



PARK & RECREATION ADVISORY BOARD
Monday, February 12, 2024
6:30 P.M. – IN PERSON / VIRTUALLY VIA ZOOM

The City of Gladstone is abiding by guidelines set forth in House Bill 2560, which requires the governing body of the public body, to extent reasonably possible, to make all meetings accessible remotely through technological means and provide opportunity for members of general public to remotely submit oral and written testimony during meetings to extent in-person oral and written testimony is allowed. Therefore, this meeting will be open to the public both in person and virtually using the Zoom platform.

Please click the link below to join the webinar:

https://us06web.zoom.us/j/84287672450?pwd=fz9tvgGnpwVsxxuyt7ZSwO2vY42RA.vKu342qU_FVfZpms

Passcode: 516039

Or One tap mobile :

+17193594580,,84287672450#,,,,*516039# US; +17207072699,,84287672450#,,,,*516039# US (Denver)

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Webinar ID: 842 8767 2450

Passcode: 516039

1. Roll Call

2. Approval of January 8, 2024 meeting

3. Presentation by Elaine Stewart

- White Oak Tree (Suggested reading material linked below.)
 - <https://wmswcd.org/wp-content/uploads/2018/06/Native-oaks-in-your-landscape-flyer.pdf>
 - <https://pacificbirds.org/our-priorities/oak-and-prairie/>
 - <https://www.theintertwine.org/sites/default/files/Oak%20and%20Prairie%20Working%20Group%20Strategy.pdf>

4. Business from Staff

- New Parks & Recreation binder – Budget, City Council Adopted Goals
- Roles and Responsibilities for the Parks and Recreation Board
- Tree City USA: Tree Board (need a representative from the Parks Board whom is not a member of FOGNAP)
- Bird Viewing Platform at Nature Park (attachments)
- Discussion regarding the naming of the 12 trails at the Nature Park
- Park Maintenance update

5. Business from Board

- Discussion on Goals
- Possible park projects: Updates and small improvement project options

6. Business from Audience

7. Next Meeting March 11, 2024

8. Adjourn

GLADSTONE PARKS & RECREATION BOARD MEETING MINUTES OF JANUARY 8, 2024

Meeting was called to order at approximately 6:30 P.M. (In Person/Via Zoom Platform).

PRESENT:

Justus Mills, David Michael, Chair Bruce Hildreth, Eric Butler, Kim Agrimson, Kate Cornelius, Nancy Turner (via Zoom)

ABSENT:

None

STAFF:

Darren Caniparoli, Public Works Operations Manager; Kristin Bowen, Public Works Executive Assistant; Veronica Reichle, Council Liaison

1. Self-Introductions/Roll Call:

Chair Hildreth welcomed Eric Butler as the new member.

2. Election of Chair and Vice Chair:

Bruce Hildreth nominated Nancy Turner for Chair. Nomination was seconded by Kim Agrimson. A roll call vote was taken. Justus Mills – yes. David Michael – yes. Bruce Hildreth – yes. Eric Butler – yes. Kim Agrimson – yes. Kate Cornelius – yes. Nomination passed with a unanimous vote. Nancy Turner is the new chair.

Bruce Hildreth nominated Kate Cornelius as vice chair. Nomination was seconded by David Michael. A roll call vote was taken. Justus Mills – yes. David Michael – yes. Bruce Hildreth – yes. Eric Butler – yes. Kim Agrimson – yes. Nancy Turner – yes. Nomination passed with a unanimous vote. Kate Cornelius is the new vice chair.

3. Approval of November 13, 2024 Meeting Minutes:

There were no corrections or concerns about the meeting minutes.

Bruce Hildreth made a motion to accept the minutes. Motion was seconded by Kate Cornelius. A roll call vote was taken. Justus Mills – yes. David Michael – yes. Bruce Hildreth – yes. Eric Butler – yes. Kim Agrimson – yes. Kate Cornelius – yes. Nancy Turner – yes. Motion passed with a unanimous vote.

