



Gladstone Senior Center Advisory Board Minutes July 19, 2019

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Members Present: Len Nelson, Katie Ellerby, Linda Andrews, Roxanne Mc Mullin, Elaine Hermens, Nancy Turner

Members Absent: Colette Umbras

Senior Center Manager: Colin Black, absent (submitted letter with updates), Deanna Herman, Sr. Center representative

Gladstone City Council Liaison: Linda Neece, absent

Approval of minutes from 5/21/2019: one change was noted: minutes should say 'Volunteer Volunteer Coordinator' to reflect the position. Minutes were approved

OLD BUSINESS

1. Volunteerism: Katie would like this included in the work plan. It should include more recognition of volunteers and how to approach getting more volunteers. At the current time it can take up to 3 weeks to get new volunteers vetted and on the schedule.
2. Fee Change: no objections noted
3. Gladstone Community Festival: the festival is the first weekend in August. The senior center will have a table at the festival. At the current time, all time slots are covered for manning the table. Colin will contact us if spots open and he need a person. The Foundation has a quilt to raffle off at the festival. ACTION ITEM: members of the advisory board would like to learn more about the foundation. The advisory board is requesting that someone from the Foundation come and share their vision. Also requesting that more connections between the boards be formed. (Add to Work Plan).

NEW BUSINESS

1. Work Plan: ACTION ITEM: Establishing stronger connections between the Foundation and Advisory Board.
2. Linda handed out a draft of the work plan. (See attached). Items in green are out of the plan and items in Yellow are to be considered. ACTION ITEM: identify how many services and programs we have reviewed and what still needs to be reviewed.
ACTION ITEM: is there a policy manual.....perhaps Collette has some insight on this, it would be beneficial to have roles defined. ACTION ITEM: Linda will finish updated work plan and bring it to the next meeting
3. Discussion continues ways to bring the community into the senior center.
4. Partnering with the Gladstone Food Bank to bring food to seniors that may need support with nutrition. Suggestions include adding additional food donations from the Food Bank to those receiving meal delivery. Colin will keep us updated on this partnership

5. PGE has announced the creation of a fund to be used by nonprofits and small municipalities to purchase electric cars. It would cover 100% of the cost, so not out of pocket expense to the city. Colin is exploring this option.

OPEN FLOOR

Linda has been researching code and procedures for the city of Gladstone. At this time, she has only identified 1 conflict. The current procedures include President and Vice President positions with no secretary or note taker position. Discussion centered around many of the boards meet in the council chamber so there is an audio version of their meetings. Linda would like to see the roles more defined.

Meeting adjourned at 3:37 pm

Attached items:

Memo from Colin, dated 7/15/2019

Draft of Advisory Board Work Plan