100,000.00	100,000.00	9,284.69	28,311.46	-71,688.54 28.31%
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	5,227,997.00	5,227,997.00	9,284.69	28,311.46	-5,199,685.54 0.54%
	Revenue Total:	5,227,997.00	5,227,997.00	9,284.69	28,311.46	-5,199,685.54 0.54%
Expense						
Department: 410 - URBAN RENEWAL						
RptCategory: 50 - MATERIAL AND SERVICES						
390-410-500110	CONTRACTUAL & PROFESSIONAL S...	22,000.00	22,000.00	0.00	0.00	22,000.00 0.00 %
390-410-500120	MUNICIPAL AUDIT CONTRACT	38,000.00	38,000.00	0.00	0.00	38,000.00 0.00 %
390-410-530000	FIRE & LIABILITY INSURANCE	69,000.00	69,000.00	0.00	0.00	69,000.00 0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	129,000.00	129,000.00	0.00	0.00	129,000.00 0.00%
RptCategory: 70 - DEBT SERVICE						
390-410-730030	DEBT SERVICE PRINCIPAL	986,320.00	986,320.00	0.00	485,896.00	500,424.00 49.26 %
390-410-730040	DEBT SERVICE - INTEREST	89,952.00	89,952.00	0.00	29,806.60	60,145.40 33.14 %
	RptCategory: 70 - DEBT SERVICE Total:	1,076,272.00	1,076,272.00	0.00	515,702.60	560,569.40 47.92%
RptCategory: 89 - TRANSFERS OUT						
390-410-899100	TRANSFER OUT TO GENERAL FUND	590,503.00	590,503.00	0.00	33,000.00	557,503.00 5.59 %
	RptCategory: 89 - TRANSFERS OUT Total:	590,503.00	590,503.00	0.00	33,000.00	557,503.00 5.59%
	Department: 410 - URBAN RENEWAL Total:	1,795,775.00	1,795,775.00	0.00	548,702.60	1,247,072.40 30.56%
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
390-990-910000	CONTINGENCY FUNDS	3,432,222.00	3,432,222.00	0.00	0.00	3,432,222.00 0.00 %
	RptCategory: 90 - OTHER Total:	3,432,222.00	3,432,222.00	0.00	0.00	3,432,222.00 0.00%
	Department: 990 - CONTINGENCY Total:	3,432,222.00	3,432,222.00	0.00	0.00	3,432,222.00 0.00%
	Expense Total:	5,227,997.00	5,227,997.00	0.00	548,702.60	4,679,294.40 10.50%
	Fund: 390 - URBAN RENEWAL FUND Surplus (Deficit):	0.00	0.00	9,284.69	-520,391.14	-520,391.14 0.00%

Budget Report

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 730 - SEWER FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
730-000-309999	BEGINNING FUND BALANCE	4,400,000.00	4,400,000.00	0.00	0.00	-4,400,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	4,400,000.00	4,400,000.00	0.00	0.00	-4,400,000.00 0.00%
RptType: 3140 - CHARGES FOR SERVICES						
730-000-314050	OAK LODGE SANITARY	1,900,000.00	1,900,000.00	87,056.56	261,336.86	-1,638,663.14 13.75 %
730-000-314055	TRI-CITY SERVICE DISTRICT	6,505,000.00	6,505,000.00	283,057.59	833,163.54	-5,671,836.46 12.81 %
730-000-314080	CONNECTION FEES	10,000.00	10,000.00	0.00	0.00	-10,000.00 0.00 %
	RptType: 3140 - CHARGES FOR SERVICES Total:	8,415,000.00	8,415,000.00	370,114.15	1,094,500.40	-7,320,499.60 13.01%
RptType: 3141 - SDC						
730-000-314110	SEWER SDCS	20,000.00	20,000.00	0.00	0.00	-20,000.00 0.00 %
	RptType: 3141 - SDC Total:	20,000.00	20,000.00	0.00	0.00	-20,000.00 0.00%
RptType: 3600 - MISCELLANEOUS						
730-000-360000	ALL OTHER SEWER RECEIPTS	482,033.00	482,033.00	0.00	200.00	-481,833.00 0.04 %
	RptType: 3600 - MISCELLANEOUS Total:	482,033.00	482,033.00	0.00	200.00	-481,833.00 0.04%
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	13,317,033.00	13,317,033.00	370,114.15	1,094,700.40	-12,222,332.60 8.22%
Department: 910 - TRANSFER IN						
RptType: 3990 - TRANSFERS IN						
730-910-399105	OPERATING TRANSFERS IN-ARPA RE...	840,000.00	840,000.00	0.00	0.00	-840,000.00 0.00 %
730-910-399205	TRANSFER IN FROM ROAD & STREET..	277,555.00	277,555.00	0.00	0.00	-277,555.00 0.00 %
	RptType: 3990 - TRANSFERS IN Total:	1,117,555.00	1,117,555.00	0.00	0.00	-1,117,555.00 0.00%
	Department: 910 - TRANSFER IN Total:	1,117,555.00	1,117,555.00	0.00	0.00	-1,117,555.00 0.00%
	Revenue Total:	14,434,588.00	14,434,588.00	370,114.15	1,094,700.40	-13,339,887.60 7.58%
Expense						
Department: 703 - SEWER						
RptCategory: 40 - PERSONNEL SERVICES						
730-703-431500	ACCOUNTING CLERK	34,269.00	34,269.00	1,307.00	3,921.00	30,348.00 11.44 %
730-703-437049	PUBLIC WORKS DIRECTOR	56,935.00	56,935.00	2,170.60	6,511.80	50,423.20 11.44 %
730-703-437050	PUBLIC WORKS SUPERVISOR	60,560.00	60,560.00	2,308.68	6,980.93	53,579.07 11.53 %
730-703-437051	PW UTILITIES MANAGER	60,981.00	60,981.00	2,395.50	7,165.38	53,815.62 11.75 %
730-703-437055	PW ADMIN ASSISTANT	62,632.00	62,632.00	2,506.23	7,529.94	55,102.06 12.02 %
730-703-437070	UTILITY WORKER, JOURNEY	71,964.00	71,964.00	3,177.00	8,504.57	63,459.43 11.82 %
730-703-437071	UTILITY WORKER II	37,216.00	37,216.00	1,490.28	10,377.70	26,838.30 27.89 %
730-703-437072	UTILITY WORKER III	146,012.00	146,012.00	2,826.84	5,571.54	140,440.46 3.82 %
730-703-439011	SEASONAL HELP	38,600.00	38,600.00	0.00	0.00	38,600.00 0.00 %
730-703-450100	OVERTIME	10,000.00	10,000.00	54.94	356.99	9,643.01 3.57 %
730-703-450500	CAREER RECOGNITION PAY	6,148.00	6,148.00	154.40	594.00	5,554.00 9.66 %
730-703-470000	ASSOCIATED PAYROLL COSTS	351,705.00	351,705.00	12,133.99	37,401.37	314,303.63 10.63 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	937,022.00	937,022.00	30,525.46	94,915.22	842,106.78 10.13%
RptCategory: 50 - MATERIAL AND SERVICES						
730-703-500110	CONTRACTUAL & PROFESSIONAL S...	64,000.00	64,000.00	1,767.39	6,424.17	57,575.83 10.04 %
730-703-500456	OAK LODGE SANITARY DISTRICT	1,193,800.00	1,193,800.00	0.00	122,157.76	1,071,642.24 10.23 %
730-703-500458	WATER ENVIRONMENT SERVICES (...)	2,891,161.00	2,891,161.00	125,306.89	379,151.46	2,512,009.54 13.11 %
730-703-520120	BANK CHARGES	72,500.00	72,500.00	4,979.03	9,475.93	63,024.07 13.07 %
730-703-520130	OPERATIONS, MAINTENANCE & RE...	100,000.00	100,000.00	847.20	4,676.49	95,323.51 4.68 %
730-703-520320	FLEET FUEL, MAINTENANCE & REPA...	57,800.00	57,800.00	1,354.23	3,289.38	54,510.62 5.69 %
730-703-520400	OFFICE SUPPLIES & EQUIPMENT	5,000.00	5,000.00	149.56	432.72	4,567.28 8.65 %
730-703-520430	UTILITY BILLS & POSTAGE	17,500.00	17,500.00	876.99	2,307.15	15,192.85 13.18 %
730-703-540220	TRAVEL, CONFERENCES & TRAINING	5,000.00	5,000.00	0.00	0.00	5,000.00 0.00 %
730-703-540300	SMALL TOOLS, EQUIPMENT & SAFE...	15,000.00	15,000.00	331.23	1,163.97	13,836.03 7.76 %
730-703-540400	DUMPING, HAULING, GARBAGE	8,000.00	8,000.00	0.00	0.00	8,000.00 0.00 %
730-703-560100	UTILITIES	5,000.00	5,000.00	109.01	321.50	4,678.50 6.43 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	4,434,761.00	4,434,761.00	135,721.53	529,400.53	3,905,360.47 11.94%

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 60 - CAPITAL OUTLAY						
730-703-660100	EQUIPMENT REPLACEMENT RESER...	665,000.00	665,000.00	0.00	0.00	665,000.00 0.00 %
730-703-676050	SYSTEM IMPROVEMENTS & PROJEC...	6,648,471.00	6,648,471.00	0.00	2,801.65	6,645,669.35 0.04 %
730-703-678090	RESERVE FROM SDC'S	469,159.00	469,159.00	0.00	0.00	469,159.00 0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	7,782,630.00	7,782,630.00	0.00	2,801.65	7,779,828.35 0.04%
	Department: 703 - SEWER Total:	13,154,413.00	13,154,413.00	166,246.99	627,117.40	12,527,295.60 4.77%
Department: 920 - TRANSFER OUT						
RptCategory: 89 - TRANSFERS OUT						
730-920-899100	TRANSFER OUT TO GENERAL FUND	417,900.00	417,900.00	0.00	0.00	417,900.00 0.00 %
730-920-899205	TRANSFER OUT TO ROAD & STREET ...	462,275.00	462,275.00	0.00	0.00	462,275.00 0.00 %
	RptCategory: 89 - TRANSFERS OUT Total:	880,175.00	880,175.00	0.00	0.00	880,175.00 0.00%
	Department: 920 - TRANSFER OUT Total:	880,175.00	880,175.00	0.00	0.00	880,175.00 0.00%
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
730-990-910000	CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	400,000.00 0.00 %
	RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	400,000.00 0.00%
	Department: 990 - CONTINGENCY Total:	400,000.00	400,000.00	0.00	0.00	400,000.00 0.00%
	Expense Total:	14,434,588.00	14,434,588.00	166,246.99	627,117.40	13,807,470.60 4.34%
	Fund: 730 - SEWER FUND Surplus (Deficit):	0.00	0.00	203,867.16	467,583.00	467,583.00 0.00%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 740 - WATER FUND							
Revenue							
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL							
RptType: 3000 - BEG FUND BAL.							
740-000-309999	BEGINNING FUND BALANCE	6,100,000.00	6,100,000.00	0.00	0.00	-6,100,000.00	0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	6,100,000.00	6,100,000.00	0.00	0.00	-6,100,000.00	0.00%
RptType: 3140 - CHARGES FOR SERVICES							
740-000-314060	WATER SERVICE REVENUE	6,350,000.00	6,350,000.00	355,016.82	958,368.74	-5,391,631.26	15.09 %
740-000-314080	WATER SERVICE CONNECTIONS	10,000.00	10,000.00	0.00	890.00	-9,110.00	8.90 %
	RptType: 3140 - CHARGES FOR SERVICES Total:	6,360,000.00	6,360,000.00	355,016.82	959,258.74	-5,400,741.26	15.08%
RptType: 3141 - SDC							
740-000-314110	WATER SDC'S	20,000.00	20,000.00	0.00	19,860.80	-139.20	99.30 %
740-000-314111	SDC Reimbursement Fee	0.00	0.00	0.00	1,204.20	1,204.20	0.00 %
	RptType: 3141 - SDC Total:	20,000.00	20,000.00	0.00	21,065.00	1,065.00	105.33%
RptType: 3600 - MISCELLANEOUS							
740-000-360000	ALL OTHER WATER RECEIPTS	0.00	0.00	-482.50	-482.50	-482.50	0.00 %
	RptType: 3600 - MISCELLANEOUS Total:	0.00	0.00	-482.50	-482.50	-482.50	0.00%
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	12,480,000.00	12,480,000.00	354,534.32	979,841.24	-11,500,158.76	7.85%
Department: 910 - TRANSFER IN							
RptType: 3990 - TRANSFERS IN							
740-910-399205	TRANSFER IN FROM ROAD & STREET..	277,555.00	277,555.00	0.00	0.00	-277,555.00	0.00 %
	RptType: 3990 - TRANSFERS IN Total:	277,555.00	277,555.00	0.00	0.00	-277,555.00	0.00%
	Department: 910 - TRANSFER IN Total:	277,555.00	277,555.00	0.00	0.00	-277,555.00	0.00%
	Revenue Total:	12,757,555.00	12,757,555.00	354,534.32	979,841.24	-11,777,713.76	7.68%
Expense							
Department: 704 - WATER							
RptCategory: 40 - PERSONNEL SERVICES							
740-704-431500	ACCOUNTING CLERK	41,123.00	41,123.00	1,568.40	4,705.20	36,417.80	11.44 %
740-704-437049	PUBLIC WORKS DIRECTOR	56,935.00	56,935.00	2,170.60	6,511.80	50,423.20	11.44 %
740-704-437050	PUBLIC WORKS SUPERVISOR	62,396.00	62,396.00	2,378.64	7,234.04	55,161.96	11.59 %
740-704-437051	PW UTILITIES MANAGER	60,981.00	60,981.00	2,376.75	7,109.13	53,871.87	11.66 %
740-704-437055	PW ADMIN ASSISTANT	62,632.00	62,632.00	2,506.23	7,529.94	55,102.06	12.02 %
740-704-437070	UTILITY WORKER, JOURNEY	154,764.00	154,764.00	6,354.00	19,062.00	135,702.00	12.32 %
740-704-437071	UTILITY WORKER II	155,649.00	155,649.00	6,251.03	18,753.09	136,895.91	12.05 %
740-704-439011	SEASONAL HELP	38,600.00	38,600.00	0.00	0.00	38,600.00	0.00 %
740-704-450100	OVERTIME	10,000.00	10,000.00	56.61	359.87	9,640.13	3.60 %
740-704-450500	CAREER RECOGNITION PAY	6,746.00	6,746.00	220.80	767.00	5,979.00	11.37 %
740-704-470000	ASSOCIATED PAYROLL COSTS	370,175.00	370,175.00	14,034.70	42,239.56	327,935.44	11.41 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	1,020,001.00	1,020,001.00	37,917.76	114,271.63	905,729.37	11.20%
RptCategory: 50 - MATERIAL AND SERVICES							
740-704-500110	CONTRACTUAL & PROFESSIONAL S...	275,000.00	275,000.00	2,237.63	15,155.78	259,844.22	5.51 %
740-704-500240	METER READING CONTRACT	64,000.00	64,000.00	0.00	4,761.00	59,239.00	7.44 %
740-704-500425	WHOLESALE WATER	1,272,960.00	1,272,960.00	1,345.63	142,664.64	1,130,295.36	11.21 %
740-704-520120	BANK CHARGES	72,000.00	72,000.00	4,769.05	8,880.99	63,119.01	12.33 %
740-704-520130	OPERATIONS, MAINTENANCE & RE...	250,000.00	250,000.00	12,319.97	22,163.86	227,836.14	8.87 %
740-704-520162	LABORATORY WATER TESTS	40,000.00	40,000.00	4,200.00	4,200.00	35,800.00	10.50 %
740-704-520165	FIRE HYDRANT MAINTENANCE & RE...	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
740-704-520320	FLEET FUEL, MAINTENANCE & REPA...	45,000.00	45,000.00	2,230.40	4,454.92	40,545.08	9.90 %
740-704-520400	OFFICE SUPPLIES & EQUIPMENT	6,000.00	6,000.00	149.56	466.32	5,533.68	7.77 %
740-704-520430	UTILITY BILLS & POSTAGE	17,500.00	17,500.00	876.99	2,307.15	15,192.85	13.18 %
740-704-540220	TRAVEL, CONFERENCES & TRAINING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
740-704-540300	SMALL TOOLS, EQUIPMENT & SAFE...	15,000.00	15,000.00	87.59	670.66	14,329.34	4.47 %
740-704-540400	DUMPING, HAULING, GARBAGE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
740-704-560100	UTILITIES	50,000.00	50,000.00	1,911.56	6,024.37	43,975.63	12.05 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	2,152,460.00	2,152,460.00	30,128.38	211,749.69	1,940,710.31	9.84%

