



# Public Works

## Staff Report for July 2023

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Report Date : July 31, 2023  
To : Jacque M. Betz, City Administrator  
Copy : Mayor and City Council  
From : Darren Caniparoli, Public Works Director

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### **PARKS:**

- Trash pick-up in all parks two days a week.
- Park irrigation has been turned on and repaired where needed.
- Mowing parks weekly: Irrigated fields are mowed weekly; non-irrigated fields are mowed bi-weekly.
- Graffiti clean-up continues on a regular basis in our parks and public areas.
- Splash pad at Max Patterson Park is open and busy daily with visitors

The brick and mortar bathrooms at Meldrum Bar Park recently got some much-needed attention with the help from our friends at the SDA. As part of their annual gathering in town a group of volunteers with the SDA took on several projects within our City parks, the group replaced some rotted boards on the upper portion of the bathrooms, painted the two picnic structures at Meldrum Bar as well as the structures at Max Patterson Park. We appreciated all the work the group put in!





Volunteer group from SDA replaced rotted wood on the upper portion of the bathroom at Meldrum Bar Park.

Picnic Structure at Max Patterson got a bit of a face-lift with the help of several volunteers.



## STREETS:

The streets Dept. has been taking advantage of the great weather that we have been having, crack sealing continues throughout town. Crews have completed the areas that needed to be done for the Annual Slurry Seal Project which will be underway August 10<sup>th</sup> & 11<sup>th</sup>.

Crews will continue to crack seal areas of concern within town throughout the rest of the summer months. Crack sealing is an important part of ongoing street maintenance, utilizing summer weather to complete large areas helps add life expectancy to our roadways. Crews continue to fill potholes and work on paving some larger areas in town, as always the Public Works Dept. encourages residents to call or email our office with road concerns including pot holes.

The City had a small scale paving project that was recently completed, Knife River was made quick work of the paving project busting two locations out in one day for us; it was quick and disruption was minimal to our residents!



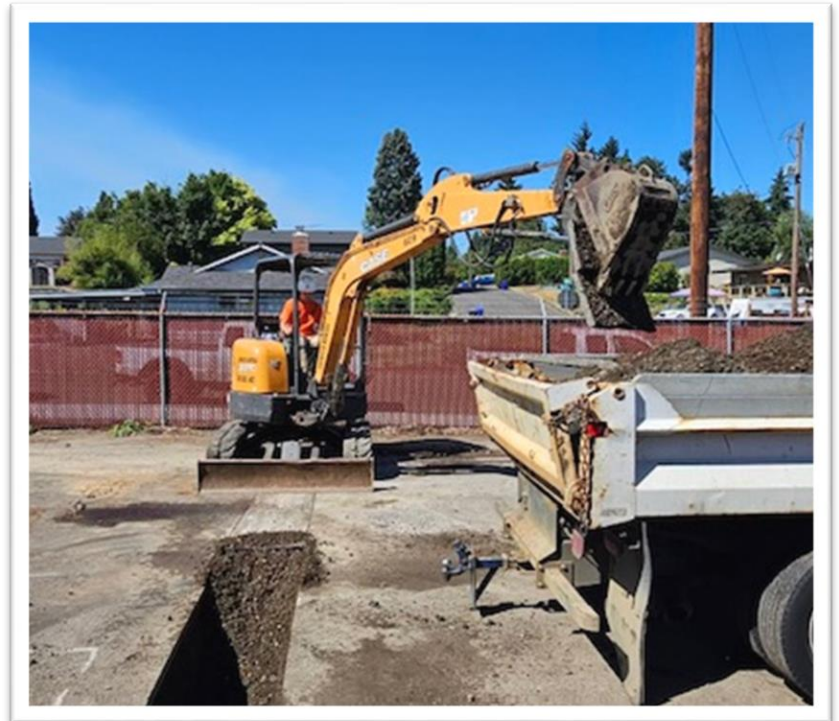
## FACILITIES:

- Twice a month Facility Inspections continue
- Ongoing repairs at all facility buildings continue
- Gladstone Community Center: New blinds and fire rated doors have been ordered; installation to take place in early fall.

## WATER:

- Read and reported Master Meter reads weekly.
- Change Charts at Webster Pump Station weekly.
- Test Chlorine Residuals at least 2 times per week.
- Routine maintenance for the pump station control panels and auto dialer.
- Routine Water Samples as required.
- Door Hangers and water meter shut offs for non-payment
- Map updates, utility locates.

Preparation is underway for the upcoming construction project at the Public Works Yard. Construction for the remodel of the existing building will begin in mid-August. Crews have been working to shift operations to the back portion of the Public Works Yard; the department will maintain full operations during the project.