4. Business from Staff – Darren Caniparoli:

- Updates on New Meldrum Bar Playground and Robin Hood Park Improvements:

The new playground is installed at Meldrum Bar Park, and there is a wait on the swing set installation at Robin Hood Park. When both park installations are complete, bark chips will be ordered, and there will be a grand opening.

- Metro Local Share:

Mr. Caniparoli reviewed with the board what he understood to be the agreed upon concepts to move forward with projects using Local Share funding. Chair Turner advised that ideas she remembered were a bathroom at the nature park, shelters at Meldrum Bar Park and/or the nature park, backfilling the trail at the nature park, and ADA access at parks. Bruce Hildreth let the board know the funds will need to be used by 2030. Chair Turner asked Mr. Caniparoli for some estimates for the proposed projects. He gave a ballpark of \$350,000-\$450,000 for the restrooms, \$100,000 for a shelter, and backfilling the trail but could potentially be \$50,000-\$75,000.

There was additional discussion around how funding could be used, ADA needs, and which items to prioritize.

Kate Cornelius made a motion to move ahead with the following items for the Local Share funding: A bathroom at the nature park, a shelter at the nature park, backfilling the nature park loop trail, 2-3 shelters at Meldrum Bar Park, and filling in with connections between paths for ADA access to picnic tables and restrooms. David Michael seconded the motion.

A roll call vote was taken. Justus Mills – yes. David Michael – yes. Bruce Hildreth – yes. Eric Butler – yes. Kim Agrimson – yes. Kate Cornelius – yes. Nancy Turner – yes. Motion passed with a unanimous vote.

5. Business from the Board:

- Nature Park – Selected to receive ADA table and new trashcan and connectivity to pathway:
Parks identified to get new picnic tables and trashcans are the nature park and Nick Shannon Park. Robin Hood Park was originally slated to get these items, but those will be added as part of the park upgrade that is currently taking place. The pads are in place, and the tables just need to be put together and placed. Once these parks are completed, the board will review and vote on which parks will get the remaining tables and trashcans.
- Volunteer Group – How does this work with the city on special projects?
Bruce Hildreth asked about how groups can register to volunteer on city projects. Mr. Caniparoli advised the process should be done through Tami Bannick, City Recorder. All projects that groups would like to volunteer for will need to be approved by the city prior to work.
- Meldrum Bar Park RC Track Discussion
This discussion is a follow up to the previous meeting where concerns were raised about the condition of the RC track at Meldrum Bar Park. Observations show that the track is continually getting bigger, has created difficulty walking by that part of the paved path due to mud and flooding, and concerns for the lack of oversight of the amenity. A question was raised if the track could be closed for the season to keep potential ecological damage down. The city would like to give users of the track an opportunity to represent themselves and see if they are willing to work with the city to develop a comprehensive plan to keep the area maintained.

6. Business from the Audience:

None

7. Meeting Adjourned:

Bruce Hildreth made a motion to adjourn the meeting. Motion was seconded by Kim Agrimson. (No vote was taken)

Meeting adjourned

****Next meeting will be on February 12th, 2024.**

City of Gladstone Staff Report

Report Date: February 6, 2024
Meeting Date: February 12, 2024
To: Gladstone Parks and Recreation Board
From: Jacque M. Betz, City Administrator
Darren Caniparoli, Public Works Director

AGENDA ITEM

Consider supporting the Friends of Gladstone Nature Park's (FOGNAP) application to construct an all-inclusive bird viewing blind through the Metro Nature in Neighborhoods Grant, and recommending that the Gladstone City Council also support the application.

Proposal

Staff met with representatives from the Friends of Gladstone Nature Park to review their initiative to construct an all-inclusive bird-blind at the Gladstone Nature Park through the Metro Nature in Neighborhoods Grant. The bird viewing blind would be near the east overlook of the Nature Park that will adjoin the new ADA paved loop trail, once completed. If awarded the funds FOGNAP will have two years to complete the project. Included in the packet is a copy of the proposal (Exhibit A). An illustration is also included however, it is for reference only to show what a bird blind is.

