



City of Gladstone Code Enforcement
535 Portland Avenue, Gladstone Oregon 97027
503-557-2763

Please complete this form and return it to the above address. Provide as many relevant details as possible including specific address. **A SIGNED COMPLAINT FORM IS NECESSARY BEFORE THE CODE ENFORCEMENT OFFICE CAN INVESTIGATE, UNLESS A LIFE THREATENING ISSUE EXISTS OR IF IT IS OTHERWISE DEEMED APPROPRIATE TO ACT.**

Section 1: Complaint Location Information

ADDRESS OF PROPERTY COMPLAINT: _____

If you do not know the specific address, be as descriptive as possible about its location. Fore example: *'the south west corner of X & Y streets'* or *'2 houses east of my address'* or *'3^d lot in from the corner of X & Y streets on the north side of the street.'*

IF KNOWN:

PARCEL NUMBER _____ PROPERTY OWNER _____

NAME OF RESIDENT _____ PHONE NUMBER _____

Section 2: Complaint Summary

Garbage/debris

Junk Vehicles

Tall dry vegetation/Fire Hazard

Zoning Violation *(examples: parking in the front yard; too many/prohibited animals; illegal home business; continuous yard sale; living in camper/RV; sign code violation; building setback violation, etc)*

Substandard Building *(examples: broken windows; fire damaged building; leaning walls; sagging or holes in roof; missing doors; etc.) May be submitted to Clackamas County for further review.*

Other: _____

How long has the violation existed? _____

Section 3: Complainant Information

Your name _____ Home Phone _____

Your address _____ Alternate Phone _____

Confidentiality preference: Disclosure of information revealing your identity will depend on application of the public disclosure law, other applicable statutes and whether the complaint is criminally prosecuted. Please initial in the space that indicates whether you desire information revealing your identity be disclosed. Failure to initial will result in information being subject to disclosure. **By checking 'DO NOT DISCLOSE' I am indicating that the disclosure of my name would endanger my life, physical safety or property.**

_____ Do Not Disclose _____ You May Disclose
Initial Initial

SIGNATURE _____ DATE _____

