



Public Works

Staff Report for March 2024

Report Date : April 1, 2024
To : Jacque M. Betz, City Administrator
Copy : Mayor and City Council
From : Darren Caniparoli, Public Works Director

WATER:

- Utility billing service orders.
- Routine coliform sampling, system chlorine residual monitoring
- Routine pumpstation/reservoir inspections
- Utility billing door hangers and shut-offs for nonpayment.
- Master Meter, read and sent to the treatment plant weekly
- Change the recording charts at the Webster Reservoir Pump Station weekly

The Water Dept. replaced a leaking water service on East Jersey St.



Crews also repaired a leak on a main key valve on Hanson Ct. Replacing the lever valve had it back in service quickly.



Crews have been working to replace valve cans before summer paving projects.



SEWER:

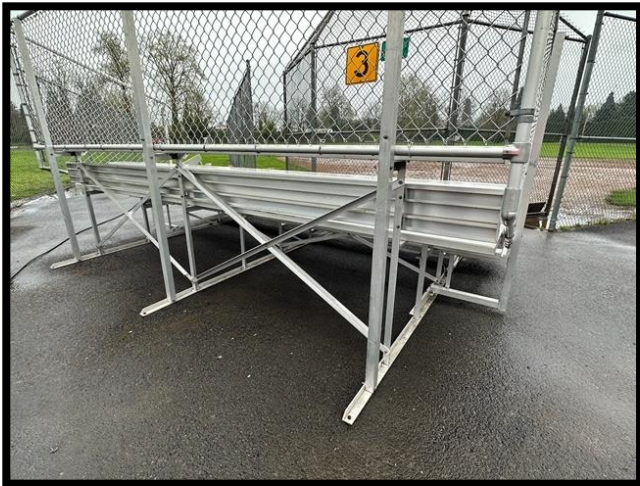
- Sewer line cleaning was completed; crews finished the upper zone of the city.
- Known sewer hotspots were cleaned for the winter quarter.
- The sewer CCTV truck crew has been working to locate sewer laterals ahead of the Infiltration & Inflow Project, which will be getting underway in the coming weeks.
- Crews have flushed the known problematic manholes in town.

STORM:

- Crews have been monitoring and clearing city headwalls before, during, and after, rain events.
- The storm crew has been placing storm curb markers on catch basins that have not already had markers placed.

PARKS:

- Trash pick-up & Bathrooms cleaned in all parks two days a week.
- New park amenities were installed at Nick Shannon Park. Crews installed two picnic tables and a trashcan earlier this month at the neighborhood park. Additional amenities will be installed in various parks in the coming months
- Pressure washing hard surfaces in all City parks has been completed for the season.



Baseball & Softball field prep is underway; four of the six fields are completed and are ready for play. Once games start, crews will continue to maintain and prep the fields for game days.



STREETS:

- Pothole repair is in full force around town, we are receiving phone calls and emails daily reporting potholes. Crews are out patching as often as they are able.
- Crews continue to work on skin patching in areas around town when the weather is cooperating.

ADMINISTRATION:

- Completed MS4 Stormwater Management Program tracking and reporting gaps.
- Performed technical design reviews on seven improvement projects.
- Coordinated with private contractor to complete the rehabilitation of the manhole at 660 82nd Dr.
- Coordinated with BMI to conduct quarterly water system disinfection byproducts sampling (DBP sampling).
- Working with Clackamas County WES to develop a scope of work and IGA for WES to perform MS4 Permit required stormwater sampling and lab work on the City's behalf.
- Gladstone's Clackamas County Multi-Jurisdiction Natural Hazard Mitigation Plan Addendum has been submitted to the Oregon Department of Emergency Management for review.
- Working with our members of the Regional Water Providers Consortium and Clackamas River Water Providers to enhance water supply interconnectedness and emergency management planning.
- Attended regulatory meetings for various agencies and providers.
- Clackamas County Building Permit plan reviews, approvals and release letters.
- Continued development of ROW procedures and rollout of the new ROW Ordinance. ROW Licensing is now managed by administration within Public Works.
- Approval and issuance of 9 ROW Permits in January with 10 closed out with final tolling inspections.
- ROW Inspections for private and commercial work within the ROW.
- Bid openings held for two RFP's, Evergreen Lane Stormline and the CIPP Sanitary Sewer Projects. Notice of Intent to Award issued for both low bids.
- Prepared and posted the RFP for the 2024 Paving Project. Will monitor and manage the RFP until the closing date of March 27, 2024.
- System Development Charges, calculations for 4 private developments, including duplexes, tri-plex & ADU conversions.
- Working with Sisul Engineering to manage incoming private development projects.
- Filing of BOLI Documents and fees for 5 upcoming City Infrastructure Projects.
- Executed contracts for Citywide Janitorial, I/I Project, Evergreen Ln. Project and Metereaders, Inc.
- Conducted and attended Project Pre-Construction Meetings, for I/I Project, Evergreen Ln. Project.
- Project Notification Letters for I/I Project and Evergreen Ln. Project.