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
RptCategory: 60 - CAPITAL OUTLAY						
740-704-660100	EQUIPMENT REPLACEMENT RESER...	279,000.00	279,000.00	0.00	0.00	279,000.00 0.00 %
740-704-676050	SYSTEM IMPROVEMENTS & PROJEC...	7,018,269.00	7,018,269.00	0.00	1,907.87	7,016,361.13 0.03 %
740-704-678090	RESERVE FROM SDC'S	657,771.00	657,771.00	0.00	0.00	657,771.00 0.00 %
	RptCategory: 60 - CAPITAL OUTLAY Total:	7,955,040.00	7,955,040.00	0.00	1,907.87	7,953,132.13 0.02%
RptCategory: 70 - DEBT SERVICE						
740-704-720040	2005 BONDED DEBT/PRINCIPAL	347,000.00	347,000.00	0.00	0.00	347,000.00 0.00 %
740-704-730040	2005 BONDED DEBT/INTEREST	10,376.00	10,376.00	0.00	0.00	10,376.00 0.00 %
	RptCategory: 70 - DEBT SERVICE Total:	357,376.00	357,376.00	0.00	0.00	357,376.00 0.00%
	Department: 704 - WATER Total:	11,484,877.00	11,484,877.00	68,046.14	327,929.19	11,156,947.81 2.86%
Department: 920 - TRANSFER OUT						
RptCategory: 89 - TRANSFERS OUT						
740-920-899100	TRANSFER OUT TO GENERAL FUND	523,678.00	523,678.00	0.00	0.00	523,678.00 0.00 %
740-920-899205	TRANSFER OUT TO ROAD & STREET ...	349,000.00	349,000.00	0.00	0.00	349,000.00 0.00 %
	RptCategory: 89 - TRANSFERS OUT Total:	872,678.00	872,678.00	0.00	0.00	872,678.00 0.00%
	Department: 920 - TRANSFER OUT Total:	872,678.00	872,678.00	0.00	0.00	872,678.00 0.00%
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
740-990-910000	CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	400,000.00 0.00 %
	RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	400,000.00 0.00%
	Department: 990 - CONTINGENCY Total:	400,000.00	400,000.00	0.00	0.00	400,000.00 0.00%
	Expense Total:	12,757,555.00	12,757,555.00	68,046.14	327,929.19	12,429,625.81 2.57%
	Fund: 740 - WATER FUND Surplus (Deficit):	0.00	0.00	286,488.18	651,912.05	651,912.05 0.00%

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 750 - STORM WATER FUND							
Revenue							
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL							
RptType: 3000 - BEG FUND BAL.							
750-000-309999	BEGINNING FUND BALANCE	1,875,000.00	1,875,000.00	0.00	0.00	-1,875,000.00	0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	1,875,000.00	1,875,000.00	0.00	0.00	-1,875,000.00	0.00%
RptType: 3140 - CHARGES FOR SERVICES							
750-000-314060	STORM REVENUE	2,010,500.00	2,010,500.00	81,968.93	245,933.68	-1,764,566.32	12.23 %
	RptType: 3140 - CHARGES FOR SERVICES Total:	2,010,500.00	2,010,500.00	81,968.93	245,933.68	-1,764,566.32	12.23%
RptType: 3141 - SDC							
750-000-314110	STORMWATER SDC'S	11,000.00	11,000.00	0.00	0.00	-11,000.00	0.00 %
	RptType: 3141 - SDC Total:	11,000.00	11,000.00	0.00	0.00	-11,000.00	0.00%
RptType: 3600 - MISCELLANEOUS							
750-000-360000	ALL OTHER STORM FUND RESOURC...	187,833.00	187,833.00	0.00	0.00	-187,833.00	0.00 %
	RptType: 3600 - MISCELLANEOUS Total:	187,833.00	187,833.00	0.00	0.00	-187,833.00	0.00%
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	4,084,333.00	4,084,333.00	81,968.93	245,933.68	-3,838,399.32	6.02%
Department: 910 - TRANSFER IN							
RptType: 3990 - TRANSFERS IN							
750-910-399105	TRANSFER IN FROM ARPA FUND	360,000.00	360,000.00	0.00	0.00	-360,000.00	0.00 %
750-910-399205	TRANSFER IN FROM ROAD & STREET..	277,555.00	277,555.00	0.00	0.00	-277,555.00	0.00 %
	RptType: 3990 - TRANSFERS IN Total:	637,555.00	637,555.00	0.00	0.00	-637,555.00	0.00%
	Department: 910 - TRANSFER IN Total:	637,555.00	637,555.00	0.00	0.00	-637,555.00	0.00%
	Revenue Total:	4,721,888.00	4,721,888.00	81,968.93	245,933.68	-4,475,954.32	5.21%
Expense							
Department: 705 - PUBLIC WORKS DIRECTOR							
RptCategory: 40 - PERSONNEL SERVICES							
750-705-431500	ACCOUNTING CLERK	34,269.00	34,269.00	1,307.00	3,921.00	30,348.00	11.44 %
750-705-437049	PUBLIC WORKS DIRECTOR	56,935.00	56,935.00	2,170.60	6,511.80	50,423.20	11.44 %
750-705-437050	PUBLIC WORKS SUPERVISOR	60,560.00	60,560.00	2,308.68	6,939.36	53,620.64	11.46 %
750-705-437051	PW UTILITIES MANAGER	60,981.00	60,981.00	2,395.48	7,165.32	53,815.68	11.75 %
750-705-437055	PW ADMIN ASSISTANT	62,632.00	62,632.00	2,506.21	7,529.88	55,102.12	12.02 %
750-705-437070	UTILITY WORKER, JOURNEY	71,964.00	71,964.00	3,177.00	8,504.56	63,459.44	11.82 %
750-705-437071	UTILITY WORKER II	112,157.00	112,157.00	2,450.87	8,357.71	103,799.29	7.45 %
750-705-437072	UTILITY WORKER III	146,012.00	146,012.00	2,826.83	5,571.53	140,440.47	3.82 %
750-705-450100	OVERTIME	5,000.00	5,000.00	54.94	356.98	4,643.02	7.14 %
750-705-450500	CAREER RECOGNITION PAY	6,148.00	6,148.00	154.38	593.88	5,554.12	9.66 %
750-705-470000	ASSOCIATED PAYROLL COSTS	376,348.00	376,348.00	12,600.81	36,591.04	339,756.96	9.72 %
	RptCategory: 40 - PERSONNEL SERVICES Total:	993,006.00	993,006.00	31,952.80	92,043.06	900,962.94	9.27%
RptCategory: 50 - MATERIAL AND SERVICES							
750-705-500110	CONTRACTUAL & PROFESSIONAL S...	44,000.00	44,000.00	1,767.41	5,022.48	38,977.52	11.41 %
750-705-520120	BANK CHARGES	80,000.00	80,000.00	4,979.70	9,476.59	70,523.41	11.85 %
750-705-520130	OPERATIONS, MAINTENANCE & RE...	60,000.00	60,000.00	1,216.42	4,489.72	55,510.28	7.48 %
750-705-520320	FLEET FUEL, MAINTENANCE & REPA...	50,000.00	50,000.00	1,069.26	3,525.05	46,474.95	7.05 %
750-705-520400	OFFICE SUPPLIES & EQUIPMENT	5,000.00	5,000.00	149.59	432.67	4,567.33	8.65 %
750-705-520430	UTILITY BILLS & POSTAGE	17,500.00	17,500.00	877.26	2,307.87	15,192.13	13.19 %
750-705-540220	TRAVEL, CONFERENCES & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
750-705-540300	SMALL TOOLS, EQUIPMENT & SAFE...	6,000.00	6,000.00	331.44	1,164.19	4,835.81	19.40 %
750-705-540400	DUMPING, HAULING, GARBAGE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
750-705-560100	UTILITIES	2,000.00	2,000.00	52.34	153.77	1,846.23	7.69 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	274,000.00	274,000.00	10,443.42	26,572.34	247,427.66	9.70%
RptCategory: 60 - CAPITAL OUTLAY							
750-705-660100	EQUIPMENT REPLACEMENT RESER...	215,000.00	215,000.00	0.00	0.00	215,000.00	0.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
750-705-676050 SYSTEM IMPROVEMENTS & PROJEC...	2,302,281.00	2,302,281.00	0.00	1,221.15	2,301,059.85	0.05 %
RptCategory: 60 - CAPITAL OUTLAY Total:	2,517,281.00	2,517,281.00	0.00	1,221.15	2,516,059.85	0.05%
Department: 705 - PUBLIC WORKS DIRECTOR Total:	3,784,287.00	3,784,287.00	42,396.22	119,836.55	3,664,450.45	3.17%
Department: 920 - TRANSFER OUT						
RptCategory: 89 - TRANSFERS OUT						
750-920-899100 TRANSFER OUT TO GENERAL FUND	427,101.00	427,101.00	0.00	0.00	427,101.00	0.00 %
750-920-899205 TRANSFER OUT TO ROAD & STREET ...	110,500.00	110,500.00	0.00	0.00	110,500.00	0.00 %
RptCategory: 89 - TRANSFERS OUT Total:	537,601.00	537,601.00	0.00	0.00	537,601.00	0.00%
Department: 920 - TRANSFER OUT Total:	537,601.00	537,601.00	0.00	0.00	537,601.00	0.00%
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
750-990-910000 CONTINGENCY FUNDS	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00 %
RptCategory: 90 - OTHER Total:	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00%
Department: 990 - CONTINGENCY Total:	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00%
Expense Total:	4,721,888.00	4,721,888.00	42,396.22	119,836.55	4,602,051.45	2.54%
Fund: 750 - STORM WATER FUND Surplus (Deficit):	0.00	0.00	39,572.71	126,097.13	126,097.13	0.00%

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 801 - MUNICIPAL COURT TRUST FUND						
Revenue						
Department: 000 - UNDESIGNATED / NON DEPARTMENTAL						
RptType: 3000 - BEG FUND BAL.						
801-000-309999	BEGINNING FUND BALANCE	40,000.00	40,000.00	0.00	0.00	-40,000.00 0.00 %
	RptType: 3000 - BEG FUND BAL. Total:	40,000.00	40,000.00	0.00	0.00	-40,000.00 0.00%
RptType: 3260 - FINES AND FORFEITURES						
801-000-326020	CITY OF GLADSTONE FINES/FEES	710,000.00	710,000.00	25,739.40	66,363.32	-643,636.68 9.35 %
801-000-326030	CLACKAMAS COUNTY FINES/FEES	34,000.00	34,000.00	922.09	3,053.92	-30,946.08 8.98 %
801-000-326040	STATE OF OREGON FINES/FEES	122,000.00	122,000.00	4,095.01	12,524.24	-109,475.76 10.27 %
801-000-326050	RESTITUTION	3,000.00	3,000.00	0.00	-100.00	-3,100.00 3.33 %
801-000-326060	BOND	1,000.00	1,000.00	-2,281.62	-346.35	-1,346.35 34.64 %
	RptType: 3260 - FINES AND FORFEITURES Total:	870,000.00	870,000.00	28,474.88	81,495.13	-788,504.87 9.37%
	Department: 000 - UNDESIGNATED / NON DEPARTMENTAL Total:	910,000.00	910,000.00	28,474.88	81,495.13	-828,504.87 8.96%
	Revenue Total:	910,000.00	910,000.00	28,474.88	81,495.13	-828,504.87 8.96%
Expense						
Department: 220 - COURT						
RptCategory: 50 - MATERIAL AND SERVICES						
801-220-500500	CITY OF GLADSTONE FINES & FEES	710,000.00	710,000.00	20,876.64	69,856.08	640,143.92 9.84 %
801-220-500510	CLACKAMAS COUNTY FINES & FEES	34,000.00	34,000.00	1,142.02	3,571.34	30,428.66 10.50 %
801-220-500520	STATE OF OREGON FINES & FEES	122,000.00	122,000.00	4,217.11	14,080.09	107,919.91 11.54 %
801-220-500530	RESTITUTION	3,000.00	3,000.00	0.00	0.00	3,000.00 0.00 %
801-220-500540	BOND - COURT	1,000.00	1,000.00	0.00	0.00	1,000.00 0.00 %
	RptCategory: 50 - MATERIAL AND SERVICES Total:	870,000.00	870,000.00	26,235.77	87,507.51	782,492.49 10.06%
	Department: 220 - COURT Total:	870,000.00	870,000.00	26,235.77	87,507.51	782,492.49 10.06%
Department: 990 - CONTINGENCY						
RptCategory: 90 - OTHER						
801-990-910000	CONTINGENCY FUNDS	40,000.00	40,000.00	0.00	0.00	40,000.00 0.00 %
	RptCategory: 90 - OTHER Total:	40,000.00	40,000.00	0.00	0.00	40,000.00 0.00%
	Department: 990 - CONTINGENCY Total:	40,000.00	40,000.00	0.00	0.00	40,000.00 0.00%
	Expense Total:	910,000.00	910,000.00	26,235.77	87,507.51	822,492.49 9.62%
	Fund: 801 - MUNICIPAL COURT TRUST FUND Surplus (Deficit):	0.00	0.00	2,239.11	-6,012.38	-6,012.38 0.00%
	Report Surplus (Deficit):	0.00	0.00	-309,851.00	-2,386,442.84	-2,386,442.84 0.00%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	-848,480.69	-2,742,735.82	-2,742,735.82
105 - AMERICAN RESCUE PLAN RE:	0.00	0.00	0.00	-19,588.80	-19,588.80
205 - ROAD AND STREET FUND	0.00	0.00	42,430.16	-218,938.31	-218,938.31
228 - POLICE LEVY FUND	0.00	0.00	-45,988.73	-126,395.64	-126,395.64
229 - FIRE LEVY FUND	0.00	0.00	736.41	2,027.07	2,027.07
390 - URBAN RENEWAL FUND	0.00	0.00	9,284.69	-520,391.14	-520,391.14
730 - SEWER FUND	0.00	0.00	203,867.16	467,583.00	467,583.00
740 - WATER FUND	0.00	0.00	286,488.18	651,912.05	651,912.05
750 - STORM WATER FUND	0.00	0.00	39,572.71	126,097.13	126,097.13
801 - MUNICIPAL COURT TRUST FL	0.00	0.00	2,239.11	-6,012.38	-6,012.38
Report Surplus (Deficit):	0.00	0.00	-309,851.00	-2,386,442.84	-2,386,442.84

CHECK REGISTER FOR SEPTEMBER 2023

Check Date	Check No.	Vendor	Amount	Line Item Description
09/06/2023	443	Amy Lindgren Law, LLC	3,500.00	Municipal Judge - CT
09/06/2023	444	Lundquist, Kyndre	3,500.00	Prosecutor Services - CT
09/06/2023	445	Nancy McDonald	7,700.00	HR Consultant Services - Admin
09/06/2023	446	Smith-Wagar Brucker Consulting Inc.	9,372.50	Financial Services - Admin
09/06/2023	93784	Aramark	141.36	Mat Rental - PW
09/06/2023	93785	Code Publishing Inc.	1,130.00	Annual GMC Web Fees - Admin
09/06/2023	93786	Comcast	52.55	Digital TV Recorders - IT
09/06/2023	93787	Cummins Sales and Service	1,226.62	Street Sweeper Repair - PW
09/06/2023	93788	D & D Concrete and Utilites, Inc.	56,870.00	Webster/Cason Crossing Project - PW
09/06/2023	93789	Dustin Olson	185.00	Training Per Diem - PD
09/06/2023	93790	Garden Corner	967.20	Flower Basket Watering - Admin
09/06/2023	93791	Robert Hale	229.73	Training Per Diem - IT
09/06/2023	93792	Integrity Staffing, Inc.	2,034.72	Temporary Staffing - PW
09/06/2023	93793	Kristi Walls	123.14	Training Per Diem - PD
09/06/2023	93794	Northwest Natural Gas	280.87	Natural Gas Usage - All Depts.
09/06/2023	93795	Office Depot	328.97	Office Supplies - Admin
09/06/2023	93796	Owen Equipment Company	188.54	Vactor Truck Parts - PD
09/06/2023	93797	Paramount Pest Control Inc	165.00	Pest Control - PW
09/06/2023	93798	Portland General Electric	8,096.99	Electric Usage - All Depts
09/06/2023	93799	Portland Sign Company	1,334.92	Signage/Banners - Comm Ctr/Adm
09/06/2023	93800	Rapid Response Bio Clean	1,827.00	RV Disposal - PD
09/06/2023	93801	John Schmerber	126.00	Training Per Diem - PD
09/06/2023	93802	Sign Guy	1,340.00	Vehicle Graphics - PD
09/06/2023	93803	Stericycle	170.95	Shredding Service - PD
09/06/2023	93804	Toni Hale	229.73	Training Per Diem - CT
09/06/2023	93805	Verizon Wireless	2,455.21	Cell Phone/Data Lines - IT
09/06/2023	93806	Wildwood Playgrounds NW	56.00	Playground Maintenance - PW
09/06/2023	93807	Wire Works LLC	9,313.29	Vehicle Modification - PD
09/07/2023	93808-93809	Utility Billing Refund Checks	239.63	Utility Billing Refund Checks - PW
09/12/2023	447	P & C Construction	146,737.00	Public Works Building - Admin
09/12/2023	448	Shiels Obletz Johnsen	448.00	Public Works Building - Admin
09/14/2023	449	3J Consulting, Inc.	7,576.00	Planning Services - Admin
09/14/2023	450	Beery Elsner & Hammond LLP	10,076.00	Legal Fees - Admin
09/14/2023	451	BridgePay Network Solutions, LLC	193.60	Utility Billing Refund Checks - PW
09/14/2023	452	Jill Tate	210.00	Utility Billing Online Pmt Fees - PW
09/14/2023	453	Satcom Global Ltd.	42.75	Satellite Phone Access - PD
09/14/2023	93810	Accurate Electric of Oregon I	6,082.16	Electric Work - PW
09/14/2023	93811	Aramark	39.74	Mat Rental - PW
09/14/2023	93812	BMS Technologies	2,631.24	Utility Bill Printing/Mailing - PW
09/14/2023	93813	Jacque Betz	272.00	Training Per Diem - Admin
09/14/2023	93814	Bravo Land Care & Maintenance	945.00	Landscape Services - PW
09/14/2023	93815	Brian Lowry Trucking LLC	4,350.00	Materials Hauling - PW
09/14/2023	93816	Cintas First Aid Lockbox	315.61	First Aid Supplies/Waterbreak - PD/PW/SC/Ad
09/14/2023	93817	City Wide Tree Service Inc.	678.00	Limb Removal - PW
09/14/2023	93818	Clackamas County Finance Department	26,558.70	Dispatch Fees (2 mos) - PD
09/14/2023	93819	Cummins Sales and Service	491.10	Generator Maintenance - PW
09/14/2023	93820	Destin Alvarado	195.00	Boot Allowance - PW
09/14/2023	93821	Ferguson Enterprises	2,939.96	Water System Supplies - PW
09/14/2023	93822	General Equipment Co.	288.58	Maintenance Parts - PW
09/14/2023	93823	Guardian Alliance Technologies, Inc.	775.00	Background Investigation Software - PD
09/14/2023	93824	Integrity Staffing, Inc.	3,758.58	Temporary Staffing - PW
09/14/2023	93825	KirbyBuilt Products, LLC	6,161.15	Picnic Tables/Trash Cans - PW
09/14/2023	93826	Merina and Company LLP	10,500.00	Audit Fees - Admin
09/14/2023	93827	Motorola Solutions Inc	525.71	Annual Software Support - PD
09/14/2023	93828	Northwest Success, Inc.	2,253.31	Monthly Janitorial Service - PW
09/14/2023	93829	Oak Lodge Water Services	124,385.93	Water/Sewer Billings - PW
09/14/2023	93830	One Call Concepts Inc	103.60	Utility Locates - PW
09/14/2023	93831	Oregon State Treasury Unclaimed Property	214.28	Unclaimed Property Transmittal - Admin

