

**Gladstone Public Library Board Meeting Agenda
October 1, 2019
6:30 pm**

Location: City Hall Council Chambers

Topic	Time	Information Discussion Decision	Lead
Library Board Meeting Call to Order	6:30 pm		Gary
Approval of August Meeting Minutes	6:30 pm	Decision	Gary
Reports: a) Director's Report b) City Council c) Library Foundation d) LDAC Report e) Gladstone Library Task Force f) Concord Property and Library Planning Task Force	6:35 pm	Information Information Information Information Information	Mitzi Neal Margaret Natalie Margaret Gary
New Business	7:15 pm		
Sharing Session	If time	Information	Everyone
Adjourn	7:30 pm		Gary
Next Meeting: November 5, 2019			

GLADSTONE PUBLIC LIBRARY BOARD MEETING MINUTES of August 6, 2019

Meeting was called to order at approximately 6:30 PM.

PRESENT:

Chair Gary Bokowski, Margaret Bertalan, Natalie Smith, Michael Milch, Libby Spencer, Nancy Eichsteadt, Dr. Bryce Colson

ABSENT:

None

Also Present: Mitzi Olson, Gladstone/Oak Lodge Library Director; Linda Neace, City Councilor

Call to Order/Self-Introductions

Approval of June 2019 and July 2019 Meeting Minutes:

Kathryn Krygier's name/spelling was established.

Margaret Bertalan made a motion to approve the June 2019 minutes with the correction mentioned. Motion was seconded by Natalie Smith. Motion passed unanimously.

It was agreed that "OnPoint" should be one word and "Credit Union" should be added behind it.

Natalie Smith made a motion to approve the July 2019 minutes with the corrections mentioned. Motion was seconded. Motion passed unanimously.

There was a brief discussion regarding how the minutes are archived.

REPORTS:

Director's Report:

Ms. Olson said they continue to work on some of the things that they've been doing all year. They are starting to refine some of the automatic orders that they have for the libraries. For Gladstone they will order additional copies of the more popular books. They are looking at the collection turnover rate – it helps give them an idea of the popularity of items, such as DVD's. There was discussion regarding which DVD's are popular, ordering, weeding out, etc.

They are getting close to finalizing the intergovernmental agreement between Clackamas County and the City of Gladstone. There is one more meeting tomorrow when they discuss the finer points. They have added a clause in the draft IGA that says if it looks like the Oak Lodge community is going in a different direction or there is any kind of hold up with the Concord property that the County will decouple the two processes and go ahead with the construction of the Gladstone Library. The City and County have agreed to split the cost of the demolition of the current City Hall building. There was discussion regarding which reports/studies (seismic, etc.) will be available for circulation. There was discussion regarding the board/members (number of people, selection process, etc.). Michael Milch feels that the City can benefit from having their own library advisory board who advise the City Council on matters related to literacy, education, etc.

They had a table at the Gladstone Community Festival – it was very busy. They gave away approximately 200 books and 300 crafts. They talked to people about the new building and got a lot of positive feedback. This Saturday there will be an event at Concord School – a movie in the park. On the 24th there will be an event for the Oak Grove Trolley Trail.

City Council:

Linda Neace said that everything is moving forward. The new City Hall/Police Department should be open the first part of 2020.

Library Foundation:

Margaret Bertalan said they haven't had a meeting – the next one is on next Monday.

LDAC:

Natalie Smith said they had their meeting on July 29th. They were introduced to the new County Administrator, Gary Schmidt. They got updates on the Concord property, the Gladstone Library Planning Task Force, and worked on getting the annual progress report finalized. There are a lot of new people.

Gladstone Library Task Force:

They had a joint meeting last Wednesday at the Senior Center. They met the design team/contractors and were able to ask questions/voice opinions.

Old Business:

The MOU with the Foundation is signed, sealed, and delivered – this was in regard to the more than \$16,000 that was transferred to the Foundation and put into a CD at OnPoint Credit Union (it is earning approximately 2.175 % interest). There was discussion regarding what the money will be used for.

Sharing Session:

There was discussion regarding an open supervisory position.

Adjourn:

Meeting adjourned at approximately 7:28 PM.

Next meeting scheduled for October 1st, 2019.