

RESOLUTION NO. 1152
CITY OF GLADSTONE, OREGON

A Resolution Adopting a Revised Master Fee Schedule

WHEREAS, The Gladstone City Council is authorized by the Gladstone Municipal Code to adopt certain fees; and

WHEREAS, The City Council desires to adopt an updated Master Fee Schedule reflecting periodic updates; and

WHEREAS, On September 12, 2017 the City Council adopted Resolution 1121 approving a revised water utility rate fee by increasing the City's administrative and operations portion of said fee by 10% effective January 1, 2019.

WHEREAS, On September 12, 2017 the City Council adopted Resolution 1122 revising Sanitary Sewer utility rates by an increase of 5% effective January 1, 2019.

WHEREAS, At the August 14, 2018 City Council meeting, Council approved staff recommended business licence fee changes involving home occupation, full-time employee and rental property fee changes.

WHEREAS, The City currently charges a \$50.00 fee for a Right-of-Way (ROW) application and license which does not cover the costs associated with management of the licenses. A recommended ROW license (five year term) \$250.00 fee shall be added.

WHEREAS, The Master Fee Schedule stipulates the Minimum Annual Right-or-Way use fee will increase 3% every year.

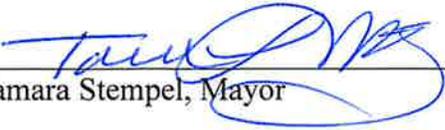
NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Gladstone, a municipal corporation of the State of Oregon, the following:

The City of Gladstone repeals the Master Fee Schedule adopted under Resolution 1143 and replaces it by adopting the Revised Master Fee Schedule, as set forth in the attached Exhibit A. Changes are noted in **highlight**.

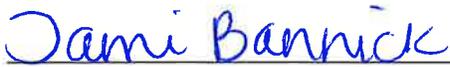
This Resolution is effective January 1, 2019

This Resolution adopted by the Gladstone City Council and approved by the Mayor this 11TH day of December, 2018.

ATTEST:



Tamara Stempel, Mayor



Tami Bannick, City Recorder

Resolution 1152 - Exhibit "A"
City of Gladstone Master Fee Schedule Effective January 1, 2019

ADMINISTRATION		
Adopted Budget	\$	45.00
Blasting Permit Fee	\$	5,000.00
Blasting Permit Inspections each (after first two inspections)	\$	2,000.00
Business License Base Fee	\$	100.00
Business License Commencing July-December	\$	50.00
Business License fee per employee over 3 FTE's	\$	5.00
Business License for Rental Property in Gladstone - base fee plus tiered approach below	\$	100.00
1 rental unit	\$	25.00
2 - 5 rental units	\$	50.00
6 - 12 rental units	\$	75.00
13+ rental units	\$	100.00
Business License Past Due Fee per month	\$	10.00
Electronic Copy of a Recorded Meeting	\$	20.00
Franchise Administrative Review	\$	5,000.00
Home Occupation - Intial Application Fee	\$	50.00
Liquor License Review		
Original Application	\$	100.00
Change in ownership, location, or privilege	\$	75.00
Renewal or temporary application	\$	35.00
Lien Search	\$	30.00
Notary Fee (Non-Resident)	\$	10.00
Notary Fee (Resident)	\$	5.00
NSF Check Charge	\$	35.00
Parking Permits	\$	25.00
Penalty for work commencing before application approval		Investigation fee equal to permit fee
Photocopies B&W up to 8 x 14	\$	0.25
Postage and Handling Flat Fee + actual cost of postage	\$	1.00
Public Records Administrative Research per hour (quarter hour increment charge)		Based on hourly rate
Public Records Clerical Research per hour (quarter hour increment charge)		Based on hourly rate

services, fees for those applications and services are set by the County		
POLICE		
A-Frame Sign Permit	\$	100.00
Address Record Print (per address)	\$	5.00
Alarm Permit		
Initial Permit or Renewal		25.00
Late Fee (after 30 days expiration or installation)		25.00
Second False Alarm (within permit year)		50.00
Third False Alarm (within permit year)		100.00
Fourth and Each Subsequent Alarm (within permit year)		150.00
Failure to obtain Alarm Permit		90.00
Animal Permit Application (per year)	\$	25.00
Block Party	\$	35.00
Human Resources Police Application (due at submission)	\$	20.00
ID Theft		Victim Free
Local History Printout (per record)	\$	5.00
Noise variance	\$	75.00
Nuisance Property Abatement		Actual Cost
Officer's Notes (per entry)	\$	5.00
Police Report (first 5 pages)	\$	10.00
Police Report (page 6 and over) each page	\$	1.00
Radar Certification (per record)	\$	5.00
Temporary Storage Container		50.00
Vehicle Impound (after business hours)	\$	125.00
Vehicle Impound (during regular business hours)	\$	100.00
PUBLIC WORKS		
Technical Plan Review-Development Engineering Fee		
Review	\$	2.5% of the construction cost
Inspection	\$	2.5% of the construction cost
Barricade Delivery and Pickup Fee	\$	50.00
Contractor Hydrant Hook up Application (plus water meter costs)*	\$	50.00
Dye Test Residential/Commercial	\$	100.00