CHECK REGISTER FOR SEPTEMBER 2023

Check Date	Check No.	Vendor	Amount	Line Item Description
09/14/2023	93832	Pamplin Media Group	4,336.00	Newsletter Printing (2 mos) - Admin
09/14/2023	93833	Pape Material Handling	736.19	Vactor Truck Maintenance - PD
09/14/2023	93834	PORAC Legal Defense Fund	251.00	Legal Defense Fund - PD
09/14/2023	93835	Portland General Electric	6,873.58	Street Light Electric Usage - PW
09/14/2023	93836	PowerDMS, Inc.	2,336.05	Annual Software Support - PD
09/14/2023	93837	SiteOne Landscape Supply	26.86	Irrigation Repair Parts - PW
09/14/2023	93838	Stein Oil Co. Inc.	5,441.08	Gasoline - PW/PD/SC
09/14/2023	93839	TransUnion Risk and Alternative	75.00	Data Research - PD
09/14/2023	93840	Water Environment Services	138,904.12	Sewer Billing/Pump Station Maint. - PW
09/15/2023	93841	Payroll Check	8,984.26	Payroll Check
09/19/2023	93841	Portland Custome Wraps	1,330.00	Down pmt on Van Custom Wrap - SC
09/21/2023	93843	Cameron Butler	197.50	Employee Training Per Diem - PD
09/21/2023	29844	Sebastian Orr	395.00	Employee Training Per Diem - PD
09/27/2023	456	US Bank Corporate Payments	31,047.42	P-Card Purchases - All Depts.
09/28/2023	455	8x8, Inc.	1,767.73	Phone Service - IT
09/28/2023	456	Cumming Management Group, Inc.	2,718.75	Professional Fees - PW
09/28/2023	457	Ian Jeffrey Slavin	750.00	Indigent Defense - CT
09/28/2023	458	Kittelson & Associates	10,858.83	Professional Fees - PW
09/28/2023	459	Nancy McDonald	6,825.00	HR Consultant Services - Admin
09/28/2023	460	Oregon Patrol Service	5,372.70	Court/Public Meeting Security - CT/Admin
09/28/2023	461	Quadient Finance, USA	500.00	Postage - All Depts
09/28/2023	462	Quadient Leasing USA Inc.	416.55	Postage Meter Lease - All Depts
09/28/2023	93845	Allstream	186.26	Land Lines - PW
09/28/2023	93846	American Medical Response	400.00	Blood Draws - PD
09/28/2023	93847	Backflow Management Inc	30.00	Backflow Test Letters - PW
09/28/2023	93848	Blackline, Inc.	80,683.60	Slurry Seal - PW
09/28/2023	93849	Buel's Impressions Printing	49.00	Business Card Printing - PD
09/28/2023	93850	Byer's Septic Tank Service	2,435.00	Pit Toilet Pumping - PW
09/28/2023	93851	Canon Financial Services, Inc.	1,422.26	Copier Leases/Usage - IT
09/28/2023	93852	City of Beaverton	1,938.00	Mayors' Consortium Annual Dues - Admin
09/28/2023	93853	City of Oregon City	142.00	GIS Services - PW
09/28/2023	93854	Clackamas County Finance Department	19,659.97	Dispatch/Annual Broadband - PD/IT
09/28/2023	93855	Cummins Sales and Service	1,249.73	Generator Maintenance - PW
09/28/2023	93856	Edginton Properties	375.00	Qtrly Parking Space Rental - PD
09/28/2023	93857	General Tree Service	128.00	Pow Wow Tree Maintenance - PW
09/28/2023	93858	Gold Wrench	8,676.20	Vehicle Maintenance - PD
09/28/2023	93859	Integrity Staffing, Inc.	1,356.48	Temporary Staffing - PW
09/28/2023	93860	Laserwerks	60.00	Retirement Plaque - PD
09/28/2023	93861	Luxury Restroom Trailers	2,810.00	Construction Portable Restrooms - PW
09/28/2023	93862	Marci Jory	194.66	Training Per Diem - Admin
09/28/2023	93863	North Clackamas County Water	70,847.75	Water Purchases - PW
09/28/2023	93864	Northwest Natural Gas	318.74	Natural Gas Usage - All Depts.
09/28/2023	93865	Oregon DMV	4.00	Driving Records - PD
09/28/2023	93866	Pacific Mobile Structures, Inc.	532.00	Portable Office Rental - PW
09/28/2023	93867	Passport To Languages	10.50	Interpreting Service - PD
09/28/2023	93868	Portland General Electric	235.00	Permit Fee - PW
09/28/2023	93869	Sisul Engineering	1,537.50	Professional Fees - PW
09/28/2023	93870	Stein Oil Co. Inc.	5,198.41	Gasoline - PW/PD/SC
09/28/2023	93871	Tangent Computer	3,900.00	Annual Email/Office 365 Support - IT
09/28/2023	93872	Terex USA LLC	556.56	Annual Crane Inspection - PW
09/28/2023	93873	Trio Community Meals	2,033.89	Nutrition Program Supplies (7 mos) - SC
09/28/2023	93874	Walter E. Nelson Co.	1,530.20	Janitorial Supplies - PW

Total September 2023 Payments \$ 911,578.25

Urban Renewal Fund Checks: \$ -

ATTORNEY CHARGES

Attorneys:	July, 2023	Aug, 2023	Sept, 2023	Oct, 2023	Nov, 2023	Dec, 2023	Totals
City Charter	\$ -	\$ -	\$ -				\$ -
Elections	132.50	114.00	-				246.50
Finance	-	-	256.50				256.50
General	199.50	1,311.00	759.50				2,270.00
Meeting Attendance	-	-	-				-
Governance/City Council	655.50	370.50	456.00				1,482.00
Meeting Attendance	1,852.50	684.00	912.00				3,448.50
Intergovernmental	57.00	114.00	484.50				655.50
Meeting Attendance	-	-	-				-
Land Use/ Community Development	1,054.50	855.00	142.50				2,052.00
Meeting Attendance	-	114.00	-				114.00
Parks & Recreation	28.50	-	-				28.50
Personnel/Labor	-	826.50	1,425.00				2,251.50
GPA	-	-	-				-
City Administration	-	-	-				-
Personnel Handbook	-	-	-				-
Meeting Attendance	-	-	-				-
Public Records & Meetings	399.00	-	-				399.00
Public Safety	199.50	-	199.50				399.00
Public Works	464.50	-	142.50				607.00
Public Works Facility Project	737.00	199.50	-				936.50
Real Property Transactions	57.00	-	-				57.00
Risk Management/Litigation	28.50	-	142.50				171.00
Rights of Way-Telecommunications	4,210.50	1,437.50	562.50				6,210.50
Urban Renewal	-	-	-				-
Total	\$ 10,076.00	\$ 6,026.00	\$ 5,483.00	\$ -	\$ -	\$ -	\$ 21,585.00

Attorneys:	Jan, 2024	Feb, 2024	Mar, 2024	Apr, 2024	May, 2024	June, 2024	Totals for Year
City Charter							\$ -
Elections							246.50
Finance							256.50
General							2,270.00
Meeting Attendance							-
Governance/City Council							1,482.00
Meeting Attendance							3,448.50
Intergovernmental							655.50
Meeting Attendance							-
Land Use/ Community Development							2,052.00
Meeting Attendance							114.00
Parks & Recreation							28.50
Personnel/Labor							2,251.50
GPA							-
City Administration							-
Personnel Handbook							-
Meeting Attendance							-
Public Records & Meetings							399.00
Public Safety							399.00
Public Works							607.00
Public Works Facility Project							936.50
Real Property Transactions							57.00
Risk Management/Litigation							171.00
Rights of Way-Telecommunications							6,210.50
Urban Renewal							-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,585.00

Gladstone Police Department
Monthly Report
October 2023





GLADSTONE POLICE DEPARTMENT CHIEF'S MONTHLY REPORT TO CITY ADMINISTRATOR AND COUNCIL



CHIEF'S REPORT

October 2023

Greetings,

As November arrives, so does the holiday season. Your safety and security is a priority for the police department and I want to provide you with some general holiday safety and crime prevention tips.

At Home:

- Make sure all doors and windows have secondary locks and use them!
- Don't hide spare keys in mailboxes or planters, or under doormats.
- Ensure that dark areas and entrances have outdoor lights that are turned on after dark or are activated by sensors.
- Place gifts where they can't be seen from the outside.
- Lock your vehicle and remove all the valuables. Yes, even in your driveway.
- NEIGHBORS SHOULD WATCH OVER ONE ANOTHER!

Strangers at your Door:

- Use caution anytime there is a stranger at your door.
- Be suspicious of unexpected sales calls or deliveries, ask for identification.
- Be aware of scams that criminals commit to take advantage of people's generosity during the holidays.
- Investigate charities before making donations. Ask how the funds will be used.

Leaving for the Holidays:

- Ask a trusted friend, neighbor or family member to watch your home.
- Use timers for lights and radios while you're away.
- Remember to make arrangements for mail and newspapers.

Avoiding Porch Theft:

- Network with Neighbors.
- Have packages delivered to work.
- Leave specific drop off instructions
- Install security camera's
- Have holiday packages sent to the Gladstone Police Department. Visit our website and Facebook for details Mid November.



GLADSTONE POLICE DEPARTMENT CHIEF'S MONTHLY REPORT TO CITY ADMINISTRATOR AND COUNCIL



CHIEF'S REPORT Continued.....

Shopping:

- Never shop alone, go with a friend and or family member
- All purchases should be secured in the trunk of your car and out of sight.
- Be aware of your surroundings when pulling into a parking lot. If something is not right, go with your gut and find another place to park or shop.

Gladstone is a very safe community. Remember, there are times where extra patience will be required and kindness delivered when you are out and about this holiday season. Let's make sure we take care of one another and celebrate and safe holiday season in our community!

Sincerely,

A handwritten signature in black ink, appearing to read "John Schmerber".

John Schmerber, Chief of Police



GLADSTONE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

OCTOBER 2023



"Respect ~Service ~Character ~Passion"

GENERAL STATISTICS/TYPE	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	TOP 5 TRAFFIC CITE CHARGES	
Dispatched Incidents	595	5,441	5,543	-1.84%	Speeding	15
Officer Initiated Incidents	334	4,255	4,064	4.70%	Driving Uninsured	10
Total Number of Incidents	929	9,696	9,607	0.93%	Driving While Suspended	7
Police Reports Filed	304	2,898	3,099	-6.49%	Improper Display of Plate	4
Traffic Contacts	194	2,891	2,174	32.98%	Fail to Obey Traffic Control Device	4
Citations Issued (Charges)	58	1,270	1,300	-2.31%	ALARM ADMINISTRATION REPORT	
Parking Citations	46	127	128	-0.78%		
DUII	8	43	35	22.86%	Renewals Billed	N/A
Community Policing Contacts	5	128	203	-36.95%	Renewal Fees Collected	N/A
Murders	0	0	0	0.00%	New Permits Issued	N/A
K9 Deployments	5	30	40	-25.00%	False Alarms w/No Permit	N/A
Tow Releases	2	22	15	46.67%	1st false Alarm Events	N/A
					2nd False Alarm Events	N/A
					3rd False Alarm Events	N/A
					False Alarm Fees collected	N/A
					False Alarm Fees billed	N/A



GLADSTONE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

OCTOBER 2023

"Respect ~Service ~Character ~Passion"



SELECTED CALLS FOR SERVICE**	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	SPECIFIC OVERTIME CATAGORIES	HOURS
Abuse/Neglect	1	23	34	-32.35%	Cover Short Shift	152.75
Accident/Injury or Fatal	4	20	17	17.65%	Court	34
Accident/Property Damage	8	67	66	1.52%	Training	40.25
Assault	1	32	37	-13.51%	Presentations/Meetings	10.5
Burglary	0	24	23	4.35%	Other	22.25
Domestic Disputes	16	189	178	6.18%	Grant	27
Drugs/Narcotics	6	35	18	94.44%	K9	15
Disturbance-Fights-Noise	11	132	149	-11.41%	SRO	3
Forgery/Fraud	5	93	74	25.68%		
Hit and Run	4	45	38	18.42%		
Ordinance Violations	36	229	120	90.83%		
Runaway/Missing	16	54	53	1.89%		
Sex Offense	2	25	41	-39.02%		
Suicide Threats/Attempts	10	50	52	-3.85%		
Suspicious Person or Circumstance	46	580	672	-13.69%		
Thefts	13	176	245	-28.16%		
Trespass/Prowler	14	109	142	-23.24%		
Vandalism	4	61	100	-39.00%		
Vehicles Recovered	4	27	36	-25.00%		
Vehicles Stolen	4	38	76	-50.00%		
Death(Not Suicide/Murder)	1	9	14	-35.71%		

**Coded at time of dispatch, not final disposition



GLADSTONE POLICE DEPARTMENT BIAS MONTHLY REPORT TO CITY ADMINISTRATOR AND COUNCIL



BIAS MONTHLY REPORT

REPORTED BY: Kristi Walls

October 2023

Bias crimes and incidents. The definition of a Bias Crime and Bias Incident can be found in the Oregon Revised Statutes at:

- 166.155 (Bias Crime in the second degree)
- 166.165 (Bias Crime in the first degree)
- 147.380 (b) (Bias Incident)

No Bias Crimes were reported.
2 Bias Incidents were reported.

Bias Incident defined: a person's hostile expression of animus towards another person, relating to the other person's perceived race, color, religion, gender identity, sexual orientation, disability or national origin, of which criminal investigation or prosecution is impossible or inappropriate. "Bias Incident" does not include any incident in which probable cause of the commission of a crime is established by the investigating law enforcement officer.

1. 23-022334- On October 27, 2023, Gladstone Police Department received a complaint from the Oregon Department of Justice regarding a mannequin that was reported to be hanging from a noose in the 600 block of Portland Ave. Officer spoke with homeowner. The homeowner had no intention for the display to come across as a hanging with a noose. The display was a Halloween decoration. The homeowner adjusted the Halloween decoration so it did not resemble a hanging.

The Gladstone Police Department made the proper referral per ORS 147.380.

2. 23-021312 – On October 13, 2023, an officer was dispatched to a disturbance/fight at Tukwila Springs, 18000 Webster Rd. A resident was making generalized threats and yelling racial slurs. Officers arrived and the resident went to her unit and stayed the remainder of the evening.

The Gladstone Police Department made the proper referral per ORS 147.380.

COMMUNITY SERVICES OFFICER MONTHLY REPORT

Prepared by Yvonne McNeil

October 2023

- Car seat checks – 7
- Dogs reunited with their owners - 3
- Citizen Contacts for Parking - 53
- Vehicles Towed -2
- Recovered Stolen Vehicle - 1
- Traffic control at Crash - 2
- Citizen Contacts for Ordinance Violations - 25
- Chicken Permits required to be completed 2
- Litter in Roadway – 1
- Noise Complaint – 1
- Animal Barking Complaints -7
- Business License Ordinances - 2

City Administrator Betz directing traffic



Noxious Vegetation Violation *(completed)*

We had a complaint from a property owner that the backing property in the 18000 block of Abernathy Lane had a lot of overgrown blackberry bushes. We contacted the resident and found it was a rental property. Contacted the property owner that abated the issue. Yes, this is really the same property location, before and after photo.





**GLADSTONE POLICE DEPARTMENT
COMMUNITY SERVICES OFFICER MONTHLY
REPORT TO CHIEF AND COUNCIL**



**COMMUNITY SERVICES
MONTHLY REPORT Continued.....**

Ordinance Violation (completed)

I received a complaint about a business located in the 19000 block of Mcloughlin Blvd with overgrown vegetation. The business owner abated the nuisances.



Junk Keeping (completed)

We received a complaint online about a residence located in the 200 block of Jersey Street with a large pile of junk at the curb. Per complaint, items had been there for over 10 days. I spoke with the residence and they abated the nuisances within the timeframe given.





