

**RESOLUTION NO. 1143
CITY OF GLADSTONE, OREGON**

A Resolution Adopting a Revised Master Fee Schedule

WHEREAS, The Gladstone City Council is authorized by the Gladstone Municipal Code to adopt certain fees; and

WHEREAS, The City Council desires to adopt an updated Master Fee Schedule reflecting periodic updates; and

WHEREAS, On June 13, 2017 the City Council adopted Resolution 1106 establishing a stormwater fee which includes effective July 1, 2018 all Gladstone residents will be charged a \$10.00 EDU per month Stormwater Fee unless already being charged by an outside agency such as Oak Lodge Water Services or Clackamas County.

WHEREAS, On September 12, 2017 the City Council adopted Resolution 1123 to pass-through wholesale water and sewer charges.

WHEREAS, Changes in fees at the Senior Center reflect the increase of costs associated with renting the facility.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Gladstone, a municipal corporation of the State of Oregon, the following:

The City of Gladstone repeals the Master Fee Schedule adopted under Resolution 1135 and replaces it by adopting the Revised Master Fee Schedule, as set forth in the attached Exhibit A. Changes are noted in **highlight**.

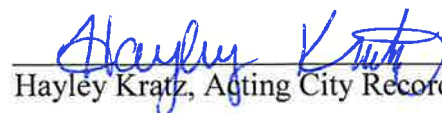
This Resolution is effective July 1, 2018

This Resolution adopted by the Gladstone City Council and approved by the Mayor this 26th day of June, 2018.

ATTEST:



Tamara Stempel, Mayor



Hayley Kratz, Acting City Recorder

Resolution 1143 - Exhibit "A"
City of Gladstone Master Fee Schedule

ADMINISTRATION

Adopted Budget	\$	45.00
Blasting Permit Fee	\$	5,000.00
Blasting Permit Inspections each (after first two inspections)	\$	2,000.00
Business License Base Fee	\$	100.00
Business License Commencing July-December	\$	50.00
Business License fee for each FTE	\$	5.00
Business License for Rental Property in Gladstone (per address)*	\$	25.00
Business License Past Due Fee per month	\$	10.00
Electronic Copy of a Recorded Meeting	\$	20.00
Franchise Administrative Review	\$	5,000.00
Home Occupation	\$	50.00
Liquor License Review		
Original Application	\$	100.00
Change in ownership, location, or privilege	\$	75.00
Renewal or temporary application	\$	35.00
Lien Search	\$	30.00
Notary Fee (Non-Resident)	\$	10.00
Notary Fee (Resident)	\$	5.00
NSF Check Charge	\$	35.00
Parking Permits	\$	25.00
Penalty for work commencing before application approval		Investigation fee equal to permit fee
Photocopies B&W up to 8 x 14	\$	0.25
Postage and Handling Flat Fee + actual cost of postage	\$	1.00
Public Records Administrative Research per hour (quarter hour increment charge)		Based on hourly rate
Public Records Clerical Research per hour (quarter hour increment charge)		Based on hourly rate
Public Records Legal Research per hour (quarter hour increment charge)		Based on hourly rate
Public Records Request Deposit (large) toward hourly rate	\$	100.00
Public Records Request Deposit (small) toward hourly rate	\$	25.00
Returned Check Charge/processing	\$	35.00

Road Re-naming	\$	150.00
Special Event Application * (plus actual staff costs for employees specifically needed to work the event)	\$	100.00
FIRE		
Fire Log Report	\$	15.00
LIBRARY		
Annual Out-of-District Resident Library Card	\$	95.00
Damaged Items		Replacement Cost
Late Charge (per day); Maximum per item: \$3 children/\$5 adult	\$	0.25
Lost Cultural Pass (varies from \$15.00-\$200.00)		Replacement Cost
Lost Items		Replacement Cost
Lost Library Card	\$	1.00
Photocopies (first two pages of non-circulating materials are free)		
Black and White Copies (per page)	\$	0.10
Color Copies (per page)	\$	0.40
Missing/Damaged Part (Barcode Replacement, CD Booklet or Missing Artwork, CD Case,	\$	2.00
PARKS AND RECREATION		
Softball/Baseball Tournaments (per day/per field)	\$	55.00
Softball/Baseball Non-Gladstone Leagues Only (per team)	\$	27.50
(per field)	\$	11.00
Softball/Baseball Picnic Use (per day/per field)	\$	11.00
Soccer Field Reservation (per day/per field)	\$	44.00
Soccer League Play for Gladstone Residents (per team/per field)	\$	5.00
Soccer League Play for Non-Gladstone Residents (per team/per field)	\$	20.00
PLANNING AND BUILDING		
The City of Gladstone contracts with Clackamas County for planning and building services, fees for those applications and services are set by the County		
POLICE		
A-Frame Sign Permit	\$	100.00