This project is aligned with the Gladstone Nature Park Site Plan and advances two key City Council Goals.

1. Communications and Engagement: Enhancing Diversity, Equity, Inclusion, and Accessibility by removing barriers to better serve the community.
2. Parks: Research Funding Opportunities to complete projects in the master plan.

The deadline to file a *letter of intent* was January 25, 2024, which was prior to the next Gladstone Parks and Recreation Board Meeting and Gladstone City Council meeting. City Administrator Betz authorized FOGNAP to submit the *letter of intent* with the caveat this would be presented to the Parks and Recreation Board and the City Council in February.

Options

- The Parks and Recreation Board could choose not to support the application.
- The Parks and Recreation Board could choose to support the application with modifications.

Cost Impact

FOGNAP requested \$79,500 in the application. There is no money match required however, we anticipate city staff will need to be involved in the project.

Recommended Staff Action

Make a motion: *"The Parks and Recreation Board supports the Friends of Gladstone Nature Park's (FOGNAP) application to construct an all-inclusive bird viewing blind through the Metro Nature in Neighborhoods Grant, and recommends that the Gladstone City Council also support the application."*

Department Head
Signature

Date

City Administrator
Signature

Date



Friends of Gladstone Nature Park Metro Grant Proposal All-Inclusive Bird Viewing Blind

SUMMARY

An All-Inclusive Bird Viewing Blind near the new ADA loop trail will enable all visitors to experience the park's 86 bird species. It will blend with existing habitat, include features for the blind and visually-impaired, and contain bird-friendly native plants identified by indigenous names and uses.

PROGRAM NARRATIVE

This proposal is for an All-Inclusive Bird Viewing Blind in the Gladstone Nature Park that would enable people with all abilities and cultures to enjoy a birding experience in the park. The All-Inclusive Bird Viewing Blind will help them learn about the park's wide variety of bird species. The blind will blend with existing habitat and include features for blind and visually-impaired visitors and those with varying abilities. FOGNAP will install bird-friendly native plants near the blind that are identified by indigenous names and uses.

Portland Audubon members have identified 86 species of birds in the Nature Park. The Park's Oak Woodland and Savannah habitat contains many native species that attract birds, rabbits, squirrels, coyotes, racoons, skunks, mice, tree frogs, and newts. Birders can use the soft trails, but those with mobility issues are reluctant to leave the paved path near the meadow in order to experience areas more populated by birds and other animals.

The All-Inclusive Bird Viewing Blind will have a clearly-marked, paved trail leading to a shelter. The shelter will contain comfortable seating and areas to observe birds and wildlife without disturbing them. Signage in multiple languages and formats will help visitors identify birds and native plants. The Blind will facilitate individuals and small groups and blend in with the trees and surrounding fauna.

This project was motivated by two recent major improvements to the Nature Park. The City of Gladstone has installed a modern crosswalk on Webster Road (near the entrance to the park) that allows improved pedestrian traffic to the park. The city is constructing a new, paved, ADA accessible loop trail (in development with Oregon State Park funding) that allows visitors with mobility issues expanded access to the more thickly-wooded prime birding areas of the park. The All-Inclusive Bird Viewing Blind will be a quiet shelter attached to the loop trail with seating where visitors can rest and watch for birds.

The park is directly accessible to Somerset Lodge, a senior living community; Tukwilla Springs, a supportive housing facility with over 50 percent Native American residents; and Exceed



Enterprises with clients who have diverse abilities. The Webster Ridge Apartments adjacent to the park have ground floor units that are ADA compatible.

Two local schools are within walking distance of the Nature Park. All of Gladstone's schools access the park frequently.