GLADSTONE POLICE DEPARTMENT DETECTIVES MONTHLY REPORT TO CHIEF AND COUNCIL



DETECTIVES MONTHLY REPORT

Prepared by Detective Fich

October, 2023

Current Caseload:

1. 23-007287 Sexual Abuse. Assigned 04/10/23. (Awaiting DNA forensic results)
2. 23-007432 Sexual Abuse. Out-of-state referral (Great Falls, Montana) Assigned 04/10/23
3. 23-009913 Sexual Abuse. Assigned 05/13/23
4. 23-018098 Sexual Assault. Assigned 08/31/23
5. 23-018475 Sexual Abuse. Assigned 09/05/23
6. 23-018639 Rape 1, Sodomy 1, Strangulation, and Violation of Restraining Order. Assigned 09/06/23
7. 23-020134 Sexual Abuse. Assigned 09/27/23

Cases Cleared:

1. 23-017654 Sexual Assault. Referral from Woodburn PD. Gladstone PD case closed on October 31, 2023 due to lack of prosecutable merit.

Highlights/Noteworthy:

1. On October 6, 2023, a suspect was indicted by a Clackamas County Circuit Court Grand Jury on charges of Burglary in the First Degree, Robbery in the Second Degree, Two counts of Unlawful Use of a Weapon, two counts of Menacing, Assault in the Fourth Degree, Harassment, two counts of Criminal Mischief in the Second Degree, Coercion, two counts of Criminal Trespass in the First Degree, and Criminal Mischief in the First Degree. The suspect is in custody at the Clackamas County Jail. (GPD Cases 23-019334, 23-018757, and 23-020221)



**GLADSTONE POLICE DEPARTMENT
K9 MONTHLY REPORT
TO CHIEF AND COUNCIL**



K9 MONTHLY REPORT

Prepared by: Officer Olson

August 2023

K9 Nanuk is a seven year-old German Shepherd born in Slovakia. At seven weeks, K9 Nanuk was sold to a man in Germany who started training K9 Nanuk. In Germany in order to breed a dog, they must achieve a sport title. In Germany the primary sport is schutzhund. Schutzhund training is comprised of three separate parts, obedience, tracking, and protection work. You can accomplish three levels of titles from this training. K9 Nanuk was imprinted with the beginning knowledge in schutzhund training however he was sold at a young age and he had not achieved a title. Most working dogs are sold to kennels where police agencies purchase them with some sport dog training up to titled dogs in sport training. The training is then adapted to police work.

Officer	K9 Deployments GPD	K9 Deployments Other Agencies	K9 Training Hours
Olson	1	4	12

K9 Nanuk searched three businesses that were broken into. No one was located inside any of the businesses.

K9 Nanuk and I responded to a foot pursuit of a suspect in Gladstone wanted for a felony warrant. K9 Nanuk was barking as we arrived in the area of the suspect. He stopped running and put his hands up. We took the suspect into custody without incident. The suspect threw his backpack during the foot pursuit. K9 Nanuk was deployed to search for the article. K9 Nanuk located the backpack in a nearby yard.

K9 Nanuk tracked a suspect for approximately half a mile from a stolen vehicle before the track was lost along I-5.



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT

Prepared by Sgt. Okerman

October 2023

10/3 A trespass was reported in the 200 block of W Gloucester St. A subject was seen in the backyard of a house on security cameras. When Officer arrived, they found a lawn care business was at the residence and was likely at the wrong house. The subject refused to cooperate with officers causing a delay to the investigation. Eventually officers were able to determine there was simply a misread address.

10/4 A parking complaint was reported to Code Enforcement. Upon arrival, the license plate was checked and the vehicle returned as a stolen. An officer arrived and assisted code enforcement with the recovery of the stolen vehicle. It was released to the owner.

There was a second stolen vehicle recovered this day. In the 17200 block of Webster Rd. U-Haul personnel called to report, they had located one of their own stolen moving trucks. The vehicle was successfully recovered and returned to the owners.

10/10 A child, clothed only in a diaper was found walking on the sidewalk on McLoughlin Blvd just before 8am. Officers quickly responded and located the child who had been picked up by employees of a nearby business. The child had gotten out of a room at the Budget Inn. DHS was called for a joint child welfare investigation.

10/18 A vehicle crashed into the Northside of Gladstone High School just after class had started. Officers quickly responded and learned the elderly driver suffered a medical issue and the vehicle was traveling at a very slow speed. There was only minor cosmetic damage to the vehicle and building. Officers later confirmed the driver had a heart attack and was recovering at the hospital.



10/20 A minor hit and run traffic accident occurred near the elementary school as parents were picking up children after school. The crash was witnessed and the officer was able to track the suspect down. Information was gathered and the report forwarded to the prosecutor.



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT Continued.....

10/24 A disturbance was reported at a group home in Gladstone. Chief Schmerber responded with officers and provided a big help once it was determined the disturbance was just the group home residents being loud. Chief Schmerber provided a calming influence and help de-escalate the situation.

10/28 Someone tried to use a fake \$100 bill to buy some burritos at Taco Bell. The suspect fled on foot before officers arrived and could not be located.



GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT

Prepared by **Sgt. Graves**

October 2022

10/01- Officers conducted a traffic stop on Mcloughlin and developed probable cause to believe the driver was driving while impaired. A DUII investigation was conducted and the driver was arrested for DUII.

10/02- While on a separate investigation at Tukwila Springs, Officers recognized an individual that has been trespassed from the property. Officer contacted the subject who was later arrested for the trespass.

10/3- A head on collision occurred on Oatfield and Park Rd. Officers arrived on scene and determined there were no injuries. Traffic on Oatfield was disrupted for an hour while Officers investigated the crash and the damaged vehicles to be towed.

10/13- A missing person that was reported out of Gladstone, was located in Clackamas County in a pond deceased. Officers notified the family.

10/23- Officer responded to Meldrum Bar Park on a report of a physical disturbance. When Officers arrived, they developed probable cause for a subject that had already left for Harassment and Disorderly Conduct. The Officer on scene had contacted the suspect the night before in their unique vehicle. Later that evening, Canby PD located the vehicle in their jurisdiction and contacted the suspect. The Officer with the PC went to the location and cited and released the subject at the scene.

10/24- There was a reported possible Domestic at the Rivergreen Apartments. Officers arrived on scene and witnessed several people running from the location. Several subjects were caught and detained. After an investigation it was determined this was more likely a MIP party. two subjects were taken in to custody and the rest were released to parents.

10/31- Officers responded to a traffic crash in the 250 block of E Arlington. When Officers arrived they found a single vehicle had crashed into 2 parked vehicles. After speaking with the driver, Officers developed probable cause to believe the driver was driving while impaired. A DUII investigation was conducted and the driver was later arrested for DUII. The driver provided a breath sample and it was more than 3 times the legal limit.

OPERATIONS MONTHLY REPORT Continued.....

10/31- Officers responded to a disturbance in the 250 block of W. Arlington. When Officers arrived on scene one party had already left. After an investigation, probable cause was developed for an arrest of the subject that left the residence for Harassment DV. The subject was not located and the case was referred to the DA's officer for consideration of charges.

10/31- The Gladstone Police met several costumed individuals at the Goblin Gathering held on Portland Ave. It was a beautiful night and fun was had by all.





GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT

Prepared by Sgt. Hutchinson

October 2023

October 4, Wednesday: Officers responded to a road rage incident that occurred on Oatfield road and 82nd Drive. There was no damage to either vehicle to report and the complainant was not injured. There was no suspect information at the time

October 5, Thursday: Officers responded to a domestic disturbance. The ex-spouse of the homeowner came over and violated a restraining order. He entered the home without permission and damaged the inside of the house. He was on felony probation for assaulting the ex-spouse and was arrested for the violation of his probation in addition to other crimes.



October 6, Friday: Officers responded to 2 crashes in the city between 5 and 6 PM. One vehicle crashed into a parked vehicle from the sun being in the driver's eyes. The other crash was a motorcycle into a truck after the motorcyclist was driving recklessly. The Motorcyclist had a warrant and was cited for the warrant.



October 7, Saturday: Officers took a report of a missing person. She is an amputee and requires medications. She could not be located at this time and was entered as a missing and endangered person.

OPERATIONS MONTHLY REPORT Continued.....

October 11, Wednesday: Officer responded to a male slumped over at the bus stop near Arlington and 99. The male was possibly on drugs and after a check of his status, he was out of compliance with his sex offender registration. The male was cited and released for failure to register as a sex offender.



October 12, Thursday: Officers responded to the Walgreens on an unwanted subject. She was walking through the store and being aggressive with staff. The woman initially gave a false name, but she was identified and had warrants for her arrest. During a search prior to arrest, she was seen to have drugs in her hat. She was transported to the jail.

October 13, Friday: Officers took a report of a missing person. The parent believed the subject was on drugs and endangered. After all avenues of locating the missing person were made, she was entered as a missing person. She was later located at a friend's house and not in danger.

October 14, Saturday: Officers assisted in trespassing a woman from the Budget Inn. She was acting aggressively and damaging the property in her room. Officers left the scene once her family arrived to help her leave.

October 18, Wednesday: Officers responded to a two vehicle crash at the intersection of E Dartmouth and Oatfield Rd. The suspect who caused the crash was passed out at the wheel and had to be revived with Narcan. There was evidence of recent drug use in the driver's seat. The driver was transported by AMR to the hospital where he was cited for DUII and Reckless Driving. The other driver was able to drive away from the scene without injuries.





GLADSTONE POLICE DEPARTMENT OPERATIONS MONTHLY REPORT TO CHIEF AND COUNCIL



OPERATIONS MONTHLY REPORT Continued.....

October 20, Friday: Officers responded to a suspicious person at The Gold Wrench auto repair. The person was under the influence of something and having a mental episode. The subject was sedated and taken to the hospital on a Police Officer Hold.

October 25, Wednesday: Officers responded to the Gladstone Chevron where an elderly female was laying outside and possibly having medical issues, including hypothermia. She was transported to the hospital.

Officers responded to a unwanted person at Tukwilla Springs. A resident of the facility was threatening employees. He returned to his unit without incident.

Officers responded to a suicidal subject who was threatening to harm himself with two knives. He was not being compliant. He was hand cuffed and forced onto a gurney where he was sedated for his safety. He was taken to the hospital on a Police Officer Hold.

October 27, Friday: Gladstone Officers responded to a suicidal juvenile who was cutting herself. She was in her room and unwilling to come out. With the danger of a knife, officers waited until the Clackamas County Behavioral Health Unit (BHU) arrived to make contact. With BHU and her boyfriend's mother, they talked her into coming out into the hallway where she was visibly upset and crying. She had minor cuts to her arms. She was taken to the hospital on a Police Officer Hold.

October 28, Saturday: Gladstone Officers took a report of a missing person from an adult care facility. The missing person was entered into LEDS.

RECORDS UNIT MONTHLY REPORT

Reported by: Executive Assistant Kristi Walls

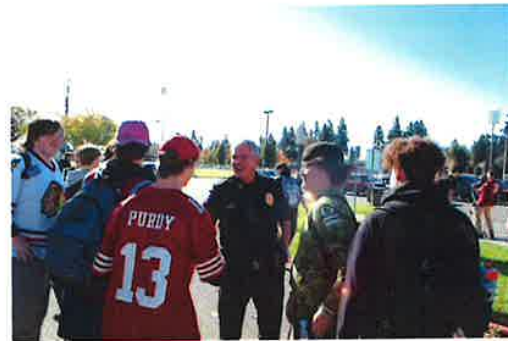
October 2023

Watch our website and our Face Book page for our Monthly “Where is K9 Nanuk” photo contest. The first person to guess where K9 Nanuk is and contacts me at kwalls@gladstoneoregon.us will win a prize. Allison Steyskal was the first to guess correctly. K9 Nanuk was found at the footpath between Beverly Ct. and Collins Crest.

Don't forget to stop by the Police Department to get your free bicycle helmet. We have all sizes ranging from toddlers to adults. We are here to help you Monday through Friday from 9:00am – 4:00pm. We gave away a total of 9 bike helmets this month. Happy riding everyone!



Chief Schmerber participated in the Car Push at the Gladstone High School. This is a friendly completion Homecoming event between classes.



Officer and Staff wore pink for the month of October in support of breast cancer awareness.





Where is K9 Nanuk? November 2023



Join us every month to identify where is K9 Nanuk



Each month we will post of a picture of K9 Nanuk somewhere in Gladstone. Be the first to identify where K9 Nanuk is, and you will get something special from us. If you think you know where K9 Nanuk is, contact us at kwalls@gladstoneoregon.us. You must email your response to win.





GLADSTONE POLICE DEPARTMENT TRAINING UNIT MONTHLY REPORT TO CHIEF AND COUNCIL



TRAINING UNIT MONTHLY REPORT

Prepared by: Sergeant Okerman

October 2023

The training unit strives to keep all Police Department members updated on legal and training issues. This is no small task considering that to maintain certification as a Police Officer in Oregon you must meet minimum requirements based on required annual or semi-annual training mandates. We also strive to send Officers to training that may not be required, but relate to a particular Officer’s field of expertise or for purposes of career development.

Officer	Training	Mandatory State/Federal	Hours
All Sworn	Use of Force	Yes	39
McNeil	Code Enforcement	No	16
Day	Leadership	No	16
Hale	Mental Health	Yes	7
Total			78

CSO Yvonne McNeil attended the 2023 Oregon Code Enforcement Association Conference. This two-day conference covered a wide variety of topics and was a great opportunity for a new employee to network.

Officer Day attended two different one-day leadership classes. One was titled *Accountable Leadership* and the other was *Coaching and Mentoring in Public Safety*. These classes will help build Officer Day’s leadership skills, as he is a newer Field Training Officer.

Reserve Officer Hale attended a mental health awareness training. The CIT training class was beneficial and a nice refresher on all the resources available.

All officers attended firearms training this month. This training focused on patrol rifle tactics and skills. Everyone completed the qualification course and training. Positive feedback was received for the expanded use of real-world scenarios and the instruction of the new firearms instructor, Officer Gilliam.





Public Works

Staff Report for October 2023

Report Date : October 31, 2023
To : Jacque M. Betz, City Administrator
Copy : Mayor and City Council
From : Darren Caniparoli, Public Works Director

PARKS:

- Trash pick-up in all parks two days a week.
- Mowing parks weekly: Irrigated fields are mowed weekly; non-irrigated fields are mowed bi-weekly.
- Detail work within our parks has been a priority. Edging and trimming of flowerbeds, trimming and cutting back plants, which need attention. Crews are using weed eaters to cut back areas that are unable to be mowed.
- Leaf clean-up has begun in all parks.



Before and after: Leaf clean-up & mowing that is ongoing in our City parks

Crew replaced a door on flush toilets at Meldrum Bar Park; the door was damaged beyond repair including the need for all new door hardware and locks. Replacement of steel doors and hardware are costly!

Crews also continue to find our bathrooms in a very unpleasant state. Unsightly damage such as graffiti is a daily issue, drug paraphernalia or fecal matter left on floors, walls or both is also a regular occurrence. This ongoing problem not only adds to the time it takes crews to clean the bathrooms but it also adds to the overall cost of maintaining our parks.



Portion of the bathrooms that we could show, human waste was spread throughout the restrooms as well as a purposely clogged toilet.



STREETS:

- Skin patching continues around the rainy weather that has now arrived
- Trimming branches that are blocking signs and cleaning and removing graffiti off the signs
- With heavier rains this month, the street crew were also clearing catch basins around town to help the Utility Dept.

Crews have been working with the Gladstone School District to remove and install curb painting for no-parking areas at John Wetten and Gladstone High School. The Public Works Dept. and the School District maintain a gracious working relationship with each other, which is a benefit to both organizations in our small town.



FACILITIES:

- Twice a month facility inspections
- Ongoing repairs at all facilities
- Completed multiple work orders at City facility's for small repairs and hanging art, bulletin boards, etc.

The Facilities Dept. has been dealing with an ongoing matter at the Community Center since spring that involves a toilet overflowing regularly. Non-flushable items being flushed are the main source of the problem; unfortunately, Community Center staff has no ability to manage that situation.



Recently after another round of regular toilet overflow crews snaked the entire Community Center line to the sewer main on Ipswich followed by CCTV'ing the line to confirm it was clear. Crews then installed a new pressure assist toilet, which has an additional pressure tank inside and provides compressed air to provide additional force when removing waste within the line. The Facilities' crew and staff at the community center are very hopeful that this will help to resolve the matter!

However, it is a good reminder that...



WATER:

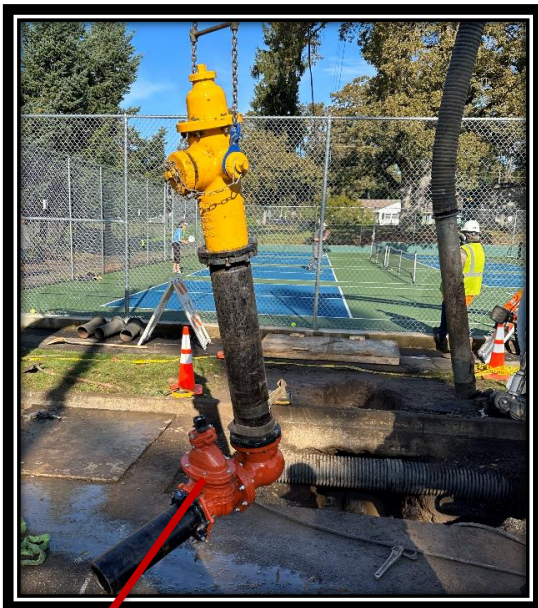
- Utility billing service orders.
- Utility locates and GIS map updates.
- Routine coliform sampling, system chlorine residual monitoring
- Routine pumpstation/reservoir inspections
- Utility billing door hangers and shut-offs for nonpayment.
- Call in the cities Master Meter read to the treatment plant every Monday.
- Change the recording charts at the Webster Reservoir Pump Station every Monday.
- Continually monitoring, trouble shoot, and adjust the Control valves at the Webster Reservoir Pump Station to improve operation

On Friday October 6th after crews had left, the Public Works office fielded several call from concerned residents driving on Oatfield Rd. who reported water pouring out of the sidewalk at the intersection of Ridgeway Dr. and Oatfield. On-call personnel were dispatched to the site to access the situation. Crews repaired a service line and restored service to the resident.