Address Record Print (per address)	\$	5.00
Alarm Permit*		
Initial Permit or Renewal		25.00
Late Fee (after 30 days expiration or installation)		25.00
Second False Alarm (within permit year)		50.00
Third False Alarm (within permit year)		100.00
Fourth and Each Subsequent Alarm (within permit year)		150.00
Failure to obtain Alarm Permit		90.00
Animal Permit Application (per year)	\$	25.00
Block Party	\$	35.00
Human Resources Police Application (due at submission)	\$	20.00
ID Theft		Victim Free
Local History Printout (per record)	\$	5.00
Noise variance	\$	75.00
Nuisance Property Abatement		Actual Cost
Officer's Notes (per entry)	\$	5.00
Police Report (first 5 pages)	\$	10.00
Police Report (page 6 and over) each page	\$	1.00
Radar Certification (per record)	\$	5.00
Temporary Storage Container		50.00
Vehicle Impound (after business hours)	\$	125.00
Vehicle Impound (during regular business hours)	\$	100.00
PUBLIC WORKS		
Technical Plan Review-Development Engineering Fee		
Review	\$	2.5% of the construction cost
Inspection	\$	2.5% of the construction cost
Barricade Delivery and Pickup Fee	\$	50.00
Contractor Hydrant Hook-up Application (plus water meter costs)*	\$	50.00
Dye Test Residential/Commercial	\$	100.00
Erosion Control Violation	\$	300.00
Fire Hydrant Water Permit (per hook up plus actual cost of water)*	\$	50.00
Street Opening Inspection Fee	\$	85.00
Street Opening Permit Fee	\$	150.00

Street Opening Re-Inspection Fee (if necessary)	\$	85.00
Registration Fee	\$	50.00
License Application Fee	\$	50.00
Right-of-Way Use Fee	5% of gross revenues** or Minimum Annual Right-of-Way Use Fee, whichever is greater.	
Minimum Annual Right-of-Way Use Fee		
TOTAL LINEAR FEET OF UTILITY FACILITIES IN RIGHT OF WAY		
Up to 5,000	\$	5,000.00
5,001 to 10,000	\$	7,500.00
10,001 to 20,000	\$	10,000.00
More than 20,000	\$	15,000.00
Attachment Fee		\$5,000*** per attachment
SENIOR CENTER		
Building Rental (per hour) Group 1: City of Gladstone Residents.		Planton Room-\$40.00 and Bloye Hall-\$45.00
Building Rental (per hour) Group 2: Private Parties, individuals, groups, and non-profits.		Planton Room-\$45.00 and Bloye Hall-\$55.00
Building Rental (per hour) Group 3: Commercial, for-profit professional groups.		Planton Room-\$50.00 and Bloye Hall-\$75.00
Kitchen Fee	\$	50.00
Meal under 60 years	\$	4.00
Meal (suggested donation) over 60 years	\$	2.50
Fax (per page - staff only)	\$	1.00
Photocopy (per page)	\$	0.25
Van Donation (suggested donation) each way	\$	1.00
Friday Excursions (\$7-\$25)		varies
Billiards Room (suggested donation of per game played)	\$	1.00
UTILITY BILLING RATES		
SEWER RATES		
Sewer Inspection Fee, except mobile homes, motor homes and travel trailers	\$	100.00
Sewer Insepection Fee for mobile homes, motor homes, and travel trailers	\$	50.00
<i>Oak Lodge Water Services Sewer Charge (Pass-through)</i>		52.81 per month per EDU

Tri-Cities Services District Sewer Charge (Pass-through)	24.15 per month
Clackamas County Sewer District #1 Sewer Charge (Pass-through)	24.15 per month
City of Gladstone Sanitary Sewer Collection ****	\$ 9.60
STORMWATER RATES	
Residential Stormwater Fee per EDU each month (Class 001 accounts)	\$ 10.00
Non-Single Family Residential Stormwater Fee (Per 3,000 square feet of impervious area each month) (Class 002 and 003 acc \$ (Impervious area is calculated based on the city's GIS system data)	10.00
WATER RATES *****	
Effective July 1, 2018, minimum charges per month includes first 600 cubic feet of water:	
Meter Size	Inside City Outside City
3/4"	\$19.92 \$26.49
1.0"	\$ 28.37 \$ 39.99
1.5"	\$ 44.26 \$ 58.95
2.0"	\$ 79.15 \$105.30
3.0"	\$ 98.61 \$130.53
4.0"	\$118.06 \$157.06
6.0"	\$131.21 \$174.48
8.0"	\$164.02 \$218.14
Water in excess of the first 600 cubic feet, per each additional 100 cubic feet:	\$ 2.20 \$ 2.87
UTILITY CHARGES	
Low Income Rate Violation Fee	As set forth in ORS 164.125
Mailed Late Notice/Shut Off Notification	\$ 7.00
Shut Off Door Hanger (2nd Late Fee)	\$ 25.00
Shut Off Water	\$ 25.00
Turn On Water (during business hours)	\$ 25.00
Turn On Water (after business hours)	\$ 175.00

*	Fee in effect only after applicable code provisions have become effective	
**	Gross revenues means any and all amounts, of any kind, nature or form, without deduction for expense, less net uncollectibles, derived from the operation of utility facilities and the provision of utility services in the City, subject to all applicable limitations in federal or state law.	
***	This rate shall increase 3% annually on January 1st of each year beginning January 1, 2017.	
****	This rate shall increase 5% effective January 1, 2019	
*****	This rate shall increase 10% effective January 1, 2019	