Erosion Control Violation	\$	300.00
Hydrant Hook-Up Permit Fee (plus water usagae cost)	\$	50.00
Street Opening Inspection Fee	\$	85.00
Street Opening Permit Fee	\$	150.00
Street Opening Re-Inspection Fee (if necessary)	\$	85.00
Registration Fee	\$	50.00
License Application Fee	\$	50.00
Right of Way Use Fee	5% of gross revenues** or Minimum Annual Right-of-Way Use Fee, whichever is greater.	
Minimum Annual Right-of-Way Use Fee		
TOTAL LINEAR FEET OF UTILITY FACILITIES IN RIGHT OF WAY		January 1, 2018
Up to 5,000	\$	5,305.00
5,001 to 10,000	\$	7,957.00
10,001 to 20,000	\$	10,609.00
More than 20,000	\$	15,914.00
Attachment Fee		\$5,000*** per attachment
SENIOR CENTER		
Building Rental (per hour) Group 1: City of Gladstone Residents.	Planton Room-\$40.00 and Bloye Hall-\$45.00	
Building Rental (per hour) Group 2: Private Parties, individuals, groups, and non-profits.	Planton Room-\$45.00 and Bloye Hall-\$55.00	
Building Rental (per hour) Group 3: Commercial, for-profit professional groups.	Planton Room-\$50.00 and Bloye Hall-\$75.00	
Kitchen Fee	\$	50.00
Meal under 60 years	\$	4.00
Meal (suggested donation) over 60 years	\$	2.50
Fax (per page - staff only)	\$	1.00
Photocopy (per page)	\$	0.25
Van Donation (suggested donation) each way	\$	1.00
Friday Excursions (\$7-\$25)		varies
Billiards Room (suggested donation of per game played)	\$	1.00

UTILITY BILLING RATES & UTILITY RIGHT OF WAY RATES		
RIGHT-OF-WAY (ROW) RATES		
Franchise Administrative Review	\$	5,000.00
ROW License Application Fee	\$	50.00
ROW License Fee (five year term)	\$	250.00
ROW Use License Fee		5% of gross revenues** or Minimum Annual
Minimum Annual Right-of-Way Use Fee ***		
TOTAL LINEAR FEET OF UTILITY FACILITIES IN RIGHT-OF-WAY		January 1, 2018
Up to 5,000	\$5,305.00	\$5,464.00
5,001 to 10,000	\$7,957.00	\$8,196.00
10,001 to 20,000	\$10,609.00	\$10,927.00
More than 20,000	\$15,914.00	\$16,391.00
ROW Above Ground Attachment Fee		\$5,150*** per attachment
SEWER RATES		
Sewer Inspection Fee, except mobile homes, motor homes and travel trailers	\$	100.00
Sewer Inspection Fee for mobile homes, motor homes, and travel trailers	\$	50.00
<i>Oak Lodge Water Services Sewer Charge (Pass-through)</i>		52.81 per month per EDU
<i>Tri-Cities Services District Sewer Charge (Pass-through)</i>		24.15 per month
<i>Clackamas County Sewer District #1 Sewer Charge (Pass-through)</i>		24.15 per month
City of Gladstone Sanitary Sewer Collection	\$	10.08
STORMWATER RATES		
Residential Stormwater Fee per EDU each month (Class 001 accounts)	\$	10.00
Non-Single Family Residential Stormwater Fee (Per 3,000 square feet of impervious area each month)		
(Class 002 and 003 accounts)	\$	10.00
(Impervious area is calculated based on the city's GIS system data)		
WATER RATES		
Effective January 1, 2019, minimum charges per month includes first 600 cubic feet of water:		
<u>Meter Size</u>	<u>Inside City</u>	<u>Outside City</u>
3/4"	\$ 21.91	\$ 29.14

1.0"	\$ 31.21	\$ 43.99
1.5"	\$ 48.69	\$ 64.85
2.0"	\$ 87.07	\$115.83
3.0"	\$108.47	\$143.58
4.0"	\$129.87	\$172.77
6.0"	\$144.33	\$191.93
8.0"	\$180.42	\$239.95
Water in excess of the first 600 cubic feet, per each additional 100 cubic feet:	\$ 2.42	\$ 3.16
WATER UTILITY CHARGES		
Low Income Rate Violation Fee	As set forth in ORS 164.125	
Mailed Late Notice/Shut Off Notification	\$	7.00
Shut Off Door Hanger (2nd Late Fee)	\$	25.00
Shut Off Water	\$	25.00
Turn On Water (during business hours)	\$	25.00
Turn On Water (after business hours)	\$	175.00
** <i>Gross revenues shall have the meaning as defined in Chapter 12.24</i>		
*** This rate shall increase 3% annually on January 1st of each year beginning January 1, 2017.		