Crews recently replaced the fire hydrant on E. Exeter at Yale Ave. near the courts at Max Patterson Park. This fire hydrant was installed in 1954.

This hydrant replacement project was identified due to the hydrant containing large amount of lead as well as the hydrant not having isolation gate valves.

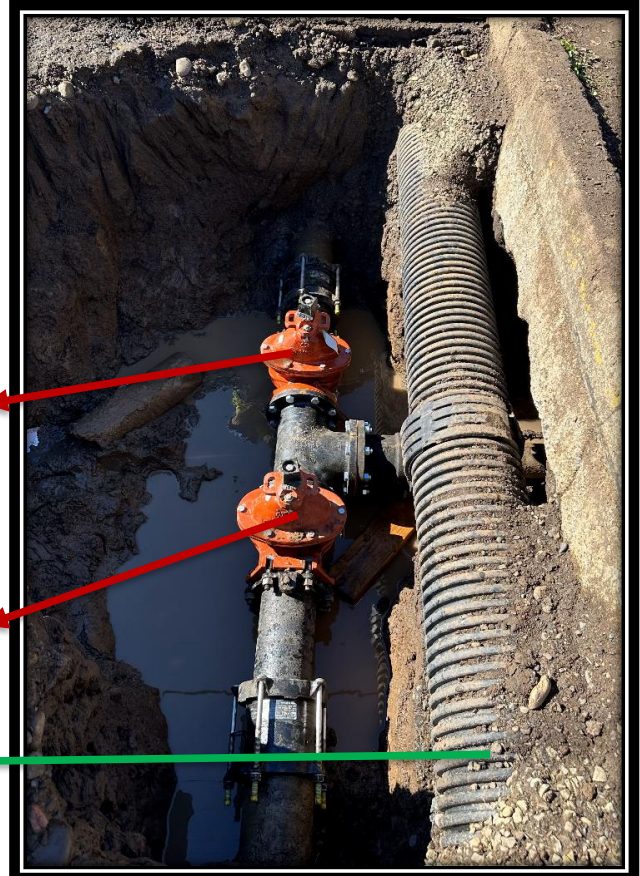


Hydrant valve

Isolation valve that will allow water flow to be isolated from from this valve, west to Harvard Ave. on E. Exeter

Isolation valve that will allow water flow to be isolated from from this valve, east to Columbia Ave. on E. Exeter

Stormline



SEWER:

- Performed a dye test to confirm rain drain connections to sanitary at homes on E. Exeter.
- Performed a sewer investigation at 1325 High St., possible sewer discharge to open ground. Utilizing the Camera truck crews were able to confirm that the sewer system was working properly and that no sewer had discharged to open ground.

STORM:

- Locates/GIS map updates ongoing.
- Catch basin/headwall cleaning to mitigate flooding.
- Completed Citywide street sweeping.
- Crews will continue to check and to clear the catch basin grates to prevent flooding.

Crews have been cleaning stormlines with the Vactor truck, during the process crews dislodged a good sized root ball in the main storm line on Portland Ave., in front of the high school football stadium.



Leaf season is here



Crews have been working five days a week to maintain the leaf pick up schedule. Crews will pick up any resident of Gladstones leaves which are placed curbside during their area's pick-up. We ask that residents only place leaves curbside. If we come across a pile that has other yard debris in it we will place a door hanger on the residents door advising that they need to remove the other debris and that we will come back and pick up their leaves once that has been done. City crews are not able to pick up tree limbs, tree debris and other yard debris, only leaves.





Catch basins are one of the main culprits of standing water and the beginning stages of urban flooding; they quickly become blocked by leaves and other street debris. Public Works is always keeping their eyes peeled for blocked catch basins during rainy seasons. It's a quick fix to remove the debris, most of the time we say **"A Rake Is All It Takes"**.



PUBLIC WORKS IN THE COMMUNITY:

The Public Works Department was excited to take part in Gladstone's Goblin Gathering again this year. As a department we always like to utilize our equipment when partaking in fun events such as this! Transforming our very large front loader into a monster mouth full of candy again this year, we have to say... it was a huge hit with kids and parents alike!

The Department also helped with some logistic of the event by providing the set up and take down of traffic control.



SAFETY TRAINING and CERTIFICATION TRAINING:

- Public Works crewmembers took part in loader and chainsaw training in preparation for leaf pick up and winter weather.
- Distracted Driving Training

ADMINISTRATION:

- Clackamas River Basin Council conducted an invasive species treatment along the Dahl Beach Pathway.
- Working on preparing stormwater MS4 annual report to submit to DEQ.
- Working with Backflow Management Incorporated (BMI) to complete water system Lead and Copper Rule sampling. Also worked to complete the water system quarterly Fifth Unregulated Contaminant Monitoring Rule (UCMR5) sampling.
- Continued work on completing Gladstone's Clackamas County Multi-Jurisdiction Natural Hazard Mitigation Plan Addendum.
- Working with Sisul Engineering to prepare conditions of approval for several private development projects.
- Clackamas County Building Permit plan reviews, approvals and release letters.
- Maintenance of HVAC for city facilities scheduled.
- Management of the Janitorial contract; scheduling of annual floor cleanings for Community Center and Civic Center.
- Development of new ROW Licensing and ROW Registration documents.
- Reviewing the current contract for water meter reading, contract will soon be expiring.
- Working with our partners in the Regional Water Providers Consortium to develop an updated member IGA draft. The IGA was first developed and adopted by individual members in 1996; the IGA was last updated and adopted in 2005. The Consortium Board unanimously approved the updated IGA October 4, 2023 with a recommendation that Consortium members' individual board, council, or commission approve the amended and restated IGA.

"All growth depends upon activity. There is no development physically or intellectually without effort, and effort means work."

~ Calvin Coolidge



City of Gladstone Monthly Planning Report October 2023

PUBLIC CONTACTS/PLANNING ACTIONS

CUSTOMER CONTACT/ Planning Actions	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YEAR-TO-DATE TOTALS
Customer Service Counter Contacts	1	1	1	1	0	1	0	0	0	0			5
Customer phone/email Contacts	48	37	31	43	34	27	20	32	42	44			358
Building Permits with Land Use Review	4	6	2	4	8	4	2	6	9	8			53
Code Compliance Review	1	1	1	0	0	0	1	0	0	0			4
Pre-application Conferences	1	0	1	0	0	0	1	1	1	0			5
Administrative Decisions	2	2	0	0	0	0	2	0	1	0			7

PLANNING COMMISSION ACTIONS/DECISIONS

- FIRE Warehouse Design Review- Continued to December 19, 2023

CITY COUNCIL LAND USE ACTIONS/DECISIONS

- Home Occupation Code Language Update Work Session on October 24, 2023

PRE-APPLICATION CONFERENCES

- No pre-application meetings in October

ADMINISTRATIVE PERMITS

- No Administrative Permits in October

BUILDING PERMITS WITH LAND USE REVIEW

Date	Address	Permit #	Description
10/16/23	275 Ipswich Street	B0210923 Resubmittal	Triplex addition to site with 1 dwelling unit (total of 4 dwelling units/quadplex) Middle Housing- no design review required. Setbacks and maximum height met. No trees to be removed. Parking not required because site is within ½ mile of McLoughlin (high frequency transit) per CFEC rules. However, if parking is provided, it must meet city standards. Returned to applicant to revise parking to either meet city standards or remove one or more spaces on 09/13/23. Applicant revised to meet standards and was approved on 09/20/23. Gladstone Zoning Standards continue to be met.
10/16/23	250 Princeton Ave	B0529923	New wall sign at Subway
10/24/23	19605 River Rd	MH0007723	Replacement of Manufactured Home Dwelling in location of existing home
10/24/23	19605 River Rd	MH0007523	Replacement of Manufactured Home Dwelling in location of existing home
10/24/23	19605 River Rd	MH0007623	Replacement of Manufactured Home Dwelling in location of existing home
10/24/23	19605 River Rd	MH0007423	Replacement of Manufactured Home Dwelling in location of existing home
10/27/23	1085 Portland Ave	B0515823	Exterior ADA upgrades and interior improvements to existing Commercial Structure for new Happy Rock Coffee Roasting Co. coffee shop and roastery
10/27/23	19800 Oatfield Road	B0560323	Covered Meeting Area at Gladstone Park Conference Center- design review approved by PC on 06/20/23 (DR-23-04). Not yet approved- waiting on conditions from Public Works to be met.

FUTURE ITEMS/PROPERTY UPDATES

Date	Topic
	No November Planning Commission Scheduled
12/19/23	Planning Commission Public Hearing- Continued- DR-23-06 FIRE Restoration Warehouse Building
	Planning Commission Public Hearing- Updating Home Occupation Code Language (GMC Chapter 17.78)

GLADSTONE MUNICIPAL COURT FROM OCTOBER 2023

General Court Information from October 2023

- 31 traffic citations filed
- 57 violations disposed
- 12 misdemeanors filed
- 4 misdemeanors disposed
- 19 payment agreements entered
- 23 warrants were issued
- 42 payment reminders were mailed to defendants
- 16 driver's licenses were requested suspended
- 23 driver's licenses were released
- 31 violations were sent to collections
- 16 cases were sent to the Department of Revenue
- 0 Jury trial was held
- \$25,622.70.00 in violation fees assessed
- \$22,156.65 in violation fees paid
- \$1,826.00 in misdemeanor fees assessed
- \$6,512.99 in misdemeanor fees paid
- \$773.35 collection with Department of Revenue
- \$13,334.63 collected with The Western Agency

	Traffic Cites Issued 2021	Traffic Cites Issued 2022	Traffic Cites Issued 2023	Traffic Viol Disp 2021	Traffic Viol Disp 2022	Traffic Viol Disp 2023	Misd. Issued 2021	Misd. Issued 2022	Misd. Issued 2023	Misd. Disp. 2021	Misd. Disp. 2022	Misd. Disp. 2023	Parking 2021	Parking 2022	Parking 2023
Jan	96	78	120	197	97	132	6	2	2	14	3	10	3	0	1
Feb	49	86	64	117	115	173	5	13	9	8	8	6	2	0	1
Mar	157	62	129	87	122	92	6	3	3	10	8	6	3	1	21
Apr	107	118	84	137	93	166	6	13	8	6	2	8	8	3	4
May	92	76	69	173	189	109	5	4	10	6	9	9	9	40	14
Jun	177	118	64	93	150	122	5	13	10	7	8	12	49	13	3
Jul	146	42	61	254	160	111	21	2	11	4	9	13	45	61	7
Aug	101	37	59	199	111	99	7	16	12	10	12	10	19	21	6
Sep	127	35	40	144	76	59	7	5	7	7	8	11	12	5	17
Oct	55	37	31	199	32	57	2	4	12	10	3	4	4	5	38
Nov	70	67		87	64		8	4		3	9		8	2	
Dec	55	99		85	62		0	4		7	3		1	0	
Total	1232	855	721	1772	1271	1120	78	83	84	92	82	89	163	151	112

GLADSTONE MUNICIPAL COURT FROM OCTOBER 2023

TRAFFIC FINE & FEES ASSESSED AND PAID BY YEAR

	Traffic Fees Assessed 2021	Traffic Fees Assessed 2022	Traffic Fees Assessed 2023	Traffic Fees Paid 2021	Traffic Fees Paid 2022	Traffic Fees Paid 2023
Jan	51,046.00	35,192.50	39,830.00	16,230.42	18,573.88	24,445.59
Feb	31,940.00	30,750.00	58,120.00	32,689.75	25,724.67	19,848.78
Mar	22,844.00	33,126.10	22,835.00	16,401.78	36,100.00	21,799.95
Apr	39,964.84	28,805.00	50,087.50	40,979.85	26,349.01	45,057.40
May	50,745.00	57,275.00	37,620.00	22,791.29	27,039.72	25,258.81
Jun	28,460.00	38,788.00	39,330.00	23,934.76	42,927.32	29,711.23
July	22,818.60	51,636.25	36,920.00	43,103.86	24,562.98	21,100.71
Aug	53,950.00	28,160.00	33,645.00	26,648.20	25,312.14	21,492.13
Sept	44,225.00	31,143.00	20,765.00	25,539.13	23,137.49	23,599.95
Oct	47,026.00	24,148.77	25,622.70	28,491.79	9,505.00	22,156.65
Nov	26,505.00	17,975.00		21,086.93	20,958.48	
Dec	30,290.00	16,775.00		17,573.05	28,268.41	
Total	\$449,814.44	\$393,774.62	\$364,775.20	\$315,470.81	\$308,459.10	\$254,471.20

MISDEAMNOR FINE & FEES ASSESSED AND PAID BY YEAR

	Misdemeanor Fees Assessed 2021	Misdemeanor Fees Assessed 2022	Misdemeanor Fees Assessed 2023	Misdemeanor Fees Paid 2021	Misdemeanor Fees Paid 2022	Misdemeanor Fees Paid 2023
Jan	13,698.48	2,136.00	14,109.00	7,346.08	3,771.92	2,944.52
Feb	5,511.00	6,511.00	10,168.00	5,267.95	10,412.41	5,025.10
Mar	4,308.00	5,831.62	6,775.00	10,012.54	6,955.75	4,709.73
Apr	4,128.28	963.00	12,564.00	14,939.91	6,962.43	10,229.69
May	4,737.00	7,062.00	5,293.92	5,646.16	1,841.15	8,143.54
Jun	9,960.01	7,183.00	9,794.00	5,179.63	9,152.68	6,316.30
July	4,381.00	7,921.38	12,359.10	6,741.67	3,411.36	3,803.50
Aug	14,716.00	8,991.00	13,131.75	10,463.60	2,149.64	4,873.64
Sept	30,584.00	6,868.00	10,323.80	6,507.01	2,668.68	7,261.55
Oct	5,546.00	4,155.73	1,826.00	9,914.75	6,588.00	6,512.99
Nov	5,463.00	8,535.00		5,557.93	3,654.71	
Dec	3,786.00	2,580.00		1,834.12	2,552.88	
Total	\$106,818.77	\$68,737.73	\$96,344.57	\$89,411.35	\$60,121.61	\$59,820.56



Gladstone Community Center Staff Report

October 2023

The Community Center is coming into the busy season of friends and family events. We have many friendly welcoming events to bring the community together for the season. The Community Center continues to enjoy seeing more and more new faces each month.

Stats for Food in Gladstone

- Food boxes delivered: 216
- Congregate lunches: 225
- Homebound Meals delivered to seniors at home: 1504 (Hot Meals)
- Active participants signing in to our activities 1050
- Food Boxes served in October: 192
- Gladstone received 520 lbs. of food donated to our Homebound Senior Food Box Program (Gleaners and or Food Bank)
- Center has received a total of \$705.00 in donations for Homebound Meals and \$714.00 Congregate meals.

- **Services provided**
Gladstone Community Center recorded 6 information and assistance calls, 6 reassurance and outgoing participant checks and 8 Homebound case management calls.
- Rental information: 6 rentals in October
- 102 Volunteers and 558 volunteer hours recorded in October with 7 new volunteers and 2 pending applications.

Highlights for the month:



A staff favorite is the volunteer BBQ. We love seeing all of our volunteers who share their time throughout the year with all of us. This is a fantastic event highlighting what a wonderful, helpful and supportive community of volunteers we have. We are very lucky to have each one of these caring and giving individuals.





We were lucky to have Rivergate School students come and do garden clean up. They put rocks around the Holiday tree that they had planted last year in order to improve aesthetics and stability. They have been a great partner to help with projects at the Community Center.

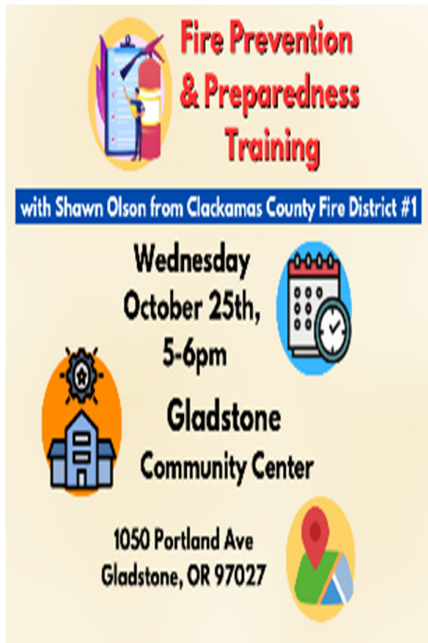
The community center enjoyed another very successful Bingo night in the month of October. There were many of the community members here to participate in this after hour's activity hosted by Gladstone/Oak Grove Rotary.



The annual 50th anniversary party was a big hit again this year. We have many couple who enjoyed a night honoring them and the 50 plus years that they have been married. Many couples have been coming to this event for years and many are new attendees.



Open enrollment for Medicare is in full swing everywhere and that includes here at the Community Center. To support enrollment efforts, we had the Senior Health Insurance Benefits Assistance give a great presentation this month. SHIBA is also helping seniors with individual help if necessary. We have scheduled weekly presentations for those who could not make the initial presentation. These presentations are on Thursday mornings in the library.