The master plan for the park, developed by the city in 2020, addresses but does not name a bird blind:

The two overlooks offer more secluded spots for small gatherings or lookouts for birds watching for raptors flying overhead or other birds moving through the trees. The overlooks also contain low walls to allow seating in addition to the park benches that are fully ADA-compliant (with backrests and arms). The western overlook and its connecting path are wood chipped surfaced. The eastern overlook along the loop path is paved for universal access. ("Overlooks," Page 7)

Signage in multiple languages and formats will be included to facilitate access for non-native speakers, and those with differing abilities. Bird-friendly plants will be labeled with Native American names and descriptions of how the plants are used in local native cultures. FOGNAP is interested in adding features that support blind or vision-impaired visitors to fully use the park. Braille text could be embedded in all signage for that community.

As more visitors discover the Nature Park, we are committed to providing all-access to the park's habitat. People often visit the park with strollers, walkers and wheelchairs but are limited to the one paved trail on the north side. A bird enthusiast from the nearby senior community does birding at the Nature Park in a powered wheelchair but is limited to the paved trail. Exceed Enterprise clients stroll the paved path on nice days, but are not able to use the chipped trails because of stability issues. Residents with ADA compatible apartments on the first floor of the adjacent apartment complex would also appreciate additional accessibility in the park.

The All-Inclusive Bird Viewing Blind will benefit citizens with many abilities to enjoy the variety of birds and animals in our unique and wonderful Nature Park. It will be a feature that is likely to attract birders and nature enthusiasts from the wider community.





Public Works

Staff Report for January 2024

Report Date : January 31, 2024
To : Jacque M. Betz, City Administrator
Copy : Mayor and City Council
From : Darren Caniparoli, Public Works Director

WATER:

- Utility billing service orders.
- Routine coliform sampling, system chlorine residual monitoring
- Routine pumpstation/reservoir inspections
- Utility billing door hangers and shut-offs for nonpayment.
- Call in the city's Master Meter read to the treatment plant weekly
- Change the recording charts at the Webster Reservoir Pump Station weekly
- Investigate meter readings for discrepancies, high usage, leaks, re-reads for Utility Billing.

During the recent ice storm, a power outage in the Ridgegate area caused an electrical issue at the Webster pump station. To prevent a loss of pressure to the affected area the system functioned properly in pulling off the Oaklodge Water District inter-tie, the city remained on the inter-tie until the electrical issue could be resolved; which was about 5 days.



Crews assisted multiple residents with water shut offs during the ice storm and several days following.

Crews also responded to assist with shutting off the water at the Lake Oswego Intake due to a water line break. (Pictured left)



Crews have stayed busy with plenty of water repairs and service replacements recently. The service line at 510 E. Arlington was replaced due to the significant break in the line, which could not be repaired adequately.

It was all hands on deck for a water main break on Oatfield Rd. just south of Ridgeway Dr. Crews were onsite making repairs in very cold temperatures right before the ice storm hit. Paving the area of the repair took place following the ice storm when ground temperatures were more "ideal".



SEWER:

- Following the warm-up from the recent weather event, the sewer department received an alert to a spike in the water level at a monitored manhole. Crews installed a sand bag diversion upstream of that manhole to by-pass the high flowing manhole to prevent an overflow into the river.
- The sewer crew is working on line cleaning in the upper zones of the city; crews are also inspecting sewer mains utilizing the CCTV truck after cleaning looking for breaks or areas of concern.
- Crews continue using the camera truck to locate sewer laterals throughout the town and mark them at the curb with a sewer marker.

STORM:

- With plowing roads during a storm, it is inevitable that catch basins become blocked. Following the storm crews worked to clear our blocked catch basins allowing water to freely flow again.
- Crews worked to continuously clear debris from the headwall grates to help prevent flooding during the thaw and heavy rains that followed.
- After receiving several calls regarding a possible sinkhole at the intersection of Los Verdes and Webster Rd., crews utilized the CCTV truck to inspect the storm line at the location. The inspection found a separated storm line. With the pipe separated, rock and sediment were falling into the pipe causing the sinkhole. Crews called in emergency locates, plated the sinkhole and ordered repair parts so that the repair could begin as soon as locates were completed.



