



Gladstone Senior Center Advisory Board Meeting

Gladstone Civic Center, 18505 Portland Avenue

April 20 , 2023 - 9:00 a.m.

The City of Gladstone is abiding by guidelines set forth in House Bill 2560, which requires the governing body of the public body, to extent reasonably possible, to make all meetings accessible remotely through technological means and provide opportunity for members of general public to remotely submit oral and written testimony during meetings to extent in-person oral and written testimony is allowed. Therefore, this meeting will be open to the public both in person and virtually using the Zoom platform.”

Please click the link below to join the webinar:

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CALL TO ORDER

Roll call of advisory board

APPROVAL OF MINUTES FROM Tuesday March 21st, 2023

BUSINESS FROM THE STAFF:

- a. Gladstone Senior Center’s (June 6th – 3pm-7p) 42 years- Anniversary Celebration
- b. Mother’s day Kentucky Derby themed celebration – May
- c. Painting the interior of the center
- d. Kitchen Upgrades
- e. New Van

BUSINESS FROM THE BOARD

- a. Name Change – survey results
- b. WorkSession date change – May 23rd
- c. Postpone discussion of Senior Advisory Board name change till summer
- d. Postpone membership of Senior Advisory Board adjustments till summer

BUSINESS FROM THE AUDIENCE:

1. Gladstone Senior Foundation?

ADJOURN

NEXT MEETINGS:

May 16th – 3:30p
June 20th – 3:30p

Gladstone Senior Center Advisory Board

Minutes for March 21, 2023

Meeting called to order: 3:30

Chairperson: Mindy Proski

Community Center Manager: Tiffany Kirkpatrick

Roll Call: Present: Simone Gherghisan, Evelyn Johannesen, Sylvia Keiner ,
Roxanne McMullin, Nancy Turner, Josie Whitaker

Senior Center Foundation: Absent- Jal and Bonnie Duncan

Councilor Representative: Vanessa Huckaby

Minutes from February 21 2023 read and amended to change date for open house from June 16 to June 6. Minutes approved

Business from Staff:

a) Save the Date: open forum at City Hall and Senior Center to discuss the mural for the Senior Center building.

b) New time for Advisory Board Meeting (3:30 -5:00)

New Business

Discussion regarding names that have been suggested so far- list distributed to members. Narrowed down to 5 names to be submitted to Haley by 5PM tonight to make the cutoff for distribution to public for a vote on the name change.

- 1.The Center of Gladstone
2. Gladstone Community Center
3. The Gathering Place
4. Gladstone Enrichment Center
5. Chautauqua Community Center

Next meeting of Advisory Board changed to April 20 due to scheduling conflict for Mindy Proski. We will meet at City Hall at 9AM. Lori Bell will also be present regarding suggestions for mural.

Reminder that the work session for the name change will be on April 25 at 9AM at City Hall.

There was discussion with Vanessa Huckaby regarding changing the number of board members from 7 to 9. This would involve review of responsibilities and qualifications. This was brought to the attention of the board since it was on our work plan and we had decided at the last meeting to table it. However if it can be done easily at the same time as the name change, it may be advantageous to do it now. Further discussion of this will occur.

Meeting adjourned at 5:00

Next meetings: April 20,2023- time change to 9AM at City Hall

May 16,2023- 3:30 -5:00 at Senior Center

ORDINANCE 1484
EXHIBIT "B"

CITY OF GLADSTONE
ADVISORY BOARDS, COMMISSIONS, AND COMMITTEES
GUIDELINES FOR MEMBER CONDUCT

Thank you for your interest in volunteering as a member of a board, commission, or committee ("board") for the City of Gladstone. Serving on a board provides a way for residents who have special experience or interests to participate in the City's decision making process by advising the City Council on numerous issues.

Carrying Out the Board Duties

Now that you have been appointed to one of the boards, we would like to make you aware of the following guidelines, which will be useful for a successful tenure. They are a supplement to the existing statutes governing conduct, which includes ethics laws of the State of Oregon. It is important to remember as a representative of the City, you are a public official and are therefore held to a higher standard by Council, staff, peers and the citizens of Gladstone while performing your board responsibilities. You may be faced with difficult decisions and situations. Civility and diplomacy are not only important but expected in your role as a City board member.

- All meetings of boards, commissions, or committees are public meetings, unless declared to be an executive session, in accordance with the State of Oregon public meeting laws.
- You should always review materials provided in advance of the meeting so you are prepared to give your full attention to the matters at hand.
- You should always do your part to maintain the organization's transparency. Take steps to avoid even the appearance of a conflict of interest, declaring publicly if a potential or actual conflict of interest arises, and take appropriate steps.
- You should treat other board members, City Council, staff, and the public with patience, courtesy and civility, even when there is disagreement on what is best for the community.
- Always be aware of the public nature of written notes, calendars, voicemail messages, and e-mail. All written or recorded materials including notes, voicemail, text messages, and e-mail created as part of one's official capacity will be treated as potentially "public" communication.
- Recognize that even private conversations can have a public presence. As board members, you are often the focus of the public's attention. Even casual conversation about City business, other public officials, the public, or staff may draw the attention of the public and be repeated.
- Board members often are asked to explain a board action or to give their opinion about an issue as they meet and talk with citizens. It is appropriate to give a brief overview of a board action or project status, however, be careful to not promise that a City board or staff member will take any specific action.

Attendance of Meetings

Members are expected to attend all board meetings; however, the community understands that conflicts may prevent a member from attending up to 3 meetings a year. Year refers to a calendar year.

Individual Conduct of Board Members

Individual attitudes, words, and actions of board members in public and in private should demonstrate, support, and reflect the qualities and characteristics of Gladstone. The City of Gladstone suggests these guidelines:

- Be honest with fellow board members, the public and others.
- Credit others' contributions in moving our community interests forward.
- Strive to make independent, objective, fair and impartial judgments.
- Adhere to the State ethics rules and reject gifts, services or other special considerations that are only offered because of your service as a public official. This includes excusing yourself from participating in decisions when a member of your immediate family's or household's financial interests or your own may be affected by the board's action.
- Conduct yourself in a courteous and respectful manner at all times.

Board Conduct with the Media and Social Media

Individuals representing the City must adhere to the City's Social media policy. A copy will be provided to you when you are appointed. Be mindful if speaking with the press that anything said in a City meeting may end up in print. In discussions about City business or issues with the press or through social media, you should be careful to not represent your personal opinion as if it is the City's position on an issue, or represents the opinion of your board or commission.

Gladstone Municipal Code and Board By-laws

City boards, commissions and committees are established by the City Council as authorized in the Gladstone Municipal Code Chapter 2 referencing the appointment and removal process for members and also explain the purpose and membership of each board, commission, or committee.