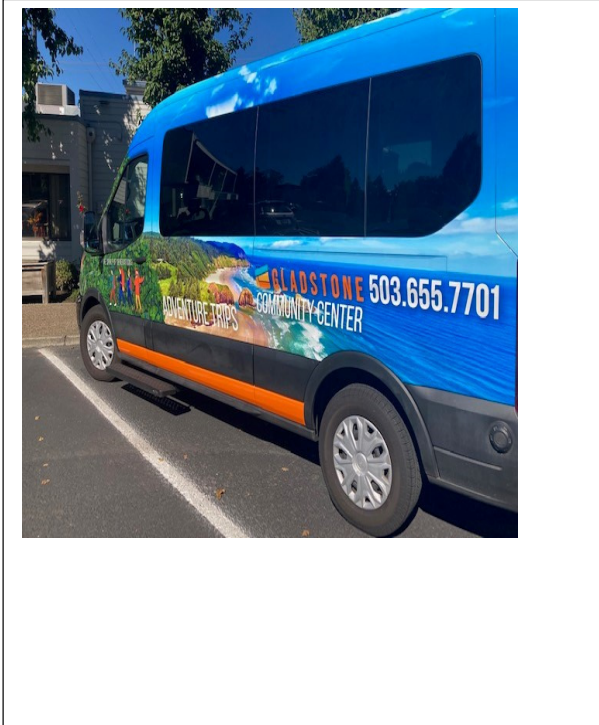


The GEMS monthly meeting topic for October was Fire Prevention. This event is a series that continues about every month with a new informative theme intended to keep you informed and prepared in the event of an emergency.

GEMS has posted video from the presentation on the Gladstone website.



The Winter Market applications rolled in. We are at maximum capacity inside but have a few new outside spaces still available. Everyone is excited to see this come together and be even more successful than last year.



A colorful wrap was added to the new van and reflects the new Community Center name. We feel the graphics will help attract new participants. With the remaining grant fund, floor mats and a cargo box are being added to accommodate walkers and wheelchairs.



The final touches are on the back part of the building. We now have a sturdy cover over the back door for the volunteers to use during the rainy season. The painting is completed and the gutters are on, as well. The remaining grant money is being used for a continuation of the concrete to the curb.

So many exciting great things happening at the center!

**CLACKAMAS
FIRE DISTRICT
REPORT**



CLACKAMAS FIRE DISTRICT #1

FIRE CHIEF'S REPORT

November 2023

Here for you

- Clackamas Fire welcomed our community members into several of our fire stations throughout the month. These open houses provided the opportunity to share about us and share fire and injury prevention information with our visitors.
- Clackamas Fire recognized Nefi DeMoura for his heroic actions in saving his brother's life. On 10/12, the brothers were involved in a hit-and-run at the bus stop. Nefi pulled his brother back from the vehicle's path. Earlier in the month, Chief Browne, alongside Kindness 911 & Sandy PD, also presented 10-year-old Kingston with a Kindness Citation & challenge coin for his heroic actions in helping an injured student on his school bus.
- The community had a great time at Gladstone's Goblin Gathering at their community fire station. Clackamas Fire enjoyed working alongside GPD at the event while attendees enjoyed fresh pressed apple cider on the apron.

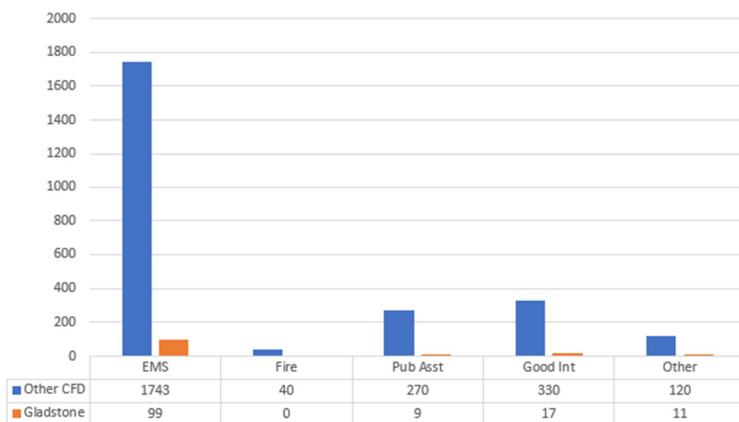


Oct. 17: Clackamas Fire District's newest volunteers on their first day of the academy.



Oct. 16: Members of Clackamas Fire's hazardous materials team practicing in Level A suits.

Gladstone Fire Report
October 2023
Total Incidents by Type

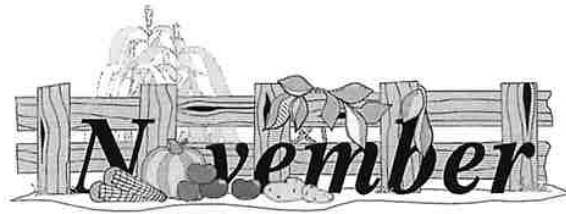


Oct. 4: Clackamas firefighters training on crane rescues. The firefighters used rope systems to bring down the "patients" from the 90' tall crane.

Fire Incidents in Gladstone

None in October

**GLADSTONE
CITY
EVENT
ANNOUNCEMENTS**



REGULAR AGENDA

City of Gladstone Staff Report

Report Date: November 7, 2023
Meeting Date: November 14, 2023
To: Gladstone City Council
From: Jacque M. Betz, City Administrator

AGENDA ITEM

Consider approving ordinance 1527 an ordinance adopting new terms and conditions for continuation of an exclusive franchise granted to the Gladstone Disposal Company for Solid Waste, Yard Debris, and Recycling Service, specifically Section 8, and repealing ordinance No. 1469.

History/Background

In 2021 we had a big winter storm that accumulated a massive amount of storm debris in residents' yards. A state emergency was declared and the City decided to allow residents to drop off storm debris in a designated area at Meldrum Bar Park for a certain amount of time. Per our franchise agreement with Gladstone Disposal, they were required to haul off this material at no additional charge to the City. This was a benefit to the City and residents, not so much for Gladstone Disposal, who incurred approximately \$45,000 in dumping fees. They were not able to recover any of the money from the federal government (FEMA) like local governments were allowed to.

Proposal

Management at Gladstone Disposal asked if the City would be amenable to changing Section 8 of the current agreement that would mitigate a future financial hardship for the company. The City proposed language that would allow them to continue to provide service to the City and churches located within the City at no charge for routine services; provided, however, that exceptional service, which shall be services for any single event with a cost of more than \$1,000 for churches or \$25,000 for the City, they could charge at the Franchisee's then applicable rates.

This event in 2021 is the only event we can recollect becoming a financial hardship for Gladstone Disposal and this proposed amendment is a show of good faith because we value our partnership with them. The City would have the ability to recover the costs from FEMA, like we did in 2021.

The proposed amendments in Section 8 have a ~~strike through~~ in deleted language and red underlined for new language.

Exceptional Service for a single event includes the following:

Options

1. Approve the amendments as presented.
2. Do not approve the amendment and wait until the City and Gladstone Disposal renegotiates a new agreement in 2026.
3. Approve the amendment with modifications.

Cost Impact

The City would be required to pay expenses for exceptional service, which is a single event with a cost of more than \$1,000 for churches or \$25,000 for the City.

Recommendation

Staff Recommends approving ordinance 1527 an ordinance adopting new terms and conditions for continuation of an exclusive franchise granted to the Gladstone Disposal Company for Solid Waste, Yard Debris, and Recycling Service, specifically Section 8, and repealing ordinance No. 1469.

Department Head
Signature

Date

Jacqueline M. Betz 11/8/23

City Administrator
Signature Date

ORDINANCE NO. 1527

AN ORDINANCE AMENDING ORDINANCE NO. 1383, AS PREVIOUSLY AMENDED BY ORDINANCE 1469, AND THE EXCLUSIVE FRANCHISE FOR GLADSTONE DISPOSAL COMPANY.

WHEREAS, through the enactment of Ordinance No. 1383, as amended by Ordinance No. 1469, the City of Gladstone has awarded an exclusive franchise for solid waste hauling services to the Gladstone Disposal Company; and

WHEREAS, the City and Gladstone Disposal Company mutually desire to amend the ordinances to clarify the scope of certain services required to be provided under the franchise.

NOW, THEREFORE, THE CITY OF GLADSTONE ORDAINS AS FOLLOWS:

Section 1. Section 8 of Ordinance No. 1383, as previously amended by Ordinance No. 1469, is hereby amended as follows with additions underlined and deletions ~~struck through~~:

Franchise Fees. The Franchisee shall pay to the City a franchise fee of five percent (5%) of Franchisee’s gross revenues each year for the term of this Franchise, until such time as the Council, in its discretion and as authorized by law, establishes a new franchise fee; provided, however, that any increase of the franchise fee shall be implemented only after giving due consideration to Section 12 of this Ordinance, concerning the Franchisee’s Rate of Service. In consideration of the mutual obligations in this franchise ~~such franchise fee~~, the Franchisee shall provide Service to the City and to churches located within the City at no charge for routine services; provided however, that exceptional service, which shall be defined as services for any single event with a cost of more than \$1,000 for churches or \$25,000 for the City, shall be charged at Franchisee’s then applicable rates. The franchise fee shall be payable annually, and shall be due no later than December 15, of each year. The magnitude of the franchise fee and extent to which the Franchisee provides Service at no charge, as required by this Section 8, shall be taken into consideration by the Council in setting the Franchisee’s Rates for Service pursuant to Section 12, hereof.

Section 2. No other changes to Ordinance No. 1383, as previously amended by Ordinance No. 1469, are made, and the Ordinance is otherwise reaffirmed in its entirety.

Section 3. Construction. Any finding by any court of competent jurisdiction that any portion of this Ordinance is unconstitutional or invalid shall not invalidate any other provision of Ordinance No. 1383, as previously amended by Ordinance No. 1469.

Section 4. This Ordinance takes effect 30 days from its adoption.

Approved by the Gladstone City Council this __ day of _____, 20____.

ATTEST:

Michael Milch, Mayor

Tami Bannick, City Recorder

City of Gladstone Staff Report

Report Date: November 7, 2023
Meeting Date: November 14, 2023
To: Gladstone City Council
From: Jacque M. Betz, City Administrator

AGENDA ITEM

Consider approving Resolution No. 1230, a supplemental budget resolution adjustment for Community Center Tram Resource and Appropriation.

History/Background

In early 2020, the Gladstone Senior Foundation purchased a Kia Sedona minivan to facilitate the transporting of a small number of seniors to and from medical appointments, etc. in place of the larger bus that seats thirteen. The van was donated to the City and became part of our vehicle fleet.

In September 2022, the City received grant funds from the Oregon Department Human Services, Office of Aging and People with Disabilities to purchase enhanced transportation at the Gladstone Community Center. The transportation needs have increased and therefore the City purchased a 10-passenger van. The City sold the Kia Sedona minivan on the government surplus website and funds were deposited into the general fund to offset expenditures.

Proposal

The Gladstone Senior Foundation has requested that the funds from the sale of the minivan (\$25,515) be allocated back to the Foundation to help enhance the lives of local seniors. They propose to use the funds to establish a foundation-administered program subsidizing tram trips for local seniors. The Gladstone Senior Foundation have been good stewards of the foundation funds and we are confident that the requested monies will be beneficial to the seniors in Gladstone.

Options

1. Do not approve the supplemental budget adjustment and keep the funds where they are currently allocated.
2. Approve the Supplemental Budget Adjustment with amendments.

Cost Impact

The 2023-25 Biennium Budget tram resources are to be increased in the amount of \$25,515 and appropriations will be increased by that amount to be returned back to the Senior Foundation.

Recommendation

Staff Recommends approving Resolution No. 1230, a supplemental budget resolution adjustment for Community Center Tram Resource and Appropriation.

Department Head
Signature

Date

 11/8/23
City Administrator
Signature Date

**RESOLUTION NO. 1230
CITY OF GLADSTONE, OREGON**

***A Resolution Adopting a Supplemental Budget Adjustment to the Budget for the Biennium
Years 2023-2025***

WHEREAS, the Council of the City of Gladstone adopted Resolution No. 1218 for the 2023-2025 Biennium Budget on June 13, 2023, in the amount of \$71,374,314, and

WHEREAS, per ORS 294.471, the City may adjust, through a supplemental budget adjustment, a request for services with the cost paid by a non-profit corporation when the amount requested could not have been known for certain at the time the budget was prepared, and

WHEREAS, the Senior Center sold a vehicle for \$25,515 in June, 2023 that had been donated by the Senior Foundation, a 501(c)3 corporation. The Senior Foundation has since requested those proceeds be returned to them, in order to establish a foundation-administered program subsidizing tram trips for local low-income seniors, and

WHEREAS, Tram resources are to be increased for future revenues of these scholarships and tram appropriations will be increased by the amount to be returned back to the Senior Foundation of \$25,515, and

WHEREAS, the City has determined to increase resources and appropriations in the following fund and organizational unit category for the 2023-2025 Biennium Budget as illustrated below:

Resources:		Appropriations:	
General Fund			
Adopted resources	\$71,374,314	Adopted appropriations	\$71,374,314
Tram trips	25,515	Tram expenses	25,515
Revised resources	<u>\$71,399,829</u>	Revised appropriations	<u>\$71,399,829</u>

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Gladstone, a municipal corporation of the State of Oregon, the following:

Section 1. The 2023-2025 Biennium Budget be increased by \$25,515 to a total of \$71,399,829 as permitted by ORS 294.471.

This Resolution is effective November 14, 2023.

This Resolution adopted by the Gladstone City Council and approved by the Mayor this 14th day of November, 2023.

ATTEST:

Michael Milch, Mayor

Tami Bannick, City Recorder

City of Gladstone Staff Report

Report Date: November 7, 2023
Meeting Date: November 14, 2023
To: Gladstone City Council
From: John Schmerber, Chief of Police
Jacque M. Betz, City Administrator

AGENDA ITEM

Consider using National Opioid Settlement Agreement funds toward a Mental Health Services Coordinator position in Gladstone, in partnership with Clackamas County Behavioral Health.

History/Background

Local governments throughout the country filed lawsuits against various opioid manufacturers and distributors due to their actions that resulted in an uncontrolled and misleading distribution of millions of addicting opioid pills. The lawsuits allege that these actions have directly resulted in and caused an epidemic-level crisis in cities and counties. In Oregon, ten counties and one city filed suit and are part of the national Multi-District Litigation (MDL), including over 3,000 federal court cases. In December 2021, the City of Gladstone agreed to participate in the settlement agreement with opioid distributors and manufacturers.

In August 2022, Clackamas County Public Health provided a presentation to the Gladstone City Council on the County's Substance Use and Overdose Prevention Initiative Program. Then, in October 2022, the City Council provided staff guidance to move forward with an intergovernmental agreement with Clackamas County to collaborate on using Gladstone's settlement funds. Precisely, the Council desired the funds to be focused on mental health, housing for detox, and reducing the supply of opioids countywide.

Proposal

Since that direction was provided, the County spent time engaged in community listening sessions and recently held an Addictions Recovery Summit that resulted in a summary of current services and gaps in the county and articulates a set of recommendations and additional thoughts from panelists and professionals. Meanwhile, the City of Gladstone Police Department developed a strong partnership with Clackamas County Behavioral Health Division, specifically, the "Mobile Crisis Team" and at times caseworkers within their unit. Although the partnership is strong, there remains limited resources to address mental illness and addiction. In most of law enforcement encounters, we find that mental illness and addiction are not exclusive of one another. A few cities within Clackamas County have hired their own mental health clinicians or caseworks to help deal with issues within their jurisdictions due to resource availability.

The Gladstone Police Department has responded to 112 calls for service, between October 2022 and October 2023, which have been identified as someone in crisis involving mental health, addiction or a combination of both. These complaints typically involve repeated calls for service. The City recognizes that Clackamas County Behavior Health already has an established program, which can benefit the Gladstone Community. Therefore, staff proposes that we use the opioid settlement monies directly towards the hiring of a Mental Health Service Coordinator who is dual certified in mental illness and drug addiction, in partnership with Clackamas County Behavioral Health. This would be a two-year pilot project starting when the County hires a qualified person in 2024. The Mental Health Service Coordinator would be housed within the Gladstone Police

Department with the ability interact with officers, respond to calls for service, conduct follow-up, and provide proactive outreach to assist those with addiction/in crisis in hopes of reducing repeat calls for service.

Allowable uses of the settlement funds that are identified in the settlement agreement include the nine core abatement strategies:

- Targeted naloxone distribution
- Criminal justice interventions
- Medication for opioid use disorder
- Enrich prevention strategies
- Linkage to syringe exchange programs
- Healthcare system interventions
- Warm hand-off program and recovery support
- Data collection and research
- Treatment during pregnancy and postpartum period.

Having a dual certified coordinator allows for getting immediate resources activated to provide appropriate care. The current monies received from the opioid settlement will not cover the costs associated with hiring a full time Mental Health Service Coordinator. Clackamas County Behavioral Health is committed to offset the remaining costs of the position and the City will also provide in-kind service such as office space, transportation, and communication.

Options

- Provide staff direction to use the National Opioid Settlement Funds in partnership with Clackamas County Behavioral Health to hire a Mental Health Service Coordinator to serve the Gladstone Community.
- Do not deviate from the former direction provided to staff, which is to enter into an IGA with Clackamas County to focus on mental health, housing for detox, and reducing the supply of opioids, countywide.

Cost Impact

Current opioid settlement money received is approximately \$51,000 and it is in a restricted City account. However, additional funds are likely to be available due to other settlements still being negotiated (See Attachment A). These funds would be applied towards this two-year pilot project, and the County would cover the remainder of the cost.