PARKS:

- Trash pick-up & Bathrooms cleaned in all parks two days a week.
- Pressure washing hard surfaces in all city parks is ongoing.
- Crews winterized all of the park restrooms and drinking fountains to prevent freezing with the drop in temperatures.
- Vandalism and graffiti clean-up continues in our city parks, mainly the bathrooms and structures within the parks.

Recently Park Journeyman, Scott Johnson came across some suspicious acting teens near the pit toilet at Meldrum Bar Park. Quickly recognizing that they had tagged the bathroom inside and out, he contacted GPD to make a report and give a detailed description of the teens. GPD responded but did not find the teens in the area, Scott came across them leaving the area of the River Place apartments heading towards Portland Ave. contacted Officer Lee Gilliam to report the location, after a bit of cat and mouse the teens were apprehended. The city will be holding them accountable for their actions; the hope is that they will not do this again. They caused over \$1,000.00 in damage to city property; a small snippet of their illegal activities is below.





Following the ice storm we had heavy rains. Much like last months heavy rains it resulted in high river levels at the Meldrum Bar Boat Ramp. High water levels cause an influx of organic material making its way down the river; logs, fallen trees, twigs, large sticks. Crews work to keep the boat ramp and dock area free of debris not only to minimize damage to the dock itself but to maintain access to our waterway. The hours spent cleaning and clearing this area is also tracked and reported to the Oregon State Marine Board as part of our labor match for the MAPS Grant. The MAPS Grant provides a portion of funding for the boating area of Meldrum Bar Park.



STREETS:

- Pothole repair is in full force around town following the ice storm. We saw a lot of patches fail or bust out due to the use of chains.
- Storm preparations: Crews worked to make sure all of our equipment was ready to go, prepping/installing the snowplow, sanding box and de-icing apparatus in the proper vehicles. Verified we had sufficient magnesium chloride on hand, rock for roadways if needed and chains for all of our vehicles.

In preparation, for the storm crews laid down deicer on all of our snow route roads per our snow and ice response plan. This not only helps keep the roads clear longer but it also helps keep the snow and ice from bonding to the road making it easier to clear the snow with the snow plow. As part of the planning for the storm, crews were shifted to 24-hour coverage for the storm, running shifts from Midnight to noon until Sunday, January 14th. The entire time the crews were monitoring road conditions and plowing and sanding when needed.

On Tuesday January 16th freezing rain hit, crews came in early, focusing on our roadways and getting city buildings ready to open. Crews shoveled sidewalks at all city facilities, laid down deicer to prevent refreezing and crews continued this through Wednesday January 17th.



ADMINISTRATION:

- Completed the Clackamas County WES annual sanitary sewer system I/I member annual report, which will be submitted to DEQ.
- Completed the end of year water main extension summary and submitted to OHA DWS.
- Assisted a fire flow test at Arlington St and Bellevue Ave.
- Working on developing a scope of work for the water system unidirectional flushing program design RFP.
- Working on implementing Hillside Church Preschool development conditions of approval.
- Working on completing Gladstone's Clackamas County Multi-Jurisdiction Natural Hazard Mitigation Plan Addendum. The final draft is posted on the City website for public review and comments.
- Working with our members of the Regional Water Providers Consortium and Clackamas River Water Providers to enhance water supply interconnectedness and emergency management planning.
- Clackamas County Building Permit plan reviews, approvals and release letters.
- Continued development of ROW procedures and rollout of the new ROW Ordinance. ROW Licensing is now managed by administration within the Public Works.
- Approval and issuance of 12 ROW Permits in January with 19 closed out with final tolling inspections.
- Attended regulatory meetings as required
- ROW Inspections for private and commercial work within the ROW.
- Managed the Evergreen Lane Stormline project RPF, issued two addenda items. RFP will close February 7th.
- System Development Charges, calculations for five private developments and 1 commercial property.

“Good teams become great ones when the members trust each other enough to surrender the me for the we.”

~ Phil Jackson