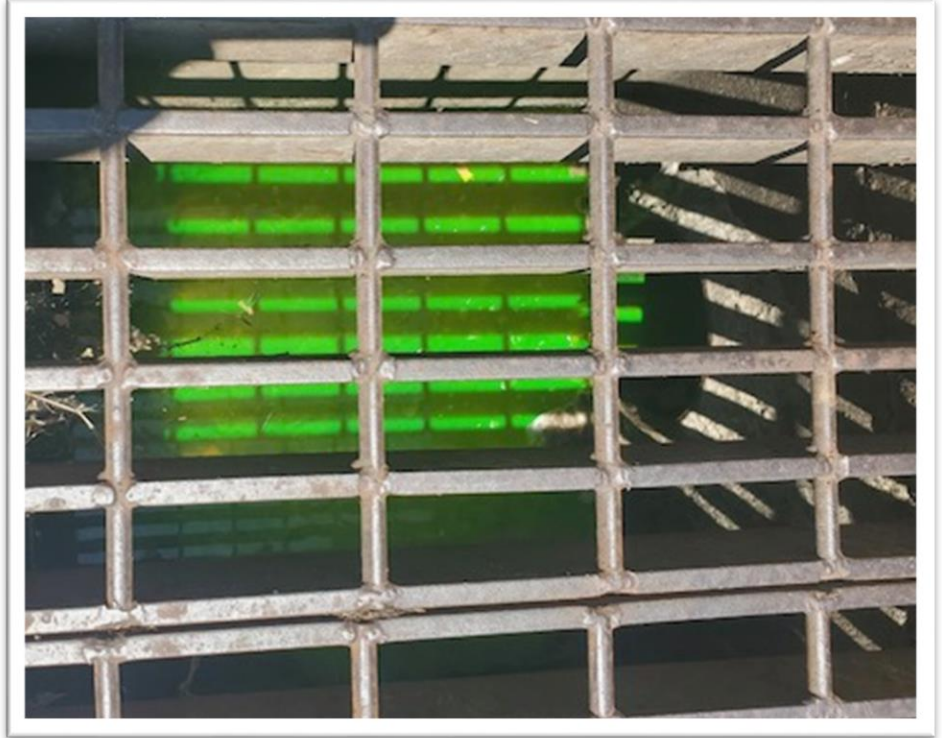


The Water crew installed a temporary water service for the current mobile trailer, which has served as the Public Works Office for multiple years.

## SEWER:

During routine catch basin cleaning and inspections, a crewmember found sewage entering our storm line near E. Hereford St. and High St. A local contractor who was not authorized to work within the City ROW had performed an illegal “sewer-tap” which was also done incorrectly. Once discovered crews worked quickly to contact the property owner and contractor to resolve and correct the matter including a full clean up of the sewage within the basin. Public Works staff worked with Code Enforcement to manage the enforcement aspect of this matter and feel a resolution was reached that will deter this contractor from working within our ROW without a permit again.

Crews utilize dye tablets to identify raw sewage in the storm line near E. Hereford St. and High St. during this illicit discharge event.



## STORM:

- Street Sweeping as per monthly schedule
- Catch basin inspections and cleaning.

Crews made repairs to a storm curb inlet at the intersection of Charoliais and Webster Rd.



## PROJECTS:

The Webster/Cason Crossing Project is substantially complete! This project provides an enhanced pedestrian crossing with high visibility pavement markings and signage, four ADA ramps and rectangular rapid flash beacons (RRFB's). The completion of this project will provide pedestrians and students improved safety and access in the area of the Gladstone Nature Park and Kraxberger Middle School.



## ADMINISTRATION:

- Finalized the Oaklodge Water and the City of Gladstone IGA for water and wastewater services.
- Administered the RFP process for the I & I Project, phase 1 & 2, bids due on July 26, 2023.
- Site work for the Oatfield Rd at E. Hereford St. water system pressure reducing valve replacement.
- Worked on completing stormwater MS4 Permit required items per stormwater matrix schedule.
- Working with the Clackamas County Co-permittee group to complete an MS4 Permit modification with DEQ to reduce

pesticide-monitoring frequency requirements.

- Working with our partners in the Regional Water Providers Consortium to develop an updated member IGA draft. The IGA was first developed and adopted by individual members in 1996. The IGA was last updated and adopted in 2005.
- Met with Willamette River Keepers volunteer group to plan volunteer invasive species cleanup events at Meldrum Bar Park for the spring and summer seasons.
- Final stages of Library project, Pre-Construction Meeting scheduled for first week of July.
- SDC calculations on 2 commercial developments and 3 private developments.
- SDC collection practices for two existing homes, which have been converted into duplexes.
- Administering documents for the Annual Slurry Seal Project, preparation to take before City Council.
- Administered notification plans for multiple Public Works projects to provide information to our residents to reduce interruptions and delays.
- Clackamas County Building Permit plan reviews, approvals and release letters.
- The Lower Columbia Estuary Partnership volunteer group completed a series of five student field trip cleanup events at Meldrum Bar Park this spring. Students participated in blackberry removal, water quality sampling and educational canoe trips. 285 students (11 classes- 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> graders), 49 adults (chaperones and teachers) removed 6 truckloads of blackberries.