Recommended Staff Action

Staff recommends the City Council provide direction to use National Opioid Settlement Agreement funds toward a Mental Health Services Coordinator position in Gladstone, in partnership with Clackamas County Behavioral Health, and draft a contract for the Council to consider at a future meeting.



Department Head
Signature

Date



City Administrator
Signature

Date

ATTACHMENT "A"

Schedule of OPIOID Settlements

Distribution percentage for Gladstone (of local distributions)

0.1181360032%

Fiscal Year	Jansenn Settlement	Distributor Settlement	Total Received to Date thru 11/7/2023
Settlements			
22-23	\$ 36,130.22 *	\$ 8,387.33	\$ 44,517.55
23-24	\$ -	\$ 7,447.65	\$ 51,965.20
24-25	\$ -	\$ 9,407.59	
25-26	\$ 1,431.61	\$ 9,418.34	
26-27	\$ 1,431.61	\$ 9,279.11	
27-28	\$ 1,488.00	\$ 9,279.11	
28-29	\$ 1,894.48	\$ 11,343.25	
29-30	\$ 1,894.48	\$ 11,343.25	
30-31	\$ 1,894.48	\$ 11,343.25	
31-32	\$ -	\$ 9,535.15	
32-33	\$ -	\$ 9,535.15	
33-34	\$ -	\$ 9,535.15	
34-35	\$ -	\$ 9,535.15	
35-36	\$ -	\$ 9,535.15	
36-37	\$ -	\$ 9,535.15	
37-38	\$ -	\$ 9,535.15	
38-39	\$ -	\$ 9,535.15	
	<u>\$ 46,164.88</u>	<u>\$ 163,530.08</u>	

*5 yrs of pmts

Awarded but not finalized:

NOAT II (Five Pharmacies)

Estimate for Gladstone	\$ 164,000	to be notified on # of years of payment based on Gladstone percentage
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McKinsey

Total National Settlement	\$ 207,000,000	Oregon State/Local to be determined
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Purdue Pharma

Not settled as of yet	TBA
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98th Annual Conference

October 12-14 | The Graduate Eugene

Thursday, October 12

7:00 a.m. – 5:00 p.m. <i>Lobby/Playwrights</i>	Registration Open – Sponsored by NPPGov
7:30 a.m. – 4:30 p.m. <i>Lobby/Playwrights</i>	Trade Show Open More than 67 organizations are exhibiting this year, showcasing innovative products and services that can help make your city a great place to live and work. Pick up an Exhibitor Passport at Registration, have exhibitors sign their square as you visit their booth, and turn it in for a chance to win a free 2024 conference registration.
7:00 a.m. – 8:00 a.m. <i>Lobby/Playwrights</i>	Trade Show & Continental Breakfast
8:00 a.m. – 3:15 p.m. <i>Studio ABC</i>	HR Workshop – Sponsored by HR Answers, CIS, Markowitz Herbold PC <i>Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the workshop will be listed on the back of your badge.</i> This human resource workshop is designed to provide city managers, human resource officials, supervisors, and city attorneys with resources they need to successfully manage today's municipal workforce. Recognized and respected employment lawyers and senior human resources officials from Oregon will provide educational and engaging sessions on emerging topics in the employment arena.
8:30 a.m. – 11:30 a.m. <i>Williams/O'Neill</i>	Councilors Workshop <i>Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the workshop will be listed on the back of your badge.</i> There are many circumstances in which elected officials and managers can affect the day-to-day lives of staff and the community. Dysfunctional relationships between staff, management, and council can lead to uncomfortable exits and even lawsuits that take focus away from a city's accomplishments. How do we build a thriving organization? Key takeaways from this session include: working better as a team, working with purpose, and building successful relationships.
8:30 a.m. – 11:30 p.m. <i>Sousa/Bloch</i>	OMA & OCCMA Joint Workshop <i>Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the workshop will be listed on the back of your badge.</i> Stephen Dijulio, principal at Foster Garvey, will lead participants through the roles and responsibilities of elected and appointed officials. He has assisted local governments on legal and governance issues for more than 45 years, including serving as a city attorney and administrator. Topics will include: How your role can minimize divisiveness that undermines citizen trust in government How effective communication strategies build a strong organizational culture to promote relations with city staff and the community; and Legal issues impacting public official speech rights and ethical considerations.
11:30 a.m. – 1:00 p.m. <i>Lobby/Playwrights</i>	Lunch & Trade Show Lunch is provided for attendees in the trade show. Grab lunch, visit with your colleagues, and learn how these vendors can help your city achieve its goals. *If you are attending a workshop, lunch will be served there.
11:30 a.m. – 12:30 p.m. <i>Seeger/Joplin</i>	OCCMA Annual Membership Meeting and Lunch Lunch will be provided in the room before the start of the Annual Membership Meeting.

11:45 a.m. – 12:45 p.m.

Sousa

OMA Annual Membership Meeting and Lunch

Lunch will be provided in the room before the start of the Annual Membership Meeting.

11:45 p.m.– 12:45 p.m.

Bloch

People of Color Caucus Business Meeting and Lunch

The purpose of the caucus is to:

- Promote positive and effective relationships among city officials of color, their communities, political leaders, the League of Oregon Cities and its affiliate entities (such as the Oregon Mayors Association, City/County Managers Association, City Attorneys Association);
 - Build and increase capacity of city officials of color and support a pipeline for people of color to engage in and serve in local government;
 - Serve as a resource to the League of Oregon Cities in the formulation of its policy agenda; and
 - Prepare and advance city officials of color to serve in positions of leadership within the League of Oregon Cities and its affiliate organizations.
-

12:45 p.m.– 2:45 p.m.

*West Side of
the Graduate*

Tour – UO Knight Campus & CAMCOR – Sponsored by University of Oregon

Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the tour will be listed on the back of your badge.

Lunch provided starting at 11:30 a.m. in the trade show. Tour buses will start loading at 12:30 p.m. on the west side of the Graduate (between the hotel and Hult Center) and will depart at 12:45. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

The Phil and Penny Knight Campus for Accelerating Scientific Impact is a \$1 billion-plus scientific enterprise that is advancing biomedical research to impact society, training a new generation of scientists, and forging tighter ties with local industries and entrepreneurs. This tour will include leadership from the Knight Campus and the Knight Campus Graduate Internship Program, which trains master's students in real-world knowledge and skills, places them in 9-month paid internships in Oregon and beyond in the fields of bioinformatics, optics, polymers, photovoltaics, and semiconductors, and has a 90% success rate in employing graduates in their fields within three months of graduation.

CAMCOR (Center for Advance Materials Characterization in Oregon) is a full-service, comprehensive materials characterization center housed at the UO. Known as Oregon's High-Tech Extension Service, CAMCOR hosts capital-intensive equipment and professional staffing to provide high-resolution imaging, x-ray microanalysis, device fabrication, chemical characterization, polymer analysis and much more.

12:45 p.m.– 2:45 p.m.

*West Side of
the Graduate*

Tour – Unhoused Shelter and Affordable Housing Walking Tour

Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the tour will be listed on the back of your badge.

Lunch provided starting at 11:30 a.m. in the trade show. Tour buses will start loading at 12:30 p.m. on the west side of the Graduate (between the hotel and Hult Center) and will depart at 12:45. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

Homelessness is a critical topic for cities throughout Oregon. Eugene has faced an intense challenge for several years and has developed an evolving and balanced response to increase shelter and support services, facilitate more affordable housing, and problem-solve for community livability. City staff will lead a tour visiting different models of city shelter sites, and discuss successes and lessons learned from the last few years.

12:45 p.m.– 2:45 p.m.

*West Side of
the Graduate*

Tour – Eugene Airport

Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the tour will be listed on the back of your badge.

Lunch provided starting at 11:30 a.m. in the trade show. Tour buses will start loading at 12:30 p.m. on the west side of the Graduate (between the hotel and Hult Center) and will

depart at 12:45. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

This tour will include a presentation of future expansion plans for the airport and a guided tour of the airfield, terminal, air cargo, and ARFF station.

1:00 p.m. – 2:30 p.m.
Vistas – 12th Floor

Breakout Sessions

A Municipal Marketing Campaign: Building Community Support for Your City's Infrastructure Projects – Sponsored by Homeserve

The city of Aumsville has an aging wastewater treatment plant that needs to be replaced. A new plant comes with a \$28 million price tag, and for a small city like Aumsville, this could mean an increased monthly sewer rate of approximately \$300 for most households if the city is unable to secure outside assistance. Understanding the need for significant public support, city leadership began a creative marketing campaign which included social media postings, informational videos, comical commercials, a designated city webpage, and door-to-door outreach. Through these efforts, stakeholders have contacted almost every member of the community. While the project is still controversial and has yet to be completed, the city has valuable insight and best practices to share with communities embarking on large capital improvement projects that hinge on community support.

Sousa

Connecting the Dots: Collaborating Across Systems to Improve Behavioral Health Access – Sponsored by Regence

Behavioral health professionals will discuss how they have enhanced access to mental health support that is geared specifically to adolescents, their families and their caregiving teams.

Seeger/Joplin

Unlocking Resilient Communities: Navigating Water, Energy, and Building Solutions – Sponsored by McKinstry

Unpredictable droughts, fierce wildfires, unexpected hailstorms, and extreme heat—these are just some of the challenges cities can't ignore. The increasing impact of these events on productivity and educational outcomes is a shared concern for cities and business. This session offers a unique chance to explore proactive strategies and available resources. Learn from seasoned experts about leveraging recent federal and state investments to overcome financial obstacles and foster resilience within your community.

Bloch

How Cities are Encouraging Needed Housing Development – Sponsored by Hayden Homes

Cities in Oregon need and want housing. This session will provide examples of cities actively encouraging housing within their communities that aligns with Oregon's housing production goals.

2:30 p.m. – 3:15 p.m.

Networking Snack Break – Sponsored by Pacific Power

3:15 p.m. – 4:30 p.m.
Williams/O'Neill

Welcome and Keynote – Sponsored by NW Natural

- **Welcome:** Steve Callaway, LOC President; Mayor, Hillsboro
- **Color Guard:** Oregon National Guard Youth Challenge Program
- **National Anthem:** UO Mind the Gap
- **Welcome from Cities of Eugene and Springfield:** Mayors Lucy Vinis and Sean VanGordon
- **Opening Comments:** LOC Executive Director Patty Mulvihill
- **Introduction of Keynote Speaker:** NW Natural
- **Keynote Speaker:** Bill Strickland, Author and Community Leader

Raised in a rough part of Pittsburgh and facing a dark path as he grew, Bill Strickland saw the course of his life changed in high school by the power of one teacher. From this teacher's mentorship, Bill developed a new passion, and the experience led him to eventually build centers for young adults and children who would not otherwise been given a chance in their communities.

Join us to hear about Bill's efforts to end the terrible cycle of poverty and poor education, and how city leaders can similarly help the people in their communities.

4:45 p.m. – 6:30 p.m.
Vistas – 12th Floor

Welcome Reception – Sponsored by Comcast
Experience the amazing view from the 12th floor patio at the first social event of the 2023 conference – enjoy hors d'oeuvres and beverages* as you network with colleagues.
Please Note – this is a sponsored event and is reserved for city officials and government agency representatives only. Badges must be presented for admittance. *No-host bar.

5:00 p.m. – 8:00 p.m.
Bloch

LOC Nominating Committee Meeting
First, the committee will hear candidates for the LOC Board of Directors present their qualifications for service on the LOC's governing body. The committee will then prepare a proposed slate for a vote by the full membership at Saturday morning's annual business meeting. Dinner will be provided.

6:00 p.m. – 7:00 p.m.
Sousa

Women's Caucus Nominating Committee Meeting

8:00 p.m. – 10:00 p.m.
Top Golf Swing Suite

Mixer with LOC Caucuses
Hosted by the People of Color Caucus and the Women's Caucus, cap off the evening by enjoying drinks, snacks and virtual golf with your peers.

Friday, October 13

7:00 a.m. – 2:00 p.m.
Lobby/Playwrights

Registration Open – Sponsored by NPPGov

7:00 a.m. – 2:00 p.m.
Lobby/Playwrights

Trade Show Open

7:00 a.m. – 8:30 a.m.
Lobby/Playwrights

Breakfast & Trade Show
Enjoy breakfast while visiting the trade show. We have set this dedicated time aside prior to the day's festivities to give you the opportunity to visit with the businesses and agencies that serve local government.

8:00 a.m. – 4:00 p.m.
Vistas – 12th Floor

Housing Workshop – Presented by Hayden Homes; Sponsored by Catalyst Public Policy Advisors
Pre-registration required. If you are pre-registered, the session will be listed on the back of your badge.

8:00 a.m. – 8:50 a.m.
Seeger/Joplin

Large Cities Networking
An opportunity for cities with a population greater than 25,000 to network and have a conversation with peers about issues specific to large-sized cities.

8:00 a.m. – 8:50 a.m.
Small

Medium Cities Networking
An opportunity for cities with a population of 7,500 to 25,000 to network and have a conversation with peers about issues specific to medium-sized cities.

8:00 a.m. – 8:50 a.m.
Bloch

Small Cities Networking
An opportunity for cities with a population less than 7,500 to network and have a conversation with peers about issues specific to small-sized cities.

8:00 a.m. – 2:00 p.m.
Lobby – Seating Area

Visit with U.S. Congressional Staff
Visit with staff of Oregon's congressional delegation (senators and representatives).

9:00 a.m. – 12:00 p.m.

*West Side of
the Graduate*

Tour – The Oregon Country Fair

Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the tour will be listed on the back of your badge.

Tour buses will start loading at 8:45 a.m. on the west side of the Graduate (between the hotel and Hult Center) and will depart at 9 a.m. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

The city of Veneta's goal for this tour is to demonstrate that strong communities can be built by working together. The Oregon Country Fair (OCF) hosts more than 20,000 volunteers and 45,000 attendees each year. The three-day event brings a temporary "city" to Veneta, relying solely on passionate volunteers. The temporary city also includes its own water system, a security team, recycling services, cellular services, emergency care, and much more. Tour participants will go behind the curtain and see how organizers spend nearly an entire year preparing for this event.

9:00 a.m. – 12:00 p.m.

*West Side of
the Graduate*

Tour – Metropolitan Wastewater Management Commission (MWMC) Tour – Sponsored by Johnson Controls

Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the tour will be listed on the back of your badge.

Tour buses will start loading at 8:45 a.m. on the west side of the Graduate (between the hotel and Hult Center) and will depart at 9 a.m. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

The MWMC is a cooperative community partnership that streamlines services, maximizes investment, and meets or exceeds environmental quality regulations. This benefits the cities of Eugene and Springfield, along with Lane County, while improving the quality of life in these communities. This tour will visit the regional wastewater facilities, which include the treatment plant, the Biogas capture system, and the Biocycle Farm, which are all maintained by the city of Eugene.

9:00 a.m. – 12:00 p.m.

*West Side of
the Graduate*

Tour – 2nd and Chambers Fire Training and Operations Facility – Sponsored by Aetna

Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the tour will be listed on the back of your badge.

Tour buses will start loading at 8:45 a.m. on the west side of the Graduate (between the hotel and Hult Center) and will depart at 9 a.m. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

This tour offers an introduction to Eugene's unique two-city metro department. Attendees will walk through the common spaces and bays of one of the busiest fire stations in Eugene and learn what it takes to keep a fire department of this size geared up and rolling every day. The tour will also include an introduction to the functions of the 9-1-1 call center and a chance to see the operations floor from the viewing area.

9:00 a.m. – 10:30 a.m.

Joplin

Breakout Sessions

10 Tips to Successfully Passing A Local Option Levy

Cities may refer a local option levy measure to voters to help fill in revenue gaps. Learn the top tips to be successful at the ballot from city officials across the state who have recently passed a local option levy.

Seeger

Conflict Styles & Collaborative Governance

This session will cover the five main conflict styles based on the research of Thomas & Kilmann. It will explore the pros and cons of each style and offer participants strategies for identifying which style works best for specific situations. Participants will have the opportunity to take a conflict style self-assessment, and a specific focus of the session will be how to navigate conflict in local government work despite political differences.

Williams/O'Neill

Creating Inclusive and Deliberative Local Democracies

Community leaders are looking for new ways to meaningfully engage diverse residents in public decision-making. Healthy Democracy is a leading practitioner of a new kind of democratic engagement known as Lottery-Selected Panels. This session will explore the two basic tenets of this transformative approach:

- 1) A democratic lottery selects a panel that is demographically representative of the community and supported to participate; and
- 2) A deliberative process empowers panelists to consider many perspectives and produce a well-informed policy recommendation.

Learn from two recent success stories in Petaluma, Ca., and Eugene, where this process helped move beyond politics-as-usual to more durable, community-driven solutions.

Bloch

Empowering Cities: Navigating Federal Broadband Investments for Inclusive Digital Transformation – Sponsored by Comcast

Unlock your community's digital future and dive into the pivotal strategies that harness the transformative potential of broadband connectivity. In today's dynamic landscape, broadband is no longer just a luxury, it's the cornerstone of progress and community growth. This session unveils the game-changing opportunities presented by the historic federal funding aimed at bridging the digital divide. With up to \$900 million slated for Oregon from ARPA, BEAD, and Digital Equity Funding, discover the steps that will enable your city to not only secure a share of this vital funding, but also actively shape the future digital landscape for your community.

Sousa

How to Maximize Existing Revenue Sources and Look for New Sources – Sponsored by Avenu Insights and Analytics

Learn how cities in Oregon are creatively maximizing revenue from existing sources, how to find new revenue sources, and learn about local revenue tools being used in other states.

