

Gladstone Public Library Board Meeting Agenda
January 7, 2020
6:30 pm

Location: City Hall Council Chambers

Topic	Time	Information Discussion Decision	Lead
Library Board Meeting Call to Order	6:30 pm		Gary
Approval of December Meeting Minutes	6:30 pm	Decision	Gary
Reports: a) Director's Report b) City Council c) Library Foundation d) LDAC Report e) Gladstone Library Task Force f) Concord Property and Library Planning Task Force	6:35 pm	Information Information Information Information Information Information	Mitzi Neal Margaret Natalie Margaret Gary
Sharing Session	If time	Information	Everyone
Adjourn	7:30 pm		Gary
Next Meeting: February 4, 2020			

GLADSTONE PUBLIC LIBRARY BOARD MEETING MINUTES of December 3, 2019

Meeting was called to order at 6:30 PM.

PRESENT:

Chair Gary Bokowski, Margaret Bertalan, Natalie Smith, Michael Milch, Libby Spencer, Dr. Bryce Colson, Nancy Eichsteadt

ABSENT:

None.

Also Present: Mitzi Olson, Gladstone/Oak Lodge Library Director; Councilor Neal Reisner, Liaison to City Council

Call to Order/Self-Introductions

Approval of November 2019 Meeting Minutes:

Margaret Bertalan made a motion to approve the November 2019 minutes as amended. Motion was seconded by Libby Spencer. Motion passed unanimously.

REPORTS:

Director's Report:

Ms. Olson said it's been a couple of busy weeks trying to get things ready for the merge – they officially merged the two libraries on Sunday, December 1st. She is working on a combined schedule – they will have staff from both libraries working at both locations. They are taking steps to keep story time consistent. She went over the plans to shift employees around.

They continue to work with Baker and Taylor. They have had some issues with orders being delayed. Gladstone staff will be attending some orientation classes to better understand their benefit package. They have been working on the websites.

They will be closing both libraries on December 18th for another staff training day. The design team will also be there to work with staff and get their input. There was discussion regarding notification regarding closures.

They have hired a Library Section Supervisor, Robin Dawson – she will be starting in January and will work at both libraries.

There was discussion regarding the recruitment/hiring process, requirements, unions, sick/vacation time, etc.

City Council:

Councilor Reisner thanked everyone for their input regarding the IGA. He said it passed unanimously. He said the Library Advisory Board is in limbo right now, but he hopes they have some kind of advisory committee/board that will help with making decisions.

Library Foundation:

Margaret Bertalan said they met last night. They spent over \$500 for books for the Halloween give-away.

They are looking for some grants to buy books for next year.

Last night Colette Umbras joined the Foundation and she's going to serve as the new president. The other officers stayed the same.

They are still working on the transfer of the money.

They are having a strategic planning session on January 25th.

They are also looking into pursuing large grants to make the library bigger.

There was discussion regarding positions that are opening up on the Library Board. They want to get someone from the unincorporated area.

LDAC:

Natalie Smith said there won't be another meeting until January.

The recommendation for Michael Milch to serve on the task force was presented and accepted.

Gladstone Library Task Force/Concord Property and Library Planning Task Force:

Margaret Bertalan said they had separate meetings. They worked on the survey – it is online now. For outreach purposes they were going to go to the food bank and some other locations to get input. They are hoping to present the results of the survey at the next task force meeting on the 18th. Chair Bokowski said the open house was a success.

Sharing Session:

Dr. Colson shared photos of Santa visiting kids. He said that Santa could also visit the library during story times in December.

Libby Spencer watched a show last night with Amy Poehler called "Makerspace" – it's a competition with ten people where they give them a challenge to make/build something that represents something such as childhood. She didn't know if this was something the library was going to have. Ms. Olson said they will have an area with equipment/materials that aren't readily available to people (sewing machines, 3D printer, etc.). There was further discussion regarding possible options/activities (art, music, etc.).

There was discussion regarding a "Library of Things" that some local libraries are doing – where people can check out unconventional things such as an instapot, radon detector, power washer, etc.

Chair Bokowski said this is Margaret Bertalan's last board meeting. He wanted to express his gratitude to her for all her years of service.

Adjourn:

Meeting adjourned at approximately 7:33 P.M.

Next meeting scheduled for January 7, 2020.