



## PARK & RECREATION ADVISORY BOARD AGENDA

Monday, April 10, 2023

6:30 P.M. – IN PERSON / VIRTUALLY VIA ZOOM

The City of Gladstone is abiding by guidelines set forth in House Bill 2560, which requires the governing body of the public body, to extent reasonably possible, to make all meetings accessible remotely through technological means and provide opportunity for members of general public to remotely submit oral and written testimony during meetings to extent in-person oral and written testimony is allowed. Therefore, this meeting will be open to the public both in person and virtually using the Zoom platform.

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If members of the public would like to comment on an agenda item, please email your comments to [pwoffice@ci.gladstone.or.us](mailto:pwoffice@ci.gladstone.or.us) prior to 12:00 p.m. (noon) on April 10, 2023.

The Parks & Recreation Board will also have Business from The Audience at the end of the meeting. To speak during this time, please email [pwoffice@ci.gladstone.or.us](mailto:pwoffice@ci.gladstone.or.us) prior to 12:00 p.m. (noon) on April 10, 2023 with your topic of discussion.

- Self-Introductions/Roll Call. Current members of the Park and Recreation Board are: Nancy Turner, Ellen Faber, Bruce Hildreth, David Michael, Kim Agrimson and Kate Cornelius, Council Liaison Veronica Reichle.

- Approval of March 13, 2023 Minutes
- Business from Staff
  - Update on Meldrum Bar Park Playground
  - Update on Robin Hood Park improvements
  - Nature Park Loop trail
  - Site amenities for City Parks
- Business from Board
  - Meldrum Bar site plan – Review the site plan for new members
  - Olsen Wetlands – Follow up on the presentation given by the Water Shed Council in 2022
- Presentation from Clackamas River Basin Council
- Business from the Audience
- Next Meeting May 8, 2023
- Adjourn

## GLADSTONE PARKS & RECREATION BOARD MEETING MINUTES OF MARCH 13, 2023

Meeting was called to order at 6:30 P.M. (In Person/and Via Zoom Platform).

### **PRESENT:**

Chair Bruce Hildreth, Nancy Turner, Ellen Faber, David Michael, Kim Agrimson, Kate Cornelius

### **ABSENT:**

None.

### **STAFF:**

Darren Caniparoli, Public Works Operations Manager; Kristin Bowen, Executive Assistant for Public Works Department; Veronica Reichle, Council Liaison

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#### **1. Self-Introductions/Roll Call:**

#### **2. Introduction of New Members:**

Chair Hildreth introduced Kim Agrimson, Kate Cornelius, and Council Liaison Veronica Reichle.

#### **3. Approval of January 9, 2023 Minutes:**

*Nancy Turner made a motion to approve the minutes. Motion was seconded by Ellen Faber. (No vote was taken)*

#### **4. Business from Staff – Darren Caniparoli:**

- City Council Goals:

Mr. Caniparoli said Council and staff met in January to set goals for the next two years. The information is contained in the packets. He went over the goals that applied to Parks (hire one full-time position for on-going maintenance needs, educate City Council and Parks Board on how Parks are funded, re-zoning of Nature Park and Meldrum Bar Park parcels to open space, complete the Webster/Cason crossing/pedestrian improvement project, complete the Nature Park paved loop trail, complete improvements to Robin Hood Park, research funding opportunities to complete projects in the Master Plan, and Meldrum Bar Park playground replacement project).

Chair Hildreth asked if the Parks Board goals were taken into account when Council and staff set these goals – the answer was yes. Nancy Turner said she was pleased when she saw numerous goals related to the Parks. She asked if they can still do the paved trail project in the Nature Park and/or Meldrum Bar Park without re-zoning – the answer is yes for Meldrum Bar Park, but Mr. Caniparoli wasn't 100% sure – it would depend on where those parcels are located. He wasn't sure what is involved in re-zoning or if that affects the grant funding.

- Robin Hood Park Update:

Since the last meeting he has gotten pricing on a swing set – the total cost would be approximately \$6,000 (on a cleared spot, ready to be installed – so site prep will be an additional cost). Play chips would cost approximately \$3,000. They need 16-foot fall zones on either side. He showed a map of the area. He suggested they come up with something for a border to keep the chips contained. The cost for pads for a picnic table, bench, and

garbage can would be approximately \$3,000. He didn't have an estimate for the cost of a concrete path. The projects would be done by contractors.