Studio ABC

Succession Planning: Preparing for Tomorrow's Workforce Today

Currently, a quarter of the local government workforce is aged 55 or older, and more than one-half is age 45 or older. The inevitable exodus of long-serving and knowledgeable city employees could pose significant consequences to city operations. This session is a first step for city officials to understand the value of developing a succession plan to ensure employees are in place to provide high-quality services.

10:30 a.m. – 11:00 a.m.

Networking Break

11:00 a.m. – 12:00 p.m.

Breakout Sessions

Studio ABC

Access To Funding for Rural Development

This session will examine government grant and loan opportunities for communities with a range of infrastructure needs, with a specific focus on how small communities with limited resources can find ways to navigate and manage the grant process.

Seeger

Beyond the Beltway: Influencing Federal Policy Through Grassroots Engagement

Decisions made in Washington D.C. have a direct impact on municipal operations, as federal policies may create unfunded mandates and result in unintended consequences. Participants will learn how to engage with Oregon's congressional leaders and staff, understand how to communicate, and develop relationships.

Williams/O'Neill

Increasing Community & Civic Engagement in Both Urban and Rural Areas – Sponsored by Oregon State University Division of Extension and Engagement

As the needs of urban and rural communities evolve, restoring public trust in government and improving local civic engagement can be challenging. A panel of elected and non-elected individuals will discuss non-traditional approaches to incorporating and engaging "unseen" communities, as well as those who have been indifferent or detached about local government.

Sousa

The Use of Artificial Intelligence in Local Govt.: Navigating Challenges & Embracing Opportunities

Delve into the future of governance and Artificial Intelligence (AI) to learn how to navigate the challenges of AI and embrace the opportunities. Join us to explore the burgeoning landscape of Generative AI systems, their potential to revolutionize local governance, and the imperative for safeguarding against potential pitfalls and privacy concerns. Gain insights from experts driving discourse on balancing risk and reward, as we collectively chart a course toward harnessing the extraordinary benefits AI bestows upon communities while safeguarding their systems.

Joplin

What Fire Chiefs Want City Councils to Know about Wildfire

The science and best practices of wildfire prevention are continually evolving, as are the actions cities need to take to protect critical infrastructure and their communities. This presentation will cover the steps needed to mitigate the threats from wildfire to lives and property, as well as the science used by public utilities to inform operational decisions.

Bloch

What HR Professionals Wish Their Elected Officials Knew

This session will provide elected officials with an overview of how their actions and decisions can impact the employment rights of city employees.

12:00 p.m. – 1:30 p.m.

Lobby/Playwrights

Lunch with Trade Show

Lunch is provided for attendees in part through vendor participation in the trade show. Grab some lunch, visit with your colleagues and learn how these vendors can help your city achieve its goals.

12:15 p.m. – 1:15 p.m.

Bloch

Women's Caucus Business Meeting

The League of Oregon Cities Women's Caucus is a voluntary association open to elected and appointed current, former and upcoming city leaders which strives to:

- Promote positive and effective relationships among women city officials, their communities, political leaders, and the LOC;
- Build and increase the capacity of women to engage in and serve in local government;
- Serve as a resource to the LOC Board in the formulation of its policy agenda;
- Equip and advance women city officials to serve in positions of leadership on the LOC Board; and
- Support, encourage and highlight the successes of city officials who are women.

1:00 p.m. – 4:00 p.m.

West Side of the Graduate

Tour – Downtown Eugene: How New Development is Transforming the City Center

Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the tour will be listed on the back of your badge.

Lunch provided starting at 11:30 a.m. in the trade show. Tour buses will start loading at 12:30 p.m. on the west side of the Graduate (between the hotel and Hult Center) and will depart at 12:45. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

This walking tour will visit recent public and private investments in the core of the city's downtown area. It will start at the Farmers Market, go through the Willamette Connection to the 5th Street Market, and end at the Riverfront. Attendees will learn how the projects were funded and implemented.

1:00 p.m. – 4:00 p.m.

West Side of the Graduate

Tour – Hayward Field and Tales of Hosting the World – Sponsored by University of Oregon

Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the tour will be listed on the back of your badge.

Lunch provided starting at 11:30 a.m. in the trade show. Tour buses will start loading at 12:30 p.m. on the west side of the Graduate (between the hotel and Hult Center) and will depart at 12:45. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

University of Oregon representatives and partners will provide a behind-the-scenes tour of the newly renovated Hayward Field while sharing details of the coordination and partnerships - including with the cities of Eugene and Springfield - involved in hosting everything from all-comers track meets to multiple Olympic Trials, to the World Championships in 2022.

1:00 p.m. – 4:00 p.m.

West Side of the Graduate

Tour – Public Art and Library Walking Tour

Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the tour will be listed on the back of your badge.

Lunch provided starting at 11:30 a.m. in the trade show. Tour buses will start loading at 12:30 p.m. on the west side of the Graduate (between the hotel and Hult Center) and will depart at 12:45. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

This walking tour will include a visit to the library, where attendees will learn about the city's efforts to achieve equity and inclusion. Attendees will then walk to the Parking Garage Art Series to learn about downtown public art efforts, including murals from the 20x20 projects.

1:00 p.m. – 4:00 p.m.

West Side of the Graduate

Tour – West Eugene Wetland Mitigation Bank Walking Tour

Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the tour will be listed on the back of your badge.

Lunch provided starting at 11:30 a.m. in the trade show. Tour buses will start loading at 12:30 p.m. on the west side of the Graduate (between the hotel and Hult Center) and will depart at 12:45. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

This tour will include an overview of the system, fire mitigation efforts, new trails, and facilities that were supported by a voter-approved parks & recreation bond. This is a walking tour – please dress accordingly with walking shoes and bring water.

1:30 p.m. – 2:30 p.m.

Williams/O'Neill

Breakout Sessions

Being Prepared for Violence at a Council/Public Meeting

The session will provide an in-depth discussion on the warning signs of individuals who may pose a threat to cause harm. The presenter will outline prevention techniques to mitigate any potential risks. Key takeaways include: preparing for disruptive individuals, noticing warning signs, and ensuring safety for all.

Studio ABC

Council Compensation: "You Make How Much?"

City council compensation varies throughout Oregon, with some cities offering stipends, others health insurance, and others nothing at all. The panelists will discuss the history of council compensation in their city, how it's paid, and how compensation can support elected officials in Oregon. In addition, the panel will share insights on whether providing compensation to mayors and city councilors has removed barriers for people to serve as elected officials in their city.

Joplin

How Property Tax Disparity Has Been Impacted By Wild Housing Market

It's no secret that Measures 5 and 50 created a property tax system with extreme disparities and a severe impact on local government revenue. Learn the basics of Measure 5 and 50, how different housing markets across the state are impacted, and how new development and the housing crisis impacts local revenue.

Seeger

How to Find, Successfully Secure, and Manage Grants – Sponsored by Local Government Personnel Services

This session will provide attendees with practical tips on how to find, successfully secure, and ultimately manage grants.

Sousa

Navigating Truth in the Digital Age: Strategies for Managing Misinformation on Social Media

Research from the Pew Institute shows that 48% of U.S. adults receive their news from social media, making social platforms one of the most important places to share information. But the underbelly of misinformation has the potential to threaten our democracies.

As misinformation seemingly abounds, local governments play a pivotal role in counterbalancing the narrative on their own platforms. Join us for a discussion that will equip you with the knowledge and strategies necessary to confront misinformation in your social media efforts.

Bloch

Social Media 101: It Doesn't Have to be Scary - How to Use Social Media to Engage Your Community

This panel discussion is intended for those new to social media. Attendees will learn how to utilize social media as a tool by hearing best practices and tips from city colleagues.

2:00 p.m. – 5:00 p.m.

Lobby

Registration Open – Sponsored by NPPGov

Conference registration moves to the Conference Center Lobby after the trade show ends.

2:30 p.m. – 3:00 p.m.

Lobby

Snack Break – Sponsored by Swire Coca-Cola

Enjoy an afternoon snack and network with colleagues in the conference center lobby, presented by Swire Coca-Cola.

3:00 p.m. – 4:00 p.m.

Joplin

Breakout Sessions

Building Economic Mobility and Equity: Supporting Entrepreneurs and Small Businesses

There is a crisis of capital access for small businesses. Learn how cities can leverage existing assets and work with community-based organizations to build an ecosystem of entrepreneurs and small businesses. This session highlights best practices any city can use to support community capital, economic mobility, and innovation.

Sousa

Cybersecurity Challenges and Resources: Fortifying Cities from Cyber Threats – Sponsored by Upstart Cyber

Discover the ever-evolving landscape of cyber threats that besiege cities daily – from ransomware assaults to cunning phishing schemes and the real-life impacts of these attacks. As technology propels society forward, safeguarding sensitive community data falls to local governments with limited capacity. Uncover comprehensive insight into these challenges, their city-wide implications, and the invaluable steps cities can take to protect their communities from cyber threats.

Bloch

Making Equity Stick: City Charter Revisions and Other Systemic Changes

This session will explore how communities can work together to make equity and civic engagement permanent fixtures of their local governance, whether in their charter, polices and or agencies.

Seeger

Navigating UGB Expansions in Oregon

This panel discussion will focus on general requirements and processes involved in securing an urban growth boundary (UGB) expansion. Speakers will provide examples and advice on successful and unsuccessful UGB expansion projects. They will also highlight how smaller cities with limited staff can approach the task of UGB expansion.

Studio ABC

Securing Federal Earmarks

The reemergence of targeted congressional funding has created strong interest from cities. The earmarking process can be complicated for cities that either don't have the resources or are not familiar with the process. This session is designed to advise cities on how they can put their best foot forward in securing needed earmarks.

Williams/O'Neill

Top Three Legal Issues Facing Cities – Sponsored by Markowitz Herbold PC

Topics will include housing issues & Measure 3115, public records & public meetings, and 1983 disputes relating to free speech, due process, equal protection & takings.

6:00 p.m. – 8:30 p.m.
Williams/O'Neill

Awards Dinner – Sponsored by Portland General Electric
Pre-registration required. Visit the conference registration booth if you haven't pre-registered. If you are pre-registered, the dinner will be listed on the back of your badge.

5:50 p.m. Doors Open and No-Host Bar and Light Appetizers
6:05 p.m. Plated Dinner Service, followed by Awards Program

The awards dinner is a conference tradition, acknowledging the winners of the LOC's Exceptional Service Awards and City Awards. Following the award presentations, join us for the President's Reception in the Top Golf Swing Suite.

8:00 p.m. – 10:00 p.m.
Top Golf Swing Suite

President's Reception
Immediately following the Awards Dinner, join LOC President Steve Callaway in the Top Golf Swing Suite to congratulate the winners and enjoy desserts and an after-dinner drink.

Saturday, October 14

7:30 a.m. – 12:30 p.m.
Lobby

Registration/Information

7:30 a.m. – 8:30 a.m.
Williams/O'Neill

Networking Breakfast

8:00 a.m.– 11:15 a.m.
Williams/O'Neill

Voting Card Pickup
Member cities will vote on LOC officers and board members for 2024 during the Annual Business Meeting. Each city is entitled to cast one vote at the meeting. The city's voting delegate or alternate must pick up their voting card outside Williams/O'Neill by 11:15 a.m. Delegates may not vote without a card. Voting by proxy is not permitted.

8:30 a.m.– 10:00 a.m.
Williams/O'Neill

Addressing Oregon's Homeless Crisis – Where Are We? – Sponsored by Oregon Beverage Recycling Cooperative
As Oregon continues to face a houseless crisis, historic state investments, emergency orders, and regional efforts are in various stages of progress across the state. This session will provide an overview of the governor's executive orders, recent state funding, the HB 4123 Pilot Projects, the Oregon Mayors Association's Homelessness Taskforce, and the community efforts in progress statewide. The presentation will conclude with a guided discussion for cities to share their ideas, successes, and challenges.

10:15 a.m.– 11:15 a.m.
Williams/O'Neill

Closing Keynote – Sponsored by MacDonald-Miller Facility Solutions
Join U.S. Congresswoman Lori Chavez-DeRemer, Oregon State Senator Dick Anderson, and Oregon State Representative John Lively, all former Oregon mayors, as they share what they wish they would have known as city leaders about working with state and federal officials. The panelists will provide practical tips and advice to attendees on how to effectively work with their state and federal counterparts.

11:15 a.m. – 11:30 a.m.

Networking Break

11:30 a.m.– 12:30 p.m.
Williams/O'Neill

Annual Business Meeting
The LOC's Annual Business Meeting is an opportunity for member cities to get involved with the LOC through the election of new board members. It also includes a report by the executive director of 2023 LOC accomplishments and a preview of new initiatives for 2024.

Voting at the Business Meeting:
Member cities will vote on LOC officers and board members for 2024. Each city is entitled to cast one vote at the meeting. Voting cards will be available starting at 8 a.m. on Saturday outside the room and must be picked up by 11:15 a.m. Delegates may not vote without a card. Voting by proxy is not permitted.

**PRELIMINARY
CITY COUNCIL
AGENDA
PLANNING
DOCUMENT**

November 28, 2023 City Council Work Session 5:30 PM		
	Tree City USA Program (Invite FOGNAP)	Brittany Oxford ODFW
	Next steps for Gladstone Youth Council	CA Betz/Council
	Update on Diversity, Equity, and Inclusion City Council Goal	CA Betz/Council
November 30, 2023 City Council/School Board 5:30 pm		
	In the Gladstone Civic Center- dinner provided by City	
December 12, 2023 City Council Regular Meeting 6:30 PM		
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings • Department Head Monthly Reports (November 2023) • Certify the results of the election on vacant city council position, renewal of police levy, renewal of fire levy. 	
Report	Clackamas Fire District	
Tent.	Consider approval of a contract with Clackamas County for a Behavior Health Mobile Crisis position in the Gladstone Police Department	PC Schmerber/CA Betz
	Consider approving a resolution to update the Master Fee Schedule for utility rate changes, and public works engineering fees	Finance/PW
	Appointments to Boards, Committees, Commissions	City Council
Tent.	Consider approval of the Oregon Department of Transportation (ODOT) Local Agency Certification Program Supplemental project Agreement between ODOT, Clackamas County and the City of Gladstone, to deliver the Trolley Trail Bridge Project through the Local Agency Certification Program	CA Betz
December 26, 2023		

Gladstone City Council Preliminary Agendas

	No Work Session- Holiday week	
January 9, 2024 Regular City Council Meeting 6:30 PM		
	Swearing-in of new elected official	Judge Lindgren
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings • Department Head Monthly Reports (December 2023) 	
Report	Clackamas Fire District	
	Consider acceptance of the 2022-23 Fiscal Audit	FC Brucker/CA Betz
	Update on City Council Goals	
	Consider approval of an ordinance amending Chapter 17.78 Home Occupations	CR Bannick/EA Kratz
January 23, 2024 City Council Work Session 5:30 PM		
Tent.	West Linn Youth Council Presentation	
February 13, 2024 Regular City Council Meeting 6:30 PM		
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings • Department Head Monthly Reports (January 2024) 	
Report	Clackamas Fire District	
	Consider awarding a contract to complete Phase 1 & 2 of the Gladstone Infrastructure Infiltration and Infill Reduction Program	PWD Caniparoli
	Consider approval of a resolution to update the Gladstone Hazard Mitigation Plan	

Gladstone City Council Preliminary Agendas

February 27, 2024 City Council Work Session 5:30 PM		
	Unilateral Flushing Program	PWD Caniparoli
March 12, 2024 Regular City Council Meeting 6:30 PM		
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings • Department Head Monthly Reports (February 2024) 	
Report	Clackamas Fire District	
	Consider awarding a contract for the Evergreen Stormline Replacement Project	PWD Caniparoli
	Consider awarding a contract to complete the Oak Lodge Water Services infrastructure projects per the IGA	PWD Caniparoli
March 26, 2024 City Council Work Session 5:30 pm		
	Temporary Signs Per GMC 17.52.100	
April 9, 2024 City Council Regular Meeting 6:30 PM		
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings • Department Head Monthly Reports (March 2024) 	
Report	Clackamas Fire District	

Gladstone City Council Preliminary Agendas

	Consider approving the contract to complete paving projects (includes Webster Road between Cason Rd to the city limits.	PWD Caniparoli
April 23, 2024 City Council Work Session 5:30 PM		
May 14, 2024 City Council Regular Meeting 6:30 pm		
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings • Department Head Monthly Reports (April 2024) 	
Report	Clackamas Fire District	
	Climate Friendly and Equitable Communities Parking Reform Legislation	
May 28, 2024 City Council Work Session 5:30 pm		
June 11, 2024 City Council Regular Meeting 6:30 pm		
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings 	

Gladstone City Council Preliminary Agendas

	<ul style="list-style-type: none"> • Department Head Monthly Reports (May 2024) 	
Report	Clackamas Fire District	
June 25, 2024 City Council Work Session 5:30 PM		
July 9, 2024 City Council Regular Meeting 6:30 PM		
	<ul style="list-style-type: none"> • Financials • Legal costs on projects • Minutes from previous Council meetings • Department Head Monthly Reports (June 2024) 	
Report	Clackamas Fire District	
July 23, 2024 City Council Work Session 5:30 PM		

Gladstone City Council Preliminary Agendas

To Be Set		
	Diversity, Equity, Inclusion Training/Working Shop	City Council/CA Betz
	Acceptance of Oregon Parks and Recreation Committee Grant for the paved loop trail at the Gladstone Nature Park	CA Betz/PWD Caniparoli
	RFQ/Q for Auditing Services (2024)	FC Brucker
	Policy Guidance on the Climate Friendly & Equitable communities Related to Oregon Administrative Rule (OAR) 66-012-0012	PC Austin/CA Betz