

PARK & RECREATION ADVISORY BOARD AGENDA

Monday, January 14, 2019

6:30 P.M. - City Hall Council Chambers

1. Self-Introductions/Roll Call. Current members of the Park and Recreation Board are: Stephen Dorner, Kelsey Proctor (Chair), John Eichsteadt, Mindy Garlington (Vice-Chair), Bruce Hildreth, William Preble and Benjamin Misley. City Council liaison is Mayor Tammy Stempel. Planning Commission liaison is Les Poole.
2. Election of Chair & Vice-Chair
3. Approval of December 10, 2018 Minutes
4. Project discussions/recommendations from 2018 Work Plan, \$124k.
 - National Fitness Court, \$30k to \$110k.
 - Oregon State Marine Board boat dock grant, \$10k.
 - Gladstone Nature Park Site Plan, \$25k to \$30k.
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5. Budget recommendations from Board to Budget Committee for 20/21 Biennium Budget to maintain current level of service and accomplish 2018 Work Plan recommendations.
 - 1.5 FTE
 - Budget \$150k in System Improvements same as the 18/19 Budget.
6. Business from staff
7. Business from Board.
 - Ridgeway Property & encroachment of west-side by surrounding neighbors, Mindy
8. Next Scheduled Meeting is February 11, 2019
9. Adjourn

GLADSTONE PARK & RECREATION BOARD MEETING MINUTES of December 10, 2018

Meeting was called to order at approximately 6:30 PM.

PRESENT:

John Eichsteadt, Bruce Hildreth, Mindy Garlington, Ben Misley, Bill Preble, Stephen Dorner

ABSENT:

Chair Kelsey Proctor

STAFF:

Jim Whynot, Public Works Director; Mayor Tammy Stempel

1. Self-Introductions/Roll Call

2. Approval of November 5, 2018 Minutes:

Ben Misley said that in the “Business from the Board” section that Mayor Stempel actually visited “Bend’s Whitewater Park” – not “Ben’s”.

Bruce Hildreth made a motion to approve the minutes from the November 5, 2018 meeting with the correction mentioned. Motion was seconded by Bill Preble. Motion passed unanimously.

3. Recycling Containers – Presentation from Kathleen Hollingsworth:

Ms. Hollingsworth said that one of her favorite places to visit is High Rocks but there is always trash (diapers, cigarette butts, beer cans, glass containers, etc.). She brought a proposal to City Council about a month ago. Her proposal is to put some new signs at either end of the bridge and in front of the DMV entrance near Safeway that encourages people to “leave no trace” and “pack it in/pack it out” and set up a recycling station. She feels we can do better and recycle more. She suggested hiring a muralist to paint a beautiful picture of people enjoying High Rocks on the bridge pilings. She made numerous suggestions regarding public education/outreach/events. There was discussion regarding costs/garbage pick-ups. Bruce Hildreth said he agrees with the proposal but it’s going to take a small group/committee to keep on top of it. Mindy Garlington said they would need to come back to the Board with hard numbers in order to get approval to spend funds on the project. Mayor Stempel suggested Ms. Hollingsworth contact Bill Osburn for advice/help. There was further discussion regarding garbage cans overflowing, food containers being left, etc., and other suggestions regarding how to proceed.

4. Interim Fire Chief Jeff Smith – Regarding Temporary and Long Term Fire Training at Meldrum:

Chief Smith introduced himself and Captain Tighe Vroman who is in charge of their training. Chief Smith gave some background/history regarding their training program. They have never really had a training facility – they usually use various City streets. About five years ago they obtained a fire training grant from FEMA. With some excess funds they purchased a 40 foot container and made an interior structure fire training room. They have kept it in back of the City shops where Public Works is. With the construction of the new civic building they are going to need access where the container currently is to put in their utilities – so they are looking for a place to store the container temporarily. They have used Meldrum Bar for training purposes for years and had hydrants installed all the way down the main entrance road. They are hoping to use the overflow parking area to store the container. They would like to put a cyclone fence around it. They would also like to build a roof prop. There should be no run-off to the Rinearson area.

There was discussion regarding smoke in the neighborhood during training. It was agreed to approve the idea and revisit this issue in May – and in the meantime the Board should visit the site.

5. Business from the Audience:

Nancy Eichsteadt, President of the Friends of Gladstone Nature Park, said there is an ongoing issue with communication with the City. They are wondering if Steve Graves could attend their meetings on a quarterly basis to answer questions. They have noticed trees being cut – Mr. Whynot said the City doesn't know who is marking/cutting the trees either. She said they are also working on a new dog waste station for the Oatfield side of the park. She said they have a problem right now with the waste bags running out and the garbage can overflowing – Mr. Whynot said to call Public Works and they will put a work order out.

They would like to renew their request for a portable toilet. When they bring in work groups there is nowhere for them to go. Mr. Whynot will check on the cost to have one.

Andrew Labonte, Traffic Safety Advisory Committee member, said it has been brought to his attention by one of his driver safety students who lives near Max Patterson Park that there is an issue at the intersections of Cornell & Fairfield and Cornell & Exeter near Max Patterson Park because there are no stop signs – he would like to implement all-way stops at those intersections. He said it is a very popular/busy area, especially in the summer. There was discussion regarding the cost involved. The members of the board support the idea and they will send a letter of support to the Traffic Safety Commission and City Council.

6. Business from Staff:

Mr. Whynot said there is City Board and Committee Training coming up on January 30th – 5:30 – 7:00 P.M. in Council Chambers. Part of the training covers ethics.

He said they have been working on Oregon Marine Board grants. They just finished the work done through the sediment analysis grant – they are waiting for the results. They just submitted a grant for the replacement of the dock. The next grant connected to this will be for the dredging of that area.

They removed the tennis court signs. Park rules signs were installed at the Nature Park. At the last meeting there was a list of things to start looking at – they will be bringing those up through their process over the next couple of months with City Council. They will be meeting in January to discuss goals for the next couple of years. That will include the site plan for the Nature Park, looking at charging RV's/trailers and cars in certain areas at Meldrum Bar, the cost of adding a shelter at Max Patterson Park, starting to charge for the shelters at other parks, the fitness court, installation of a camp host(s), etc.

Mayor Stempel said the next cycle of Nature in Neighborhoods grants with Metro is coming up at the end of January – this cycle is focusing on restoration and public outreach. The information is available online now.

7. Business from the Board:

John Eichsteadt said there will be a total lunar eclipse on Sunday, January 20, 2019 – it begins at 8:41 P.M. and ends at 9:43 P.M. There was discussion regarding having a party at Meldrum Bar/Dahl Beach – they would need a permit to hold the park open after dusk. Mayor Stempel agreed to put in an application. This will be discussed further at the next meeting.

Bruce Hildreth said he read something regarding the tree lighting at the Senior Center – the person was impressed as a newer resident of Gladstone by getting to speak with the Mayor and said how nice she was in doing what she was doing. Mindy Garlington said it was a great event.

8. **Meeting Adjourned:**

Meeting adjourned at 8:03 P.M.

Next scheduled meeting is January 14, 2019

The Board will be electing a new Chair & Vice-Chair. There is an open spot on the Board.

There will also be a Parks Board Work Plan discussion on the agenda.