He talked with the Finance Director regarding how much money they have in the project fund – they have \$95,155 currently. The grant for the Nature Park loop trail, if they get it, is a 50% match (\$50,000).

*Chair Hildreth asked for a vote on whether or not to go ahead with the project: everyone agreed to move forward with it.*

- Meldrum Bar Park Playground:  
They are going to take \$50,000 from the Good Neighbor fund and the remaining balance will come from ARPA funds. He will be contacting a vendor. The plan is to have a 2-5 area within the playground and a 5-12 area as well. Typically the vendor will measure the area and design a playground that will fit within that space. Once they provide renderings/options, the Parks Board will narrow it down to two options. Then he suggested having an open house to get the public involved and vote on the options. The Parks Board can make a final decision after that and take that to City Council.
- Webster Road & Cason Lane Crosswalk Update:  
This has been out to bid for three weeks and is closing tomorrow. Hopefully they will get a contractor out of that. The plan is to have this substantially complete by the end of June.
- Nature Park Paved Loop Trail Update:  
They did a pre-award site inspection last week with people from the State. The next step is doing a presentation for them on March 23<sup>rd</sup> to go over the entire project and answer questions. The award date is the end of April/first part of May. David Michael asked how long the trail would be – Mr. Caniparoli said it starts on the west end, before you drop down the hill, and loops around to west of the fenced-off tree. It will have to go through design so that it's ADA compliant – then they will be able to bid it and get a contractor on board as soon as they can. He is hoping to have it done by the end of this year. Chair Hildreth said he would love to have the people that have been most involved with the park for such a long time be able to have some input or at least understand where the path is going to go.

## **5. Business from the Board:**

- Summary & Recommendations for Placement of New Benches, Picnic Tables, and Garbage Cans Throughout All Parks:  
Nancy Turner said she noticed that the majority of the current benches within the City are all the ones they selected. She asked about purchasing new garbage cans – would the number be the same, would they be pulled into the City shops in the winter or remain in one spot? Mr. Caniparoli said these receptacles are not removable once installed. They would space them out more. They could add more cans at certain spots in the summer if needed. Nancy Turner said there are still a few wooden picnic tables, and many are showing wear. She would like to hold off on discussing amenities at Meldrum Bar Park until they do an upgrade there. She suggested doing upgrades at Robin Hood Park when they do the other upgrades. She suggested choosing one park to do upgrades, and taking the old picnic tables and moving them to locations that either don't have tables or upgrading the current tables. Everyone agreed.

David Michael asked if they could get a garbage can at the bottom of the Nature Trail by Kern's Market – the other one fell apart and was removed.

Chair Hildreth suggested upgrading the garbage cans any place where people are picnicking and the current garbage can is rubber with a lid. Anywhere there is a doggy station, the plastic/rubber can with metal lids are probably fine.

Mr. Caniparoli went over the prices.

One type of garbage can is \$748/each. There is no price break for purchasing more. Shipping is \$456/each, but the more you buy, the more the shipping costs go down. The benches cost \$1,338/each. There is a price break for purchasing more. The shipping is \$526/each, but again, the more you buy, the more the shipping costs go down. The picnic tables with ADA access are \$1,362. There is a price break for purchasing more. Shipping is \$456 for one, and there is a price break for purchasing more.

He went over the amenities at each park.

There was discussion regarding replacing/upgrading/repairing amenities, costs, and where to start. Mr. Caniparoli will check with a local vender and get cost estimates – he will report back at the April meeting.

- Meldrum Bar Park “Unleashed Dog Area” Implementation Project:  
The Board was asked to vote on where this would be located in the park. Mr. Caniparoli said the SDA really wants to do this project for us (labor and materials). They need to get together with them to discuss this. He will follow up with Ms. Betz.
- Formal Process – How Are Recommendations From The Parks Board Communicated to City Council?:  
Mr. Caniparoli said if anything is on the goals list and is on the Council goals, nothing needs to go to Council unless it's over a spending limit. If it's outside of the work plan and Council goals the recommendation would need to go to Council.
- Next Meeting Date:  
Next meeting will be on April 10<sup>th</sup>.

**6. Business from the Audience:**

None.

**7. Meeting Adjourned:**

Meeting adjourned at 7:52 P.M.

**\*\*Next meeting will be on April 10<sup>th</sup>, 2023**

