

PARK & RECREATION BOARD AGENDA
Monday, July 8, 2019
6:30 P.M. - City Hall Council Chambers

1. Self-Introductions/Roll Call. Current members of the Park and Recreation Board are: Benjamin Misley (Chair), Kelsey Proctor (Vice-Chair), Mindy Garlington, John Eichsteadt, Bruce Hildreth, William Preble, and Stephen Dorner, City Council liaison is Mayor Tammy Stempel. Planning Commission liaison is Les Poole.
2. Approval of June 10, 2019 Minutes.
3. Dredging Grant match fund and in-kind work.
4. Business from the audience.
5. Introduce Police Chief John Schmerber.
6. Business from staff.
7. Business from Board.
 - Pickle Ball Court Discussion, Bill.
8. Next Scheduled Meeting is August 12, 2019.
9. Adjourn.

GLADSTONE PARK & RECREATION BOARD MEETING MINUTES OF JUNE 10, 2019

Meeting was called to order at 6:30 PM.

PRESENT:

Chair Ben Misley, Mindy Garlington, John Eichsteadt, Bruce Hildreth, Kelsey Proctor, Bill Preble

ABSENT:

Stephen Dorner

STAFF:

Steve Graves, Public Works; Mayor Tammy Stempel

1. **Self-Introductions/Roll Call**

2. **Approval of May 13, 2019 Minutes:**

Mindy Garlington made a motion to approve the minutes. Motion was seconded by Bruce Hildreth. Motion passed unanimously.

3. **Children's Course Presentation/Discussion:**

Marti Loeb, Executive Director, and Cathy Porter, Capital Campaign Manager, gave a brief history of the Children's Golf Course. Building the new learning center will allow them to see children year round. They went over the design of the building, which will include a community center where kids can drop in after school/during the summer. They have a one-on-one mentoring program – they help kids with homework and host a monthly field trip. They will begin the demolition portion of the project on July 22nd and hope to complete construction by the end of the year. There was discussion regarding parking. Their goal is to increase their program to 1,500 kids. They went over the "First Tee" program/core values/training/life skills.

4. **Continued Discussion on Meldrum Bar User Fee/Day Use Fee:**

Bruce Hildreth had provided information regarding a pay machine via email. There is a leasing program for the machine (cost is approximately \$257/month). The cost to purchase the machine is \$11,206. The recommendation is for a debit/credit card only machine – no cash.

There was discussion regarding which vehicles to charge and how much. Mr. Graves said they would need to widen the road wherever the machine will be located and get electrical hooked up/updated, or get a solar-powered machine. The fees are limited to a maximum of \$5. Mayor Stempel said that Parks/Rec has money in the budget for this type of project. It was agreed that the income generated from the machine could be used for future projects in any of the parks.

Mindy Garlington made a motion to purchase the solar-powered automated fee machine for the boat ramp at Meldrum Bar Park, and the fund will be reimbursed from the proceeds from parking fees for trailers and RV's. Motion was seconded by Kelsey Proctor.

Discussion: Bill Preble asked if maintenance was included in the cost – it is not. There was discussion regarding ongoing fees associated with the machine.

Kelsey Proctor made a motion to purchase the automated fee machine through Northwest Parking Equipment Company with the financing as recommended by the City. Motion was seconded by Mindy Garlington. Motion passed unanimously.

At the next meeting they will discuss oversight, enforcement, etc. with Police Chief Schmerber.

Mr. Graves said that a prime location to install the machine would be near the permanent pit toilet facility near the upper boat trailer parking area – it has a raised curb and concrete in front of it. There was discussion regarding additional signage to alert people.

Bruce Hildreth made a motion that once the fee machine has been received that Public Works will locate it in the appropriate place on the upper level of the boat trailer parking near the vault toilets where they deem it to be most advantageous and also install additional signage that refers to the machine and the fees. Motion was seconded by Chair Misley. Motion passed unanimously.

5. Continued Discussion regarding Park Host(s) at Meldrum Bar Park:

Mindy Garlington said this is a very popular program with Oregon City and other outlying areas. It provides safety in the parks and extra sets of hands for what needs to be done at the parks. She put together some information to give to City Council at tomorrow's meeting. She calculated that the City would gain 100 hours/month from two park hosts. There was discussion regarding location, insurance, and advertising/posting of the job openings (including drug testing/background checks). There was discussion regarding having a gate to close at night.

6. Information:

Mindy Garlington said she emailed "Measuring the Economic Value of a City Parks System" and "From Fitness Zones to the Medical Mile". She said they are both really good reads and she would like to submit them into record so that they can be scanned as an additional document that can be read online.

7. Business from the Audience:

Nancy Eichsteadt, representing Friends of Gladstone Nature Park, said their Butterfly Hill grant is being funded. It's a two-year grant. All three schools will be involved in it, along with Exceed Enterprises, which is an adult daycare center.

She has been getting complaints regarding dogs being off leash. It was suggested that Code Enforcement look into the situation. She has also received complaints regarding mowing the meadow. Mr. Graves said that whenever there is an event they will mow it – he will work it out. On the west end of the Metro Trail they pulled some ivy out so with the help of some folks from Exceed Enterprises they have been planting some native plants to fill in the area. They have created a pile of sticks/wood there for the birds and they are hoping it doesn't get taken away.

Councilor Ripley said the Police Lieutenant told him they could cite vehicles for blocking a driveway but he couldn't find it in the City Codes. Councilor Ripley said the next step would be to get neighbors to send letters to the City to complain about the situation. Mr. Graves said he looked into this with the baseball associations – they have talked with the car dealerships and they are not providing their employees with adequate parking.

8. Business from Staff:

Mayor Stempel said we should be getting approximately \$50,000/year for Parks through the Tri-City Good Neighbor Agreement/Fund. It will go before City Council to accept the IGA.

Mr. Graves visited the RC track and asked the people there to contact him. He did the same thing at the bike jumping area. He spoke with some of the RC airplane folks as well. Kelsey Proctor volunteered to try to contact some of the people involved, including the gardens.

Mr. Graves shared the most recent donation application – it's becoming more frequent in the parks (memorial benches, picnic tables, etc.). He would like to put this on the agenda for the next meeting. There was discussion regarding plaques listing multiple donors' names on a shelter. He said the process will need to be governed at some point and he would like the Board to give input.

He wanted to thank Marna for all her hard work on the boat dock grant process – fabrication is complete and ready for shipping. The old dock will be removed on June 18th and the new dock will land on June 19th. There will be closures for the boat facility.

9. Business from the Board:

Bruce Hildreth said the 15th annual Shock Walk and Run will happen during the Community Festival on Saturday morning – there will be free pancakes available.

Bill Preble said the Pickleball Club spent four days fixing all the cracks in the court and repainting/restriping it – he wanted to recognize all of the work that the volunteers did. All of the gates have been fixed so they are all ADA accessible. The two old benches were cleaned up/painted.

Mayor Stempel said the Water Tourism Studio is wrapping up – when the final report is released she will make sure that the Board gets a copy of it. The main barriers to tourism on the Clackamas River are transportation and lodging.

10. Meeting Adjourned:

Meeting adjourned at 8:39 P.M.

Next scheduled meeting is July 8, 2019

